

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, April 7, 2020

Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.

Virtual Meeting Via Zoom: <https://us04web.zoom.us/j/218837365>
Meeting ID: 218 837 365

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Special Order of Business – COVID-19 Update

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held March 17, 2020.
2. Review and file **bills** recapped as of Monday, March 30, 2020.

Business Agenda

1. Set date for Fiscal Year 20-21 Budget Session.

Public comments

Manager's **report**

Council comments

Adjournment

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

REGULAR COUNCIL MEETING MINUTES – MARCH 17, 2020 – PAGE 1

Present: President Peddie; President Pro-Tem Abboud; Members: Mooney, Mueller, and Nunez

Absent: George, Hrydziusko

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Public Safety Director, Torongeau

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, be it resolved, the agenda is approved as published.

Motion passed.

SPECIAL ORDER OF BUSINESS – COVID-19 UPDATE

Peddie provided an update on the Village of Beverly Hills' continued response to the COVID-19 outbreak and explained that while the Village Office will be closed to the public, essential services will remain in operation. She stated that a list of resources is available on the Village website and thanked the public for their patience and cooperation during this unprecedented time.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Nunez, be it resolved, the consent agenda is approved as published.

1. Review and consider approval of minutes of a joint Council and Planning Commission meeting held February 12, 2020.
2. Review and consider approval of minutes of a regular Council meeting held March 3, 2020.
3. Review and file bills recapped as of Monday, March 16, 2020.

Roll Call Vote:

Motion passed (5-0)

BUSINESS AGENDA**REVIEW AND CONSIDER DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF BEVERLY HILLS**

Chapter 9 of the Village Municipal Code provides the framework for the establishment of the Beverly Hills Office of Emergency Services to address emergency and disaster situations within the Village.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

The intent of this ordinance is to “...establish and organization that will insure the complete and efficient utilization of all municipal resources during periods of emergency and disaster.”

State of Michigan Executive Order 2020-04 established a State of Emergency to address the outbreak of the COVID-19 Virus in the State of Michigan. Given the impact of COVID-19 on the Village of Beverly Hills and in accordance with Executive Order 2020-04 and pursuant to Chapter 9, section 9.50 (b)2 of the Beverly Hills Municipal Code the Village Manager will be activating the Beverly Hills Emergency Operations Plan effective noon, March 17th, 2020.

Motion by Abboud, second by Mooney, be it resolved, the Village of Beverly Hills authorize the Establishment of the Emergency Services Forces for the Village of Beverly Hills effective immediately and appoints the Village Manager to the position of Director of Emergency Services Forces. Be it further resolved that the Council approve the establishment of the Beverly Hills Office of Emergency Services consisting of the following positions:

- Coordinator – Kristin Rutkowski, Assistant Village Manager/Village Clerk
- Assistant Coordinator for Public Safety – Richard Torongeau, Public Safety Director
- Assistant Coordinator for Finance – Sheila McCarthy, Finance Director
- Assistant Coordinator for Clerk – Peggy Linkswiler, Treasurer/Human Resources
- Assistant Coordinator for Public Services – Karrie Marsh, Assistant to the Village Manager
- Assistant Coordinator for Building Services – Erin LaPere, Planning and Zoning Administrator

Approval of this activation of the Emergency Operations Plan and establishment of the Office of Emergency Services will allow the Manager to appropriate to expend funds and procure equipment and services necessary to address the emergency situation and any powers authorized by this ordinance. Nothing in the order shall subvert the authority of the Village Council.

The Manager shall continue to report to and obtain authorization for all activities enacted under this order as soon as is reasonably possible. The Coordinator and all Assistant Coordinators shall report all activities to and obtain all necessary approvals from the Village Manager/Director of Beverly Hills Emergency Services Forces as soon as is reasonable possible.

This Emergency Operations Plan will remain in effect until the emergency situation created by the COVID-19 outbreak is mitigated and this order is rescinded.

Roll Call Vote:

Motion passed (5-0)

REVIEW AND CONSIDER REQUEST FROM MARIAN HIGH SCHOOL TO HOLD ANNUAL WALK-A-THON ON FRIDAY, MAY 8, 2020

Village administration received a request from Marian High School asking for permission to hold its annual Walk-a-thon in the Village of Beverly Hills on Friday, May 8, 2020. A map of the proposed route was included in the packet.

Motion by Mueller, second by Abboud, the Village Council authorizes Marian High School to hold its annual Walk-a-thon in Beverly Hills on Friday, May 8, 2020 provided that a certificate of liability insurance naming the Village of Beverly Hills is submitted to the Clerk's office prior to the event.

Roll Call Vote:

Motion passed (5-0)

PROCLAMATION RECOGNIZING APRIL 2020 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH

Motion by Nunez, second by Mooney, be it proclaimed, whereas, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation;

Whereas, one in ten children will be sexually abused before the age of 18;

Whereas, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment – the online predator;

Whereas, the devastating consequences of physical and emotion abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole; and

Whereas, CARE House of Oakland County works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; advocates for the safety and protection of children; and partners with community organizations and agencies to offer programs and services aimed at preventing child abuse.

Now, therefore, be it proclaimed, that the Village of Beverly Hills, County of Oakland, State of Michigan, do hereby recognize April 2020 as Child Abuse Prevention and Awareness Month in the Village of Beverly Hills, and call on our residents, community agencies, organizations, and businesses to increase their participation in efforts to prevent the abuse of our children, thereby strengthening and protecting the community in while we live.

Motion passed.

REVIEW AND CONSIDER REQUEST FOR SITE PLAN APPROVAL FOR 31201 SOUTHFIELD ROAD, MARKET FRESH VESTIBULE ENCLOSURE

The Village received a request for site plan approval for Market Fresh, 31201 Southfield Road, to construct a vestibule enclosure at the existing front entranceway. The proposal details an addition at the storefront that will be a glass enclosure of the existing paved walkway/entrance. Additionally, the proposal would replace the existing cloth canopy along Southfield Road side of the building with a steel canopy and a partial restriping of the pedestrian walkways and parking spaces near the entrance to direct pedestrians to the relocated doors. A copy of the application and plans are attached.

The plans have been reviewed by the Fire Marshal, Village Engineer, and Planning Consultant. The Fire Marshal noted the need to relocate the existing Knox Box and the applicant has indicated they will comply with Public Safety requirements on that matter. Given the limited scope of the changes to the existing site the Village Engineer found no concerns with the proposal, as submitted. The Planning Consultant's review letter is attached. As noted, the request meets applicable sections of the Village Ordinance and the applicant confirmed no new lighting or plantings were proposed with this project.

At their meeting held February 26, 2020, the Planning Commission reviewed the plans and made a recommendation for Village Council to approve with two conditions. First, that the plans depict rooftop equipment and enclosures. Second, that if ownership of the existing retaining wall along a portion of the western property line is determined to be Market Fresh, the wall be expanded to six feet in height to provide screening of the alleyway. There was discussion regarding alley maintenance and the consensus was a dumpster enclosure was not feasible in the alley to maintain free and clear access, especially for emergency vehicles. A copy of the meeting minutes is attached.

The Village has received revised plans depicting the rooftop equipment. The plans note the existing parapet wall is 10 feet, 5 5/8 inches above the roof deck and that the new equipment will be placed within that existing screened area (see sheet A-100). Upon confirmation that the retaining wall is on the Market Fresh property, the Village Engineer reviewed the existing site conditions and the wall expansion recommended by Planning Commission. He concluded that expansion of that wall would create sight distance and circulation issues for pedestrian and vehicular traffic in that area. He also noted that should this wall be required by the Village, we may be held liable for any negative impacts that result from the obstruction to the intersection between alley, Market Fresh parking lot, and nursing home parking lot. Therefore, he recommends no changes to the existing retaining wall.

