

Village of Beverly Hills  
Regular Village Council Meeting  
Tuesday, September 15, 2020

Municipal Building  
18500 W. 13 Mile Road  
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/89122125685>

Meeting ID: 891 2212 5685

Dial in Number: 1-646-876-9923 (US)

### **AGENDA**

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held September 1, 2020.
2. Review and file **bills** recapped as of Monday, September 14, 2020.
3. Review and consider annual funding **request** from Birmingham Youth Assistance.
4. **Proclamation** commemorating Constitution Week, September 17-23, 2020.

Business Agenda

1. Receive and file GASB 74/75 Interim **Actuarial Valuation** FYE June 30, 2020.
2. **Update** and presentation on August 28 Rain Event.
3. **Report** on Fiscal Impact of Millage Non-Renewal.

Public comments

Manager's **report**

Council comments

Adjournment

Please note: This meeting will be broadcast live from the Council Chambers, but the public has the option of participating via Zoom as well. Due to COVID-19, social distancing guidelines must be followed while inside the Village Office building. Please maintain at least six feet between yourself and others while in the Village Office lobby and Council Chambers. Face masks must be worn while inside the building. Written comments to the Council may be submitted prior to the meeting to 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025 or via email to the Village Clerk: [krutkowski@villagebeverlyhills.com](mailto:krutkowski@villagebeverlyhills.com).

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

## REGULAR COUNCIL MEETING MINUTES – SEPTEMBER 1, 2020 – PAGE 1

Present: President Peddie; Members: George, Hrydziusko, Mooney, and Mueller

Absent: President Pro-Tem Abboud; Member: Nunez

Also Present: Village Manager, Wilson  
 Village Clerk / Assistant Manager, Rutkowski  
 Public Safety Director, Torongeau  
 Village Attorney, Ryan

Peddie called the regular Council meeting to order at 7:30 p.m. at the Village of Beverly Hills municipal building located at 18500 W. Thirteen Mile Road and virtually via Zoom per Executive Order 2020-154. The Pledge of Allegiance was recited by those in attendance.

### **AMENDMENTS TO AGENDA/APPROVE AGENDA**

Motion by Mooney, second by Mueller, to amend the agenda to add item 1A. Discuss rain event.

Roll Call Vote:  
 Motion passed (5-0)

Motion by Mooney, second by Mueller, be it resolved, the agenda is approved as amended.

Roll Call Vote:  
 Motion passed (5-0)

### **COMMUNITY ANNOUNCEMENTS**

None.

### **PUBLIC COMMENTS**

None.

### **CONSENT AGENDA**

Motion by Mooney, second by Hrydziusko, be it resolved, the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held August 18, 2020.
2. Review and file bills recapped as of Monday, August 31, 2020.

Roll Call Vote:  
 Motion passed (5-0)

### **BUSINESS AGENDA**

#### **DISCUSS RAIN EVENT**

Wilson provided an update on the recent rain event. Overnight and into the early morning hours of August 27-28 the Village experienced a significant rain event. Preliminary reports are of over 3.5 inches of rain falling overnight, with localized spots more than that. Later, it was reported from the 12 Mile and Greenfield rain gauge that 4.1 inches of rain fell between midnight and 4:00 a.m. For reference, 4 inches of rain is likely to fall in one month and we received that amount in a

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few hours. Multiple roadways had standing water with some becoming impassable. Four (4) cars were trapped in high waters at the intersection of 13 Mile Rd. and Southfield Rd. The intersection had to be closed to allow the waters to recede and the vehicles to be removed. We were able to get the intersection reopened to traffic by 8:00 AM. Village staff continues to field multiple calls on standing water and water in basements. Public Services crews have been out examining the sewers and catch basins. We are not finding any evidence that the storm sewers were blocked or not functioning properly, but we are continuing to investigate. It likely that the rain event overwhelmed the system because of the large amount of rain that fell in such a short amount of time. We are making a master list of all homes that have called with flooding concerns. To date, the Village has received reports from just over 200 homes. All claims will be turned over to our liability insurance carrier.

Based upon evidence collected by our trash hauler, Wilson estimated that 250-300 homes were impacted by the rain event. We received calls from all areas of the Village, but the majority of reports were from east of Southfield Road. Wilson explained the two types of systems in the Village (combined and separated) and indicated that if a house is on the combined system, then it is possible that there was sanitary sewer back up in basement.

The Village has commissioned a study from Hubbell, Roth, and Clark (HRC) to find the cause and results of this event. The Village is providing all the reported addresses to HRC to plot on a map. The final report will include models of the functionality of the system with the rain data available and determine whether the sewer system functioned as anticipated or if it failed to function as designed, and if so, why. If the storm system failed to function as designed, then HRC will provide a recommendation on how to remedy it. The Water Resources Commission (WRC) investigated the system and there was no evidence of blockage. Wilson has asked HRC to investigate whether the 13 Mile Road construction project contributed to any of the system backups, although he believes it is unlikely. HRC's report will be made available to the public once it is complete.

Everyone who contacts the Village will receive a Public Act 222 of 2001 notice and a claim form. The claim form can be submitted back to the Village, which will then be sent to the Village's liability insurance carrier for review and processing and to determine any applicable compensation. Residents should also contact their own homeowner's insurance regarding a claim.

The Village contacted Car Trucking to do a special trash collection run on Saturday, August 29<sup>th</sup> to pick up material from the flood damage. Car Trucking collected over 70,000 pounds of material on Saturday. On their regularly scheduled route on Monday, they cleared over 200,000 pounds of material. For reference, they generally would collect 50,000-55,000 pounds on an average Monday. Wilson reminded residents that Car Trucking cannot take construction debris such as dry wall. He thanked Car Trucking for their recent efforts collecting the extra material.

There were also trees and limbs down and multiple wires down in various spots throughout the Village following the rain event. Public Safety personnel were on standby in areas with down lines to await DTE Crews to be making repairs. We are also continuously monitoring the levels of the Rouge River. Wilson thanked Comeau, the Public Safety Department, and the Village staff for their efforts during the aftermath of the rain event.

Hrydziuszko thanked administration for the updates and for the extra garbage pickup on Saturday.

George thought the extra garbage pickup was great.

**REVIEW AND CONSIDER AWARDING CONTRACT FOR THE VILLAGE OF BEVERLY HILLS 2021 CALENDAR PROJECT**

The Village of Beverly Hills creates a calendar that is mailed to each residence annually. The calendar serves as a useful resource for meeting dates, special events, refuse collection, information about local organizations, and important contact information.

The design and printing costs for past three years are listed below:

2020 Calendar	\$4,135.00
2019 Calendar	\$4,429.00
2018 Calendar	\$4,639.00

Postage is an additional expense and will cost approximately \$1,500.00. The Village has already budgeted \$9,000.00 for this project. Moreover, the Village Calendar expenses are offset by advertising revenue (approximately \$1,000.00).

A request for proposals for the 2021 Calendar Project was published on the Michigan Inter-governmental Trade Network (MITN/BidNet) on July 27, 2020. A public bid opening was held on August 24, 2020 at 11:00 a.m. in the Village Council Chamber. The Village received six sealed bids and they were opened publicly at that time.

The lowest bid was submitted by Dearborn Lithograph in the amount of \$4,134.00. Village Administration reviewed the samples, contacted references, and recommends awarding the contract to Dearborn Lithograph.

Per the bid specifications, the calendar will be printed and mailed on or before Friday, December 4, 2020.

A bid tabulation and quotes were provided to the Council for review.

Motion by Mueller, second by Mooney, be it resolved that the Beverly Hills Village Council awards the contract for the 2021 Calendar Project to Dearborn Lithograph in the amount of \$4,134.00. Funds for this project are available in account #101-747-881.00.

Roll Call Vote:  
Motion passed (5-0)

**REVIEW AND CONSIDER 2021 VILLAGE COUNCIL MEETING DATES**

The Village Council must annually adopt a meeting schedule and post it for the public. This schedule is also used in the Village calendar. The Village Council generally meets on the first and third Tuesday of the month at 7:30 PM. The proposed schedule is below:

**2021 Regular Village Council Meeting Schedule**

All meetings begin at 7:30 PM in the Village Council Chamber  
18500 W. 13 Mile Road, Beverly Hills, MI 48025

January 5	July 6
January 19	July 20
February 2	August 3
February 16	August 17
March 2	September 7
March 16	September 21
April 6	October 5
April 20	October 19
May 4	November 2
May 18	November 16
June 1	December 7
June 15	December 21

### **2020 Joint Meeting Schedule**

Thursday, January 21 – Joint Council and Parks & Recreation Board Meeting  
Wednesday, February 10 – Joint Council and Planning Commission Meeting

Motion by George, second by Mooney, the Beverly Hills Village Council hereby adopts the meeting schedule for calendar year 2021 listed above.

Motion passed (5-0)

### **UPDATE FROM PUBLIC SAFETY SUBCOMMITTEE**

Peddie provided an update on behalf of the Public Safety Subcommittee. The subcommittee has reviewed and would like to bring a recommendation forward to the Council for the purchase of body cameras. The subcommittee has reviewed and will be offering modifications to the existing Use of Force policy. She also reported that in addition to the Duty to Intervene already being stated in an officer's Oath of Office, it will also be added to the general orders for all Public Safety Officers. The policy will state that a sworn officer has a specific duty to intervene if they see something occur that is in violation to the law whether it is a civilian or fellow officer. The subcommittee will continue to meet.

### **RECEIVE AND FILE BUDGET FORECAST FOR GENERAL FUND AND PUBLIC SAFETY FUND**

Administration provided two versions of budget forecasts for the General Fund and Public Safety Funds. One version assumes passage of the millage renewal request that is on the ballot on November 3, 2020. The other is based upon implementation of the current sunset provision by which all General Fund, Library and Public Safety Operations revert to 11.00 mills.

Under the non-renewal option all funding for Baldwin Library operations are absorbed into the General Fund beginning in FY 2021-22. General Fund contributions to the Major and Local roads are held constant at the FY 20-21 level of \$200,000 per year. This is significantly lower than the Village's standard contribution of around \$400,000 - \$500,000. General Fund contributions to the road funds have been the source of most of the road construction funding over the last decade. The budget forecast of the non-renewal scenario would result in less funding for road construction.

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VILLAGE OF BEVERLY HILLS BUDGET FORECAST						
FISCAL YEARS 2020-21 THROUGH 2025-26						
NO MILLAGE RENEWAL						
Fiscal Year	20-21*	21-22	22-23	23-24	24-25	25-26
Taxable Value	\$630,103,790	\$661,608,980	\$694,689,428	\$729,423,900	\$765,895,095	\$804,189,850
Public Safety Tax Revenue	\$5,515,932	\$5,954,481	\$6,127,161	\$6,302,222	\$6,479,473	\$6,658,692
Public Safety Total Revenue	\$5,769,837	\$6,154,481	\$6,327,161	\$6,502,222	\$6,679,473	\$6,858,692
Public Safety Expenses	\$5,815,325	\$6,018,861	\$6,229,522	\$6,447,555	\$6,673,219	\$6,906,782
<b>Public Safety Total</b>	<b>(\$45,488)</b>	<b>\$135,619</b>	<b>\$97,639</b>	<b>\$54,668</b>	<b>\$6,253</b>	<b>(\$48,090)</b>
<b>% of Expenses</b>	<b>-0.78%</b>	<b>2.25%</b>	<b>1.57%</b>	<b>0.85%</b>	<b>0.09%</b>	<b>-0.70%</b>
General Fund Tax Revenue	\$1,169,933	\$1,323,218	\$1,361,591	\$1,400,494	\$1,511,877	\$1,553,695
General Fund Total Revenue	\$3,562,135	\$3,923,218	\$3,961,591	\$4,000,494	\$4,111,877	\$4,153,695
General Fund Expenses	\$3,005,644	\$3,630,842	\$3,757,921	\$3,889,448	\$4,025,579	\$4,166,474
<b>General Fund Total</b>	<b>\$556,491</b>	<b>\$292,376</b>	<b>\$203,670</b>	<b>\$111,046</b>	<b>\$86,298</b>	<b>(\$12,779)</b>
<b>% of Expenses</b>	<b>18.51%</b>	<b>8.05%</b>	<b>5.42%</b>	<b>2.86%</b>	<b>2.14%</b>	<b>-0.31%</b>
<b>Park Millage Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Assumptions</b>						
Beginning FY 21-22, 11.00 Mills split with 9.0 mills to Public Safety, 2.0 mills to General Fund						
Taxable value increases of 3% annually.						
Headlee reductions of 2% annually.						
Expenses increase 3.5% annually.						
Non-tax revenue for PS and GF remain constant at \$200k and \$2.6M respectively.						
"Total" figures in bold represent annual expenses over revenues per fund.						
Baldwin Library expenses included in General Fund Budget for FY 2021-22						
% of Expenses is annual fund surplus as a % of total expenses.						
Assumes maximum legal millage levy annually. This is subject to Village Council approval.						
*Current Fiscal Year						

Mooney asked whether, if the millage renewal does not pass, the Village could survive for the next few fiscal years without going into a deficit operating on just 11.00 mills for Public Safety, General Fund and Library. Wilson confirmed, but pointed out that there would be a significant reduction to road capital funding every year.

