

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, February 4, 2020

Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Special Order of Business

Resolution honoring Robert Borgon for his service on the Birmingham Area Cable Board

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a Council strategy meeting held January 11, 2020.
2. Review and consider approval of **minutes** of a regular Council meeting held January 21, 2020.
3. Review and file **bills** recapped as of Monday, February 3, 2020.

Business Agenda

1. Review and consider subcommittee's recommendation for Birmingham Area Cable Board **appointment**.
2. Review and consider **request** from Groves High School to hold annual Forte 5K Run on Village streets on May 17, 2020.
3. Review and consider MERS **Application** for Additional Service Credit Purchase for Robert Ginther.

Public comments

Manager's **report**

Council comments

Adjournment

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.



**RESOLUTION
HONORING ROBERT BORGON FOR HIS
DEDICATED SERVICE ON THE BIRMINGHAM AREA CABLE BOARD**

WHEREAS, Robert Borgon honorably served on the Birmingham Area Cable Board on behalf of the Village of Beverly Hills from 1998 to 2019;

WHEREAS, during his tenure, Mr. Borgon served as a distinguished Board Member, the Chairman, and the Executive Director, making immeasurable contributions to the Cable Board;

WHEREAS, Mr. Borgon also used his expertise on Public, Educational, and Governmental Access Channels to chair the PEG Committee;

WHEREAS, Mr. Borgon continuously advocated for the residents of Beverly Hills in order to maximize the quality of cable and related communications they receive;

WHEREAS, Mr. Borgon helped the Village of Beverly Hills and other participating municipalities secure funding for communication related expenses, such as internet access and website development, to better serve residents in a timely manner;

WHEREAS, Mr. Borgon has demonstrated a strong commitment to cable casting and has graciously hosted broadcasts of community events, such as the annual Memorial Day Parade;

WHEREAS, his experience, knowledge, and expertise proved to be invaluable on countless occasions; and

WHEREAS, the Village of Beverly Hills Council is sincerely grateful for the time Mr. Borgon volunteered as a Birmingham Area Cable Board Member.

NOW, THEREFORE, BE IT RESOLVED, the Village Council of the Village of Beverly Hills hereby recognizes Robert Borgon for the contributions he has made to the Birmingham Area Cable Board and gratefully acknowledges his exemplary dedication to the Village of Beverly Hills.

Passed and approved on this ____ day of February, 2020.

Lee Peddie, Village Council President

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziuszko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Public Safety Director, Torongeau
Finance Director, McCarthy
Planning and Zoning Administrator, LaPere

President Peddie called the special Council meeting to order at 9:10 a.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

FINANCES

The Village millage passed in 2010 will expire at the end this Fiscal Year (06/30/2020). Without a new millage proposal, the total operating millage would revert to 11.0 mills, which would leave roughly 9 mills for Public Safety (PS) and 2 for General Fund (GF), without library. With library (.8 mills) included, it would leave roughly 8.5 mills for PS and 1.7 for GF. Council asked Administration to meet with Baldwin Library regarding the library rate.

There are several renewal options that Council could consider. Seek renewal at current operating levels; 9.1 Public Safety, 1.9 General Fund and 0.84 for Library; for 11.75 mills total. This is higher than the Charter allowance (11 mills) but less than the 12.9184 approved in 2010 and temporarily fiscally sustainable based upon best projections. Council could pursue other millage issues independently.

Council could pursue renewal at current operating levels with specific earmarks; 9.1 Public Safety & 1.9 General Fund & 0.85 Library & 0.25 Parks; for 12.8500 mills total. This would generate roughly \$150k annually for parks. It would sufficiently operate GF and PS at current levels.

Council could pursue an increase with specific earmarks; 9.9 Public Safety & 1.94 General Fund & 0.8184 Library for a total of 12.6584 mills. If a dedicated 0.25 mills for Parks is added, this will create a new total of 12.9084 mills. Council also discussed proposing a 0.32 dedicated Park millage. An increased millage rate for PS would allow for the PS Fund Balance to grow quickly. GF would continue to operate at the current level.

Administration provided the Council with scenarios for cost to residents based on a \$300K, \$400K, and \$500K homes, including the average cost increase based on home value, and also the rate if the millage fails and reverts to 11 mills for the same homes. Council will need to determine language for the ballot and whether they would present these as individual proposals or an omnibus proposal.

The priority will be showing residents what it would cost per household, where costs will be rising, where costs will be reduced, and where costs saving measures have been taken.

James Delaney, Riverside, suggested that the millage vote should be considered for the August ballot as opposed to November ballot. Mooney believes that it would be better suited for the November ballot.

Administration and Council agreed on a 12.9184 mills renewal and to put a 10-year sunset back to 11 mills. The major change will be the monies allocated for the Parks.

George would like to see the Village address walkability and bike paths. Children walking to school should not have to walk along roads without safe sidewalks. Grant programs and sidewalk requirement programs should be considered.

INFRASTRUCTURE

The Village has a few blocks of 4" water mains, all over 60 years old. Most of them run through rear yards and some portions are located under garages and trees. Although consideration has been given to replacing these, it is a costly project, and they have not experienced any problems in this area.

The Water and Sewer Fund Balance will be back to the positive in FY 2019-20. The Council will want to consider passing along the 4% increase that the Village will see every year. It will be 5-7 years where the funds will return to where the auditors suggest it be.

Council discussed the ongoing problems with water in yards. There is a water problem for some areas of the Village; however, property owners are responsible for water drainage on their private property. More education about how soil works for drainage would be helpful for residents.

PUBLIC SAFETY

The Department currently has 24 officers on staff; the hope is to hire one more officer. Torongeau agreed that he would like to see more diversity among the officers; however, there is a need for officers across the state and a shortage of graduates. His current plan is to retire within the next two years.

Torongeau and Wilson will meet to develop a communication plan to ensure that Administration is aware of any resident calls to Public Safety on off hours and weekends. He will also provide Council with copies of the Emergency Preparedness and Protocol Handbook.

PERSONNEL

Comeau continues to provide all Public Works for the Village. Marty Collins will be retiring in 2020 and is training his replacement over the course of the year. Council and Administration should begin to consider a long-term contingency plan; they would be hard pressed to find another company that provides the level and quality of services that Comeau does.

Wilson reported that SAFEBuilt; the current contracted company for Planning Consultant and for Building Inspections; submitted a quote of \$60,000 to provide full time code enforcement. In Wilson's opinion, if the Council hires a full-time code enforcement officer, the contract with SAFEBuilt would be ideal. Furthermore, a full-time code enforcement officer would be available to check in at building sites through the Village daily.

There was conversation about the concerns related to habitual offenders, ticket follow up, enforcement, and reporting to Council. There are a few contractors working in the Village that are consistently working in violation of Village ordinance. At times the sites have been shut down by Administration. The Council agreed that at work sites enforcement of codes regulating fences and lot cleanliness need to be consistently enforced. They would like to see a code violation cost put back onto builders.

It was agreed that a clear code of conduct for builders and developers working in the Village was necessary. Without those requirements it is difficult to enforce “good neighbor behavior.” Administration will meet with Village Attorney Ryan on the legality of banning repeat offenders from continuing to work in the Village. LaPere will meet with Ryan to begin drafting an ordinance.

COMMUNICATION

The website was completely overhauled several years ago. The hope is to work with the company that designed the site to make the search function more user friendly. Rutkowski reported that Facebook engagement is up and the page is active. There is also a weekly email that is sent out to residents who have opted in.

VILLAGE BOARDS

The Council agreed that there is value in having long standing members of the Boards and Committees, however it can be discouraging to residents who are interested in applying or becoming involved. It was suggested that any position has a 3-term served (9 years) limit.

Toni Grinnan, Planning Commission member, spoke on the importance of the perspective brought by having a variety of members from related fields. She believes that experience is vital and the longer someone serves on a Board or Commission, the better they get at fulfilling their role.

