

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held October 1, 2019.
2. Review and file **bills** recapped as of Monday, October 15, 2019.
3. Set Public Hearing **date** for reprogramming of Community Development Block Grant allocation for Program Year 2017 for Tuesday, November 19, 2019.

Business Agenda

1. Receive and File **Audit Presentation** by Plante Moran.
2. Public Hearing to receive comments on the proposed Middle School Guard House construction at Detroit Country Day School, 22305 W. 13 Mile Road.
3. Review and consider site plan approval and special land use **request** from Detroit Country Day School, 22305 W. 13 Mile Road, for Middle School Guard House.
4. Review and consider site plan approval **request** from Detroit Country Day School, 22305 W. 13 Mile Road, for tennis court upgrades.

Public comments

Manager's **report**

Council comments

Adjournment

REGULAR COUNCIL MEETING MINUTES – OCTOBER 1, 2019 - PAGE 1

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziusko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson
 Village Clerk / Assistant Manager, Rutkowski
 Village Attorney, Ryan
 Public Safety Director, Torongeau

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Nunez, be it resolved, the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held September 17, 2019.
2. Review and file bills recapped as of Monday, September 30, 2019.
3. Set Public Hearing Date for November 5, 2019 to receive comments on proposed 2020 Community Development Block Grant funding allocation.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA

REVIEW AND CONSIDER REQUEST FROM OUR LADY QUEEN OF MARTYRS TO USE VILLAGE STREETS FOR THEIR OKTOBERFEST 5K ON OCTOBER 5, 2019

Administration received a request from Our Lady Queen of Martyrs School to use Village streets for their annual Oktoberfest 5K run on Saturday, October 5, 2019. The race kicks off their annual charity event. The map of the 5K route was provided.

Michael Hughes, Pastoral Associate at Our Lady Queen of Martyrs, thanked the Village for their continued support of this event.

Motion by Hrydziuszko, second by Mooney be it resolved that the Village Council of Beverly Hills hereby authorizes Our Lady Queen of Martyrs School to hold their annual Oktoberfest 5K Race and use the Village streets and sidewalks on Saturday, October 5, 2019 outlined on the attached map provided that they submit the required Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured for the date of the event.

Roll call vote:
Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE NO. 370, AMENDING CHAPTER 41 OF THE MUNICIPAL CODE OF THE VILLAGE OF BEVERLY HILLS, “TRAFFIC,” SECTIONS 41.08 AND 41.09, “MICHIGAN VEHICLE CODE,” TO ADOPT SECTION 625(1)(C) OF THE MICHIGAN VEHICLE CODE BY REFERENCE AND TO PROVIDE PENALTIES FOR A VIOLATION OF THAT SECTION, PURSUANT TO PUBLIC ACT 7 OF 2012

Motion by Mueller, second by Mooney, that the Village of Beverly Hills Ordains:

Section 1.01. SHORT TITLE. This Ordinance shall be known as and may be cited as the “High BAC Amendment” to the 2002 Motor Vehicle Code Ordinance.

Section 2.01. STATEMENT OF PURPOSE. This is an ordinance to amend Chapter 41 of the Municipal Code of the Village of Beverly Hills, “Traffic”, Section 41.09, “Michigan Vehicle Code”, to adopt Section 625(1)(C) of the Michigan Vehicle code by reference and to provide penalties for a violation of that Section, pursuant to Public Act 7 of 2012.

Section 3.01. AMENDMENT TO SECTION 41.09. Chapter 41 of the Municipal Code of the Village of Beverly Hills, “Traffic”, is hereby amended at Chapter 41.09, “Michigan Vehicle Code”, Section 41.09 “Adoption of Code by Reference”, which shall now read as follows:

“Section 41.09 Adoption of Code by Reference. The Michigan Vehicle Code, 1949 PA 300, MCL 257.1 to 257.923, as amended, is hereby adopted by reference. MCL 257.625(1)(C) of the Vehicle Code is specifically adopted by reference, pursuant to Public Act 7 of 2012.”

Section 4.01. AMENDMENT TO SECTION 41.08(b). Chapter 41 of the Municipal Code of the Village of Beverly Hills, “Traffic”, is hereby amended at Section 41.08(b), Violations, which shall now read as follows:

(b) Misdemeanor: The penalties provided by the Michigan Vehicle Code are adopted by reference. The Village of Beverly Hills may not enforce any provision of the Michigan Vehicle Code for which the maximum period of imprisonment is greater than 93 days; provided, however, that a violation of MCL 625(1)(C) is punishable by one or more of the following:

- (i) Community service of not more than 350 hours.
- (ii) Imprisonment for not more than 180 days.
- (iii) A fine of not less than \$200.00 or more than \$700.00.

Section 5.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by

any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 6.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 7.01. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

Section 8.01. EFFECTIVE DATE. This Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Motion passed.

REVIEW AND CONSIDER ANNUAL CONTRACT AND FUNDING REQUEST FROM NEXT BIRMINGHAM FOR SENIOR SERVICES

Next is a non-profit organization that works to identify and meet the needs of older adults by coordinating community resources to provide educational, recreational, and social programs. Next provides supportive outreach services and volunteer opportunities to seniors in the Village of Beverly Hills and the greater Birmingham School District community. The Village of Beverly Hills does not currently provide these opportunities on its own.

Village Council approved funding in the Fiscal Year 2019-20 budget in the amount of \$38,375.00 for contract services for senior services. A contract with Next requesting funding and outlining the services it provides was attached for review.

Greg Burry, Next, thanked the Council for its continued support of Next and the services they offer. Next has over 1,800 members and provides an invaluable service to the Beverly Hills community. Mooney thanked Burry for attending and asked he extend their gratitude to the Next Board for all that they do.

Motion by Mooney, second by Mueller be it resolved, the Village Council of Beverly Hills approves the funding request from Next in the amount of \$38,375.00 and authorizes Administration to sign the annual contract with Next for senior services. Funds for these services are available in account #101-747-891.

Roll Call Vote:

Motion passed (7-0)

REVIEW AND CONSIDER RENEWING LIABILITY AND PROPERTY INSURANCE POLICY WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Council will review and consider is the renewal of the Village's Liability Insurance Policy. This policy renews on November 1 of this year. The terms of this policy are the same as the current policy: A self-insured retention of \$75,000 for liability and, for vehicle and physical damage a self-insured retention of \$15,000 per vehicle and \$30,000 per occurrence. The liability limit is \$10,000,000 with various other limits listed on page 3. There is also a stop loss policy that would

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limit all liability in any village fiscal year to \$150,000. The cost for retaining this stop-loss policy is \$4,559. The stop-loss policy was provided.

The total cost for the liability policy for one year is \$132,927. This is a slight increase of our premium for last year of \$130,480. Our carrier, Michigan Municipal Risk Management Authority (MMRMA) is also requesting a contribution to our loss retention fund of \$40,000 upon renewal. The total premium, stop loss cost and retention fund contribution is \$177,486. With the contribution of \$40,000 to our loss retention fund the Village will have approximately \$300,000 retained to cover losses. At this time, we do not have any reserves set aside against our retention funds.

Upon renewal, the Village will be eligible for a disbursement through MMRMA. Our disbursement for this year is \$89,819. Given the current strong position of our retention fund Administration recommends that the disbursement amount be allocated back to the General Fund. Village Administration has reviewed the liability insurance renewal and recommends approval at this time.

Motion by Abboud, second by Hrydziuszko, be it resolved, the Village of Beverly Hills Council approve and authorize the Village Manager to sign the Michigan Municipal Risk Management Authority Liability and Property Insurance renewal effective November 1, 2019 through November 1, 2020 in the amount of \$177,486.00. Funds for these expenditures are available in accounts 101.248.910.00, 205.345.910.00, 205.346.910.00, 592.540.910.00.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER AWARDED CONTRACT TO HMC, LLC FOR THE 2019 CONCRETE ROAD IMPROVEMENT PROGRAM

The Village of Beverly Hills received bids on September 24, 2019 for the 2019 Concrete Road Improvement Program of which the major portion is for repair and replacement of concrete on Foxboro between Metamora Lane and Sleepy Hollow Lane. This will include drainage improvements, as well as surface improvements. Foxboro was chosen for replacement based on its low rating on the street rating assessment that was done approximately a year ago.

There were four bids received, copies of which were provided to Council, ranging from a low bid of \$285,813.33 to a high bid of \$388,004.00. HMC, LLC was the low bidder at \$285,813.33 for this project. HMC, LLC has not worked in the Village before so extensive research was done to vet this company's qualification and work quality. All information received indicates that this company is qualified to perform this work. The plan is to get the underground work and the pavement replacement completed before Thanksgiving with restoration done in the Spring of 2020.

The FY 19/20 budget for this project is \$600,000. Based on the low bid, the budget will have a balance of approximately \$300,000. We have researched the bid prices as submitted for concrete patching compared to other recent bids received in other communities by HRC and found them to be very reasonable. There are many areas in this same subdivision that require concrete patching.

Administration spoke to the contractor and he is willing to extend his price into the Spring of 2020 to do additional patching in this subdivision, therefore; it is recommended that we utilize the

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balance of this budget for patching in this subdivision in the Spring of 2020. Administration recommends that the Village of Beverly Hills Council award the project to HMC, LLC for the 2019 Concrete Road Improvement Program. Funds for this project are available in 203-451-810.03.

Nunez inquired on recourse for the Village if there are completion problems with the contractor. Wilson explained that a bond verification is required at the time of bid, and that bond would then be secured prior to project start date and would be held if the work were not completed.

Motion by George, second by Hrydziuszko, be it resolved that Village Council award the 2019 Concrete Road Improvement Program to HMC, LLC in the amount of \$285,813.33 and an additional \$300,000.00 in patching for this subdivision.

Roll Call Vote:
Motion passed (7-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Cub Scout Pack 1049

The Village was happy to host Cub Scout Pack 1049 from Bingham Farms Elementary at the Village Offices and Public Safety Building for a tour and discussion about local government on Tuesday, October 1st.

FY 2018-19 Audit and OPEB Reports – Village Administration, especially Finance Director McCarthy, has been working with the auditors to wrap up the 2018-19 Audit report. We anticipate having the full audit report presentation to Council at our regular meeting of October 15. As a part of this report the Village is updating the Other Post-Employment Benefits (OPEB) actuarial report. This has taken a bit longer than anticipated as the Village is ahead of many other municipalities in the funding and paying for retiree health care benefits.

As Council may recall, in a previous budget year, the Village began utilizing existing Retiree Health Care assets to pay for current costs. This was done by paying all benefit costs from the Retiree Health Care Trust Fund while making fixed annual contributions to that fund. The fixed annual contribution was established at \$400,000 split between the General Fund and the Public Safety Fund. Our OPEB auditors are examining all the data to determine the adequacy of this fixed amount through at least 2040. The Village was able to make the change in how these costs were met due to the aggressive pre-funding of these liabilities in previous years and the fact that retiree health care benefits of this type have been “closed” to new hires as of 2013. Employees hired after 2013 now have individual retiree health care accounts to utilize upon retirement to cover health care costs. Along with annual audit results, Village Administration will review the results of the OPEB audit with Council as soon as they are available.

Public Safety Boiler Replacement – The boiler replacement project at the Public Safety Building is proceeding well. Public Safety Administration was able to secure grant funding from Consumers Energy in the amount of \$4,678.20 to help offset the costs of these improvements. I have included a copy of the grant award letter for your review.

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Mayors Association Dinner – Council members should have received their invitation to the October South Oakland Mayors Association Dinner on Wednesday, October 16th. The Village is jointly hosting this event along with the cities of Birmingham, Berkley, Lathrup Village and Royal Oak Township. Newly appointed Oakland County Executive Dave Coulter has agreed to be the guest speaker at this event.

Vehicle-Deer Crashes

Clerk Rutkowski was able to work with SEMCOG to create a map of reported vehicle crashes involving deer over the last 5 years. The majority of the crashes occurred near the 13 Mile and Lahser intersection, which is in close proximity to the river.

COUNCIL COMMENTS

Hrydziusko reported the Planning Commission subcommittees continue to make progress, and the tennis court updates at Detroit Country Day School were approved.

Mueller invited residents to attend the Parks and Recreation clean up event on Saturday, October 5 in Beverly Park. He thanked Administration for the completion of the crosswalk at Evergreen and Groves High School.

Nunez expressed his concern about the rate of progress at the BP Gas station renovation. Wilson reported that some work has been done, and Administration continues to closely monitor the project.

Abboud reported on the various committees he represents the Village at and updated that the finance committee continues to meet to develop a plan for the millage proposal in 2020.

Motion by Mooney, second by George, to adjourn the meeting at 8:14 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth Lyons
Recording Secretary



