

**Beverly Hills
Regular Village Council Meeting
Tuesday, September 3, 2019**

**Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.**

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held August 20, 2019.
2. Review and file [bills](#) recapped as of Tuesday, September 3, 2019.

Business Agenda

1. Presentation on Southeast Michigan Council of Governments (SEMCOG).
2. Review and consider subcommittee's recommendation on Birmingham Area Cable Board [appointments](#).
3. Review and consider 2020 Village Council [meeting dates](#).
4. Review and consider [Resolution](#) Establishing Authorized Signatures for Municipal Employees' Retirement System (MERS) Contracts and Service Credit Purchase Approvals.
5. Review and consider MERS 457 [Participation Agreement Revision and Loan Addendum](#).

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziusko, Mooney, and Nunez

Absent: Member: Mueller

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Hrydziusko, to approve the agenda.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Mr. Mahmood, Birwood Ave., asked that the Council consider allowing residents to use their properties as Airbnb rentals.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved that the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held August 6, 2019.
2. Review and file bills recapped as of Monday, August 19, 2019.
3. Review and consider appointing a voting delegate for the 2019 Michigan Municipal League Annual Meeting.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

SECOND ANNOUNCEMENT OF BIRMINGHAM AREA CABLE BOARD VACANCIES

Two Birmingham Area Cable Board members' terms are expired and both members, Bob Borgon and Gilbert Gugni, are seeking reappointment for terms ending June 20, 2022. A third vacancy also exists on the Cable Board for a partial term ending June 30, 2021. The third vacancy was created by Board Member Sara Bresnahan's resignation.

The Cable Board meets on the third Wednesday of the month at 7:45 am in the Village of Beverly Hills Council Chamber. All eligible and interested residents are encouraged to apply by submitting an application to the Village Clerk's Office. Applications can be found on the Village website or

at the Village Office. Applications are due Monday, August 26th with appointments scheduled to take place at the September 3, 2019 regular meeting.

REVIEW AND CONSIDER AWARDING THE CONTRACT FOR THE VILLAGE OF BEVERLY HILLS 2020 CALENDAR PROJECT

The Village of Beverly Hills creates a calendar that is mailed to each residence annually. The calendar serves as a useful resource for meeting dates, special events, refuse collection, information about local organizations, and important contact information.

The design and printing costs for past three years are listed below:

2019 Calendar	\$4,429.00
2018 Calendar	\$4,639.00
2017 Calendar	\$4,599.00

Postage is an additional expense and will cost approximately \$1,500.00. The Village has already budgeted \$9,000.00 for this project. Moreover, the Village Calendar expenses are offset by advertising revenue (approximately \$1,000.00).

A request for proposals for the 2020 Calendar Project was published on the Michigan Inter-governmental Trade Network (MITN/BidNet) on July 5, 2019. A public bid opening was held on August 14, 2019 at 10:00 am in the Village Council Chamber. The Village received four sealed bids and they were opened publicly at that time.

The lowest bid was submitted by Indiana Printing and Publishing Co. in the amount of \$4,135.00. Village Administration reviewed the samples, contacted references, and recommends awarding the bid to Indiana Printing and Publishing Co. Per the bid specifications, the calendar will be printed and mailed by 4:30 pm on or before Friday, December 6, 2019.

Motion by Abboud, second by Nunez, be it resolved that the Village Council awards the contract for the 2020 Calendar Project to Indiana Printing and Publishing Co. in the amount of \$4,135.00. Funds for this project are available in account #101-747-881.00.

Roll call vote:
Motion passed (6-0).

REFER REQUEST FROM DETROIT COUNTRY DAY SCHOOL, 22305 W. 13 MILE ROAD, FOR SITE PLAN APPROVAL TO THE PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION

Detroit Country Day School located at 22305 W. 13 Mile Road, has submitted plans to perform renovations on the existing tennis courts at the upper school portion of their campus. Due to the scope of the project, Section 22.08.290 requires site plan approval prior to construction. Per Village Ordinance, Council must first refer the proposal to the Planning Commission for a recommendation after which Council will have the opportunity to review and consider approval of the proposal.

The plans submitted detail the proposed removal and reconstruction of the existing tennis courts, including excavation and removal of the courts and base materials (approximately 4,100 yds of

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

material), installation of new base and surface, installation of edge drain, and removal and replacement of court fencing. Attached is a copy of the plans and scope of work provided by DCDS.

Motion by Hrydziuszko, second by Nunez, be it resolved that Village Council refers plans submitted by Detroit Country Day School, 22305 W. 13 Mile Road, for renovations to existing tennis courts to the Planning Commission for site plan review and recommendation.

Motion passed (5-1).

Mooney nay

DISCUSS COUNCIL SUBCOMMITTEE APPOINTMENT PROCEDURE

Nunez believes that the subcommittee appointments should be varied to ensure that fair assessments are made of potential candidates. The rotation and assignment process should be made available to Council members well ahead of the interviews.

Mooney, Hrydziuszko, and George both support transparency, but believe that keeping the liaison as the lead is essential, as they have the most familiarity with the Committees and Boards.

Wilson explained that there is an informal tracked system that rotates the members of Council; however, Administration can formalize that process and make the assignments available for the members of Council in advance.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Water Sales – With the wet weather the area experienced through May and June, Village water sales were down approximately 20% for June. Final figures have not been received for July, but we are anticipating that sales will also be down for that period as well. August sales seem to have rebounded, but the period of poor summer water sales will have impacts on water and sewer fund revenues in both FY 2018-19 and 2019-20. Lower than anticipated revenues will be offset by decreased expenses for water consumption. As Council will recall we are in the process of reversing a structural deficit in the Water and Sewer Fund. Had sales projections based on previous years been realized, this deficit would likely have been eliminated early in this current fiscal year. We are still trending in the right direction toward eliminating this deficit and making this fund self-sufficient on an annual basis. However, the poor water sales for the summer of 2019 will temporarily delay this from occurring.

Water Testing – The Village has completed our first round of residential water testing under the State's revised Lead and Copper rules (LCR). A total of thirty-two (32) sites were tested. The current maximum allowable lead level in residential drinking water is 15 parts per billion (ppb). This maximum allowable level will be reduced to 12 ppb next year. Of the 32 tests taken in the Village, all but one tested below 1 ppb, the lowest level for which the laboratory can detect. The other sample registered a level 1.3 ppb. Under both the old guidelines and the new the Village is well below the allowable levels for lead and copper in our water supply.

These test results have been submitted to all participating residences and will be submitted later this month to the Michigan Department of Energy, Great Lakes and Environment (EGLE), formerly the DEQ. This will conclude the required residential testing for 2019. Under the current regulations, a similar round of testing will be conducted in 2020.