Hrydziusko, Nunez, and Abboud will discuss potential changes to Boards and Commissions related to term guidance, number of members, and by-laws.

OTHER

Peddie, Mueller, and Hrydziusko will work with the initial tree ordinance submitted by the Planning Commission to develop a new ordinance. They will also consider a tree census of the trees along the right of way. It is important to begin establishing new trees before the mature trees begin to die and to maintain the canopy.

Peddie and Hrydziusko will work together to research a potential backyard chicken pilot program.

Administration will prepare a Village based branch pickup (independent of weekly trash pickup) proposal to be placed on an upcoming agenda.

The buckthorn removal project has been ongoing at Beverly Park. Most of the buckthorn has been cut down and removed, but there are still piles of buckthorn and dead trees southwest corner of the Park. Unfortunately, the project was a much bigger undertaking than the company hired initially thought. The cutting project was supposed to take place in sections over two years, however, it was almost all cut in one season. There is a plan in place to remove the rest of the buckthorn and then the brush in the spring. Continued communication with neighbors will be necessary.

Peddie, Nunez, and Hrydziuszko will comprise a subcommittee to consider options for moving away from traditional lawns and maintenance. Residents have had issues with code enforcement when they don't maintain lawns in traditional manner. They will also explore ideas for holiday lighting or banners in public areas.

Administration continues to work on efforts to allow online payments for water bills and taxes.

Council discussed revisiting welcome signage. Peddie and Rutkowski to report back to the subcommittee with sign options after their upcoming meeting.

Motion by Mooney, second by Mueller, to adjourn the meeting at 3:02 p.m.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary

REGULAR COUNCIL MEETING MINUTES – JANUARY 21, 2020 - PAGE 1

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziusko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

The following residents spoke about their concerns with standing water and drainage issues on their properties.

Lisa Napolitan, Kirkshire
Cynthia Nagel, Kirkshire
Kate Fraser, Kirkshire
Erika Barrett, Kirkshire
Elaina Ferguson, Riverview Drive
Kathleen Tootell, Kirkshire
Leslie Wilson, Marlin Ct.
Sarah Thomas, Locherbie

CONSENT AGENDA

Motion by Mooney, second by Mueller, be it resolved, the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held January 7, 2020.
2. Review and file bills recapped as of Tuesday, January 21, 2020.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA

SECOND READING AND CONSIDERATION OF ORDINANCE 371, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.16 R-M MULTIPLE FAMILY RESIDENTIAL DISTRICT

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Hrydziuszko, that the Village of Beverly Hills approves Ordinance 371, amending the Village Zoning Ordinance, Chapter 22, Section 22.16 R-M Multiple Family Residential District, as read.

Roll call vote:

Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 372, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.18 P-PARKING DISTRICT

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Mooney, that the Village of Beverly Hills approves Ordinance 372, amending the Village Zoning Ordinance, Chapter 22, Section 22.18 P-Parking District, as read.

Roll call vote:

Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 373, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.14 R-A, R-1, R-1A, R-2, R-2A, R-2B, AND R-3 SINGLE FAMILY RESIDENTIAL

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Mooney, that the Village of Beverly Hills approves Ordinance 373, amending the Village Zoning Ordinance, Chapter 22, Section 22.14 R-A, R-1, R-1a, R-2, R-2a, R-2b, And R-3 Single Family Residential, as read.

Roll call vote:

Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 374, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.10 PP-PUBLIC PROPERTY DISTRICT

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Hrydziuszko, that the Village of Beverly Hills approves Ordinance 374, amending the Village Zoning Ordinance, Chapter 22, Section 22.10 PP-Public Property District, as read.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Roll call vote:
Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 375, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.22 B-BUSINESS DISTRICT

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. He noted changes from the January 7, 2020 First Reading regarding typographical errors in the principal use table. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Mueller, that the Village of Beverly Hills approves Ordinance 375, amending the Village Zoning Ordinance, Chapter 22, Section 22.22 B-Business District, as read.

Roll call vote:
Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 376, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.20 O-1 OFFICE DISTRICT

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Nunez, that the Village of Beverly Hills approves Ordinance 376, amending the Village Zoning Ordinance, Chapter 22, Section 22.20 O-1 Office District, as read.

Roll call vote:
Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 377, AMENDING THE VILLAGE ZONING ORDINANCE, CHAPTER 22, SECTION 22.40 AMENDMENTS

Ryan reviewed the changes to the ordinance, and the inclusion of user-friendly tables. The ordinance in its entirety is available online at the Village offices.

Motion by George, second by Hrydziuszko, that the Village of Beverly Hills approves Ordinance 377, amending the Village Zoning Ordinance, Chapter 22, Section 22.40 Amendments, as read.

Roll call vote:
Motion passed (7-0)

SECOND ANNOUNCEMENT OF BIRMINGHAM AREA CABLE BOARD VACANCY

Council accepted Robert Borgon's resignation from the Birmingham Area Cable Board (BACB), which creates a vacancy on the Board for a partial term ending June 30, 2022.

The BACB meets the third Wednesday of the month at 7:45 AM at the Village Municipal Building. All eligible and interested residents are encouraged to apply by submitting an application to the Village Clerk's Office by January 30, 2020. Applications can be found on the Village website or at the Village Office. A subcommittee consisting of members Mooney (chair), Abboud, and George has been formed to review the applications and offer a recommendation at the next regular Council meeting.

REVIEW AND CONSIDER MERS APPLICATION FOR ADDITIONAL SERVICE CREDIT PURCHASE FOR CHAD TRUSSLER

Public Safety Lieutenant Chad Trussler has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of twelve (12) months. Lt. Trussler has already met the 10-year vesting requirement for the Village. Lt. Trussler has reviewed the terms of this purchase agreement with Village Administration and I am confident that he understands the terms and risks involved.

The cost to Lt. Trussler for this service credit purchase is \$40,174.00. There is no cost to the Village. As a vested employee, were Lt. Trussler to leave before his eligible retirement date he would not be eligible for a refund of these monies. His retirement would be deferred until he reached age of retirement eligibility. I have reviewed the attached resolution for your review and consideration.

Motion by Abboud, second by Mooney, that by Resolution of its Governing Body, at its meeting on January 21, 2020, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and the actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Roll Call Vote:

Motion passed (7-0)

REFER REZONING REQUEST FOR PARCEL ID TH-24-03-352-003 AND PARCEL ID TH-24-03-352-004, LAHSER ROAD, TO PLANNING COMMISSION FOR PUBLIC HEARING AND RECOMMENDATION

Kellie McDonald, for The Goddard School, has submitted a request for the rezoning of two lots on Lahser Road from R-A Single Family Residential to O-1 Office. Currently, one of the lots has a single-family home and one is undeveloped/vacant. The properties are at the northeast intersection of Lahser and 13 Mile Roads. The request details the intention to demolish the existing home on the one lot, combine the parcels, and construct a child care center/preschool on the property. This area is bounded by an existing office use/Zone District to the south and a single-family residential neighborhood to the north and east. On the west, across Lahser, is the Road Commission for Oakland County office and additional residential.

The Village Master Plan, Future Land Use Map denotes this area for potential redevelopment as a transition zone to the neighboring residential area. The applicant has an offer to purchase the properties, and the current owner of both parcels have submitted written approval of the request to rezone the parcels. Further, during a pre-submittal meeting the application was advised of the proposed amendments to our Ordinance for rezoning standards and has submitted documentation consistent with the proposed requirements. The submittal was reviewed by the Village Engineer who noted potential traffic impacts given the close proximity to Detroit Country Day School and Groves High School. The Road Commission for Oakland County will also be involved in the review and approval process for the site development as Lahser Road is under County jurisdiction. A copy of the application and submittal documents including a preliminary site plan detailing the proposed use, was provided.

