

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, February 16, 2021

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/86203896828>

Meeting ID: 862 0389 6828

Dial in Number: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Special Order of Business: Update from Baldwin Public Library Director, Rebekah Craft

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held February 2, 2021.
2. Review and file **bills** recapped as of Tuesday, February 16, 2021.

Business Agenda

1. Public Hearing to receive comments on the proposed 2021 Community Development Block Grant funding allocation.
2. Review and consider **resolution** authorizing the Village of Beverly Hills' Community Development Block Grant application for program year 2021.
3. Second reading and consideration of **Ordinance 378** Amending the Municipal Code Chapter 22, Zoning Ordinance, Section 22.28.020 Off Street Parking Requirements.
4. Second reading and consideration of **Ordinance 379** Amending the Municipal Code Chapter 22, Zoning Ordinance, Section 22.26 Planned Unit Development.
5. Review and consider Amended Easement and Maintenance **Agreement** (Pemberly Place).
6. Receive and file Cash and Investment Summary and Revenue and Expenditure **Report** ending December 31, 2020.

Public comments

Manager's **report**

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Adjournment

Due to the COVID-19 pandemic, this meeting will take place remotely via Zoom. If you are unable to attend the meeting and would like to submit a comment, please email krutkowski@villagebeverlyhills.com prior to the meeting.

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REGULAR COUNCIL MEETING MINUTES – FEBRUARY 2, 2021 – PAGE 1

Present: President George; President Pro-Tem Hrydziuszko; Members: Abboud, Kecskemeti, Mooney, O’Gorman, and Peddie
All members participated remotely via Zoom from Beverly Hills, Michigan.

Absent: None

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan

George called the regular Council meeting to order at 7:30 p.m. virtually via Zoom due to the ongoing COVID-19 pandemic. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Peddie, be it resolved, the agenda is approved as published.

Roll Call Vote:
Motion passed (7-0)

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Peddie, be it resolved, the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held January 19, 2021.
2. Review and consider approval of minutes of a joint Council/Parks and Recreation Board meeting held January 21, 2021.
3. Review and consider approval of minutes of a special Council Strategy meeting held January 23, 2021.
4. Review and file bills recapped as of Monday, February 1, 2021.
5. Set Public Hearing date to receive comments on Special Assessment Roll for the Southfield Road Business Assessment District for Tuesday, March 2, 2021.

Roll Call Vote:
Motion passed (7-0)

BUSINESS AGENDA**PUBLIC HEARING ON PROPOSED ORDINANCE 378 AMENDING THE MUNICIPAL CODE CHAPTER 22, ZONING ORDINANCE, SECTION 22.28.020 OFF STREET PARKING REQUIREMENTS**

George opened the public hearing at 7:39 p.m. and no one wished to be heard, so George closed the public hearing at 7:40 p.m.

FIRST READING OF ORDINANCE 378 AMENDING THE MUNICIPAL CODE CHAPTER 22, ZONING ORDINANCE, SECTION 22.28.020 OFF STREET PARKING REQUIREMENTS

Ryan provided an overview of proposed Ordinance 378 and gave the first reading. A copy of the proposed ordinance is available on the Village website or at the Village Office.

Pursuant to Council direction in 2019, the Planning Commission subcommittee has been working with Administration and the Village Planning Consultant to draft language to amend the off-street parking requirements of Section 22.28.020 to be consistent with the use tables adopted in 2019 and updates to the parking minimums, where needed. The last time this subsection was updated was in 2000.

The rationale for the updates was two-fold. First, the revised uses introduced previously unspecified uses in the various districts. This will bring the parking standards in alignment with the current use regulations to ensure there are clear, specific parking regulations for each use. Secondly, the parking regulations were last updated in 2000 and recommendations for parking standards have changed in the past two decades. These revised standards bring the Village ordinance standards in alignment with current Institute of Transportation Engineers parking recommendations and are consistent with similar communities.

The remainder of the parking regulations were not updated as that is beyond the scope of this assignment. Administration suggests that updates to the other sections be part of the larger Ordinance overhaul goals. Some future discussions may also include whether to allow different parking within the VCOD, and whether Council is in support of the use of public parking facilities to help incentivize development in the overlay district. The Council was provided with copies of the minutes of the Planning Commission meetings at which this topic was discussed.

At their meeting held December 16, 2020, a public hearing was held and a recommendation was made by Planning Commission that Village Council consider adoption of the amended language. Procedurally, Village Council must hold a public hearing and first reading before a second reading and adoption is considered. Upon Council adopting the language, it will take effect 20 days after publication in local newspaper.

PUBLIC HEARING ON PROPOSED ORDINANCE 379 AMENDING THE MUNICIPAL CODE CHAPTER 22, ZONING ORDINANCE, SECTION 22.26 PLANNED UNIT DEVELOPMENT

George opened the public hearing at 7:47 p.m. and no one wished to be heard, so George closed the public hearing at 7:48 p.m.

FIRST READING OF ORDINANCE 379 AMENDING THE MUNICIPAL CODE CHAPTER 22, ZONING ORDINANCE, SECTION 22.26 PLANNED UNIT DEVELOPMENT

Ryan provided an overview and gave the first reading of proposed Ordinance 379. A copy of the proposed ordinance is available on the Village website and at the Village office.

Andrew Drummond, Planning Commission Chairperson, was in attendance and provided clarification on the proposed ordinance.

Pursuant to Council direction in 2019, the Planning Commission subcommittee has worked with Administration and the Village Planning Consultant to draft language to replace the existing cluster development language. Chapter 22, Section 22.26 was adopted in 1992 and upon reviewing the language, the suggestion is to replace the existing language with a Planned Unit Development (PUD) option. PUD is a development option that is permitted by the Michigan Zoning Enabling Act (MZEa) to the municipality with certain restrictions. A copy of the proposed amendment is attached.

As an overview, there are a number of reasons to amend the language, not least of which is that the minimum open space requirement is currently 10% which is comparatively low and does not result in development that preserves significant open space as would be expected by a cluster/PUD ordinance. Below summarizes the notable changes from the existing language:

Current Cluster Development Language	Proposed PUD Language
Single Family Residential only	Adds language to allow mixed-use development
Detached residences only	Adds language to permit attached single family housing with restrictions
Minimum 10% open space requirement	Minimum 40% open space requirement
Requires Village Attorney to draft deed covenant	Requires applicant to draft legal documents with Village approval of the language
ZBA has no authority over any cluster development decision by Council	Allows limited ZBA approval for future property owners within the PUD
Limited-no ability to negotiate and preserve Village benefits.	Village has opportunity to ensure village-wide benefits are preserved through transferable PUD agreement.

The proposed PUD language also brings the review and approval procedures into alignment with the MZEa. Additionally, there are some prescriptive design requirements in the current cluster option that are not included in the PUD language. This flexibility is intentional to allow the Village and the potential developer to work together to create a project that is harmonious with the existing surrounding development. The current language also permits the imposition of performance guarantees per Section 22.08.310, which the Planning Commission and Council may want to add to a potential PUD agreement to add additional incentives to complete the development as approved. Finally, the PUD agreement is a legally binding agreement that transfers to future owners should the development change ownership. These clearly defined terms of development will ensure the Village's interests are protected and maintained.

At the meeting held December 16, 2020 the Planning Commission held a public hearing on this proposed amendment and made a recommendation that Council consider adoption of the PUD language to replace the existing cluster development language of Chapter 22, Section 22.26 of the Village Zoning Ordinance. A copy of the minutes from all of the meetings held by Planning Commission discussing this language was provided for Council's review.

Procedurally, a public hearing and first reading must be held by Village Council. At a subsequent meeting, a second reading and adoption can be considered. Upon Council adopting the language, it will take effect 20 days after publication in local newspaper.

REVIEW AND CONSIDER MERS APPLICATION FOR ADDITIONAL SERVICE PURCHASE AGREEMENT FOR PAUL CHICKENSKY

Wilson provided an overview. Public Safety Officer Paul Chickensky has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of forty-eight (48) months. Mr. Chickensky has reviewed the terms of this purchase agreement with Village Administration and we are confident that he understands the terms and risks involved.

The cost to Mr. Chickensky for this service credit purchase is \$141,541.00. There is no cost to the Village. Were Mr. Chickensky to separate from the Village before he was vested and eligible for a retirement benefit, he would be entitled to a refund of these funds without interest. Administration has reviewed the attached application and resolution for your review and consideration and if there are no objections from Council, we recommend approval.

Motion by Mooney, second by Hrydziuszko, by Resolution of its Governing Body, at its meeting on February 2, 2021, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands that this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Roll Call Vote:

Motion passed (7-0)

REVIEW AND CONSIDER REQUEST FROM GROVES HIGH SCHOOL TO HOLD ITS ANNUAL 5K AT BEVERLY PARK AND ON VILLAGE STREETS ON MAY 16, 2021

Groves High School has requested to hold their annual Forte 5K Run and Walk at Beverly Park and on Village streets on Sunday, May 16, 2021 from 7:00 AM to 11:00 AM to benefit the Groves Orchestra. They have also requested to use the pavilion during this time and asked that the pavilion rental fees be waived. All social distancing, face covering, and group gathering guidelines that are in effect at the time of the event must be followed. A map of the route was provided to Council.

The Parks & Recreation Board and Council previously approved the request for May 2020, but the event was canceled due to the COVID-19 pandemic.

At the January 21, 2021 Joint Parks & Recreation/Council meeting, the Parks & Recreation Board voted unanimously to recommend approval of this request to Council.

Motion by Abboud, second by Mooney, be it resolved, the Beverly Hills Village Council approves the request from Groves High School to hold their annual Forte 5K Run on Sunday, May 16, 2021 from 7:00 AM to 11:00 AM at Beverly Park and on Village streets as outlined on the attached map, provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event. Be it further resolved that the Pavilion rental fees for this event are waived.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PARK & RECREATION BOARD’S RECOMMENDATION ON EXTENDING BIKE PATH AT BEVERLY PARK

Motion by Mooney, second by Peddie, to table this agenda item.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PARK & RECREATION BOARD’S RECOMMENDATION FOR BUCKTHORN ERADICATION AT BEVERLY PARK AND RIVERSIDE PARK

Wilson provided an overview. The Village of Beverly Hills previously contracted with Natural Community Services (NCS) for buckthorn eradication at Beverly Park. The contract expired in December of 2020.

The Parks & Recreation Board has been discussing the buckthorn eradication project at Beverly Park at several of their recent meetings.

At the August 2020 meeting, the Board reached a consensus that the eradication project should continue and requested to see more specific bid language from administration for review and recommendation. At the September 2020 meeting, the Board provided input for the “Scope of Work” section of a potential Request for Proposals (RFP). Among their recommendations, the Board would like to see the work expanded across the entire park.

At the January 21, 2021 joint Parks & Recreation Board/Council meeting, members were provided with a few options to consider to continue the eradication project: extend the contract with NCS; put the project out to bid; opt-in to one of the two contracts held by Oakland County Parks for terrestrial invasive species removal; or bring the work in-house. The Board and Council also discussed expanding the buckthorn eradication project to include Riverside Park.

The benefits of the opt-in option are that the contractors have already gone through a competitive bid process and were vetted by Oakland County, and the prices should be less expensive due to bulk pricing. The participating contractors are Cardno Inc. and GEI Consultants of Michigan.

At the January 21, 2021 meeting, the Parks and Recreation Board unanimously recommended that the Village continue the buckthorn eradication project at Beverly Park and recommended that the Village Council instruct administration to obtain quotes from the Oakland County Parks contractors who offer opt-in options for buckthorn eradication at both Beverly Park and Riverside Park. The draft minutes of the January 21st meeting were included in the packet.

Motion by Kecskemeti, second by Hrydziusko, be it resolved, the Beverly Hills Village Council instructs administration to obtain quotes from the Oakland County Parks invasive species removal contractors who offer opt-in options for buckthorn eradication at Beverly Park and Riverside Park.

Roll Call Vote:
Motion passed (7-0)

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TOPICS FOR COUNCIL DISCUSSION

1. SEWER AND WATER DRAINAGE

Keckskemeti provided an update on sewer and water drainage and stated HRC will provide a list of options. She noted there is a new page on the Village website dedicated to providing resources and links to partner organizations regarding water and sewers.