Mooney stated the lion's share of the property taxes assessed goes toward Public Safety, but there is also a portion that goes to the General Fund. He stated there is a significant portion of the General Fund that is allocated by Council to road repairs, sewer repairs, rehabilitation, etc. Wilson agreed.

Mooney asked, would the Village be able to fund road repairs at the level it is now if the millage renewal does not pass in November? Wilson stated the Village would not be able to fund road repairs at the level it is now in the immediate future and eventually not at all if the current millage rate is not renewed.

Mooney asked if our contract with Baldwin Public Library would be at risk if the millage renewal does not pass. Wilson stated it would be a decision the Village would be faced with addressing in a few years, assuming the millage renewal did not pass.

Mooney stated it was reasonable to assume that the Village would be receiving less money from the state gasoline tax for road rehabilitation this coming year or into the future. Wilson agreed that based on the financial forecast and funding formula, monies from the state for roads will decline.

Mooney reiterated that the ability to keep our roads at the repair level that we have been doing is threatened if the millage rate is not renewed. He stated the possibility of the library contract is threatened if the millage rate is not renewed. He also stated that it is likely the Village will be in a deficit in a few years if the millage rate is not renewed. Wilson agreed with his assessment.

Mooney asked if it were a possibility that there would be a reduction in personnel, specifically in the Public Safety Department, if the millage is not renewed. Wilson confirmed that reductions in staff would be on the table if budget cuts had to be made.

Mooney concluded that in order to maintain the level of service that the residents currently receive, then the millage rate should be renewed.

Motion by Peddie, second by Mooney, be it resolved, the Village Council receives and files the Budget Forecast for General Fund and Public Safety Fund.

Roll Call Vote:

Motion passed (5-0)

## **RECEIVE AND FILE REPORT ON STATE REVENUE SHARING AND ACT 51 FUNDING**

Due to the economic impact of the COVID-19 epidemic the State of Michigan has been making revisions to their economic and budget forecasts. Wilson provided a report relative to budget forecasts for the purpose of analyzing our future revenue sharing and ACT 51 road funds.

For Revenue Sharing, the State Budget forecast has been revised to include an expected reduction of 4% for the current Fiscal Year (ending 9/30/20) and 11% and 7% for Fiscal Years 21 and 22, respectively. When formulating the Village budget, we anticipated a 20% drop in revenue sharing (both constitutional and statutory) for FY 2021 with funding levels returning to normal for FY 2022. As currently projected, state revenues (and presumably revenue sharing) are projected to decline by 22% over the three-year period of Fiscal Years 20-22. These projections are based on a number of factors subject to change, most importantly overall economic growth and Federal Stimulus. For the current FY, Federal Stimulus payments were responsible for revenue losses not being worse than they were. At this point I think the one-time 20% revenue sharing losses are a good estimate and would not recommend wholesale changes at this time. It appears that the impact may be spread over a longer period than just FY 20-21 and if so, adjustments to future years can be made as needed. As a reference, Constitutional revenue sharing payments for FY 2020-21 were estimated to be approximately \$750,000. For FY 2021-22 these payments were estimated to be \$936,000. Statutory revenue sharing estimates were \$29,586 for FY 2020-21 and \$36,982 for FY 2021-22.

Act 51 revenue estimates, after falling significantly in the early months of the pandemic, have recovered but have not quite returned to pre pandemic levels at this time. I have included a worksheet as provided by the Department of Treasury. Based upon this estimation, the Village is projected to receive just over \$1 million if ACT 51 funds for the state's FY 2021. This would

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slightly exceed the \$956,000 in ACT 51 monies the Village budgeted for Major and Local Roads in FY 2021-22, which was based on an assumed 20% reduction in ACT 51 funding.

Motion by Peddie, second by Mooney, be it resolved, the Village Council receives and files the report on State Revenue Sharing and Act 51 Funding.

Roll Call Vote:  
Motion passed (5-0)

## **DISCUSSION ON PUBLIC MEETINGS AND PUBLIC HEARINGS UNDER COVID-19 EXECUTIVE ORDER**

Wilson began the discussion on conducting public meetings and public hearings during the coronavirus pandemic. The Village has been dealing with the issue of conducting regular Public Meetings and Public Hearings under the terms established in Executing Order 160, indoor gatherings are currently limited to ten (10) persons. As it relates to the Village's Council Chambers, adherence to social distance guidelines functionally limits the number of people who can be in the Chambers at any one time to 10-12, depending on how they are arranged. For the duration of the Stay Home Order, the Village Council met via online platform Zoom, as was and is currently allowed by Executive Order. The Village's Planning Commission and Zoning Board of Appeals have continued to meet via this format.

For the Public Hearing to pass the Village budget, Village Administration provided a device at the Village Hall that was connected to the Zoom meeting so that anyone who wished to make a comment could do so in person. The Village President, as Chair of the meeting was present to take the comments. In addition, the device was connected to and participating in the Zoom meeting so that all participants could see and hear the speaker and that speaker could do the same. The doors to the Village Hall were open to anyone who wished to attend.

This did necessitate limiting the number of board members who could be present in the room and participating in the meeting, both to attendance limits per the EO and excessive audio feedback from multiple devices being in the same room on the same meeting. Attendance and participation in the budget hearings was admittedly limited, but I feel this system is viable and meets the conditions for public participation while being compliant with all applicable Executive Orders. Anyone who wanted to comment via Zoom could also still do so. Having fewer Board Members or members of Village staff in the building provides greater access to the public and helps maintain proper social distancing and other existing restrictions.

As existing restrictions are modified or lessened other opportunities may present themselves. However, as long as the 10-person indoor limit as established by EO 2020-160 remains in effect, this appears to Village Administration to be the best method by which to conduct a public meeting with a large number of participants.

Hrydziuszko commented that it is sometimes difficult to hear the meeting via Zoom, especially while people are wearing masks. She suggested sharing the meetings live on YouTube. She asked her fellow Council members whether, with the capacity regulations in place, it is more important to have all the Council members in the council chambers or have the opportunity to allow more members of the public in the room.

George suggested using other technology, such as motion sensing cameras.

Mueller thinks it is important that the Council can hear the residents and that the residents can hear Council. He would like to see technology improvements. He stated that the public can also mail and email comments prior to the meeting. He would like more communication surrounding the meetings.

Mooney suggested utilizing the Smart Board for public participation or other technology, such as a cell phone for public comment. He thinks the Council should remain in council chambers. He would like administration to contact IT providers for more options.

Wilson clarified that anyone can stream the council meetings live through the Village website. They are also available to watch live on local cable television. He clarified that Zoom is a better option for the public to use if they wish to participate in the meeting remotely, but that cable television or the live stream online are good options for observing the meetings.

## **PUBLIC COMMENTS**

None.

## **MANAGER'S REPORT**

**13 Mile Construction Project** – The 13 Mile construction project continues progress well. Preliminary projections call for traffic to be completely restored before October 15<sup>th</sup>. To date, there is nothing to suggest that we will not meet that deadline. As we get closer to the end of the project, we will attempt to firm up a date when traffic will be fully restored. Currently, construction crews are coordinating with the Public Safety Dept. on the restoration of the driveway approaches to the Public Safety Building. At no time will this work interfere with access to the building or response time of Public Safety personnel.

**Code Enforcement** – SafeBuilt is in the process of hiring an employee to perform Code Enforcement for the Village. It is anticipated that this individual will begin on September 8<sup>th</sup> or shortly thereafter. As I notified Council earlier, current Code Enforcement Officer Dan Gosselin will be retiring at the end of November after a total of 45 years of employment in the Village of Beverly Hills. This timing should allow a good transition of duties for Code Enforcement and other inspection services. The Village has been working with SafeBuilt to acquire in field technology to assist in Code Enforcement and record keeping.

**Lead and Copper Testing** – The Village has completed our round of lead and copper testing for this year. We conducted thirty (30) tests throughout the Village. Of the 30 tests, 29, including the two known lead service leads that we currently have, tested at a level of less than 1 part per billion (1PPB). The other remaining test came in at 13 PPB. The current standard for all tests is an average of 15 PPB or less. The Village was significantly under this standard. We have been in contact with the residents of the home that tested at 13 PPB and will continue to do follow up tests at the Village's expense to determine if this reading was a one-time occurrence or if further investigation is warranted.

## **COUNCIL COMMENTS**

George reminded people who are hiring contractors to do work on their homes to check references first. He thanked administration for the work they did to coordinate the response to the recent rain event.

Hrydziusko reported the Planning Commission elected new officers. Andrew Drummond is the Chairperson, Robert Stempien is the Vice Chairperson, and Robert Ruprich is Secretary. She asked for clarification on water shut off notifications.

**ADJOURNMENT**

Motion by Peddie, second by Mooney to adjourn the meeting at 9:03 p.m.

Motion passed.

**Lee Peddie**  
**Council President**

**Kristin Rutkowski**  
**Village Clerk**



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF  
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 8/31/2020 THROUGH 9/14/2020.

ACCOUNT TOTALS:

101	GENERAL FUND	\$87,415.83
202	MAJOR ROAD FUND	\$10,324.04
203	LOCAL STREET FUND	\$95,324.39
205	PUBLIC SAFETY DEPARTMENT FUND	\$51,220.20
592	WATER/SEWER OPERATION FUND	\$296,701.37
TOTAL		<u>\$540,985.83</u>
MANUAL CHECKS- COMERICA		\$400.00
MANUAL CHECKS- INDEPENDENT		\$0.00
ACCOUNTS PAYABLE		<u>\$540,985.83</u>
GRAND TOTAL		<u>\$541,385.83</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
09/14/2020	COM	82521	58787	ABEL ELECTRONICS	ABEL ELECTRONICS	668.00
09/14/2020	COM	82522	60306	ABLE SAFE WARREN	ABLE SAFE WARREN	1,000.00
09/14/2020	COM	82523	58731	ADVANCED SECURITY & FIRE	ADVANCED SECURITY & FIRE	96.00
09/14/2020	COM	82524	60315	ALAQUA BOBBITT	ALAQUA BOBBITT	100.00
09/14/2020	COM	82525	38831	AMERICAN FLAG & BANNER	AMERICAN FLAG & BANNER C	349.00
09/14/2020	COM	82526	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	224.66
09/14/2020	COM	82527	60308	ASHLEY KONDAK	ASHLEY KONDAK	175.00
09/14/2020	COM	82528	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	17.98
09/14/2020	COM	82529	02400	BEVERLY HILLS WATER DPT	BEVERLY HILLS WATER DPT	2,143.19
09/14/2020	COM	82530	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	39,276.45
09/14/2020	COM	82531	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	287.76
09/14/2020	COM	82532	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	21.19
09/14/2020	COM	82533	59323	CLEANNET	CLEANNET	858.00
09/14/2020	COM	82534	51439	COMCAST	COMCAST	111.85
09/14/2020	COM	82535	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	27,559.96
09/14/2020	COM	82536	51238	CONTRACTORS CONNECTION	CONTRACTORS CONNECTION	385.00
09/14/2020	COM	82537	60312	DAVE SLON	DAVE SLON	100.00
09/14/2020	COM	82538	60313	DAVID WILLIAMS	DAVID WILLIAMS	100.00
09/14/2020	COM	82539	MISC	DEN-MAN CONTRACTORS, INC	DEN-MAN CONTRACTORS, INC	500.00
09/14/2020	COM	82540	MISC	DETROIT ARCHITECTURAL GF	DETROIT ARCHITECTURAL GF	1,286.00
09/14/2020	COM	82541	58748	DEWOLF & ASSOCIATES	DEWOLF & ASSOCIATES	745.00
09/14/2020	COM	82542	50919	DTE ENERGY	DTE ENERGY	2,207.90
09/14/2020	COM	82543	51385	DTE ENERGY	DTE ENERGY	5,262.80
09/14/2020	COM	82544	MISC	FIRST CHOICE BUILDING	FIRST CHOICE BUILDING	400.00
09/14/2020	COM	82545	MISC	FOUNDATION SYSTEMS OF MI	FOUNDATION SYSTEMS OF MI	500.00
09/14/2020	COM	82546	60191	HMC, LLC	HMC, LLC	83,192.29
09/14/2020	COM	82547	MISC	HOLLAND, JEFFREY M	HOLLAND, JEFFREY M	200.00
09/14/2020	COM	82548	31202	HOME DEPOT CREDIT SERVIC	HOME DEPOT CREDIT SERVIC	275.17
09/14/2020	COM	82549	58950	HYDROCORP	HYDROCORP	290.00
09/14/2020	COM	82550	59423	JAMES HEALY	JAMES HEALY	440.00
09/14/2020	COM	82551	59158	JASON'S OUTDOOR SERVICES	JASON'S OUTDOOR SERVICES	200.00
09/14/2020	COM	82552	58839	JEAN MALIK	JEAN MALIK	20.00
09/14/2020	COM	82553	60309	JENNIFER TURNER	JENNIFER TURNER	300.00
09/14/2020	COM	82554	51939	KEATON PUBLICATION GROUPE	KEATON PUBLICATION GROUPE	500.00
09/14/2020	COM	82555	60314	KRISTIN ARMSTRONG	KRISTIN ARMSTRONG	200.00
09/14/2020	COM	82556	MISC	KURTIS KITCHEN	KURTIS KITCHEN	300.00
09/14/2020	COM	82557	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	150.00
09/14/2020	COM	82558	51350	LOU'S TRANSPORT INC.	LOU'S TRANSPORT INC.	2,085.10
09/14/2020	COM	82559	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	44.18
09/14/2020	COM	82560	60317	MICHAEL LYUBLIN	MICHAEL LYUBLIN	135.00
09/14/2020	COM	82561	58953	MICHIGAN ASSOCIATION OF	MICHIGAN ASSOCIATION OF	185.00
09/14/2020	COM	82562	59330	MIKE SAVOIE CHEVROLET	MIKE SAVOIE CHEVROLET	661.23
09/14/2020	COM	82563	MISC	MR ROOF	MR ROOF	500.00
09/14/2020	COM	82564	59533	NYHART	NYHART	1,875.00
09/14/2020	COM	82565	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	156.60
09/14/2020	COM	82566	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	199,406.01
09/14/2020	COM	82567	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	150.00
09/14/2020	COM	82568	60310	PATRICIA SOARES	PATRICIA SOARES	200.00
09/14/2020	COM	82569	60307	QUALITY CAPS	QUALITY CAPS	1,375.00
09/14/2020	COM	82570	59568	ROBERT GLEASON	ROBERT GLEASON	200.00
09/14/2020	COM	82571	MISC	ROOF ADVISOR	ROOF ADVISOR	300.00
09/14/2020	COM	82572	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	34,690.00
09/14/2020	COM	82573	16600	S.O.C.W.A.	S.O.C.W.A.	91,959.82
09/14/2020	COM	82574	60311	SADE JOHNSON	SADE JOHNSON	200.00
09/14/2020	COM	82575	59282	SAFEBUILT INC.	SAFEBUILT INC.	19,842.40
09/14/2020	COM	82576	38145	SOUTHFIELD POSTAL SERVICE	SOUTHFIELD POSTAL SERVICE	407.55
09/14/2020	COM	82577	58642	ST. JAMES EPISCOPAL CHURCH	ST. JAMES EPISCOPAL CHURCH	340.00
09/14/2020	COM	82578	60316	STEVEN SEELINGER	STEVEN SEELINGER	100.00
09/14/2020	COM	82579	17700	SUNSET MAINTENANCE SERVICE	SUNSET MAINTENANCE SERVICE	1,000.00
09/14/2020	COM	82580	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,187.50
09/14/2020	COM	82581	MISC	TRESNAK CONSTRUCTION, INC	TRESNAK CONSTRUCTION, INC	400.00
09/14/2020	COM	82582	38874	U.S. POSTAL SERVICE	U.S. POSTAL SERVICE	2,000.00
09/14/2020	COM	82583	38205	VERIZON WIRELESS MESSAGING	VERIZON WIRELESS MESSAGING	298.22
09/14/2020	COM	82584	MISC	WALLSIDE WINDOWS	WALLSIDE WINDOWS	600.00
09/14/2020	COM	82585	53572	WOW! BUSINESS	WOW! BUSINESS	645.02
09/14/2020	COM	82586	20900	ZIP ETC INC	ZIP ETC INC	2,596.00

COM TOTALS:

Total of 66 Checks:	540,982.83
Less 0 Void Checks:	0.00
Total of 66 Disbursements:	540,982.83



**To:** Honorable President Peddie; Village Council Members

**From:** Kristin Rutkowski, Village Clerk/Assistant Village Manager

**CC:** Chris Wilson, Village Manager; Sheila McCarthy, Finance Director

**Subject:** Birmingham Youth Assistance Funding Request

**Date:** September 10, 2020

Administration received the annual funding request from Birmingham Youth Assistance (BYA) in the amount of \$13,000.00. This amount has been budgeted for in the FY 20-21 budget under Department 747 – Community Action Programs. A letter from BYA outlining their services and successes over the previous years is attached.

**Recommended Resolution:**

Be it resolved, the Beverly Hills Village Council approves the Birmingham Youth Assistance's annual funding request in the amount of \$13,000.00 for Fiscal Year 2020-2021. Funds for this request are available in account #101-747-890.03.

Attachment



## Birmingham Youth Assistance

2436 West Lincoln, Ste. F102  
Birmingham, MI 48009  
(248) 203-4300 FAX: (248) 203-4301  
[office@birminghamyouthassistance.org](mailto:office@birminghamyouthassistance.org)  
[www.birminghamyouthassistance.org](http://www.birminghamyouthassistance.org)

**Chairperson**  
David Wind

**Vice Chairperson**  
Ann Nazareth Manning

**Treasurer**  
Richard Stasys

**Secretary**  
Eileen Pulker

**Past Chairperson**  
Shelley Goodman Taub

**Caseworker**  
Cathy Womack

**Members**  
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Det. Ron Baller  
Mary Jo Dawson  
Mark Dziatczak  
Kate Layton  
Reuben Myers  
Det. Mike Romanowski  
Vicki Sower  
David Walker  
Adrienne Young

**Advisory Members**  
Sheriff Michael  
Bouchard  
Jason Clinkscale  
Rachel Rotger  
Jan Sweetapple

January 7, 2020

Dear Ms. Peddie, President Village of Beverly Hills

We would like to thank you for the continued support of the Council and for including Birmingham Youth Assistance (BYA) in the 2020-2021 budget process. BYA is fortunate to have the tri-sponsorship of the Circuit Court – Family Division, the Birmingham Public School District, and the support of our local municipalities that include the City of Birmingham, and the Villages of Beverly Hills, Bingham Farms, and Franklin. We have served our community for more than 50 years.

Last year the Village of Beverly Hills budgeted \$12,000 in support of BYA. This generosity is greatly appreciated.

- For fiscal year 2020-2021, BYA is requesting funding be increased to \$13,000.
- For the 2018-2019 Fiscal Year, direct casework services were provided to 75 active referrals. 24 of the cases referred from the police department.
- Casework services also accommodated 122 consult cases and 7 Re-Entry cases (youth services for transition back to the community after completing a court appointed placement).
- 185 community service hours were assigned to and completed by BYA caseload youth.
- Sponsor dollars will be used to continue programming for our caseload families: such as education programs, Youth Enrichment programs, counseling, group work, and camp/skill building scholarships. We also provide a mentor program for caseload youth-Mentors Plus.
- The Oakland County Circuit Court, which funds our caseworker, continues her full time status in Birmingham Youth Assistance due to the high level of referral services and active programming.
- Birmingham Public Schools continues to increase their sponsor support for BYA.
- BYA family-focused, community programs have grown and continue to be self-sustaining. These include Breakfast With Santa, Kid's Dog Show, Youth In Service recognition event, and Touch A Truck.
- BYA volunteers donated 2264 hours of their time to BYA programs, valued at \$52,230.
- We continue to increase BYA's visibility and convenience of accessibility for the community at large.
- BYA has also submitted grant proposals to the Lyons Foundation and The Village Club to enhance the budget to allow for increased programming for caseload families.

A member of our board will be happy to meet with you to explain our needs.

Sincerely,

Richard Stasys, BYA Treasurer  
Cc: City Clerk

**We are BYA! You are BYA!**

## BIRMINGHAM YOUTH ASSISTANCE - BUDGET PROPOSAL 2020-21

1

	FY 18/19 PROPOSED	FY 18/19 ACTUALS	FY 19/20 PROPOSED	FY 20/21 PROPOSED
<b>CASH REVENUES</b>				
Community Sponsors *	\$ 32,700	\$ 38,200	\$ 33,700	\$ 34,700
Donations	\$ 5,000	\$ 3,573	\$ 4,000	\$ 4,000
Fund Raising	\$ 6,000	\$ 2,317	\$ 5,000	\$ 5,000
Grants	\$ 2,500	\$ 2,000	\$ 3,000	\$ 3,000
Registration Fees	\$ 7,000	\$ 10,846	\$ 7,500	\$ 7,500
Miscellaneous	\$ 200	\$ 20	\$ 200	\$ 200
<b>TOTAL CASH REVENUES</b>	<b>\$ 53,400</b>	<b>\$ 56,956</b>	<b>\$ 53,400</b>	<b>\$ 54,400</b>
<b>OPERATING EXPENSES</b>				
Bank Charges	\$ 60	\$ -	\$ 40	\$ 40
Copier	\$ 200	\$ 363	\$ 200	\$ 200
Dues	\$ 300	\$ -	\$ 200	\$ 200
Fees/Professional Organization costs	\$ 300	\$ 802	\$ 300	\$ 300
Insurance	\$ 800	\$ 336	\$ 850	\$ 850
Miscellaneous	\$ 600	\$ 502	\$ 600	\$ 600
Payroll taxes	\$ 5,800	\$ 4,868	\$ 3,382	\$ 3,382
wages	\$ 17,000	\$ 17,854	\$ 18,818	\$ 18,818
Workers comp Ins	\$ 750	\$ 758	\$ 500	\$ 500
Postage	\$ 300	\$ 374	\$ 500	\$ 500
Printing	\$ 500	\$ 87	\$ 300	\$ 300
Contractual	\$ 1,800	\$ 2,021	\$ 1,800	\$ 1,800
Subscriptions	\$ 40	\$ 20	\$ 50	\$ 50
Supplies	\$ 1,200	\$ 974	\$ 1,200	\$ 1,200
Website	\$ 500	\$ 210	\$ 1,200	\$ 1,200
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 30,150</b>	<b>\$ 29,169</b>	<b>\$ 29,940</b>	<b>\$ 29,940</b>
<b>PROGRAM EXPENSES</b>				
Annual Report	\$ 200	\$ 75	\$ 200	\$ 200
Camp	\$ 9,000	\$ 5,605	\$ 9,000	\$ 9,000
Enrichment	\$ 1,000	\$ 250	\$ 1,500	\$ 2,500
Family Education	\$ 3,000	\$ 1,063	\$ 3,000	\$ 3,000
Farmer's Market	\$ 400	\$ 45	\$ 300	\$ 300
Fund Raising	\$ 500	\$ 140	\$ 400	\$ 400
Mentor's PLUS	\$ 100	\$ -	\$ 100	\$ 100
Public Relations	\$ 1,000	\$ 432	\$ 1,000	\$ 1,000
Scholarships	\$ 500	\$ -	\$ 500	\$ 500
Shoplifting Program	\$ 100	\$ -	\$ 100	\$ 100
Annual Meeting	\$ 350	\$ 210	\$ 300	\$ 300
Youth in Service	\$ 3,000	\$ 3,550	\$ 3,000	\$ 3,000
BWS	\$ 2,000	\$ 4,207	\$ 1,500	\$ 1,500
Dog Show	\$ 1,500	\$ 1,603	\$ 2,000	\$ 2,000
Donations				
Touch a Truck	\$ 600	\$ 441	\$ 560	\$ 560
<b>TOTAL PROGRAM EXPENSE</b>	<b>\$ 23,250</b>	<b>\$ 17,621</b>	<b>\$ 23,460</b>	<b>\$ 24,460</b>
<b>TOTAL EXPENSES</b>	<b>\$ 53,400</b>	<b>\$ 46,790</b>	<b>\$ 53,400</b>	<b>\$ 54,400</b>
<b>SURPLUS (DEFICIT)</b>		<b>\$ 10,166.00</b>		

BIRMINGHAM YOUTH ASSISTANCE - BUDGET PROPOSAL 2020-21

2

	FY 18/19 PROPOSED	FY 18/19 ACTUALS	FY 19/20 PROPOSED	FY 20/21 PROPOSED
<b>REVENUES INKIND*</b>				
Birmingham Schools - Operational In-Kind	\$ 26,000	\$ 26,500	\$ 27,000	\$ 28,000
Oakland County	\$ 125,475	\$ 125,475	\$ 127,322	\$ 129,869
Program In kind	\$ 16,000	\$ 35,396	\$ 36,000	\$ 37,000
<b>TOTAL REVENUE INKIND</b>	<b>\$ 167,475</b>	<b>\$ 187,371</b>	<b>\$ 190,322</b>	<b>\$ 194,869</b>
<b>COMMUNITY SPONSORS</b>				
City of Birmingham	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Village of Beverly Hills	\$ 11,000	\$ 11,000	\$ 12,000	\$ 13,000
Village of Bingham Farms	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Village of Franklin	\$ 2,500	\$ 8,000	\$ 2,500	\$ 2,500
<b>TOTAL SPONSORS</b>	<b>\$ 32,700</b>	<b>\$ 38,200</b>	<b>\$ 33,700</b>	<b>\$ 34,700</b>

\*The above figures are based upon actual values that are provided by the individual organization sponsors



**To:** Honorable President Peddie; Village Council Members

**From:** Kristin Rutkowski, Village Clerk/Assistant Village Manager

**Subject:** Proclamation commemorating Constitution Week 2020

**Date:** September 10, 2020

Administration received a request from the Three Flags Chapter of the Daughters of the American Revolution (DAR) to commemorate Constitution Week. Prior to coronavirus, this chapter met regularly in the Village and Township Offices. The DAR celebrates, commemorates, and promotes Constitution Week each year (September 17-23) and has requested a Constitution Week Proclamation from the Beverly Hills Village Council.