The Michigan Zoning Enabling Act requires any request for rezoning of a property be subject to a public hearing and recommendation by the Planning Commission prior to public hearing and review and consideration by Village Council. Procedurally, if Council were to approve rezoning of the land, the applicant would then be required to proceed with the site plan approval and special land use approval process for the proposed use.

Leslie Wilson, Marlin Ct., spoke in opposition to the proposed rezoning and build at this parcel. She and her neighbors are concerned about the impact on them as residents.

Kellie McDonald, applicant, owns a Goddard School in another location, and would like to meet with the neighbors to work with them.

Motion by Hrydziuszko, second by Mueller, that the Village Council refers submittal from Kellie McDonald, the Goddard School, for the requested rezoning of two lots on Lahser Road, Parcel ID TH-24-03-352-003 and Parcel ID TH-24-03-352-004, to the Planning Commission for public hearing and recommendation.

Motion passed.

REFER PLANS SUBMITTED FOR VESTIBULE ENCLOSURE AT MARKET FRESH, 31201 SOUTHFIELD ROAD, TO THE PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION

On behalf of the property owner, the Village has received a request for site plan approval from the architects for Market Fresh, 31201 Southfield Road, to construct a vestibule enclosure at the existing front entranceway. The proposal details an addition at the storefront that will be a glass enclosure of existing paved walkway/entrance. Additionally, the proposal would replace the existing cloth canopy along the Southfield Road side of the building with a steel canopy and a partial restriping of the pedestrian walkways and parking spaces near the entrance to direct pedestrians to the relocated doors. A copy of the application and plans were provided. Procedurally, the application will be reviewed by the Planning Commission for a recommendation and then Village Council will review and consider approval of the proposed site plan.

The owner of Market Fresh was in attendance, he agreed to meet with Administration to ensure clean up of the rear alley.

Motion by Hrydziusko, second by Abboud, that the Village Council refers plans submitted for vestibule enclosure at Market Fresh, 31201 Southfield Road, to the Planning Commission for review and recommendation.

Motion passed.

PUBLIC COMMENTS

Dick Maxwell, Walmer Ln., would like Council to consider lowering the speed limit on 13 Mile, and would like to see stronger enforcement of the speed limit.

MANAGER'S REPORT

13 Mile Road Construction Meeting – Hubbell, Roth, and Clark, Inc. along with the City of Southfield and the Village of Beverly Hills are hosting an informational meeting for the public regarding the preliminary plans for the 13 Mile Road Rehabilitation Project on Monday, January 27, 2020 from 6:00 PM – 8:00 PM at the Village Municipal Building.

Breathalyzer Machine Calibration – Council has been made aware of issues regarding an outside contractor and discrepancies with the testing and calibration of breathalyzer equipment in multiple law enforcement agencies in Michigan. Unfortunately, the Village of Beverly Hills Public Safety Department was one of the law enforcement agencies such discrepancies may have occurred. The Michigan State Police are currently investigating these matters. The Village of Beverly Hills Public Safety Department is cooperating fully in this investigation. No Village employee or member of the Public Safety Department is under investigation nor accused of any wrongdoing. In the interim, the Village has taken the equipment in question out of service and will be utilizing blood draws for instances of suspected driving under the influence. A copy of a memo from Deputy Director Howard Shock has been included for your review.

Joint Parks and Council Meeting – The annual joint meeting between the Village Council and the Parks and Recreation Board will be held on Thursday, January 23rd at 7:30 PM in the Village Chambers.

Joint Planning and Council Meeting – The annual joint meeting between the Village Council and the Planning Commission will be held on Wednesday, February 12th at 7:30 PM in the Village Chambers.

November Ballot Issue – Based upon the direction provided by Council at the annual strategy session Village Administration has begun working on the language and formatting for a Charter Amendment for the November 2020 ballot. Administration will work with Mr. Ryan to get this language before Council for review and consideration in the coming weeks.

COUNCIL COMMENTS

George attended the Birmingham School Bond Proposal meeting, and would like to invite the Superintendent to speak at an upcoming meeting. Water on properties is an ongoing issue; and an expensive one to solve. Would like to know more about how other cities have approached or solved the problem.

Hrydziusko reiterated that the money from the Bond Proposal supports not only the students but Birmingham Next as well.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Mueller reminded everyone of the upcoming Joint Parks & Recreation and Council meeting.

Nunez would like to hear more about the solutions other communities have used to solve water problems.

Mooney explained that the Clean Water Act passed in the 1990s prohibited running drain spouts into combined sewers. He also expressed deepest condolences to the Bliven family on the loss of Bob Bliven; longtime volunteer, employee, and resident of Beverly Hills.

Abboud reported updates on SEMCOG finance allocations.

Motion by Mooney, second by Nunez, to adjourn the meeting at 9:35 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 1/21/2020 THROUGH 2/03/2020.

ACCOUNT TOTALS:

101	GENERAL FUND	\$52,255.22
202	MAJOR ROAD FUND	\$48,724.72
203	LOCAL STREET FUND	\$163,520.05
205	PUBLIC SAFETY DEPARTMENT FUND	\$49,500.93
592	WATER/SEWER OPERATION FUND	\$15,136.81
701	TRUST & AGENCY FUND	\$9,738.35
	TOTAL	\$338,876.08
		<hr/>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	\$338,876.08
		<hr/>
	GRAND TOTAL	\$338,876.08
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01/30/2020 09:44 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 02/03/2020 - 02/03/2020