Abboud will coordinate with SEMCOG for information on basement backup programs in other communities.

The Council discussed ditches, culverts, and other landscape options.

2. SIDEWALKS

George provided an overview of the sidewalks in the village and displayed a map of existing sidewalks. He discussed the Safe Routes to School grant and how to connect the west side of the village to existing sidewalks.

O’Gorman suggested considering where bussing currently takes place.

Keckskemeti stated there may be a need for an additional crossing guard.

3. VILLAGE TREE PLANNING/TREE ORDINANCE

Hrydziusko provided an overview of a proposed tree ordinance. The overall goal is to improve and increase the health and coverage of the tree canopy village wide. She discussed options for construction sites, private residences, landmark trees, a tree purchase program, and public education.

The Council discussed that the ordinance should not be too restrictive for private residences.

4. PUBLIC SAFETY COMMITTEE UPDATE

None

5. TRAFFIC CALMING (NO UPDATE)

None

PUBLIC COMMENTS

None.

MANAGER’S REPORT

Evergreen Farmington System Updates – Village Administration met this week with representatives from WRC to discuss upcoming changes and modifications to the Evergreen Farmington System. This is the separated sewer system that services primarily the area west of Southfield Rd. Through many years of study and discussion the EFSDS is going to be making modifications to our overall capacity allocations and the primary Evergreen interceptor. There will be two phases to this project, one of which will be the acquisition of additional capacity by the EFSDS and the other will be the structural modifications to existing infrastructure. These

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changes will not have an impact on combined areas within the GWK drainage district. As one of the EFSDS communities, the Village will be responsible for approximately 5% of the cost of these improvements. As the EFSDS is operated as a Chapter 20 drain by Oakland County, bonds will be issued by Oakland County for this work on behalf of the Village and other EFSDS member communities. Village Administration will analyze these costs and whether to pay up front or over the proposed 20 year bond period. WRC will be making a formal presentation to the Village and all EFSDS communities in the coming months as they seek to modify the existing community agreements to facilitate these projects. The existing agreements date to 1989 and are in need of updating. Through completion of these projects, the EFSDS should be able to meet all the terms of existing Administrative Consent Orders (ACO's) and complete a process that began over 30 years ago to modernize and improved this system.

Consumers Energy Projects – Consumers Energy informed the Village this week that they will commence gas line replacement projects this spring in the City of Royal Oak that will cross over into portions of Beverly Hills. This work is scheduled to begin on April 19th and will be completed by May 31st. A separate Phase II project in Royal Oak will extend to the Village border on Greenfield Rd. This project will start on May 24th and will be completed by June 12th. The Village is obtaining maps and will notify impacted residents and businesses impacted by this work. Consumers Energy also does their own public outreach.

Inside|Out Art Program – The Village of Beverly Hills and the Parks & Recreation Board are excited to announce the return of the Detroit Institute of Arts Inside|Out program to the village in 2021. Five high-quality art reproductions will be displayed at various locations throughout the village. Beverly Hills is one of 24 communities across Macomb, Oakland and Wayne counties to host Inside|Out in 2021. Pieces will be on view from May through October. More information on the pieces of art, locations and possible events associated with the display will be forthcoming.

Winter Taxes – Winter Taxes are due to Southfield Township by Tuesday, February 16th. Payments may be mailed or dropped off to the Township Office. Beginning Monday, February 1st, the Township Offices will be opened to the public from 10-2. Notices of Assessment for 2021 will be going out in the mail soon. If you have any questions you can call the Southfield Township Treasurer at 248-540-3420.

Offices Closed – Village and Township Offices will be closed on Monday, February 15th in observance of Presidents Day. Trash service will not be interrupted.

Snow Removal – Thanks to Comeau for their efforts removing snow throughout the Village and thank you to residents for moving their vehicles out of the way.

Joint Council/Planning Commission Meeting – The Joint Village Council and Planning Commission meeting will be held via Zoom on Wednesday, February 10, 2021 at 7:30 p.m.

COUNCIL COMMENTS

Abboud gave an update on upcoming SEMCOG, MML EOA Board of Directors, Senior Advisory Committee, and Next meetings. He shared information on Oakland County's Save Your Spot program for the COVID-19 Vaccine.

Hrydziusko asked everyone to slow down and drive safe on the roads.

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George reminded everyone that masks are required at the Beverly Park sled hill, ice rink, playground, and pavilion.

ADJOURNMENT

Motion by Mooney, second by Abboud to adjourn the meeting at 9:24 p.m.

Roll Call Vote:

Motion passed (7-0).

John George
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 02/02/2021 THROUGH 02/16/2021.

ACCOUNT TOTALS:

101	GENERAL FUND	\$57,105.90
202	MAJOR ROAD FUND	\$18,915.31
203	LOCAL STREET FUND	\$17,009.91
205	PUBLIC SAFETY DEPARTMENT FUND	\$82,890.81
268	LIBRARY	\$127,890.25
285	RETIREE HEALTH	\$5,000.00
592	WATER/SEWER OPERATION FUND	\$527,192.08
701	TRUST AND AGENCY FUND	\$2,121.60
	TOTAL	<u>\$838,125.86</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$838,125.86</u>
	GRAND TOTAL	<u>\$838,125.86</u>

02/11/2021 12:29 PM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 02/16/2021 - 02/16/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank COM COMERICA					
02/16/2021	COM	83250	MISC	13 & SOUTHFIELD INVESTMENTS LLC	1,375.00
02/16/2021	COM	83251	51160	ALLIANCE MOBILE HEALTH	148.00
02/16/2021	COM	83252	60217	AMAZON CAPITAL SERVICES	676.72
02/16/2021	COM	83253	31164	APOLLO FIRE APPARATUS	5,338.44
02/16/2021	COM	83254	51802	ARROW OFFICE SUPPLY CO.	260.49
02/16/2021	COM	83255	MISC	B-DRY	200.00
02/16/2021	COM	83256	02100	BALDWIN PUBLIC LIBRARY	127,890.25
02/16/2021	COM	83257	60381	BATERIES PLUS BULBS	66.50
02/16/2021	COM	83258	32748	BEIER HOWLETT,P.C.	1,951.60
02/16/2021	COM	83259	MISC	BELLINGER BUILDING	1,000.00
02/16/2021	COM	83260	51409	BEVERLY HILLS ACE	119.83
02/16/2021	COM	83261	59779	CANFIELD EQUIPMENT SERVICE INC	2,100.21
02/16/2021	COM	83262	59347	CINTAS CORPORATION #31	42.38
02/16/2021	COM	83263	59323	CLEANNET	858.00
02/16/2021	COM	83264	51439	COMCAST	111.85
02/16/2021	COM	83265	04500	COMEAU EQUIPMENT CO INC.	32,782.31
02/16/2021	COM	83266	50826	CONSUMERS ENERGY	1,077.70
02/16/2021	COM	83267	58588	CRIMEDAR	400.00
02/16/2021	COM	83268	51052	DELL MARKETING L.P.	1,202.01
02/16/2021	COM	83269	52025	DETROIT SALT COMPANY	7,656.19
02/16/2021	COM	83270	51385	DTE ENERGY	6,871.63
02/16/2021	COM	83271	60189	EGLE	3,000.00
02/16/2021	COM	83272	MISC	EGRESS SOLUTIONS INC	200.00
02/16/2021	COM	83273	31228	EXXONMOBIL	2,713.83
02/16/2021	COM	83274	59813	FIRE DEFENSE EQUIPMENT CO.	47.25
02/16/2021	COM	83275	MISC	FOUNDATION SYSTEMS OF MICHIGAN	100.00
02/16/2021	COM	83276	MISC	HOME INSPECTION PLUS INC	200.00
02/16/2021	COM	83277	58950	HYDROCORP	290.00
02/16/2021	COM	83278	50200	INTERNATIONAL INSTITUTE OF	175.00
02/16/2021	COM	83279	59998	JOHNSON HEATING AND COOLING LLC	977.20
02/16/2021	COM	83280	60389	JOSH MARTENS	287.53
02/16/2021	COM	83281	60388	KRISTIN POTTER	1,040.12
02/16/2021	COM	83282	53316	LANG'S ON-SITE SERVICES	881.00
02/16/2021	COM	83283	51792	LEXISNEXIS RISK SOLUTIONS	150.00
02/16/2021	COM	83284	MISC	LL CUSTOM CONTRACTING LLC	1,250.00
02/16/2021	COM	83285	60387	MARY SEELY	115.05
02/16/2021	COM	83286	52030	MICHIGAN GRAPHICS & AWARDS	250.00
02/16/2021	COM	83287	59614	MICHIGAN MUNICIPAL LEAGUE	179.40
02/16/2021	COM	83288	51408	MICRO CENTER A/R	199.99
02/16/2021	COM	83289	59330	MIKE SAVOIE CHEVROLET	187.69
02/16/2021	COM	83290	60385	MOTOROLA SOLUTIONS, INC.	47,621.35
02/16/2021	COM	83291	58903	MUNIWEB	170.00
02/16/2021	COM	83292	51182	NELSON BROTHERS SEWER &	340.00
02/16/2021	COM	83293	51799	NYE UNIFORM EAST	2,809.00
02/16/2021	COM	83294	51540	O'REILLY AUTO PARTS	69.48
02/16/2021	COM	83295	50830	OAKLAND COUNTY TREASURER'S	270,628.84
02/16/2021	COM	83296	60028	PHOENIX SAFETY OUTFITTERS	680.00
02/16/2021	COM	83297	60386	PTS COMMUNICATIONS	60.00
02/16/2021	COM	83298	59122	RAPID RESPONSE	69.99
02/16/2021	COM	83299	16500	S.O.C.R.R.A.	34,690.00
02/16/2021	COM	83300	16600	S.O.C.W.A.	49,397.28
02/16/2021	COM	83301	58785	SOUTHEASTERN MICHIGAN ASSOC.	80.00
02/16/2021	COM	83302	38145	SOUTHFIELD POSTAL SERVICE	1,184.93
02/16/2021	COM	83303	17700	SUNSET MAINTENANCE SERVICE	1,000.00
02/16/2021	COM	83304	50823	THE BANK OF NEW YORK MELLON, N.A.	206,124.94
02/16/2021	COM	83305	31043	THOMAS J RYAN PC.	8,375.00
02/16/2021	COM	83306	14800	VILLAGE OF BEVERLY HILLS	9,000.00
02/16/2021	COM	83307	MISC	WEATHERGUARD	200.00
02/16/2021	COM	83308	53572	WOW! BUSINESS	1,251.88

COM TOTALS:

Total of 59 Checks:	838,125.86
Less 0 Void Checks:	0.00
Total of 59 Disbursements:	838,125.86



To: Honorable President George; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Manager

Subject: Program Year 2021 Community Development Block Grant Application

Date: February 9, 2021

Background and Findings

Beverly Hills has participated in the federally funded Community Development Block Grant (CDBG) program for more than 25 years. We are currently in a three-year subrecipient contract with Oakland County to participate in this program.

The Village's estimated allocation for Program Year 2021 is \$13,049.00. The annual CDBG allocation is based on a formula that uses several objective measures of community needs. The U.S. Department of Housing and Urban Development (HUD) has established three national objectives, at least one of which must be met, to determine eligibility for a community to engage in any specific program. Additionally, the Village must comply with several rules, including a limit on our allocation for public service projects to a maximum of 30% of the total 2021 allocation and a minimum of allocation of \$3,500 for each project.

This year Council is being asked to consider allocating funds for Minor Home Repair services and Public Services - Yard Services for low-income and low-moderate-income level citizens. A description of each service is attached. This year we are recommending allocating \$9,135 for minor home repair and \$3,914 for yard services through the CDBG program. The Village outsources the administration of these programs through a bid process, and Next has been the service provider for many years. Next continues to be a valued partner and ensures the program is administered per the extensive CDBG requirements.