Administration met with representatives from Market Fresh on March 12, 2020 to discuss the ongoing storage of debris, pallets, and similar materials in the alleyway. Market Fresh has submitted conceptual drawings of a proposed enclosure and is working with their architect to finalize a design for formal submittal. This project would require site plan review and approval prior to construction.

The architect, Victor Saroki, and owner, Johnny Karmo, answered questions from Council.

Motion by Mueller, second by Abboud, the Village Council approves of the site plan dated March 6, 2020 as submitted for the vestibule enclosure and canopy at Market Fresh, 31201 Southfield Road.

Roll Call Vote:
Motion passed (5-0)

REVIEW AND CONSIDER REQUEST FROM MICHIGAN BEER GROWLER COMPANY TO AMEND AGREEMENT WITH THE VILLAGE OF BEVERLY HILLS

The Village received a written request from Janae Condit, owner of Michigan Beer Growler Company (MBGCo) located at 31221 Southfield Rd, to modify the agreement with the Village to expand hours of operation, capacity, and concept. In 2014, the Village approved a voluntary agreement proposed by MBGCo as part of the approval of the liquor license to sell beer and wine

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at the establishment. In 2018, the Village approved a modification to the hours of operation. The current agreement with the Village is as follows:

1. Hours of Operation: Monday 3pm – 9pm; Tuesday through Thursday 11am – 9pm; Friday and Saturday 11am – 10pm; and Sunday Noon – 6pm.
2. Classification: MBGCo will not change the classification of the license from a Tavern licence to a full Class C license.
3. Capacity: MBGCo will not increase its seating capacity from 20 persons.
4. Concept: MBGCo will not change its concept without prior approval of the Village.

As detailed in her request, MBGCo is seeking to modify its hours of operation, capacity, and concept to accommodate the addition of a coffee and ice cream shop, Michigan Coffee and Creamery, at the vacant neighboring tenant space. This business would maintain a separate exterior entrance, but would also be connected via interior doors to the Michigan Beer Growler. In addition to the new business, the intention is to permit additional space and seating for MBGCo patrons. This expansion does not require her to modify her license with the Michigan Liquor Control Commission. She has noted that there is ongoing negotiations between the landlord and herself as well as between the landlord and the former tenant that will need to be resolved before this project can proceed. She is requesting Village Council approve an amendment to the agreement in anticipation of positive resolution on those matters. In addition to approval of the amendment to the agreement with the Village, she will need approval from the County Health Department, building and trade permits, and sign permits for any new signage.

The proposed modifications to the agreement with the Village is as follows:

1. Hours of Operation: Daily: 7am – 10pm.
2. UNCHANGED Classification: MBGCo will not change the classification of the license from a Tavern licence to a full Class C license.
3. Capacity: MBGCo will not increase its seating capacity from 45 persons.
4. Concept: MBGCo concept will change to include the Michigan Coffee and Creamery business as described in letter dated March 11, 2020.

The proposed use as coffee and ice cream shop is allowable in the B – Business District and as an interior change to an existing site, this change in tenant does not necessitate formal site plan review and approval. Copies of meeting minutes from prior agreement approvals for this matter and a proposed layout were provided to Council.

Janae Condit, owner, answered questions from Council.

Motion by Abboud, second by Mueller, be it resolved that the Village of Beverly Hills Council approves the amendment to the agreement with Michigan Beer Growler Company, owner Janae Condit, for expanded hours of operation, seating capacity, and change in concept for the existing business located at 31221 Southfield Road.

Roll Call Vote:

Motion passed (5-0)

REVIEW AND CONSIDER RESOLUTION ESTABLISHING BALLOT PROPOSAL LANGUAGE FOR THE NOVEMBER 3, 2020 GENERAL ELECTION REGARDING A CHARTER AMENDMENT FOR A TEN-YEAR MILLAGE RATE RENEWAL

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

At a regular meeting of the Village Council, Oakland County, Michigan, held at the Village office at 18500 West Thirteen Mile Road, Village of Beverly Hills, on the 17th day of March, 2020, at 7:30 p.m.

Present: Council President Peddie; President Pro-Tem Abboud; Members: Mooney, Mueller, and Nunez

Absent: Members: George and Hrydziuszko

WHEREAS, on November 2, 2010, the electors for the Village of Beverly Hills approved an amendment to Section 9.1 of the Village of Beverly Hills Charter to authorize the Village Council to have the power to levy and collect taxes in an amount not to exceed 12.9184 mills; and

WHEREAS, the Charter amendment adopted by the electors for the Village of Beverly Hills contained a 10 year limitation to expire in 2021; and

WHEREAS, the Village Council seeks to renew that same millage rate by a Charter amendment proposed to the Village electors for a new 10 year period from 2021 to 2031, but including 0.32 mills for capital park improvements/replacements for village wide parks.

NOW, THEREFORE, the following Resolution was offered by Mooney and seconded by Abboud, that the following Charter amendment be voted upon by the qualified electors of the Village of Beverly Hills at the November General election on Tuesday, November 3, 2020.

BALLOT PROPOSAL

1. Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended to read as follows:

POWER TO TAX

The Village shall have the power to levy and collect taxes for municipal purposes. The general ad valorem tax levy shall not exceed 12.9184 mills, times the taxable value of all real and personal property, subject to taxation in the Village, exclusive of any levies authorized by general statute to be made beyond Charter tax limitations, for a period of ten (10) years 2021 to 2031 inclusive. This 12.9184 millage authorization shall include the following components specifically dedicated to the operation of the Village:

- a) 9.9 mills for public safety/police/fire operations;
- b) 1.88 mills for general administrative purposes;
- c) 0.8184 mills for Baldwin library services;

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- d) 0.32 mills for capital park improvements/replacements for village wide parks.

It is estimated that the renewal of 9.9 mills for public safety/police/fire will raise approximately \$6,288,904.00 when first levied in 2021;

It is estimated that the reduction of the prior millage for general administrative purposes to 1.88 mills will raise approximately \$1,194,238.00 when first levied in 2021;

It is estimated that the reduction of the prior millage for Baldwin library services to 0.8184 mills will raise approximately \$519,874.00 when first levied in 2021; and

It is estimated a new park millage for capital park improvements/replacements for village wide parks will raise approximately \$203,274.00 when first levied in 2021.

Upon expiration of this renewed millage on June 30, 2031, the maximum allowed under Charter millage rate will revert to 11.00 mills for municipal purposes.

Shall this amendment be adopted?

Yes _____

No _____

2. In accordance with the statute in such case made and provided, such Resolution shall be published in the Observer-Eccentric, a newspaper circulated within the Village.
3. That this Resolution be laid upon the table for thirty (30) days in accordance with the statute and such case made and provided.
4. That prior to the submission of the vote of the electors of the Village, such Charter Amendment shall be presented to the Governor of this State. That before its submission to the electors of the Village, the Clerk shall give such notice thereof as is required by law.

Roll Call Vote:
Motion passed (5-0)

REVIEW AND CONSIDER FISCAL YEAR 19-20 BUDGET AMENDMENTS

Proposed Budget Amendments for Fiscal Year 2019-2020 were provided to Council. There are General Fund amendments relating to the reallocation of employee wages and benefits between the departments as a result of recent accounting recommendations. In Major Roads there are amendments for engineering construction and design expenditures for 14 Mile Road and other various adjustments to approximate actuals expected. In Local Roads there are various adjustments to approximate actuals expected. In the Capital fund there is an adjustment for erity dam right spillway seawall investigation

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expenditures. In the Drug Enforcement fund there is an amendment to reduce capital that will not occur before year end. In the Public Safety Fund there is an amendment to decrease defined contribution expenses to more accurately approximate actuals expected.