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
02/03/2020	COM	81583	MISC	ACCOUNTABLE BUILDING CO	ACCOUNTABLE BUILDING CO	600.00
02/03/2020	COM	81584	58731	ADVANCED SECURITY & FIRE	ADVANCED SECURITY & FIRE	185.00
02/03/2020	COM	81585	01100	APOLLO FIRE EQUIPMENT	APOLLO FIRE EQUIPMENT	270.00
02/03/2020	COM	81586	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	11.28
02/03/2020	COM	81587	60209	BILL BROWN FORD, INC.	BILL BROWN FORD, INC.	175.65
02/03/2020	COM	81588	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	34,311.93
02/03/2020	COM	81589	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	683.10
02/03/2020	COM	81590	38913	CHET'S RENT ALL	CHET'S RENT ALL	231.65
02/03/2020	COM	81591	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	69.12
02/03/2020	COM	81592	60208	CITY OF OAK PARK	CITY OF OAK PARK	334.00
02/03/2020	COM	81593	51439	COMCAST	COMCAST	43.23
02/03/2020	COM	81594	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	44,716.77
02/03/2020	COM	81595	MISC	CONSOLO, MATTHEW	CONSOLO, MATTHEW	400.00
02/03/2020	COM	81596	31278	DELWOOD SUPPLY	DELWOOD SUPPLY	169.77
02/03/2020	COM	81597	52025	DETROIT SALT COMPANY	DETROIT SALT COMPANY	5,326.40
02/03/2020	COM	81598	MISC	EBERSOLE, SLOANE C	EBERSOLE, SLOANE C	100.00
02/03/2020	COM	81599	31228	EXXONMOBIL	EXXONMOBIL	3,268.95
02/03/2020	COM	81600	MISC	FOUNDATION SYSTEMS OF MI	FOUNDATION SYSTEMS OF MI	400.00
02/03/2020	COM	81601	60130	FROM THE DESK OF LIZ LYC	FROM THE DESK OF LIZ LYC	287.00
02/03/2020	COM	81602	MISC	GACKI, STEVEN D	GACKI, STEVEN D	300.00
02/03/2020	COM	81603	51083	GRAINGER	GRAINGER	841.51
02/03/2020	COM	81604	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	633.15
02/03/2020	COM	81605	60206	GREAT LAKES WATER AUTHOF	GREAT LAKES WATER AUTHOF	949.78
02/03/2020	COM	81606	53583	GUARDIAN	GUARDIAN	6,842.70
02/03/2020	COM	81607	MISC	HABITAT ENHANCERS	HABITAT ENHANCERS	200.00
02/03/2020	COM	81608	58625	HALT FIRE	HALT FIRE	1,353.54
02/03/2020	COM	81609	60191	HMC, LLC	HMC, LLC	125,244.74
02/03/2020	COM	81610	31202	HOME DEPOT CREDIT SERVIC	HOME DEPOT CREDIT SERVIC	132.00
02/03/2020	COM	81611	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	53,543.16
02/03/2020	COM	81612	59839	J.C. EHRLICH	J.C. EHRLICH	47.00
02/03/2020	COM	81613	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	3,080.00
02/03/2020	COM	81614	MISC	KHANSA GROUP	KHANSA GROUP	300.00
02/03/2020	COM	81615	60077	KRISTIN RUTKOWSKI	KRISTIN RUTKOWSKI	28.77
02/03/2020	COM	81616	53316	LANG'S ON-SITE SERVICES	LANG'S ON-SITE SERVICES	195.00
02/03/2020	COM	81617	MISC	LITTRUP, GERRIT LEE	LITTRUP, GERRIT LEE	400.00
02/03/2020	COM	81618	MISC	MANUS BUILDERS	MANUS BUILDERS	600.00
02/03/2020	COM	81619	11800	MICHIGAN MUNICIPAL EXECU	MICHIGAN MUNICIPAL EXECU	70.00
02/03/2020	COM	81620	58738	MICHIGAN STATE FIREMEN'S	MICHIGAN STATE FIREMEN'S	428.16
02/03/2020	COM	81621	51408	MICRO CENTER A/R	MICRO CENTER A/R	79.99
02/03/2020	COM	81622	MISC	MR ROOF	MR ROOF	500.00
02/03/2020	COM	81623	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	417.50
02/03/2020	COM	81624	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	120.72
02/03/2020	COM	81625	30658	OAKLAND COUNTY CLERKS AS	OAKLAND COUNTY CLERKS AS	25.00
02/03/2020	COM	81626	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	5,685.25
02/03/2020	COM	81627	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	60.00
02/03/2020	COM	81628	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	75.00
02/03/2020	COM	81629	MISC	PERSPECTIVES CUSTOM CABI	PERSPECTIVES CUSTOM CABI	400.00
02/03/2020	COM	81630	30035	PLANTE & MORAN, PLLC	PLANTE & MORAN, PLLC	9,000.00
02/03/2020	COM	81631	16100	ROAD COMMISSION FOR OAKI	ROAD COMMISSION FOR OAKI	638.91
02/03/2020	COM	81632	MISC	ROOF ONE	ROOF ONE	300.00
02/03/2020	COM	81633	MISC	RUSZKOWSKI CONSTRUCTION	RUSZKOWSKI CONSTRUCTION	700.00
02/03/2020	COM	81634	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	29,433.00
02/03/2020	COM	81635	58785	SOUTHEASTERN MICHIGAN AS	SOUTHEASTERN MICHIGAN AS	40.00
02/03/2020	COM	81636	51356	SOUTHFIELD MUFFLER & BR	SOUTHFIELD MUFFLER & BR	2,420.00
02/03/2020	COM	81637	MISC	STEPHEN LORD BUILDING	STEPHEN LORD BUILDING	600.00
02/03/2020	COM	81638	MISC	TIMLIN CONSTRUCTION	TIMLIN CONSTRUCTION	400.00
02/03/2020	COM	81639	38205	VERIZON WIRELESS MESSAGI	VERIZON WIRELESS MESSAGI	466.60
02/03/2020	COM	81640	53572	WOW! BUSINESS	WOW! BUSINESS	569.75
02/03/2020	COM	81641	20900	ZIP ETC INC	ZIP ETC INC	171.00

COM TOTALS:

Total of 59 Checks:	338,876.08
Less 0 Void Checks:	0.00
Total of 59 Disbursements:	338,876.08



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Birmingham Area Cable Board Appointment

Date: January 31, 2020

There is currently one vacancy on the Birmingham Area Cable Board for a partial term ending June 30, 2022 due to Robert Borgon's resignation. Announcements of this vacancy were made at the January 7th and January 21st Council meetings as well as published on the Village website. Applications were due on Thursday, January 30, 2020.

Pursuant to Council policy, a subcommittee has been formed for the Board to review the new applicant(s). The subcommittee will meet at 7:15 PM on Tuesday, February 4, 2020 in the Council Chambers prior to the regular Council meeting. The Subcommittee consists of members Mooney (chair), Abboud, and George.

The Village received one (1) application. The applicant, Shane Henry, will be notified of the meetings.



To: Honorable President Peddie; Village Council Members; Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Groves Forte 5K Request

Date: January 27, 2020

Groves High School has requested to hold their annual Forte 5K Run and Walk at Beverly Park and on Village streets on Sunday, May 17, 2020 from 7:00 AM to 11:00 AM to benefit the Groves Orchestra. They have also requested to use the pavilion during this time and asked that the pavilion rental fees be waived.

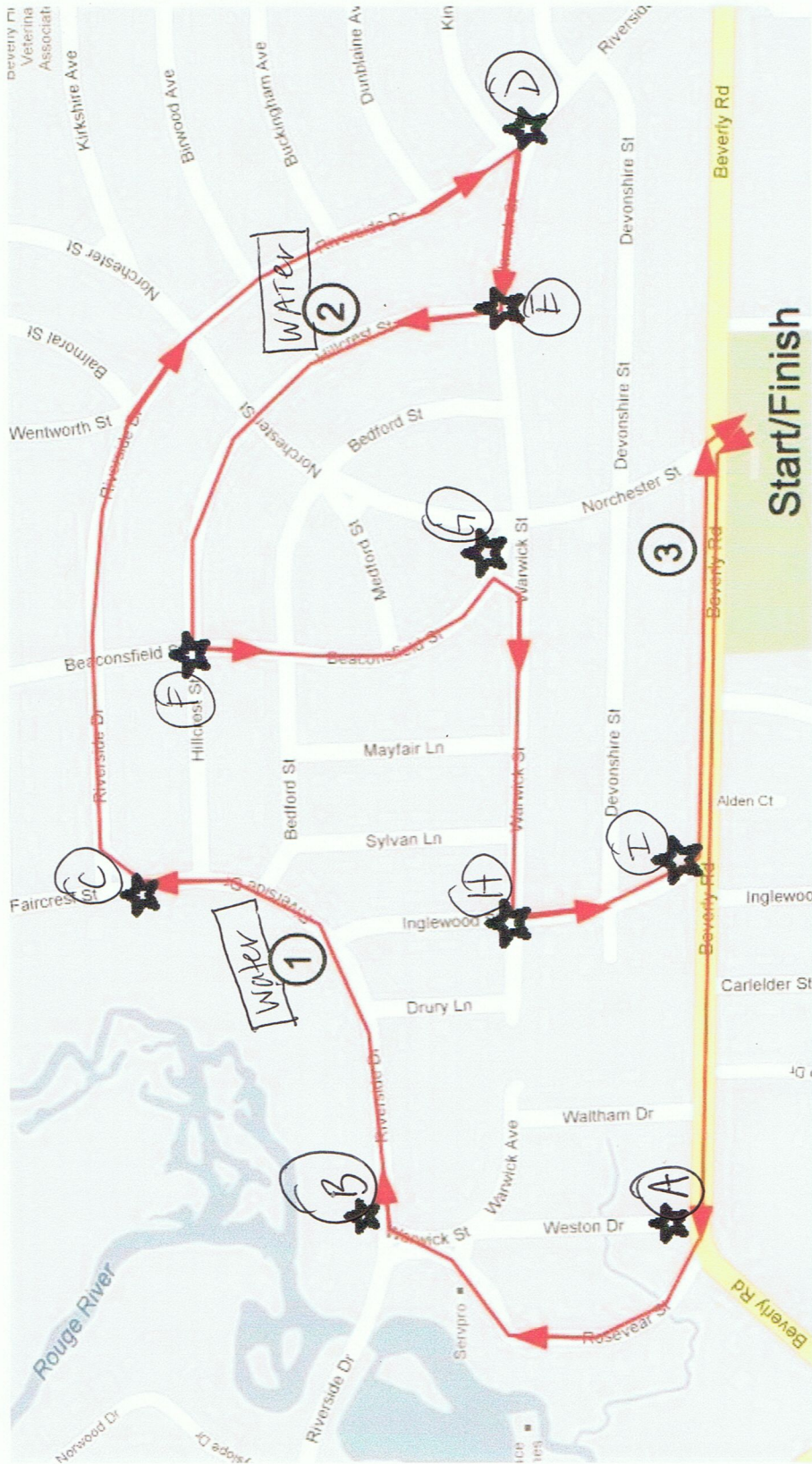
The Parks & Recreation Board recommended Council approve this request at their January 23, 2020 meeting.