The Village has received a request from HAVEN seeking a contribution for their program that provides services for victims of domestic violence, dating violence, sexual assault, or stalking. Due to CDBG requirements and limitations for project funding, we cannot allocate funds to both the Yard Services program and to HAVEN. Therefore, without Council objection, administration is recommending the Village make a General Fund contribution for the same amount, \$3,914.00, to HAVEN, as it has done in the past to support their program.

Recommendation

The following is a breakdown of the proposed allocation:

Minor Home Repair	\$ 9,135
Public Services – Yard Services	<u>\$ 3,914</u>

TOTAL \$13,049

Resolution

Whereas, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and

Whereas, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and

Whereas, the Village of Beverly Hills has duly advertised and conducted a public hearing as follows:

President George opened the Public Hearing at _____ p.m.

(Any comments will be recorded here)

President George closed the Public Hearing at _____ p.m. on February 16, 2021 for the purpose of receiving public comments regarding the proposed use of PY 2021 Community Development Block Grant (CDBG) funds in the approximate amount of \$13,049.00; and

Whereas, the Village of Beverly Hills found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Account	Project Name	Amount
172170-731227	Minor Home Repair	\$9,135
172160-732170	Public Services – Yard Services	\$3,914

Therefore, be it resolved, that the Village of Beverly Hills' Community Development Block Grant application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Council President is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Attachments

MINOR HOME REPAIR (REHAB; SINGLE UNIT RESIDENTIAL)

Program/Account #	172170-731227
Eligible Uses	Use this code for loans and grants to provide less extensive repairs (no more than \$5,000) for the rehabilitation of privately-owned homes.
Project Delivery Costs	Project Service Delivery Costs including staff timesheets, other direct costs, and service costs directly related to carrying out this activity are eligible. Cost reasonableness standards apply.
Notes	<p>Minor Home Repairs must conform to Oakland County guidelines and State of MI Lead Based Paint requirements.</p> <p>This is a strictly income qualified project.</p> <p>Documentation of income eligibility must be kept on file.</p> <p>A current HOUSEHOLD DBA REPORT must be submitted with each invoice. If an agency is hired to administer this activity, contracts must be executed specifying services, duration, cost, etc.</p> <p>Contact Contract Compliance at (248) 858-0196 when compiling bids/specs</p>
Environmental Code	Categorically Excluded
HUD Matrix Code	14A
Authority	24 CFR 570.202(a)(1) or 42 USC 5305(a)(4)
National Objective Codes	<p>Contact Planning & Evaluation at (248) 858-5312 to determine National Objective. Options include:</p> <p>LMH – Low-income housing benefit: activities that are carried out for providing or improving permanent residential structures that will be occupied by low-income households.</p>
Accomplishment Type	Housing Units
Performance Objective	Provide Decent Affordable Housing
Performance Outcome	Affordability
Minor Home Repairs include the following:	
Clean, adjust, test and replace furnaces	Replace defective windows (see LBP provisions)
Replace water heaters	Install storm doors and/or storm windows
Replace garbage disposals	Replace roofs, downspouts, gutters and siding
Replace toilets	Tuckpoint chimneys
Replace shower heads and tub/laundry/kitchen faucets	Paint interior & exterior of homes built after 1978 (see LBP provisions)
Repair water and waste lines	Remove large items or large amounts of debris from and around home
Rod sewer lines	Remove architectural barriers
Change electrical services	Correct single code violations
Replace defective light fixtures	Repair sidewalk and driveway tripping hazards
Install switches and light at entry ways	Replace wall/ceiling plaster/drywall (See LBP provisions)
Replace accessible defective wiring	Connect residences to municipal water and/or sewer
Replace entrance doors (see LBP provisions)	Install battery operated or hard-wired smoke detectors
Replace porch decks, stairs and handrails	One-time insect/vermin extermination
Reinforce porches	Dangerous tree or limb removal

OTHER PUBLIC SERVICES NOT LISTED IN 03T AND 05A-05Y

Program	172160		
Eligible Uses	Only use code when an activity does not fall under a more specific 05A-05Y code. An example of a legitimate use of this code is when a public service activity that does not have a more specific matrix code, provides services to multiple groups of clients such as seniors, persons with disabilities and homeless persons. For instance, for a “meals on wheels” program for seniors and persons with disabilities, use 05Z. If this program had been available to only seniors, the correct matrix code is 05A.		
Account #	Safety & Repair - 731665		
Small jobs that are less than \$600 and can be completed in a reasonable time. A permit typically is not required. A local maintenance/ handyperson can complete the jobs.			
Safety Devices		Repair Services	
Bed Aide/Commode	Jell Cushion	Cabinets & Countertops	Roof repair
Bells/Whistles/Monitors/Amps	Large Button Phone	Caulk Tub/Toilets/ Windows	Siding < 20 sq. ft.
Blood Pressure Monitors	Magnifying Glass/Sheet	Chimney	Sinks/Faucets installed
Bottle/Jar Openers	Non-skid Tub	Elec Outlets/Switches/Cover Plates	Smoke/CO detectors installed
Canes	Mat/Strips	Floor repair	Stairs & Handrail
Laundry/Shopping Carts	Pill Boxes	Gutter/Downspout	Storm Doors installed
Clapper	Power Outlet Strip	Duct work/Pipe/Water heater insulation	Supply Lines
CO Detectors	Raised Toilet Seats	Light Bulbs change	Thermostats installed
Diapers/Pads	Reachers	Lock Sets & Dead Bolts installed	Toilets installed
First Aid Kits	Shower Chair/Transfer Bench	Patch < 2 sf holes in drywall/plaster	Tree Trimming
Flashing Telephones	Smoke Detector	Porch & Deck < 20 sf	Waste Lines
Flashlights/Night Lights	Talking Clock/ Watch/Keychain		
Grab Bars installed	Wheelchairs/Walkers		
Handheld Showers			
Housekeeping - 730880		Yard Services - 732170	
Projects to clean the interior of a home.		Lawn service, snow removal, spring/fall yard clean up, gutter cleaning, tree trimming, and dangerous tree	
Project Delivery Costs	Project Service Delivery Costs including staff timesheets, other direct costs, and service costs directly related to carrying out this activity are eligible. Cost reasonableness standards apply.		
Notes	This activity can be designed to serve clients who are presumed benefit, income qualified or clients who are presumed benefit and income qualified. Communities must develop an application and advertise availability of services. A current PERSON DBA REPORT must be submitted with each invoice which indicates the income eligibility or presumed benefit eligibility of clients served. Supporting documentation must be provided to the County to receive reimbursement. If an agency is hired to administer the activity, contracts must be executed specifying services, duration, cost, etc.		
Environmental Code	Exempt		
Authority	24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)		
HUD Matrix Code	05Z		
National Objective Codes	Contact Planning & Evaluation at (248) 858-5312 to determine National Objective. Options include: LMC – Low-income limited clientele benefit: activities that benefit a limited clientele, at least 51% of which are low-income.		
Accomplishment Type	People		
Performance Objective	Suitable Living Environment		
Performance Outcome	Improved Availability/Accessibility		

OAKLAND COUNTY

Community Development Block Grant Program

2020 INCOME LIMITS

ESTABLISHED BY THE U.S. DEPARTMENT OF
HOUSING & URBAN DEVELOPMENT

Persons Per Household	Extremely Low-Income (30%)	Very Low-Income (50%)	Low-Income (80%)
1	\$16,500	\$27,500	\$44,000
2	\$18,850	\$31,400	\$50,250
3	\$21,720	\$35,350	\$56,550
4	\$26,200	\$39,250	\$62,800
5	\$30,680	\$42,400	\$67,850
6	\$35,160	\$45,550	\$72,850
7	\$39,640	\$48,700	\$77,900
8	\$44,120	\$51,850	\$82,900

(Effective 7/1/2020)

Oakland County's housing and community development programs are funded by the U.S. Department of Housing and Urban Development (HUD).





HAVEN
LIVE WITHOUT FEAR

October 30, 2020

Mr. Chris Wilson
Village of Beverly Hills
18500 W 13 Mile Rd
Beverly Hills, MI 48025-5267

(248) 646-6404;
cwilson@villagebeverlyhills.com

Dear Mr. Wilson:

Violence in families is everywhere, crossing racial, ethnic, cultural, social, and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, factories, and throughout our neighborhoods.

Since 1982, HAVEN has been dedicated to building violence-free communities where everyone can live without fear. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the workplace, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manage a Personal Protection Order Office exclusively for victims of domestic violence and sexual assault located in the Circuit Court system, helping victims with the creation and filing of Personal Protection Orders, at no charge, as the first step in their safety plan.

HAVEN, through its comprehensive work, serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2019 through June 30, 2020, 3 individuals utilized our program services and 2 crisis calls were received from families in the Village of Beverly Hills who took the first step to break their own silence by contacting HAVEN.

Our agency is again reaching out to you for support of our work with an even greater need as we assume the burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$5000 for fiscal year 2020-2021. Please remember that the federal government presumes that domestic violence victims are considered to be low-income and therefore qualify for inclusion in block grant public service requests.

HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284, Ext. 319, or you may contact our Executive Assistant, Patricia Hoskins at Ext. 305.

Sincerely,

Philip D. Whitfield
Director of Business Operations

HAVEN
CDBG Cost Breakdown by Program
Actual Cost to Provide Service

Village of Beverly Hills
Fiscal Year 2019-20

Program	Clients Served		Cost
Counseling Program	0	\$	-
Personal Protection Orders	1	\$	145.00
Court Advocacy	2	\$	780.00
Residential	0	\$	-
START - Forensic Exams	0	\$	-
Crisis Line	2	\$	232.00
<i>Total</i>	5	\$	1,157.00



To: Honorable President George; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: January 15, 2021

Re: Public hearing and first reading for proposed amendments to Section 22.28.020 Offstreet
Parking Regulations

Pursuant to Council direction in 2019, the Planning Commission subcommittee has been working with Administration and the Village Planning Consultant to draft language to amend the off-street parking requirements of Section 22.28.020 to be consistent with the use tables adopted in 2019 and updates to the parking minimums, where needed. The last time this subsection was updated was in 2000.

The rationale for the updates was two-fold. First, the revised uses introduced previously unspecified uses in the various districts. This will bring the parking standards in alignment with the current use regulations to ensure there are clear, specific parking regulations for each use. Secondly, the parking regulations were last updated in 2000 and recommendations for parking standards have changed in the past two decades. These revised standards bring the Village ordinance standards in alignment with current Institute of Transportation Engineers parking recommendations and are consistent with similar communities.

The remainder of the parking regulations were not updated as that is beyond the scope of this assignment. Administration suggests that updates to the other sections be part of the larger Ordinance overhaul goals. Some future discussions may also include whether to allow different parking within the VCOD, and whether Council is in support of the use of public parking facilities to help incentivize development in the overlay district.

At their meeting held December 16, 2020, a public hearing was held and a recommendation was made by Planning Commission that Village Council consider adoption of the amended language. Procedurally, Village Council must hold a public hearing and first reading before a second reading and adoption is considered. Upon Council adopting the language, it will take effect 20 days after publication in local newspaper.

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VILLAGE OF BEVERLY HILLS

ORDINANCE NO. 378

AN ORDINANCE TO AMEND THE VILLAGE MUNICIPAL CODE, CHAPTER 22,
ZONING ORDINANCE, SECTION 22.28.020 OFF STREET PARKING REQUIREMENTS
FOR THE VILLAGE OF BEVERLY HILLS

The Village of Beverly Hills Ordains:

Section 1.01. That Section 22.28.020 of Chapter 22 is hereby amended to read as follows:

22.28.020 OFF-STREET PARKING REQUIREMENTS. The minimum number of off-street parking spaces by use shall be determined in accordance with the following schedule:

Land Use Category	Standard
Recreational	
Community groups or private social clubs such as Knights of Columbus, Veterans of Foreign Wars, Kiwanis, or similar uses.	One per three seats or six feet of benches in the main unit of seating. If no fixed seating: one space for each three persons allowed within the maximum occupancy load as established by building code.
Public or nonprofit indoor recreation areas such as community recreation centers, swimming pools, and similar uses.	Swimming pools: one space per each three persons of capacity authorized by the building code. Other indoor recreation centers: one space per 200 sq ft of gross floor area.
Nonprofit or public outdoor recreation areas, playgrounds or ballfields, and similar uses.	Ballfields or facilities with fixed seating: one space per three seats or six feet of bleachers. If no fixed seating: one space for each three persons allowed within the maximum occupancy as determined by the building official.