These proposed FY 2019-2020 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Motion by Mooney, second by Muller, be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety, Capital and Drug Enforcement Fund as reflected in the March 12, 2020 memorandum from Finance Director, Sheila McCarthy.

Roll Call Vote:
Motion passed (5-0)

SET DATE FOR FISCAL YEAR 20-21 BUDGET SESSION

This item was tabled to be decided at a future meeting.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Coronavirus PSA – In response to the coronavirus situation, the Village issued the following Public Service Announcement on the afternoon of Thursday, March 11th:

As coronavirus, or COVID-19, begins to have a greater impact in our region, please be assured that the Village of Beverly Hills is dedicated to maintaining the safety and wellbeing of our residents, business community, and visitors. The Village is committed to working with school, county, state, and federal partners to help prevent the spread of coronavirus.

The coronavirus is thought to spread mainly from person-to-person between people who are in close contact with one another (within about 6 feet) and through respiratory droplets produced when an infected person coughs or sneezes. The Center for Disease Control (CDC) recommends avoiding close contact with people who are sick and putting distance between yourself and other people to prevent the spread of germs.

To promote allowing distance between individuals, the Village of Beverly Hills encourages people to mail in water bill payments, building permit applications, and other forms or payments to the Village Office instead of visiting the office in person. There is an option to sign up for direct water bill payment using the form [here](#). A drop box is located outside of the Village Office for your convenience as well. For property owners whose current water bills are due March 23, 2020, the Village will accept payments until March 30, 2020 without penalty. The Village is implementing on-line payments and will announce when that feature is available.

Public meetings will occur as scheduled until further notice. The Village will post proper notices should any public meetings be rescheduled or canceled in the future. A public hearing for a rezoning request is currently scheduled for Wednesday, March 25th at Greenfield Elementary. Current protocol regarding large public gatherings would not allow this meeting to be held today.

Should this situation remain unchanged or worsen by March 25th this public hearing will be postponed and rescheduled.

If you cannot attend a meeting in person, written comments that are submitted to the Village prior to the public meeting will be read aloud at the meeting. You can mail written comments to:

Village of Beverly Hills
ATTN: Village Clerk
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Or you may email public comments to: krutkowski@villagebeverlyhills.com

Village Council meetings and Birmingham Area Cable Board meetings are broadcast live on local cable television. You can also stream live Council and Cable Board meetings here: http://www.villagebeverlyhills.com/how_do_i/watch_web_streaming.php

Due to the National Basketball Association's decision on March 11, 2020 to suspend the season, the Village of Beverly Hills Night at the Pistons Game scheduled for March 29, 2020 has been postponed. We will provide more information regarding refunds or a new date as that information becomes available.

At the time this release was published, two confirmed cases of COVID-19 have been reported in southeastern Michigan, including one case in Oakland County. The Village of Beverly Hills continues to follow recommendations provided by the Oakland County Health Division (OCHD), Michigan Department of Health and Human Services (MDHHS), and the Center for Disease Control (CDC) to prepare for and prevent the spread of the disease.

Steps you can take to protect yourself:

- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick
- Put distance between yourself and other people if COVID-19 is spreading in your community.
- Stay home if you are sick, except to get medical care.

The Village is committed to keeping our residents safe and informed. Please be aware that this is a developing issue which may change rapidly, and we will continue to share updates along the way.

Additional Resources:

<https://www.cdc.gov/coronavirus/2019-ncov>

<https://www.michigan.gov/coronavirus>

www.oakgov.com/health

Obviously, this remains a fluid and ongoing situation. The Village is maintaining communication with other local governments, Birmingham Public Schools as well as county and state government in addressing this situation. Village Administration has also been in contact with NEXT regarding their operations. I will update Council at the meeting on Tuesday as I am sure there will be multiple developments by then.

Trash Collection – Car Trucking has advised the Village that due to coronavirus outbreak concerns; all trash should be bagged when placed in cannisters at the curb for collection. Collectors are being prohibited from reaching into trash cans to collect loose or unbagged refuse. Please make sure all trash is bagged so that it can be safely collected and disposed of.

Census 2020 – Residents should begin receiving information via mail with instructions for filling out the 2020 Census forms. These official Census Bureau mailings will include detailed information and a Census ID for completing the Census online.

Yard Waste – Curbside yard waste collection will begin the week of Monday, April 6th. Prior to the commencement of curbside yard waste collection, residents may take up to ten (10) bags of yard waste to the SOCRRA facility on Coolidge at 14 Mile.

Public Hearing Postponed – The public hearing to receive comments on the proposed rezoning of two lots on Lahser Road that was scheduled to take place at the March 25, 2020 Planning Commission meeting will be postponed until further notice. The regular Planning Commission meeting will take place at its normal location in the Council Chamber on March 25th.

COUNCIL COMMENTS

Nunez commented on the kindness and generosity he has witnessed amongst people in response to the COVID-19 outbreak and encouraged everyone to practice social distancing. He thanked the grocers and the medical community for their hard work during this time.

Mooney thanked President Peddie and Council for their efforts during this time.

Abboud extended his thanks to President Peddie, Council, Administration, and Public Safety for their support and response during this unprecedented time. He encouraged everyone to be kind to one another.

Peddie thanked Senator Bayer, Commissioner Miller, and Cris Braun from Next for their willingness to address Council, despite not being able to attend due to social distancing guidelines during the COVID-19 outbreak. She provided updates from Bayer regarding testing, the health department, hospitals, and available resources.

Motion by Mueller, second by Mooney, to adjourn the meeting at 8:50 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 3/16/2020 THROUGH 3/30/2020.

ACCOUNT TOTALS:

101	GENERAL FUND	\$29,018.65
202	MAJOR ROAD FUND	\$13,314.67
203	LOCAL STREET FUND	\$14,380.41
205	PUBLIC SAFETY DEPARTMENT FUND	\$101,652.37
401	CAPITAL PROJECTS FUND	\$3,565.49
592	WATER/SEWER OPERATION FUND	\$41,966.09
701	TRUST & AGENCY FUND	\$1,414.01
	TOTAL	<u>\$205,311.69</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$205,311.69</u>
	GRAND TOTAL	<u>\$205,311.69</u>

03/31/2020 09:43 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

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CHECK DATE FROM 03/30/2020 - 03/30/2020

