Village of Beverly Hills Regular Village Council Meeting Tuesday, June 2, 2020 Municipal Building 18500 W. 13 Mile Rd. 7:30 p.m.

Virtual Meeting Via Zoom: https://us02web.zoom.us/j/83999301770

Meeting ID: 839 9930 1770
Dial in Number: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

- 1. Review and consider approval of minutes of a regular Council meeting held May 19, 2020.
- 2. Review and file bills recapped as of Tuesday, May 26, 2020.
- 3. Review and consider resolution appointing SOCRRA representative and alternate for Fiscal Year 2020/2021.
- 4. Review and consider resolution appointing SOCWA representative and alternate for Fiscal Year 2020/2021.

Business Agenda

- 1. Second announcement of various Board/Commission vacancies.
- 2. Review and consider awarding the 2020 Beverly Park Playground Woodchip Project to Michigan Wood Fibers.
- 3. Review and consider Fiscal Year 2019-2020 budget amendments.

Public comments

Manager's report

Council comments

Adjournment

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziuszko,

Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson

Village Clerk / Assistant Manager, Rutkowski

Public Safety Director, Torongeau

Village Attorney, Ryan Finance Director, McCarthy

Peddie called the regular Council meeting to order at 7:30 p.m. virtually via Zoom per Executive Order 2020-75. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, be it resolved, the agenda is approved as published.

Roll Call Vote:

Motion passed (7-0)

SPECIAL ORDER OF BUSINESS – UPDATE FROM OAKLAND COUNTY EXECUTIVE OFFICE

This item was tabled as the representative from the Oakland County Executive's Office was not yet present.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

President Peddie read a public comment from resident Tom Maxwell, Lauderdale, regarding the budget and recycling. Mr. Maxwell would like increased attention and financial support for activities/improvements for the east side of Beverly Hills and would like to see an educational campaign for recycling.

CONSENT AGENDA

Motion by Mooney, second by Mueller, be it resolved, the consent agenda is approved as published.

- 1. Review and consider approval of minutes of a regular Council meeting held May 5, 2020.
- 2. Review and file bills recapped as of Monday, May 11, 2020.
- 3. Refer site plans for parking lot improvements at 32800 Southfield Road to Planning Commission for review and recommendation.
- 4. Refer site plans for existing building at 16267 W. 14 Mile Road to Planning Commission for review and recommendation.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA

PUBLIC HEARING TO RECEIVE COMMENTS ON SPECIAL ASSESSMENTS TO BE ADDED TO THE TAX ROLL

Peddie opened the public hearing at 7:39 p.m. No one wished to be heard, so the public hearing was closed at 7:39 p.m.

REVIEW AND CONSIDER SPECIAL ASSESSMENTS TO BE ADDED TO THE TAX ROLL

Each year a public hearing is held to review and confirm the unpaid assessments and billings that are to be added to the tax roll. The categories and amount are as follows:

| <u>Description</u> | No. of Properties | <u>Amount</u> |
|--------------------------|-------------------|---------------|
| A. Dust Control* | 62 | \$ 749.98 |
| B. Water & Sewer Charges | 106 | \$ 104,108.71 |
| C. Stafford | 13 | \$ 8,513.00 |
| D. Southfield Rd. Maint. | 3 | \$ 770.70 |
| E. Weed Maint. | 10 | \$ 5,471.51 |
| | | |
| Total | 194 | \$ 119,613.90 |

^{*}Dust Control is a single lot assessment, based on front footage, for residents living on gravel roads.

Motion by Hrydziuszko, second by Mooney, be it resolved, the Beverly Hills Village Council approves the Special Assessments to be added to the 2020 Tax Roll as read in the total amount of \$119,613.90.

Roll Call Vote:

Motion passed (7-0)

PUBLIC HEARING TO RECEIVE COMMENTS ON PROPOSED 2020/2021 BUDGETS FOR GENERAL FUND, MAJOR & LOCAL ROADS, WATER & SEWER OPERATING, AND OTHER SPECIAL REVENUE FUNDS.

Peddie opened the public hearing at 7:42 p.m. No one wished to be heard, so the public hearing was closed at 7:42 p.m.

REVIEW AND CONSIDER ADOPTION OF THE 2020/2021 FISCAL YEAR VILLAGE OF BEVERLY HILLS BUDGET

Motion by Peddie, second by Mooney, to adopt the following resolution:

WHEREAS, the Village Council of Beverly Hills conducted a public hearing on the proposed 2020/2021 Fiscal Year Budget on Tuesday, May 19, 2020 and public comments have been heard and considered.

NOW THEREFORE, BE IT RESOLIVED that the 2020/2021 Fiscal Year Budget for the General Fund, Public Safety Fund, Library Fund, Major Road Fund, Local Streets Fund, Drug Law Enforcement, Retiree Health Care, Vacation Reserve, Sick Leave, Water and THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Sewer Operating Fund, and Capital Projects Fund in the following amounts are hereby adopted on this 19th day of May, 2020:

| FUND NAME | REVENUES | APPROPRIATIONS |
|-------------------------|-------------|----------------|
| General Fund | \$3,562,135 | \$3,005,644 |
| Public Safety Fund | \$5,769,837 | \$5,815,325 |
| Library Fund | \$ 515,061 | \$ 511,561 |
| Major Road Fund | \$1,190,619 | \$1,517,926 |
| Local Streets Fund | \$ 671,165 | \$ 851,126 |
| Drug Law Enforcement | \$ 2,000 | \$ 2,000 |
| Retiree Health Care | \$ 442,316 | \$ 438,316 |
| Vacation Reserve | \$ 25,500 | \$ 16,148 |
| Sick Leave Reserve | \$ 10,250 | \$ 14,000 |
| Water & Sewer Operating | \$5,018,727 | \$ 5,055,423 |
| Capital Projects Fund | \$ 216,000 | \$ 76,500 |

Roll Call Vote: Motion passed (7-0)

TABLED ITEM: SPECIAL ORDER OF BUSINESS – UPDATE FROM OAKLAND COUNTY EXECUTIVE OFFICE

Chief Deputy County Executive, Hilarie Chambers joined the meeting at 7:48 p.m. and provided an update from the Oakland County Executive Office regarding the County's response to COVID-19. Chambers discussed the Dashboard on Oakland County's website which shows positive cases and fatalities. She noted that there have been many recoveries. She spoke on the three drive-thru testing sites available to residents. She discussed the County's phased reopening plan and referred everyone to Oakland County's COVID-19 Safety Playbook. Chambers also discussed senior living facility testing, using Michigan Works! as a resource for unemployment, small business grants, and the CARES Act.

REVIEW AND CONSIDER RESOLUTION APPROPRIATING FUNDS FOR THE 2020/2021 FISCAL YEAR VILLAGE OF BEVERLY HILLS BUDGET

Motion by Mooney, second by Abboud to adopt the following resolution:

WHEREAS, the Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2020 in accordance with State law and the Village Charter; and

WHEREAS, the Village Council is also required to adopt an appropriations act to provide the authority to incur obligations and expend public funds.

NOW, THEREFORE, BE IT RESOLVED, that the adopted budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 shall establish the approved appropriation levels for the said fiscal year.

BE IT FURTHER RESOLVED that the Village Council retains authority to amend the Village budget and this appropriations act at such times when deviations from the projected THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

REGULAR COUNCIL MEETING MINUTES - MAY 19, 2020 - PAGE 4

revenues and authorized expenditure levels become necessary and the amount of the deviations becomes known.

Roll Call Vote: Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION TO ADOPT THE 2020/2021 MILLAGE RATE

Motion by Abboud, second by Mooney to adopt the following resolution:

WHEREAS, the Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2020 in accordance with State law and the Village Charter;

WHEREAS, the Village Council must also adopt a millage rate to be levied on the Village tax roll for 2020;

WHEREAS, Act 298 of 1917 allows cities and villages to levy a tax not to exceed 3 mils for the purposes of garbage collection and disposal. The annual rubbish tax shall be in addition to the amount authorized to be levied for general purposes; and

WHEREAS, Public Act 5 of 1982 does not apply to levying for Debt Service.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does hereby approve the total 2020 millage rate for the Village at 12.8053 mils and the 12.8053 millage rate is to be distributed as follows:

| General Fund | 1.8783 mils |
|--------------------|--------------|
| Public Safety Fund | 8.8557 mils |
| Library Fund | |
| Rubbish Fund | |
| Total Millage Rate | 12.8053 mils |

Roll Call Vote: Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION TO ADOPT THE 2020/2021 RATE SCHEDULE FOR WATER CONSUMPTION AND SEWAGE DISPOSAL

Motion by George, second by Mooney to adopt the following resolution:

WHEREAS, each premises within the Village of Beverly Hills connected to the water and/or sanitary sewer system shall pay a consumption charge based upon the amount of water used as shown by the water meter installed in each premises.