The proclamation is attached.



**PROCLAMATION COMMEMORATING CONSTITUTION WEEK  
SEPTEMBER 17 – 23, 2020**

**Whereas,** September 17, 2020 marks the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention;

**Whereas,** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

**Whereas,** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

**Now, therefore, be it proclaimed,** by Lee Peddie, Village Council President, Village of Beverly Hills, Oakland County, Michigan, that the week of September 17 through 23 is Constitution Week and it is asked our citizens reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Approved on this \_\_\_\_\_ day of September, 2020.

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Lee Peddie, Council President

# Memorandum

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**To:** Honorable Lee Peddie, Village President; Village Council  
**From:** Chris D. Wilson, Village Manager  
**CC:** Sheila McCarthy, Finance Director  
**Date:** 9/11/2020  
**Re:** GASB 74/75 Interim Actuarial Valuation

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Please find attached a copy of the Village's Interim Actuarial Valuation for Other Post Employment Benefits (OPEB). This report is through the period of June 30, 2020. The Village received a full Actuarial Valuation report as of FYE 06/30/19. This Interim Report uses the data of that report and makes adjustments based upon changes in demographics, investment performance and expected future performance and costs. One significant adjustment reflected in this report is a reduction of the expected future rate of return on investments, or discount rate, from 7.75% to 7.35%.

As of June 30<sup>th</sup>, the Village has set aside 65% of all future projected OPEB liabilities. The Village's total OPEB liability, while up slightly over last year, is down over \$4.4 million from June 30<sup>th</sup>, 2018. Notably, the Village's annual costs for benefit payments have declined over the last two years by over \$120,000, an annual reduction of 13.7%.

Village Administration will review this report with Council at the meeting and will be happy to answer any questions.



# **GASB 74/75 INTERIM ACTUARIAL VALUATION**

## **Fiscal Year Ending June 30, 2020**

# **VILLAGE OF BEVERLY HILLS**

### **CONTACT**

**Emily Clauss, ASA, MAAA**  
emily.clauss@nyhart.com

### **ADDRESS**

**Nyhart**  
8415 Allison Pointe Blvd. Suite 300  
Indianapolis, IN 46250

### **PHONE**

General (317) 845-3500  
Toll-Free (800) 428-7106  
Fax (317) 845-3654

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**August 28, 2020**

**Sheila McCarthy**  
**Village of Beverly Hills**  
**18500 W 13 Mile Road**  
**Beverly Hills, MI 48025**

This report summarizes the interim GASB actuarial valuation for the Village of Beverly Hills 2019/20 fiscal year. To the best of our knowledge, the report presents a fair position of the funded status of the plan in accordance with GASB Statement No. 74 (Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans) and GASB Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions).

The information presented herein is based on the actuarial assumptions and substantive plan provisions summarized in this report and participant information furnished to us by the Plan Sponsor. We have reviewed the employee census provided by the Plan Sponsor for reasonableness when compared to the prior information provided but have not audited the information at the source, and therefore do not accept responsibility for the accuracy or the completeness of the data on which the information is based. When relevant data may be missing, we may have made assumptions we feel are neutral or conservative to the purpose of the measurement. We are not aware of any significant issues with and have relied on the data provided.

The discount rate, other economic assumptions, and demographic assumptions have been selected by the Plan Sponsor with the concurrence of Nyhart. In our opinion, the actuarial assumptions are individually reasonable and in combination represent our estimate of anticipated experience of the Plan. All calculations have been made in accordance with generally accepted actuarial principles and practice.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following:

- plan experience differing from that anticipated by the economic or demographic assumptions;
- changes in economic or demographic assumptions;
- increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and
- changes in plan provisions or applicable law.

We did not perform an analysis of the potential range of future measurements due to the limited scope of our engagement.

To our knowledge, there have been no significant events prior to the current year's measurement date or as of the date of this report that could materially affect the results contained herein.

Neither Nyhart nor any of its employees has any relationship with the plan or its sponsor that could impair or appear to impair the objectivity of this report. Our professional work is in full compliance with the American Academy of Actuaries "Code of Professional Conduct" Precept 7 regarding conflict of interest. The undersigned meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Should you have any questions please do not hesitate to contact us.



Suraj M. Datta, ASA, MAAA  
Consulting Actuary



Emily Clauss, ASA, MAAA  
Valuation Actuary

# Executive Summary

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## Summary of Results

Presented below is the summary of GASB 75 results for the fiscal year ending June 30, 2020 compared to the prior fiscal year as shown in the Village's Notes to Financial Statement.

	As of June 30, 2019		As of June 30, 2020	
<b>Total OPEB Liability</b>	\$	10,571,185	\$	10,943,722
<b>Actuarial Value of Assets</b>	\$	(7,304,207)	\$	(7,111,236)
<b>Net OPEB Liability</b>	\$	3,266,978	\$	3,832,486
<b>Funded Ratio</b>		69.1%		65.0%

	FY 2018/19		FY 2019/20	
<b>OPEB Expense</b>	\$	(1,129,822)	\$	(922,435)
<b>Annual Employer Contributions</b>	\$	994,646	\$	418,461
<b>Actuarially Determined Contribution</b>	\$	837,639	\$	780,970

	As of June 30, 2019		As of June 30, 2020	
<b>Discount Rate</b>		7.75%		7.35%
<b>Expected Return on Assets</b>		7.75%		7.35%

# GASB Disclosures

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## Schedule of Changes in Net OPEB Liability and Related Ratios

OPEB Liability	FY 2019/20		FY 2018/19		FY 2017/18		FY 2016/17
Total OPEB Liability							
Total OPEB Liability - beginning of year	\$	10,571,185	\$	10,373,098	\$	14,916,871	\$ 12,350,198
Service cost		72,131		91,548		153,337	154,954
Interest		795,159		779,157		877,479	719,701
Change of benefit terms		0		0		0	0
Changes in assumptions		453,126		(108,614)		(2,275,742)	2,412,873
Differences between expected and actual experience		(166,909)		273,635		(2,394,561)	0
Benefit payments		(780,970)		(837,639)		(904,286)	(720,855)
Net change in total OPEB liability	\$	372,537	\$	198,087	\$	(4,543,773)	\$ 2,566,673
Total OPEB Liability - end of year	\$	10,943,722	\$	10,571,185	\$	10,373,098	\$ 14,916,871
Plan Fiduciary Net Position							
Plan fiduciary net position - beginning of year	\$	7,304,207	\$	6,936,321	\$	6,141,787	\$ 5,053,666
Contributions - employer		418,461		994,646		1,227,868	1,151,735
Contributions - active employees		19,797		19,872		22,704	26,417
Net investment income		162,321		205,204		463,537	643,833
Benefit payments		(780,970)		(837,639)		(904,286)	(720,855)
Trust administrative expenses		(12,580)		(14,197)		(15,289)	(13,009)
Net change in plan fiduciary net position	\$	(192,971)	\$	367,886	\$	794,534	\$ 1,088,121
Plan fiduciary net position - end of year	\$	7,111,236	\$	7,304,207	\$	6,936,321	\$ 6,141,787
Net OPEB Liability - end of year	\$	3,832,486	\$	3,266,978	\$	3,436,777	\$ 8,775,084
Plan fiduciary net position as % of total OPEB liability		65.0%		69.1%		66.9%	41.2%
Covered employee payroll	\$	1,223,272	\$	1,179,057	\$	1,350,903	\$ 1,337,528
Net OPEB liability as % of covered payroll		313.3%		277.1%		254.4%	656.1%

\* FY 2019/20 covered payroll is based on FY 2018/19 payroll increased by the payroll growth assumption (3.75%).

# GASB Disclosures

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## Schedule of Employer Contributions

The Actuarially Determined Contributions (ADC) shown below are based on the Annual Required Contribution (ARC) calculated in prior GASB 45 actuarial valuations as shown in the Village's financial statements.

	FY 2019/20		FY 2018/19		FY 2017/18		FY 2016/17		FY 2015/16	
Actuarially Determined Contribution (ADC)	\$	780,970	\$	837,639	\$	904,286	\$	720,855	\$	1,317,680
Contributions in relation to the ADC		418,461		994,646		1,227,868		1,151,735		1,140,973
Contribution deficiency/(excess)	\$	362,509	\$	(157,007)	\$	(323,582)	\$	(430,880)	\$	176,707
Covered employee payroll	\$	1,223,272	\$	1,179,057	\$	1,350,903	\$	1,337,528	\$	2,154,252
Contribution as a % of covered payroll		34.2%		84.4%		90.9%		86.1%		53.0%
	FY 2014/15		FY 2013/14		FY 2012/13		FY 2011/12		FY 2010/11	
Actuarially Determined Contribution (ADC)	\$	1,319,382	\$	873,022	\$	873,022	\$	873,022	\$	1,212,817
Contributions in relation to the ADC		1,089,342		873,022		873,467		1,214,011		723,903
Contribution deficiency/(excess)	\$	230,040	\$	0	\$	(445)	\$	(340,989)	\$	488,914
Covered employee payroll	\$	2,154,252	\$	2,296,226	\$	2,296,226	\$	2,476,185	\$	2,466,105
Contribution as a % of covered payroll		50.6%		38.0%		38.0%		49.0%		29.4%

# GASB Disclosures

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## OPEB Expense

OPEB Expense	FY 2019/20		FY 2018/19	
Discount Rate				
Beginning of year	7.75%		7.75%	
End of year	7.35%		7.75%	
Service cost	\$	72,131	\$	91,548
Interest		795,159		779,157
Change of benefit terms		0		0
Projected earnings on OPEB plan investments		(552,565)		(543,751)
Reduction for contributions from active employees		(19,797)		(19,872)
OPEB plan administrative expenses		12,580		14,197
Current period recognition of deferred outflows / (inflows) of resources				
Differences between expected and actual experience	\$	(790,430)	\$	(706,975)
Changes in assumptions		(568,222)		(794,786)
Net difference between projected and actual earnings on OPEB plan investments		128,709		50,660
Total current period recognition	\$	(1,229,943)	\$	(1,451,101)
Total OPEB expense	\$	(922,435)	\$	(1,129,822)

# GASB Disclosures

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

### Deferred Outflows / (Inflows) of Resources

Deferred Outflows / (Inflows) of Resources represents the following items that have not been recognized in the OPEB Expense:

1. Differences between expected and actual experience of the OPEB plan
2. Changes of assumptions
3. Differences between projected and actual earnings in OPEB plan investments (for funded plans only)

The initial amortization period for the first two items noted above is based on expected future service lives while the difference between the projected and actual earnings in OPEB plan investment is amortized over five years. All balances are amortized linearly on a principal only basis and new bases will be created annually for each of the items above.