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 9/30/2019 THROUGH 10/14/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$101,716.49
202	MAJOR ROAD FUND	\$25,420.52
203	LOCAL STREET FUND	\$26,643.86
205	PUBLIC SAFETY DEPARTMENT FUND	\$138,234.05
592	WATER/SEWER OPERATION FUND	\$413,562.49
701	TRUST & AGENCY FUND	\$1,911.45
	TOTAL	<u>\$707,488.86</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$67.50
	ACCOUNTS PAYABLE	<u>\$707,488.86</u>
	GRAND TOTAL	<u>\$707,556.36</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
10/14/2019	COM	81012	MISC	ABOVE BOARD CONSTRUCTION	ABOVE BOARD CONSTRUCTION	300.00
10/14/2019	COM	81013	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	148.00
10/14/2019	COM	81014	32671	ANDREW VAN HORN	ANDREW VAN HORN	100.00
10/14/2019	COM	81015	MISC	APEX ROOFING INC	APEX ROOFING INC	300.00
10/14/2019	COM	81016	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	1,855.00
10/14/2019	COM	81017	53284	APPLIED IMAGING	APPLIED IMAGING	131.47
10/14/2019	COM	81018	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	225.88
10/14/2019	COM	81019	33004	BATTERIES PLUS	BATTERIES PLUS	71.35
10/14/2019	COM	81020	MISC	BCM HOME IMPROVEMENT	BCM HOME IMPROVEMENT	200.00
10/14/2019	COM	81021	30920	BELLE TIRE	BELLE TIRE	38.98
10/14/2019	COM	81022	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	29.50
10/14/2019	COM	81023	MISC	BLOOMFIELD CONSTRUCTION	BLOOMFIELD CONSTRUCTION	200.00
10/14/2019	COM	81024	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	34,402.30
10/14/2019	COM	81025	MISC	BOA CONSTRUCTION, INC	BOA CONSTRUCTION, INC	500.00
10/14/2019	COM	81026	49980	C&G PUBLISHING	C&G PUBLISHING	106.00
10/14/2019	COM	81027	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	62.02
10/14/2019	COM	81028	50392	CITY OF BIRMINGHAM	CITY OF BIRMINGHAM	86,331.75
10/14/2019	COM	81029	59323	CLEANNET	CLEANNET	858.00
10/14/2019	COM	81030	51439	COMCAST	COMCAST	125.85
10/14/2019	COM	81031	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	26,287.07
10/14/2019	COM	81032	59338	COMPLETE INTERACTIVE TEC	COMPLETE INTERACTIVE TEC	101.92
10/14/2019	COM	81033	59589	CORE & MAIN	CORE & MAIN	154.71
10/14/2019	COM	81034	MISC	DROBOT CUSTOM BUILDING ID	DROBOT CUSTOM BUILDING I	300.00
10/14/2019	COM	81035	50919	DTE ENERGY	DTE ENERGY	2,417.39
10/14/2019	COM	81036	51385	DTE ENERGY	DTE ENERGY	3,437.79
10/14/2019	COM	81037	60017	EASTERN MICHIGAN UNIVERSE	EASTERN MICHIGAN UNIVERSE	3,250.00
10/14/2019	COM	81038	60060	EDWARD POCOCK	EDWARD POCOCK	100.00
10/14/2019	COM	81039	60173	ELIZABETH KIME	ELIZABETH KIME	200.00
10/14/2019	COM	81040	30685	ERIC KOENIG	ERIC KOENIG	1,050.00
10/14/2019	COM	81041	59897	ERIN LAPERE	ERIN LAPERE	141.52
10/14/2019	COM	81042	59721	FEDEX OFFICE	FEDEX OFFICE	16.20
10/14/2019	COM	81043	MISC	FOUNDATION SYSTEMS OF MI	FOUNDATION SYSTEMS OF MI	900.00
10/14/2019	COM	81044	60130	FROM THE DESK OF LIZ LYC	FROM THE DESK OF LIZ LYC	276.75
10/14/2019	COM	81045	59613	GREGORY MACKENZIE	GREGORY MACKENZIE	100.00
10/14/2019	COM	81046	60174	HANS EICHEL JR	HANS EICHEL JR	100.00
10/14/2019	COM	81047	31202	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	389.21
10/14/2019	COM	81048	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	22,330.51
10/14/2019	COM	81049	59301	HUGH CONNOLLY	HUGH CONNOLLY	100.00
10/14/2019	COM	81050	59010	HUNT SIGN COMPANY	HUNT SIGN COMPANY	180.00
10/14/2019	COM	81051	58950	HYDROCORP	HYDROCORP	284.00
10/14/2019	COM	81052	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	3,840.25
10/14/2019	COM	81053	59423	JAMES HEALY	JAMES HEALY	280.00
10/14/2019	COM	81054	59324	JCR SUPPLY, INC.	JCR SUPPLY, INC.	576.75
10/14/2019	COM	81055	30521	JOHN MILLIRON	JOHN MILLIRON	1,050.00
10/14/2019	COM	81056	60172	JOHN OR MARGARET CHIOINI	JOHN OR MARGARET CHIOINI	85.69
10/14/2019	COM	81057	59920	KAREN MACDONALD	KAREN MACDONALD	200.00
10/14/2019	COM	81058	51939	KEATON PUBLICATION GROUPE	KEATON PUBLICATION GROUPE	1,100.00
10/14/2019	COM	81059	09300	KELLER THOMA	KELLER THOMA	43.75
10/14/2019	COM	81060	60077	KRISTIN RUTKOWSKI	KRISTIN RUTKOWSKI	199.93
10/14/2019	COM	81061	MISC	KURTIS KITCHEN	KURTIS KITCHEN	700.00
10/14/2019	COM	81062	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	150.00
10/14/2019	COM	81063	53573	MACOMB COMMUNITY COLLEGE	MACOMB COMMUNITY COLLEGE	175.00
10/14/2019	COM	81064	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	174.78
10/14/2019	COM	81065	59299	MARGARET HOLDEN	MARGARET HOLDEN	100.00
10/14/2019	COM	81066	MISC	MCCARREN, CAROLYN	MCCARREN, CAROLYN	500.00
10/14/2019	COM	81067	60175	MELISSA GRAY	MELISSA GRAY	300.00
10/14/2019	COM	81068	49556	MELISSA RINGEY	MELISSA RINGEY	200.00
10/14/2019	COM	81069	31794	MICHAEL MILES	MICHAEL MILES	1,050.00
10/14/2019	COM	81070	51408	MICRO CENTER A/R	MICRO CENTER A/R	104.93
10/14/2019	COM	81071	MISC	MODERN MILL SOLAR	MODERN MILL SOLAR	200.00
10/14/2019	COM	81072	51182	NELSON BROTHERS SEWER &	NELSON BROTHERS SEWER &	260.00
10/14/2019	COM	81073	59112	NEXT	NEXT	42,835.00
10/14/2019	COM	81074	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	709.65
10/14/2019	COM	81075	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	50.36
10/14/2019	COM	81076	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	342,975.49
10/14/2019	COM	81077	49769	OFFICE EXPRESS	OFFICE EXPRESS	97.40
10/14/2019	COM	81078	58894	OVERHEAD DOOR WEST COMME	OVERHEAD DOOR WEST COMME	380.73
10/14/2019	COM	81079	59933	PACK 1712	PACK 1712	132.00
10/14/2019	COM	81080	50502	PITNEY BOWES CREDIT CORE	PITNEY BOWES CREDIT CORE	186.98
10/14/2019	COM	81081	15300	PRINTING SYSTEMS	PRINTING SYSTEMS	728.90
10/14/2019	COM	81082	16100	ROAD COMMISSION FOR OAKI	ROAD COMMISSION FOR OAKI	4,283.67
10/14/2019	COM	81083	49784	ROMA CEMENT	ROMA CEMENT	7,845.00
10/14/2019	COM	81084	59212	RON BALLER	RON BALLER	100.00
10/14/2019	COM	81085	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	33,660.00
10/14/2019	COM	81086	16600	S.O.C.W.A.	S.O.C.W.A.	60,021.92
10/14/2019	COM	81087	MISC	SMOLYANOV HOME IMPROVEME	SMOLYANOV HOME IMPROVEME	200.00
10/14/2019	COM	81088	51356	SOUTHFIELD MUFFLER & BRAS	SOUTHFIELD MUFFLER & BRAS	1,080.94
10/14/2019	COM	81089	38145	SOUTHFIELD POSTAL SERVICE	SOUTHFIELD POSTAL SERVICE	383.60

10/10/2019 10:49 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

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CHECK DATE FROM 10/14/2019 - 10/14/2019

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
10/14/2019	COM	81090	39048	SOUTHFIELD TOWNSHIP	SOUTHFIELD TOWNSHIP	191.50
10/14/2019	COM	81091	60161	STEVE ORTH	STEVE ORTH	60.00
10/14/2019	COM	81092	17700	SUNSET MAINTENANCE SERVI	SUNSET MAINTENANCE SERVI	1,000.00
10/14/2019	COM	81093	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,125.00
10/14/2019	COM	81094	38205	VERIZON WIRELESS MESSAGI	VERIZON WIRELESS MESSAGI	410.20
10/14/2019	COM	81095	MISC	VILLANOVA CONSTRUCTION	VILLANOVA CONSTRUCTION	200.00
10/14/2019	COM	81096	MISC	WALLSIDE WINDOWS	WALLSIDE WINDOWS	1,600.00
10/14/2019	COM	81097	MISC	WHITELAW, MARCUS	WHITELAW, MARCUS	200.00
10/14/2019	COM	81098	53572	WOW! BUSINESS	WOW! BUSINESS	636.27

COM TOTALS:

Total of 87 Checks:	707,488.86
Less 0 Void Checks:	0.00
Total of 87 Disbursements:	707,488.86

10/10/2019 10:50 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 10/02/2019 - 10/14/2019

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Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
10/09/2019	IND	1110	30899	RENTAL WORLD		67.50
IND TOTALS:						
Total of 1 Checks:						67.50
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						67.50



To: Honorable President Peddie; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: October 3, 2019

Re: Set Public Hearing for reprogramming of Community Development Block Grant (CDBG)

The Village allocated funds in Program Year (PY) 2017 for the CDBG project Remove Architectural Barriers in anticipation of renovations to Beverly Park to meet requirements of the Americans with Disabilities Act. We did replace the sidewalk at the park, however, due to numerous issues with the contractor that project did not expend the CDBG allocation.

We originally allocated funds in this project to be used for sidewalk and related infrastructure improvements to provide ADA accessible pedestrian paths at Beverly Park. The CDBG program requires contractors to comply with federal government mandates in order for CDBG funds to be used. In addition to the contractor being unable and unwilling to comply with those requirements, he was unable to complete the project per the contract. We are seeking relief for the expenses incurred through the surety bond that was provided with the project.

At this time, we are seeking to reprogram Community Development Block Grant Funds from Program Year 2017. The CDBG program has a number of project categories, however, Beverly Hills does not meet the low income criteria for expending funds on most of those types of projects. Therefore, I am proposing that we reprogram all of the funds from to the Minor Home Repair program which is administered by NEXT for Beverly Hills. The total amount of funds to be reprogrammed is \$13,801.00. The 2017 funds may become eligible to be recaptured by the federal government if they are not expended. Due to limits and restrictions on various projects, we do not have an alternate project to recommend reprogramming other than to transfer them into Minor Home Repair (MHR).

As part of the process required for reprogramming the funds, the Village must hold a public hearing on the matter with notification two weeks prior to the hearing date. The first available Council meeting date available that would provide sufficient time to meet notification deadlines is Tuesday, November 19, 2019.

Suggested Motion

Village Council sets a public hearing date of Tuesday, November 19, 2019 to hear comments on the reprogramming of CDBG allocation from Remove Architectural Barriers to Minor Home Repairs in the amount of \$13,801 for Program Year 2017.

eel



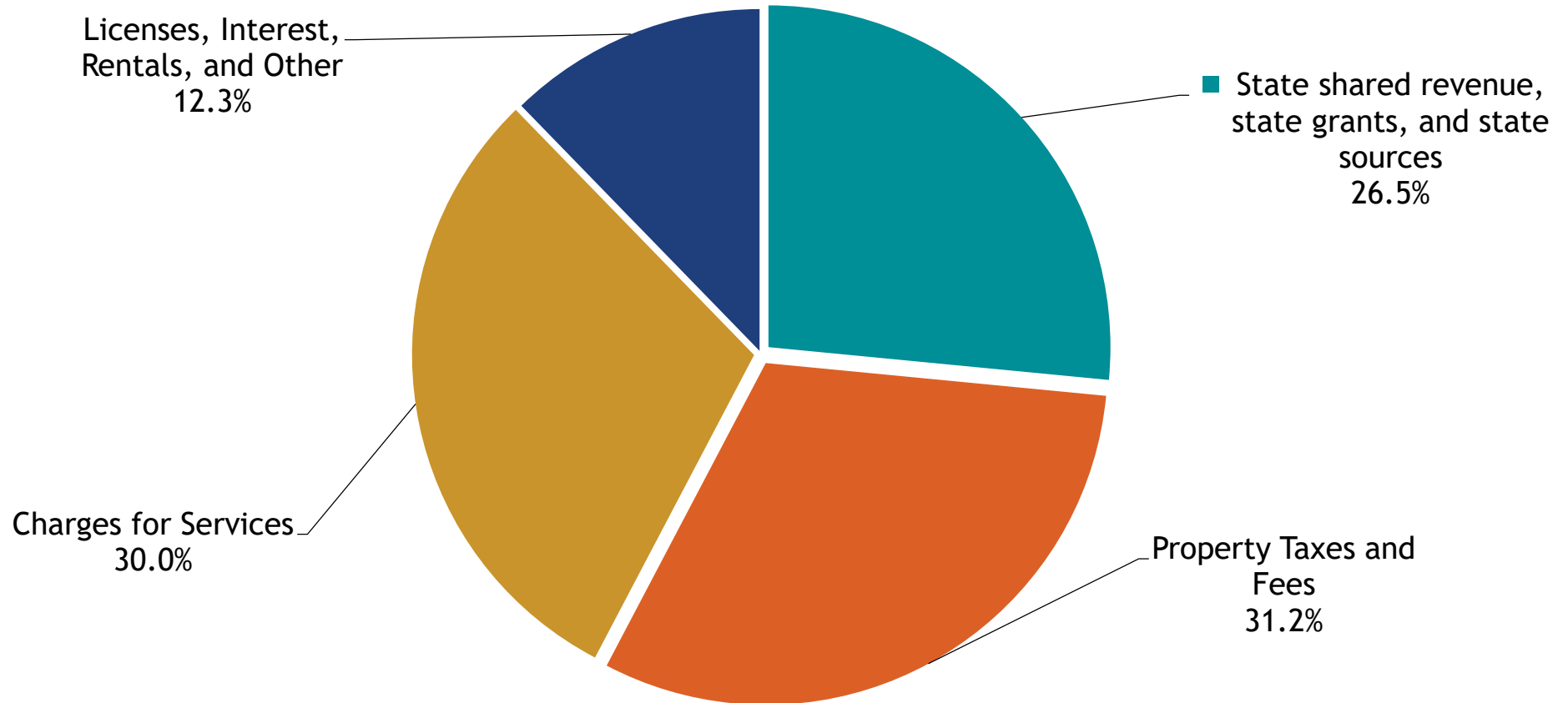
plante moran | Audit. Tax. Consulting.
Wealth Management.

Village of Beverly Hills Audit Presentation to the Village Council

For Year Ended June 30, 2019



Village of Beverly Hills General Fund Revenue Fiscal Year Ended June 30, 2019



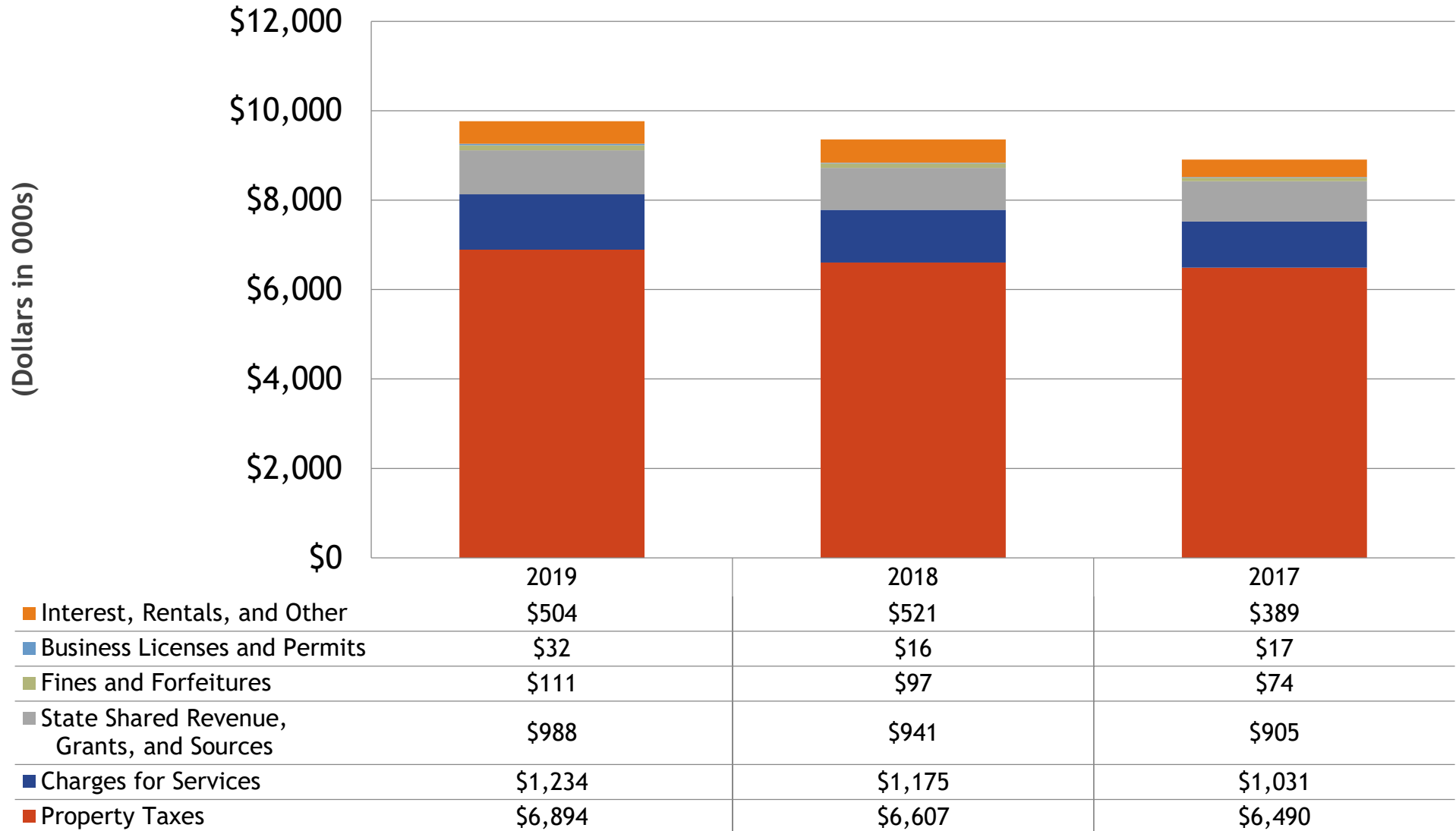
* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

General Fund, Public Safety Fund, Library Fund - Revenue (in thousands)