NOW, THEREFORE, BE IT RESOLVED that the Beverly Hills Village Council hereby approve the water and/or sanitary consumption charges as follows:

Water & Sewer

Water Consumption \$ 2.1698 per 100 cu ft Sanitary Sewer Operation, Maintenance & Repair \$ 6.4269 per 100 cu ft

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

REGULAR COUNCIL MEETING MINUTES – MAY 19, 2020 – PAGE 5

Total \$ 8.5967 Debt Service \$ 20.00 per bill **Debt Service** Infrastructure \$ 70.00 per bill Infrastructure Water Only \$ 2.1698 per 100 cu ft Sewer Only All sewer-only customers per quarter \$ 151.51 Infrastructure/ \$ 42.50 Debt Service \$ Total 194.01

Effective with all water and sewer usage after July 1, 2020 and thereafter until changed.

Roll Call Vote: Motion passed (7-0)

REVIEW AND CONSIDER APPROVAL OF BUILDING DEPARTMENT FEE SCHEDULE

Administration has conducted its annual review of applicable fees for building and planning services and is proposing to increase fees effective June 1, 2020. The last modification to building permit, planning review, and zoning review fees was in 2018. There is also a proposed increase to the rental licensing and inspection fee schedule, which has not been changed since 2009. A marked up and clean version of the fee schedules for consideration were included in the packet.

The increases will help offset continued increases in costs by the Village for administration and enforcement of the Building Code and Zoning Ordinance, compliance with statutory requirements, and other applicable standards for ensuring the safe and desirable development in Beverly Hills.

Motion by Hrydziuszko, second by Abboud, be it resolved that the Village of Beverly Hills Council approves the proposed building and planning department fees in accordance with the schedule provided effective at 12:00 am on June 1, 2020.

Roll Call Vote: Abboud: yes George: yes Hrydziuszko: yes Mooney: no Mueller: yes

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

REGULAR COUNCIL MEETING MINUTES - MAY 19, 2020 - PAGE 6

Nunez: yes Peddie: yes

Motion passed (6-1)

FIRST ANNOUCEMENT OF VARIOUS BOARD/COMMISSION VACANCIES

The following is a list of board members whose terms expire on June 30, 2020. All of the members have been notified of their term expiration and those listed below wish to be considered for reappointment. The names in parenthesis are not seeking reappointment. Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

Birmingham Area Cable Board

James Delaney

Parks & Recreation Board

Molly Borgon Matt Goodrich (Phil Schmitt)

Planning Commission

Vincent Borowski Charles Copeland Antonia Grinnan

Zoning Board of Appeals

Jan Gatowski Charles Raeder Michele Tillman

All terms are for three years beginning July 1, 2020 and expiring June 30, 2023. All interested and eligible residents of Beverly Hills are encouraged to apply. The deadline for applications is Wednesday, June 10, 2020. Applications are available on the Village's website or by emailing the Village Clerk at krutkowski@villagebeverlyhills.com.

This constitutes the first announcement of the vacancies with appointments scheduled to take place at the June 16, 2020 regular Village Council meeting.

Nunez inquired about the minimum requirements for board and commission membership.

Ryan stated Planning Commission and Zoning Board of Appeals have minimum membership requirements per state law.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Village Hall Reopening Process – Village Administration continues to move forward with a plan for reopening Village Hall pending an anticipated lifting of restrictions per the current terms of the Stay Home Executive Order. Assuming the current Order is lifted upon its expiration on May 28th, we will proceed with a reopening of the Village Hall on Monday, June 1st. Village Administration is producing a document that will detail all the safety, cleaning and distancing protocols for employees and the public upon reopening.

Village Meetings – As discussed at the last meeting, the Executive Order allowing teleconference meetings for local public bodies has been extended through June 30th. However, if the Stay Home Order sections pertaining to local governments is lifted as of May 28th it would allow for public meetings to be held in Village Hall pursuant to proper social distancing guidelines being followed.

Oak Tree Giveaway – In celebration of Oakland County's bicentennial, the Oakland County Board of Commissioners, with the support of the County Executive, created a program to provide oak tree seedlings to local communities. The Village will have approximately 175 free oak tree seedlings (Bur Oak, Swamp White Oak, and White Oak) available for residents to plant on their private property. Seedlings can be picked up from the Village Hall parking lot (18500 W. 13 Mile Road) beginning Thursday, May 21, 2020 at 9:00 a.m. (limit two per household). They will be available on a first come, first serve basis. Please follow social distancing guidelines while picking up the seedlings and stay at least 6 feet away from others. We thank Oakland County for implementing this program. More information on Oakland County's Oak Tree Program is included as an Information Item at the end of this packet.

2020 Census – As of Wednesday, May 13th, the Village had a Census response rate of 85.5%. This was the 3rd highest response rate in Michigan and 52nd highest in the United States.

Memorial Day Parade Replay – Since the Memorial Day Parade was cancelled this year, BCTV will be broadcasting a replay of last year's parade on Memorial Day. The Gratitude Steel Band is also working to record a concert to be broadcast on Memorial Day in lieu of their annual performance in the Village.

COUNCIL COMMENTS

Hrydziuszko wished everyone a happy Memorial Day.

Mueller reported that a spray treatment for buckthorn at Beverly Park is scheduled for Wednesday, May 20.

Abboud thanked military members for their service and wished everyone a happy Memorial Day.

Peddie announced and congratulated the recipients of the 2020 Greening Scholarship Awards: Nolan Kamoo, Autumn Reed-Nordwall, Leo Williams, and Megan Zacharias.

ADJOURNMENT

Motion by Peddie, second by Mooney, to adjourn the meeting at 8:38 p.m.

Motion passed.

Lee Peddie Council President Kristin Rutkowski Village Clerk



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 5/11/2020 THROUGH 5/26/2020.

ACCOUNT TOTALS:

| 101 | GENERAL FUND | | \$53,875.08 |
|-----|-------------------------------|-------------|--------------|
| 202 | MAJOR ROAD FUND | | \$4,477.36 |
| 203 | LOCAL STREET FUND | | \$7,806.50 |
| 205 | PUBLIC SAFETY DEPARTMENT FUND | | \$53,860.83 |
| 592 | WATER/SEWER OPERATION FUND | | \$223,382.84 |
| 701 | TRUST & AGENCY FUND | | \$800.00 |
| | | TOTAL | \$344,202.61 |
| | MANUAL CHECKS- COMERICA | | \$0.00 |
| | MANUAL CHECKS-INDEPENDENT | | \$0.00 |
| | ACCOUNTS PAYABLE | | \$344,202.61 |
| | | GRAND TOTAL | \$344,202.61 |