Differences between expected and actual experience for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of June 30, 2020
June 30, 2017	\$ 0	N/A	\$ 0	\$ 0
June 30, 2018	\$ (2,394,561)	3	\$ (798,187)	\$ 0
June 30, 2019	\$ 273,635	3	\$ 91,212	\$ 91,211
June 30, 2020	\$ (166,909)	2	\$ (83,455)	\$ (83,454)

Changes in assumptions for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of June 30, 2020
June 30, 2017	\$ 0	N/A	\$ 0	\$ 0
June 30, 2018	\$ (2,275,742)	3	\$ (758,581)	\$ 0
June 30, 2019	\$ (108,614)	3	\$ (36,205)	\$ (36,204)
June 30, 2020	\$ 453,126	2	\$ 226,563	\$ 226,563

# GASB Disclosures

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## Deferred Outflows / (Inflows) of Resources (Continued)

Net Difference between projected and actual earnings in OPEB plan investments for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of June 30, 2020
June 30, 2017	\$ 0	N/A	\$ 0	\$ 0
June 30, 2018	\$ (85,245)	5	\$ (17,049)	\$ (34,098)
June 30, 2019	\$ 338,547	5	\$ 67,709	\$ 203,129
June 30, 2020	\$ 390,244	5	\$ 78,049	\$ 312,195

As of fiscal year ending June 30, 2020	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 91,211	\$ (83,454)
Changes in assumptions	226,563	(36,204)
Net difference between projected and actual earnings in OPEB plan investments	515,324	(34,098)
<b>Total</b>	<b>\$ 833,098</b>	<b>\$ (153,756)</b>

## Annual Amortization of Deferred Outflows / (Inflows)

The balances as of June 30, 2020 of the deferred outflows / (inflows) of resources will be recognized in OPEB expense in the future fiscal years as noted below.

FYE	Balance
2021	\$ 326,825
2022	\$ 128,709
2023	\$ 145,760
2024	\$ 78,048
2025	\$ 0
Thereafter	\$ 0

# GASB Disclosures

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

### Sensitivity Results

The following presents the Net OPEB Liability as of June 30, 2020, calculated using the discount rate assumed and what it would be using a 1% higher and 1% lower discount rate.

- The current discount rate is 7.35%.
- The 1% decrease in discount rate would be 6.35%.
- The 1% increase in discount rate would be 8.35%.

As of June 30, 2020	Net OPEB Liability	
1% Decrease	\$	5,132,002
Current Discount Rate	\$	3,832,486
1% Increase	\$	2,759,813

The following presents the Net OPEB Liability as of June 30, 2020, using the health care trend rates assumed and what it would be using 1% higher and 1% lower health care trend rates.

- The current health care trend rate starts at an initial rate of 7.50%, decreasing to an ultimate rate of 4.50%.
- The 1% decrease in health care trend rates would assume an initial rate of 6.50%, decreasing to an ultimate rate of 3.50%.
- The 1% increase in health care trend rates would assume an initial rate of 8.50%, decreasing to an ultimate rate of 5.50%.

As of June 30, 2020	Net OPEB Liability	
1% Decrease	\$	2,648,573
Current Trend Rates	\$	3,832,486
1% Increase	\$	5,266,892

\* Trend sensitivity results above include dental and vision trend (+/- 1%), which is assumed to be 4.5% per year.

# Asset Information

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

	FY 2019/20			FY 2018/19		
	MERS	Fund 285	Total	MERS	Fund 285	Total
<b>Additions</b>						
Contributions received						
Employer <sup>1</sup>	\$ 0	\$ 418,461	\$ 418,461	\$ 461,125	\$ 533,521	\$ 994,646
Employee	0	19,797	19,797	0	19,872	19,872
Total contributions	\$ 0	\$ 438,258	\$ 438,258	\$ 461,125	\$ 553,393	\$ 1,014,518
Investment income						
Net increase in fair value of investments	\$ 158,586	\$ 0	\$ 158,586	\$ 200,299	\$ 0	\$ 200,299
Interests and dividends	0	3,785	3,785	0	4,904	4,904
Investment expense	0	0	0	0	0	0
Net investment income	\$ 158,586	\$ 3,785	\$ 162,371	\$ 200,299	\$ 4,904	\$ 205,203
Total additions	\$ 158,586	\$ 442,043	\$ 600,629	\$ 661,425	\$ 558,297	\$ 1,219,722
<b>Deductions</b>						
Benefit payments <sup>1</sup>	\$ (346,349)	\$ (434,621)	\$ (780,970)	\$ (287,648)	\$ (549,991)	\$ (837,639)
Administrative expenses	(12,580)	0	(12,580)	(14,197)	0	(14,197)
Other	0	0	0	0	0	0
Total deductions	\$ (358,929)	\$ (434,621)	\$ (793,550)	\$ (301,845)	\$ (549,991)	\$ (851,836)
<b>Net increase in net position</b>	\$ (200,343)	\$ 7,372	\$ (192,971)	\$ 359,580	\$ 8,306	\$ 367,886
<b>Net position restricted to OPEB</b>						
Beginning of year	7,064,251	239,956	7,304,207	6,704,671	231,650	6,936,321
End of year	\$ 6,863,908	\$ 247,328	\$ 7,111,236	\$ 7,064,251	\$ 239,956	\$ 7,304,207

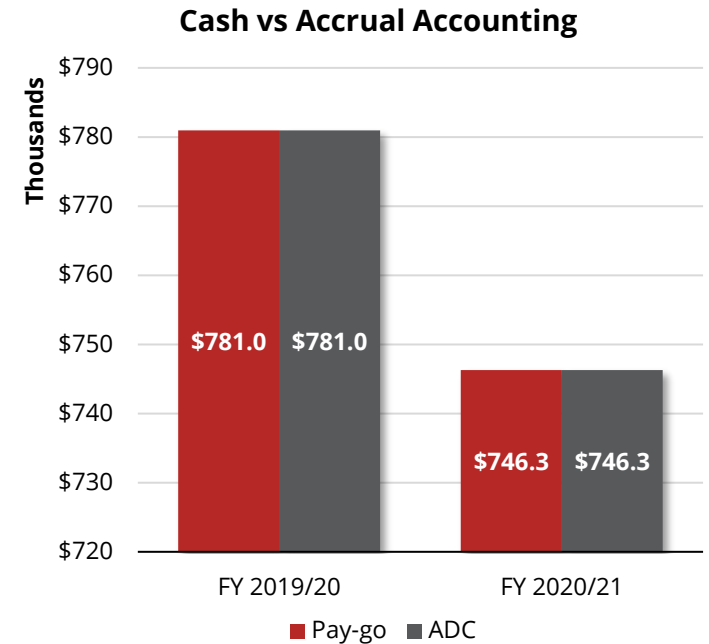
<sup>1</sup> Net of transfer to the MERS OPEB Trust.

# Actuarially Determined Contribution

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

The Actuarially Determined Contributions calculated below are recommended target contributions and assumes that the Plan Sponsor has the ability to contribute these amounts on an annual basis. The Plan Sponsor has the responsibility to decide how much it should contribute after considering its other needs and the OPEB participants' needs.

	FY 2019/20	FY 2020/21
Discount rate	7.75%	7.35%
Payroll growth factor used for amortization	N/A	N/A
Actuarial cost method	Entry Age Normal Level % of Salary	Entry Age Normal Level % of Salary
Amortization type	Level Dollar	Level Dollar
Amortization period	24 years	23 years
Actuarial accrued liability (AAL) – beginning of year	\$ 10,571,185	\$ 10,943,722
Actuarial value of assets – beginning of year	(7,304,207)	(7,111,236)
Unfunded AAL – beginning of year	\$ 3,266,978	\$ 3,832,486
Normal Cost	\$ 72,131	\$ 81,148
Reduction for active employees contribution	(19,797)	(19,995)
Net Normal Cost	\$ 52,334	\$ 61,153
Amortization of UAAL	281,994	326,241
Total normal cost plus amortization	\$ 334,328	\$ 387,394
Interest to the end of year	25,910	28,473
Actuarially Determined Contribution – Preliminary	\$ 360,238	\$ 415,867
Expected benefit payments	780,970	746,286
<b>Actuarially Determined Contribution – Final<sup>2</sup></b>	<b>\$ 780,970</b>	<b>\$ 746,286</b>



**Actuarially Determined Contribution (ADC)** is the target or recommended contribution to a defined benefit OPEB plan, which if paid on an ongoing basis, will provide sufficient resources to fund future costs for services to be earned and liabilities attributed to past services. This is typically higher than the pay-as-you-go cost because it includes recognition of employer costs expected to be paid in future accounting periods.

<sup>2</sup> Set to be the greater of the preliminary ADC and expected benefit payments.

# Discussion of Discount Rates

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

Under GASB 74, the discount rate used in valuing OPEB liabilities for funded plans as of the Measurement Date must be based on the long-term expected rate of return on OPEB plan investments that are expected to be used to finance future benefit payments to the extent that (a) they are sufficient to pay for the projected benefit payments and (b) the OPEB plan assets are invested using a strategy that will achieve that return. When the OPEB plan investments are insufficient to cover future benefit payments, a yield for 20-year tax-exempt general obligation municipal bonds with an average rating of AA /Aa or higher (or equivalent quality on another rating scale) must be used.

For the current valuation:

1. The long-term expected rate of return on OPEB plan investment is assumed to be 7.35%. As of June 30, 2020, the rate of return of the MERS Total Market Portfolio, where the OPEB Trust is invested, is 7.35%. This was determined using a building block method in which expected future rates of return are developed for each major asset class. These expected future real rates of return are then combined to produce the long-term expected rate of return by weighting them based on the target asset allocation and includes expected inflation (2.50%). The best estimates of arithmetic returns for each major asset class of the MERS Total Market Portfolio included in the OPEB Plan's target asset allocation as of June 30, 2020 are summarized in the following table.

Asset Class	Target Allocation	L/T Expected Real ROR
Global Equity	60.00%	5.25%
Global Fixed Income	20.00%	1.25%
Private Investments	20.00%	7.25%
Total	100.0%	4.85%

2. The discount rate used when the OPEB plan investments are insufficient to pay for future benefit payments are selected from the range of indices as shown in the table below, where the range is given as the spread between the lowest and highest rate shown.

Yield as of	July 1, 2019	June 30, 2020
Bond Buyer Go 20-Bond Municipal Bond Index	3.51%	2.21%
S&P Municipal Bond 20-Year High Grade Rate Index	2.79%	2.66%
Fidelity 20-Year Go Municipal Bond Index	3.13%	2.45%
Bond Index Range	2.79% - 3.51%	2.21% - 2.66%

3. With the expectation that the Village will contribute \$400,000 between Fund 101 and Fund 205 annually to the Trust, with the balance of retiree health care premiums coming from the MERS Retiree Healthcare Fund, the Trust is expected to be sufficient to pay for all future projected benefit payments and there will not be a cross-over point. As such, the final equivalent single discount rate used for this year's valuation is 7.75% as of July 1, 2019 and 7.35% as of June 30, 2020.

# Summary of Key Actuarial Assumptions

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

For a complete summary of actuarial methods and assumptions, refer to the GASB 74/75 actuarial valuation report for the fiscal year ending June 30, 2019.

### Measurement Date

For fiscal year ending June 30, 2020, a June 30, 2020 measurement date was used.

### Actuarial Valuation Date

July 1, 2019 with liabilities actuarially projected to the June 30, 2020 measurement date on a “no loss / no gain” basis. Liabilities as of July 1, 2019 are based on an actuarial valuation date of July 1, 2019 with no adjustments.

### Discount Rate

7.75% as of July 1, 2019 and 7.35% as of June 30, 2020 for accounting and funding disclosure purposes. Refer to the Discussion of Discount Rates section for more information on selection of the discount rate.

### Payroll Growth

The general employees’ salary scale is based on the MERS valuation as of December 31, 2015. The rates below include general wage inflation of 3.75% and merit / productivity increases.

Public Safety		General	
Age	Rates	Age	Rates
25	10.00%	25	10.95%
30	7.00%	30	6.85%
35	6.00%	35	5.65%
40	5.30%	40	4.95%
45	4.90%	45	4.56%
50	4.50%	50	4.27%
55	4.40%	55	4.05%
60+	4.30%	60+	3.75%

### Inflation Rate

General wage inflation is 3.75%, with implicit inflation of 2.5% annually

### Asset Valuation Method

Market Value of Assets

# Summary of Key Actuarial Assumptions

Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

## Cost Method

- Allocation of Actuarial Present Value of Future Benefits for services prior and after the Measurement Date was determined using Entry Age Normal Level % of Salary method where:
- service Cost for each individual participant, payable from date of employment to date of retirement, is sufficient to pay for the participant's benefit at retirement; and
  - annual Service Cost is a constant percentage of the participant's salary that is assumed to increase according to the Payroll Growth.

## Health Care Trend Rates

Annual health care trend rates for medical / rx benefit are as shown below.

FYE	Medical / Rx	FYE	Medical / Rx
2021	7.5%	2025	5.5%
2022	7.0%	2026	5.0%
2023	6.5%	2027+	4.5%
2024	6.0%		

- Annual health care trend rates for all other benefits are as shown below:
- Opt-out benefit is not assumed to increase in future years.
  - Dental and vision benefits are assumed to increase by 4.5% on/after FYE 2020.