Indoor commercial recreation (including but not limited to: skating, bowling, soccer, dance academies, arcades, indoor shooting/archery ranges, indoor golf including golf dome).	<p>Bowling Alley: five spaces per lane plus 25% of the required parking for any restaurant or lounge.</p> <p>Other (skating, dance, arcades, etc): one space per three persons allowed within the maximum occupancy load as established by the Building Code or one space per 200 sq ft of useable floor area, whichever is greater.</p>
Outdoor commercial recreation, recreation centers including amusement parks, batting cages, or go-cart tracks	Two spaces per batting cage, archery range, miniature golf hole, or similar activity.
Indoor health clubs, fitness centers, gyms and aerobic clubs.	One space for each 200 sq ft of useable floor area.
Theaters and auditoriums, fully enclosed	One per each three seats, plus one additional for each two employees.
Public arenas or stadiums, enclosed or open air	One space per three seats or six feet of bleachers
Civic	
Municipal and other governmental offices, not including publicly owned and operated warehouses, garages or storage yards	One space per 250 sq ft of usable floor area
Art galleries/studios, photography studios, public or private libraries or museums, or similar uses	One space for each 350 sq ft of gross floor area
Churches, temples, and similar places of worship with fixed seating	One per three seats or six feet of benches in the main area of worship
Health Care and Medical	
Medical offices or clinics	One space for each 200 sq ft of gross floor area
Urgent care facilities or clinics over 15,000 sq ft of gross floor area	Two spaces per exam or outpatient procedure/operating room plus one space for each two rooms for employee parking
Nursing home and convalescent centers	One space for each three beds or two rooms, whichever is less plus one space for each employee during the peak shift
Hospitals	Two spaces per inpatient bed plus one space per each 200 sq ft of office or outpatient area
Veterinary clinics or hospitals and related offices, animal shelters and animal day care facilities, and similar uses	One space per 400 sq ft of useable floor area plus two spaces per employee
Office Uses	
Business and service offices, e.g. advertising, accounting/bookkeeping, architectural, attorney/legal services, engineering, employment, real estate, secretarial, or any similar use	One space per each 250 sq ft of useable floor area
Banks and similar financial institutions, with	One space for each 200 sq ft of gross floor

or without drive-up service or teller machines	space, plus two spaces for each ATM. Drive-up windows shall be provided four stacking spaces for the first window, plus three spaces for each additional window
Child Care Uses	
Child care center, Preschool, Daycare	Two spaces plus one additional space for each eight children of licensed authorized capacity
Family day care home and group day care home	One space per four clients plus one space per each employee
Residential	
Single-family detached dwellings	Two per dwelling unit
Multi-family dwellings, attached or detached, such as duplexes, townhomes, apartments, or similar	One and a half spaces per efficiency or one bedroom dwelling unit, plus two spaces per unit with two or more bedrooms
Education	
Non-profit schools, private or parochial	One space per each teacher, employee, or administrator in addition to the requirement for auditorium or stadium, whichever seats more, plus one space per ten students for high schools
Vocational and technical training facilities including commercial schools and studios for teaching photography, art, music, theater, dance, martial arts, ballet, or similar	One space per each teacher, employee, or administrator in addition to the requirement for auditorium or stadium, whichever seats more, plus one space per ten students
Commercial schools and studios for teaching photography, art, music, theater, dance, martial arts, ballet, or similar	One space per each teacher, employee, or administrator in addition to the requirement for auditorium or stadium, whichever seats more, plus one space per ten students
Retail	
Retail uses up to 25,000 sq ft of gross floor area	One space for each 250 sq ft of useable retail floor area
Retail uses over 25,000 sq ft of gross floor area	One space per 250 sq ft of useable retail floor area for the first 25,000 sq ft, plus one space per 275 sq ft for the next 50,000 to 450,000 sq ft of useable retail floor area, plus one space per 300 sq ft for that area in excess of 450,000 sq ft of useable retail floor area Non-retail uses such as restaurants, bars, and theaters shall be calculated separately based upon their respective requirements
Drive-thru windows accessory to a retail use not otherwise listed	Drive-up windows shall be provided four stacking spaces for the first window, plus three spaces for each additional window in addition to requirements for retail use
Service	
Dry cleaning drop-off	One space per 500 sq ft of useable floor area
Personal and business service establishments	One space per 300 sq ft of useable floor area

performing services on the premises including seamstress/tailor, shoe repair, tanning salons, beauty parlor, barber shop, tattoo parlor, massage, skin care, or similar	or two and a half spaces per barber or beautician chair/station, whichever is greater, plus one per 800 sq ft where a showroom or workshop or office is on site
Laundromats	One for each two machines
Funeral home and mortuary establishments	One for each 50 sq ft of assembly room, parlor, and slumber room usable floor area, plus one space per each funeral vehicle stored on premise
Open air business such as nurseries, home improvement supplies, and similar outdoor displays and retail sales	One space per 500 sq ft of land area being used for display
Hotel/motel	One space per guest room plus any required parking for conference rooms, restaurants, bars, exhibit space or banquet rooms
Indoor mini-storage and self-storage facilities	Business service storage: one space per each 50 storage units, plus one space per employee Self-storage: four spaces adjacent to the business office, plus one space per 200 storage cubicles
Restaurants	
Restaurants and coffee shops without drive-thru or drive-in	Sit down, no liquor license: one space for each 100 sq ft of gross floor area or one for each two seats, whichever is greater. Sit down, liquor license: one space for each 70 sq ft of gross floor area or one per two seats, whichever is greater
Restaurants and coffee shops with drive-thru or drive-in service	Drive-in only: one space per employee, plus one space per drive in station Drive-thru: one space per 70 sq ft of useable floor area or one-half space per seat, whichever is greater, plus three designated drive-thru short term waiting spaces, plus ten stacking spaces for drive-thru service which do not conflict with use of required spaces
Restaurants with carry-out service only	One per 80 sq ft of usable floor area or ten spaces, whichever is greater
Restaurants, bars, and microbreweries serving alcoholic beverages. The portion of a larger facility utilized for a lounge shall be computed at this rate.	One space per each 60 sq ft of useable floor area or one space per two seats, whichever is greater.
Banquet halls	One space per three persons of capacity authorized by the Building Code or one space per 100 sq ft of useable floor area, whichever

	is greater, plus parking required for other uses.
Auto Service	
Auto and gasoline filling stations	Two for each service bay and one for each 200 sq ft of usable sales floor area; plus one for every two employees with a minimum of two spaces
Automobile repair establishments including accessory retail of new auto parts. Salvage yards and tire stores are not included	Two spaces per service bay, plus one space per employee, plus one space per tow truck
Automobile, motorcycle, boat, and recreational vehicle sales, new and used	One space per 200 sq ft, plus three spaces per each auto service bay
Automobile wash, automatic or self-serve	Automatic: Two spaces, plus one space per employee, plus 12 stacking spaces per bay for free-standing washes. Six stacking spaces when accessory to a gas station plus any required parking for other uses Self-service: Three stacking spaces per wash bay, plus two spaces per bay for drying/vacuuming, plus any required parking for other uses

Section 2.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 3.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 4.01. REPEALER. Former Ordinance 22.28.020 Off Street Parking Requirement is hereby repealed.

Section 5.01. EFFECTIVE DATE. A public hearing having been held by the Planning Commission, via Zoom, on December 16, 2020, and the Village Council, via Zoom, on February 2, 2021, the provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Made and passed by the Village Council of the Village of Beverly Hills this ____ day of _____, 2021.

John George, Village President

Kristin Rutkowski, Village Clerk

I, Kristin Rutkowski, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of an Ordinance adopted by the Village Council of the Village of Beverly Hills at a regular meeting thereof held on the ____ day of _____, 2021.

Kristin Rutkowski, Village Clerk



To: Honorable President George; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: January 14, 2021

Re: Public Hearing and First Reading of Planned Unit Development Language

Pursuant to Council direction in 2019, the Planning Commission subcommittee has worked with Administration and the Village Planning Consultant to draft language to replace the existing cluster development language. Chapter 22, Section 22.26 was adopted in 1992 and upon reviewing the language, the suggestion is to replace the existing language with a Planned Unit Development (PUD) option. PUD is a development option that is permitted by the Michigan Zoning Enabling Act (MZEA) to the municipality with certain restrictions. A copy of the proposed amendment is attached.

As an overview, there are a number of reasons to amend the language, not least of which is that the minimum open space requirement is currently 10% which is comparatively low and does not result in development that preserves significant open space as would be expected by a cluster/PUD ordinance. Below summarizes the notable changes from the existing language:

Current Cluster Development Language	Proposed PUD Language
Single Family Residential only	Adds language to allow mixed-use development
Detached residences only	Adds language to permit attached single family housing with restrictions
Minimum 10% open space requirement	Minimum 40% open space requirement
Requires Village Attorney to draft deed covenant	Requires applicant to draft legal documents with Village approval of the language
ZBA has no authority over any cluster development decision by Council	Allows limited ZBA approval for future property owners within the PUD
Limited-no ability to negotiate and preserve Village benefits.	Village has opportunity to ensure village-wide benefits are preserved through transferable PUD agreement.

The proposed PUD language also brings the review and approval procedures into alignment with the MZEA. Additionally, there are some prescriptive design requirements in the current cluster option that are not included in the PUD language. This flexibility is intentional to allow the Village and the potential developer to work together to create a project that is harmonious with the existing surrounding development. The current language also permits the imposition of performance guarantees per Section 22.08.310, which the Planning Commission and Council may want to add to a potential PUD agreement to add additional incentives to complete the development as approved. Finally, the PUD agreement is a legally binding agreement that transfers to future owners should the development change ownership. These clearly defined terms of development will ensure the Village's interests are protected and maintained.

At the meeting held December 16, 2020 the Planning Commission held a public hearing on this proposed amendment and made a recommendation that Council consider adoption of the PUD language to replace the existing cluster development language of Chapter 22, Section 22.26 of the Village Zoning Ordinance.

Procedurally, a public hearing and first reading must be held by Village Council. At a subsequent meeting, a second reading and adoption can be considered. Upon Council adopting the language, it will take effect 20 days after publication in local newspaper.

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VILLAGE OF BEVERLY HILLS

ORDINANCE NO. 379

AN ORDINANCE TO AMEND THE VILLAGE MUNICIPAL CODE, CHAPTER 22, ZONING ORDINANCE, SECTION 22.26 PLANNED UNIT DEVELOPMENT FOR THE VILLAGE OF BEVERLY HILLS

The Village of Beverly Hills Ordains:

Section 1.01. That Section 22.26 of Chapter 22 is hereby amended to read as follows:

22.26 Planned Unit Development

22.26.010 Intent

The intent of the Planned Unit Development (PUD) District is to permit flexibility in development regulations for a site containing unique natural features that the developer and Village desire to preserve. The procedures and regulations contained in this section are intended to encourage innovative design and create opportunities which may not be obtainable through the more rigid standards of the other zoning districts.

The PUD standards are not intended to be used as a technique to circumvent the intent of the Zoning Ordinance nor to avoid imposition of specific Zoning Ordinance standards or the planning upon which it is based. Thus, the provisions of this section are designed to promote land use substantially consistent with the character of the surrounding area, with modifications and departures from generally applicable requirements made to provide the developer with flexibility in design on the basis of the total PUD plan approved by the Village.

Section 2.01.

22.26.020 Eligibility

A PUD may be approved by the Village Council, following a recommendation by the Planning Commission, that the following criteria are met:

- a. The subject site shall be a minimum size of five (5) acres of contiguous land under the control of one owner or group of owners and shall be capable of being planned and developed as one integral unit. The Village Council, following a recommendation by the Planning Commission, may waive this requirement where the subject site has direct access to a County or arterial roadway and can accommodate a minimum of 6 residential dwellings.
- b. The site contains significant natural or historic features which will be preserved through development under the PUD standards, as determined by the Planning Commission, or the PUD will provide a complementary mixture of housing types within a unique, high quality design.
- c. The PUD will result in a recognizable and substantial benefit to the ultimate users of the project and to the Village, where such benefit would otherwise be unfeasible or unlikely to be achieved under conventional zoning requirements. These benefits shall be demonstrated in terms of preservation of natural features (including, but not limited to, trees, wetlands, and waterways), unique architecture, extensive landscaping, special sensitivity to adjacent land

uses, particularly well-designed access and circulation systems, and/or integration of various site features into a unified development.