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
03/30/2020	COM	81812	58787	ABEL ELECTRONICS	ABEL ELECTRONICS	90.00
03/30/2020	COM	81813	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	296.00
03/30/2020	COM	81814	53284	APPLIED IMAGING	APPLIED IMAGING	20.63
03/30/2020	COM	81815	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	60.40
03/30/2020	COM	81816	02000	BADGER METER INC	BADGER METER INC	6,214.04
03/30/2020	COM	81817	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	886.13
03/30/2020	COM	81818	30920	BELLE TIRE	BELLE TIRE	862.00
03/30/2020	COM	81819	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	192.92
03/30/2020	COM	81820	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	34,759.40
03/30/2020	COM	81821	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	34,311.93
03/30/2020	COM	81822	59778	BLUE360 MEDIA	BLUE360 MEDIA	114.92
03/30/2020	COM	81823	03700	CARRIER & GABLE	CARRIER & GABLE	380.00
03/30/2020	COM	81824	58597	CATHY WHITE	CATHY WHITE	108.40
03/30/2020	COM	81825	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	38.24
03/30/2020	COM	81826	31987	COLMAN-WOLF SANITARY	COLMAN-WOLF SANITARY	320.66
03/30/2020	COM	81827	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	22,514.08
03/30/2020	COM	81828	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	738.66
03/30/2020	COM	81829	60213	DELTA COLLEGE	DELTA COLLEGE	110.00
03/30/2020	COM	81830	31830	ENTERPRISE COMPUTER	ENTERPRISE COMPUTER	250.00
03/30/2020	COM	81831	31228	EXXONMOBIL	EXXONMOBIL	3,061.29
03/30/2020	COM	81832	60130	FROM THE DESK OF LIZ LYC	FROM THE DESK OF LIZ LYC	174.25
03/30/2020	COM	81833	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
03/30/2020	COM	81834	53583	GUARDIAN	GUARDIAN	6,718.07
03/30/2020	COM	81835	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	11,728.81
03/30/2020	COM	81836	59839	J.C. EHRLICH	J.C. EHRLICH	47.00
03/30/2020	COM	81837	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	946.25
03/30/2020	COM	81838	59374	JACK RIPPER AND ASSOCIAT	JACK RIPPER AND ASSOCIAT	90.00
03/30/2020	COM	81839	59324	JCR SUPPLY, INC.	JCR SUPPLY, INC.	1,042.02
03/30/2020	COM	81840	59352	KARRIE MARSH	KARRIE MARSH	62.96
03/30/2020	COM	81841	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	213.33
03/30/2020	COM	81842	11000	MICHIGAN MUNICIPAL RISK	MICHIGAN MUNICIPAL RISK	10,000.00
03/30/2020	COM	81843	51620	MICHIGAN MUNICIPAL RISK	MICHIGAN MUNICIPAL RISK	34,371.50
03/30/2020	COM	81844	51108	MMTA	MMTA	75.00
03/30/2020	COM	81845	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	852.30
03/30/2020	COM	81846	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	139.90
03/30/2020	COM	81847	51751	O.C.W.R.C.	O.C.W.R.C.	31,289.00
03/30/2020	COM	81848	50502	PITNEY BOWES CREDIT CORE	PITNEY BOWES CREDIT CORE	180.00
03/30/2020	COM	81849	15800	RATHCO SAFETY SUPPLY	RATHCO SAFETY SUPPLY	675.34
03/30/2020	COM	81850	51356	SOUTHFIELD MUFFLER & BR	SOUTHFIELD MUFFLER & BR	357.43
03/30/2020	COM	81851	38205	VERIZON WIRELESS MESSAG	VERIZON WIRELESS MESSAG	418.83

COM TOTALS:

Total of 40 Checks:	205,311.69
Less 0 Void Checks:	0.00
Total of 40 Disbursements:	205,311.69

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
APRIL 2, 2020

Village Operations During COVID-19 Outbreak – There have been many changes to Village operations in response to the COVID-19 outbreak. A summary of operations at this time is as follows:

- Village Hall remains closed to the general public. Certain members of Village staff are present Monday-Friday. All calls are being answered and returned. Village staffing levels have been modified to allow essential Village services to be carried out while limiting unnecessary contact between Village employees and the public. All Village staff reporting to the Village Hall are temperature screened daily.
- Trash and recycling collection will continue as regularly scheduled. Curbside yard waste collection will begin on Monday, April 6th. All trash for curbside collection should be bagged. The SOCRRA facility on Coolidge remains closed to the general public at this time.
- Water bills will continue to be issued and payments collected. All late penalties are being waived through the end of May. No residences are being shut off for nonpayment until further notice. Payments may be mailed in or dropped in the drop box outside the doors of the Village Hall. Arrangement are being made to begin accepting on-line payments.
- Building permits are being accepted and are being issued for essential work *only*. Per the State of Michigan, only construction projects that are "...necessary to maintain and improve the safety, sanitation and essential operations of a resident" are being allowed at this time. Non-essential projects will not be permitted or inspected and should be postponed until further notice.
- Beverly Park remains open, however social distancing guidelines remain in place. Playground equipment is closed as are the basketball courts, tennis courts, volleyball courts, adult playground equipment and pavilion. The trail is still open for walking.
- Public Works employees are continuing to report to work and address all necessary issues as required. Village Administration has met with Comeau and staffing levels are being modified by Comeau to complete all work and maintain safety for their employees. All employees will remain on call at all times to respond to emergencies.
- Passport applications are not being processed until further notice.

- Reservations for the Beverly Park Pavilion are not being issued at this time. Those with reservations for the pavilion should not attempt to hold their events until the Stay Home Order is removed. It is the intent of the Village to offer full refunds to those whose existing reservations are impacted by the Stay Home Order.
- Planning Commission and ZBA meetings for April have been cancelled. Should regular public meetings for these bodies not be possible in May we will pursue the use of a teleconference meetings if necessary.

FY 2020-21 Budget – A draft copy of the FY 2020-21 budget will be provided prior to the meeting. Village Administration is continuing to work on putting the most up-to-date information in the budget document.

2020 Census – A quick reminder to all Village residents to complete your Census application as soon as possible. As of April 3, the Village had a 63% response rate to the Census. This is a higher rate than Oakland County or the State of Michigan. Let's keep it going.

Essential vs Non-Essential – The Village has received a lot of inquiries about what is considered “essential” vs “non-essential” with regards to services, trips, projects, etc. The Office of the Attorney General has offered guidance with regards to construction and residential services that “essential” means “...necessary to maintain and improve the safety, sanitation and essential operations of a residence.” This is the standard we are using at this time and until more specific guidance is provided. Per this standard, we would interpret the mowing of the grass to be essential as well as repairs to plumbing, HVAC systems and roofing repairs. General landscape projects, remodeling, and exterior decoration projects would not be essential and should be postponed until further notice.

Public Safety-First Responders – I can't really express fully in words the appreciation for our Public Safety Officers during this period. The Officers and Administrators of the Department have been working literally non-stop over the last few weeks to respond to the needs of the Village and assist our surrounding communities. Their workload and exposure will unfortunately only increase over the next few weeks. All of my respect, gratitude and appreciation to them and their families during this time.

Beverly Hills Public Safety Activity Report

March 13-27, 2020

- The Governor has declared us to stay home and safe. Please take this order seriously as many things are happening and we are trying to stop the spread of the virus.
- The Public Safety Department is open 24/7 and we are here for the citizens of this Village. We are taking all calls and walk in traffic. There is a phone in the lobby and you may be asked to hold on the line and give your report to an officer. Officers are keeping a 6ft social distance between the residents and themselves. Officers are responding to medicals and you may see Officers with mask, gloves and clothes. This is all part of trying to contain the virus. As first responders we are responsible for your health and welfare. Just as you are responsible for your own health and welfare. None of these measures are personnel, they are professional until the crisis blows over. We have established a protocol along with the Oakland County Medical Board, Homeland Security, CDC and our partners to secure a safe environment for our employees and citizens. There are many news cast and social Media sites to understand the severity of this virus. Please follow the Village's website and information as we have continued to send those websites and info through social media and Gov/delivery. Be safe, stay home.
- Remember to lock your car and house doors.
- Do not leave valuables inside your car. Do not leave your keys in your car.
- Report suspicious activity.
- Check your battery in your smoke and carbon monoxide detectors.
- A smoke detector should be installed in every room of your home and a carbon monoxide detector should be installed on every floor.
- Have your chimney and furnace serviced to ensure it is functioning properly.
- Do not leave space heaters unattended.
- Be careful as children are out and about in the streets on bikes, walking and playing.

Face Mask Scam: Shopping Online

Scammers love to take advantage of our fears, and the spread of a new disease like coronavirus is downright scary. As you strive to keep yourself and loved ones healthy, be sure to watch out for counterfeit face masks and other scams.

How the Scam Works: You want to buy a face mask to help protect yourself – or family – from coronavirus. But so many other people had the same idea! Masks are sold out in your local stores and even from top Amazon sellers. So instead, you turn to purchasing masks from an online shop you don't know.