Pumper Truck – The new pumper truck has been delivered to the Department of Public Safety and is now available for service. The Public Safety Department took bids on the old pumper truck as was able to obtain \$5,000 for this vehicle. It has since been picked up by the purchaser. The Village has recently made the final payment on the ladder truck. As we were able to purchase the mini-pumper in cash, the only debt service we have at this time for fire equipment is the new pumper truck. These payments are approximately \$98,000 annually and will run through FY 2024-25.

SOCRRA Position – As the Village representative on the SOCRRA Board I have been selected as the Chairman for the upcoming year. I will also be serving as the Vice Chair on the SOCWA Board as the representative of the Village and Southfield Township.

Water Rates Comparison – SOCWA has compiled their annual water and sewer rates comparison for 2019-20. I have included a copy of this comparison for your review. The comparison encompasses various usage rates over a billing period and is based upon a 5/8” residential meter. The report shows the Village coming in slightly below the averages for all SOCWA communities across all usage levels. As the Village continues to modify rates in coming years, I anticipate that we will be in line with the average amongst all communities.

SOCWA Articles of Incorporation Revisions – The SOCWA Board of directors have been working on revisions to the Articles of Incorporation over the last year. A set of revisions to these articles have been drafted. Most of the revisions involve the clean up or removal of obsolete language and revisions based upon current water usage levels. I have provided a copy of the draft revisions to Mr. Ryan for his review. Ultimately, these revisions will require approval by the governing body of all member communities.

13 Mile and Lahser Update – Village Administration has been in contact with Consumers Energy regarding their gas line restoration project at 13 Mile and Lahser. Consumers has informed the Village that they anticipated completing this project and removing all traffic restriction by Labor Day. The project is permitted by the Road Commission through September 15th, but with the beginning of school approaching Consumers has worked to complete the project sooner. A period of good weather has helped speed progress on this project. As school is beginning the week before Labor Day the Village will continue to work with Consumers to monitor progress on this project and work with our local schools and Detroit Country Day to handle back to school traffic.

Labor Day – Village offices will be closed on Monday, September 2 in observance of Labor Day. Trash collection will be delayed one day this week.

COUNCIL COMMENTS

George commented on updating the Municipal Code.

Hrydziusko reported the Movie in the Park event was well attended and thanked the children who raised money for the Tree Fund at the event's lemonade stand.

Nunez thanked Council for the discussion on how subcommittees for Board and Commission assignments are made.

Mooney thanked Park Ranger Carter Stupyra for all of his work over the past three years, and wished him luck as he leaves for college.

Abboud suggested that the assigned back up liaison be utilized in the committee selection process.

Motion by Mooney, second by Abboud, to adjourn the meeting at 8:30 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary

TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 8/19/2019 THROUGH 9/03/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$57,834.80
202	MAJOR ROAD FUND	\$20,828.21
203	LOCAL STREET FUND	\$28,102.47
205	PUBLIC SAFETY DEPARTMENT FUND	\$99,345.97
401	CAPITAL PROJECTS FUND	\$37,000.00
592	WATER/SEWER OPERATION FUND	\$37,000.00
701	TRUST & AGENCY FUND	\$10,832.13
	TOTAL	<u>\$7,540.56</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$64.45
	ACCOUNTS PAYABLE	<u>\$261,484.14</u>
	GRAND TOTAL	<u><u>\$261,548.59</u></u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
09/03/2019	COM	80786	60129	AARON HINZMAN	AARON HINZMAN	300.00
09/03/2019	COM	80787	60041	ALLIED FIRE SALES & SERV	ALLIED FIRE SALES & SERV	2,032.06
09/03/2019	COM	80788	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	3,746.03
09/03/2019	COM	80789	59472	BCM HOME IMPROVEMENT LLC	BCM HOME IMPROVEMENT LLC	200.00
09/03/2019	COM	80790	59877	BEATAT LAMPARSKI	BEATAT LAMPARSKI	200.00
09/03/2019	COM	80791	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	2,627.52
09/03/2019	COM	80792	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	130.51
09/03/2019	COM	80793	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	37,497.50
09/03/2019	COM	80794	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	26,135.76
09/03/2019	COM	80795	60127	BUDGET BASEMENTS	BUDGET BASEMENTS	400.00
09/03/2019	COM	80796	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	617.55
09/03/2019	COM	80797	58962	CANDICE CARDENAS	CANDICE CARDENAS	200.00
09/03/2019	COM	80798	58597	CATHY WHITE	CATHY WHITE	307.78
09/03/2019	COM	80799	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	124.04
09/03/2019	COM	80800	31925	COALITION OF PUBLIC SAFE	COALITION OF PUBLIC SAFE	20,328.66
09/03/2019	COM	80801	51439	COMCAST	COMCAST	42.95
09/03/2019	COM	80802	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	27,229.22
09/03/2019	COM	80803	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	179.16
09/03/2019	COM	80804	59589	CORE & MAIN	CORE & MAIN	5,324.90
09/03/2019	COM	80805	58820	CUMMINS BRIDGEWAY LLC	CUMMINS BRIDGEWAY LLC	1,495.79
09/03/2019	COM	80806	31278	DELWOOD SUPPLY	DELWOOD SUPPLY	29.76
09/03/2019	COM	80807	50307	DIAMOND CREEK HOMES, INC	DIAMOND CREEK HOMES, INC	200.00
09/03/2019	COM	80808	60132	DONALD CORWIN	DONALD CORWIN	200.00
09/03/2019	COM	80809	60060	EDWARD POCOCK	EDWARD POCOCK	200.00
09/03/2019	COM	80810	60128	EXTERIOR RENOVATIONS	EXTERIOR RENOVATIONS	300.00
09/03/2019	COM	80811	31228	EXXONMOBIL	EXXONMOBIL	4,257.92
09/03/2019	COM	80812	59721	FEDEX OFFICE	FEDEX OFFICE	9.77
09/03/2019	COM	80813	51568	FOUNDATION SYSTEMS OF MI	FOUNDATION SYSTEMS OF MI	700.00
09/03/2019	COM	80814	60130	FROM THE DESK OF LIZ LYC	FROM THE DESK OF LIZ LYC	225.50
09/03/2019	COM	80815	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
09/03/2019	COM	80816	53583	GUARDIAN	GUARDIAN	6,842.70
09/03/2019	COM	80817	58625	HALT FIRE	HALT FIRE	135.00
09/03/2019	COM	80818	31202	HOME DEPOT CREDIT SERVIC	HOME DEPOT CREDIT SERVIC	2,944.64
09/03/2019	COM	80819	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	23,303.25
09/03/2019	COM	80820	59010	HUNT SIGN COMPANY	HUNT SIGN COMPANY	180.00
09/03/2019	COM	80821	59839	J.C. EHRLICH	J.C. EHRLICH	47.00
09/03/2019	COM	80822	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	1,834.50
09/03/2019	COM	80823	59423	JAMES HEALY	JAMES HEALY	860.00
09/03/2019	COM	80824	49652	JARC	JARC	300.00
09/03/2019	COM	80825	33083	JAX KAR WASH	JAX KAR WASH	539.28
09/03/2019	COM	80826	59324	JCR SUPPLY, INC.	JCR SUPPLY, INC.	142.91
09/03/2019	COM	80827	59076	JESSICA LAROSE	JESSICA LAROSE	200.00
09/03/2019	COM	80828	60133	JOHN ARNOLD	JOHN ARNOLD	100.00
09/03/2019	COM	80829	59998	JOHNSON HEATING AND COOI	JOHNSON HEATING AND COOI	37,000.00
09/03/2019	COM	80830	60142	JOSEPH MELROSE	JOSEPH MELROSE	200.00
09/03/2019	COM	80831	60134	JULIANNE LOCKWOOD	JULIANNE LOCKWOOD	100.00
09/03/2019	COM	80832	59480	KASTLER CONSTRUCTION	KASTLER CONSTRUCTION	700.00
09/03/2019	COM	80833	31003	KEARN'S BROTHERS INC.	KEARN'S BROTHERS INC.	300.00
09/03/2019	COM	80834	60138	KEN ZAK	KEN ZAK	167.90
09/03/2019	COM	80835	60145	KIDS KICKING CANCER	KIDS KICKING CANCER	320.00
09/03/2019	COM	80836	60137	KRISTEN MIKA	KRISTEN MIKA	600.00
09/03/2019	COM	80837	60077	KRISTIN RUTKOWSKI	KRISTIN RUTKOWSKI	19.55
09/03/2019	COM	80838	60144	LINDA MURAWSKI	LINDA MURAWSKI	200.00
09/03/2019	COM	80839	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	333.11
09/03/2019	COM	80840	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	96.66
09/03/2019	COM	80841	59799	MICHAEL MINEWISER	MICHAEL MINEWISER	100.00
09/03/2019	COM	80842	60140	MICHIGAN ASSOC. OF CHIEF	MICHIGAN ASSOC. OF CHIEF	115.00
09/03/2019	COM	80843	51408	MICRO CENTER A/R	MICRO CENTER A/R	115.79
09/03/2019	COM	80844	59330	MIKE SAVOIE CHEVROLET	MIKE SAVOIE CHEVROLET	1,241.16
09/03/2019	COM	80845	59941	MILLS SIDING & ROOFING I	MILLS SIDING & ROOFING I	300.00
09/03/2019	COM	80846	51461	MUNICIPAL WEB SERVICES	MUNICIPAL WEB SERVICES	170.00
09/03/2019	COM	80847	59243	NATIONAL HOSE TESTING SF	NATIONAL HOSE TESTING SF	1,524.60
09/03/2019	COM	80848	59112	NEXT	NEXT	965.00
09/03/2019	COM	80849	59565	NICOLE OLDS	NICOLE OLDS	200.00
09/03/2019	COM	80850	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	785.70
09/03/2019	COM	80851	59735	OAKLAND COMMUNITY COLLEGE	OAKLAND COMMUNITY COLLEGE	1,908.80
09/03/2019	COM	80852	30658	OAKLAND COUNTY CLERKS AS	OAKLAND COUNTY CLERKS AS	20.00
09/03/2019	COM	80853	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	42.00
09/03/2019	COM	80854	60143	PAUL KONKAL	PAUL KONKAL	100.00
09/03/2019	COM	80855	51946	PAUL SHAPIRO	PAUL SHAPIRO	200.00
09/03/2019	COM	80856	59567	PEILING WU-SMITH	PEILING WU-SMITH	100.00
09/03/2019	COM	80857	59122	RAPID RESPONSE	RAPID RESPONSE	201.94
09/03/2019	COM	80858	59422	RENEWAL BY ANDERSON	RENEWAL BY ANDERSON	2,100.00
09/03/2019	COM	80859	59568	ROBERT GLEASON	ROBERT GLEASON	200.00
09/03/2019	COM	80860	49784	ROMA CEMENT	ROMA CEMENT	3,580.00
09/03/2019	COM	80861	60136	RULA MOHAMMAD	RULA MOHAMMAD	300.00
09/03/2019	COM	80862	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	29,433.00
09/03/2019	COM	80863	60141	SF MOBILE VISION INC	SF MOBILE VISION INC	420.00

08/29/2019 02:28 PM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 2/2

CHECK DATE FROM 09/03/2019 - 09/03/2019

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
09/03/2019	COM	80864	51356	SOUTHFIELD MUFFLER & BRASOUTHFIELD MUFFLER & BRA		360.32
09/03/2019	COM	80865	58642	ST. JAMES EPISCOPAL CHURST. JAMES EPISCOPAL CHUF		300.00
09/03/2019	COM	80866	59970	SUMMIT PROPERTY MANAGEMESUMMIT PROPERTY MANAGEME		300.00
09/03/2019	COM	80867	60131	TAMARA WALKER	TAMARA WALKER	100.00
09/03/2019	COM	80868	60139	THE WESTIN BOOK CADILLAC	THE WESTIN BOOK CADILLAC	368.42
09/03/2019	COM	80869	58608	TRESNAK	TRESNAK	200.00
09/03/2019	COM	80870	60146	UNIPROPAM, LLC.	UNIPROPAM, LLC.	100.00
09/03/2019	COM	80871	38205	VERIZON WIRELESS MESSAGIVERIZON WIRELESS MESSAGI		492.94
09/03/2019	COM	80872	59357	WALLSIDE WINDOWS	WALLSIDE WINDOWS	300.00
09/03/2019	COM	80873	58716	WEATHERGUARD	WEATHERGUARD	200.00
09/03/2019	COM	80874	53572	WOW! BUSINESS	WOW! BUSINESS	1,230.59
09/03/2019	COM	80875	60135	YING LI	YING LI	100.00

COM TOTALS:

Total of 90 Checks:	261,484.14
Less 0 Void Checks:	0.00
Total of 90 Disbursements:	261,484.14

08/29/2019 02:31 PM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 08/16/2019 - 09/03/2019

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
08/21/2019	IND	1108	50770	JENNIFER RUPRICH		64.45
IND TOTALS:						
Total of 1 Checks:						64.45
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						64.45



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Birmingham Area Cable Board Appointments

Date: August 28, 2019

There are currently three Birmingham Area Cable Board vacancies due to term expirations and one resignation. Announcements of these vacancies were made at the August 6th and August 20th Council meetings as well as published on the Village website. Applications were due Monday, August 26, 2019.