- d. A finding that the proposed type and density of use shall not result in an unreasonable increase in traffic or the use of public services, facilities and utilities; that the natural features of the subject site have the capacity to accommodate the intended development; and that the development shall not place an unreasonable burden upon surrounding land or land owners.
- e. The proposed development shall be consistent with the Village Master Plan.
- f. The subject site shall not be located within the area designated as Village Center Overlay District.

Section 3.01.

22.26.030 Submittal and Review Process

A PUD may be designated by the Village or may be requested by an applicant. If the Village initiated the PUD, and the site is already designated PUD on the Village Zoning Map, the applicant is still responsible for the submission of a PUD preliminary plan and materials as described below, however the site shall already be deemed as meeting the eligibility criteria of Section 22.26.020 above.

The PUD submittal and approval process is as follows:

- a. **Optional Preapplication Conference.** Prior to formal submission of an application for PUD review, the applicant may request a meeting with Village staff and consultants to obtain guidance that will assist the applicant in preparation of the application and plan.
- b. **Submit PUD Request and Preliminary Plan:** The applicant shall prepare and submit the following:
 - 1. A completed application form and the required review fees.
 - 2. Proof of ownership of the land to be utilized or evidence of a contractual ability to acquire such land, such as an option or purchase agreement.
 - 3. A complete and current legal description and size of property in acres.
 - 4. A site analysis map illustrating the location of existing buildings and structures, rights-of-way and easements; driveways adjacent to and across from the subject site; woodlands and trees outside woodlands over eight inches (8") in caliper; significant historical features; existing drainage patterns (by arrow), surface water bodies, floodplain areas and wetlands; topography at two (2) foot contour intervals; and surrounding land uses, zoning and buildings within 100 feet of the subject site.
 - 5. A preliminary site plan illustrating a conceptual layout of proposed land use, acreage allotted to each use, residential density, building footprints, structures, required setbacks, roadways, parking areas, drives, driveways, pedestrian paths, conceptual landscape plan, natural features to be preserved and a preliminary plan for utilities and stormwater management. If a multi-phase PUD is proposed, identification of the areas included in each phase.
 - 6. A list of anticipated deviations from the Zoning Ordinance regulations which would otherwise be applicable.
 - 7. Any other information which the Planning Commission or Village Council require to determine if the proposed project meets the eligibility criteria (e.g. preliminary building elevations, floor plans, sign plans, etc.) .

8. A draft PUD Agreement that identifies any modifications from conventional zoning, obligations of the developer and subsequent owners, provisions for maintenance, allowable uses, project phasing, and similar information to clarify conditions of approval.
- c. **Planning Commission Review:** The Planning Commission shall review the PUD request, including PUD rezoning, preliminary site plan, and draft PUD Agreement, conduct a public hearing, and make a recommendation to the Village Council based on the review standards of Section 22.26.040 and/or Section 22.26.050, as applicable.
- d. **Village Council Review:** Following receipt of a recommendation from the Planning Commission, the Village Council shall conduct a public hearing on the requested PUD rezoning, the preliminary PUD site plan and either approve, deny or approve with a list of conditions made part of the approval. The PUD Agreement is subject to execution between the owner/developer and Village Council.

Council may require re-submittal of the preliminary PUD site plan reflecting the conditions for approval by Village Administration prior to submittal of a PUD Final Site Plan. Council may impose additional reasonable conditions to ensure public services and facilities will be capable of accommodating increased service and facility loads caused by the PUD, to protect the natural environment, to ensure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner.
- e. **Final Site Plan Approval:** If the rezoning and preliminary site plan are approved by Council, the applicant shall submit a final site plan for review in accordance with Section 22.08.290.
- f. **Amendments:** If the Planning Commission determines that a proposed use or site plan is not consistent with the approved PUD, the applicant shall be directed to submit a request to amend the PUD following the same procedures outlined above.
- g. **Change in ownership:** An approved PUD plan runs with the land, not with the landowner. If the land is sold or otherwise exchanged, the approved PUD plan shall remain in effect unless the applicant submits a request to amend or terminate the PUD plan.

Section 4.01.

22.26.040 Design and Review Standards for a Residential PUD

A Residential PUD shall comply with the following project design standards:

- a. **Eligibility:** The proposed PUD meets the eligibility criteria of Section 22.26.020.
- b. **Uses Permitted:** Only residential uses as listed in Section 22.14 are permitted. Attached residential units may be permitted by the Village only upon a determination that the following criteria are met:

1. Attached unit buildings shall meet the dimensional standards set forth in Section 22.24 for the RM District.
2. Attached unit buildings shall be arranged and designed to promote compatibility with adjacent uses.
3. Attached unit buildings shall provide a variation in building height, setbacks, rooflines, window, door openings, materials, and colors.
4. For at least fifty (50) percent of the units, garages shall be side entry, rear entry, or recessed a minimum of five (5) feet behind the living area.
5. The units shall relate well to the streetscape and minimize the visual dominance of garage doors in the front yard through the provision of front porches, doors, windows, and architectural details that face the street, and a variation in garage door design and location (e.g. side entry, recessed from front building line, limited projection beyond front building line) and assist in minimizing the dominance of garages.
6. The arrangement of units maximizes the preservation of open space and the protection of natural features.

c. **Harmony with surrounding uses:** The uses and design of the PUD will be harmonious with the character of the surrounding area in terms of density, intensity of use, size and height of buildings, architecture and other impacts.

d. **Density Standards:** The overall permitted density within a PUD shall not exceed the density allowed by the underlying residential zoning district as described in Section 22.24, except as noted in paragraph 3 below. If the underlying zoning is inconsistent with the Village Master Plan, the applicant may request rezoning in accordance with Section 22.40 simultaneously with the PUD application.

1. The maximum number of dwelling units permitted within a PUD shall be the number of units permitted under conventional zoning. This shall be demonstrated through the preparation of a parallel plan that illustrates how many dwelling units could feasibly and practically be constructed on the subject site in accordance with all dimensional requirements of the zoning district and design standards for storm water and public streets. Portions of a regulated wetland shall not be located within an individual lot. The lots on the parallel plan shall not require exceptional or unusual engineering to accommodate residential construction, as determined by the Village.
2. The area used for density calculations shall not include public street rights-of-way, private road access easements, lakes, streams, detention ponds, or submerged wetlands containing surface water or open water ponds during at least one (1) month of the year.
3. The Village may allow a density bonus of up to 10% of the number of units allowed under paragraph 1 above, provided the project includes at least one of the following to the Village's satisfaction:
 - i. The amount of open space exceeds what would otherwise be required.

- ii. The development provides a diverse variety of housing types or provides a type of housing that is desired, but not currently offered or for which there is an insufficient supply, in the Village.
- e. **Dimensional Standards:** The setbacks and lot sizes for various uses may be reduced by up to 50% of the standards associated with the various uses listed in Section 22.24 provided that no proposed lot, setback or principal building may be reduced below a conventional R-3 lot, setback, or residence.

f. **Open Space**

- 1. Area included in the open space calculations must meet the following:
 - a. At least forty (40) percent of the site's gross area shall be dedicated open space and held in common ownership.
 - b. The total area of dedicated open space shall equal or exceed any reduction in area for minimum lot sizes in the development based on the parallel plan, except where a density bonus is approved as permitted herein.
 - c. The minimum size of an individual open space area shall be 20,000 square feet with a maximum width to depth ratio of 3:1. This standard is intended to ensure open space is valuable and usable rather than scattered, isolated, or remnant lands. The Village may waive this standard for clearly identified pathway corridors between a single row of lots intended to connect open spaces, if such corridors are determined to be desirable.
 - d. At least fifty (50) percent of the open space must be usable to the residents for passive or active recreation, exclusive of permitted water bodies, storm water facilities, or other required site plan elements.
 - e. No more than twenty-five (25) percent of any required open space shall include lakes, streams, detention ponds or other surface water bodies, or wetlands regulated by the Michigan Department of Environment, Great Lakes and Energy. Detention ponds that do not provide a natural appearance and are not incorporated into the overall plan as an amenity shall not be included as required open space.
 - f. A structure or use accessory to recreation, conservation, or an entryway may be erected within the dedicated open space, subject to the approved open space plan. Accessory structures or uses of a significantly different scale or character than the abutting residential districts shall not be located near the boundary of the development if it may negatively impact the residential use of adjacent lands, as determined by the Village.
- 2. To be included in the calculations for the minimum open space area, the following design standards must be met.
 - a. The open space(s) shall be organized around the site's most important natural features and link existing and planned greenways and pedestrian corridors, as illustrated in the Village Master Plan and Community Recreation Plan.

- b. The open space shall include pathways to link adjacent open spaces, public or private parks, and bike paths or non-motorized routes.
 - c. In addition to preservation of the most important natural features, where possible additional open space shall be located and designed to achieve the following:
 - i. preserve or create a buffer from adjacent land uses;
 - ii. maintain existing natural viewsheds; and
 - iii. open space shall be located within prominent and highly visible areas of the development, such as the terminus of key views along roads, at the intersection of arterial or collector streets, at high points, or centrally located within a residential area.
3. The following land areas shall not be included in calculations for required open space:
- a. the area within any existing or future public street right-of-way;
 - b. the area within private road easements or other easements that include roads, drives, or overhead utility lines;
 - c. the area located below the ordinary high water mark of an inland lake, river or stream or any pond with standing water year round;
 - d. the required setback areas around, or minimum spacing between buildings, except that the setback area around a permitted open space accessory building may be considered open space;
 - e. parking and loading areas, except those exclusively associated with a recreation facility or common open space area; and
 - f. any other undeveloped areas not specifically addressed in this Section, but determined by the Planning Commission to inadequately meet the intent and standards for open space.

4. Protection of Open Space

The dedicated open space shall be set aside by the developer through an irrevocable conveyance and protected by a Maintenance Agreement, in a form and manner acceptable to the Village. Such conveyance shall ensure the open space will be protected from alteration and all forms of development, except as shown on an approved site plan or subdivision plat.

Said documents shall bind all successors and future owners in fee title to commitments made as part of the proposal, but shall allow transfer of ownership and control to a subdivision or condominium association consisting of residents within the development, provided notice of such transfer is provided to the Village. Such conveyance shall indicate the allowable use(s) within the dedicated open space. Upon transfer to a successor of the developer, the open space shall be maintained by the property owner's association or condominium association.

The Village may require the removal of invasive vegetation and the inclusion of open space restrictions to prohibit activities such as the following:

- a. dumping or storing of any material or refuse;
 - b. activity that may cause risk of soil erosion or threaten plant material;
 - c. cutting or removal of plant material except for removal of dying or diseased vegetation;
 - d. use of motorized off-road vehicles;
 - e. cutting, filling or removal of vegetation from wetland areas; and
 - f. use of pesticides, herbicides or fertilizers within or adjacent to wetlands.
- g. **Infrastructure:** The uses and design shall be consistent with the available capacity of the existing street network and utility systems or the applicant shall upgrade the infrastructure as required to accommodate the PUD.
- h. **Additional Considerations:** The Planning Commission and Village Council shall consider the following design elements as appropriate: perimeter setback and landscaping; drainage and utility design; underground installation of utilities; facilities for pedestrian circulation; internal roadway design; and the achievement of an integrated development with respect to signs, lighting, landscaping and building materials.

Section 5.01.

22.26.050 Design and Review Standards for a Mixed Use PUD

A Mixed Use PUD shall comply with the following project design standards:

- a. **Eligibility:** The proposed Mixed Use PUD meets the eligibility criteria of Section 22.26.020.
- b. **Uses Permitted:** Office and commercial uses allowed elsewhere in the Village Zoning Ordinance may be permitted upon a determination by the Village that the uses would meet the intent of this Ordinance, the Village's Master Plan, and are compatible with surrounding land uses. Per paragraph (f) below, a residential component must also be incorporated into the proposed PUD.