05/21/2020 01:57 PM User: KARRIE

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 1/1

ZIP ETC INC

2,243.00

| User: KARRIE DB: Beverly | Hills | | CHECK DA | TE FROM 05/26/2020 - 05/20 | 6/2020 | |
|-----------------------------|-------|-------|----------|----------------------------|-------------------------------|--------------------|
| Check Date | Bank | Check | Vendor | Vendor Name | Invoice Vendor | Amount |
| Bank COM COM | ERICA | | | | | |
| 05/26/2020 | COM | 81987 | 53536 | AERO FILTER, INC. | AERO FILTER, INC. | 165.00 |
| 05/26/2020 | COM | 81988 | 51160 | | TH ALLIANCE MOBILE HEALTH | 148.00 |
| 05/26/2020 | COM | 81989 | 51629 | | MMUNALLIANCE OF ROUGE COMMUN | 3 , 559.00 |
| 05/26/2020 | COM | 81990 | 31164 | APOLLO FIRE APPARATU | JS APOLLO FIRE APPARATUS | 565.27 |
| 05/26/2020 | COM | 81991 | MISC | BCM HOME IMPROVEMENT | | 200.00 |
| 05/26/2020 | COM | 81992 | 59119 | | EM BEAUMONT HEALTH SYSTEM | 90.00 |
| 05/26/2020 | COM | 81993 | 30920 | BELLE TIRE | BELLE TIRE | 62.96 |
| 05/26/2020 | COM | 81994 | 51409 | BEVERLY HILLS ACE | BEVERLY HILLS ACE | 66.42 |
| 05/26/2020 | COM | 81995 | 30861 | BLUE CARE NETWORK | BLUE CARE NETWORK | 35,075.20 |
| 05/26/2020 | COM | 81996 | 59778 | BLUE360 MEDIA | BLUE360 MEDIA | 125.97 |
| 05/26/2020 | COM | 81997 | MISC | CLARKE, JONATHAN L | CLARKE, JONATHAN L | 100.00 |
| 05/26/2020 | COM | 81998 | 59323 | CLEANNET | CLEANNET | 858.00 |
| 05/26/2020 | COM | 81999 | 31925 | | SAFECOALITION OF PUBLIC SAFE | 17 , 627.74 |
| 05/26/2020 | COM | 82000 | 04500 | | INC.COMEAU EQUIPMENT CO INC. | 18,275.72 |
| 05/26/2020 | COM | 82001 | 50826 | CONSUMERS ENERGY | CONSUMERS ENERGY | 867.05 |
| 05/26/2020 | COM | 82002 | 51385 | DTE ENERGY | DTE ENERGY | 2,273.46 |
| 05/26/2020 | COM | 82003 | 31228 | EXXONMOBIL | EXXONMOBIL | 1,642.96 |
| 05/26/2020 | COM | 82004 | 60231 | FADI KASYOUHANAN | FADI KASYOUHANAN | 155.00 |
| 05/26/2020 | COM | 82005 | 59721 | FEDEX OFFICE | FEDEX OFFICE | 5.29 |
| 05/26/2020 | COM | 82006 | MISC | | F MIFOUNDATION SYSTEMS OF MI | 200.00 |
| 05/26/2020 | COM | 82007 | 60206 | | JTHOFGREAT LAKES WATER AUTHOF | 949.78 |
| 05/26/2020 | COM | 82008 | 49646 | | RTS IGUNNERS METERS & PARTS I | 165.00 |
| 05/26/2020 | COM | 82009 | 58625 | HALT FIRE | HALT FIRE | 473.25 |
| 05/26/2020 | COM | 82010 | 59839 | J.C. EHRLICH | J.C. EHRLICH | 49.00 |
| 05/26/2020 | COM | 82011 | 39070 | | STRYJ.H. HART URBAN FORESTRY | 591.50 |
| 05/26/2020 | COM | 82012 | 59158 | | ICESJASON'S OUTDOOR SERVICES | 724.00 |
| 05/26/2020 | COM | 82013 | 59324 | JCR SUPPLY, INC. | JCR SUPPLY, INC. | 139.96 |
| 05/26/2020 | COM | 82014 | 59801 | JOSHUA BRICKA | JOSHUA BRICKA | 455.00 |
| 05/26/2020 | COM | 82015 | 60232 | KATHRYN BARNAS | KATHRYN BARNAS | 500.00 |
| 05/26/2020 | COM | 82016 | MISC | | DESIGKOPKE REMODELING & DESIG | 400.00 |
| 05/26/2020 | COM | 82017 | 51792 | | JTIONLEXISNEXIS RISK SOLUTION | 150.00 |
| 05/26/2020 | COM | 82018 | 60230 | MICHELLE SPENCER | MICHELLE SPENCER | 355.00 |
| 05/26/2020 | COM | 82019 | 51799 | NYE UNIFORM EAST | NYE UNIFORM EAST | 129.50 |
| 05/26/2020 | COM | 82020 | 51751 | O.C.W.R.C. | O.C.W.R.C. | 31,289.00 |
| 05/26/2020 | COM | 82021 | 50830 | | SUREFOAKLAND COUNTY TREASUREF | 186,130.10 |
| 05/26/2020 | COM | 82022 | 16100 | | OAKIROAD COMMISSION FOR OAKI | 176.82 |
| 05/26/2020 | COM | 82023 | 16500 | S.O.C.R.R.A. | S.O.C.R.R.A. | 29,433.00 |
| 05/26/2020 | COM | 82024 | MISC | TIMLIN CONSTRUCTION | TIMLIN CONSTRUCTION | 300.00 |
| 05/26/2020 | COM | 82025 | 38205 | | SSAGIVERIZON WIRELESS MESSAGI | 416.20 |
| 05/26/2020 | COM | 82026 | 53284 | APPLIED IMAGING | APPLIED IMAGING | 122.81 |
| 05/26/2020 | COM | 82027 | 59158 | | ICESJASON'S OUTDOOR SERVICES | 2,707.00 |
| 05/26/2020 | COM | 82028 | 59282 | SAFEBUILT INC. | SAFEBUILT INC. | 3,701.65 |
| 05/26/2020 | COM | 82029 | 60229 | SINKO DEVELOPMENT | SINKO DEVELOPMENT | 538.00 |
| 05/26/2020 | COM | 82030 | 20900 | ZIP ETC INC | ZIP ETC INC | 2,243,00 |

05/26/2020 COM TOTALS: COM

82030

20900

Total of 44 Checks: 344,202.61 Less 0 Void Checks: 0.00

ZIP ETC INC

344,202.61 Total of 44 Disbursements:



RESOLUTION

TO APPOINT A REPRESENATIVE AND AN ALTERNATE REPRESENTATIVE TO THE SOUTHEASTERN OAKLAND COUNTY RESOURCE RECOVERY AUTHORITY BOARD

WHEREAS, Article VII of the Articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority (SOCRRA) provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees to serve during the next fiscal year following his/her appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby appoints Chris Wilson as representative and Kristin Rutkowski as alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Resource Recovery Authority for the July 1, 2020/2021 fiscal year.



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 1, 2020

Kristin Rutkowski Village Clerk Village of Beverly Hills 18500 W. Thirteen Mile Road Beverly Hills, MI 48025

Subject: Appointment of Representative & Alternate

Dear Ms. Rutkowski:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the Village of Beverly Hills are as follows:

Representative

Alternate

C. Wilson

K. Rutkowski

It is requested that the Village Council, by resolution, appoint a representative and alternate representative to represent the Village of Beverly Hills on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2020.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

the Mec

Jeffrey A. McKeen, P.E.

General Manager

JAM/cf



RESOLUTION TO APPOINT A REPRESENATIVE AND AN ALTERNATE REPRESENTATIVE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY BOARD

WHEREAS, Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority (SOCWA) provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees to serve during the next fiscal year following his/her appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby appoints Chris Wilson as representative and Kristin Rutkowski as alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Water Authority for the July 1, 2020/2021 fiscal year.



* Berkley * Beverly Hills * Bingham Farms * Birmingham * Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge * Royal Oak * Southfield * Southfield Township

May 1, 2020

Kristin Rutkowski Village Clerk Village of Beverly Hills 18500 W. Thirteen Mile Road Beverly Hills, MI 48025

Subject: Appointment of Representative & Alternate

Dear Ms. Rutkowski:

Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the Village of Beverly Hills are as follows:

Representative

Alternate

C. Wilson

K. Rutkowski

It is requested that the Village Council, by resolution, appoint a representative and alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Water Authority for the fiscal year beginning July 1, 2020.

Please forward a certified copy of this resolution to the Southeastern Oakland County Water Authority, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Home Mer

Jeffrey A. McKeen, P.E. General Manager

JAM/cf



To: Honorable Council President Peddie; Members of Village Council

Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Second Announcement of Various Board/Commission Vacancies

Date: May 28, 2020

The following is a list of board members whose terms expire on June 30, 2020. All of the members have been notified of their term expiration and those listed below wish to be considered for reappointment. The names in parenthesis are not seeking reappointment.

Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

Birmingham Area Cable Board Parks & Recreation Board

James Delaney Molly Borgon

Matt Goodrich (Phil Schmitt)

Planning Commission Zoning Board of Appeals

Vincent Borowski Jan Gatowski
Charles Copeland Charles Raeder
Antonia Grinnan Michele Tillman

All terms are for three years beginning July 1, 2020 and expiring June 30, 2023. All interested and eligible residents of Beverly Hills are encouraged to apply. The deadline for applications is Wednesday, June 10, 2020. Applications are available on the Village's website or by emailing the Village Clerk at krutkowski@villagebeverlyhills.com.

This constitutes the second announcement of the Board/Commission vacancies with appointments scheduled to take place at the June 16, 2020 regular Village Council meeting.



To: Honorable Council President Peddie; Village Council Members

Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: 2020 Beverly Park Playground Woodchip Bid Award

Date: May 28, 2020

At the February 18, 2020 meeting, the Beverly Hills Village Council authorized administration to request bids to replenish the sterilized woodchips at the Beverly Park Playground. The Request for Proposals was published on MITN/BidNet Direct and after having to push the bid opening date back due to the coronavirus pandemic, the bid opening was held on May 22, 2020 via Zoom.

The Village received three (3) proposals. The lowest bid was from Michigan Wood Fibers (Zealand, Michigan) in the amount of \$15.00/yard, or \$2,250.00 for 150 yards. The quote notes that there may be a fuel surcharge if gas prices were to exceed \$3.50/gallon.

A copy of the bid tabulation and the lowest bid are attached.

Suggested Resolution

Be it resolved, the Beverly Hills Village Council awards the 2020 Beverly Park Playground Woodchip Project to Michigan Wood Fibers in the amount of \$2,250.00 for 150 cubic yards of sterilized woodchips. Funds for this project are available in account 101-751-778.03.

Attachments



Woodchip Bid Tabulation May 22, 2020 11:00 a.m.

| Company Name | Address | Bid Amount | Notes |
|-----------------------------------|-----------------------------------------------|---------------------------|--------------------------------------------|
| Superior Groundcover Incorporated | 10588 Linden Drive NW, Grand Rapids, MI 49534 | \$4,050.00 | |
| Michigan Wood Fibers | 9426 Henry Court, Zealand, MI 49464 | \$15.00/yard (\$2,250.00) | Fuel surcharge if prices exceed \$3.50/gal |
| Progressive Irrigation | 4584 Clawson Tank Dr, Clarkston, MI 48346 | \$9,862.50 | |



MULCH | BARK | WOOD CHIPS | SAWDUST | WOOD FUEL | WOOD RECYCLING

9426 Henry Court, Zeeland, Michigan 49464 800-81-MULCH | 616-875-2241 | Fax: 616-875-2245 www.MichiganWoodFibers.com

> Village of Beverly Hills 18801 Beverly Road Beverly Hills, MI 48025

April 2, 2020

2020 Bulk Mulch Delivered

| | Product Annual Product | Product Description | Price /yd |
|------|------------------------|-------------------------------------|-----------|
| Play | ground Material | Meets all ASTM and IPEMA standards. | \$15.00 |

Pricing based on 140 yard loads. Call for smaller load pricing.