Pursuant to Council policy, a subcommittee has been formed for the Board to review the new applicants and those members who wish to be considered for reappointment. The subcommittee will meet on Tuesday night prior to the regular Council meeting.

The following summarizes the vacancies and applicants for each. Next to the current member's name I have indicated their attendance record. As a reminder, the policy for determining eligibility for reappointment is:

- a) A 70% attendance requirement for scheduled meetings over the previous term
- b) Length of service
- c) Special expertise required by this Board, which can either come from outside experience in the field or from years of experience actually working on the Board
- d) Recommendations from other Board members and Council members
- e) Opening up opportunities for new people to serve

Birmingham Area Cable Board

Council Subcommittee Meeting **7:15 pm** in the Council Chamber

Chair – **Mooney**

Members – **Mueller, Nunez**

Three vacancies (two full terms ending June 30, 2022; one partial term ending June 30, 2021)

- Robert Borgon is seeking reappointment. Borgon was most recently appointed in November of 2016. Attendance is 94%.
- Gilbert Gugni is seeking reappointment. Gugni was appointed in August of 2016. Attendance is 85%.
- Gregory Burry is seeking appointment.



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: 2020 Council Meeting Dates

Date: August 26, 2019

The Village Council must annually adopt a meeting schedule and post it for the public. This schedule is also used in the Village calendar. The Village Council generally meets on the first and third Tuesday of the month at 7:30 PM. A proposed schedule is listed below:

2020 Regular Village Council Meeting Schedule

All meetings begin at 7:30 PM in the Village Council Chamber
18500 W. 13 Mile Road, Beverly Hills, MI 48025

January 7	July 7
January 21	July 21
February 4	August 4
February 18	August 18
March 3	September 1
March 17	September 15
April 7	October 6
April 21	October 20
May 5	November 3
May 19	November 17
June 2	December 1
June 16	December 15

2020 Joint Meeting Schedule

Thursday, January 23 – Joint Council and Parks & Recreation Board Meeting
Wednesday, February 12 – Joint Council and Planning Commission Meeting

Suggested Motion:

The Village Council of the Village of Beverly Hills hereby adopts the meeting schedule for calendar year 2020 listed above.

Memorandum

To: Honorable Lee Peddie, Village President; Village Council
From: Chris D. Wilson, Village Manager
CC: Kristin Rutkowski, Village Clerk; Sheila McCarthy, Finance Director
Date: 8/30/2019
Re: MERS Authorized Signatures

The Municipal Employees' Retirement System has requested that the Village update our authorized signatories for MERS Documents. Currently, only the "fiduciary" is authorized to sign MERS Documents on behalf of the Village. I am currently listed as the fiduciary for the Village. The attached resolution for review and consideration would establish the Village Manager, Village Clerk and Finance Director as authorized signatories for the Village of Beverly Hills. This authorization would be connected to the position and not individuals so there would be no need to change the resolution upon any changes in these positions. This resolution would not alter the approval process for any MERS document relative to required approvals by the Governing Body (Village Council), only who could execute the documents on behalf of the Village once approved. As drafted, this resolution would establish the Village Manager, Village Clerk or Finance Director and authorized signatories for the Village.

Recommendation: *Resolve that the Village Council approve and authorize the Village Manager to sign the MERS Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Approvals.*

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # 02, 10, 20, 21 of the participating municipality listed below.

WHEREAS, Village of Beverly Hills ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. Village Manager

Optional additional job positions:

2. Village Clerk
3. Finance Director

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20_____.

Authorized signature (must be currently in a position named above): _____

Name: _____

Title: _____

Witness signature: _____

Witness name: _____

Witness title: _____

Memorandum

To: Honorable Lee Peddie, Village President; Village Council
From: Chris D. Wilson, Village Manager
CC: Kristin Rutkowski, Village Clerk; Sheila McCarthy, Finance Director
Date: 8/30/2019
Re: MERS 457 Plan Addendum

The Village currently offers a 457 Plan through MERS. The 457 Plan is a voluntary defined contribution plan that eligible employees may participate in. There are provisions by which eligible employees may take loans from their 457 plans and make repayments to MERS. There is no cost to the employer (Village) for these loans. Loan amounts and repayment terms are set by MERS. Employers must opt in in order for employees to eligible to utilize such a loan. MERS has provided a revised 457 Participation Agreement and Loan Addendum that would establish this option for eligible Village employees who participate in this program.

Recommendation: *Resolve that the Village Council approve and authorize the Village Manager to sign the MERS 457 Participation Agreement Amendment and MERS 457 Loan Addendum as submitted.*

MERS 457 Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS 457 Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. **Employer Name:** Village of Beverly Hills
(Name of municipality or court)

Municipality Number: 6321 **Division Number (if amendment):** 400233

II. **Effective Date:** The MERS 457(b) Program will be effective as follows (choose one):

☐ **Original Adoption.** The MERS 457(b) Program will be effective _____,
(Month and year)
with respect to contributions upon approval by the Program Administrator.

☐ To establish a new plan or replace current 457 carrier with the MERS 457 Program.

☐ To add the MERS 457 Program in addition to: _____
(Other plan provider)

VERY IMPORTANT: All eligible programs of a Participating Employer are considered to be a single plan for purposes of compliance with Code Section 457(b). Thus, if a Participating Employer has more than one eligible 457 (or additional investment options under a 457(b) arrangement with more than one vendor), the Participating Employer is responsible for ensuring that all of its arrangements, treated as a single program, comply with the 457(b) requirements. In order to fulfill its responsibility for monitoring coordination of multiple programs, the Participating Employer must carefully review the Master Plan Document provisions.

☒ **Amendment and Restatement.** The amended and restated MERS 457(b) Program will be effective August 2019, with respect to contributions upon approval by the
(Month and year)
Program Administrator. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. **Eligible Employees:** Only Employees as defined in the Program may be covered by the Participation Agreement. Subject to other conditions in the Program, this Agreement, and Addendum (if applicable), the following Employees are eligible to participate in the Program:

IV. **Contributions will be submitted (check one):**

Contributions will be remitted according to Employer's "Payroll Period" which represents the actual period amounts are withheld from participant paychecks, or within the month during which amounts are withheld.