# Actuary's Notes

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

Interim year valuation results have been projected from the prior year's valuations with the following adjustments, which caused a decrease in liabilities compared to expected:

1. Adjustments for actual premium increases from 2019/20 to 2020/21.
2. Decrease in discount rate from 7.75% as of July 1, 2019 to 7.35% as of June 30, 2020 to reflect the expected long-term rate of return of the Village's OPEB trust. Refer to the Discussion of Discount Rates section for more information on the selection of the discount rate.

### Premium Rates

BCBS and BCN health plans are fully-insured, age-rated, and community-rated while COPS rates are experience-rated based on a retiree-only population. The monthly premium rates by plan effective on August 1, 2019 and 2020 are as shown below.

Monthly rates (per person)	Eff. 8/1/2019			Eff. 8/1/2020		
	BCBS PPO <sup>3</sup>	BCN HMO	Vision	BCBS PPO <sup>3</sup>	BCN HMO	Vision
Pre-Medicare						
Age 50	\$ 718.60	\$ 517.73	\$ 4.69	\$ 747.60	\$ 538.14	\$ 4.41
Age 55	\$ 897.24	\$ 646.43	\$ 5.85	\$ 933.46	\$ 671.92	\$ 4.55
Age 60	\$ 1,091.98	\$ 786.73	\$ 7.12	\$ 1,136.05	\$ 817.76	\$ 4.53
Age 64	\$ 1,207.05	\$ 869.64	\$ 7.87	\$ 1,255.77	\$ 903.93	\$ 4.38
Post-65 Med Supp.	\$ 738.71	\$ 498.43	\$ 7.87	\$ 810.43	\$ 540.36	\$ 4.31

COPS PPO monthly rates	Eff. 7/1/2019		Eff. 7/1/2020	
	Retiree	Ret/Spouse	Retiree	Ret/Spouse
Pre-Medicare Medical	\$ 1,959.65	\$ 4,369.92	\$ 1,959.65	\$ 4,369.92
Dental (composite)	\$ 65.09	\$ 65.09	\$ 65.09	\$ 65.09
Vision (composite)	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50

Monthly BCBS/BCN rates per person for dental benefits are \$18.61 and \$17.49 effective on August 1, 2020 and 2019 respectively.

<sup>3</sup> Only available to existing retirees only. All future retirees are required to enroll in BCN HMO plan.

# Appendix

## Village of Beverly Hills Interim GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

### PA 202 Uniform Assumption Disclosures

The information presented below is for the purposes of filing Form No. 5572 under PA 202 uniform assumption requirements. Per regulation, Form No. 5572 must be filed no later than six months after the end of the fiscal year. Governmental fund revenues are not shown below and should be determined by the Village. Refer to the Michigan Department of Treasury website for additional information.

Form 5572 Line	Description	Village of Beverly Hills
Line 28	Actuarial Value of Assets as of June 30, 2020	\$ 7,111,236
Line 29	Actuarial Accrued Liability as of June 30, 2020	\$ 11,467,177
Line 31	Actuarially Determined Contribution (ADC) for FY 2019/20	\$ 445,384

Line 31 (Actuarially Determined Contribution) was calculated using level dollar amortization with a 7.00% discount rate. The amortization period is a closed, 30-year period with 24 years remaining for FY 2019/20.

Under PA 202 requirements, uniform assumption setting is mandated in reporting of liabilities, assets, and ADC. The following is a description of the PA 202 uniform assumption guidance and final assumption used for the Village for purposes of calculating the figures above.

Assumption	Uniform Assumption Guidance	Village Assumption
Investment Rate of Return	Maximum of 7.00%	7.00% (for funding/ADC purposes)
Discount Rate	Blended discount rate calculated per GASB 74/75: <ul style="list-style-type: none"><li>Maximum of 7.00% where plan assets are sufficient to make projected benefit payments</li><li>3.50% for periods where assets are insufficient to make projected benefit payments</li></ul>	7.00% (for calculation of the OPEB liability)
Salary Increase	Minimum of 3.50% or based on actuarial experience study within the past 5 years	Same as GASB 75 valuation
Mortality Table	A version of PUB-2010 with Scale MP-2018 generational mortality improvement or based on actuarial experience study within the past 5 years	Same as PA 202 uniform assumption
Amortization Period	Maximum closed period of 29 years for Retiree Health Systems	For FY 2019/20, 24 years on a closed period basis
Asset Valuation	Market Value as reported on Financial Statements	Same as GASB 75 valuation
Healthcare Inflation	Non-Medicare: 8.25% decreasing 0.25% per year to a 4.50% long-term rate Medicare: 6.50% decreasing 0.25% per year to 4.50% long-term rate	Same as PA 202 uniform assumption

# Memorandum

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**To:** Honorable Lee Peddie, Village President; Village Council  
**From:** Chris D. Wilson, Village Manager  
**CC:** Thomas Meszler, Public Services Director  
**Date:** 9/11/2020  
**Re:** Report and Presentation on Rain Event of August 28, 2020

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As I mentioned to Council at the last meeting, HRC is preparing an analysis of the rain event and basement backups that occurred during the morning hours of Friday, August 28<sup>th</sup>. Dan Mitchell and Brad Shepler will be in attendance at the meeting on behalf of HRC to present the data and their analysis of this event to date.

# Memorandum

**To:** Honorable Lee Peddie, Village President; Village Council  
**From:** Chris D. Wilson, Village Manager  
**CC:** Village Administration  
**Date:** 9/11/2020  
**Re:** Fiscal Impacts of Millage non-renewal

Village Administration has been asked to examine the potential long and short terms fiscal impacts of a failure of the Village's November millage renewal request. At the regular meeting of September 1<sup>st</sup>, Village Administration presented a 5-year budget forecast with scenarios for both a renewal and non-renewal of the millage issue in November. This analysis will focus on the non-renewal scenario and the fiscal impacts of that scenario. A copy of the non-renewal analysis is included for your review.

**Public Safety** – As the largest and most expensive operation of the Village the impact of a non-renewal of the dedicated Public Safety millage would be significant. As mentioned previously, were the dedicated millage for public safety not to be renewed at the levels approved by voters in 2010, Public Safety, along with General Fund services and the Baldwin Library, would all be funded by one levy of 11.00 mills. The attached analysis assumes that 9 of those 11 mills would be allocated to Public Safety beginning in FY 21-22. This would be subject to approval by the Council and could be modified. However, any type of split or allocation of this figure of 11.0 mills would require some amount of trade-offs and prioritization. Nevertheless, assuming an amount of 9.0 mills as a levy for Public Safety services beginning in FY 2021-22 the annual project budget surplus (revenues in excess of expenditures) is around 2% in the FY 21-22 and falls to less than 1% in FY 23-24. By FY 25-26 expenditures will exceed revenues required either use of reserve funds or reductions in expenditures. Recent capital investment in Public Safety equipment and vehicles have fixed those expenses in future years. While this is good, it would also mean that the Village would not be able to defer capital expenses in future years to avoid reductions in operational costs. As approximately 85% of costs in the Public Safety Department are personnel related, any reductions in cost would come at the expense of staffing levels and manpower.

**General Fund** – The trade-offs between capital investment and continued service provision would be an issue within the first year under the non-renewal scenario. Most notably this trade-off would be felt in road funding. In the five year period between FY 15-16 and FY

19-20 the Village transferred \$3 Million from the General Fund to Major and Local Roads as well as the Capital Projects fund. The transfer of an average of \$600,000 annually to roads and capital projects were instrumental in road projects such as Lahser Rd, Greenfield Rd, Evergreen Rd, 13 Mile Rd, and various projects in local subdivisions. Additionally, these funds afforded the Village the ability to make necessary renovations to the Village Hall and repairs to the Evergreen Rd. bridge and Erity Dam without incurring debt. Under the non-renewal scenario, transfers out to Major and Local Roads and Capital Projects is capped at \$200,000 annually. This is a reduction by 2/3 over what has been transferred over the last five years. Capital investment would not be possible in future years without the issuing of debt to cover the expenses. It should be noted that the Village has made significant strides in the elimination of capital debt over the last decade. On July 1, 2009, the Village had outstanding debt principal of over \$6.8 Million. Today, the Village has outstanding capital debt principal of less than \$1.2 Million. By July 1, 2025, this amount will be less than \$20,000. The Village's ability to aggressively pursue capital investment with paying down existing debt will be eliminated under this non-renewal scenario.

Capital investment at the rate the Village has engaged in over the last decade would only be possible through the use of debt financing or reductions in other service levels. Under this scenario, the most likely reduction in services through the General Fund would be library services. If the dedicated Library millage is not renewed per the November ballot issue, then funding for the existing Baldwin Library contract would have to come from the General Fund. Even with significantly reduced capital expenditures, the ability of the Village to maintain funding for Library services on an annual basis would become compromised within 3-4 years, if not sooner. The Village's annual library expenses are around \$520,000 annually.

**Retirement and OPEB Funding** – Over the last decade the Village has made significant strides in funding of retirement and retiree health care (OPEB) future liabilities as well as structural reforms to these programs that limits the growth of future liabilities. In the last decade the Village's unfunded OPEB liability has decreased from just over \$14 Million to around \$3.8 Million. Both the Village's pension and retiree health care plans have been closed to new hires, limiting future liability. The Village's pension and OPEB liabilities are currently funded at 80% and 65% respectively. The Village's current pension costs are projected to rise slowly over the next few years before falling precipitously by FY 2028-29, at which point the Village will have fundamentally met all pension obligations in perpetuity. With a renewal of the 2010 dedicated millage rates for the Public Safety Funds and General Fund the issue of future pension and retiree health care obligations is one that is permanently resolved in the Village. Non-renewal of the 2010 dedicated millage rates will result in either longer funding horizons, at greater taxpayer expense, or reductions in service levels to maintain prior levels of funding. The fiscal flexibility afforded by renewal of the 2010 dedicated millage rates would allow future Councils the ability to more aggressively retire these obligations resulting in future savings, meet unforeseen higher costs without reductions in service levels or assess annual property tax levies lower than the maximum allowed by Charter on an annual basis.

**VILLAGE MANAGER'S REPORT  
CHRIS D. WILSON  
SEPTEMBER 11, 2020**

**13 Mile Road Construction Update** – Concrete removal on the north lanes of 13 Mile has been completed. The contractor has begun prep work for the installation of the curb on the north side and should begin installing this curb the week of Sept. 14<sup>th</sup>. Once the curb is installed and cured the contractor will begin work on replacing the drives to all properties on the north side of 13 Mile. Driveway replacement will take some time as properties with only one approach will have to be replaced one half at a time to maintain access. Once the curbs and driveway approaches are cured the pavement work can begin. I anticipate a return to two-way traffic by mid-October.

**Police Body Cams** – The Public Safety Department is in the process of obtaining detailed quotes for Council's review and consideration for the purchase of body cams for all officers. Coinciding with the procurement of body cameras is the need to re-evaluate our existing in-car cameras and equipment for storing and retaining all data from both body cams and in-car dash cameras. The existing in-car cameras and data storage system is dated and has been scheduled and budgeted for replacement. The quotes that we do have for body cameras is old and needs to be updated. At the same time, we are evaluating our options for the replacement of our in-car cameras and storage so that both systems will complement one another and be efficient for our officers and the public. Village Administration anticipates having this matter on the agenda for Council's review and consideration at the meeting of October 6<sup>th</sup>.

**Consumers Energy Gas Line Project** – Consumers Energy has an ongoing gas line replacement project in various places on the west side of the Village. The Village is not directly involved in this project. Consumers is working to replace some of their infrastructure in the road right-of-way. The Village does have regular contact with the project manager for Consumers and can respond to issues. If residents have a concern relative to this project, they can contact the Village offices.

**Fiscal Year 2019-20 Audit** – The auditors are in the process of completing the audit for the Fiscal Year Ending June 30, 2020. Village Administration anticipates a final report and presentation to Council by the meeting of October 20<sup>th</sup>.

# **Beverly Hills Public Safety Activity Report**

**August 27<sup>th</sup> – September 10<sup>th</sup>, 2020**

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, [www.beverlyhillspolice.com](http://www.beverlyhillspolice.com) to see if you qualify.
- For more information on Coronavirus Disease please visit;  
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>  
<https://www.ready.gov/>  
<https://www.Michigan.gov/coronavirus>  
<https://www.oakgov.com/covid/Pages/default.aspx>

## **West Michigan law enforcement to focus on bicyclist safety starting Sept. 9**

WWMT 9.8.20 Law enforcement agencies in some West Michigan cities will focus on enforcing safety laws applicable to bicyclists starting Wednesday, Sept. 9 through Tuesday, Sept. 15. Michigan Office of Highway Safety Planning officials said the effort was part of Bicyclist Safety Week, an initiative to reduce bicyclist injuries and fatalities. “Motorists need to remember that bicyclists have an equal right to the road,” OHSP Director Michael Prince said. “When passing a bicyclist, it’s state law to give them at least three feet while doing so. Everyone needs to obey traffic signs and signals and stay alert for each other. “Overtime” mobilization grants were awarded to seven Michigan cities, including: Detroit, Dearborn, Grand Rapids, Kalamazoo, Lansing, Muskegon and Warren. A written statement from OHSP officials said these cities had some of the highest numbers of bicycle-involved crashes over a five-year period:

- Detroit (868 crashes)
- Grand Rapids (414 crashes)
- Lansing (213 crashes)
- Kalamazoo (194 crashes)
- Warren (151 crashes)
- Dearborn (116 crashes)
- Muskegon (79 crashes)

Over the last five years, 137 people had been killed in bicyclist-involved crashes throughout the state.