Unfortunately, phony online stores abound – especially when an item is in high demand. Some sites may take your money and send you low-quality or counterfeit masks. Others,

may never deliver anything all. In the worst cases, these sites are actually a way to steal your personal and credit card information, opening you up to identity theft.

Face masks may be the first phony product to crop up in the coronavirus outbreak, but it's likely not the last. During the Ebola outbreak, The promotion of unapproved and fraudulent remedies was so prevalent that the US government advised consumers to steer clear of these drugs. It's likely that scammers will use the coronavirus as another chance to market products falsely claiming to cure the disease.

Watch Out Coronavirus Cons:

Keep the following tips in mind when looking for face masks or other ways to protect yourself from the coronavirus.

Be savvy about product claims. While wearing a face mask may seem like an easy way to stop coronavirus from spreading, the Centers for Disease Control does not actually recommend it for the general public. Be sure to evaluate claims of any medical product before buying. Especially watch out for products claiming to offer a "miracle cure" for a range of ailments.

Only buy from reputable stores and websites. The best way to avoid getting scammed is to buy them directly from a seller you know and trust. Check BBB.org to see what other consumers' experiences have been.

Be sure the online store has working contact info. If a company seems legitimate but you aren't familiar with it, be extra careful with your personal information. Before offering up your name, address, and credit card information, make sure the company is legitimate. A real street address, a working customer service number, a positive BBB Business Profile... these are just a few of the things to be looking out for to determine if a company is legitimate.

Check with your doctor before buying. If you're tempted to buy an unproven health product or one with questionable claims, check with your doctor or other health care professional first.

For More Information

The FDA offers these tips to recognize fraudulent health products, and CDC has this FAQ about coronavirus. See www.BBB.org/ShoppingOnline for more online shopping tips. If you've been targeted by this or another scam, help others avoid the same problem report it at www.BBB.org/ScamTracker.

- **CALLS FOR SERVICE**
- 152 Calls for Service.
- 2 Arrests.
- 30 Tickets issued.

- Prescription pill drop offs.
- Vacation checks.
- Car Seat Checks.
- Gun Permit.
- Animal complaint on 13 Mile.
- Assist motorist on 13 Mile.
- Peace Officers duties on Cline.
- Hospice death on 13 Mile.
- Radar enforcement on Waltham.
- Eavesdropping complaint from Shelby Twp. Police.
- Extra patrol on Waltham.
- Radar enforcement on Hillview.
- Crime prevention on Churchill.
- Two PBT's test at the station.
- Alarm on Nottingham.
- Alarm on Hampstead.
- Radar enforcement on Hilltop.
- Private property accident at the KFC.
- Alarm on Verona circle.
- Animal complaint on Locherbie.
- Fire apparatus checks.
- Kids on dirt bikes on Warwick.
- Lift assist on Lahser.
- Suspicious vehicle on Devonshire.
- Suspicious vehicle struck guard rail and continued on at Evergreen and Village Drive.
- Lift assist Village Pines.
- Property damage accident on Lahser and Nottingham.
- Crime prevention on Southfield.
- Crime prevention on 13 Mile.
- Lift assist on Hill crest.
- Animal complaint Margarita.
- Family trouble on 13 Mile.
- 911 hang up call on Hummel ct.
- Crime prevention on 14 Mile.
- Crime prevention on 13 Mile.
- Suspicious vehicle on 13 Mile.
- Alarm on Chelton.
- Crime prevention on Rutland and 13 Mile.
- Crime prevention on Waltham.
- Assist other police agency at 13 Mile and Greenfield.
- Alarm on 13 Mile.
- Suspicious vehicles Warwick.
- Alarm on Robinhood.

- Medical on 13 Mile.
- Loud party on Old Coach.
- Outside fire on Kennoway.
- Welfare check on Madoline.
- Ordinance violation on Lincoln hills.
- Odor investigation on Old Stage.
- Crime prevention on Fairfax.
- Crime prevention on Devonshire.
- False alarm on Spruce Land.
- Suspicious vehicle on Evergreen.
- Civil matter on Allerton.
- Welfare check on Walmer.
- Welfare check on Wendbrook.
- Reckless driving on 13 Mile.
- Crime prevention on Piece.
- Crime prevention on Beverly road.
- Gun permit.
- Crime prevention on Southfield.
- Alarm on 13 Mile.
- Lift assist on Crossbow.
- Crime prevention on Southfield, open building.
- Alarm on Charrington.
- Radar enforcement on Hill top.
- Alarm on 13 Mile.
- Suspicious person on Beverly.
- Medical on Robinhood.
- Sudden death on 13Mile.
- Medical on 13 Mile.
- Juvenile complaint at Beverly Park.
- Crime prevention on Metamora.
- Crime prevention on Beverly.
- Crime prevention Beverly elementary school.
- Crime prevention Fairfax.
- Crime prevention on 13 Mil.
- Crime prevention on Pierce.
- Crime prevention on Southfield.
- Crime prevention on Pierce.
- Crime prevention on Metamora.
- Crime prevention Old Post.
- Medical on Marimoor
- Medical Beverly.
- Medical on Breeze wood
- Ordinance violation on Vernon.
- Alarm on Chelton.

- Crime prevention on 13 Mile.
- Alarm on Reedmere.
- Suspicious person on Kennoway.
- Assist citizen on Gould ct.
- Breaking and entering of a shed behind the elementary school.
- Crime prevention on 13 Mile.
- Crime prevention on Fairfax.
- Crime prevention on Bellvine Trail.
- Animal complaint on Kirkshire.
- Fire truck checks.
- Assistance to Oakland County Sheriff office.
- Crime prevention 13 Mile.
- Crime prevention on Waltham.
- Crime prevention on 13 Mile.
- Open garage door on Faircrest.
- Medical on 14 Mile.
- Private property accident at Huntley Square apts.
- Welfare check on Norwood.
- Medical on 13 Mile.
- Sudden death on Robinhood.
- Crime prevention on Waltham.
- Medical at Huntley Square apts.
- Crime prevention on Beverly road.
- Crime prevention on Bellvine trail.
- Crime prevention on 14 Mile.
- Crime prevention on 13 Mile.
- Radar enforcement on 13 Mile.
- Hospice death on 13 Mile.
- Lift assist on Norwood.
- Suspicious person on 13 Mile.
- Medical on 13 Mile.
- Medical on 13 Mile.
- Hospice death on Robinhood.
- Crime prevention on Douglas ct.
- Assist citizen on Vernon.
- Medical on Saxon.
- Hospice death on Hillcrest.
- Medical on Village drive.
- Suspicious person on Nottingham.
- Suspicious person on Pierce.
- Crime prevention on Beverly road.
- Assist motorist on Southfield.
- Medical on Hillcrest.
- Driving while license suspended arrest on 13 Mile and Southfield without incident.

FIRE PREVENTION

- 29 Fire/EMS Reports reviewed.
- Upload Bi-Weekly NFIRS data export to FEMA.
- Review fire code for DCD compliance inquiry.
- Supervise road patrol.
- Continue instruction for Fire Fighting Strategies and Tactics course series.
- Attended webinar with Oakland Fire Chiefs as we proceed into grouping strategy's into the virus outbreak as well as Fire efforts for those who are over burden with medical runs. Oakland county medical board and Oakland county Fire Chiefs are briefing twice a day.

INVESTIGATIONS

- CFS Closed and Reviewed
- Dropped evidence at Northville MSP and Oakland County lab.
- Search warrant for DNA.
- Human resources training.
- Family trouble follow up.
- Traffic Conference at 46th District court.
- Infectious disease training.
- Sent two warrants request for Possession of mushrooms/Driving while license suspended.