A map of the route is attached.

Suggested Resolution:

Be it resolved, the Village Council approves the request from Groves High School to hold their annual Forte 5K Run on Sunday, May 17, 2020 from 7:00 AM to 11:00 AM at Beverly Park and on Village streets as outlined on the attached map, provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event. Be it further resolved that the Pavilion rental fees for this event are waived.

Forte 5K Route





To: Honorable President Peddie; Village Council Members; Richard Torongeau, Public Safety Director; Peggy Linkswiler, Human Resources Coordinator

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Chris Wilson, Village Manager

Subject: MERS Service Credit Purchase – Robert Ginther

Date: January 31, 2020

Fire Marshal Robert Ginther has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of sixty (60) months. Mr. Ginther has reviewed the terms of this purchase agreement with Village Administration and we are confident that he understands the terms and risks involved.

The cost to Mr. Ginther for this service credit purchase is \$137,944.00. There is no cost to the Village. Were Mr. Ginther to separate from the Village before he was vested and eligible for a retirement benefit, he would be entitled to a refund of these funds without interest. Administration has reviewed the attached resolution for your review and consideration and if there are no objections from Council, we recommend approval.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after January 1, 2020, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Robert Ginther

Date of Birth:

Age:

Spouse's Date of Birth:

FAC as of calculation date: \$94,195.87

Employer Information

Beverly Hills, Vlg of

6321 / 02

Benefit Program

Benefit B-4 (80% max)

Benefit F55 (With 10 Years of Service)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit D2

Benefit FAC-2 (2 Year Final Average Compensation)

DROP+ Program - 4% Reduction

10 Year Vesting

25 Years & Out

E2 1% Comp COLA for future retirees (06/01/2013)

Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 9 years, 9 months

Vesting Only Service:

Other Governmental Service used for 2 years, 9 months

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 5 years, 0 months

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	10/1/2025	55 years 0 months	\$111,646.71		15 years 6 months		2.5%		\$43,263.12
After Proposed Purchase	10/1/2025	55 years 0 months	\$111,646.71		20 years 6 months		2.5%		\$57,219.00

Estimated Cost of This Service Credit Purchase: \$137,944.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

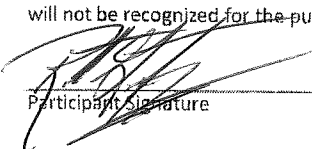
6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.


Participant Signature


Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	



To: Honorable President Peddie; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Chris Wilson, Village Manager

Subject: Manager's Report

Date: January 31, 2020

Village Manager Wilson is currently attending the Michigan Municipal Executives 2020 Winter Institute in Gaylord, Michigan. Mr. Wilson will provide a verbal Manager's Report at the February 4th meeting.

Beverly Hills Public Safety Activity Report

January 16th- January 30th, 2020

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Remember to lock your car and house doors.
- Do not leave valuables inside your car. Do not leave your keys in your car.
- Report suspicious activity.
- Check your battery in your smoke and carbon monoxide detectors.
- A smoke detector should be installed in every room of your home and a carbon monoxide detector should be installed on every floor.
- Have your chimney and furnace serviced to ensure it is functioning properly.
- Do not leave space heaters unattended.
- Reminder to check the Village website for street snow emergency announcements.

CALLS FOR SERVICE

- 198 Calls for Service
- 16 Arrests
- 122 Tickets issued.
- 4 Walk in PBT's
- 7 Prescription pill drop offs.
- Vacation checks.
- Car Seat Checks
- Gun Permit
- Crossing Guard on Beverly
- Motor Carrier enforcement
- 1 Prisoner transports to and from the Birmingham Police Department.
- 3 Traffic Accidents on 13 Mile Rd.
- 2 Alarms on 13 Mile Rd.
- Odor Investigation on 13 Mile Rd.
- Medicals on 13 Mile Rd.
- 5 Suspicious Persons complaints on 13 Mile Rd.
- Carbon Monoxide Alarm on 13 Mile Rd.
- Reckless Driving on 13 Mile Rd
- 2 Motorist Assists on 13 Mile Rd.
- Juvenile complaint on 13 Mile Rd.
- 3 Animal complaints on 13 Mile Rd.

- Trespass complaint on 13 Mile Rd.
- 1 Traffic complaint on 13 Mile Rd.
- 3 Traffic Investigations on 13 Mile Rd.
- Citizen Assist on 13 Mile Rd.
- Hang Up 911 on 13 Mile Rd.
- Welfare Check on 14 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- Assist Southfield with a traffic accident on 13 Mile Rd.
- Medical on Southfield
- Citizen Assist on Southfield
- 2 Motorist Assists on Southfield
- Noise complaint on Southfield
- Assault on Southfield
- Suspicious Persons on Southfield
- Alarm on Lahser
- Animal complaint on Lahser
- Traffic Accident on Lahser
- Suspicious Persons on Lahser
- Traffic Accident on Evergreen
- Citizen Assist on Evergreen
- Traffic complaint on Greenfield
- Medical on Saxon
- Fraud on Kirkshire
- Medical on Amherst
- Traffic Accident on Beverly
- Citizen Assist on Beverly
- Noise complaint on Birwood
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on Plantation
- Medical on Norwood
- Citizen Assist on Birwood
- Alarm on 14 Mile Rd.
- Assist Franklin-Bingham Police with a traffic accident on 13 Mile Rd.
- Alarm on E. Bellvine
- Medical on Pierce
- Animal complaint on Riverbank
- Welfare Check on Chelsea
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Medical on Dunblaine
- Suspicious Circumstance on Huntley Sq. N.
- Alarm on Kennoway Cir.
- Alarm on Leemoore

- Medical on Amherst
- Citizen Assist on Coryell
- Suspicious Vehicles on White Oaks
- Suspicious Persons on Riverside
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating on a suspended license and had warrants for her arrest. The driver was arrested without incident.
- Medical on Birwood
- Noise complaint on Glenhill Ct.
- Animal complaint on Eastlady
- Medical on Amherst
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Domestic Assault on Foxboro Way
- Traffic Accident on Riverside
- Fraud on Sleepy Hollow
- Odor Investigation on E. Rutland
- Alarm on Foxboro Way
- Citizen Assist on Buckingham
- Welfare Check on Huntley Sq. W.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Persons on Riverside
- Alarm on Village Pines
- Lift Assist on Amherst
- Suspicious Circumstance on Nottingham
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Medical on Orchard Way
- Medical on Locherbie
- Medical on Normandale
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license and had warrants for his arrest. The driver was arrested without incident.
- Assist Oak Park Public Safety with a structure fire.
- Officers responded to Huntley Sq. E. for an assault. One individual was arrested without incident.
- Structure fire on Kinross
- Smoke investigation on Verona
- Animal complaint on Ronsdale
- Family Trouble on Orcutt Ct.
- Hang Up 911 on Meadow
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.