OHSP officials said police would be looking for violations by drivers that included:

- Illegal turns.
- Failing to stop at a signal or stop sign.
- Failing to give at least three feet when passing a bicyclist.
- Blocking a roadway that interferes with the normal flow of traffic.

They would also be looking for violations from bikers:

- Not riding with traffic.
- Not using lights when biking at night.
- Riding more than two abreast.

<https://wwmt.com/news/state/west-michigan-law-enforcement-to-focus-on-bicyclist-safety-starting-sept-9>

### **CALLS FOR SERVICE**

- 249 Calls for Service.
- 10 Tickets issued.
- 71 Property checks.
- Public Relations event.
- 2 Arrests.
- Operation Medicine Cabinet.
- Car Seat Checks.
- Gun Permit.
- Prisoner Transports.
- Customer Trouble on 13 Mile Rd.
- 2 Suspicious Persons complaints on 13 Mile Rd.
- 2 Suspicious Circumstance complaint on 13 Mile Rd.
- 2 Traffic Accidents on 13 Mile Rd.
- 3 Medicals on 13 Mile Rd.
- Alarm on 13 Mile Rd.
- 2 Road Hazard complaints on 13 Mile Rd.
- 5 Motorist Assists on 13 Mile Rd.
- Road Hazard on 14 Mile Rd.

- Assist Birmingham Fire with a medical on Southfield.
- Assist the OCRC on Southfield.
- Alarm on Southfield.
- Traffic complaint on 14 Mile Rd.
- 2 Animal complaints on 14 Mile Rd.
- Vehicle Impound on 14 Mile Rd.
- Road Hazard on Southfield.
- Suspicious Persons on Southfield.
- Traffic Accident on Southfield.
- Citizen Assist on Southfield.
- Alarm on Southfield.
- Citizen Assist on Greenfield.
- Reckless Driving complaint on Greenfield.
- 2 Road Hazard complaints on Evergreen.
- 2 Road Hazard complaints on Beverly.
- 3 Down Wire complaints on Beverly.
- Suspicious Persons complaint on Beverly.
- Lift Assist on Beverly Ct.
- Medical on Beverly Ct.
- Medical on Verona.
- Medical on Kirkshire.
- Suspicious Circumstance complaint on Warwick.
- Larceny on Health Ct.
- Alarm on W. Chelton.
- Suspicious Circumstance complaint on Camelot.
- Suspicious Persons complaint on Pierce.
- Animal complaint on Riverview.
- Damage to Property on Long Bow Ct.
- Suspicious Persons complaint on Bedford.
- Traffic complaint on Eastlady.
- Medical on Kinross.
- Water complaint on Wendbrook.
- Alarm on Embassy.
- Welfare Check on Birwood.
- Down Wire on Hillcrest.
- Lift Assist on N. Nottingham.
- 2 Down Wire complaints on Riverside.
- Alarm on E. Lincolnshire.
- Suspicious Circumstance complaint on Huntley Sq. E.
- Medical on Verona.
- Animal complaint on Amherst.
- Lost Property on Lost Hollow.
- Down Wires on Allerton.
- Motorist Assist on Huntley.

- Suspicious Persons on Amherst.
- Road Hazard on Norchester.
- Down Wires on Dundee Ct.
- Medical on Eastlady.
- 2 Down Wire complaints on Beechwood.
- Road Hazard on Beechwood.
- Medical on Riverside.
- Traffic Accident on Bellvine Trail.
- Medical on Riverside.
- Down Wire on Sheridan.
- Alarm on Embassy.
- Animal complaint on King Richard Ct.
- Medical on Dover.
- Family Trouble on Kirkshire.
- Alarm on Riverside.
- Down Wires on Eastlady.
- Traffic Accident on Kirkshire.
- Road Hazard on Buckingham.
- Citizen Assist on Arlington.
- Welfare Check on Huntley Sq. E.
- 911 Hang Up on Westlady.
- Animal complaint on Verona.
- Suspicious Circumstance complaint on Kirkshire.
- Suspicious Persons complaint on Bellvine Trail.
- Road Hazard on Eastlady.
- Down Wires on Carlelder.
- Suspicious Circumstance complaint on Kirkshire.
- Alarm on Eastlady.
- Suspicious Persons complaint on Birwood.
- Lift Assist on Hampton.
- Suspicious Persons complaint on Crimson Crossing.
- Suspicious Persons complaint on E. Valley Woods.
- Alarm on Tremont.
- Suspicious Circumstance complaint on Riverbank.
- Fire Alarm on Westlady.
- Family Trouble on Beechwood.
- Suspicious Circumstance complaint on W. Rutland.
- Medical on Huntley Sq. N.
- Suspicious Circumstance on Beechwood.
- Officers stopped a vehicle on 13 Mile for a traffic complaint. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Animal complaint on Lauderdale.
- Civil Matter on Huntley Sq. E.

- Suspicious Circumstance complaint on Chelton.
- Fire Alarm on Village Pines.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Circumstance complaint on Woodhaven.
- Medical on Embassy.
- Suspicious Circumstance complaint on Kirkshire.
- Odor Investigation on Sleepy Hollow.
- Lock out on Amherst.
- Alarm on Georgetown.
- Neighbor Trouble on Auburn.
- Medical on Foxboro Way.
- Larceny on Huntley Sq. E.
- Suspicious Circumstance complaint on Auburn.
- Medical on Mayfair.
- Lock out on Chelton.
- Family Trouble on Sheridan.
- Lift Assist on Hampton.
- Welfare Check on Hampton.
- Juvenile complaint on Pierce.
- Damage to Property on Pierce.
- Welfare Check on Kinross.
- Medical on Kinross.

## **FIRE PREVENTION**

- 41 Fire/EMS reports reviewed.
- Upload Bi-Weekly NFIRS data export to FEMA.
- Follow up of Assistance to Firefighters Grant submission with Senator Peters office.
- Course management of COVID-19 requirements for OCC Recon RIT course hosted by the South Oakland Fire Association from August 3, 2020 through August 31, 2020.
- AED Equipment ordered.
- Complete required FY21 Michigan Bureau of Fire Services Fire Department Training Needs survey and submit to the County Training Chair.
- Supervise Road Patrol.
- Attend statewide EMS conference call via teleconference.
- Pick up Squad 31 from manufacturer/warranty work completed.

- OCC Recon RIT course hosted by the South Oakland Fire Association from August 3, 2020 through August 31, 2020 completed and course paperwork submitted to SMOKE system.
- Non PFAS Foam ordered and put in service on engine.
- Attend & Chair Fire Governance Meeting via teleconference.
- Distribute course completion certificates for OCC Recon RIT course to participating agencies.

## **INVESTIGATIONS**

- CFS Closed and Reviewed 223.
- Reviewed 22 case reports for a disposition.
- Followed up and reviewed cases of which 9 were closed and 8 remained open.
- 8 Case were assigned.
- 6 Reports written on current cases.
- 29 Current active investigations.
- 6 Current pending investigations.
- Arraigned three defendants- 1 Disorderly Person, 1 OWI III/Flee Eluding, 1 ID Theft.
- Follow up on MDOP case.
- Follow up on LFA.
- Two interviews, one polygraph.
- Assisted Road Patrol with flooding and roll-over injury accident.
- Swore to search warrant related to CSC case.
- Taser Training at St Clair County.

# Enforcement List - Inspection Summary

09/10/20

Enforcement Number	Address	Filed	Status	Closed
E200083	31130 PIERCE ST CUT ALL TALL GRASS ON PROPERTY	07/02/20	Closed	07/06/20
<b>Code</b>	<b>Date Next Action</b>		<b>Next Action</b>	
302.4				
Inspection Type	Status	Result	Scheduled	Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E200084	31986 MAYFAIR LN PILE OF TREE DEBRIS PILED INSIDE BEVERLY PARK SHOULD BE REMOVED NOT MOVED FROM ONE PROPERTY TO ANOTHER	07/01/20	Closed	07/08/20
<b>Code</b>	<b>Date Next Action</b>		<b>Next Action</b>	
Inspection Type	Status	Result	Scheduled	Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E200086	31940 MAYFAIR LN REMOVE TREE BRANCHES AND DEBRIS FROM PROPERTY LINE AND PLACED ON PARK PROPERTY. IF NOT COMPLETED VILALGE WILL REMOVE AND BILL OWNER.	07/08/20	Resolved	07/31/20
<b>Code</b>	<b>Date Next Action</b>		<b>Next Action</b>	
22.08.250				
Inspection Type	Status	Result	Scheduled	Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E200087	15836 BIRWOOD AVE SHEDS CAN ONLY BE PLACED IN REAR YARDS. SHEDS MUST BE 5' OFF OF ANY PROPERTY LINE- NONE ALLOWED IN FRONTOR SIDE YARDS. PLEASE MOVE TO REAR YARD.	07/01/20	Closed	07/08/20
<b>Code</b>	<b>Date Next Action</b>		<b>Next Action</b>	
22.08.100				
Inspection Type	Status	Result	Scheduled	Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E200088	16951 MADOLINE ST PLEASE STOP FEEDING AND SHELTERING MULTIPLE CATS AT YOUR PROPERTY THESE CATS CANNOT BE RUNNING LOOSE FROM THE GARAGE THRU THE NEIGHBORHOOD. PER ORD. THE CATS ARE COMING FROM YOUR PROPERTY. YOU NEED TO CONTACT ANNIMAL CONTROL. ASAP	07/01/20	Closed	08/07/20

# Enforcement List - Inspection Summary

09/10/20

**Code**  
14.25

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200089	15616 W 13 MILE RD	07/08/20	Closed	07/27/20
PLEASE REPAIR OR REPLACE DAMAGED KFC SIGN IN FRONT OF STORE. PLEASE CONTACT THE VILLAGE BUILDING DEPT ERIN LAPERE 248-646-6404				

**Code**  
22.32.40

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200090	17023 ELIZABETH ST	07/09/20	Closed	08/31/20
1. PLEASE BE ADVISED ANY VEHICLE ON PROPERTY MUST HAVE A CURRENT PLATE AND OPERABLE PER VILLAGE CODE UNLESS IN A GARAGE. PLEASE PLATE OR REMOVE STORED VEHICLES.				

2. ALL OUTSIDE STORED ITEMS MUST BE REMOVED FROM PROPERTY, HOUSEHOLD ITEMS CANNOT BE STORED ON DRIVE. COMPLAINTS. IF NOT COMPLETED TICKET WILL BE WRITTEN TO OWNER.

**Code**  
22.08.460

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200091	32721 WHITE OAKS TRL	07/13/20	Resolved	07/31/20
PLEASE CLEAN-UP ALL CONSTRUCTION WOOD FROM REAR YARD. PILE OF WOOD BOARDS ALONG REAR LOT LINE. PER VILLAGE CODE.				

**Code**  
302.1

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200092	31205 FAIRFAX AVE	07/15/20	Resolved	07/23/20
PLEASE BE ADVISED THAT WE ARE REC'ING COMPLAINTS OF SEEING RATS ALONG THE STACKED TREE WOOD IN THE REAR YARD. PLEASE CHECK AREA AND MOVE WOOD TO SEE IF THEY ARE NESTING UNDER WOOD. POSSIBLY LIFT OFF GROUND 18"				

**Code**

**Date Next Action**

**Next Action**

# Enforcement List - Inspection Summary

09/10/20

302.5

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200093	32364 ARLINGTON DR	07/20/20	Resolved	07/21/20

SIGNS MUST BE PLACED ON PRIVATE PROPERTY ONLY. NOT ON VILLAGE ROW. PLEASE PLACE ON PRIVATE PROPERTY. COMPLAINT.

YOU ARE ALLOWED TOTAL OF SIX SQFT WHICH IS APPROX. 2 SIGNS PER YARD.

Code	Date Next Action	Next Action
22.32.050		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200094	31245 SHERIDAN DR	07/22/20	Notice Sent	07/30/20

PLEASE CALL VILLAGE OFFICE SO WE CAN RECEIVE PERMISSION TO SET TRAPS ON YOUR PROPERTY FOR RACCOON ISSUES.