Enforcement List - Inspection Summary

04/03/20

Enforcement Number	Address	Filed	Status	Closed	
E200012	19126 DEVONSHIRE DR	02/03/20	Closed	02/14/20	
REMOVE CONSTRUCTION BAG DUMPSTER					
Code	Date Next Action		Next Action		
22.08.220					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	02/03/20	02/03/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200013	16969 ELIZABETH ST	02/12/20	Closed	02/20/20	
STORED COMMERCIAL TRAILER					
Code	Date Next Action		Next Action		
22.08.330					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	02/20/20	02/20/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200014	16252 ELIZABETH ST	02/18/20	Closed	03/13/20	
REMOVE COMMERCIAL TRAILER					
Code	Date Next Action		Next Action		
12.08.330	02/27/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	02/27/20	02/27/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E200015	31240 CLINE DR	02/21/20	Closed	02/21/20
REMOVE WORK TRAILER FROM PROPERTY				
Code	Date Next Action		Next Action	

Enforcement List - Inspection Summary

04/03/20

Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	02/21/20	02/21/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200016	30330 WOODHAVEN LN	02/27/20	Notice Sent		
REMOVE DEAD/DAMAGED TREE FROM PROPERTY					
Code	Date	Next Action	Next Action		
17.08	03/20/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Scheduled	00	03/20/20		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200017	31605 MAYFAIR LN	03/02/20	Notice Sent		
COMMERCIAL TRAILER STORED ON PROPERTY.					
Code	Date	Next Action	Next Action		
22.08.330	03/16/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Scheduled	00	03/16/20		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200018	15743 BIRWOOD AVE	03/09/20	Notice Sent		
PROPERTY CLEAN UP					
Code	Date	Next Action	Next Action		
302.1	03/23/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Scheduled	00	03/23/20		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E200019	19135 SAXON DR	03/19/20	Notice Sent	

Enforcement List - Inspection Summary

04/03/20

PROPERTY CLEAN UP

Code	Date Next Action	Next Action			
302.1	03/23/2020	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E200020	20375 LINCOLN HILLS CT	03/10/20	Notice Sent	
SOIL EROSION-LANDSCAPE				

Code	Date Next Action	Next Action			
	03/30/2020	LETTER TO OWNER			
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Scheduled	00	03/30/20		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E200021	32151 ARLINGTON DR	03/10/20	Notice Sent	
TRASH CONTAINERS STORED IN FRONT OF HOUSE.				

Code	Date Next Action	Next Action			
13.11	03/12/2020	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E200022	32075 ARLINGTON DR	03/10/20	Notice Sent	
TRASH CONTAINERS STORED IN FRONT OF HOUSE.				

Code	Date Next Action	Next Action			
13.11	03/12/2020	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement List - Inspection Summary

04/03/20

Enforcement Number	Address	Filed	Status	Closed	
E200023	15559 BIRWOOD AVE	03/10/20	Notice Sent		
TRASH CONTAINERS STORED IN FRONT OF HOUSE.					
Code	Date Next Action		Next Action		
13.11	03/12/2020		SITE INSPECTIONS		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200024	16286 BUCKINGHAM AVE	03/10/20	Notice Sent		
TRASH CONTAINERS STORED IN FRONT OF HOUSE.					
Code	Date Next Action		Next Action		
13.11	03/12/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number		Address		Filed	Status	Closed
E200025		16252 ELIZABETH ST		03/13/20	Notice Sent	
REMOVE TRAILER FROM PROPERTY						
Code		Date		Next Action		
22.08.330		03/13/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
E200026	31150 PIERCE ST	03/10/20	Notice Sent	
REMOVE COMMERCIAL TRAILER FROM PROPERTY				

Enforcement List - Inspection Summary

04/03/20

Code	Date Next Action	Next Action
22.08.330	03/13/2020	SITE INSPECITON

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200027	16176 WETHERBY ST	03/19/20	No Violation	03/19/20
CONTACT VILLAGE REGARDING WORK IN HOUSEHOLD				

Code	Date Next Action	Next Action
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Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200028	17380 KINROSS AVE	03/19/20	Notice Sent	
INOPERABLE AUTO				

Code	Date Next Action	Next Action
	04/07/2020	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200029	17341 KINROSS AVE	03/19/20	Notice Sent	
REPAIR RUCK W/ FLAT TIRE CANNOT STORE AUTO THAT IS NOT DRIVEABLE.				

Code	Date Next Action	Next Action
	04/07/2020	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement List - Inspection Summary

04/03/20

Enforcement Number	Address	Filed	Status	Closed	
E200030	22115 METAMORA DR	03/31/20	Notice Sent		
COMMERICAL TRAILER STORED ON PROPERTY					
Code	Date Next Action		Next Action		
22.08.330	04/06/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200031	16308 KIRKSHIRE AVE	04/02/20	Notice Sent		
REMOVE STORED ITEMS/DEBRIS FROM PROPERTY					
Code	Date Next Action		Next Action		
29.302.1	04/16/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Population: All Records

Enforcement.DateFiled Between 2/1/2020 12:00:00 AM AND 4/2/2020 11:59:59 PM

Road Report

A publication of the Road Commission for Oakland County for public officials serving Oakland County

www.rcocweb.org

Jamian re-elected RCOC chair, Fowkes is vice chair

Eleven-year Road Commission for Oakland County (RCOC) Board veteran Greg Jamian was re-elected as the body's chair at its first meeting of 2020, on Thursday, Jan. 9.

Jamian served as chairman in 2019 as well as in 2013 and 2014. The three-member Board is the governing body of the Road Commission which is an independent unit of government and not part of county general government.

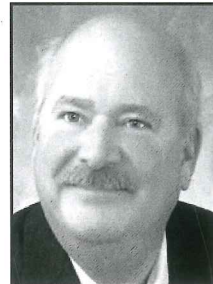
Each year, the Board elects its chairperson and vice chairperson at the first meeting of the year. Both positions are then held for the calendar year until the first meeting of the following January.

A resident of Bloomfield Township, Jamian has served on the Board since 2009. He is a former Oakland County commissioner and previously served on the Bloomfield Township Board of Trustees.

For more than 30 years, Jamian has

been president and CEO of a comprehensive home health-services company in Troy. He is a graduate of Oakland University with a bachelor's degree in economics. He has served on numerous boards over the years, including the School of Business Administration at Oakland University, the School of Nursing at Oakland University, the Manoogian Manor Assisted Living facility, the Traffic Improvement Association and the Southeast Michigan Council of Governments (SEMCOG).

"I am pleased and honored to again serve as the chairman of the Road



RCOC Board Chairman Greg Jamian, left; Vice Chairman Ron Fowkes, center; and Commissioner Andrea LaLonde.

Commission," Jamian said. "I am committed to ensuring the agency continues to provide the safest and most efficient road system possible in the most economic manner possible."

Jamian also has been a strong advocate for RCOC's involvement in transportation technology. "Among local road agencies,"

CONT'D ON PAGE 4 — SEE CHAIR

RCOC receives six federal safety grants

The Road Commission for Oakland County (RCOC) in late December was notified it will receive six federal "safety" road-funding grants, totaling more than \$1.4 million, that will enable six road-improvement projects in 2021.

The federal Local Safety Program provides funds for local road projects that are intended to address areas where there have been a concentration of serious-injury and fatal vehicle crashes or projects that include specific types of road-safety improvements.

"Safety is the Road Commission's top priority, and the receipt of these grants confirms that our project-selection and design processes are focused on the safety of the road-system users," stated RCOC Managing Director Dennis Kolar. "Every step of our processes is driven by concern for the safety of our customers."