Any proposed use listed as a Special Land Use in the Village Zoning Ordinance shall meet the standards listed in Section 22.08.300. Review and approval in accordance with Section 22.08.300 shall be required as part of a final site plan review.

- c. **Harmony with surrounding uses:** The uses and design of the Mixed Use PUD will be harmonious with the character of the surrounding area in terms of density, intensity of use, size and height of buildings, architecture and other impacts.

- d. **Dimensional Standards:** The setbacks and other dimensional standards for various uses shall generally be consistent with the standards associated with the most applicable district(s) listed in Section 22.24.

Where the proposed design deviates from the typical standards, the applicant shall provide a table that clearly compares each requested modification to the Ordinance standard and provides justification for the modification for approval by the Village Council. Unless modifications are specifically requested and approved by the Village, the site plan or subdivision plan shall comply with the applicable Village standards.

- e. **Architecture:** Buildings shall utilize brick as the primary material for all exterior walls that are visible from a public road or a parking lot. Other accent materials may be used where the materials are durable and compatible with the type of use and development proposed. Unifying elements, accents, style, color, and materials shall be provided for different uses within the project.
- f. **Residential Uses:** A Mixed Use PUD shall incorporate a residential component within the same building (i.e., upper floor residences above a non-residential use).
- g. **Natural Features:** The development shall be designed to promote preservation of any significant natural or historic features on the site.
- h. **Infrastructure:** The uses and design shall be consistent with the available capacity of the existing street network and utility systems or the applicant shall upgrade the infrastructure as required to accommodate the Mixed Use PUD.
- i. **Design:** The site design, site elements, and architecture shall be of high quality, coordinated, and consistent with Section 22.09 Site Development Requirements.
- j. **Additional Considerations:** The Planning Commission and Village Council shall consider the following design elements as appropriate: perimeter setback and landscaping; drainage and utility design; underground installation of utilities; facilities for pedestrian circulation; internal roadway design; and the achievement of an integrated development with respect to signs, lighting, landscaping and building materials.

Section 6.01.

22.26.060 Schedule of Construction

1. Construction. Final site plan approval of a PUD, PUD phase or a building within a PUD shall be effective for a period of three (3) years. Further submittals under the PUD procedures shall be accepted for review upon a showing of substantial progress in development of previously approved phases, or upon a showing of good cause for not having made such progress.
2. Phasing. In the development of a PUD, the percentage of one-family dwelling units under construction, or lots sold, shall be at least in the same proportion to the percentage of multiple family dwelling units under construction at any one time, provided that this Section

shall be applied only if one-family dwelling units comprise twenty-five (25%) percent or more of the total housing stock proposed for the PUD. Non-residential structures designed to serve the PUD residents shall not be built until the PUD has enough dwelling units built to support such non-residential use. The Planning Commission may modify this requirement in their conceptual or final submittal review process.

Section 7.01.

22.26.070 Appeals, Violations and Expiration

1. The Zoning Board of Appeals shall have the authority to hear and decide appeal requests by property owners for variances from the Zoning Ordinance. However, the Zoning Board of Appeals shall not have the authority to change conditions or make interpretations to the PUD site plan or written agreement.
2. A violation of the PUD plan or agreement shall be considered a violation of this Ordinance.
3. The Zoning Board of Appeals shall not have authority to grant variances from the approved PUD plan pertaining to uses, perimeter setbacks, or perimeter landscaping. Such changes shall require an amendment to the PUD plan.
4. Approval of the PUD rezoning and preliminary site plan by the Village Council shall confer upon the applicant the right to proceed through the subsequent planning phase for a period not to exceed two (2) years from date of approval. If application for final site plan approval is not requested within this time period, re-submittal of the application shall be required. Village Council may extend the period up to an additional two (2) years, if requested in writing by the applicant prior to the expiration date.

Section 8.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 9.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 10.01. REPEALER. Former Ordinance 22.26 Single Family Residential Cluster Option is hereby repealed.

Section 11.01. EFFECTIVE DATE. A public hearing having been held by the Planning Commission, via Zoom, on December 16, 2020, and the Village Council, via Zoom, on February 2, 2021, the provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Made and passed by the Village Council of the Village of Beverly Hills this ____ day of _____, 2021.

John George, Village President

Kristin Rutkowski, Village Clerk

I, Kristin Rutkowski, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of an Ordinance adopted by the Village Council of the Village of Beverly Hills at a regular meeting thereof held on the ____ day of _____, 2021.

Kristin Rutkowski, Village Clerk

Law Office of Thomas J. Ryan, P.C.
2055 Orchard Lake Road, Sylvan Lake, MI 48320
(248)334-9938

To: John George, President, Village Council and Chris Wilson, Village Manager
From: Thomas J. Ryan, Village Attorney
Date: February 11, 2021
Re: Amended Easement and Maintenance Agreement (Pemberly Place)

Dear President George, Members of Council and Mr. Wilson,

This property on the west side of Evergreen, south of Beverly Road, was previously before the Planning Commission and Council for a lot split and private road approval. There was a prior Easement and Maintenance Agreement, which was recorded in 2015; however, it requires an amendment to include a condition placed by the Planning Commission for a vegetative screen to be established between the development and the Ronsdale neighborhood, which was not placed in the original Easement and Maintenance Agreement.

This matter is before Village Council to approve the amended agreement. There was litigation that existed for several years between the Developers and the property owner to the north on Evergreen who had an easement over the subject property.

That litigation was resolved by the Developers, purchasing that property and extinguishing the recorded easements burdening the subject property.

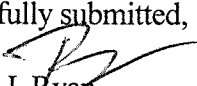
The position and design of the private road has not changed since its approval by the Planning Commission and Village Council in 2014/2015 and the Developers now wish to proceed with the development of the property. The appropriate language has been added to the Amended Easement and Maintenance Agreement to include a green belt and the obligation of Developers/Association, which has been formed to construct and maintain the easement, road and green belt. Before Erin left, she verified the green area had been placed by the Developers and they have planted and moved 54 trees on this property so that each homeowner has privacy on Ronsdale Drive and Pemberly Court.

At this time, it is appropriate for Village Council to approve the Amended Easement and Maintenance Agreement establishing the private road as well as maintenance of the private road and the development in general. As noted in the documents, if there is a default in any of the provisions, the Village can notify the Developer/Association to have the matter cured insuring compliance with the agreement.

The Willett's will execute the Amended Easement and Maintenance Agreement and I would respectfully request Village Council, after due consideration, approve same and authorize the Village Manager to execute the Agreement.

I would be pleased to answer any questions.

Respectfully submitted,


 Thomas J. Ryan
 Village Attorney

AMENDED EASEMENT AND MAINTENANCE AGREEMENT

THIS AMENDED EASEMENT AND MAINTENANCE AGREEMENT is made as of this 16TH day of February, 2021, by THEODORE J. WILLETT and JULIE E. WILLETT, his wife, (hereinafter referred to as "Developers") residing at 5345 Hickory Bend, Bloomfield Hills, Michigan 48304 (collectively, "Willetts") and the VILLAGE OF BEVERLY HILLS, a Michigan municipal corporation, the address of which is 18500 West 13 Mile Road, Beverly Hills, Michigan 48025, hereinafter referred to as the "Village."

WITNESSETH:

WHEREAS, Willetts are the owners of a certain parcel of real estate situated in the Village of Beverly Hills, Oakland County, Michigan, containing approximately 5.62 acres of land more or less, fronting on Evergreen Road, which is more fully described as follows:

A parcel of land in the Southeast one-quarter of Section 3, Towne 1 North, Range 10 East, Village of Beverly Hills, Oakland County, Michigan, described as follows: From the Southeast corner of Section 3, North 00 degrees 57 minutes 01 seconds East 2105.96 feet along the East line of Section 3 to the point of beginning; thence North 89 degrees 58 minutes 40 seconds West 286.17 feet along the North line of Ronsdale Subdivision, as recorded in Liber 112 of Plats, Page 5, Oakland County Records, to the Northwest corner of Lot 34; thence South 78 degrees 00 minutes 27 seconds West 335.35 feet to the Northeast corner of Lot 33; thence continuing along the North line of said Ronsdale Subdivision South 73 degrees 27 minutes 20 seconds West 183.14 feet; thence North 08 degrees 00 minutes 00 seconds West 80.00 feet; thence North 82 degrees 15 minutes 30 seconds West 147.66 feet; to the Northwest corner of Lot 31; thence North 08 degrees 28 minutes 02 seconds West, 37.56 feet; thence North 28 degrees 08 minutes 28 seconds East 243.00 feet; thence North 89 degrees 47 minutes 13 seconds East 195.02 feet; thence North 06 degrees 39 minutes 58 seconds East 110.00 feet; thence South 65 degrees 23 minutes 17 seconds East 150.00 feet; thence North 81 degrees 52 minutes 58 seconds East 88.16 feet; thence South 01 degrees 12 minutes 04 seconds East 64.76 feet; thence South 84 degrees 56 minutes 13 seconds East 202.44 feet; thence North 87 degrees 32 minutes 00 seconds East 142.89 feet; thence South 18 degrees 50 minutes 40 seconds East 178.67 feet; thence South 04 degrees 10 minutes 10 seconds East 43.41 feet to the point of beginning.

Tax Parcel Identification No. TH-24-03-426-009

Hereinafter sometimes referred to as the "Parcel;" and

WHEREAS, the Willetts have split and are developing the Parcel into four (4) residential lots as set forth in the Site Plan ("Site Plan") dated June 2, 2014 and approved by the Village Council on April 7, 2015, consisting of four (4) residential buildings ("Building Sites"), hereinafter sometimes referred to as the "Project"; and

WHEREAS, the Willetts formed the Pemberly Court Homeowners Association, a Michigan non-profit corporation (the "Association") on March 13, 2018, which will function as the administrator of the Private Road in the Project, and will be responsible for the administration, maintenance, repair, replacement and operation of the Private Road of the Project; and

WHEREAS, the Association will hereafter join in this Amended Easement and Maintenance Agreement by way of an assignment of Willetts' duties and privileges herein to acknowledge that its administration and maintenance of the Private Road, as more particularly described below, will be subject to the terms, covenants and provisions of this Amended Easement and Maintenance Agreement; and

WHEREAS, the Village seeks assurance from the Willetts and the Association that the Private Road in the Project will be created by the Willetts in strict compliance with: (i) all Village ordinances and regulations, (ii) the Site Plan dated June 2, 2014, and approved by the Village Council on April 7, 2015 and, (iii) this Easement and Maintenance Agreement; and

WHEREAS, the Village and Developers previously entered into an Easement and Maintenance Agreement dated July 22, 2015 and recorded on September 4, 2015 in Liber 48572, Page 290, Oakland County Records (the "Easement and Maintenance Agreement").

WHEREAS, the Village is willing to execute this Amended Easement and Maintenance Agreement only with the express understanding that the creation, maintenance, improvement, repair and replacement and the costs thereof of the Private Road will be the sole responsibility of the Willetts and following the Willetts' assignment thereto, the Association, and the prior Easement and Maintenance Agreement is fully replaced by this Amended Easement and Maintenance Agreement.

NOW, THEREFORE, in consideration of the mutual covenants of the parties described herein, and with the express understanding that this Amended Easement and Maintenance Agreement contains important and essential terms and provisions associated with the Project, the parties hereby agree as follows:

1. Development Matters.

- (a) The Village and the Willetts acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties.