- Officers stopped a vehicle on Southfield for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Suspicious Circumstance on Sunset
- Fraud on Sleepy Hollow
- Animal complaint on Corsaut
- Medical on Sheridan
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was arrested for possession of controlled substance without incident
- Officers stopped a vehicle on Warwick for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Fraud on Riverbank
- Larceny on Old Cannon
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on Kinross
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Persons on Bellvine Trail
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.

FIRE PREVENTION

- 27 Fire/EMS Reports reviewed.
- 7 C/E Sponsorship courses conducted.
- 5 Fire Inspections completed.
- Midnight Shift, Platoon 4 Road Patrol Supervisor.
- Upload Bi-Weekly NFIRS data export to FEMA.
- Upload Quarterly Oakland County Medical Control Authority EQIP Report.
- Upload Completed Oakland County Medical Control Authority EQIP Education Verification of Anatomy and Pathophysiology of Stroke.
- Upload Completed Oakland County Medical Control Authority EQIP Education Verification of Stroke Center Levels of Care.
- Upload Completed Oakland County Medical Control Authority EQIP Education Verification of Large Vessel Occlusion (LVO) Stroke.
- Upload Completed Oakland County Medical Control Authority EQIP Education Verification of Protocol Review – Stroke or Suspected Stroke 3-2.
- Completed Educational Methodology Course and submitted to SMOKE system.
- Completed Incident Safety Officer Course and submitted to SMOKE system.

- Completed Incident Command and Resources Management for the Fire Service Course and submitted to SMOKE system.
- Attended and Chair Monthly Fire Governance Meeting.
- Attended quarterly CLEMIS Advisory Meeting.
- Completed required FEMA online training for Assistance to Firefighter Grant (AFG) submission.
- Continue data compilation and narrative for 2019 Assistance to Firefighter Grant (AFG) submission.
- Completed and submitted the 2020 Michigan Fire Fighter Training Council training equipment grant for the amount of \$8245.00.
- Attended mandatory annual EMS Quality Improvement Plan 2020 training at the Oakland County Medical Control Authority.
- Cause & Origin Investigation for the structure fire that occurred at 17341 Kinross.
- Complete and submit 4 training lesson plans to the Michigan Fire Fighter Training Council for review and approval.
- Begin instruction for Fire Fighting Strategies and Tactics course series.

INVESTIGATIONS

- CFS Closed and Reviewed 207.
- Reviewed 39 case reports for a disposition.
- Followed up and reviewed cases; of which 26 were closed and 13 remained open.
- 13 Case was assigned.
- 09 Reports written on current cases.
- 26 Current active investigations.
- 10 Current pending investigations.
- Follow up on 2 OWI arrests
- Follow up on 2 Domestic Assault investigations.
- 1 Assault at Taco Bell investigation/sent to Local Prosecutor for review
- 1 UDAA unlocked w/keys-Vehicle was recovered in Detroit within 24 hours.
- Possession of Methamphetamine investigation.
- 2 CPS Investigations reported physical abuse.
- 1 Larceny of phone at school.
- 3 Marijuana possession cases. Two tickets have been issued.
- 1 mail theft investigation. Working with Postal Inspector.
- 3 ID theft cases.
- Follow up on retail fraud complaint. Working with other law enforcement agencies to develop a lead.
- DB/Sgt covered road patrol duties.
- DB responded to smoke investigation/ determined to be dryer venting in cold air
- SLO attended Career Day at Groves High School.

- Attended Groves High School Basketball game and dance after game.
- Traffic Conference at 46th DC.

Enforcement List - Inspection Summary

01/31/20

Enforcement Number	Address	Filed	Status	Closed	
E190209	18990 BEVERLY RD	12/05/19	Resolved	12/09/19	
TRASH COMPLAINT					
Code	Date Next Action		Next Action		
INT. CODE 29.30					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	02	12/09/19	12/09/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190210	18136 KINROSS AVE	12/05/19	Notice Sent		
REMOVE UNPLATED VEHICLES					
Code	Date Next Action		Next Action		
22.08.460	01/17/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Scheduled	00	01/17/20		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190211	31771 TOPPER CT	12/11/19	Closed	12/17/19	
REMOVE STORED ITEMS					
Code	Date Next Action		Next Action		
302.8					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	02	12/17/19	12/17/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190212	20724 KENNOWAY CIR	12/12/19	Closed	12/13/19	
REMOVE WASTE CONTAINERS					
Code	Date Next Action		Next Action		
13.11D					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	02	12/13/19	12/13/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190213	22474 N NOTTINGHAM DR	12/17/19	Resolved	12/23/19	
REMOVE SNOWMOBILE AND TRAILER					
Code	Date Next Action		Next Action		
22.21.010					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	12/23/19	12/23/19	Dan Gosselin

Enforcement List - Inspection Summary

01/31/20

Enforcement Number	Address	Filed	Status	Closed	
E190214	17125 W 14 MILE RD	12/30/19	Closed	01/02/20	
REMOVE LEAF BAGS FROM STREET					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/02/20	01/02/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200001	30645 LEEMOOR ST	01/03/20	Notice Sent	01/07/20	
TRASH COMPLAINT					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/07/20	01/07/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200002	15573 BUCKINGHAM AVE	01/07/20	Notice Sent	01/09/20	
TRASH COMPLAINT					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/09/20	01/09/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200003	17220 W 13 MILE RD	01/07/20	TICKET ISSUED		
TRASH COMPLAINT					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	03	01/13/20	01/13/20	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E200004	16997 MADOLINE ST	01/10/20	Notice Sent		
FAILURE TO OBTAIN FENCE PERMIT					
Code	Date Next Action		Next Action		
22.08.150.A.1	01/31/2020		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Scheduled	00	01/31/20		Dan Gosselin

Enforcement List - Inspection Summary

01/31/20

Enforcement Number	Address	Filed	Status	Closed	
E200006	31125 SHERIDAN DR	01/13/20	Closed	01/21/20	
REMOVE COMMERICAL TRAILER AND ITEMS STORED OUTSIDE					
Code	Date Next Action		Next Action		
22.08.330 & 29.3					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/21/20	01/21/20	Dan Gosselin
Enforcement Number	Address	Filed	Status	Closed	
E200007	31220 CHURCHILL DR	01/15/20	Closed	01/30/20	
TRASH CONTAINERS					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/17/20	01/30/20	Dan Gosselin
Enforcement Number	Address	Filed	Status	Closed	
E200008	16909 BEECHWOOD AVE	01/16/20	Closed	01/21/20	
REMOVE TRAILER FROM STREET					
Code	Date Next Action		Next Action		
22.08.330					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/21/20	01/21/20	Dan Gosselin
Enforcement Number	Address	Filed	Status	Closed	
E200009	16275 AMHERST AVE	01/22/20	Closed	01/23/20	
SNOW/ICE ON SIDEWALK					
Code	Date Next Action		Next Action		
5.05(F)					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Correction Noti	Completed	02	01/23/20	01/23/20	Dan Gosselin
Enforcement Number	Address	Filed	Status	Closed	
E200010	18244 BEVERLY RD	01/24/20	Closed	01/30/20	
REMOVE FULL DUMPSTER					
Code	Date Next Action		Next Action		
22.08.220					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	02	01/30/20	01/30/20	Dan Gosselin

Population: All Records

Enforcement.DateFiled Between 12/1/2019 12:00:00 AM AND 1/30/2020 11:59:59 PM



**Zoning Board of Appeals
Annual Report
2019**

Summary

Zoning Board of Appeals activity is one indicator of the real world implications of the community's Zoning Ordinance. Unlike the Planning Commission, which is required to submit a written report to Council annually, the Zoning Board of Appeals (ZBA) has no such requirement. However, providing an overview of the prior year is beneficial to the Council, Planning Commission, and Administration in understanding how the Zoning Ordinance is affecting residents and property owner's ability to use or modify their property. This report will outline the past year and previous five-year ZBA activity. We will provide information as to which sections of the Zoning Ordinance are being cited for relief requests and where within the Village geographically we have received requests.