The six RCOC projects that received safety grants are:

- Construct a roundabout at the intersection of Sashabaw and Oakhill roads on the Brandon Twp./Independence Twp. border. Grant amount: \$600,000. Estimated project cost: \$1.5 million.
- Apply a high-friction surface treatment on three curves on Clarkston Road between Thistle Valley Lane and Pine Tree Road in Orion Twp. Estimated grant amount: \$273,069. Estimated project cost: \$303,411.
- Apply a high-friction surface treatment on a large curve on Baldwin Road west of the Baldwin/Indianwood/Coats round about on the Orion Twp./Independence Twp. border. Estimated grant amount: \$166,673. Estimated cost: \$185,193.
- Upgrade traffic signals at 45 intersections by installing reflective backplates on the signal heads (a total of 396 signal heads). Estimated grant amount: \$176,040. Estimated project cost: \$195,600.

CONT'D ON PAGE 4 — SEE SAFETY

What's Inside

RCOC "buys" fed dollars from others2

\$12 million in fed grants to help upgrade RCOC TOC2

Agency continues to lead in connected-vehicle world3

RCOC buildings closed to public3

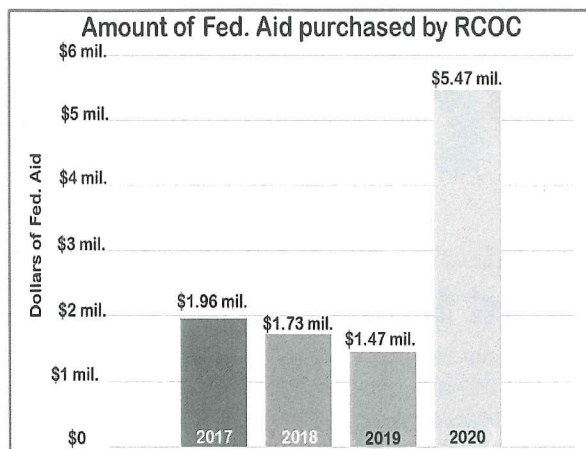
RCOC has purchased \$11 million in federal \$ from rural road commissions

The Road Commission for Oakland County (RCOC) has led the way in Michigan in terms of purchasing federal road funding from rural counties.

Over four years, RCOC has purchased nearly \$11 million from northern Michigan counties. The funding was purchased at either 75 percent or 80 percent of its value.

“For the rural counties, using federal road funding is a difficult and expensive undertaking because there are so many hoops to jump through,” explained RCOC Managing Director Dennis Kolar, who has been behind the agency’s push to purchase the federal dollars.

“This is a win/win for both parties – we



get additional funding and the rural counties receive state funding in exchange for the federal dollars that they can use with far fewer strings attached.”

The state Legislature enacted a law in 2016 that allowed county road agencies to “sell” federal funding to each other. To date, RCOC has been the most aggressive agency to pursue this option in the state.

By the end of 2020, RCOC will have resurfaced approximately 12 segments of rural paved roads with the purchased federal funds. Because the funds were originally designated for use in “rural” areas, RCOC must use the funds on roads in the part of the county that is officially designated as outside of the urbanized area.

“As long as there are road commissions willing to sell their federal funding, we will consider purchasing it,” Kolar said. “We can always put it to good use.”

RCOC nabs \$12 million in federal grants to upgrade Traffic Operations Center

The Road Commission for Oakland County (RCOC) was notified recently that it has been awarded more than \$12 million in federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) grants primarily to be used to operate and upgrade its Traffic Operations Center (TOC).

The six grants will be available in fiscal years 2021, 2022 and 2023. The TOC is the nerve center for RCOC’s state-of-the-art “smart” traffic-signal system, known as FAST-TRAC (Faster and Safer Travel Through Traffic Routing & Advanced Controls). FAST-TRAC uses vehicle-detection technology to monitor traffic at approximately 850 signalized intersections and to adjust the signal timing at those intersections in real time to best accommodate the traffic present.

The FAST-TRAC system has been documented by third-party organizations (MSU and U of M) to reduce congestion and improve safety. It is one of the largest such systems in the nation and

was the first adaptive traffic-signal system for arterial roads in the nation. At the TOC, RCOC engineers can monitor and control all the FAST-TRAC intersections including watching many of them on live video feeds that come into the center.

“The FAST-TRAC system uses the latest technology to most efficiently manage traffic,” explained RCOC Chairman Greg Jamian. “This is an example of how we are using technology to enhance the tasks we have always done. RCOC is recognized both nationally and internationally as a leader among local road agencies in deploying the latest technology.”

In addition to helping to fund the operation and maintenance of the TOC, some of the funding will be used to help pay for the cost of constructing a new TOC, which will be built at RCOC’s Waterford Township facility, likely in late 2022 or early 2023. The current TOC is located in leased space in the Oakland County Information Technology Building.

Mild winter could mean savings — if so, will go into paved road surfaces

The winter of 2019-2020 has been fairly mild compared to past winters – and that may mean a windfall for roads in the county.

Because the winter has been fairly mild, the Road Commission for Oakland County (RCOC) has spent less money salting and plowing the roads than in recent past years. That means there will likely be money left over in the RCOC winter budget – though it’s too early to tell for sure.

But if there is money left over, RCOC Managing Director Dennis Kolar notes it will be put directly into the road surfaces. “Any money left over from the winter will be used to resurface additional paved roads this summer,” Kolar said. “We have always said any time we have extra money, it will go right into improving the condition of our roads.”

Kolar noted it will still be a couple of months before the agency is able to close the books on the winter season and know for sure if there is money left over and, if so, how much. “At this point, it looks like there is likely to be money left over,” he observed. “But, we’ve also had major storms in April in the past, and such a storm would definitely impact the winter budget.”

Coronavirus not expected to delay projects

While the full impact of the coronavirus on Oakland County is not yet known, at this point, Road Commission for Oakland County (RCOC) officials do not expect the virus will result in the delay of any 2020 road-construction projects.

“So far, our projects are moving ahead on schedule,” noted RCOC Managing Director Dennis Kolar. “We currently see no reason for that to change, though, of course, the situation remains very fluid.”

RCOC continues to be a leader in connected infrastructure

When they think of the Road Commission for Oakland County (RCOC), many people think of patching potholes, plowing snow, grading gravel roads or repaving roads. However, since the early 1990s, there's been another, much higher-tech aspect of the agency as well.

NOT JUST PAVEMENT

These days, RCOC is highly involved in the "connected-vehicle" world, which involves vehicles talking to each other and to the infrastructure, as well as in the "smart" technology world in order to improve motorist safety, convenience and efficiency. "This technology is the future of transportation and mobility," explained RCOC Managing Director Dennis Kolar.

When it comes to connected-vehicle technology, RCOC has a long history of working with automotive and technology companies to test the latest hardware and software. This has ranged from working with the Michigan Department of Transportation (MDOT) to make traffic-signal phase and timing (SPaT) data available to auto manufacturers and suppliers (so vehicles can receive data about the signals before arriving at the intersection) to using the latest technology to ensure RCOC traffic signals operate as efficiently as possible.

"We have an open door policy and are very supportive of emerging technology testing," noted RCOC Signal Systems Engineer Ahmad Jawad, who oversees RCOC transportation-technology initiatives.

A HISTORY OF INNOVATION

Since the early 1990s, RCOC has been on the cutting edge of traffic-signal technology, having launched the first "smart" traffic-signal system in the nation in 1992. The system uses vehicle-detection technology to monitor traffic flow and patterns and automatically adjust signal timing in real time to most efficiently meet traffic demands.

Though first introduced nearly 30 years ago (with 28 signals in Troy), the system remains one of the largest in the nation and has continually evolved to keep pace with rapidly changing technologies. A key element of the system is its ability to coordinate signals along entire corridors. It does this by connecting the entire system to the agency's Traffic Operations Center (TOC).