- (b) The Village acknowledges and represents that the Parcel has been approved for development of the Project in accordance with the approved Site Plan.
 - (c) The Willetts shall create the Private Road, as described below, in the Project and shall otherwise complete construction and maintain all improvements including a "green buffer" area for the Project in strict compliance with the terms of this Amended Easement and Maintenance Agreement, the approval of the Site Plan and the ordinances and regulations of the Village.
 - (d) The Association has been formed as a Michigan non-profit corporation, which shall, following assignment of the Willetts' duties hereunder, be a party to and be bound by this Amended Easement and Maintenance Agreement and shall have the duties and responsibilities set forth herein.
 - (e) The Willetts shall record this Amended Easement and Maintenance Agreement in the Oakland County records, with a copy to the Village of Beverly Hills; and shall commit the Association to perpetual maintenance, repair, and replacement of the Private Road. The Association Bylaws, with a copy to the Village of Beverly Hills, shall include the duty of the Association to levy appropriate, sufficient and reasonable assessments, both annual and special, to defray all cost and expense associated with the maintenance, repair and replacement of the Private Road.
2. **Description of Easement Areas.** The approved Site Plan for the Parcel is attached hereto as Exhibit "A", which graphically shows the areas delineated as the "Private Road". The four subdivided lots comprising the Parcel described above are set forth in Exhibit "B" attached hereto.
3. **Grant of Easements.** Willetts hereby give, grant and convey to the Village a permanent, nonexclusive and irrevocable right, easement and privilege over the Private Road for the purposes and on the terms and conditions contained herein.
4. **No further Divisions.** The property shall not be further divided or subdivided, or otherwise prepared for development purposes so as to increase the number of building sites.
5. **Not a Dedication.** This Easement does not grant or convey to the Village or members of the general public any right of ownership, possession, or use of any portion of the Project.
6. **Right of Entry.** The Village, and its authorized employees and agents, may enter upon and inspect the Private Road to determine whether it is being maintained in

compliance with the terms of this Amended Easement and Maintenance Agreement.

7. **Enforcement.** This Easement may be enforced by either an action at law or in equity and shall be enforceable against the Association or any owner or owners of the Premises despite a lack of privity of estate or contract.
8. **Binding Covenants.** This Amended Easement and Maintenance Agreement shall run with the land in perpetuity unless modified or terminated by written agreement of the parties. This Easement and Maintenance Agreement shall be binding upon the successors and assigns of the parties.
9. **Recording.** This Amended Easement and Maintenance Agreement shall be recorded with the Oakland County Register of Deeds to give notice to all successive owners, mortgages and other persons obtaining an interest in the easement areas and in the Project.
10. **Right of Village to Maintain, Repair and Replace.** If the Willetts, and following its formation, the Association, fail to establish, maintain, or preserve the Private Road as provided for and as required in this Amended Easement and Maintenance Agreement and in the Site Plan, and the Village regulations and ordinances, then the Village shall have the right, but not the duty, after thirty (30) days written notice to the Willetts or the Association, to perform any necessary maintenance, repair or replacement with respect to the Private Road. All costs associated with such maintenance, repair or replacement shall be billed to the Association, and shall be paid within thirty (30) days of such invoice. All such costs incurred by the Village in the improvement, maintenance, repair or replacement of the Private Road shall be billed to the Association. If such billings are not paid in full to the Village within ninety (90) days of billing, the Village may assess the costs against the owners of the Project in equal amounts in the same manner as property taxes are assessed and collected.
11. **Indemnification of Village.** The Willetts initially, but after assignment of this Agreement to the Association, only the Association, shall defend, indemnify and hold the Village harmless from any and all claims, demands, actions, damages, injuries, costs or expenses arising from or in any way related to the design, construction, use, maintenance, repair or operation (or omissions in these regards) of the Private Road, which is the subject of this Amended Easement and Maintenance Agreement. The indemnification and hold harmless shall include all costs, expenses and fees incurred by the Village in connection with such claims or the enforcement of this Amended Easement and Maintenance Agreement.
12. **Agreement Runs With the Land.** The Agreement of the Village to approve the Project shall benefit the land and all of the covenants and obligations of the Willetts and the Association shall be deemed to run with the land and be binding on all current and future owners thereof and this Amended Easement and

Maintenance Agreement shall be recorded at Willetts' expense in the Office of the Oakland County Register of Deeds.

13. **Termination of Obligations.** After assignment of this Agreement to the Association, the Willetts shall no longer have any responsibility or liability for the obligations of the Association pursuant to the terms of this Amended Easement and Maintenance Agreement, and the Village acknowledges that the Willetts will have no further obligations pursuant to this Agreement. Notwithstanding the above, in the event the Willetts, or their successors, still own any of the Building Sites, their liability shall be limited to the proportionate share associated with such sites.
14. **Counterparts; Electronic Signatures.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Facsimile signatures or electronic signatures in .pdf format of the parties executing this Agreement shall bear the same weight and authority as if an original signature.

IN WITNESS WHEREOF, this Amended Easement and Maintenance Agreement has been executed on behalf of the Willetts and the Association as of the date first above written.

WILLETTS:

Theodore J. Willett

Julie E. Willett

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this _____ day of February, 2021, by Theodore J. Willett and Julie E. Willett, his wife.

Notary Public, Oakland County, Michigan
My commission expires: _____
Acting in County of _____

IN WITNESS WHEREOF, this Amended Easement and Maintenance Agreement has been executed on behalf of the Village as of the date first above written.

VILLAGE:

VILLAGE OF BEVERLY HILLS,
A Michigan municipal corporation

By: _____
Chris D. Wilson
Its: Village Manager

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

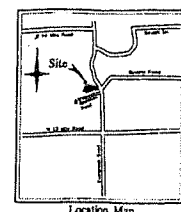
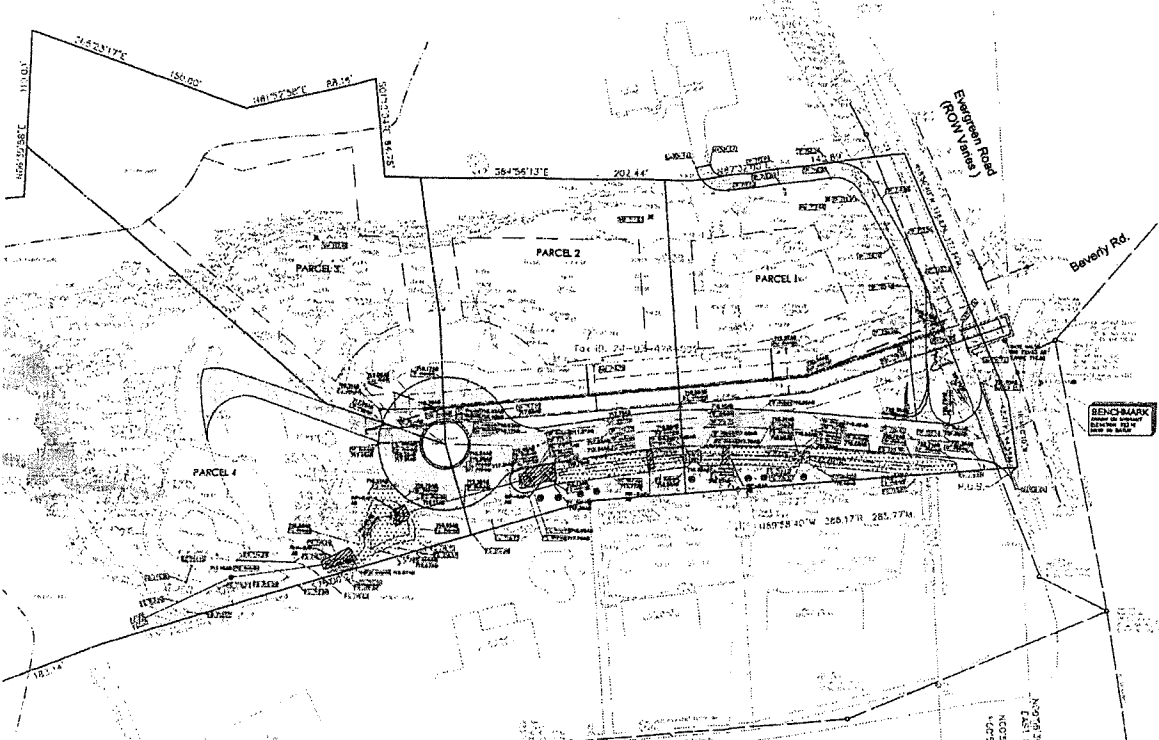
The foregoing instrument was acknowledged before me this _____ day of February, 2021 by Chris D. Wilson, the Village Manager of the Village of Beverly Hills, a Michigan municipal corporation, on behalf of the Village.

Notary Public, Oakland County, Michigan
My commission expires: _____
Acting in County of _____

After recording, return to:

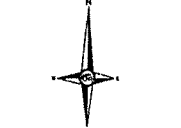
R. Bradley Lambert, Esq.
LAMBERT LAW
407 6th St., Suite A
Rochester, MI 48307
Brad@lambertplc.com

[illegible]



ENGINEERS
CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

HOWARD & TRAIL ENGINEERS
4677 WOODWARD AVE.
PONTIAC, MI 48130-9533
TEL: (248) 337-9331
FAX: (248) 337-9337



PROJECT
31801 Englewood Road
Beverly Hills, MI 48025

CLIENT
Whitely, Julia & Theodore
31801 Englewood Road
Beverly Hills, MI 48025
Phone: (248) 720-539
STYLUS
Housing Development
(248) 440-5462

ESTIMATED QUANTITIES

ITEM	QUANTITY	UNIT	PRICE	TOTAL
1.0000	1.0000	1.0000	1.0000	1.0000
2.0000	2.0000	2.0000	2.0000	2.0000
3.0000	3.0000	3.0000	3.0000	3.0000
4.0000	4.0000	4.0000	4.0000	4.0000
5.0000	5.0000	5.0000	5.0000	5.0000
6.0000	6.0000	6.0000	6.0000	6.0000
7.0000	7.0000	7.0000	7.0000	7.0000
8.0000	8.0000	8.0000	8.0000	8.0000
9.0000	9.0000	9.0000	9.0000	9.0000
10.0000	10.0000	10.0000	10.0000	10.0000

Part of the S2E 1/4
Of Section 3
T.1N. R. 10E
Village of Beverly Hills,
Oakland County, Michigan

Sheet
Paving and Grading

PAVING LEGEND

1.0000	PROPOSED DRIVEWAY PAVEMENT
2.0000	PROPOSED DRIVEWAY PAVEMENT
3.0000	PROPOSED DRIVEWAY PAVEMENT
4.0000	PROPOSED DRIVEWAY PAVEMENT
5.0000	PROPOSED DRIVEWAY PAVEMENT



LEGEND

1.0000	PROPOSED DRIVEWAY PAVEMENT
2.0000	PROPOSED DRIVEWAY PAVEMENT
3.0000	PROPOSED DRIVEWAY PAVEMENT
4.0000	PROPOSED DRIVEWAY PAVEMENT
5.0000	PROPOSED DRIVEWAY PAVEMENT
6.0000	PROPOSED DRIVEWAY PAVEMENT
7.0000	PROPOSED DRIVEWAY PAVEMENT
8.0000	PROPOSED DRIVEWAY PAVEMENT
9.0000	PROPOSED DRIVEWAY PAVEMENT
10.0000	PROPOSED DRIVEWAY PAVEMENT

REVISIONS

NO.	DATE	DESCRIPTION
1	05-18-2018	ISSUED FOR PERMIT

DRAWN BY
J. Johnson

CHECKED BY
J. Johnson

APPROVED BY
M. Peterson

DATE
05-18-2018

GENERAL PAVING NOTES

1. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

2. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

3. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

4. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

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8. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

9. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

10. PAVING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MICHIGAN PAVING MANUAL, 2017 EDITION, AND THE LATEST EDITION OF THE MICHIGAN ROAD BUILDING MANUAL, 2017 EDITION.