Split loads of pallets/bulk OR bulk/bulk are available and subjected to an additional \$75.00

Delivery Charge: \$0.00 Small Load Charge: Call

*Freight On **Noted** Products : Call

A fuel surcharge may be warranted if fuel prices exceed \$3.50 per gallon. Notice will be given prior

Terms and Conditions: Participation in Wholesale pricing requires completed and approved Wholesale Customer Application. Terms are C.O.D. or Net 30 from invoice date. Customer credit application must be completed and approved to open billing account. Failure to keep account current and in good standing may result in finance charges, court costs, and loss of wholesale purchasing. Michigan Wood Fibers and affiliates reserve the right to alter pricing and/or impose account restrictions at any time (without notice). Late payments are subject to a finance charge of 24% annually or 2% per month. Products can vary in weight, color, texture, and/or size. Spreading color enhanced mulch before rain or sprinkling may result in product washing.

Memorandum

To: Honorable President Peddie; Village Council

CC: Chris D. Wilson, Village Manager; Tom Ryan, Village Attorney; Peggy

Linkswiler, Treasurer

From: Sheila McCarthy, Finance Director

Date: May 29, 2020

Re: FY 2019-2020 Budget Amendments

Attached are proposed FY 2019-2020 Village of Beverly Hills Budget Amendments.

There are General Fund amendments adjusting various revenue and expenditure accounts. The largest revenue amendment is for the reduction in building permits due to the shutdown because of COVID19. There is also a revenue amendment of \$71,438 for the Pat Greening Estate donation. The largest expenditure amendment is for the reduction of fees paid to Safebuilt. The effect of the amendments is a net revenue over expenditure increase of \$198,723.

In Major Roads and Local Roads there are amendments reducing expenditures to expected actuals in the amount of \$44,000 and \$48,000 respectively.

In the Water fund there is an adjustment for necessary unbudgeted maintenance beneath 13-mile road of \$22,000.

In the Drug Enforcement fund there is an amendment to adjust the equipment account to indicate no purchases will be made in FY20.

In the Public Safety Fund there are various expenditure adjustments to expected actuals, many due to COVID19, as well as a decrease in capital furniture and an increase in capital public safety equipment due to the purchase of a Lucas Machine for medical runs. The effect of the amendments is a net revenue over expenditure increase of \$183,200.

These proposed FY 2019-2020 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Recommended Resolution

Be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety, Drug Enforcement and Water Fund as reflected in the May 29, 2020 memorandum from Finance Director, Sheila McCarthy.

| | | | Budget before | | | |
|------------------|-------------|----------------------------------------|---------------|-----------|----------------|-------------------------------------------------------------|
| a/c F | Fund | Account Description | Amendments | Amendment | Revised Budget | |
| | | General Fund Revenue Amendments | | | | |
| 101-000-403.00 | General | Current Property Taxes - Revenue | 1,154,770 | 8,000 | 1,162,770 | Adjust to expected actuals |
| 101-000-477.50 | General | Building Permits - Safebuilt | 230,000 | (100,000) | 130,000 | Reduce for effects of shutdown due to COVID19 |
| 101-000-478.50 | General | Electrical Permits - Safebuilt | 40,000 | (8,000) | 32,000 | Reduce for effects of shutdown due to COVID19 |
| 101-000-479.50 | General | Mechanical Permits - Safebuilt | 40,000 | (5,000) | 35,000 | Reduce for effects of shutdown due to COVID19 |
| 101-000-480.50 | General | Plumbing Permits - Safebuilt | 27,750 | (6,750) | 21,000 | Reduce for effects of shutdown due to COVID19 |
| 101-000-653.00 | General | Park Improvement Fees | 11,000 | (5,740) | 5,260 | Reduce for effects of shutdown due to COVID19 |
| 101-000-665.00 | General | Interest from Investments | 20,000 | 20,000 | 40,000 | Adjust to anticipated actuals |
| 101-000-675.55 | General | Donation Greening Estate | - | 71,438 | 71,438 | Adjust for Patricia Greening Estate Donation to the Village |
| 101-000-687.00 | General | Refunds and Rebates | 130,000 | 55,000 | 185,000 | Adjust for additional received |
| | | Net Revenue Amendment Increase | | 28,948 | | |
| | | | | | | |
| | | General Fund Expenditure Amendments | | | | |
| 101-101-725.00 | General | Minute Preparation Fees | 5,000 | (5,000) | - | Expenses moved to the Clerk department |
| 101-171-801.00 | General | Legal Fees | 12,000 | (12,000) | - | Will not be incurred |
| 101-215-702.11 | General | Health Insurance Opt Out | 4,200 | 4,200 | 8,400 | Employee went off Village health insurance |
| 101-215-716.00 | General | Health Insurance - Active Employee | 40,786 | (14,000) | 26,786 | Employee went off Village health insurance |
| 101-248-703.00 | General | Part Time Wages | 5,000 | (5,000) | - | Will not be incurred in FY20 |
| 101-248-728.00 | General | Bank Fees and Service Charges | - | 20,000 | 20,000 | Separate account set up in FY20 |
| 101-248-956.00 | General | Miscellaneous expense | 21,000 | (20,000) | 1,000 | Reduced for bank fees moved to separate account |
| 101-248-727.00 | General | Office Supplies | 11,500 | (5,000) | | Adjust to expected actuals |
| 101-371-702.00 | General | Salaries & Wages | 136,107 | 22,000 | 158,107 | Building employee split with P.S. |
| 101-371-806.00 | General | Building Inspector Fees | 247,000 | (95,000) | 152,000 | Reduce for effects of shutdown due to COVID19 |
| 101-440-702.00 | General | Public Services Salaries & Wages | 85,862 | (30,000) | 55,862 | Reduction in Engineer wages due to COVID |
| 101-440-801.00 | General | Legal Fees | 10,000 | (10,000) | - | Will not be incurred in FY20 |
| 101-440-934.00 | General | R & M Building & Grounds | - | 10,000 | 10,000 | Adjust to expected actuals |
| 101-747-894.00 | General | Special Events | 10,000 | (9,000) | 1,000 | Reduce for effects of shutdown due to COVID19 |
| 101-747-896.50 | General | Memorial Day Parade Expenses | 7,000 | (6,000) | 1,000 | Reduce for effects of shutdown due to COVID19 |
| 101-751-778.04 | General | Buckthorn Eradication | 14,975 | (9,975) | 5,000 | Adjust to expected actuals |
| 101-900-985.00 | General | Capital Park Site Improvements | 5,000 | (5,000) | - | Will not be incured in FY20 |
| | | Net Expenditure Amendment Decrease | | (169,775) | | |
| | | Net of Revenues & Expenditures | | 198,723 | | |
| | | · | | | | |
| | | Major Road Fund Expenditure Amendments | | | | |
| 202-478-776.03 | Major Roads | Winter Maintenance - Salt & Sand | 45,000 | 7,500 | 52,500 | Adjust to expected actuals |
| 202-478-818.01 | Major Roads | Winter Labor | 25,000 | (14,000) | 11,000 | Adjust to expected actuals |
| 202-478-942.01 | Major Roads | Winter Equipment Rental | 27,500 | (22,500) | 5,000 | Adjust to expected actuals |
| 202-463-938.00 | Major Roads | R&M - Sealing Joints & Cracks | 15,000 | (15,000) | - | Work will not be done in FY20 per T. Meszler |
| | | Net Expenditure Amendment Decrease | | (44,000) | | |
| | | | | | | |
| | | Local Road Fund Expenditure Amendments | | | | |
| 203-463-819.00 l | Local Roads | Labor - Supervisor | 26,000 | 10,000 | 36,000 | Adjust to expected actuals |
| 203-463-933.01 l | Local Roads | Clean Drains Catch Basins | 55,000 | (10,000) | 45,000 | Adjust to expected actuals |
| 203-463-938.01 l | Local Roads | Sealing Road Joints & Cracks | 15,000 | (15,000) | T. | Work will not be done in FY20 per T. Meszler |
| 203-463-937.01 l | Local Roads | Tree Removal & Maintenance | 100,000 | (10,000) | 90,000 | Adjust to expected actuals |
| 203-463-941.00 l | Local Roads | Equipment Rental | 95,000 | (10,000) | 85,000 | Adjust to expected actuals |
| 203-478-776.03 l | Local Roads | Winter Equipment Rental | 30,000 | (13,000) | 17,000 | Adjust to expected actuals |
| 200 170 7 | | | | (48,000) | | I |