Years Ended June 30

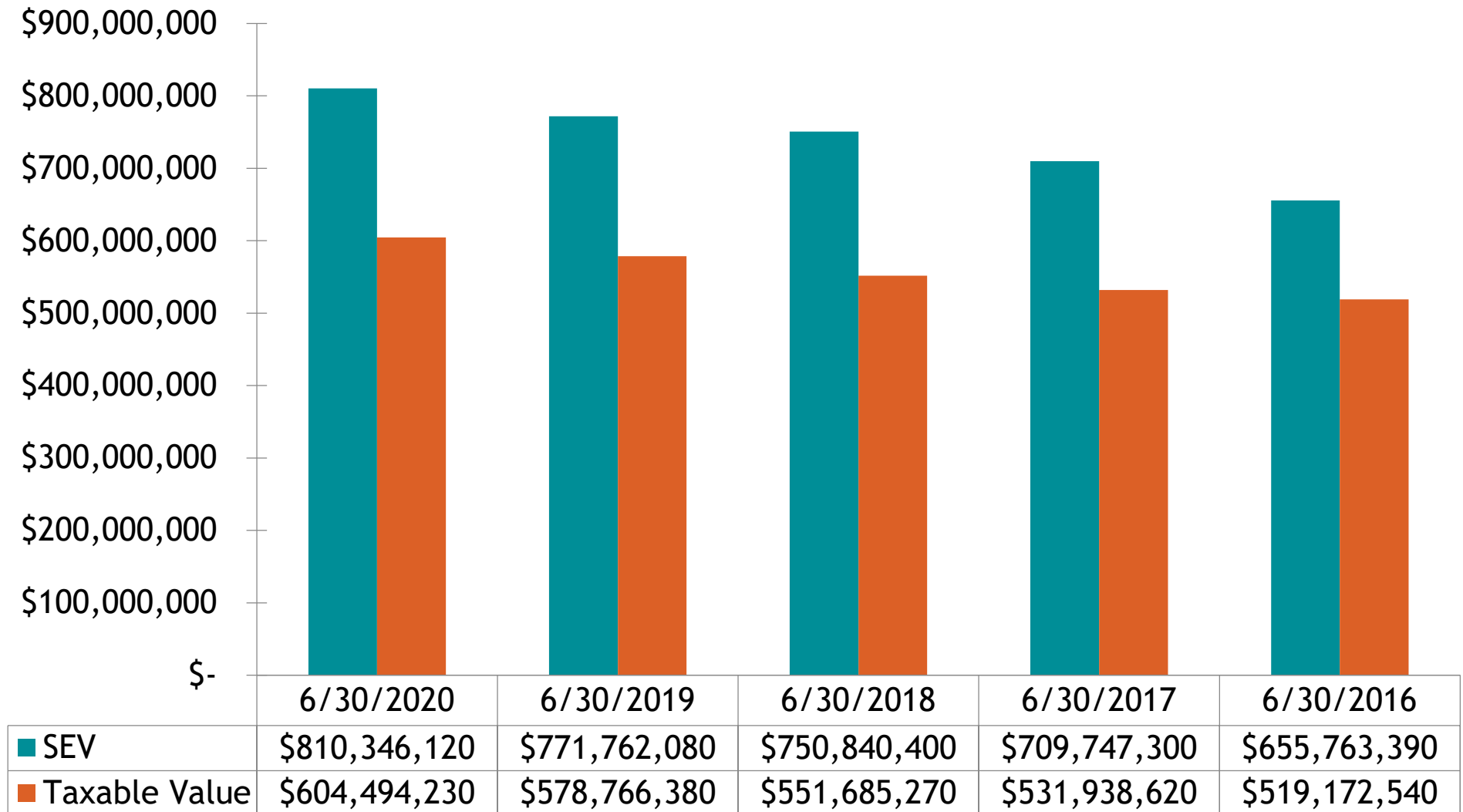


* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

Property Taxes - SEV vs. Taxable Value

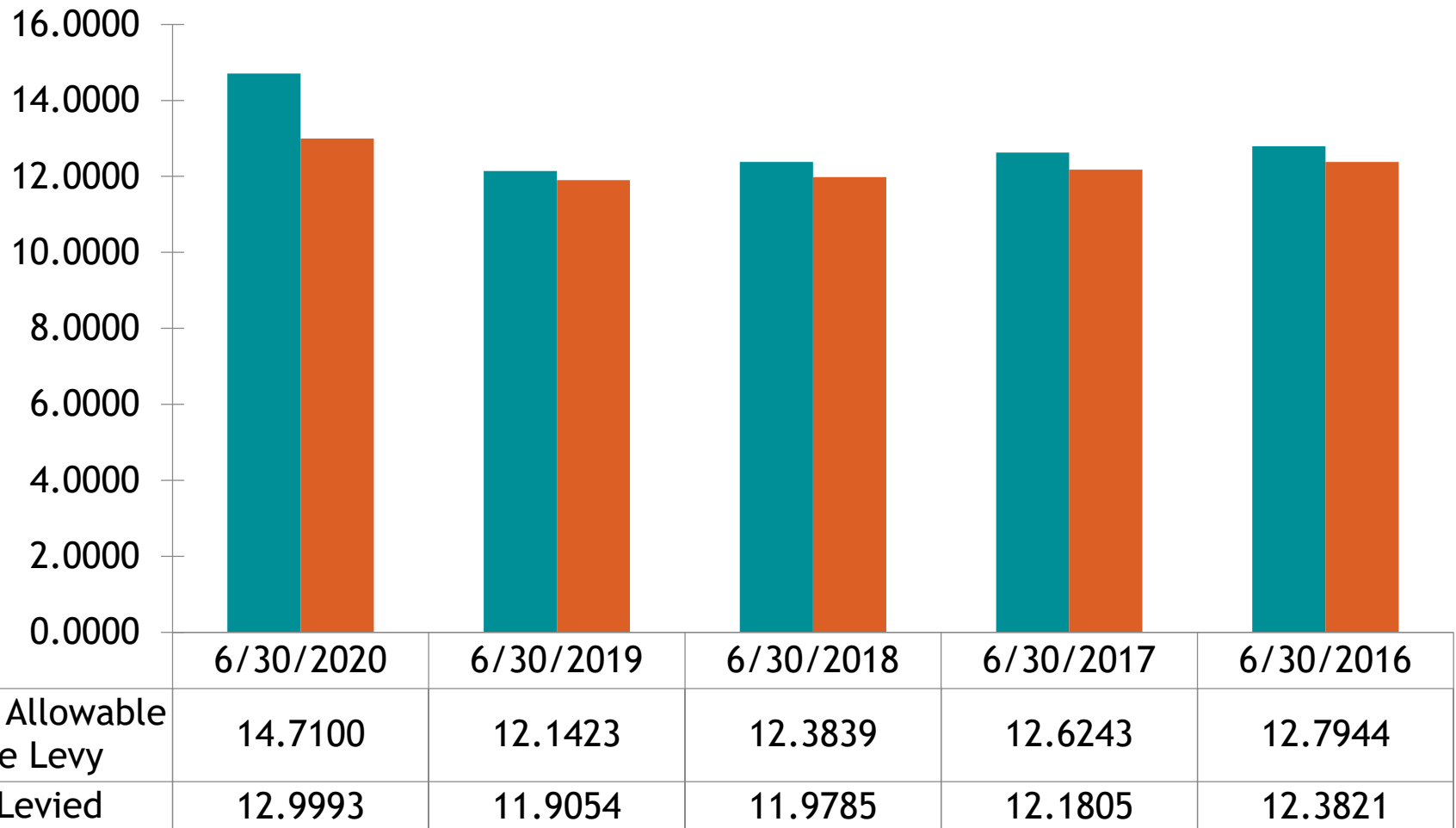




Village of Beverly Hills

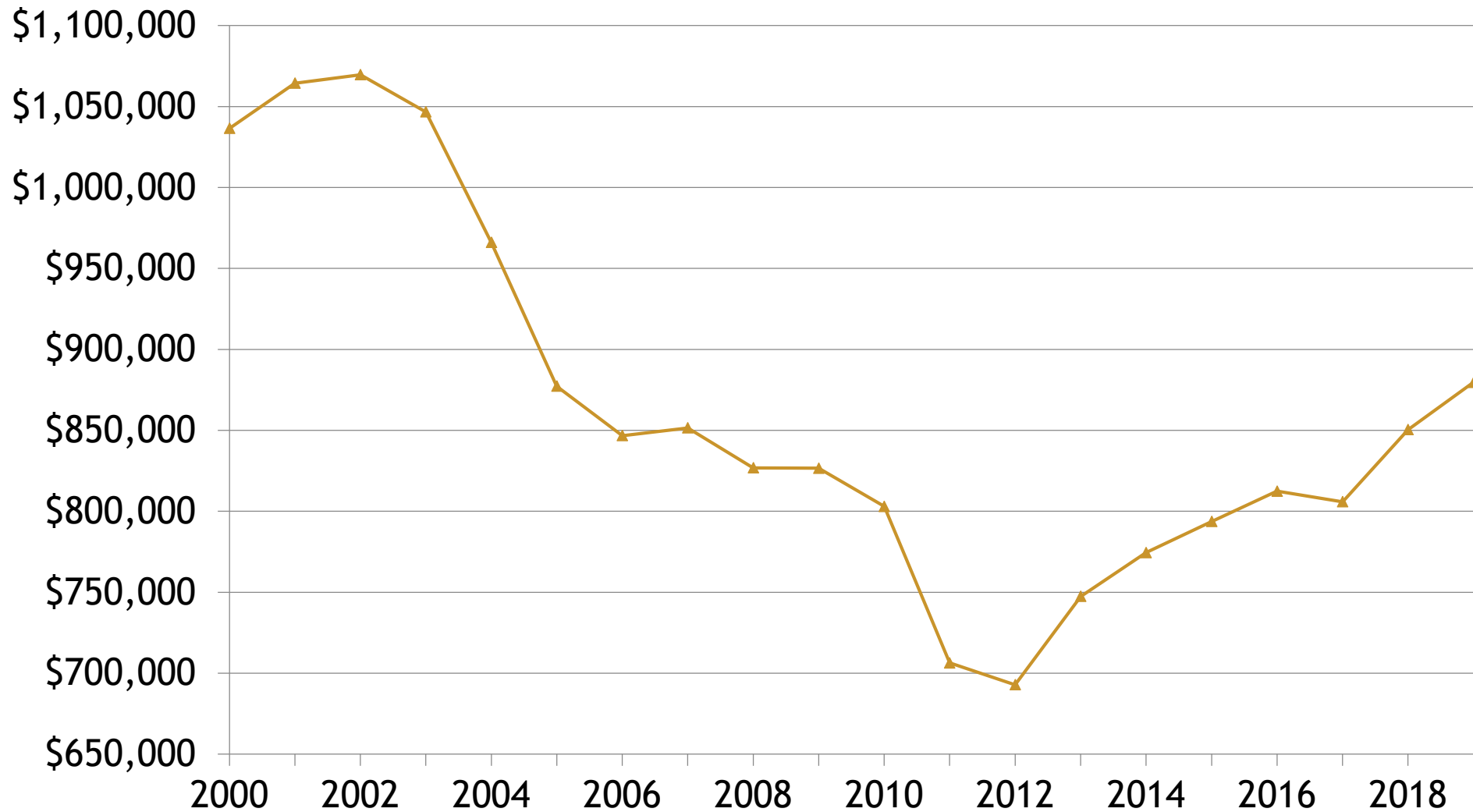
Property Taxes

Headlee Maximum Millage versus Actual Levy





Village of Beverly Hills State Shared Revenue Fiscal Year Ended June 30





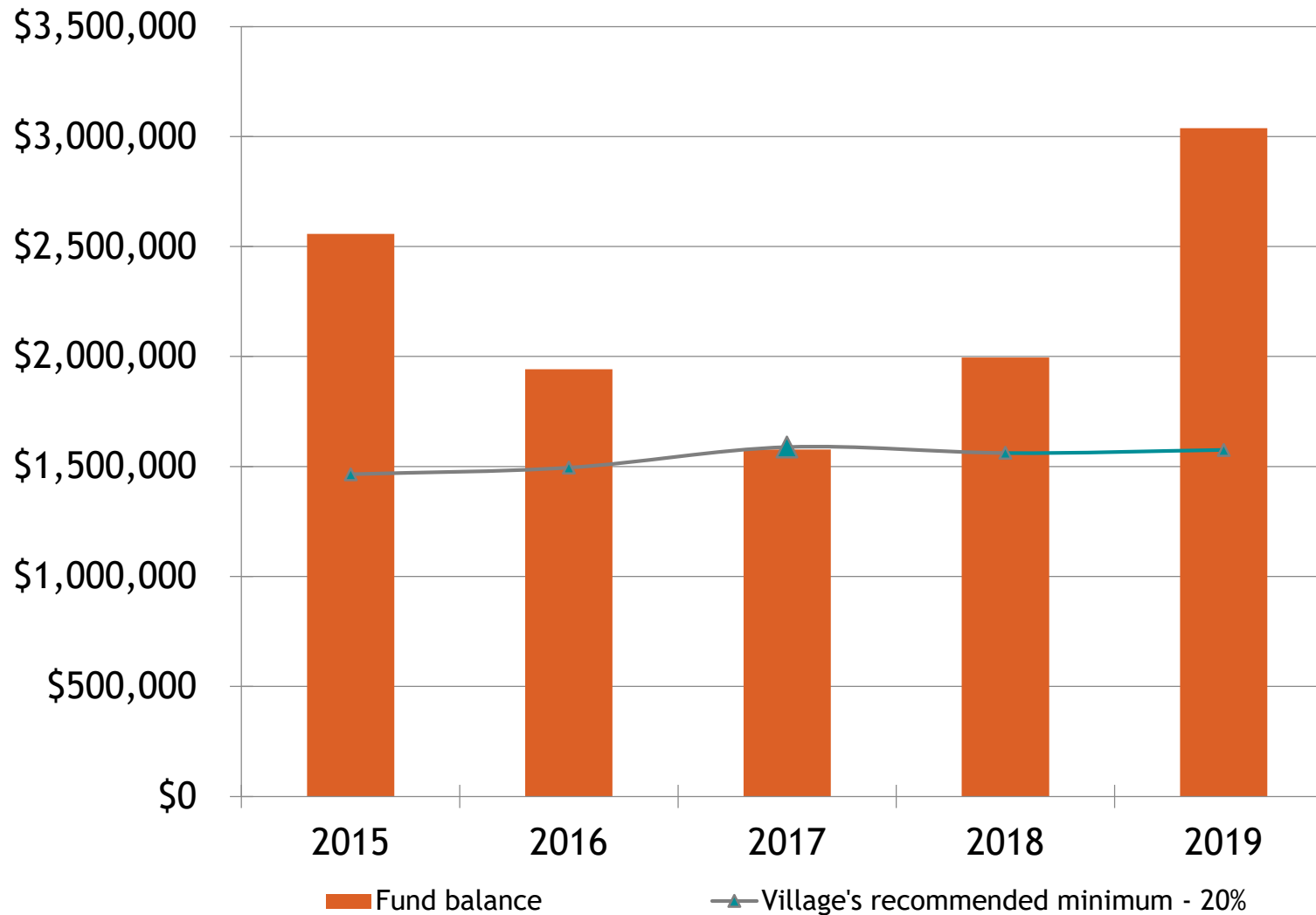
Village of Beverly Hills
General Fund, Public Safety Fund, and Library Fund –Expenditures (in thousands)
Years Ended June 30



* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills General Fund and Public Safety Fund – Fund Balance* Compared to Minimum Target Years Ended June 30