☐ Weekly ☐ Semi-Monthly (twice each month)
☐ Bi-Weekly (every other week) ☐ Monthly

MERS 457 Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

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Compensation

Employers may designate the definition of compensation per division participating in MERS 457(b) Supplemental Retirement Program Plan Document (check one):

- ☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals
- ☐ Medicare taxable wages reported in Box 5 of Form W-2
- ☐ Base wages, to which any of the following may be included:
 - ☐ Longevity pay
 - ☐ Overtime pay
 - ☐ Shift differentials
 - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - ☐ Transcript fees paid to a court reporter
 - ☐ A taxable car allowance
 - ☐ Short term or long term disability payments
 - ☐ Payments for achievement of established annual (or similar period) performance goals
 - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
 - ☐ Other: _____
 - ☐ Other 2: _____

NOTE: For purposes of applying the Internal Revenue Code Section 415(c) limits on annual additions, compensation shall be defined as required under that law.

V. **Roth Deferral Contributions:** ☐ shall be permitted ☐ shall not be permitted

If **Roth Deferral Contributions** are elected, the Program will allow Roth rollover contributions from other designated Roth 457(b), 401(k), or 403(b) Plans. Roth in-plan rollovers will also be allowed. Roth in-plan rollovers allow a participant who has reached 70½ or who has incurred a severance from employment to elect to have all or a portion of his or her pre-tax contribution account directly rolled into a designated Roth rollover account under the plan if the amount would otherwise be permitted to be distributed as an eligible rollover distribution. Any amounts that are rolled to the Roth rollover account are considered to be irrevocable and may not be rolled back to the pre-tax account.

MERS 457 Participation Agreement

VI. Loans: ☒ shall be permitted ☐ shall not be permitted

If Loans are elected, please complete and attach the *MERS 457 Loan Addendum*.

VII. Automatic Enrollment: ☐ shall be permitted ☐ shall not be permitted

If selected, please complete and attach the *MERS 457 Eligible Automatic Contribution Arrangement (EACA) Addendum*.

VIII. Employer Contributions: ☐ shall be permitted ☐ shall not be permitted

If selected, please complete and attach the *MERS 457 Employer Contribution Addendum*.

IX. Modification of the Terms of the Participation Agreement

If the employer desires to amend any of its elections contained in the Participation Agreement, including attachments/addendums, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Participation Agreement. The amendment of the new agreement is not effective until approved by MERS.

X. Enforcement

1. This Participation Agreement, including attachments/addendums may be terminated only in accordance with the Master Plan Document
2. The Employer hereby agrees to the provisions of the *MERS 457 Supplemental Retirement Program and Trust Master Plan Document*.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

XI. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Participation Agreement is hereby approved by _____
on the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

MERS 457 Loan Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

I. Loan Reference

This loan addendum is for the All Eligible employees of the
Village of Beverly Hills (Eligible Employees)
which modifies the 457 Supplemental Retirement Program Adoption
(Employer) Agreement effective 11/1/2013 (Adoption Date) with respect to current participants in MERS.
(MM/DD/YYYY)

The Employer offers the following retirement plans (e.g., 457, 401a, 403(b) plans, etc.) to its employees in addition to the MERS 457 Program: _____

☐ None

If the Employer has other plans listed above, the Employer agrees to coordinate the application of the maximum loan limits among the MERS 457 Program and any other retirement plans which the Employer may sponsor. The Employer hereby acknowledges that MERS is not able to perform such coordination and accepts the delegation of this responsibility.

The Employer agrees to report to MERS within 1 month any of the following events relating to a participant with an outstanding loan: death, disability, unpaid leave of absence, military leave, change to a part-time position, termination of employment, or any other circumstances which the Employer has reason to believe will impact the repayment of the outstanding loan.

II. Loan Procedures

1. **Availability.** Any participant who is an active employee may apply to the Employer, or its designee, for a loan from the employee's account balance in the Program. Loans will be available to all such participants on a uniform and nondiscriminatory basis upon submission of the required loan application forms. All loans are subject to the approval of the Employer and MERS, or its designee.
2. **Purpose.** A general purpose loan may be obtained for any purpose.
3. **Restrictions on Availability.** A participant may not have more than two (2) outstanding loan(s) at any one time.
4. **Frequency.** A participant may not apply for a loan any more frequently than once per a rolling 12-month period.
5. **Minimum Amount.** The minimum loan amount is One Thousand Dollars (\$1,000.00).

MERS 457 Loan Addendum

6. Maximum Amount

The maximum amount for all outstanding loans to the participant from the Program and all other plans the participant participates in is the lesser of:

- (a) Fifty Thousand Dollars (\$50,000.00), reduced by the highest outstanding balance of loans from all the plans in which the participant participates during the one (1) year period ending on the day before the date on which the loan is to be made; or
- (b) One-half (1/2) of the sum of the vested account balance, reduced by the participant's current outstanding balance of all loans from all plans of the participant for that participant, determined as of the loan application date.

The maximum amount will also be reduced by the amount of any existing loan balance (including accrued interest).

7. Domestic Relations Orders

No loans will be made during a period when MERS, or its designee, is determining whether a domestic relations order affecting the participant's accounts is an "eligible domestic relations order" as defined by the Eligible Domestic Relations Order Act, MCL 38.1701, *et seq.*

8. Interest Rate

- (a) The interest rate to be charged on a loan will be the prime interest rate (as reported by the Wall Street Journal or any successor thereto) plus two percent (2.00%) and is fixed for the life of the loan. The interest rate will be the established rate in effect on the date the loan application becomes effective and is approved by MERS.
- (b) Interest payments on the loans by participants are not deductible for tax purposes.

9. Term

- (a) The term of the loan must extend for at least one (1) year from the date of the loan but must not exceed five (5) years.
- (b) The term of the loan will end prior to the end of the applicable period and the outstanding balance (principal and accrued interest) will become immediately due and payable on the earlier of:
 - (1) in the case of a participant who becomes eligible for a program distribution (other than an in-service distribution beginning at age 70½) which begins after the beginning date of the loan, the date such distribution begins;
 - (2) the date of distribution or separation of (1) the participant's accounts pursuant to an eligible domestic relations order, or (2) any portion of the accounts which causes the remaining portion of the accounts to be less than the security interest established at the time of inception of the loan;
 - (3) the date of termination of employment of the participant as provided in paragraph 15; or
 - (4) the date of a default on the loan as provided in paragraph 16.
- (c) The term of the loan shall not exceed a period which would cause the payment to be less than Five Dollars (\$5.00) per week.
- (d) Loans may not be refinanced for any reason.