Village of Beverly Hills Budget Amendments Recommended for Approval at the June 2, 2020 Council Meeting FY 2020

| | | | Budget before | | | |
|----------------|---------------|-------------------------------------------|---------------|-----------|----------------|--------------------------------------------------------|
| a/c | Fund | Account Description | Amendments | Amendment | Revised Budget | |
| | | | | | | |
| | | Public Safety Fund Revenue Amendments | | | | |
| 205-000-632.00 | Public Safety | School Liaison Officer | 60,000 | 20,000 | 80,000 | Adjust to anticipated actuals |
| 205-000-656.01 | Public Safety | Cost Recovery - OWI | 10,000 | 11,000 | 21,000 | Adjust to anticipated actuals |
| 205-000-665.00 | Public Safety | Interest F/Investments | 20,000 | 22,000 | 42,000 | Adjust to anticipated actuals |
| 205-000-671.00 | Public Safety | Other Revenue | - | 5,900 | 5,900 | Adjust to anticipated actuals |
| 205-000-671.03 | Public Safety | PPT Reimbursements | - | 15,000 | 15,000 | Adjust for unanticipated money received from State |
| | | Net Revenue Amendment Increase | | 73,900 | | |
| | | | | | | |
| | | Public Safety Fund Expenditure Amendments | | | | |
| 205-345-804.00 | Public Safety | Labor Relations Attorney | 10,000 | (9,500) | 500 | Majority of expense will not be incurred |
| 205-345-710.30 | Public Safety | Court Time | 10,000 | (7,300) | 2,700 | Adjust downward, court reduced due to COVID |
| 205-345-815.00 | Public Safety | Oakland County Computer | 35,407 | (5,000) | | Adjust to anticipated actuals |
| 205-345-850.00 | Public Safety | Dispatch Contract | 330,737 | 15,000 | 345,737 | Adjust for unbudgeted increase |
| 205-345-920.00 | Public Safety | Utilities | 60,000 | (15,000) | 45,000 | Adjust to anticipated actuals |
| 205-345-956.00 | Public Safety | Miscellaneous | 11,985 | (9,000) | 2,985 | Adjust to anticipated actuals |
| 205-345-852.00 | Public Safety | Radio Maintenance | 18,500 | (15,000) | 3,500 | Lower actuals, new Oakland County radio system delayed |
| 205-345-932.00 | Public Safety | R & M Computer | 20,000 | (6,500) | | Will not incur budgeted amount |
| 205-345-959.00 | Public Safety | Criminal Justice Training | 20,000 | (15,000) | 5,000 | Reduced due to COVID |
| 205-345-959.02 | Public Safety | Criminal Justice Training 302 | 5,200 | (5,000) | 200 | Reduced due to COVID |
| 205-900-976.01 | Public Safety | Capital Furniture | 52,000 | (52,000) | - | Carpet project cancelled |
| 205-900-980.00 | Public Safety | Capital PS Equipment Purchase | 30,000 | 15,000 | 45,000 | Purchase of \$15k Lucas Machine purchased for vehicles |
| | | Net Expenditure Amendment Decrease | | (109,300) | | |
| | | Net of Revenues & Expenditures | | 183,200 | | |
| | | | | | | |
| 265-900-980.02 | Drug Enforce | Capital Public Safety Equipment Purch | (50,000) | · | - | Reverse out prior done in error |
| 592-543-930.07 | Water | Rummel Drain Repair & Maintenance | - | 22,000 | 22,000 | Necessary unbudgeted Maintenance beneath 13 Mile Road |

VILLAGE MANAGER'S REPORT CHRIS D. WILSON MAY 29, 2020

Village Operations During Stay Home Order – On May 22nd Governor Whitmer issued Executive Order 2020-100, extending many of the terms of the existing Stay Home Order (EO 2020-96) through Friday, June 12th. I reviewed the terms of the revised Order with Village Attorney Ryan and President Peddie and it was determined that per this order the Village Offices would need to remain closed to the public until Monday, June 15th and Village staffing should continue on a limited basis in the Village Hall with employees working from home when they can. I have modified the work schedule through Friday, June 12th, with slightly more staff than before as call volumes and building dept activity have increased. As of June 15th, all staff are planning to report on all business days. The building will also be opened to necessary business only. Visitors will be required to wear a mask to enter the building and maintain social distance while in the building. Village Administration is continuing to finalize our COVID workplace manual as is being required by the State and will have it in place prior to June 15th.

As the building will not be open to the public, we will be waiving late fees for water payments through June 30th. The Village will be able to accept payments for water bills and building permit fees online via credit card or electronic check (\$3 fee) by June 15th. Passport applications are not being accepted until further notice. We have also been getting asked about garage sale permits. We have not been issuing garage sale permits or estate sale permits due to the limitations on gatherings to 10 people or less. Should this gathering limit increase in the future we can consider issuing garage sale permits again, with the onus on the applicant to enforce social distancing on their own property. Pavilion reservations have been canceled through June 12th and renters will receive a 100% refund.

13 Mile Reconstruction – There will be a preconstruction meeting on the 13 Mile Road Project on Tuesday, June 2nd. I will have more information about this project to report on at the meeting later that evening. The project is still scheduled to begin on Monday, June 15th. This will obviously be one of the most impactful road construction projects that we will have had for a long time.

Household Hazardous Waste and Other Items – The SOCRRA facility on Coolidge remains closed to the public. This has created a backlog of some household hazardous waste (HHW), electronics and other items normally dropped off at the MRF. SOCRRA has been able to partner with three regional vendors to arrange drop off services for HHW, electronics and paper shredding/cardboard and paper recycling. I have attached a flyer with the descriptions of the materials that can be dropped off at various locations.



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

<u>ALTERNATIVES AVAILABLE JUNE 1ST TO SOCRRA RESIDENTS</u> FREE OF CHARGE – SOCRRA is still CLOSED for these services!

ERG Environmental Services Phone: 734-437-9650

Electronics Recycling and **Household Hazardous Waste Disposal** (computers, TVs, cell phones, VCRs, video equipment, paint, household cleaners, medications, sharps, auto fluids, pesticides, etc. – visit www.socrra.org for a complete list)

- Location: 13040 Merriman Road, Livonia (Use visitor entrance, enter off Industrial Road)
- Hours: M, W, F 9AM 5PM and T, TH 9AM 7PM
- Must have ID showing residency from a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Ring doorbell and RETURN TO YOUR CAR. Attendant with PPE will unload your items

eCycle Opportunities (JVS facility) Phone: 248-233-4477

Electronics Recycling ONLY (computers, TVs, cell phones, VCRs, video equipment, etc. – visit <u>www.socrra.org</u> for a complete list)

- Location: 29699 Southfield Road, Southfield part of the JVS building
- Hours: M F 8AM 4PM
- Must be resident of a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or bring printed paper voucher for Rochester and Rochester Hills residents -purchase from city
- Go to warehouse door on south side of building (next to Arby's), place electronics in bin or on ground if they are large. Ring doorbell for assistance with heavy items

GFL Recycling Phone: 248-541-4020

Drop-off Paper Shredding and Cardboard/Paper and Scrap Metal Recycling

- Location: 414 E. Hudson, Royal Oak
- Hours: M F 7AM 4PM
- Procedure: MASKS ARE REQUIRED
 - Shredding main building entrance; NOT self-service leave papers with attendant
 - Cardboard/Paper and Scrap Metal recycling -- drive into truck entrance; open top dumpsters to self-unload

SOCRRA's main function is to provide and manage the CURBSIDE collection of trash, recycling and yard waste in our 12 SOCRRA communities and we remain open and fully functional for these ESSENTIAL services.

We are assessing if/when we will reopen for the other SUPPLEMENTAL services we have provided in the past. Please be patient while we determine the safest solutions for our staff and the people who use our services.

From: Sheila McCarthy, Finance Director

Subject: Cash and Investment Summary as of 3/31/2020

Revenue and Expenditure Report for the 9 months ended 03/31/2020

Date: May 29, 2020

Presented is the *Cash and Investment Summary* which includes all cash accounts and CD's as of March 31, 2020 for all funds.

Also presented is the *Revenue and Expenditure Report* which includes revenue and expenditures for the General Fund, Major Road Fund, Local Street Fund, Public Safety Department, Library Fund and Water/Sewer Operation Fund for the 9 months ended March 31, 2020. The *Revenue and Expenditure Report* does not include prepaid and accrual adjustments that are reflected in the year end audited financial statements. Actual compared to budget financial results are monitored and budget amendments presented for approval as necessary.