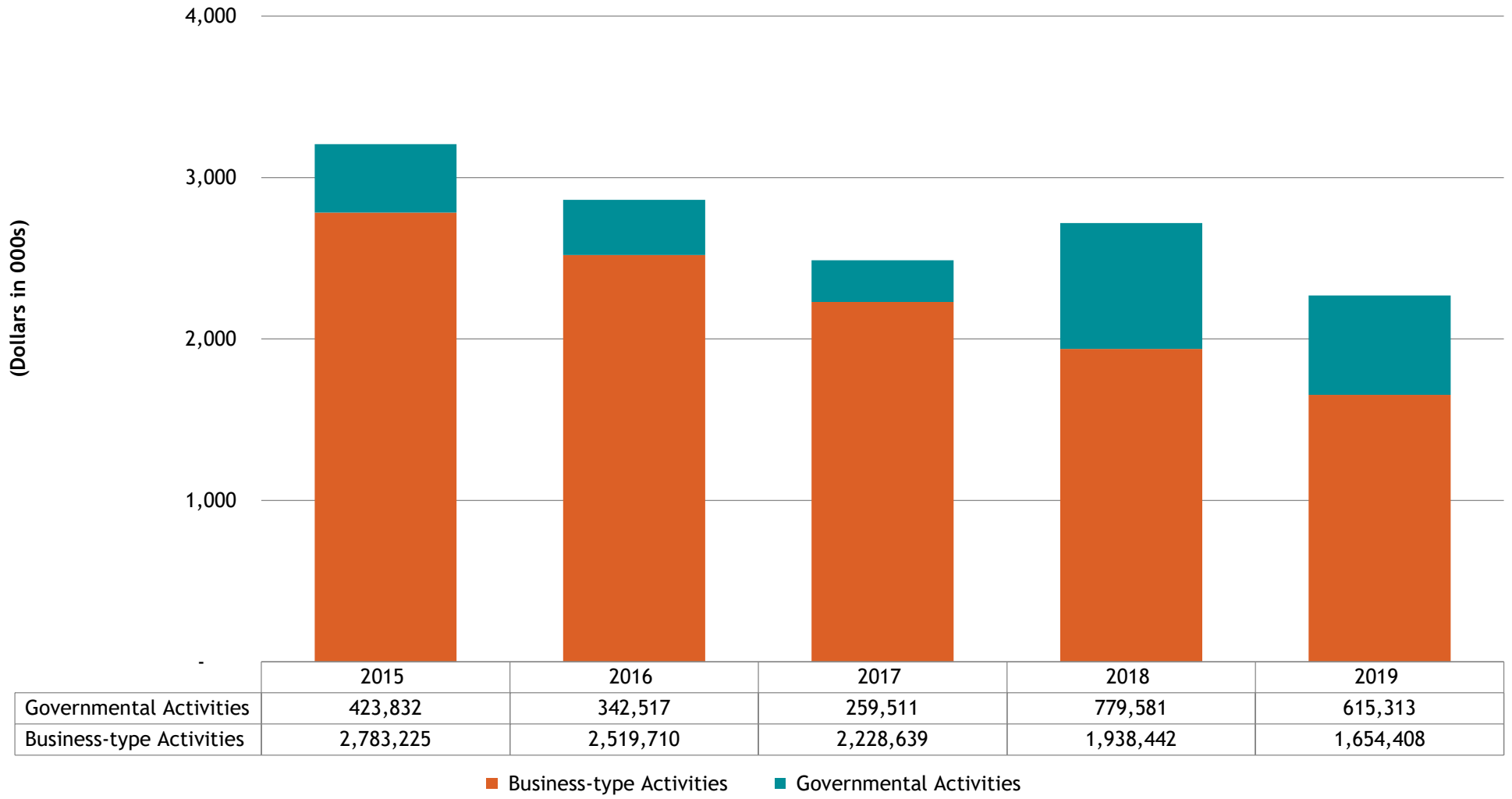
* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

Long-term Debt Obligations

Years Ended June 30

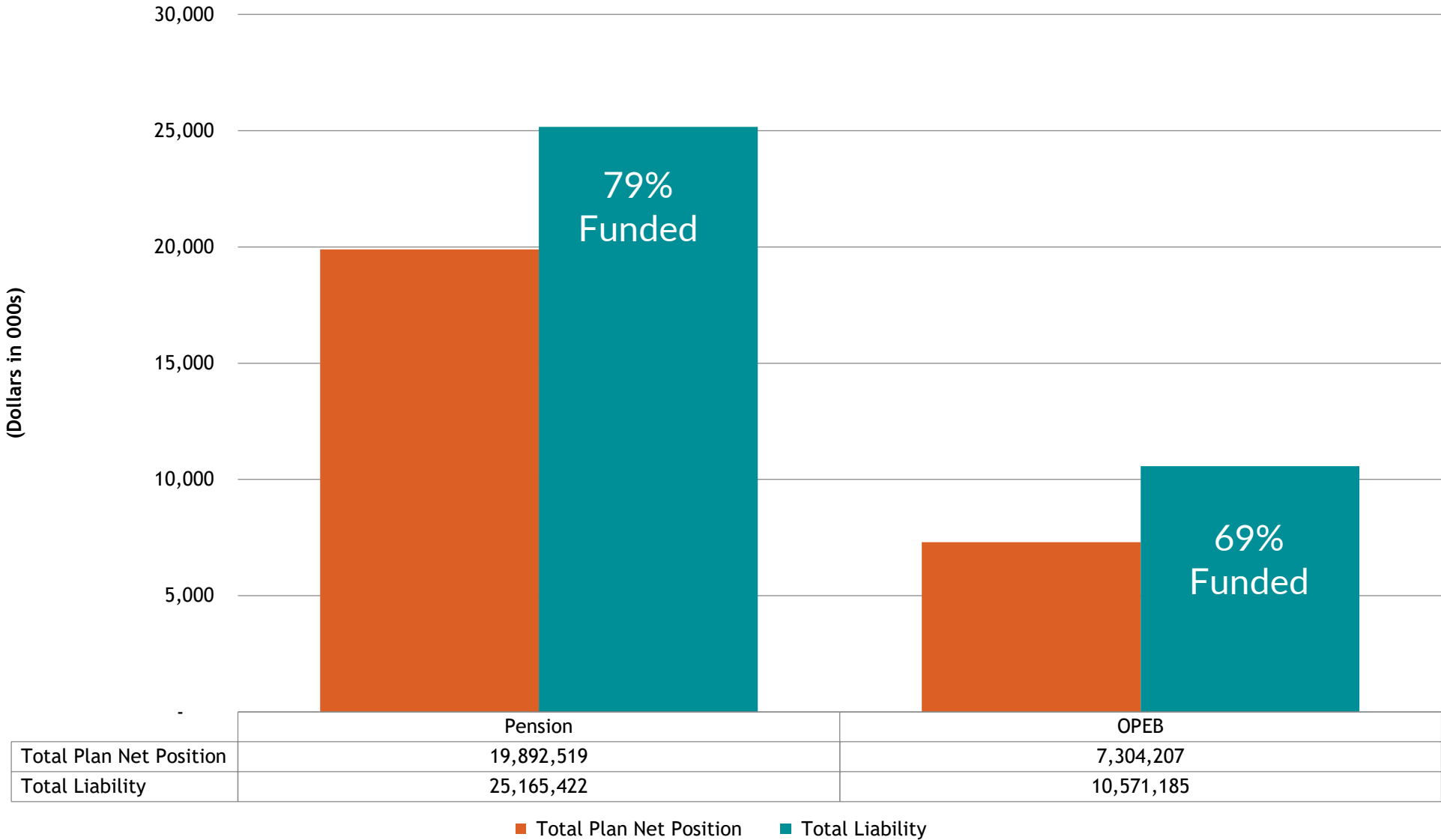




Village of Beverly Hills

Pension and OPEB Funding

Years Ended June 30





THANK YOU

**For more information
contact:**

Martin Olejnik, Partner
(248) 223-3662

Rumzei Abdallah, Manager
(313) 496-7232



To: Honorable President Peddie; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: October 9, 2019

Re: Site Plan and Special Land Use approval for proposed security structure at Detroit Country Day School – Middle School parking lot

The Village has received plans to install a building at the Middle School parking lot at Detroit Country Day School for use by security personnel. As a private school in the R-1, Single Family Residential Zone District, any accessory buildings require site plan and special land use approval. Village Ordinance, Section 22.14.030 requires special land use approval for accessory structures at a private school in a Single Family Residential Zone District. Additionally, Section 22.08.300, j requires any modifications to the site after approval that are not in accordance with the approved site plan to obtain special land use approval.

The Planning Commission held a public hearing on August 28, 2019 for plans submitted by DCDS to install the building at the Middle School parking lot. Upon receiving public comments and reviewing the submittal, the Planning Commission made a recommendation that the Village Council approve the site plan and the special land use requests contingent on the Village receiving plans with compete title block, date, and location setbacks clearly marked, and the installation of “Do Not Block Driveway” signage in either direction before the private residence on Hillview Lane. Procedurally, a public hearing on the special land use request must be held by the Council prior to issuing a decision on the requests for special land use and site plan approval

The Village has received updated plans pursuant to the Planning Commission recommendation, see attached. Additionally, the review letter from the Village Planning Consultant and an excerpt from the minutes of the Planning Commission meeting held August 28, 2019 are attached.

Suggested Motions

Village Council approves request for special land use approval from Detroit Country Day School, 22305 W. 13 Mile Road, to install a guard house at the Middle School parking lot entrance off Hillview Lane.

Village Council approves request for modification to a site plan from Detroit Country Day School, 22305 W. 13 Mile Road, to install a guard house at the Middle School parking lot entrance off Hillview Lane.

eel

attachments



T M P A R C H I T E C T U R E I N C
1191 WEST SQUARE LAKE ROAD
BLOOMFIELD HILLS • MICHIGAN • 48302
PH • 248.338.4561 FX • 248.338.0223
EM • INFO@TMP-ARCHITECTURE.COM

REGISTRATION SEAL

CONSULTANT

PROJECT TITLE
**Detroit Country Day
New Guardhouse**

Detroit Country Day School

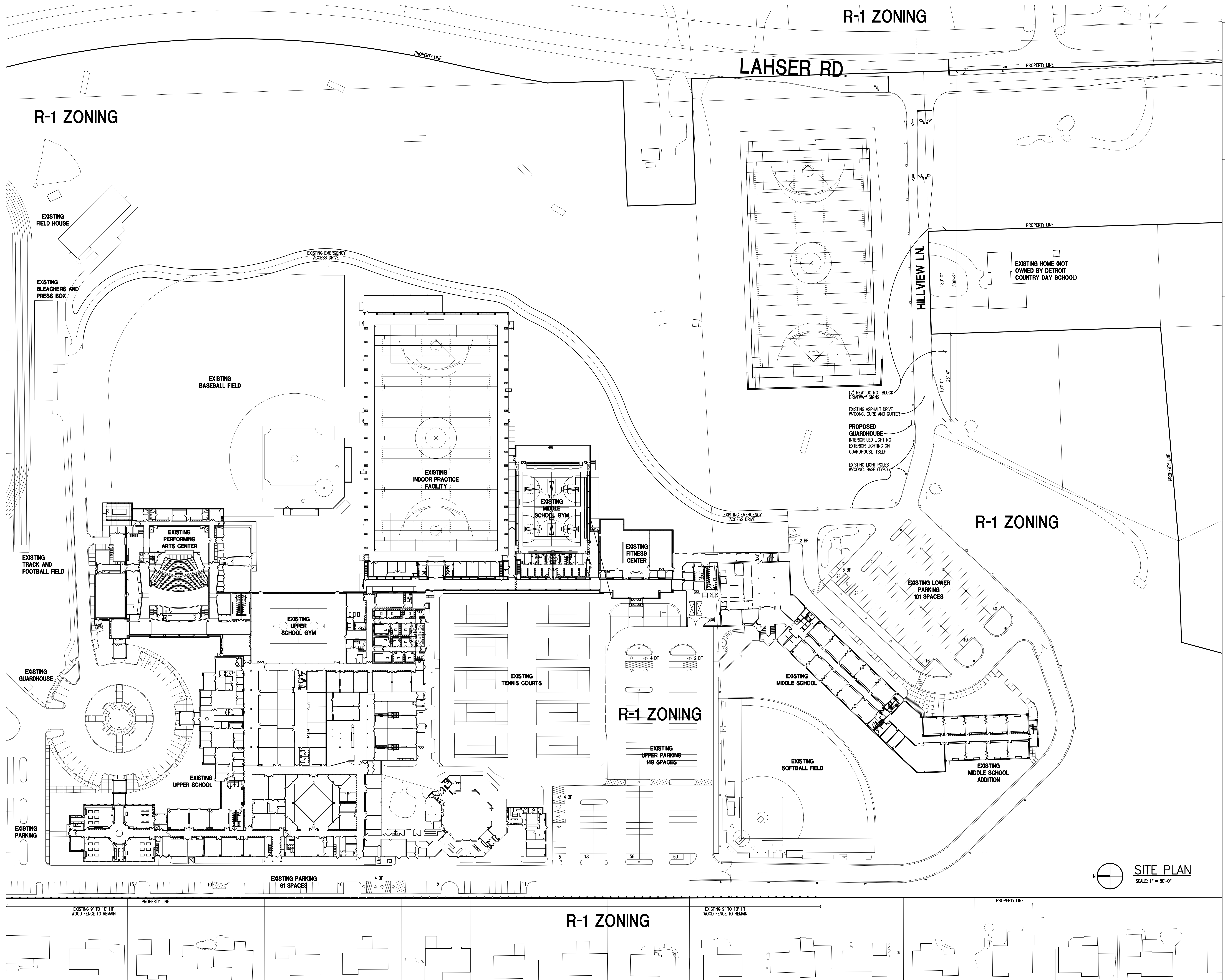
DRAWING TITLE
Overall Site Plan

ISSUE DATES

09/24/2019	DO NOT BLOCK DRIVEWAY SIGNS
08/29/2019	GUARDHOUSE
DATE:	ISSUED FOR:
DRAWN	MLW
CHECKED	TAC
APPROVED	TAC

PROJECT NO.
16028

DRAWING NO.
AS 1





August 20, 2019

Planning Commission
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Attention:	Erin LaPere, Planning and Zoning Administrator
Subject:	Detroit Country Day School – Special Use and Site Plan Review #1
Location:	22305 West 13 Mile Road – southwest corner of the 13 Mile and Lahser intersection
Zoning:	R-1 Single Family Residential District

Dear Commissioners:

At the Village's request, we have reviewed the submittal from Detroit Country Day School (DCDS) for a security guard office associated with the Middle School (plans most recently dated 4/8/19).

The proposed security office, which entails a relatively small building (approximately 30 square feet), is located on the north side of Hillview Lane, approximately 100 feet east of the parking lot.

Private schools and accessory elements are permitted with special land use approval in the R-1 District. In accordance with Section 22.08.300, modifications to the site after approval require a new special land use approval, as well as site plan review/approval.

Procedurally, following a public hearing, the Commission may make its recommendation to Village Council on both the special land use and site plan.

We offer the following comments for your consideration in accordance with the applicable standards of the Village Zoning Ordinance. Items in need of attention or additional discussion are underlined to ease navigation through this letter.

Special use review. Section 22.08.300(h) provides the following standards for consideration by the Commission in its review of uses permitted after special approval:

1. In location, size and intensity of the principal and/or accessory operations, be compatible with adjacent uses and zoning of land.

The overall use of the property as a private school is generally compatible with the primarily residential nature of the Village.

The proposed inclusion of a relatively small security office is not expected to alter the overall operations of the site or adversely impact adjacent/surrounding uses of land.

2. Be compatible with and promote the intent and purpose of this Ordinance.

The proposed building is a relatively common accessory element found on large, private school sites. We do not foresee any issues related to the intent and purpose of the Village Zoning Ordinance.

3. Be compatible with the natural environment and conserve natural resources and energy.

The proposed building will have no impact on the natural environment.



Aerial view of site and surroundings (looking north prior to Middle School expansion)

4. Be consistent with existing and future capabilities of public services and facilities affected by the proposed use.

Given the nature, design and location of the proposed security office, the project is not expected to impact public services and facilities. With that being said, the applicant must address any comments provided by the Director of Public Services and/or Village Engineer.

5. Protect the public health, safety, and welfare as well as the social and economic well-being of those who will use the land use, activity, residents, businesses and landowners immediately adjacent and the Village as the whole.

Given the size, nature and location of the proposed security office, we do not anticipate activities that would be contrary to the public health, safety and welfare.

6. Promote the use of land in a socially and economically desirable manner.

DCDS is a well-established institutional use in the community and, as previously mentioned, stand-alone security offices are relatively common components to large, private schools.

7. Not be in conflict with convenient, safe and normal neighborhood vehicular and pedestrian traffic routes, flows, intersections, and general character and intensity of neighborhood development.

The office is situated well away from the intersection and the site plan does not include a gated driveway, which could cause traffic to back-up at certain times of day. As such, the proposal is not expected to be in conflict with vehicular and pedestrian circulation.

8. Be of such design and impact that the location and height of buildings, the location, nature and height of walls, fences and the nature and extent of landscaping on the site shall not hinder or discourage the appropriate development and use of adjacent land and buildings or impair the value thereof.

Given its size, height and location, the proposed building is not expected to have any impact upon use or value of adjacent/surrounding properties.

- 9. In the nature, location, size and site layout of the use, be a harmonious part of the district in which it is situated taking into account, among other things, prevailing shopping habits, convenience of access by prospective patrons, the physical and economic relationship of one type of use to another and characteristic groupings of uses of said district.**

Similar to comments above, we do not anticipate off-site impacts of the proposal.

- 10. In the location, size, intensity and site layout be such that operations will not be objectionable to nearby dwellings, by reason of noise, fumes, glare or flash of lights.**

Similar to comments above, we do not expect the project to create any of the nuisance-like activities described under this criterion.