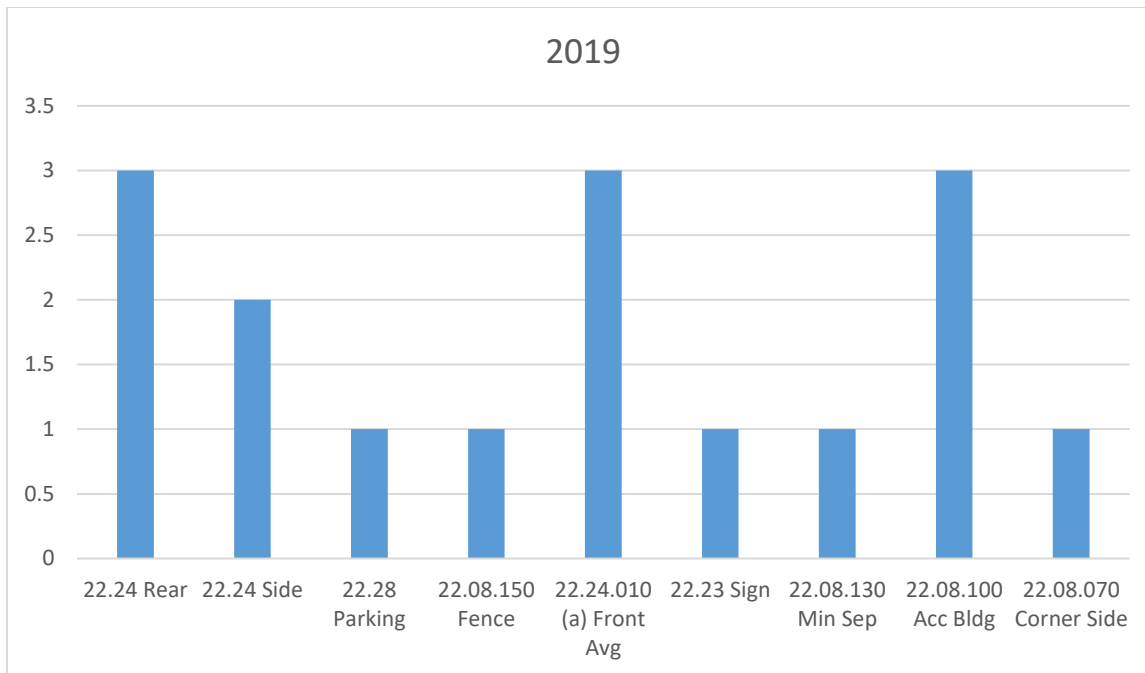
Authority and Board Membership

The Zoning Board of Appeals is granted authority by state statute (Michigan Zoning Enabling Act) and the Village Ordinances which, combined, allow the Board to grant a variance from the dimensional or the use restrictions of the Zoning Ordinance, hear appeals of administrative decisions, and interpret text of Zoning Ordinance. The main task the Board undertakes is hearing requests of dimensional, or non-use, variances. The Board is comprised of nine regular members and two alternate members. The current Board members are:

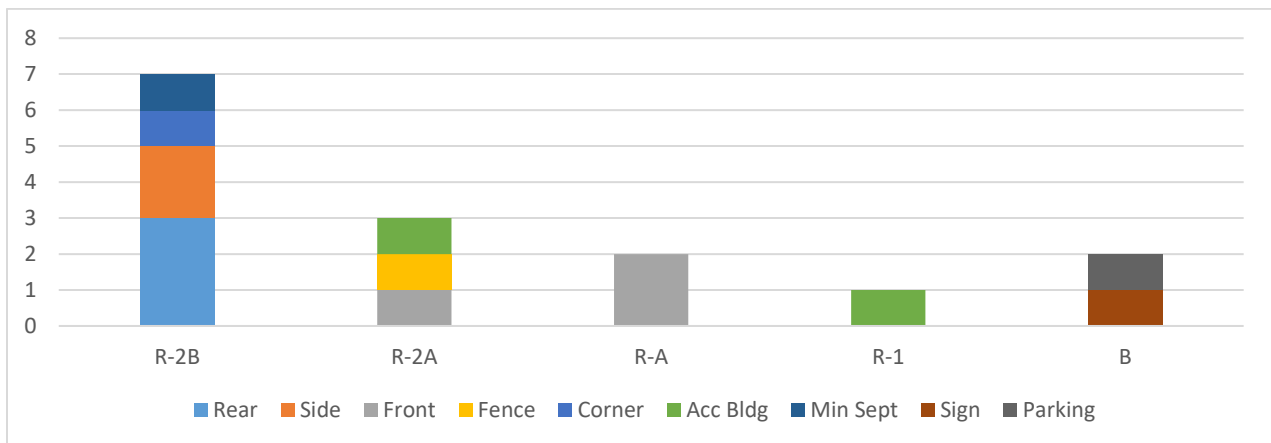
Charles Raeder, Chairperson
Michele Tillman, Vice-Chairperson
David Crawford
Chris Crossen
Jan Gatowski
Ahmad Jawad
Reanan Maxwell
Karen Mitchell
Jon Oen
Christina Gennari, Alternate
Charlotte Keller, Alternate

Current Cases

In 2019 the Zoning Board of Appeals for Beverly Hills held eight meetings and decided upon sixteen cases, including one case that was postponed from 2018. There was one request for an ordinance text interpretation and fifteen dimensional variance requests. As detailed below, the most requests are for relief from requirements related to front open space averaging, rear/side open space, and accessory building/structure placement. It is worth noting that the requests for relief from rear and side open space requirements were all submitted by petitioners who had existing nonconforming circumstances.