FOR ANIMAL CONTROL PLEASE CALL SOUTHFIELD TWP OFFICE AT 248 540 3420

Code	Date Next Action	Next Action
14.01		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200095	31655 SOUTHFIELD RD	07/22/20	Resolved	07/30/20

PLEASE MOW AND TRIM ALL TALL WEEDS ON COMMERCIAL PROPERTY- EMPTY LOT

Code	Date Next Action	Next Action
301.2		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200096	32190 BELL VINE TRL	07/22/20	Closed	07/29/20

WE HAVE REC'D COMPLAINTS ABOUT THE KEEPING OF BEES ON YOUR PROPERTY. THE VILLAGE DOES NOT ALLOW BEE KEEPING IN RES. ZONES. PLEASE REMOVE BEE HIVES FROM PROPERTY PER VILLAGE CODE.

ALSO, YOU ARE ADVERTISING CHICKEN EGGS CHICKENS ARE NOT ALLOWED ON PROPERTY.

PLEASE CALL TO DISCUSS OTHER COMPLAINTS

# Enforcement List - Inspection Summary

09/10/20

**Code**  
22.08.430

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200097	32218 ROBINHOOD DR	07/22/20	Closed	07/30/20
1. PLATE IS EXPIRED ON AUTO PARKED IN STREET. PLEASE REMOVE FROM PUBLIC STREET. 2. TRASH MUST BE PLACED IN CONTAINERS SECURE FROM ANIMALS SO THAT IT WILL NOT BE SPREAD ONTO STREET.				

**Code**  
13.11

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200098	32635 OLD POST RD	07/28/20	TICKET ISSUED	09/10/20
SECOND NOTICE - HAZARDOUS TREE				

**Code**  
17.01

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200099	32388 ARLINGTON DR	07/27/20	Closed	07/29/20
REMOVE BOAT AND TRAILER FROM DRIVE				

**Code**  
22.21

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
E200100	31317 W CHELTON DR	07/24/20	Closed	07/30/20
SECOND NOTICE - REMOVE WEEDS VILLAGE WILL CUT/BILL OWNER				

**Code**

**Date Next Action**

**Next Action**

**Inspection Type**   **Status**   **Result**   **Scheduled**   **Completed**   **Inspector**

Enforcement Number	Address	Filed	Status	Closed
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# Enforcement List - Inspection Summary

09/10/20

E200101                      31662 ROBINHOOD DR                      07/30/20      Resolved                      08/06/20  
TRAILER STORED ON PROPERTY  
MUST BE REMOVED

**Code**                                      **Date Next Action**                                      **Next Action**  
22.21.10

**Inspection Type**      **Status**                      **Result**                      **Scheduled**      **Completed**      **Inspector**

Enforcement Number      Address                                      Filed                      Status                      Closed  
E200102                      18195 WARWICK DR                      08/05/20      Closed                      08/19/20  
AUTO MUST BE PLATED AND OPERABLE

**Code**                                      **Date Next Action**                                      **Next Action**

**Inspection Type**      **Status**                      **Result**                      **Scheduled**      **Completed**      **Inspector**

Enforcement Number      Address                                      Filed                      Status                      Closed  
E200103                      31149 SUNSET CT                      08/05/20      Notice Sent  
VEHICLES MUST BE PLATED AND OPERABLE

**Code**                                      **Date Next Action**                                      **Next Action**  
22.08.460                                      09/16/2020                                      SITE  
INSPECTION

**Inspection Type**      **Status**                      **Result**                      **Scheduled**      **Completed**      **Inspector**

Enforcement Number      Address                                      Filed                      Status                      Closed  
E200104                      18161 RIVERSIDE DR                      08/05/20      Closed                      08/20/20  
VEHICLES MUST BE PLATED AND OPERABLE

**Code**                                      **Date Next Action**                                      **Next Action**  
22.08.460

**Inspection Type**      **Status**                      **Result**                      **Scheduled**      **Completed**      **Inspector**

Enforcement Number      Address                                      Filed                      Status                      Closed  
E200105                      15525 BUCKINGHAM AVE                      08/03/20      Resolved                      08/11/20  
CUT ALL TALL GRASS AND WEEDS, 8" LIMIT PER VILLAGE CODE.

**Code**                                      **Date Next Action**                                      **Next Action**  
12.01

**Inspection Type**      **Status**                      **Result**                      **Scheduled**      **Completed**      **Inspector**

# Enforcement List - Inspection Summary

09/10/20

Enforcement Number	Address	Filed	Status	Closed	
E200106	16270 LOCHERBIE AVE	08/10/20	Closed	08/17/20	
1. CUT AND TRIM ALL GRASS AND ALL TALL WEEDS IN THE FRONT AND REAR.					
2. REMOVE ALL TREE BRANCHES FROM PROPERTY.					
3. CLEAR SIDEWALK OF ALL DEBRIS.					
4. CLEAR ROOF AND GUTTERS OF LEAVES.					
5. CLEAR DRIVEWAY AREA OF ALL TRASH OR DEBRIS FROM TRASH CONTAINERS.					
Code	Date Next Action		Next Action		
302.4					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200107	31015 SOUTHFIELD RD	08/11/20	Closed	08/13/20	
ONLY 2 ITEMS CAN BE SOLD FROM OUTSIDE BUILDING; WOOD, WINDOW WASH - ONE ITEM MUST BE REMOVED- PLACED INSIDE. CALL ERIN LAPERE 248-646-6404					
Code	Date Next Action		Next Action		
22.08.280					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200108	17341 KINROSS AVE	08/12/20	Closed	08/24/20	
PLEASE BE ADVISED THAT RATS HAVE BEEN SEEN IN THE REAR YARDS AND WE ARE TAKING PRECAUTIONS TO ELIMINATE WHERE THEY MAY BE LIVING,					
PLEASE STACK THE WOOD PILE OFF THE GROUND AND CHECK UNDER DECK IN REAR YARD. PER VILLAGE CODE.					
Code	Date Next Action		Next Action		
302.5					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200109	17124 KIRKSHIRE AVE	08/13/20	Closed	08/14/20	
PLEASE CALL THE VILLAGE BUILDING DEPT FOR A FENCE APPROVAL AND PERMIT. PER VILLAGE CODE					
Code	Date Next Action		Next Action		
22.08.250					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
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# Enforcement List - Inspection Summary

09/10/20

E200110      20605 BREEZEWOOD CT      08/18/20      Closed      09/01/20

THE VACANT PROPERTY ON BREEZEWOOD CT NEEDS TO BE CLEANED UP. TALL WEEDS AND SOME TREE AND CONSTRUCTION DEBRIS ON SITE. THERE IS ALSO CONCERN OF STANDING WATER IN LOW GRADE AREAS. POSSIBLY A GRADING OF LOT WOULD TAKE CARE OF ALL CONCERNS.

**Code      Date Next Action      Next Action**

301.3

**Inspection Type      Status      Result      Scheduled      Completed      Inspector**

Enforcement Number      Address      Filed      Status      Closed

E200111      31130 PIERCE ST      08/18/20      Closed      08/24/20

CUT TALL GRASS AND TRIM DITCH AREA

**Code      Date Next Action      Next Action**

302.4

**Inspection Type      Status      Result      Scheduled      Completed      Inspector**

Enforcement Number      Address      Filed      Status      Closed

E200112      17811 BEECHWOOD AVE      08/20/20      Closed      08/31/20

PLEASE DO NOT BLOCK PUBLIC WALKWAY WITH VEHICLES PARKED ACROSS WALKWAY. PER VILLAGE CODE-COMPLAINTS

**Code      Date Next Action      Next Action**

5.05

**Inspection Type      Status      Result      Scheduled      Completed      Inspector**

Enforcement Number      Address      Filed      Status      Closed

E200113      17810 BEECHWOOD AVE      08/21/20      Closed      08/24/20

PLEASE DO NOT BLOCK PUBLIC WALKWAY WITH VEHICLES PARKS BLOCKING WALKWAY. PER VILLAGE CODE

**Code      Date Next Action      Next Action**

5.05

**Inspection Type      Status      Result      Scheduled      Completed      Inspector**

Enforcement Number      Address      Filed      Status      Closed

E200114      31312 PICKWICK LN      08/25/20      Resolved      09/01/20

PLEASE BE ADVISED THAT POOL WATER IS BEING PUMPED ONTO THE NEIGHBORS PROPERTY TO THE REAR. PLEASE HAVE WATER DEVERTED AWAY FROM OTHER PROPERTIES. PER VILLAGE CODE.

**Code      Date Next Action      Next Action**

# Enforcement List - Inspection Summary

09/10/20

22.08.280

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200115	32020 SHERIDAN DR	08/27/20	Resolved	08/31/20

CUT ALL TALL GRASS FRONT AND REAR .PER VILLAGE CODE.

Code	Date Next Action	Next Action
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Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200116	18360 DEVONSHIRE DR	09/03/20	Resolved	09/08/20

PLEASE REMOVE WORK TRAILER. NO TRAILERS CAN BE KEPT ON PROPERTY. PER VILLAGE CODE.

Code	Date Next Action	Next Action
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22.08.460

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200117	18269 SAXON DR	09/02/20	Resolved	09/08/20

PLEASE HAVE COMMERCIAL WORK TRAILER REMOVED FROM PROPERTY, PER VILLAGE CODE. NO TRAILERS OF ANY TYPE ARE ALLOWED

Code	Date Next Action	Next Action
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22.08.460

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200118	31771 TOPPER CT	08/28/20	Resolved	09/01/20

1. REMOVE METAL ITEMS FROM ROADWAY, COLLECTION WILL NOT TAKE THAT AMOUNT OF METAL.  
2. REMOVE LAWN MOWERS, WHEEL BARREL AND ALL OTHER OUTSIDE ITEMS ON DRIVEWAY.  
3. PLACE OLD TRUCK INSIDE GARAGE. MUST BE PLATED AND RUNNING TO BE ALLOWED ON DRIVEWAY.

COURT APPEARANCE AND TICKET WILL BE ISSUED TO HOMEOWNER

Code	Date Next Action	Next Action
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22.08.460

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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# Enforcement List - Inspection Summary

09/10/20

Enforcement Number	Address	Filed	Status	Closed	
E200119	32605 WESTLADY DR	08/28/20	Resolved	09/01/20	
REMOVE TRUCK FROM JACKS, NO WORK CAN BE DONE ON VEHICLES OUTSIDE OF GARAGE. TRUCK ON JACKS IS A HAZARD					
Code	Date Next Action		Next Action		
22.08.460					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200120	32255 AUBURN DR	09/08/20	Notice Sent		
1. REPLACE MISSING SHINGLES FROM HOUSE ROOF.					
2. REPLACE BROKEN WINDOWS FROM GARAGE.					
3. REMOVE ANY NON-WORKING NON REGISTERED VEHICLE FROM PROPERTY.					
4. POSSIBLE RAT HARBORAGE IN REAR YARD.					
5. YARD CLEAN UP- JUNK					
Code		Date Next Action		Next Action	
29.302		10/08/2020		FIELD INSPECTION	
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E200121	32218 ROBINHOOD DR	09/08/20	Notice Sent	09/08/20	
TRASH PLACED OUT EARLY AND FALLING OUT OF CONTAINERS. CLEAN UP FALLEN TRASH SECURE IN CONTAINERS. THE COMPLAINTS ARE EVERY WEEK- TICKET WILL BE ISSUED FOR TRASH ISSUES. FINAL WARNING					
Code	Date Next Action		Next Action		
13.11					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Population: All Records

Enforcement.DateFiled Between 7/1/2020 12:00:00 AM AND 9/9/2020 11:59:59 PM



August 27, 2020

Ms. Kristin Rutkowski, Clerk  
Village of Beverly Hills  
18500 W. 13 Mile Road  
Beverly Hills, MI 48025

Re: Cartoon Network Moving to Digital Preferred Package

Dear Ms. Rutkowski:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note following changes:

- Effective October 27, 2020, StarzEncore, StarzEncore Westerns, StarzEncore Black, and StarzEncore Action will only be available with a subscription to Starz. They will not be included with Digital Preferred. For more information about this change, visit [xfinity.com/EncoreChanges](http://xfinity.com/EncoreChanges).
- Effective October 27, 2020, MoviePlex will no longer be available.
- The distributor of CBeebies en español informed Comcast that effective October 31, 2020 the channel would no longer be available in the U.S.
- Xfinity is adding Zona Football HD. This channel will only have programming when broadcasting soccer games. It is anticipated this may happen with the possible return of UEFA Champions League and Europa League 2020-21 seasons this coming October.

Please feel free to contact me at 734-359-2308 if you have any questions.

Sincerely,

Kyle V. Mazurek  
Manager of External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170