- 11. Be consistent with the character, nature and type of residential districts surrounding the proposed special uses.**

Given the nature of the request, the proposal is not expected to alter the character of the DCDS property or the surrounding area.


Site plan review. Section 22.08.290 identifies the process and review standards applicable to site plans. We have reviewed the proposal for compliance with the applicable Ordinance standards, as follows:

- 1. Dimensional Requirements.** The proposed security office is situated approximately 400 feet from Lahser Road and well outside of required setbacks.
- 2. Building Design.** Elevation drawings have been provided depicting a small metal building on a concrete pad. Notes on the elevation drawing indicate a tan and green color scheme.
- 3. Lighting.** The building section detail notes use of an LED light fixture on the outside of the building. We request the applicant provide a fixture detail along with an indication of the number and location of such fixtures.
- 4. Landscaping and Screening.** The landscaping required by the 2016 site plan approval has been planted. Given the limited scope of the project, additional landscaping is not required at this time.
- 5. Additional Considerations.** The plan included with the submittal identifies a concrete patio along with a sidewalk at the rear of the Middle School. This is the location of the basketball court that was recently removed. The plans must be revised to remove these structures.

The plan also depicts an additional length of screen fencing along the west side lot line. If proposed as part of this project, details must be provided. If this is an oversight, it must be removed from the plan.

Should you have any questions concerning this matter, please do not hesitate to contact our office. I can be reached by phone at (248) 586-0505, or via e-mail at bborden@safebuilt.com.

Respectfully,
SAFEBUILT STUDIO


Brian V. Borden, AICP
Planning Manager

EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – AUGUST 28, 2019 – PAGE 1

Present: Chairperson Drummond; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Grinnan, Ostrowski, Ruprich, and Wilensky

Absent: Member: Stempien

Also Present: Planning and Zoning Administrator, LaPere
Planning Consultant, Borden
Council Liaison, Hrydziusko

PUBLIC HEARING ON SPECIAL LAND USE REQUEST FOR INSTALLATION OF A GUARD HOUSE AT DETROIT COUNTRY DAY SCHOOL, MIDDLE SCHOOL PARKING LOT, 22305 W 13 MILE ROAD

Mary Sclabassi, Security Director, provided an overview of the request and explained that the guard house will give the school the ability to reroute traffic that attempts to cut through the property and allow for screening of any visitors to the campus during the school day. The guard building would only be staffed from 8:30 am to 2:45 pm, Monday through Friday. She noted that the location is on Hillview Lane.

Borowski asked why the cement pad had been poured prior to approval and Sclabassi explained there was concrete work being done at the property so it was more economical to pour the pad at the same time.

Copeland inquired about the impact to the resident located on Hillview Lane. She explained the guard house is not intended for slowing down traffic during pick up and drop off times.

Borden reviewed the submittal from Detroit Country Day School (DCDS) for a security guard house associated with the Middle School (plans most recently dated 4/8/19). The proposed security building, approximately 30 square feet, is to be located on the north side of Hillview Lane, approximately 100 feet east of the parking lot. Private schools and accessory elements are permitted with special land use approval in the R-1 District.

In accordance with Section 22.08.300, modifications to the site after approval require a new special land use approval, as well as site plan review and approval. Procedurally, following a public hearing, the Commission may make its recommendation to Village Council on both the special land use and site plan.

Section 22.08.300(h) provides the standards for consideration by the Commission in its review of uses permitted after special approval. Given the nature, design and location of the proposed security office, the project is not expected to impact public services and facilities. With that being said, the applicant must address any comments provided by the Director of Public Services and/or Village Engineer.

Drummond opened the public hearing at 8:05 p.m.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED.

EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – AUGUST 28, 2019 – PAGE 2

John Mooney, Devonshire, believes that the guard house is not a necessary addition and that DCDS intended to install it regardless of approval.

No one else wished to be heard; therefore the public hearing was closed at 8:08 p.m.

REVIEW AND CONSIDER RECOMMENDATION ON SPECIAL LAND USE AND SITE PLAN FOR THE INSTALLATION OF A GUARD HOUSE AT DETROIT COUNTRY DAY SCHOOL, MIDDLE SCHOOL PARKING LOT, 22305 W 13 MILE ROAD

Westerlund agrees that despite the requests by the Village that DCDS follow procedures, they continue to disregard those requests. Grinnan expressed her belief that without the Village taking legal action, this will continue to occur.

Motion by Ostrowski, second by Westerlund, that the Planning Commission recommends approval of special land use for the installation of a guard house at Detroit Country Day School, Middle School parking lot, 22305 W. 13 Mile Road.

Roll Call Vote:

Copeland	no
Drummond	yes
Grinnan	yes
Ostrowski	yes
Ruprich	yes
Westerlund	yes
Borowski	yes

Motion passed (6-1)

Wilensky arrived to the meeting at 8:15 pm.

Section 22.08.290 identifies the process and review standards applicable to site plans. The proposed security building is well outside of required setbacks. Elevation drawings have been provided depicting a small metal building on a concrete pad. Notes on the elevation drawing indicate a tan and green color scheme. The landscaping required by the 2016 site plan approval has been planted. Given the limited scope of the project, additional landscaping is not required. Applicant confirmed there is no intention to install a gate or fencing as a part of this project and that there would be no lighting on the exterior of the building.

Commissioners discussed the need for the standard details typically found on the plans and installation of signage to clearly prohibit blockage of the existing resident's driveway.

Motion by Westerlund, second by Grinnan, that the Planning Commission recommends approval of site plan for the installation of a guard house at Detroit Country Day School, Middle School parking lot, 22305 W. 13 Mile Road, contingent upon the revised site plan submitted with title block, professional seal, date and any revision dates; the location of the guard house and slab be identified with dimensions from nearby property

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED.

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – AUGUST 28,
2019 – PAGE 3**

lines; two “do not block driveway” signs are installed, one on the north side and one on the south side of Hillview Lane, east and west of the property line of the private homeowner.

Roll Call Vote:

Grinnan	yes
Ostrowski	yes
Ruprich	yes
Westerlund	yes
Wilensky	yes
Borowski	yes
Copeland	no
Drummond	yes

Motion passed (7-1)



To: Honorable President Peddie; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: October 9, 2019

Re: Proposed renovations to existing tennis courts at Detroit Country Day School

Detroit Country Day School has submitted plans to perform renovations on the existing tennis courts at the upper school portion of their campus. Due to the scope of the project, Section 22.08.290 requires site plan approval prior to construction. Per Village Ordinance, Council must first refer the proposal to the Planning Commission for a recommendation after which Council will have the opportunity to review and consider approval of the proposal.

The plans submitted detail the proposed removal and reconstruction of the existing tennis courts, including excavation and removal of the courts and base materials (approximately 4,100 yds of material), installation of new base and surface, installation of edge drain, and removal and replacement of court fencing. The Planning Commission reviewed the plans at their meeting held September 25, 2019 at which time the school representative confirmed the fencing would be removed during the project and replaced upon completion and that no lighting is proposed to be installed. The project is slated to begin at the end of the school year, June 2020. The Village Engineer has reviewed the plans and does not anticipate any impacts given the limited scope of modifications to the existing facilities. Administration will monitor the progress and inspect upon completion to ensure site plan compliance. The Village Planning Consultant has also reviewed the plans, comments attached.

Minutes of the Planning Commission meeting at which the Commission recommended approval of the site plan and a copy of the plans and scope of work provided by DCDS are attached.

Suggested Motions

Village Council approves plans submitted by Detroit Country Day for renovations to existing tennis courts provided that no lights are added to the court and subject to review and approval by the Village Engineer for grading and drainage.

eel

attachment



September 17, 2019

Planning Commission
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Attention:	Erin LaPere, Planning and Zoning Administrator
Subject:	Detroit Country Day School tennis court reconstruction – Site Plan Review #1
Location:	22305 West 13 Mile Road – southwest corner of the 13 Mile and Lahser intersection
Zoning:	R-1 Single Family Residential District

Dear Commissioners:

At the Village's request, we have reviewed the submittal from Detroit Country Day School (DCDS) to reconstruct their existing tennis courts at the Upper School.

The proposal entails removal and reconstruction of the 10 existing tennis courts.

Since the project does not entail a new or expanded use, special land use review is not required by the Zoning Ordinance.

However, given the nature of the project, site plan review is necessary (more than 5 cubic yards of earth material being disturbed).

We offer the following comments for your consideration in accordance with the applicable standards of the Village Zoning Ordinance. Items in need of attention or additional discussion are underlined to ease navigation through this letter.

Site plan review. Section 22.08.290 identifies the process and review standards applicable to site plans. We have reviewed the proposal for compliance with the applicable Ordinance standards, as follows:

- 1. Dimensional Requirements.** The tennis courts will be reconstructed in the same location as they currently exist. This area is central to the overall campus and well outside of minimum R-1 setback requirements.
- 2. Lighting.** If the tennis courts are to be illuminated, the applicant needs to provide details of poles/fixtures for the Commission's review.

If no lighting is proposed, we request the applicant provide confirmation.

- 3. Fencing.** The existing black vinyl coated chain link fencing around the courts will be replaced. The current height is noted as approximately 10 feet. The fencing includes fabric wind screens, which is typical for tennis courts.

Per Section 22.08.150(E), Planning Commission approval is required for fences above 7 feet tall that enclose an institutional athletic field.

- 4. Engineering.** The project is subject to review and approval by the Village Engineer for grading and drainage.



Aerial view of site and surroundings (looking east)

Should you have any questions concerning this matter, please do not hesitate to contact our office. I can be reached by phone at (248) 586-0505, or via e-mail at bborden@safebuilt.com.

Respectfully,
SAFEBUILT STUDIO

Brian V. Borden
Brian V. Borden, AICP
Planning Manager

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – SEPTEMBER 25, 2019
– PAGE 1**

Present: Chairperson Drummond; Vice-Chairperson Westerlund; Members: Copeland, Grinnan, Ostrowski, Stempien, and Wilensky

Absent: Members: Borowski and Ruprich

Also Present: Planning and Zoning Administrator, LaPere
Council Liaison, Hrydziusko

REVIEW AND CONSIDER RECOMMENDATION TO COUNCIL FOR PROPOSED MAINTENANCE AND UPGRADES TO THE EXISTING TENNIS COURTS AT DETROIT COUNTRY DAY SCHOOL, 22305 W 13 MILE ROAD

LaPere provided an overview of Planning Consultant Borden's review of the submittal from Detroit Country Day School (DCDS) to reconstruct their existing tennis courts at the Upper School. The proposal entails removal and reconstruction of the 10 existing tennis courts. Since the project does not entail a new or expanded use, special land use review is not required by the Zoning Ordinance. However, given the nature of the project, site plan review is necessary (more than 5 cubic yards of earth material being disturbed).

Site plan review. Section 22.08.290 identifies the process and review standards applicable to site plans.

1. Dimensional Requirements. The tennis courts will be reconstructed in the same location as they currently exist. This area is central to the overall campus and well outside of minimum R-1 setback requirements.

2. Lighting. If the tennis courts are to be illuminated, the applicant needs to provide details of poles/fixtures for the Commission's review. If no lighting is proposed, we request the applicant provide confirmation.

3. Fencing. The existing black vinyl coated chain link fencing around the courts will be replaced. The current height is noted as approximately 10 feet. The fencing includes fabric wind screens, which is typical for tennis courts. Per Section 22.08.150(E), Planning Commission approval is required for fences above 7 feet tall that enclose an institutional athletic field.

4. Engineering. The project is subject to review and approval by the Village Engineer for grading and drainage.

Bruce Israel, contractor for DCD, explained that this project would not add any new structures and they will be improving the base materials and drainage system. There will not be any lights on the courts and the intention is to replace the existing fence without any change to the height. The pavers located along the west side of the court will be removed and replaced, the pavers on the east and north side will not be touched. This project is expected to take place in June of 2020. He was cautioned to be conscientious and courteous to neighbors during this project.

Motion by Westerlund, second by Stempien, that the Planning Commission recommends approval of site plan for proposed maintenance and upgrades to the existing tennis courts at Detroit Country Day School, 22305 W 13 Mile Road, contingent that no lights are added to the court, allowing of the replacement of the

existing approximately 10 foot high fencing, and is subject to review and approval by the Village Engineer for grading and drainage.

Roll Call Vote:

Motion passed (7-0)



Report of Geotechnical
Investigation

**Detroit Country Day
School Tennis Courts
22305 West Thirteen
Mile Road
Beverly Hills,
Michigan 48025**

Latitude 42.512887° N
Longitude 83.266062° W

Prepared for:
Detroit Country Day School
22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234
April 18, 2019



April 18, 2019

Mr. Scott Stanley
Director of Campus Operations
Detroit Country Day School
22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

RE: Report of Geotechnical Investigation
Detroit Country Day School Tennis Courts
22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025
G2 Project No. 190234

Greetings Mr. Stanley:

In accordance with your request, we have completed a pavement investigation for the proposed rehabilitation/reconstruction of the existing tennis courts at Detroit Country Day School in Beverly Hills, Michigan. This report presents the results of our observations and analyses and includes recommendations and construction considerations relative to the proposed tennis court rehabilitation/reconstruction.

As always, we appreciate the opportunity to be of service to Detroit Country Day School and look forward to discussing our findings. In the meantime, if you have any questions regarding this report or any other matter pertaining to the project, please call us.

Sincerely,

G2 Consulting Group, LLC

Grant M. Beahlen, P.E.
Project Engineer

Jason B. Stoops, P.E.
Office Manager/Project Manager

Enclosures



EXECUTIVE SUMMARY

We understand the project consists of rehabilitation/reconstruction of the existing tennis courts at Detroit Country Day School in Beverly Hills, Michigan. Based on onsite observations, an existing drainage tile is located along the east portion of the courts and ponding water is present within the playing surface along the east end of the tennis courts.

Approximately 3 inches of bituminous concrete underlain by 7 to 19 inches of pulverized bituminous concrete and crushed concrete are present at soil borings B-1 through B-6. Approximately 3 inches of bituminous concrete underlain by at least 9 inches of 1 by 3 crushed concrete are present at soil borings B-7 and B-8. Concrete fragments underlie the pulverized bituminous concrete within soil boring B-2 and extends to an approximate depth of 1-1/2 feet. Stiff silty clay fill with an unidentified hydrocarbon odor underlies the pavement section within soil boring B-5 and extends to an approximate depth of 3 feet. Native stiff silty clay underlies the pavement section within boring B-2 and extends to the explored depth of 4 feet. Very loose to loose silty sand and sand underlie the pavement section within boring B-1 and underlies the fill within boring B-5 and extend to the explored depths of 4 feet. Soil borings B-3, B-4, B-6, B-7, and B-8 were terminated prior to the proposed drilling depth due to hand auger refusal on the existing pavement section materials. No measurable groundwater was encountered during or upon completion of drilling operations.

Option A – Mill and Overlay

Based on historical imagery, it appears the tennis courts were reconstructed/rehabilitated in 2005. The existing courts are experiencing moderate severity shrinkage cracking with several cracks open 1 to 2 inches wide. A few of the fence and net posts are experiencing heaving.

Therefore, given the thickness of the existing bituminous pavement and underlying pulverized bituminous concrete, we recommend milling the court surface 1-1/2 inches, perform any full depth patching as necessary, and construct a new 1-1/2 inch thick bituminous concrete overlay.

Prior to the overlay, any existing cracks or joints in the pavement surface wider than 1/8 inch should be filled with hot-applied bituminous crack filler. Any areas of the pavement that exhibit excessive fatigue cracking or deterioration should be replaced with a full depth patch prior to placement of the new bituminous concrete overlay. The bituminous concrete should be saw-cut a minimum 2 feet laterally from the distressed area to be removed. Prior to placing the full-depth patch a tack coat should be applied to the sides of the saw-cut pavement.

Option B – Full Depth Reconstruction

Alternatively, we recommend completely removing the bituminous concrete pavement surface and sufficient amount of underlying pulverized bituminous concrete to support a new tennis court pavement section. We do not recommend reusing the existing pulverized bituminous concrete due to the risk of the pulverized bituminous concrete becoming unstable. We recommend the exposed subgrade be thoroughly proof rolled with a heavy rubber tired vehicle such as a tandem axle dump truck and visually evaluated for instability and/or unsuitable soil conditions. Areas of instability during construction traffic loading and proof roll operations should be expected within at least the area of soil boring B-5. An allowance for undercuts due to the existing fill soils should be allotted. Upon completion of proof roll operations, the subgrade should be graded to promote effective surface drainage and prevent water from ponding and the new pavement section may be constructed. We recommend all earthwork operations be performed in accordance with comprehensive specifications and be properly monitored in the field by qualified personnel under the direction of a licensed engineer.