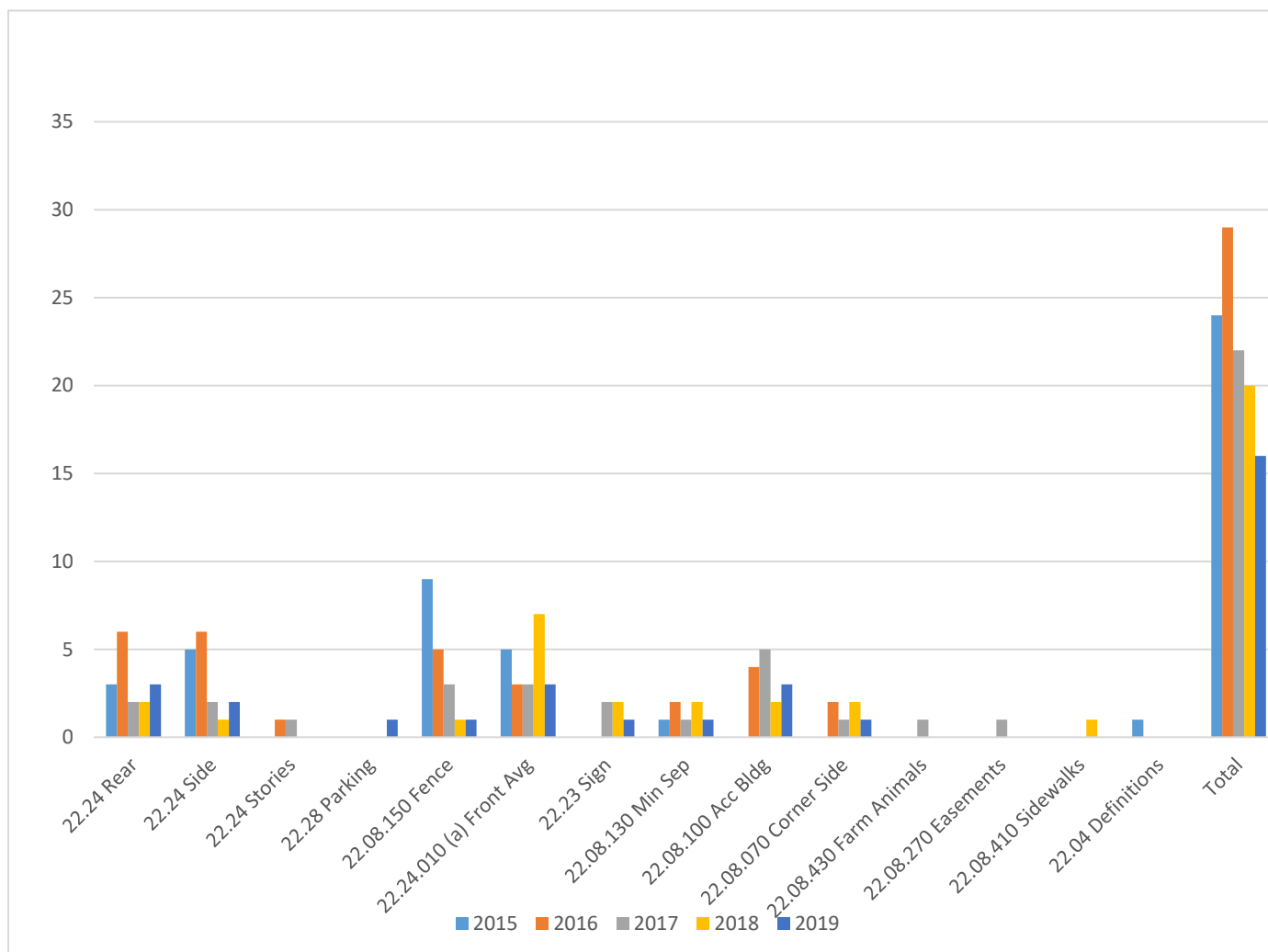


In addition to reviewing the sections of the Zoning Ordinance, requests by Zone District are important to review to understand the underlying issues that may be leading to certain areas requesting a greater number of variances. During the past year, the Board has received variance requests from the following Zone Districts:



Historical Case History

The Zoning Board of Appeals has heard cases since the incorporation of the Village. Over the past five years, the Board has had requests for relief as detailed on the following page:



In that time, the Village has made a number of updates to its Zoning Ordinance. Most significantly was the update to the fencing regulations in 2018 which corresponded with a drop in requests for a variance from that section of the ordinance. Section 22.08.130, which regulated minimum separation between buildings was also updated in 2019 and we have not had any requests since that update.

Historically, the areas that the Village still sees a bulk of its requests from regulations related to rear and side open space, front open space averaging, and accessory building and structure placement. In reviewing the individual cases, the majority of the rear and side variance requests are for existing non-conforming structures. Given that, it appears the front open space averaging and accessory building/structure placement are two areas of the Ordinance that may warrant further consideration for potential amendments.

Commercial Variance Requests

Given the primarily residential character of the community, the Village receives very few commercial variance requests. In the past five years we have received six requests for commercially zoned properties, five of which were requests for a variance from the sign ordinance. This high percentage of requests is indicative of a need to review the ordinance language. Additionally, Administration has noted the sign ordinance should be reviewed for compliance with the Supreme Court case *Reed v. Gilbert*.

Geographic Data

The Village has received petition requests in the following locations in 2019:



Figure 1 – 2019

While this data shows clustering in the middle of the Village, the five-year data below shows variance requests tend to be widespread across the community.



Figure 2 - Five Year Data

Blue: 2019, Red: 2018, Yellow: 2017, Green: 2016, Black: 2015

Conclusion

During calendar year 2019, the Zoning Board of Appeals was petitioned to hear the lowest number of requests for relief from the Zoning Ordinance in the past five years. Overall, we have seen a reduction in the total number of variance requests from the five-year high of 29 in 2016. The downward trend is an indicator that updates to the Village's Zoning Ordinance have been effective at providing relief from areas which did not reflect current land use trends of the community.

Respectfully Submitted,

Charles Raeder
Zoning Board of Appeals Chairperson

Michele Tillman
Zoning Board of Appeals Vice-Chairperson

Erin E. LaPere
Planning & Zoning Administrator

In Loving Memory of
David M. Byrwa

September 16, 1953 - December 13, 2019



Funeral Service

Wednesday, December 18, 2019 at 10:30 AM
Sts. Constantine & Helen
Greek Orthodox Church
Westland, Michigan

Interment

Parkview Memorial Cemetery
Livonia, Michigan

With the Saints give rest O Christ, to
the soul of Thy servant, where there is
neither sickness, nor sorrow, nor
sighing, but life everlasting, Amen

Charles R. Step Funeral Home
Redford Township-Walled Lake

skThomas
id in U.S.A.

*With Sincere
Thanks*

*To Beverly, Vicki
Staff,*

*Thank you so
much for the
beautiful white &
gold poinsettia
plant. That was
such a thoughtful
gesture in memory
of Dave. It sits on
my fireplace hearth.*

*In appreciation,
Dexie, Nathan,
Vanessa; grandkids
Cameron & Bradley*

*Thank you for your kind
expression of sympathy and
thoughtfulness.*

*It is deeply appreciated and will
always be remembered
by the family of*

David Byrwa

The 2020 Census is accessible for everyone.

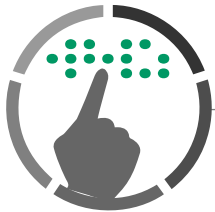
We're making sure that **however you choose to respond**—online, by phone, or by mail—that **the census is accessible**. You'll receive an invitation to respond **beginning in mid-March**. You choose how you want to respond.



You can respond **online** in English or in 12 additional languages. The online questionnaire is accessible, following the latest web accessibility guidelines. We'll also have a video in **American Sign Language** available to guide you through responding online.



You can respond by **phone** in English or in 12 additional languages. You can also respond in English by **TDD** at 844-467-2020.



By mid-April, we'll mail a **paper questionnaire** to every household that hasn't already responded. (Some households will receive a paper questionnaire along with the first invitation in March.)

We'll have **braille and large print guides** available online to assist you with completing the paper questionnaire.



If necessary, you can respond **in person** beginning in mid-May. Census takers will visit all households that have not yet responded.

We'll have census takers available who can communicate in **American Sign Language** and additional languages. When the census taker visits to help you respond, you can request that another census taker who communicates in American Sign Language returns, if you prefer.

If you prefer, you may also choose to have another member of your household interact with the census taker.

Responding is important. A complete count helps ensure that services like Medicare, Medicaid, social security, and public transportation can support those who need them.

Responding is safe. All of the information you share with us is protected by law and cannot be used against you.

Responding is accessible. We're doing everything we can to ensure the ways to respond are accessible for everyone.

Any questions? Please visit **2020census.gov**.
This website is 508 compliant and accessible to people of all abilities.

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your future
START HERE >**

United States®
**Census
2020**



January 23, 2020

Ms. Kristin Rutkowski, Clerk
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Re: Xfinity TV Updates

Dear Ms. Rutkowski:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

We are committed to keeping you and our customers informed about Xfinity TV changes. In a letter dated October 15, 2019, we informed you that as of December 10, 2019, we would add Epix programming to certain packages and remove Starz programming from those packages. While we did add Epix to those packages, we delayed the removal of Starz programming. We will now be removing Starz from those packages as of February 11, 2020.

As part of our new agreement with Starz, the channel will be available to Xfinity customers separately from those packages at a reduced rate of \$8.99 per month and StarzEncore, StarzEncore Westerns, StarzEncore Black and StarzEncore Action will be included with that subscription to Starz.

In addition, we will be removing Movieplex programming on March 24, 2020.

Please feel free to contact me at 734-359-2308 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle V. Mazurek", is written over the printed name and title.

Kyle V. Mazurek
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170