The latest advancement to the system has been updating the way this connection occurs. From the start, this connection was done through hard-wire telephone lines,



RCOC Signal Systems Engineer Ahmad Jawad. Photo courtesy of Driven Detroit.

which have always been problematic.

They would periodically go down, and RCOC would be at the mercy of the phone company to repair them, often meaning long waits until the lines could be restored. Additionally, following major road-construction projects, there was always a long wait for the system to return to operational status.

Consequently, RCOC hired a consultant to study alternatives to the phone lines. The consultant reviewed multiple potential technologies and concluded a public/private partnership with a cellular-technology provider would be the best alternative. As a result, the decision was made to partner with AT&T to create an RCOC-specific cellular network to connect the signal system.

A NEW MODEL

The outcome was 850 RCOC signals were connected to the TOC by a private cellular network operated by AT&T. "From the start," Jawad explained, "the objectives were to improve the communications reliability of the signal system, lower the costs, reduce the amount of staff time dedicated to addressing communications issues and ensure the system's readiness to connect to connected/autonomous vehicles and smart cities."

Additionally, since the installation of the new communications network, RCOC has deployed almost 100 closed-circuit television cameras at RCOC intersections, which provide live video feeds of the intersections to the TOC. This allows RCOC engineers to monitor the intersections in real time. An additional 100 cam-

eras are in the works.

"The new communications network is capable of bringing multiple data streams to the TOC," Jawad said. "We are positioning ourselves for the future growth in this space."

This initiative also aligns with RCOC's mission. "RCOC seeks to provide the safest, most efficient road system at the lowest cost," Jawad explained. "We have also always sought to be a national leader in the use of technology to enhance operations. These twin goals led the agency to create one of the largest adaptive traffic-signal systems in the nation in the first place and drive us to continually seek ways to improve the system."

RCOC closes buildings to public due to virus

As of March 17, the Road Commission for Oakland County (RCOC) closed all of its buildings to the public for the short term to reduce the likelihood of exposure — for both employees and the public — to the coronavirus/COVID-19.

The buildings will be re-opened to the public as soon as possible. Anyone who has business with RCOC or has a question or concern, can contact the agency online (www.rcocweb.org), via phone (877-858-4804), via e-mail (dcsmail@rcoc.org) or by fax (248-338-0675). Anyone can also follow RCOC on social media: Facebook, Twitter and Instagram.

ROAD COMMISSION

for OAKLAND COUNTY

**31001 Lahser Road
Beverly Hills, MI 48025**

SAFETY — CONT'D FROM FRONT

- Install centerline “mumble strips” on nine sections of roads (so-called mumble strips are similar to rumble strips, but designed to create less noise when vehicles travel over them while still alerting the driver that he or she has veered out of the lane). Estimated grant amount: \$187,257. Estimated project cost: \$208,064. Project locations:
 - Milford Road between M-59 and the Highland Twp. border in Highland Twp.
 - Duck Lake Road between Cooley Lake Road and M-59 in Highland Twp.
 - Bogie Lake Road between Cooley Lake Road and M-59 in White Lake Twp. and Commerce Twp.
 - Wixom Road between Glengary Road and the Milford Village border in Commerce Twp.
 - General Motors Road between Hickory Ridge and the Milford Village border in Milford Twp.
 - Andersonville Road between Davisburg Road and Big Lake Road in Springfield Twp.
 - Big Lake Road between the north and south legs of Andersonville Road in Springfield Twp.
 - Andersonville Road between Big Lake Road and White Lake Road in Springfield Twp.

CHAIR — CONT'D FROM FRONT

Jamian said, “we are a national leader in terms of ‘smart’ roads and connected vehicles. My goal is that we not only meet the demands of today, but that we also are positioned to meet the demands of the future.”

Jamian also was appointed by his fellow road commissioners as the RCOC representative on the Oakland County Parks and Recreation Board.

Road Commission Board member Ron Fowkes was elected the Board vice chairman. Fowkes has served on the RCOC Board since 2011.

A resident of the Village of Milford, he has frequently advocated for better roads in Oakland County. Fowkes served on the Milford Village Council from 1999 through 2006, including as its president in 2003.

The third member of the RCOC Board is Andrea LaLonde. A resident of Clawson, LaLonde is an employee of the Operating Engineers 324 of Michigan, where she has worked for 12 years. She joined the RCOC Board in January 2019.

RCOC Board members are appointed by the Oakland County Board of Commissioners and serve for staggered, six-year terms.

Contacting RCOC

If your constituents need information about a road project or want to report a pothole, traffic-signal problem or other road issue, they should call RCOC’s **Department of Customer Services** toll free at:

(877) 858-4804

OR

**Fill out a report via the
RCOC Web site:
www.rcocweb.org**

ROAD REPORT

Road Report is published quarterly by the Road Commission for Oakland County. Have a question or comment about **Road Report**? Call Senior Communications Manager Craig Bryson at (248) 645-2000, ext. 2302.

Board of Road Commissioners:

Gregory C. Jamian, Chairman

Ronald J. Fowkes, Vice Chairman

Andrea LaLonde, Commissioner

Dennis G. Kolar, PE, Managing Director

**Gary Piotrowicz, PE, PTOE, Dep. Managing
Dir./County Highway Engineer**

Have a question for RCOC? Call:

Department of Customer Services

**(877) 858-4804 or visit RCOC online at
www.rcocweb.org**



March 19, 2020

Re: Postponement of Cartoon Network Moving to Digital Preferred Package

Dear Local Official:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Given recent events impacting our customers and our community, the scheduled move of Cartoon Network to the Digital Preferred or Preferred package on May 5, 2020 has been deferred. We will notify customers further before making any changes to the packaging of Cartoon Network.

Please feel free to contact me at Comcast_Heartland@cable.comcast.com if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "John P. Gardner". The signature is fluid and cursive, with the first name "John" and last name "Gardner" clearly legible.

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911



March 19, 2020

Ms. Kristin Rutkowski, Clerk
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Re: Continuation of Communications Services During COVID-19 National Emergency

Dear Ms. Rutkowski:

As communities and households continue to grapple with the COVID-19 pandemic and the Declaration of National Emergency, first and foremost, the health and safety of our customers, employees, and communities is our top priority and concern. Comcast will continue to ensure that our communications facilities and services are operating and maintained during this period of National Emergency. These steps may include deploying technicians and other employees, fueling vehicles and other equipment, and maintaining fulfillment and customer service centers, in order to operate, access, repair, or construct such facilities to prevent loss of service or to restore service.

Please feel free to contact me at 734-359-2308 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "KM Mazurek", is written over a horizontal line.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

What you need to know about coronavirus disease 2019 (COVID-19)

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

Yes. COVID-19 is spreading from person to person in parts of the United States. Risk of infection with COVID-19 is higher for people who are close contacts of someone known to have COVID-19, for example healthcare workers, or household members. Other people at higher risk for infection are those who live in or have recently been in an area with ongoing spread of COVID-19. Learn more about places with ongoing spread at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html#geographic>.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but is now spreading from person to person. The virus is thought to spread mainly between people who are in close contact with one another (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath

What are severe complications from this virus?

Some patients have pneumonia in both lungs, multi-organ failure and in some cases death.

How can I help protect myself?

People can help protect themselves from respiratory illness with everyday preventive actions.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled from an area with ongoing spread of COVID-19?

If you have traveled from an affected area, there may be restrictions on your movements for up to 2 weeks. If you develop symptoms during that period (fever, cough, trouble breathing), seek medical advice. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to take everyday preventive actions, like avoiding close contact with people who are sick and washing your hands often.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