05/28/2020 03:34 PM User: SHEILA DB: Beverly Hills

TOTAL - ALL FUNDS

CASH SUMMARY BY FUND FOR VILLAGE OF BEVERLY HILLS

1/1

8,477,923.81

Page:

21,525,637.21

FROM 07/01/2019 TO 03/31/2020

FUND: 101 202 203 205 265 268 285 290 295 301 392 393 401 402 404 408 592 593 701 703 732 806 814 815 900 901

CASH AND INVESTMENT ACCOUNTS

| Fund | Description | Beginning Balance 07/01/2019 | Total Debits | Total Credits | Ending Balance 03/31/2020 |
|------|-------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 101 | GENERAL FUND | 2,247,438.31 | 3,713,167.21 | 2,618,048.62 | 3,342,556.90 |
| 202 | MAJOR ROAD FUND | 280,994.98 | 636,156.77 | 701,719.97 | 215,431.78 |
| 203 | LOCAL STREET FUND | 579,671.28 | 765,705.25 | 683,257.81 | 662,118.72 |
| 205 | PUBLIC SAFETY DEPARTMENT | 780,806.23 | 5,915,481.49 | 4,085,476.22 | 2,610,811.50 |
| 265 | DRUG LAW ENFORCEMENT FUND | 52,518.27 | 0.00 | 0.00 | 52,518.27 |
| 268 | LIBRARY | 10,959.85 | 502,739.72 | 252,460.50 | 261,239.07 |
| 285 | RETIREE HEALTH CARE FUND | 239,716.04 | 18,283.96 | 13,055.08 | 244,944.92 |
| 290 | VACATION RESERVE FUND | 87,121.90 | 25,355.18 | 5,334.31 | 107,142.77 |
| 295 | SICK PAY FUND | 173,053.32 | 12,434.99 | 2,563.68 | 182,924.63 |
| 392 | COMBINED SEWER OVERFLOW FUND | 18,565.50 | 255.00 | 0.00 | 18,820.50 |
| 401 | CAPITAL PROJECTS FUND | 233,716.14 | 366,539.04 | 246,099.65 | 354,155.53 |
| 402 | DEDICATED MILLAGE | 12.62 | 0.19 | 0.00 | 12.81 |
| 408 | SPECIAL PARK MILLAGE FUND | 6,777.74 | 93.11 | 0.00 | 6,870.85 |
| 592 | WATER/SEWER OPERATION FUND | 0.00 | 3,587,621.62 | 3,616,513.75 | (28,892.13) |
| 701 | TRUST & AGENCY FUND | 306,127.65 | 1,546,709.31 | 1,431,962.71 | 420,874.25 |
| 703 | TAX COLLECTIONS FUND | 2,617.53 | 7,828,879.27 | 7,831,425.67 | 71.13 |
| 732 | PUBLIC SAFETY RETIREMENT FUND | 78.97 | 1.08 | 0.00 | 80.05 |
| 814 | STAFFORD SAD | 0.00 | 9,423.56 | 37,709.65 | (28,286.09) |
| 815 | HUMMELL/CORYELL SAD | 54,286.43 | 251.51 | 9.59 | 54,528.35 |

24,929,098.26

5,074,462.76

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS PERIOD ENDING 03/31/2020

| GL NUMBER DESCRIPTION | YTD BALANCE 03/31/2020 NORMAL (ABNORMAL) | 2019-20 AMENDED BUDGET |
|------------------------------------------------------------------|------------------------------------------------|--------------------------------------------|
| Fund 101 - GENERAL FUND | | |
| Net - Dept 000 - FUND REVENUE | 3,271,316.39 | 3,784,532.00 |
| Net - Dept 101 - VILLAGE COUNCIL | (9,023.61) | (26,518.00) |
| Net - Dept 171 - VILLAGE MANAGER | (166,454.44) | (263,190.00) |
| Net - Dept 200 - CLERK | (72,062.69) | (111,090.00) |
| Net - Dept 215 - VILLAGE FINANCE | (192,857.63) | (297,721.00) |
| Net - Dept 248 - GENERAL ADMINISTRATION | (352,750.17) | (353,801.00) |
| Net - Dept 265 - BUILDING & GROUNDS MAINTENANCE | (36,674.96) | (56,144.00) |
| Net - Dept 371 - BUILDING, PLAN, ZONING DEPT | (287,682.87) | (462,830.00) |
| Net - Dept 440 - PUBLIC SERVICES | (643,145.66) | (1,034,956.00) |
| Net - Dept 747 - COMMUNITY ACTION PROGRAMS | (86,548.10) | (114,175.00) |
| Net - Dept 751 - PARKS & RECREATION | (22,279.29) | (51,352.00) |
| Net - Dept 900 - CAPITAL EXPENDITURES | (6,654.00) | (16,500.00) |
| Net - Dept 965 - TRANSFER TO OTHER FUNDS | (450,000.00) | (450,000.00) |
| Fund 101 - GENERAL FUND: | | |
| TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES | 3,271,316.39 2,326,133.42 945,182.97 | 3,784,532.00 3,238,277.00 546,255.00 |
| Fund 202 - MAJOR ROAD FUND Net - Dept 000 - FUND REVENUE | 443,833.99 | 867,835.00 |
| Net - Dept 451 - CONSTRUCTION | (230,017.78) | (305,000.00) |
| Net - Dept 463 - ROUTINE MAINTENANCE | (98,545.89) | (150,200.00) |
| Net - Dept 474 - TRAFFIC SERVICES | (41,608.21) | (68,200.00) |
| Net - Dept 478 - WINTER MAINTENANCE | (62,500.85) | (97,500.00) |
| Net - Dept 482 - GENERAL ADMINISTRATION & ENG | (153,562.64) | (154,500.00) |
| Net - Dept 900 - CAPITAL EXPENDITURES | (12,687.00) | (13,000.00) |
| Fund 202 - MAJOR ROAD FUND: | / | |
| TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES | 443,833.99 598,922.37 (155,088.38) | 867,835.00 788,400.00 79,435.00 |
| Fund 203 - LOCAL STREET FUND Net - Dept 000 - FUND REVENUE | 672,896.64 | 822,729.00 |
| Net - Dept 451 - CONSTRUCTION | (299,815.54) | (600,000.00) |
| Net - Dept 463 - ROUTINE MAINTENANCE | (273,701.01) | (426,500.00) |
| Net - Dept 474 - TRAFFIC SERVICES | (14,896.63) | (23,600.00) |
| Net - Dept 478 - WINTER MAINTENANCE | (37,965.75) | (54,000.00) |
| Net - Dept 482 - GENERAL ADMINISTRATION & ENG | (6,454.73) | (8,500.00) |

TOTAL EXPENDITURES - ALL FUNDS

NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS PERIOD ENDING 03/31/2020

| | PERIOD ENDING 03/31/2020 | | |
|--------------------------|------------------------------|-------------------|----------------|
| | | YTD BALANCE | |
| | | 03/31/2020 | 2019-20 |
| GL NUMBER | DESCRIPTION | NORMAL (ABNORMAL) | AMENDED BUDGET |
| Fund 203 - LOCAL S | STREET FUND: | · | |
| TOTAL REVENUES | | 672,896.64 | 822,729.00 |
| TOTAL EXPENDITUR | RES | 632,833.66 | 1,112,600.00 |
| NET OF REVENUES | | 40,062.98 | (289,871.00) |
| Fund 205 - PUBLIC | SAFETY DEPARTMENT | | |
| Net - Dept 000 - F | UND REVENUE | 5,585,419.19 | 5,643,163.00 |
| Net - Dept 345 - P | UBLIC SAFETY DEPARTMENT | (3,387,573.28) | (4,846,821.00) |
| Net - Dept 346 - S | CHOOL LIAISON OFFICER | (78,176.72) | (134,937.00) |
| Net - Dept 900 - C | APITAL EXPENDITURES | (340,029.20) | (454,985.00) |
| Fund 205 - PUBLIC | SAFETY DEPARTMENT: | · | |
| TOTAL REVENUES | | 5,585,419.19 | 5,643,163.00 |
| TOTAL EXPENDITUR | RES | 3,805,779.20 | 5,436,743.00 |
| NET OF REVENUES | & EXPENDITURES | 1,779,639.99 | 206,420.00 |
| Fund 268 - LIBRARY | • | | |
| Net - Dept 000 - F | UND REVENUE | 502,739.72 | 505,321.00 |
| Net - Dept 790 - LIBRARY | | (252,460.50) | (504,921.00) |
| Fund 268 - LIBRARY | / : | · | |
| TOTAL REVENUES | | 502,739.72 | 505,321.00 |
| TOTAL EXPENDITUR | RES | 252,460.50 | 504,921.00 |
| NET OF REVENUES | & EXPENDITURES | 250,279.22 | 400.00 |
| Fund 592 - WATER/ | SEWER OPERATION FUND | | |
| Net - Dept 000 - F | UND REVENUE | 2,745,695.81 | 5,024,010.00 |
| Net - Dept 536 - D | IRECT CHARGES | (2,004,377.08) | (2,915,529.00) |
| Net - Dept 537 - C | APITAL OUTLAY | 0.00 | (3,500.00) |
| Net - Dept 540 - O | FFICE/ADMINISTRATION CHARGES | (120,793.67) | (212,000.00) |
| Net - Dept 543 - R | EPAIR & MAINTENANCE | (764,285.16) | (1,138,830.00) |
| Net - Dept 550 - O | THER EXPENSES | (12,509.45) | (32,600.00) |
| Net - Dept 559 - D | EPRECIATION EXPENSE | (279,500.00) | (560,570.00) |
| Fund 592 - WATER | SEWER OPERATION FUND: | · | |
| TOTAL REVENUES | | 2,745,695.81 | 5,024,010.00 |
| TOTAL EXPENDITUR | RES | 3,181,465.36 | 4,863,029.00 |
| NET OF REVENUES | & EXPENDITURES | (435,769.55) | 160,981.00 |
| | | | |
| TOTAL REVENUES - | ALL FUNDS | 13,221,901.74 | 16,647,590.00 |
| TOTAL EXPENDITUE | RES - ALL FLINDS | 10 797 594 51 | 15 943 970 00 |