Do not consider this summary separate from the entire text of this report, with all the conclusions and qualifications mentioned herein. Details of our analysis and recommendations are discussed in the following sections and in the Appendix of this report.



PROJECT DESCRIPTION

We understand the project consists of rehabilitation/reconstruction of the existing tennis courts at Detroit Country Day School in Beverly Hills, Michigan. Based on onsite observations, an existing drainage tile is located along the east portion of the courts and ponding water is present within the playing surface along the east end of the tennis courts.

The purpose of our investigation is to determine and evaluate the general pavement and subsurface conditions within the pavements and develop general recommendations for rehabilitation/reconstruction of the existing pavements.

SCOPE OF SERVICES

The field operations, laboratory testing, and engineering report preparation were performed under the direction and supervision of a licensed professional engineer. Our services were performed according to generally accepted standards and procedures in the practice of geotechnical engineering in this area. Our scope of services for this project consists of the following specific items:

1. We performed a cursory visual identification of the types and relative magnitudes of observable pavement distress.
2. We drilled pavement cores/soil borings B-1 through B-8 extending to depths ranging from 6 inches and 4 feet. We measured the existing pavement section materials (bituminous concrete, Portland cement concrete, and bituminous millings) and identified the type and condition of subgrade soils. Soil borings B-3, B-4, B-6, B-7, and B-8 were terminated prior to the proposed drilling depth due to hand auger refusal on the existing pavement section materials.
3. We performed laboratory testing on samples obtained from the soil borings. Laboratory testing included visual engineering classification, moisture content, and unconfined compressive strength determinations.
4. We prepared this engineering report. Our report includes recommendations for existing court rehabilitation/reconstruction.

FIELD OPERATIONS

G2 Consulting Group, LLC, selected the number, depth, and location of the soil borings. The soil borings were located in the field by a G2 representative by measuring from existing site features and landmarks using conventional taping methods. The approximate soil boring locations are shown on the Soil Boring Location Plan, Plate No. 1. Ground surface elevations were not available at the time of the field investigation.

We used an electrically powered core rig, equipped with a 4-inch diameter diamond-tipped core barrel, to core the pavement locations. Pavement cores were drilled through the full depth of the existing pavement structure to obtain an accurate determination of the pavement thickness.

Hand auger soil borings were performed using a 3-inch diameter hand auger. Within each hand auger soil boring, soil samples were obtained at 2 feet and 4 feet and at transitions in soil types, as able. The soil samples were placed in sealed containers in the field and brought to the laboratory for testing and classification. A Dynamic Cone Penetrometer (DCP) test was performed within granular soil to evaluate the relative density of the in-situ soil. DCP testing involves driving a 1-1/2-inch diameter cone with a 45° vertex angle into the ground using a 15-pound weight dropped 20 inches after the cone is seated into the bottom of the hand auger borehole. The Dynamic Cone Penetrometer is driven 1-3/4 inches. The blow counts for the 1-3/4-inch drive are presented on the individual hand auger soil boring logs.

During drilling operations, a G2 engineer maintained logs of the encountered subsurface conditions, including changes in stratigraphy and observed groundwater levels to be used in conjunction with our



analysis of the subsurface conditions. The final hand auger soil boring logs are based on the field logs and laboratory soil classification and testing. After completion of boring operations, the boreholes were backfilled with excavated soil and capped with cold patch.

LABORATORY TESTING

Representative soil samples were subjected to laboratory testing to determine soil parameters pertinent to pavement design and site preparation. An experienced geotechnical engineer classified the samples in general conformance with the Unified Soil Classification System.

Laboratory testing included moisture content and unconfined compressive strength determination. The unconfined compressive strengths were determined by using a spring loaded hand penetrometer. The hand penetrometer estimates the unconfined compressive strength to a maximum of 4-1/2 tons per square foot (tsf) by measuring the resistance of the soil sample to the penetration of a calibrated spring loaded cylinder.

The results of the moisture content and unconfined compressive strengths are indicated on the soil boring logs at the depths the samples were obtained. We will hold the soil samples for 60 days from the date of this report. If you would like the samples, please let us know.

EXISTING PAVEMENT AND SUBSURFACE CONDITIONS

Approximately 3 inches of bituminous concrete underlain by 7 to 19 inches of pulverized bituminous concrete and crushed concrete are present at soil borings B-1 through B-6. Approximately 3 inches of bituminous concrete underlain by at least 9 inches of 1 by 3 crushed concrete are present at soil borings B-7 and B-8. Concrete fragments underlie the pulverized bituminous concrete within soil boring B-2 and extends to an approximate depth of 1-1/2 feet. Silty clay fill underlies the pavement section within soil boring B-5 and extends to an approximate depth of 3 feet. Native silty clay underlies the pavement section within boring B-2 and extends to the explored depth of 4 feet. Silty sand and sand underlie the pavement section within boring B-1 and underlies the fill within boring B-5 and extend to the explored depths of 4 feet.

The silty clay fill is stiff in consistency with a moisture content of 22 percent and an unconfined compressive strength of 4,000 pounds per square foot (psf). The native silty clay within boring B-2 is stiff in consistency with natural moisture contents of 21 and 24 percent and unconfined compressive strengths of 2,500 and 4,000 psf. The silty sand and sand within borings B-1 and B-5 are very loose to loose with Dynamic Cone Penetration Test N-values ranging from 4 and 8 blows per 1-3/4 inches driven. The silty clay fill within boring B-5 contained an unidentified hydrocarbon odor.

The stratification depths shown on the soil boring logs represent the soil conditions at the boring locations. Variations may occur between borings. Additionally, the stratigraphic lines represent the approximate boundaries between soil types. The transition may be more gradual than what is shown. We have prepared the boring logs on the basis of laboratory classification and testing as well as field logs of the soils encountered.

The Soil Boring Location Plan, Plate No. 1, Soil Boring Logs, Figure Nos. 1 through 8 and Photographic Documentation, Figure Nos. 9 through 12, are presented in the Appendix. General Notes defining the nomenclature used on the boring logs and elsewhere in this report are presented on Figure No. 13.

PAVEMENT ASSESSMENT AND RECOMMENDATIONS

Option A – Mill and Overlay

Based on historical imagery, it appears the tennis courts were reconstructed/rehabilitated in 2005. The existing courts are experiencing moderate severity shrinkage cracking with several cracks open 1 to 2 inches wide. A few of the fence and net posts are experiencing heaving.



Therefore, given the thickness of the existing bituminous pavement and underlying pulverized bituminous concrete, we recommend milling the court surface 1-1/2 inches, perform any full depth patching as necessary, and construct a new 1-1/2 inch thick bituminous concrete overlay.

Prior to the overlay, any existing cracks or joints in the pavement surface wider than 1/8 inch should be filled with hot-applied bituminous crack filler. Any areas of the pavement that exhibit excessive fatigue cracking or deterioration should be replaced with a full depth patch prior to placement of the new bituminous concrete overlay. The bituminous concrete should be saw-cut a minimum 2 feet laterally from the distressed area to be removed. Prior to placing the full-depth patch, a tack coat should be applied to the sides of the saw-cut pavement.

Within any potential full depth bituminous concrete replacement patches, the exposed subgrade should be evaluated for stability. We recommend the exposed subgrade be thoroughly proof rolled, and evaluated for instability and/or unsuitable soil conditions. Any unstable or unsuitable areas noted should be improved by compaction or removed and replaced with MDOT 21AA aggregate placed in an engineered manner.

Based on the results of our analyses, we recommend a bituminous concrete pavement design section for the mill and overlay consisting of 1-1/2 inches of MDOT 36A bituminous concrete wearing course, after any full depth patching, as required.

Option B – Full Depth Reconstruction

Alternatively, we recommend completely removing the bituminous concrete pavement surface and sufficient amount of underlying pulverized bituminous concrete to support a new tennis court pavement section. We do not recommend reusing the existing pulverized bituminous concrete due to the risk of the pulverized bituminous concrete becoming unstable. We recommend the exposed subgrade be thoroughly proof rolled with a heavy rubber tired vehicle such as a tandem axle dump truck and visually evaluated for instability and/or unsuitable soil conditions. Areas of instability during construction traffic loading and proof roll operations should be expected within at least the area of soil boring B-5. An allowance for undercuts due to the existing fill soils should be allotted. Upon completion of proof roll operations, the subgrade should be graded to promote effective surface drainage and prevent water from ponding and the new pavement section may be constructed. We recommend all earthwork operations be performed in accordance with comprehensive specifications and be properly monitored in the field by qualified personnel under the direction of a licensed engineer.

Subgrade undercuts, where required, should be evaluated by a qualified engineering technician to determine if subgrade stabilization is necessary. We recommend that undercut excavations, where required, be backfilled with MDOT 21AA dense-graded aggregate (limestone) and placed in uniform horizontal layers, not more than 9 inches in loose thickness. The engineered fill should be compacted to achieve a density of at least 95 percent of the maximum dry density as determined by the Modified Proctor compaction test (ASTM D 1557). All engineered fill material should be placed and compacted at approximately the optimum moisture content. Frozen material should not be used as fill, nor should fill be placed on a frozen subgrade.

Full Depth Reconstruction Pavement Design

Based on our analyses, we recommend a pavement design section consisting of 1-1/2 inches of 36A bituminous concrete wearing course, 2 inches of 13A bituminous concrete leveling course, supported on a minimum of 8 inches of MDOT 21AA dense-graded limestone aggregate. An acrylic latex coating should be applied to the finished bituminous pavement surface upon completion of pavement curing period. We recommend a minimum pavement curing period of two weeks prior to placing an acrylic coating. However, the acrylic coating manufacturers recommendations should be followed and can be longer than two weeks.



All pavement materials are specified within the 2012 Standard Specifications for Construction from the Michigan Department of Transportation. The bituminous pavement materials are described in Section 501.

Pavement Drainage and Maintenance

The pavement should be properly sloped to promote effective surface drainage and prevent water from ponding. Regular timely maintenance should be performed on the bituminous pavement to reduce the potential deterioration associated with moisture infiltration through surface cracks. Detroit Country Day School should be prepared to seal the cracks with a hot-applied elastic crack filler as soon as possible after cracking develops and as often as necessary to block the passage of water to the subgrade soils.

GENERAL COMMENTS

We have formulated the evaluations and recommendations presented in this report relative to site preparation and pavement construction on the basis of data provided to us relating to the general location for the proposed pavement improvements. Any significant change in this data should be brought to our attention for review and evaluation with respect to the prevailing subsurface conditions.

The scope of the present investigation was limited to evaluation of subsurface conditions for the support of the pavements and other related aspects of the development. No chemical, environmental, or hydrogeological testing or analyses were included in the scope of this investigation. If changes occur in the design, location, or concept of the project, the conclusions and recommendations contained in this report are not valid unless G2 Consulting Group, LLC reviews the changes. G2 Consulting Group, LLC will then confirm the recommendations presented herein or make changes in writing.

We have based the analyses and recommendations submitted in this report upon the data from soil borings performed at the approximate locations shown on the Soil Boring Location Plan, Plate No. 1. This report does not reflect variations that may occur between the actual boring locations. The nature and extent of any such variations may not become clear until the time of construction. If significant variations then become evident, it may be necessary for us to re-evaluate our report recommendations.

Soil conditions at the site could vary from those generalized on the basis of soil borings made at specific locations. It is, therefore, recommended that G2 Consulting Group, LLC be retained to provide soil engineering services during the site preparation and pavement construction phases of the proposed project. This is to observe compliance with the design concepts, specifications, and recommendations. Also, this allows design changes to be made in the event that subsurface conditions differ from those anticipated prior to the start of construction.

APPENDIX

Soil Boring Location Plan

Plate No. 1

Soil Boring Logs

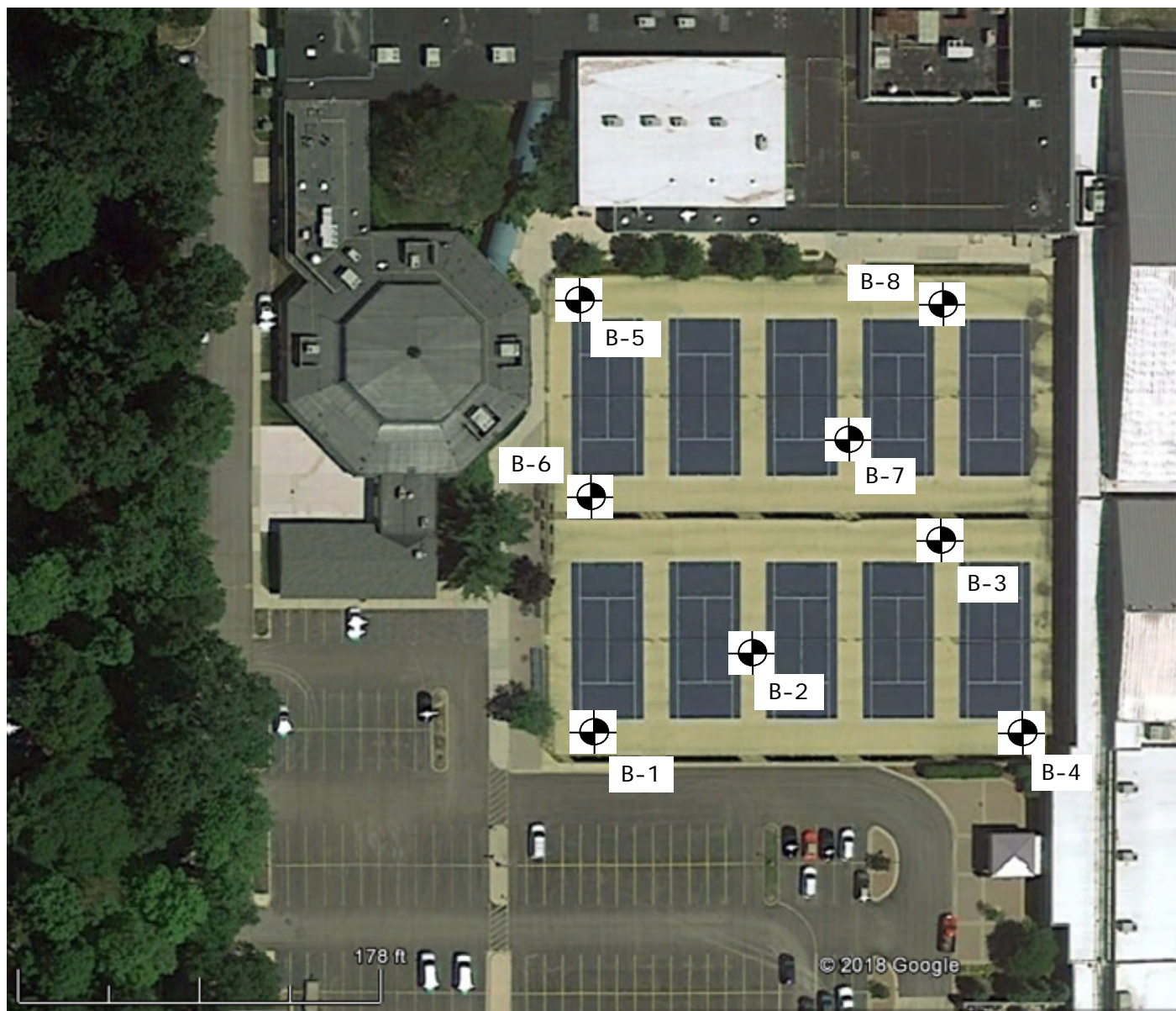
Figure Nos. 1 through 8

Photographic Documentation


Figure Nos. 9 through 12

General Notes Terminology

Figure No. 13



Legend

-  Soil Borings performed by
G2 Consulting Group, LLC
on April 5, 2019

Soil Boring Location Plan

Detroit Country Day Tennis Courts
 22305 West Thirteen Mile Road
 Beverly Hills, Michigan 48025



Project No. 190234

Drawn by: GMB

Date: 4-16-19

Scale: NTS

Plate
 No. 1

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-1

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA				
DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches)	0.3					
		Pulverized Bituminous Concrete (19 inches)	1.8					
		Loose Brown Silty Sand	3.0	S-1	8			
		Loose Brown Sand with trace gravel	4.0	S-2	6			
5		End of Boring @ 4 ft	5					
10			10					