MERS 457 Loan Addendum

10. Repayment

- (a) Each loan must be repaid in substantially equal installments, with payments not less frequently than each payroll period beginning as specified in loan document but no later than 30 days from receipt of payment.
- (b) The participant must authorize repayment of the principal and interest of each loan to be made by regular payroll deduction payments and reported to MERS according to reporting cycle selected in Adoption Agreement. If the scheduled repayment amount is greater than the participant's payroll, the participant must make payment in full for any remaining repayment amount not collected through payroll deduction by delivering to the Employer or its designee, a check or other negotiable instrument (not cash) payable to the Employer.
- (c) Repayments will be reallocated to the participant's account according to the investment election made by the participant, and in effect at the time the payment is processed to the participant's account.

11. Unpaid Leave of Absence

During the term of a loan, if a participant takes an approved leave of absence without pay, the participant may choose to suspend regular loan payments for up to one year during such unpaid leave of absence. Suspension of payments will not cause the term of the loan to be extended beyond its original term, and such suspended payments (and accrued interest) will become due and payable at the end of the original loan term in one lump sum payment. If a participant on a leave of absence without pay chooses to continue regular payments during such unpaid leave of absence, payments may be made by check or other negotiable instrument (not cash) made payable to the Employer and delivered to the Employer, or its designee.

12. Military Service

As permitted under Code Section 414(u), if a participant with an outstanding program loan takes a leave of absence for a period of military service; such participant may elect to suspend regular loan payments during such period of military service, regardless of the duration of such service. Upon completion of such military service, the participant must resume making loan repayments in an amount which is not less than the original repayment amount, and in installments which are not less frequent than the frequency required under the terms of the original loan. The loan must be repaid in full (including interest that accrues during the period of military service at a rate not to exceed 6% compounded annually) by no later than the date of the original loan plus the period of military service. Any balance due and payable at the end of the adjusted loan term must be paid in one lump sum payment. Such lump sum payments may be made by check or other negotiable instrument (not cash) made payable to the Employer and delivered to the Employer, or its designee.

13. Prepayments

The participant may repay, without penalty, the entire outstanding principal balance of the loan and accrued interest to date of repayment. Prepayments should be made by check or other negotiable instrument (not cash) made payable to the Employer and delivered to the Employer or its designee, who shall report the payment to MERS.

MERS 457 Loan Addendum

14. **Loan Processing Fees**

Any loan processing fee charged by MERS will be paid by the participant. Following loan issuance, MERS will deduct an initial processing fee of One Hundred and Fifty Dollars (\$150.00) from the participant's remaining vested account balance. MERS reserves the right to charge an annual maintenance fee.

15. **Termination of Employment**

(a) The entire amount outstanding on the participant's loan will be due and payable on the date of the participant's termination of employment. The date a participant terminates employment is the date on which the participant quits, retires, is discharged, or dies. If the loan is not paid in full at termination, default will occur and paragraph 16 applies.

(b) No distributions to a participant (other than in-service withdrawals, as limited under paragraph 18(b)) will be made prior to repayment of all outstanding loans, including interest, costs, and expenses due thereon regardless of termination of employment. If there is a distributable event with respect to the participant, the accounts of the participant will be applied against any outstanding loans to the extent necessary to fully repay the same as provided in paragraph 17.

16. **Defaults and Remedies**

(a) The Program, or its designee, may declare a default on a loan as of the last day of the quarter following the quarter in which either of the following occurs:

- (1) the participant fails to make a payment (other than due to an unpaid leave of absence as provided in item 11 or military service as provided in item 12 of this Loan Addendum); or
- (2) MERS, or its designee, in good faith deems the 457 Program insecure with respect to the repayment of the loan and notifies the participant of this deemed insecurity.

(b) If a default occurs prior to a distributable event, the defaulted loan amount will be a taxable "deemed" distribution. When the participant is later eligible for a distribution, the amount distributed will be net of the loan balance, adjusted for interest. This "offset" at the time of distribution is not taxable.

(c) When a default occurs simultaneously with a distributable event, the defaulted loan balance will be treated as part of the actual taxable distribution.

(d) A participant will not be eligible to receive any subsequent loans if the participant has ever defaulted on a plan loan.

17. **Source of Loan Funds**

Any loan to a participant will be considered a separate asset of the trust fund segregated for the benefit of such participant. The loan proceeds will come from the fund or funds of the participant in which the vested accumulated balance is invested on a pro-rata basis.

MERS 457 Loan Addendum

18. **Security**

- (a) The participant must pledge his or her remaining vested account balance as the security interest for the loan, which will be reduced by the amount of loan plus any accrued interest should the loan be defaulted.
- (b) The unpaid portion of the loan is not available for the participant in-service withdrawals.
- (c) No loans will be permitted to a participant who has previously defaulted on a loan.

19. **Loan Application and Processing**

- (a) Loan applications may be made by completing the required forms obtained from the Employer or its designee, and submitting them to the Employer or its designee.
- (b) All loans will be subject to approval by the Employer or its designee. The Employer, or its designee, will designate the individual or individuals authorized to approve loans.
- (c) If a loan application is approved, the Employer, or its designee, will forward the approved application materials to MERS. The amount of the loan will be issued to the participant as soon as administratively feasible after the completed application is submitted to MERS and MERS determines that the participant is eligible for the requested loan.
- (d) If a loan application is denied, the Employer, or its designee, will notify the participant in writing.

III. Enforcement

In the event a filing under the IRS Employee Plans Compliance Resolution System becomes necessary with respect to a loan, the filing may, at MERS' discretion, be managed by MERS; however, the Employer shall be responsible for paying all costs and fees associated with such filing, including legal fees.

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
AUGUST 30, 2019

13 Mile and Lahser Rd. Construction – Consumers Energy is completing their work at the intersection of 13 Mile and Lahser and will be removing traffic control by the end of Labor Day. Restoration work in this area will be ongoing, but there should be no disruption to the regular traffic flow. The project is permitted through Sept. 15th and the Village appreciates Consumers working with us to complete this early.

School Crosswalks – The crosswalk across 14 Mile to Berkshire Elementary has been completed. As a reminder, the crosswalk location was moved as the old crosswalk ended at a driveway entrance to the school. The new crosswalk is clear of the driveway and has been signed with new flashing crosswalk signs. A similar project will be completed soon on Evergreen crossing from South Waltham to the Groves campus. The existing crosswalk is being moved to the north and will also be signed with flashing crosswalk signs. We are awaiting the repainting of the crosswalk markings to complete the other walk and install the new signs. Temporary crosswalk signs will be placed in the roadway at the existing crosswalk until the new crosswalk is completed.