10,797,594.51

2,424,307.23

15,943,970.00

703,620.00

Beverly Hills Public Safety Activity Report May 14th - May 28th, 2020

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- For more information on Coronavirus Disease please visit;

https://www.cdc.gov/coronavirus/2019-ncov/index.html

https://www.ready.gov/

https://www.Michigan.gov/coronavirus

https://www.oakgov.com/covid/Pages/default.aspx

CALLS FOR SERVICE

- 211 Calls for Service.
- 3 Tickets issued.
- 90 Property checks.
- 13 Community Relation Events.
- Operation Medicine Cabinet.
- 7 Alarms on 13 Mile Rd.
- Medicals on 13 Mile Rd.
- Motorist Assist on 13 Mile Rd.
- Suspicious Circumstance on 13 Mile Rd.
- 2 Traffic Accidents on 13 Mile Rd.
- 2 Traffic complaints on 13 Mile Rd.
- E.O. complaint on 13 Mile Rd.
- Road Hazard on Greenfield.
- Burning complaint on Greenfield.
- Traffic Accident on Southfield.
- Suspicious Circumstance on Southfield.
- 2 Suspicious Persons complaints on Southfield.
- Suspicious Vehicle complaint on Lahser.
- Medical on Lahser.
- Suspicious Persons on Evergreen.
- Welfare Check on 14 Mile Rd.
- 2 Alarms on 14 Mile Rd.
- Suspicious Persons on Pierce.
- Suspicious Circumstance on Pierce.
- Road Hazard on Beverly.

- Medical on Beverly.
- Fireworks complaint on Beverly.
- Suspicious Persons on Beverly.
- Alarm on Smallwood
- Odor Investigation on Leemoor.
- Suspicious Vehicle on Buckingham.
- Suspicious Vehicle on Riverside.
- Alarm on Kirkshire.
- Fraud on Chelton.
- Alarm on Riverside.
- Medical on King Richard.
- Medical on Amherst.
- Alarm on Spruce Ln.
- Medical on Buckingham.
- Suspicious Persons on S. Waltham.
- Alarm on Kirkshire.
- Suspicious Persons on Downing.
- Medical on Bellvine Ct.
- Animal complaint on Elizabeth.
- Medical on Robinhood.
- Carbon Monoxide Alarm on Stafford.
- Alarm on Carriage.
- Suspicious Persons on Birwood.
- Damage to Property on Birwood.
- Medical on Glencoe.
- Alarm on Bedford.
- Medical on Sheridan.
- Fireworks complaint on Fairfax.
- Suspicious Persons on Huntley Sq. E.
- Medical on Verona.
- Lift Assist on Robinhood.
- Animal complaint on Dunblaine.
- Lift Assist on Auburn.
- Alarm on Bellvine Trail.
- Animal complaint on Bellvine Trail.
- Family Trouble on Metamora
- Traffic Accident on Sleepy Hollow.
- Larceny on Riverview.
- Animal complaint on Birmingham.
- Medical on Robinhood.
- Suspicious Circumstance on Buckingham.
- Welfare Check on Metamora.
- Alarm on Walmer.
- Suspicious Persons on Hampstead.

- Solicitor complaint on N. Nottingham.
- Animal complaint on Kinross.
- Traffic Accident on Bellvine Trail.
- Fraud on Corsaut.
- Alarm on Kinross.
- Medical on Auburn
- Suspicious Persons on Dunblaine.
- Medical on Medford.
- Parking complaint on Madison.
- Citizen Assist on Westlady.
- Suspicious Vehicle on Mayfair.
- Lift Assist on Westlady.
- Fraud on E. Bellvine Trail.
- Medical on Buckingham.
- Citizen Assist on Bellvine Trail.
- Suspicious Persons complaint on Old Post.
- Medical on Robinhood.
- Animal complaint on Locherbie.
- Harassing Phone complaint on Huntley Sq. E.
- Suspicious Persons on Norwood.
- Medical on Madoline.
- Alarm on Old Stage.
- Alarm on Bedford.
- Animal complaint on Medford.
- Medical on Birwood.
- Animal complaint on Sylvan.
- Medical on Huntley Sq. N.
- Alarm on Huntley Sq. E.
- Assist Berkley Public Safety with a vehicle fire.
- Parking complaint on Huntley Sq. E.
- Suspicious Persons on W. Lincolnshire.
- Suspicious Persons on Nottingham.
- Suspicious Persons on Norchester.

FIRE PREVENTION

- 32 Fire/EMS reports reviewed.
- 2 EMS Continuing Education Sponsorship courses conducted.
- 1 Fire Inspection completed due to report of egress concerns No Violation Found.
- Upload Bi-Weekly NFIRS data export to FEMA

- Daily submission of staffing on ICS-209 Forms to EMS Division 4.
- Attend EMS Coordinating Committee via teleconference.
- Attend Tri-Weekly Division Leaders meeting via teleconference.
- Attend Bi-Weekly Division Leaders meeting via teleconference
- Attend Michigan Fire Fighters Training Council Work Session via teleconference
- Attend Oakland County Association of Arson and Fire Investigators Executive Board meeting via teleconference.
- Attend Bi-Weekly County EOC Briefing of Fire Operations Desk via teleconference.
- Attend Bi-Weekly County EOC Briefing of Cities, Villages and Townships via teleconference.
- Pick up Personal Protective Equipment supplies from Bloomfield Township drop point.
- Pick up Personal Protective Equipment supplies from Waterford Township drop point.
- Site Plan Review 32800 Southfield Road.
- Review and forward Memorandum of Understanding for regional FEMA COVID-19 Assistance to Firefighters Grant.
- Meet with Birmingham Fire regarding supplementing their staffing
- Site Plan Review 16267 Fourteen Mile Road.
- Attend Bi-Weekly Division Leaders meeting via teleconference.
- Submit new Q Course Lesson Plan for review and approval of Michigan Fire Fighters Training Council.
- Pick up Personal Protective Equipment supplies from Oak Park drop point.
- Prepare and submit 2 previously approved Q Course Lesson Plans for updates to be reviewed and approved by Michigan Fire Fighters Training Council.
- Attend Tri-Weekly Division Leaders meeting via teleconference.
- Attend Weekly County EOC Briefing of Fire Operations Desk via teleconference.
- Attend Weekly County EOC Briefing of Cities, Villages and Townships via teleconference.
- Staff Birmingham Fire Department Ladder Truck.
- Attend monthly Oakland County Mutual Aid Association Meeting via teleconference.
- Annual ladder testing completed.
- Current Personal Protective Equipment supply inventoried.
- Update FEMA ICS-214 Forms.

INVESTIGATIONS

- 205 CFS reviewed and closed.
- Reviewed 13 case reports for a disposition.
- Followed up and reviewed cases of which 6 were closed and 7 remained open.
- 7 Case were assigned.
- 7 Reports written on current cases.
- 26 active investigations.
- 10 pending investigations.
- Follow up on two fraud complaints.
- Follow up on OWI High BAC, blood result back, warrant request.
- Follow up on LFA and B/E garages.
- Follow up on MDOP.
- Follow up on neighbor trouble.
- Follow up on Harassing TX complaint.
- Assisted patrol with medical/fire response.
- Follow with 46th District Court on upcoming Zoom court proceedings.

Enforcement Number

Address

Filed

Status

Closed

E200031

16308 KIRKSHIRE AVE

04/02/20

Notice Sent

REMOVE STORED ITEMS/DEBRIS FROM PROPERTY

Code

Date Next Action

Next Action

29.302.1

04/16/2020

SITE

INSPECTION

Inspection Type

Status

Result Scheduled Completed

Inspector

Enforcement Number

Address

Filed

Status

Closed

E200032

17831 BIRWOOD AVE

04/07/20 Notice Sent

NO FENCE OR SCREEN IS ALLOWED IN SIDE YARD. ALL FENCES MUST STOP AT REAR EDGE OF

HOUSE- REAR YARD ONLY. UNLESS ENCLOSING SIDE DOOR. PLEASE REMOVE SCREEN

Code

Date Next Action

Next Action

22.08.150

04/13/2020

SITE

INSPECTION

Inspection Type

Status

Result Scheduled Completed

Inspector

Enforcement Number

Address

Filed

Status

Closed

E200033

19845 BEVERLY RD

04/02/20

Notice Sent

TRIM ROAD EDGE

Code

Date Next Action

Next Action

29.302.4

Inspection Type

Status

Result

Scheduled

Completed

Inspector

Enforcement Number

Address

Filed

Status

Closed

E200034

20799 KENNOWAY CIR

04/13/20

Notice Sent

PLEASE REPLACE DRIVEWAY CULVERT, IT IS BLOCKED AND WASHING OUT UNDERGROUND

AND WILL COLLAPSE DRIVEWAY

Code Date Next Action Next Action

29.302

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200035 16961 BIRWOOD AVE 04/16/20 Notice Sent

REC'D COMPLAINTS ON RAT HARBORAGE. SIGHTINGS AROUND GARAGE.