Total Depth: 4 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
3-1/2 feet during and upon completion of drilling
operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 1

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-2

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA				
DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches) 0.3						
		Pulverized Bituminous Concrete (7 inches) 0.8						
		Fill: Portland Cement Concrete Fragments 1.5		S-1				
		Stiff Brown Silty Clay with trace sand and gravel 2.0		S-2		24.4		2500*
		Stiff Mottled Brown and Gray Silty Clay with trace sand and gravel 4.0		S-3		21.3		4000*
		End of Boring @ 4 ft						
5			5					
10			10					

Total Depth: 4 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Water Level Observation:
Dry during and upon completion of drilling operations

Notes:
* Calibrated Hand Penetrometer

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Figure No. 2

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-3

CONSULTING GROUP

SUBSURFACE PROFILE

SOIL SAMPLE DATA

DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches)	0.3					
		Fill: Pulverized Bituminous Concrete with concrete fragments		S-1				
		End of Boring @ 2 ft, Auger Refusal	2.0					
5			5					
10			10					

Total Depth: 2 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
Dry during and upon completion of drilling operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 3

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-4

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA				
DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches)	0.3					
		Pulverized Bituminous Concrete	1.0					
		End of Boring @ 1 ft, Auger Refusal						
5			5					
10			10					

Total Depth: 1 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
Dry during and upon completion of drilling operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 4

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-5

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA				
DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (5 inches)	0.5					
		Pulverized Bituminous Concrete (7 inches)	1.0					
		Fill: Stiff Gray Silty Clay with metal fragments, lime, and hydrocarbon odor	3.0	S-1		21.6		4000*
		Very Loose Brown and Gray Silty Sand	4.0	S-2	4			
		End of Boring @ 4 ft						
5			5					
10			10					

Total Depth: 4 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Water Level Observation:
3-1/2 feet during and upon completion of drilling
operations

Notes:
* Calibrated Hand Penetrometer

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Figure No. 5

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-6

CONSULTING GROUP

SUBSURFACE PROFILE

SOIL SAMPLE DATA

DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches) 0.3						
		Pulverized Bituminous Concrete 0.5						
		End of Boring @ 0.5 ft, Auger Refusal						
5			5					
10			10					

Total Depth: 0.5 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
Dry during and upon completion of drilling operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 6

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-7

CONSULTING GROUP

SUBSURFACE PROFILE

SOIL SAMPLE DATA

DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches) 0.3						
		Crushed Concrete (3"-1") 1.0						
		End of Boring @ 1 ft, Auger Refusal						
5			5					
10			10					

Total Depth: 1 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
Dry during and upon completion of drilling operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 7

Project Name: Detroit Country Day School Tennis Courts

Project Location: 22305 West Thirteen Mile Road
Beverly Hills, Michigan 48025

G2 Project No. 190234

Latitude: N/A Longitude: N/A



Soil Boring No. B-8

CONSULTING GROUP

SUBSURFACE PROFILE				SOIL SAMPLE DATA				
DEPTH (ft)	PRO- FILE	GROUND SURFACE ELEVATION: N/A	DEPTH (ft)	SAMPLE TYPE/NO.	DCP BLOWS/ 1.75-INCHES	MOISTURE CONTENT (%)	DRY DENSITY (PCF)	UNCOF. COMP. ST. (PSF)
		Bituminous Concrete (3 inches)	0.3					
		Crushed Concrete (3"-1")	1.0					
		End of Boring @ 1 ft, Auger Refusal						
5			5					
10			10					

Total Depth: 1 ft
Drilling Date: April 5, 2019
Inspector:
Contractor: G2 Consulting Group, LLC
Driller: GMB

Water Level Observation:
Dry during and upon completion of drilling operations

Excavation Backfilling Procedure:
Auger cuttings and cold patch

Drilling Method:
4-inch diameter diamond tipped core barrel and
3-inch diameter hand auger

Figure No. 8

**Photographic Documentation
Detroit Country Day Tennis Courts
Beverly Hills, Michigan 48025
G2 Project No. 190234**



Photograph No. 1: Looking North from Soil Boring B-4



Photograph No. 2: Looking North at Soil Boring B-8

**Photographic Documentation
Detroit Country Day Tennis Courts
Beverly Hills, Michigan 48025
G2 Project No. 190234**



Photograph No. 3: Drain Tile Along East Side of Courts



Photograph No. 4: Looking North at Soil Boring B-2

**Photographic Documentation
Detroit Country Day Tennis Courts
Beverly Hills, Michigan 48025
G2 Project No. 190234**



Photograph No. 5: Looking West at Soil Boring B-1



Photograph No. 6: Looking North at Soil Boring B-7

**Photographic Documentation
Detroit Country Day Tennis Courts
Beverly Hills, Michigan 48025
G2 Project No. 190234**



Photograph No. 7: Looking South at Soil Boring B-2

GENERAL NOTES TERMINOLOGY

Unless otherwise noted, all terms herein refer to the Standard Definitions presented in ASTM 653.

PARTICLE SIZE

Boulders	- greater than 12 inches
Cobbles	- 3 inches to 12 inches
Gravel - Coarse	- 3/4 inches to 3 inches
- Fine	- No. 4 to 3/4 inches
Sand - Coarse	- No. 10 to No. 4
- Medium	- No. 40 to No. 10
- Fine	- No. 200 to No. 40
Silt	- 0.005mm to 0.074mm
Clay	- Less than 0.005mm

CLASSIFICATION

The major soil constituent is the principal noun, i.e. clay, silt, sand, gravel. The second major soil constituent and other minor constituents are reported as follows:

Second Major Constituent (percent by weight)	Minor Constituent (percent by weight)
Trace - 1 to 12%	Trace - 1 to 12%
Adjective - 12 to 35%	Little - 12 to 23%
And - over 35%	Some - 23 to 33%

COHESIVE SOILS

If clay content is sufficient so that clay dominates soil properties, clay becomes the principal noun with the other major soil constituent as modifier, i.e. sandy clay. Other minor soil constituents may be included in accordance with the classification breakdown for cohesionless soils, i.e. silty clay, trace sand, little gravel.

Consistency	Unconfined Compressive Strength (psf)	Approximate Range of (N)
Very Soft	Below 500	0 - 2
Soft	500 - 1,000	3 - 4
Medium	1,000 - 2,000	5 - 8
Stiff	2,000 - 4,000	9 - 15
Very Stiff	4,000 - 8,000	16 - 30
Hard	8,000 - 16,000	31 - 50
Very Hard	Over 16,000	Over 50

Consistency of cohesive soils is based upon an evaluation of the observed resistance to deformation under load and not upon the Standard Penetration Resistance (N).

COHESIONLESS SOILS

Density Classification	Relative Density %	Approximate Range of (N)
Very Loose	0 - 15	0 - 4
Loose	16 - 35	5 - 10
Medium Compact	36 - 65	11 - 30
Compact	66 - 85	31 - 50
Very Compact	86 - 100	Over 50

Relative Density of cohesionless soils is based upon the evaluation of the Standard Penetration Resistance (N), modified as required for depth effects, sampling effects, etc.

SAMPLE DESIGNATIONS

AS -	Auger Sample - Cuttings directly from auger flight
BS -	Bottle or Bag Samples
S -	Split Spoon Sample - ASTM D 1586
LS -	Liner Sample with liner insert 3 inches in length
ST -	Shelby Tube sample - 3 inch diameter unless otherwise noted
PS -	Piston Sample - 3 inch diameter unless otherwise noted
RC -	Rock Core - NX core unless otherwise noted

STANDARD PENETRATION TEST (ASTM D 1586) - A 2.0 inch outside-diameter, 1-3/8 inch inside-diameter split barrel sampler is driven into undisturbed soil by means of a 140-pound weight falling freely through a vertical distance of 30 inches. The sampler is normally driven three successive 6-inch increments. The total number of blows required for the final 12 inches of penetration is the Standard Penetration Resistance (N).

Asphalt Specialists, Inc.

May 2, 2019

Detroit Country Day School
ATTN: Scott Stanley
22305 West Thirteen Mile Road
Beverly Hills, MI 48025
248-514-8380
sstanley@dcdds.edu

RE: Detroit Country Day School – Tennis Courts

Dear Scott:

We are pleased to offer you our budget estimate for the Detroit Country Day tennis court removal and replacement project. Our enclosed bid closely follows the G2 consulting report for both materials and thicknesses. When reviewing the report, there are a couple noteworthy points that I want to take a moment and highlight.

- The existing courts are paved over a pulverized base, which is really just ground up asphalt and then recycled to be used under the courts. They do not recommend using the existing pulverized asphalt, due to the risk of the pulverized base becoming unstable as it is now. This is clearly explained under Option B, full depth reconstruction.
- On page 4, full depth reconstruction, they are suggesting which I also concur with, using 8.0" of MDOT 21AA limestone aggregate followed by 2.0" of MDOT #13A leveling course asphalt, then a 1.5" of MDOT #36A asphalt wearing course. The one thing that they did not mention, which I feel strongly about, is that both the wearing course and the leveling course should be 100% virgin aggregate materials. I do not want to have any recycled products (rubber, brick block, slag, etc...) in the asphalt courses because that's what causes the pops in the acrylic and or that rust staining that you see on the courts currently. No matter what, you have to use virgin aggregates to ensure that we are using all natural sand and gravel in the paving process.

Attached is our budget for you review. If you or the board has any further questions, please feel free to call. We appreciate the opportunity for ASI to be part of this project.

Thank you,

Bruce Israel

Detroit Country Day – Tennis Courts Budget

We are pleased to quote on the asphalt removal and replacement and miscellaneous site work required at the above referenced project. Our base bid includes the following:

- Engineering, Surveying, Layout and Construction Testing.....
- Miscellaneous Demolition and Removals.....

Tennis Court Removal and Replacement

1. Onsite excavation and demo
 - A. Excavate and remove from site the entire existing asphalt surface;
 - B. Excavate and remove existing pulverized materials to allow for the new 12.0" section;
 - C. Currently it calls for approximately 4,100 YD of material to be loaded and hauled off-site;
2. Grade and compact sub grade, proof roll as required;
3. Place 8.0" of MDOT 21AA limestone aggregate;
4. Place 2.0" of MDOT #13A asphalt leveling course with all Virgin aggregate and compact;
5. Place SS 1-H tack coat for adhesion;
6. Place 1.5" of MDOT #26A asphalt wearing course with all Virgin aggregate and compact;
7. Clean up all ASI related debris.

Tennis Court Removal and Replacement.....

Edge Drain Installation (approx. 1,000 LF)

1. I want to take advantage of the trench drain at the end of the courts and run lateral fingers of edge drain throughout.

Edge Drain Installation.....

- 10 Courts of Color Coating.....
- New net posts, nets and center strap.....

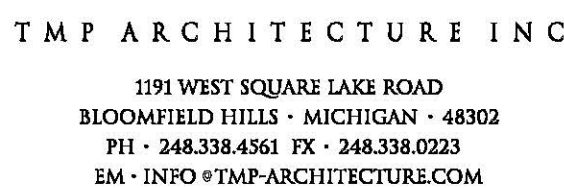
Fence Removal and Replacement

1. Roll up and remove the fence fabric;
2. Excavate and haul from site the fence posts and footings;
3. Re-install new fence posts, footings and fabric, 10 FT taall with black vinyl and 8 FT center;

Fence Removal and Replacement.....

- Miscellaneous brick work, sidewalk along western edge for access.....
- Beverly Hills Permit and Review.....
- Site contingency/ Sub-grade undercut contingency.....

OUR LUMP SUM PRICE PER THE ABOVE IS.....



REGISTRATION SEAL

CONSULTANT

PROJECT TITLE

Detroit Country Day Middle Sch. Addition

Detroit Country Day School

DRAWING TITLE
Overall Site Plan
DCD Middle School
Security Office

ISSUE DATES

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04/08/2019	DCD MIDDLE SCH. SECURITY OFFICE
12/13/2018	REVISED PLAYGROUND/SECURITY OFFICE
11/27/2018	REVIEW
DATE:	ISSUED FOR:
DRAWN	MW
CHECKED	TAC
APPROVED	TAC

PROJECT NO.

16028

DRAWING NO.

AS 1

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
OCTOBER 11, 2019

Senior Joint Services Commission – There was a meeting of the Senior Joint Services Commission on Thursday, October 10th at Birmingham City Hall. I was not able to attend the meeting. Beverly Hills representative Jim Delaney did attend and is keeping me updated on the progress of the commission. Jim will likely be present at the meeting to give the Council an update on the progress of the meeting.

Water Testing – The Village has received some calls regarding water testing due to reports of testing in the City of Birmingham. The Village conducted the same number of tests as did Birmingham during the same time period and met all testing standards. These tests were open to any resident who wished to be tested. Some residents have requested testing based upon the most recent stories. Although the required testing period has passed, the Village will still offer water testing to any resident who is interested at no charge. Samples taken from the home will be tested at the same laboratory and results shared with the homeowner. Any resident interested in receiving testing, or in being included in future rounds of mandatory testing, can contact the Village offices.

South Oakland County Mayors Association Dinner – The October South Oakland Mayors Association Dinner is on Wednesday, October 16th and Council is invited to attend. The Village is jointly hosting this event along with the cities of Birmingham, Berkley, Lathrup Village and Royal Oak Township. Newly appointed Oakland County Executive Dave Coulter has agreed to be the guest speaker at this event.

Halloween Hoot – The 24th Annual Halloween Hoot is Saturday, October 26, 2019 at Beverly Park. There are details on the Village's website and Facebook page. A special thanks to Trish Oen and all the volunteers who help organize this event.

Beverly Hills Public Safety Activity Report

September 26th- October 10th, 2019

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Warm weather brings out motorcycles and bicyclist. Look twice and save a life.
- Remember to lock your car and house doors.
- Do not leave valuables inside your car. Do not leave your keys in your car.

10 Steps to Avoid Scams

There are thousands of new scams every year, and you can't keep up with all of them (we know, we try!). But if you can just remember these TEN THINGS, you can avoid most scams and help protect yourself and your family.

1. **Never send money to someone you have never met face-to-face.** Seriously, just don't ever do it. And really, really don't do it if they ask you to use wire transfer, a prepaid debit card, or a gift card (those cannot be traced and are as good as cash).
2. **Don't click on links or open attachments in unsolicited email.** Links can download malware onto your computer and/or steal your identity. Be cautious even with email that looks familiar; it could be fake.
3. **Don't believe everything you see.** Scammers are great at mimicking official seals, fonts, and other details. Just because a website or email looks official does not mean that it is. Even Caller ID can be faked.
4. **Don't buy online unless the transaction is secure.** Make sure the website has "https" in the URL (the extra s is for "secure") and a small lock icon on the address bar. Even then, the site could be shady. Check out the company first at bbb.org. Read reviews about the quality of the merchandise, and make sure you are not buying cheap and/or counterfeit goods.
5. **Be extremely cautious when dealing with anyone you've met online.** Scammers use dating websites, Craigslist, social media, and many other sites to reach potential targets. They can quickly feel like a friend or even a romantic partner, but that is part of the con to get you to trust them.
6. **Never share personally identifiable information** with someone who has contacted you unsolicited, whether it's over the phone, by email, on social media, even at your front door. This includes banking and credit card information, your birthdate, and Social Security/Social Insurance numbers.

7. **Don't be pressured to act immediately.** Scammers typically try to make you think something is scarce or a limited time offer. They want to push you into action before you have time to think or to discuss it with a family member, friend, or financial advisor. High-pressure sales tactics are also used by some legitimate businesses, but it's never a good idea to make an important decision quickly.
8. **Use secure, traceable transactions** when making payments for goods, services, taxes, and debts. Do not pay by wire transfer, prepaid money card, gift card, or other non-traditional payment method. Say no to cash-only deals, high pressure sales tactics, high upfront payments, overpayments, and handshake deals without a contract.
9. **Whenever possible, work with local businesses** that have proper identification, licensing, and insurance, especially contractors who will be coming into your home or anyone dealing with your money or sensitive information. Check them out at bbb.org to see what other consumers have experienced.
10. **Be cautious about what you share on social media** and consider only connecting with people you already know. Be sure to use privacy settings on all social media and online accounts. Imposters often get information about their targets from their online interactions, and can make themselves sound like a friend or family member because they know so much about you.