Southfield and Beverly Intersection – After a few accidents at the intersection of Southfield and Beverly Village Administration has requested a meeting with the Road Commission to discuss traffic flow through this intersection and signalization. Public Safety has compiled the recent accident data for this intersection. In 2018 there were 8 incidents reported here; four being rear in crashes, 2 sideswipe crashes, one left turn collision and one single vehicle crash. For 2019 there have been 5 incidents here with four of those involving someone running a red light and crashing into another vehicle. The number of recent red-light collisions is concerning as these crashes tend to be more severe. There are other intersections with higher incident volumes (13 Mile and Southfield, 13 Mile and Lahser) but the recent number of red-light crashes at this location warrants discussion. The Road Commission has scheduled a meeting with Village Administration next week to discuss the matter. I will keep Council informed as to the results of this meeting.

Office Closed – Village Offices will be closed on Monday, September 2nd in observance of Labor Day. Trash collection will be delayed by one day this week.

Beverly Hills Public Safety Activity Report

August 15th - August 29th, 2019

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website www.beverlyhillspolice.com to see if you qualify.
- Warm weather brings out motorcycles and bicyclist. Look twice and save a life.
- Remember to lock your car and house doors.
- Do not leave valuables inside your car. Do not leave your keys or your key fob in your car.
- For those who are new to the area, the Beverly Hills Public Safety Department is a full time operating Police/Fire/Medical station. We are open 24 hours a day and 7 days a week (248-540-3400). The dispatch is located at Birmingham Police department and they too are open 24/7 days a week. All officers are trained as a Police Officers, Firefighters and First Responder/Emergency Medical Technician. Some even have more medical training such as Paramedic and EMTs. As they arrive at any emergency they can handle all three disciplines with the equipment which is in the fully loaded Tahoe. We also have the ambulance company (Alliance) who are our partners in getting you the best medical help you need. There is no cost to the Village for Alliance. If a fire is the call, the Sgt. will leave immediately from the station to that location and be there in minutes. The Council has seen it fitting to have new fire trucks which meet and exceed our needs for many years to come. We are also part of mutual aid with other Public Safety departments in which we help them if need be and vice versa. The program works quite well. We maintain a strict training protocol for all three disciplines as well as servicing the good citizens of Beverly Hills. We are also proud to serve Southfield Twp. and their offices.

CALLS FOR SERVICE

- 228 Calls for Service.
- 28 Arrests.
- 120 Tickets issued.
- 10 Walk in PBT's.
- 2 Prescription pill drop offs.
- Vacation checks.
- Car Seat Check.
- Gun Permit.
- Motor Carrier enforcement.
- Prisoner transports to and from the Birmingham Police Department.
- 2 Medicals on 13 Mile Rd.
- Alarm on 13 Mile Rd.

- Civil Dispute on 13 Mile Rd.
- Traffic Accidents on 13 Mile Rd.
- Traffic complaint on 13 Mile Rd.
- 3 Traffic Investigations on 13 Mile Rd.
- Missing Person on 13 Mile Rd.
- 2 Suspicious Persons complaints on 13 Mile Rd.
- 3 Suspicious Vehicles complaints on 13 Mile Rd.
- Assist Southfield Police with a traffic accident on 13 Mile Rd.
- Assist Royal Oak Police with a traffic stop on 13 Mile involving larceny suspects.
- Assist Birmingham Fire Department with traffic control on 13 Mile Rd.
- 2 Motorist Assist on 13 Mile Rd.
- Motorist Assist on 14 Mile Rd.
- 2 Animal complaints on 14 Mile Rd.
- Reckless Driver on 14 Mile Rd.
- Disorderly Conduct on Southfield.
- Threats complaint on Southfield.
- Juvenile complaint on Southfield.
- Traffic Investigation on Southfield.
- Traffic Accident on Southfield.
- Assist OCRC on Southfield.
- 2 Suspicious Person complaints on Southfield.
- Suspicious Vehicle on Southfield.
- Larceny on Southfield.
- Welfare Check on Southfield.
- 2 Traffic/Parking complaints on Evergreen.
- Citizen Assist on Evergreen.
- Suspicious Vehicle on Evergreen.
- 2 Alarms on Lahser.
- Traffic Accident on Lahser.
- Motorist Assist on Lahser.
- Traffic Investigation on Greenfield.
- Vehicle Lockout on Beverly.
- Solicitor on E. Valley woods.
- Assist with traffic control on Greenfield for Woodward Cruise.
- Vehicle Lock out on E. Rutland.
- Peace Officer on Riverside.
- Citizen Assist on Riverside.
- Welfare Check on Huntley Sq. W.
- Suspicious Person on Huntley Sq.
- Suspicious Circumstance on Kinross.
- Alarm on Birwood.

- Officers stopped a vehicle for a traffic violation on 14 Mile. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Alarm on Beverly.
- Suspicious Persons on Old Stage.
- Officers stopped a vehicle for a traffic violation on 14 Mile. The driver was operating on a suspended license. The driver was arrested without incident.
- Fire Alarm on Nottingham.
- Officers stopped a vehicle for a traffic violation on Southfield. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle for a traffic violation on Lahser. The driver was operating on a suspended license. The driver was found in possession of suspected cocaine. The driver was arrested without incident.
- Fireworks complaint on Birwood.
- Alarm on Plantation.
- Found Property on Beverly.
- Trespass on Riverside.
- Traffic Accident on Kirkshire
- Lift Assist on Stellamar.
- Carbon Monoxide Alarm on Kinross.
- Animal complaint on Wellesley.
- Medical on Huntley Sq. E.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Noise complaint on Riverside.
- Noise complaint on Hillcrest.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating without a license. The driver was arrested and released without incident.
- Suspicious Persons on Huntley Sq. E.
- Animal complaint on S. Waltham.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating without a license. The driver was arrested without incident.
- Alarm on Birwood.
- Lift Assist on Old Pond.
- Smoke Investigation on Huntley Sq. W.
- Fire Alarm on Riverside.
- Alarm on Dunblaine.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on W. Rutland.
- Officers attempted to stop a vehicle on 13 Mile for a traffic violation. The driver fled on officers. Detectives are seeking a warrant for the drivers arrest.
- Noise complaint on Orcutt Ct.
- Odor Investigation on W. Rutland.