PLEASE CLEAR OUT DEBRIS/STORED ITEMS AND FILL IN ANY HOLES ALONG FOUNDATION.

Code Date Next Action Next Action

29.302.5

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200036 16136 WETHERBY ST 04/16/20 Notice Sent

REC'D COMPLAINTS ON RAT SIGHTINGS.

PLEASE CLEAR STORED ITEMS ON SIDE AND REAR OF GARAGE, WOOD TREE LIMBS AND LEAF BAGS.

Code Date Next Action Next Action

29.302.5

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200037 17340 W 13 MILE RD 05/06/20 Notice Sent

PLEASE CLEAR AWAY ALL OUTSIDE STORED ITEMS, CUT AND TRIM GRASS FRONT AND REAR

Code Date Next Action Next Action

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200038 31324 FOXBORO WAY 05/06/20 Notice Sent

PLEASE REMOVE ALL ITEMS FROM DRIVEWAY, TRASH CONTAINERS MUST BE STORED IN REAR OF HOME OR INSIDE GARAGE.

CUT AND TRIM TALL GRASS

Code Date Next Action Next Action

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200039 18772 WALMER LN 05/15/20 Notice Sent PLEASE CUT GRASS AND WEEDS FRONT AND REAR, PER VILLAGE CODE.

Code Date Next Action Next Action

302.4 05/18/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200040 19117 WALMER LN 05/18/20 Notice Sent

PLEASE CUT TALL GRASS AND WEEDS ON PROPERTY

Code Date Next Action Next Action

302.4 05/21/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200041 16154 MARGUERITE ST 05/14/20 Notice Sent

STORED BOAT - STANDING WATER

Code Date Next Action Next Action

05/21/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200042 18721 WALMER LN 05/19/20 Notice Sent

CUT GRASS AND WEEDS

Code Date Next Action Next Action

302.4 05/22/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200043 19315 RIVERSIDE DR 05/18/20 Notice Sent

1 - CUT GRASS AROUND TREE IN YARD

2 - REMOVE TREE TRUNK BY DRIVEWAY

Code Date Next Action Next Action

302.4 05/26/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200044 15655 AMHERST AVE 05/18/20 Notice Sent

CUT GRASS AND WEEDS IN FRONT AND REAR YARD

Code Date Next Action Next Action

302.4 05/21/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200045 32275 ARLINGTON DR 05/21/20 Notice Sent

PLEASE CUT GRASS - FRONT AND REAR YARD

Code Date Next Action Next Action

302.4 05/27/2020 SITE INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200046 15711 W 14 MILE RD 05/27/20 Notice Sent

CUT GRASS ON PROPERTY

Code Date Next Action Next Action

302.4 05/29/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200047 15708 KIRKSHIRE AVE 05/26/20

CUT GRASS/WEEDS ON PROPERTY

Code Date Next Action Next Action

302.4 05/29/2020 SITE

INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number Address Filed Status Closed

E200048 20799 KENNOWAY CIR 05/26/20 Notice Sent

REPLACE CULVERT - COLLAPSED AND FLOODING ROADWAY

05/27/2020

Code **Date Next Action**

Next Action CORRECTIVE

ACTION

Inspection Type Result Completed Inspector Status Scheduled

Enforcement Number

Address

Filed

Status

Closed

E200049

16942 MARGUERITE ST

05/26/20

CUT ALL TALL GRASS AND WEEDS, 8" LIMIT PER VILLAGE CODE.

Code

5.02

Date Next Action

Next Action

302.4

05/29/2020

SITE

INSPECTION

Inspection Type

Status

Result Scheduled Completed Inspector

Enforcement Number

Address

Filed

Status

Closed

E200050

32405 BELL VINE TRL

05/27/20

Notice Sent

CUT ALL TALL GRASS AND WEEDS, 8" LIMIT PER VILLAGE CODE.

Code

Date Next Action

Next Action

302.4

05/29/2020

SITE

INSPECTION

Inspection Type

Status

Result Scheduled Completed

Inspector

Enforcement Number

Address

Filed

Status

Closed

E200051

17341 KINROSS AVE

05/27/20

Notice Sent

CUT ALL TALL GRASS AND WEEDS, 8" LIMIT PER VILLAGE CODE.

Code

Date Next Action

Next Action

302.4

05/29/2020

SITE

INSPECTION

Inspection Type

Status

Result

Scheduled

Completed Inspector

Population: All Records

Enforcement.DateFiled Between 4/1/2020 12:00:00 AM AND 5/29/2020 11:59:59 PM



May 22, 2020

Village Clerk Village of Beverly Hills 18500 W 13 Mile Rd Beverly Hills, MI 48025-5267

Attn: Village Clerk,

At WOW!, we work hard to ensure that our customers receive reliable, easy and pleasantly surprising Internet, cable and phone services at a fair and competitive price.

Every year, broadcasters' demands get more extreme. In fact, the rates to carry cable and broadcast TV channels are expected to rise approximately 35% in the next five years. Increases like this can negatively affect our customer's service and put additional upward pressure on the rates that providers charge for cable services.

To meet broadcast and cable network's extreme price hikes, the rates for cable service will be adjusted with the July 1, 2020 billing cycle.

Residential Customers

• The majority of our residential customers with cable services, bundles and a la carte, will receive a monthly increase listed below based on the level of service they subscribe to:

Medium/Basic Cable: \$10.00
Digital Basic Cable: \$10.00
Large/Digital Signature Cable: \$10.00

Business Customers

• Customers with cable services will receive a monthly increase listed below based on the level of service they subscribe to:

Basic Cable: \$10.00

In addition, the rates for the Broadcast TV Fee and the Sports Surcharge will be adjusted with the July 1, 2020 billing cycle.

- The Broadcast TV Fee, which is not a government tax or fee, will increase \$2.28 per month. This fee recovers costs associated with retransmitting television broadcast signals and is in addition to other charges associated with WOW! Cable services.
- The Sports Surcharge, which is not a government tax or fee, will increase \$2.00 per month (Small Cable and Limited Cable are excluded from this surcharge). The Sports Surcharge offsets some of the costs WOW! must pay to sports programming networks even during this unprecedented time when live sporting events have been impacted.

All customers will receive a notice based on their current level of service. Samples of the letters are enclosed. Thank you for your continued support and cooperation. If you have any questions, please contact me at 248-677-9080.

Sincerely,

Terrell Priester

Everyone's Friend, Family Focused, Sports Fan Director, Operations of WOW! Southeast Michigan WOW! Internet, Cable and Phone

Important Information About Your WOW! Bill



At WOW!, we work hard to ensure our customers receive reliable, easy and pleasantly surprising Internet, cable and phone services at a fair and competitive price. Each year, cable TV programming is our single largest expense as licensing fees charged by broadcast and cable networks continue to dramatically increase in price year after year.

Every year, broadcasters' demands get more extreme. In fact, the rates to carry cable and broadcast TV channels are expected to rise approximately 35% in the next five years. Increases like this can negatively affect our customer's service and put additional upward pressure on the rates that providers charge for cable services.

To meet broadcast and cable network's extreme price hikes, the price for your WOW! service will increase \$10.00 per month, which will be reflected in next month's bill.

In addition, the rates for the Broadcast TV Fee and the Sports Surcharge will increase.

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- The Sports Surcharge, which is not a government tax or fee, will increase \$2.00 per month. The Sports Surcharge offsets some of the costs WOW! must pay to sports programming networks even during this unprecedented time when live sporting events have been impacted.

We will continue to negotiate with broadcast and cable networks on behalf of our customers for reasonable network rates, and we will do everything in our power to minimize our price adjustments despite these cost increases. As a smaller cable provider, we fight to keep our services competitive and fair in order to provide our customers with reliable, easy and pleasantly surprising service. If you would like to better understand the cost of cable programming, visit wowway.com/aboutprogramming.

Although we do our best to keep prices low, cable services can be expensive and may not make financial sense for everyone. If you are looking at ways to lower your monthly Cable TV expense you may want to consider one of our video streaming partners. Please call us at 1-866-496-9669 to discuss these options.

We are grateful to be your Internet, cable and phone provider and we'll keep working to earn the privilege of serving you.

Thank you for choosing WOW!.

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Thank you for choosing WOW!.