CALLS FOR SERVICE

- 228 Calls for Service.
- 15 Arrests.
- 113 Tickets issued.
- 2 Walk in PBT's.
- 8 Prescription pill drop offs.
- Vacation checks.
- Car Seat Checks.
- Gun Permit.
- Crossing Guard on Beverly.
- Motor Carrier enforcement.
- 9 Prisoner transports to and from the Birmingham Police Department.
- 4 Traffic Accidents on 13 Mile Rd.
- 3 Traffic Investigations on 13 Mile Rd.
- 2 Alarms on 13 Mile Rd.
- 7 Medicals on 13 Mile Rd.
- Parking complaint on 13 Mile Rd.
- Suspicious Circumstance complaints on 13 Mile Rd.
- 2 Suspicious Persons complaints on 13 Mile Rd.
- 3 Motorist Assists on 13 Mile Rd.
- Reckless Driving on 13 Mile Rd.

- Citizen Assist on 13 Mile Rd.
- 2 Animal complaints on 13 Mile Rd.
- 2 Traffic Accidents on Southfield.
- Animal complaint on Southfield.
- Officers responded to a commercial business on Southfield for a disturbance. Subsequent investigation revealed probable cause to arrest an individual on domestic assault.
- Traffic complaints on Southfield.
- Parking complaint on Southfield.
- Suspicious Person on Southfield.
- Missing Person on Southfield.
- Assist Oakland County with traffic light on Southfield.
- Suspicious Vehicle on 14 Mile Rd.
- Alarm on 14 Mile Rd.
- Welfare Check on 14 Mile Rd.
- Impounded Vehicle on 14 Mile Rd.
- Motorist Assist on 14 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- Motorist Assist on 14 Mile Rd.
- Traffic Accident on Evergreen.
- Animal complaint on Evergreen.
- Medical on Evergreen.
- Traffic Accident on Lahser.
- Medical on Lahser.
- Parking complaint on Lahser.
- 2 Traffic Accidents on Greenfield.
- 2 Suspicious Persons complaints on Pierce.
- Alarm on Beverly Ct.
- Fire Alarm on Beverly.
- Assist DPW on Buckingham.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Medical on Hillcrest.
- Citizen Assist on Hillcrest.
- Medical on Locherbie.
- Officers stopped a vehicle on 14 Mile. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on Village Pines.
- Alarm on W. Chelton.
- Traffic Accident on W. Rutland.
- Alarm on Devonshire.
- Officers responded to 13 Mile for a traffic accident. The driver was suspected of operating while intoxicated. The driver was transported to the hospital. Criminal charges are pending.

- Medical on Fox Run.
- Medical on N. Nottingham.
- Lift Assist on Kirkshire.
- Suspicious Persons on Chelton.
- Officers met with Lathrup Village Police and arrested an individual held on a Beverly Hills Warrant. The arrest took place without incident.
- Traffic Accident on Buckingham.
- Medical on Birwood.
- Down Wire on Charrington.
- Medical on Westlady.
- Fraud on Reedmere.
- Officers responded to Redford Police Department to arrest an individual being held on a Beverly Hills Warrant. The individual was arrested without incident.
- Citizen Assist on Pickwick.
- Suspicious Persons on Madoline.
- Suspicious Circumstance on Long Bow Ct.
- Officers responded to Novi Police Department to arrest an individual being held on a Beverly Hills Warrant. The individual was arrested without incident.
- Medical on Madoline.
- Down Wire on Charrington Ct.
- Medical on W. Chelton.
- Lift Assist on Village Pines Dr.
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Medical on Cline.
- Alarm on Orchard Way.
- Fire Alarm on Eastlady.
- Road Hazard on Kinross.
- Larceny on 13 Mile Rd.
- Suspicious Circumstance on E. Rutland.
- Damage to Property on Huntley Sq. E.
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating without a license. The driver was arrested without incident.
- Carbon Monoxide Alarm on Birwood.
- Noise complaint on Sheridan.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license and she had warrants for her arrest. The driver was arrested without incident.
- Parking complaint on Metamora.
- Traffic Accident on Sleepy Hollow.
- Lift Assist on McKenzie.
- Solicitor complaint on Corsaut.
- Officers responded to the Wayne County Jail to arrest an individual being held on a Beverly Hills Warrant. The arrest took place without incident.

- Noise complaint on Pierce.
- Medical on Locherbie.
- Officers stopped a vehicle on Lahser. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- 911 Hang Up Kirkshire.
- Suspicious Persons on Metamora.
- Officers stopped a vehicle on Sunnyslope for a traffic violation. The driver was operating without a license. The driver was arrested without incident.
- Suspicious Persons on Bedford.
- Alarm on Auburn.
- Larceny on Hillcrest.
- Alarm on Auburn.
- Lost Property on Chelton.
- Alarm on Chelton.
- Citizen Assist on Kinross.
- Traffic Accident on Thistle.
- Down Wire on Beechwood.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Persons on Eastlady.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.

INVESTIGATION

- CFS Closed and Reviewed 240.
- CFS Closed and Reviewed 215.
- Reviewed 38 case reports for a disposition.
- Followed up and reviewed cases; of which 27 were closed and 11 remain open.
- 11 Cases were assigned.
- 9 Reports written on current cases.
- 27 Current active investigations.
- 10 Current pending investigations.
- Domestic Investigation/warrant issued -Saturday Arraignment.
- Retail Fraud Interview. Restitution paid to business.
- Received Uttering & Publishing Warrant.
- OD Death Investigation-Sunday investigation/Interviews w/family.
- Attended autopsy at OCME.
- Assist Adult Protective Service with fraud case.
- Followed up on Home Invasion. Working with Franklin PD on related cases.
- Follow up on juvenile medical.
- Assist Groves High School with juvenile complaint.
- Arraigned OWI and FTD Warrant/ Arraigned OWI warrant-Saturday.
- Assist with cook fire response.

- Sent 2 blood kits to MSP.
- Issued 1 OWI Ticket.
- Groves HS Football game.
- Groves HS Home Coming Dance/Field Day.
- Provide presence during Walk to School Day Beverly Elementary.
- SLO Attended Alice training at Detroit County Day High School.
- Traffic Conference at 46th D.C.
- Assisted with 2 prisoner transports to 46th D.C.

FIRE PREVENTION

- 36 Fire/EMS Reports reviewed.
- 1 Fire Inspection Completed.
- 3 C/E Sponsorship Courses Administered.
- Mandated County Medical Training Course Administered.
- Uploaded NFIRS data to FEMA.
- Annual pump testing Ladder 34 completed.
- Attend South Oakland Fire Investigators Work Session.
- Annual pump testing for Squad 31 completed.
- Road Patrol Supervisor coverage.
- Update Electronic Fire Inspection forms.
- Finalize Multi-Agency mandated Recon RIT course.
- Coordinate Mandatory Medical Control EMS Training.
- Attend State Fire Marshal Town Hall Meeting.
- Equipment Mounting and Maintenance Ladder 34.
- Stephen Siller 9/11 Tunnel to Towers Foundation Run.
- Restock Medical Supplies.
- Archive 32 EMS Training Files.
- Follow up with Fire King Inc. regarding inspection deficiencies at Southfield Rd. business.

Enforcement List - Inspection Summary

10/10/19

Enforcement Number	Address	Filed	Status	Closed
E190165	16994 KIRKSHIRE AVE	09/05/19	Resolved	09/13/19
TALKED WITH OWNERS WORKING ON TRAILERS CAMPERS-BLOCKING SIDEWALK. STATE IT WOULD BE REMOVED FROM AREA				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190169	30275 VERNON DR	09/03/19	Resolved	09/06/19
1. AUTO'S CANNOT BE PARKED ON FRONT OR SIDE YARDS-LAWN 2. BOAT AND TRAILER CANNOT STAY ON LAWN-SIDE YARD- ONLY IN REAR YARD, BEHIND HOUSE LINE				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190170	31040 LAHSER RD	09/06/19	Resolved	09/17/19
BOAT AND TRAILER MUST BE REMOVED FROM PARKING LOT. PER VILLAGE CODE				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190171	17501 DUNBLAINE AVE	09/06/19	Resolved	09/13/19
PLEASE REMOVE TREE BRANCHES, FROM ROAD EDGE, COLLECTION WILL NOT PICK UP MUST BE BUNDLED OR PLACE IN PAPER BAGS COMPLAINTS				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190172	32605 EASTLADY DR	09/06/19	Resolved	09/11/19

Enforcement List - Inspection Summary

10/10/19

PLEASE REMOVE TREE DEBRIS FROM ROAD EDGE, MUST BE BUNDLED OR PLACE IN PAPER BAGS FOR COLLECTION. MUST NOT BE OVER 40LBS

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190173	17341 KINROSS AVE	09/11/19	Resolved	09/19/19

PLEASE CUT ADN TRIM FRONT AND REAR YARDS, COMPLAITNS 6-8" LIMIT

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190175	16270 BUCKINGHAM AVE	09/12/19	Resolved	09/17/19

PLEASE REMOVE BOAT AND TRAILER FROM DRIVEWAY, CANOT BE STORED ON PROEPRTY. PER VILLAGE CODE

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190176	18365 BEVERLY RD	09/12/19	Resolved	09/17/19

WOOD PALLETS CANNOT BE STORED ON GROUND. TRASH CONTAINER SHOULD BE OUT OF SITE FROM PUBLIC. PLEASE REMOVE FROM AREA.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190177	18105 BUCKINGHAM AVE	09/12/19	Resolved	09/25/19

REMOVE UTILITY TRAILER FROM DRIVEWAY ALONG WITH OTHER STORED ITEMS. OUTSIDE STORAGE CANNOT BE IN FRONT OF SIDE OF HOUSE. TRAILER MUST BE OFF PROPERTY MAY BE STORED INSIDE GARAGE

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement List - Inspection Summary

10/10/19

Enforcement Number	Address	Filed	Status	Closed
E190178	30665 STELLAMAR ST	09/17/19	TICKET ISSUED	
COLLECTION WILL NOT PICK UP TREE BRANCHES UNLESS PLACED IN PAPER BAGS OR BUNDLED IN 3FT LENGTHS. PELASE REMOVE FROM ROAD EDGE.				

RED PONT. AUTO HAS EXPIRED PLATES CANNOT BE STORE ON DRIVEWAY. NEEDS NEW PLATE.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190179	16276 KIRKSHIRE AVE	09/17/19	Repaired	09/26/19
WATER FROM DRIVEWAY DOWN SPOUTS NEEDS TO HAVE EXTENSIOSEN TO DIVERT WATER TOWARDS STREET AWAY FROM OTHER PROPERTY.				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190180	20070 CORYELL DR	09/19/19	Resolved	09/26/19
WORK TRAILER CANNOT BE STORED ON DRIVEWAY. IT CAN BE STORED IN REAR OPEN YARD				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190181	20201 CORYELL DR	09/19/19	Notice Sent	
PLEASE REMOVE SMALL BOATS AND TRAILER FROM FRONT OF HOUSE. REAR OPEN YARD OR GARAGE OK TO STORE ITEMS. PER VILLAGE CODE.				

Inspection Type	Status	Result	Scheduled	Completed	Inspector
Final	Scheduled	00	10/14/19		Dan Gosselin

Enforcement List - Inspection Summary

10/10/19

Enforcement Number	Address	Filed	Status	Closed	
E190182	31135 W RUTLAND ST	09/19/19	Notice Sent		
REMOVE RECREATION TRAILER FROM PROPERTY CANNOT BE STORED ON PROPERTY.					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Final	Scheduled	00	10/14/19		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190183	16994 KIRKSHIRE AVE	09/19/19	Closed	09/23/19	
REMOVE TRAILER FROM DRIVEWAY, RIGHT OF WAY. CANNOT BE STORED ON PROPERTY.					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E190186	16932 REEDMERE AVE	09/20/19	Resolved	09/23/19	
REMOVE MOTOR HOME FROM DRIVEWAY NO STORING ON DRIVE					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E190187	31324 FOXBORO WAY	09/26/19	Resolved		
DRIVEWAY LOOKS MUCH BETTER, WE NEED TRASH CAN REMOVED FROM BEHIND BUSH. PLEASE FEEL FREE TO CALL TO DISCUSS NEIGHBORHOOD ISSUES					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E190188	31505 KENNOWAY CT	09/30/19	Notice Sent	

Enforcement List - Inspection Summary

10/10/19

1. PLEASE BE ADVISED THAT THE LIGHTS FROM YOUR RESIDENCE IS CAUSING GLARE ONTO A NEIGHBORS PROPERTY. PLEASE SHIELD OR TURN OFF LIGHTS LATE AT NIGHT. EXTERIOR AND INTERIOR LIGHTS. SEC 22.09.050

2. PLEASE REMOVE TREE BRUSH PILIED ALONG WOODED RIVERBANK,BRUSH SHOULD BE BAGGED AND REMOVED FROM PROPERTY. NOT STORED IN PILES

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190189	19777 BEVERLY RD	10/03/19	Notice Sent	

WE HAVE REC'D COMPLAINTS ON PLAY STRUCTURES LOCATED ON FRONT AREA OF YOUR PROPERTY. THE VILLAGE CODE DOES NOT ALLOW FOR STRUCTURES LCOATED IN FRONT AREA OF PROPERTY. THERE INCLUDE TWO ORANGE SLIDES AND A METAL STRUCTURE ON WHEELS. ALONG WITH CONSTRUCTION TRAILER STORED ON DRIVEWAY PLEASE REMOVE THESE ITEMS FROM PROPERTY.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190190	30400 E LINCOLNSHIRE ST	10/09/19	Notice Sent	

REMOVE BUSHES FROM FIRE HYDRANT. AREA. CANNOT BLOCK FIRE HYDRANT. PER FIRE CODE.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Final	Scheduled	00	10/10/19		Dan Gosselin
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Enforcement Number	Address	Filed	Status	Closed
E190191	31175 DOWNING PL	10/09/19	Notice Sent	

PLEASE REMOVE WORK TRAILER FROM PROPERTY, ONLY RECREATIONAL VEHICLES OR TRAILERS ARE ALLOWED ON PROPERTY. THE VILLAGE HAS ALLOWED THIS TRAILER FOR MONTHS SO YOU COULD COMPLETE YOUR PROJECT. WE CANNOT EXTEND THE TIEM ANY LONGER. REMOVE FROM PROPERTY IN 5 DAYS.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement List - Inspection Summary

10/10/19

Final

Scheduled

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10/14/19

Dan Gosselin

Population: All Records

Enforcement.DateFiled Between 9/1/2019 12:00:00 AM AND 10/10/2019 11:59:59 PM



CANDID COFFEE CHIT CHAT

Please join your state legislators to discuss important issues in our community.

Monday, October 28

6 to 7 p.m.

Beverly Hills Village Hall

18500 13 Mile Road, Beverly Hills, MI 48025



State Senator Rosemary Bayer

SenRBayer@senate.michigan.gov | SenatorBayer.com | (517) 373-2417



Community Office Hours

Community office hours are an opportunity for residents to speak with Senator Bayer and her staff without traveling to Lansing.

To ensure everyone the opportunity to speak privately with the Senator, appointments are strongly encouraged. For an appointment please call our office at (517) 373-2417.

Monday, October 28

7:15 to 8:15 p.m.

Beverly Hills Village Hall

18500 13 Mile Road, Beverly Hills, MI 48025



State Senator Rosemary Bayer

SenRBayer@senate.michigan.gov | SenatorBayer.com | (517) 373-2417



October 2, 2019

Ms. Kristin Rutkowski, Clerk
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Re: Xfinity TV Channel Updates

Dear Ms. Rutkowski:

We are committed to keeping you and our customers informed with Xfinity TV changes and enhancements. Below we share details regarding new programming that we are launching and the drop of a channel from our line-up.

New Channel Effective October 29, 2019

For our customers who subscribe to the Xfinity Latino package, on October 29 we will begin offering a new Spanish-language channel, Kanal D Drama. Kanal D Drama is a Spanish-language network featuring telenovelas and series. We are communicating this change to our affected customers through a bill message.

Loss of Channel Effective December 5, 2019

We also wanted to inform you that MVStv will be dropped from Xfinity Latino on December 5. We are communicating this change to our affected customers through a bill message.

We are excited about the addition to our robust entertainment offerings and for the opportunity to continue enhancing our Xfinity TV product.

Please feel free to contact me at 734-359-2308 if you have any questions. Please note, this a new phone number for me, update your records accordingly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kyle V. Mazurek", with a stylized flourish at the end.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170