- Medical on Meadow.
- Reckless Driving on Beverly.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Larceny on S. Waltham.
- Medical on McKenzie.
- Suspicious Circumstances on Auburn.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Lift Assist on Camelot.
- Animal complaint on Wellesley Ct.
- Parking complaint on Riverside.
- Down Wires on Warwick.
- Officers on patrol located 5 individuals spray painting property on Evergreen. They were arrested without incident.
- Animal complaint on Buckingham.
- Officers observed a traffic accident on 13 Mile. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Medical on Kennoway Cir.
- Suspicious Circumstance on Inglewood.
- Citizen Assist on Downing Pl.
- Officers responded to a domestic dispute on 13 Mile. Subsequent investigation revealed an assault took place. One individual was arrested for assault and another for carrying a concealed weapon. Both were arrested without incident.
- Alarm on Marimoor.
- Traffic Accident on Kirkshire.
- Officers stopped a vehicle for a traffic violation on Lahser. The driver was operating without a license. The driver was arrested without incident.
- Alarm on Marimoor.
- Alarm on Hampstead.
- Parking complaint on Buckingham.
- Officers stopped a vehicle on Kirkshire for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Medical on Birwood.
- Suspicious Persons on Huntley Sq. E.
- Juvenile complaint on Huntley Sq.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Citizen Assist on Buckingham.
- Fire Alarm on Coryell.
- Alarm on Smallwood.
- Medical on Elizabeth.

- Threats complaint on Waltham Ct.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Fraud on Pierce.
- 2 Animal complaints on Breezewood Ct.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was suspected of operating while intoxicated. The driver was found in possession of narcotics. The driver was arrested without incident.
- Larceny on Wellesley.
- Alarm on Birwood.
- Suspicious Persons on Birmingham.
- Alarm on Hillcrest
- Trespass complaint on Marguerite.
- Family Trouble on Birwood.
- Welfare Check on Sheridan.
- Officers stopped a vehicle for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was in possession of a firearm with an expired permit. The driver was arrested without incident.
- Welfare Check on Auburn.
- Alarm on Pickwick.
- Down Wire on S. Waltham.
- Citizen Assist on Wilshire.
- Officers met with the Michigan State Police to arrest an individual being held on a Beverly Hills Warrant. The individual was arrested without incident.
- Welfare Check on Auburn.
- Alarm on Pickwick.
- Down Wire on S. Waltham.
- Citizen Assist on Wilshire.
- Noise complaint on Greenfield.
- Officers met with Michigan State Police to arrest an individual being held on a Beverly Hills Warrant. The individual was arrested without incident.

INVESTIGATIONS

- 228 CFS Closed and Reviewed.
- Cover patrol supervision.
- Arraignments.
- Reviewed 54 case reports for a disposition.

- Followed up and reviewed cases, of which 36 were closed and 18 remained open.
- 17 Cases were assigned.
- 18 Reports written on current cases.
- 30 Current active investigations.
- 07 Current pending investigations.
- Followed up on Disorderly, Stalking, UDAA, 2-family troubles.
- 4 interviews, Flee/Elude case and a CCW case
- Evidence, 3 blood kits and drugs dropped at OCSD.
- Assisted Patrol with medical, fire alarm, and PI.
- Arraigned LFA and OWI High BAC suspects.
- Transported prisoner.
- Issued ticket for OWI.
- Attended outdoor range training.

FIRE PREVENTION

- 29 Fire/EMS Reports reviewed.
- 12 Hours EMS Continuing Education conducted.
- 1 EMS C/E credit audit for licensure renewal completed.
- Uploaded Monthly NFIRS data to FEMA.
- Staff & Command.
- Manage Recon RIT Course.
- Orientation training of new engine for agency personnel.
- Annual Firearms Qualification.
- South Oakland Fire Association Staff Meeting.
- Cover Road Patrol.



August 12, 2019

Dear Customer:

DTE Energy sets a high standard when it comes to providing safe, reliable and affordable electric service. Recently, the dependability of electricity in your community has been beneath that standard, and we apologize.

We want you to know we have taken action to fix the problems.

To address the recent outages in your neighborhood, a team of DTE Energy engineers visited your area to personally inspect and analyze our equipment. As a result of the issues they identified, our crews:

- Trimmed trees at 69 different locations
- Replaced overhead equipment at 31 different locations

Tree trim work and replaced overhead equipment will reduce the number of light flickers and power outages. We will continue to monitor the performance of the circuit that feeds your neighborhood to determine if any further work is necessary. If landscaping was disrupted during the process or equipment was left behind, DTE crews will return to restore or resolve any related issues.

This work is just a small part of DTE Energy's commitment to provide you with increased reliability and peace of mind. We look forward to delivering on that commitment by improving your service.

Sincerely,

DTE Energy

If you have questions, concerns, or would like additional details about the completed work, please contact us at 313.235.8021 and leave your name, phone number and address.

A DTE representative will return your call as soon as possible. Thank you.





August 16, 2019

Ms. Kristin Rutkowski, Clerk
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Re: Turner Classic Movies Moving to Sports Entertainment Package

Dear Ms. Rutkowski:

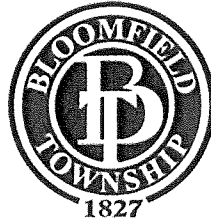
We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that effective October 10, 2019, Turner Classic Movies (TCM) will move to the Sports Entertainment Package and will no longer be included in its current service package(s). We are notifying impacted customers of these changes through a bill message.

Please feel free to contact me at 734-254-1557 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle V. Mazurek", is written over a horizontal line.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



**CHARTER TOWNSHIP OF BLOOMFIELD
COUNTY OF OAKLAND**

**NOTICE OF PUBLIC HEARING FOR
SITE PLAN AND SPECIAL LAND USE PROPOSAL**

**BIRMINGHAM COUNTRY CLUB
1750 SAXON DRIVE
(19-35-376-001)**

PLEASE TAKE NOTICE THAT a Public Hearing will be held by the Board of Trustees of the Charter Township of Bloomfield, Oakland County, Michigan on **Monday, September 9, 2019 at 7:00 p.m.** in the Bloomfield Township Hall Auditorium at 4200 Telegraph Road, Bloomfield Hills, MI 48302.

At the Public Hearing, the Board will consider approving a combined special land use and site plan proposal for site improvements and renovations to the Birmingham Country Club's maintenance facilities, located off of Northlawn Boulevard.

Comments regarding this proposal may be provided during the Public Hearing, or by calling the Clerk's Office at 248-433-7702.

**JAN RONCELLI
BLOOMFIELD TOWNSHIP CLERK**

NOTE: The Charter Township of Bloomfield will provide necessary, reasonable auxiliary aids and services at all meetings to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact Bloomfield Township by writing or calling the following: Letter • Bloomfield Township Clerk's Office, 4200 Telegraph Road, Bloomfield Hills, MI 48302. Email • clerk@bloomfieldtwp.org Phone • 248-433-7702.