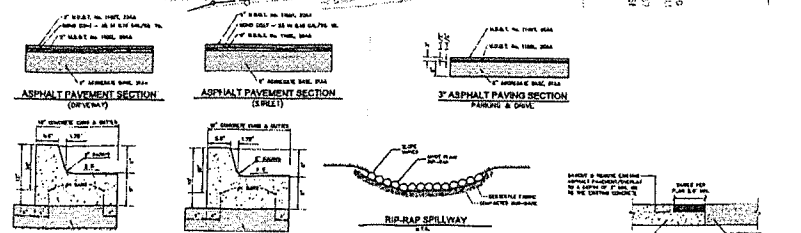


Exhibit "B"

- A. Developer is the Owner of the three (3) parcels of real estate situated in the Village of Beverly Hills, Oakland County, Michigan, which are more fully described as follows:

PARCEL 1:

A parcel of land in the Southeast 1/4 of Section 3, Town 1 North, Range 10 East, being described as: Commencing at the Southeast corner of said Section 3; thence North 00 degrees 56 minutes 30 seconds East 2106.54 feet (measured), North 00 degrees 57 minutes 01 second East 2105.96 (recorded), along the East line of said Section 3 to the point of beginning; thence North 89 degrees 58 minutes 40 seconds West 215.70 feet; thence North 00 degrees 01 minutes 20 seconds East 207.15 feet; thence South 84 degrees 56 minutes 13 seconds East 12.39 feet; thence North 87 degrees 32 minutes 00 seconds East 142.89 feet; thence South 18 degrees 50 minutes 40 seconds East 177.34 feet (measured), 178.67 feet (recorded); thence South 04 degrees 10 minutes 10 seconds East 44.58 feet (measured), 43.41 feet (recorded), to the point of beginning.

Tax Parcel Identification Nos. 24-03-426-016

Address: 20006 Pemberly Ct., Beverly Hills, MI 48025

PARCEL 2:

A parcel of land in the Southeast 1/4 of Section 3, Town 1 North, Range 10 East, being described as: Commencing at the Southeast corner of said Section 3; thence North 00 degrees 56 minutes 30 seconds East 2106.54 feet (measured), North 00 degrees 57 minutes 01 second East 2105.96 (recorded), along the East line of said Section 3; thence North 89 degrees 58 minutes 40 seconds West 215.70 feet to the point of beginning; thence North 89 degrees 58 minutes 40 seconds West 70.06 feet; thence South 78 degrees 00 minutes 27 seconds West 79.96 feet; thence North 11 degrees 59 minutes 33 seconds West 62.75 feet; thence North 01 degree 21 minutes 54 seconds East 84.00 feet; thence North 03 degrees 50 minutes 53 seconds West 93.27 feet; thence South 84 degrees 56 minutes 13 seconds East 166.31 feet; thence South 00 degrees 01 minute 20 seconds West 207.15 feet to the point of beginning.

Tax Parcel Identification No.: 24-03-426-015

Address: 20024 Pemberly Ct., Beverly Hills, MI 48025

PARCEL 3:

A parcel of land in the Southeast 1/4 of Section 3, Town 1 North, Range 10 East, being described as: Commencing at the Southeast corner of said Section 3; thence North 00 degrees 56 minutes 30 seconds East 2106.54 feet (measured), North 00 degrees 57 minutes 01 second East 2105.96 (recorded), along the East line of said Section 3; thence North 89 degrees 58 minutes 40 seconds West 285.77 feet (measured), 286.17 feet (recorded); thence South 78 degrees 00 minutes 27 seconds West 79.96 feet; thence North 11 degrees 59 minutes 33 seconds West 62.75 feet to the point of beginning; thence North 66 degrees 55 minutes 05 seconds West 84.00 feet; thence North 44 degrees 56 minutes 24 seconds West 261.24 feet; thence North 06 degrees 39 minutes 58 seconds

East 76.59 feet; thence South 65 degrees 23 minutes 17 seconds East 150.00 feet; thence North 81 degrees 52 minutes 58 seconds East 88.16 feet; thence South 01 degree 12 minutes 04 seconds East 64.78 feet; thence South 84 degrees 56 minutes 13 seconds East 23.74 feet; thence South 03 degrees 50 minutes 53 seconds East 93.27 feet; thence South 01 degrees 21 minutes 54 seconds West 84.00 feet to the point of beginning.

Tax Parcel Identification No.: 24-03-426-014

Address: 20042 Pemberly Ct., Beverly Hills, MI 48025

- B. Brian M. Bell and Sara L. Bell, his wife, are the owners of the parcel of real estate situated in the Village of Beverly Hills, Oakland County, Michigan, which is more fully described as follows:

PARCEL 4:

A parcel of land in the Southeast 1/4 of Section 3, Town 1 North, Range 10 East, being described as: Commencing at the Southeast corner of said Section 3; thence North 00 degrees 56 minutes 30 seconds East 2106.54 feet (measured), North 00 degrees 57 minutes 01 second East 2105.96 (recorded), along the East line of said Section 3; thence North 89 degrees 58 minutes 40 seconds West 285.77 feet (measured), 286.17 feet (recorded); thence South 78 degrees 00 minutes 27 seconds West 79.96 feet to the point of beginning; thence South 78 degrees 00 minutes 27 seconds West 255.39 feet; thence South 73 degrees 27 minutes 20 seconds West 183.14 feet; thence North 08 degrees 00 minutes 00 seconds West 80.00 feet; thence North 82 degrees 15 minutes 30 seconds West 147.66 feet; thence North 08 degrees 28 minutes 02 seconds West 37.56 feet; thence North 28 degrees 08 minutes 28 seconds East 243.00 feet; thence North 89 degrees 47 minutes 13 seconds East 195.02 feet; thence North 06 minutes 39 minutes 58 seconds East 33.41 feet; thence South 44 degrees 56 minutes 24 seconds East 261.24 feet; thence South 66 degrees 55 minutes 05 seconds East 84.00 feet; thence South 11 degrees 59 minutes 33 seconds East 62.75 feet to the point of beginning.

Tax Parcel Identification No.:24-03-426-013

Address: 20060 Pemberly Ct., Beverly Hills, MI 48025

To: Honorable President George; Village Council Members
From: Sheila McCarthy, Finance Director
Subject: Cash and Investment Summary as of December 31, 2020
Revenue and Expenditure Report for the 6 months ended December 31, 2020
Date: February 10, 2021

Presented is the *Cash and Investment Summary* which includes all cash accounts and CD's as of December 31, 2020 for all funds.

Also presented is the *Revenue and Expenditure Report* which includes revenue and expenditures for the General Fund, Major Road Fund, Local Street Fund, Public Safety Department, Library Fund and Water/Sewer Operation Fund for the 6 months ended December 31, 2020. The *Revenue and Expenditure Report* does not include prepaid and accrual adjustments that are reflected in the year end audited financial statements. Actual compared to budget financial results are monitored and budget amendments presented for approval, as necessary.

02/10/2021

CASH SUMMARY BY FUND FOR VILLAGE OF BEVERLY HILLS

FROM 06/30/2020 TO 12/31/2020

FUND: 101 202 203 205 265 268 285 290 295 301 392 393 401 402 404 408 592 593 701 703 732 806 814 815 900 901

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/30/2020	Total Debits	Total Credits	Ending Balance 12/31/2020
101	GENERAL FUND	3,174,292.36	3,735,106.00	2,203,344.85	4,706,053.51
202	MAJOR ROAD FUND	347,926.20	641,192.42	936,302.60	52,816.02
203	LOCAL STREET FUND	671,039.51	577,164.73	658,248.07	589,956.17
205	PUBLIC SAFETY DEPARTMENT	1,532,860.05	6,131,810.21	3,140,082.69	4,524,587.57
265	DRUG LAW ENFORCEMENT FUND	52,518.27	1.00	0.00	52,519.27
268	LIBRARY	267,814.99	507,684.63	508,241.00	267,258.62
285	RETIREE HEALTH CARE FUND	246,447.54	93,087.70	84,862.42	254,672.82
290	VACATION RESERVE FUND	107,332.85	24,064.45	3,372.02	128,025.28
295	SICK PAY FUND	183,249.15	10,109.53	8,847.31	184,511.37
392	COMBINED SEWER OVERFLOW FUND	18,853.88	5.41	18,859.29	0.00
401	CAPITAL PROJECTS FUND	266,345.23	211,160.65	226,388.68	251,117.20
402	DEDICATED MILLAGE	12.83	0.00	12.83	0.00
408	SPECIAL PARK MILLAGE FUND	6,883.04	4.14	0.00	6,887.18
592	WATER/SEWER OPERATION FUND	(38,761.63)	3,034,236.11	2,438,059.97	557,414.51
701	TRUST & AGENCY FUND	426,265.23	264,494.23	339,965.81	350,793.65
703	TAX COLLECTIONS FUND	71.13	0.00	71.13	0.00
732	PUBLIC SAFETY RETIREMENT FUND	80.19	0.02	80.21	0.00
814	STAFFORD SAD	(28,286.09)	38,439.70	28,286.09	(18,132.48)
815	HUMMELL/CORYELL SAD	54,590.34	27.30	0.00	54,617.64
	TOTAL - ALL FUNDS	7,289,535.07	15,268,588.23	10,595,024.97	11,963,098.33

02/10/2021

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS
PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2020 Actuals	2020-21 ORIGINAL BUDGET
Fund 101 - GENERAL FUND			
Net - Dept 000 - FUND REVENUE		2,914,000.89	3,562,135.00
Net - Dept 101 - VILLAGE COUNCIL		(8,072.99)	(29,265.00)
Net - Dept 171 - VILLAGE MANAGER		(112,184.35)	(251,637.00)
Net - Dept 200 - CLERK		(53,286.97)	(120,159.00)
Net - Dept 215 - VILLAGE FINANCE		(111,739.49)	(243,327.00)
Net - Dept 248 - GENERAL ADMINISTRATION		(213,040.05)	(351,090.00)
Net - Dept 265 - BUILDING & GROUNDS MAINTENANCE		(17,080.69)	(56,144.00)
Net - Dept 371 - BUILDING, PLAN, ZONING DEPT		(239,007.08)	(501,177.00)
Net - Dept 440 - PUBLIC SERVICES		(482,493.67)	(1,067,669.00)
Net - Dept 747 - COMMUNITY ACTION PROGRAMS		(74,677.54)	(124,875.00)
Net - Dept 751 - PARKS & RECREATION		(39,084.29)	(36,301.00)
Net - Dept 900 - CAPITAL EXPENDITURES		(13,030.98)	(24,000.00)
Net - Dept 965 - TRANSFER TO OTHER FUNDS		(200,000.00)	(200,000.00)
Fund 101 - GENERAL FUND:			
TOTAL REVENUES		2,914,000.89	3,562,135.00
TOTAL EXPENDITURES		1,563,698.10	3,005,644.00
NET OF REVENUES & EXPENDITURES		1,350,302.79	556,491.00
Fund 202 - MAJOR ROAD FUND			
Net - Dept 000 - FUND REVENUE		335,240.16	1,190,619.00
Net - Dept 451 - CONSTRUCTION		(552,477.64)	(904,019.00)
Net - Dept 463 - ROUTINE MAINTENANCE		(62,290.47)	(172,240.00)
Net - Dept 474 - TRAFFIC SERVICES		(25,355.31)	(75,062.00)
Net - Dept 478 - WINTER MAINTENANCE		(13,108.11)	(100,913.00)
Net - Dept 482 - GENERAL ADMINISTRATION & ENG		(152,313.23)	(265,694.00)
Fund 202 - MAJOR ROAD FUND:			
TOTAL REVENUES		335,240.16	1,190,619.00
TOTAL EXPENDITURES		805,544.76	1,517,928.00
NET OF REVENUES & EXPENDITURES		(470,304.60)	(327,309.00)
Fund 203 - LOCAL STREET FUND			
Net - Dept 000 - FUND REVENUE		485,414.70	671,165.00
Net - Dept 451 - CONSTRUCTION		(111,536.16)	(300,000.00)
Net - Dept 463 - ROUTINE MAINTENANCE		(149,595.75)	(444,810.00)
Net - Dept 474 - TRAFFIC SERVICES		(15,709.01)	(24,874.00)
Net - Dept 478 - WINTER MAINTENANCE		(3,210.58)	(63,820.00)
Net - Dept 482 - GENERAL ADMINISTRATION & ENG		0.00	(13,623.00)
Net - Dept 900 - CAPITAL EXPENDITURES		(19,244.00)	(4,000.00)

02/10/2021

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS
PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2020 Actuals	2020-21 ORIGINAL BUDGET
Fund 203 - LOCAL STREET FUND:			
TOTAL REVENUES		485,414.70	671,165.00
TOTAL EXPENDITURES		299,295.50	851,127.00
NET OF REVENUES & EXPENDITURES		186,119.20	(179,962.00)
Fund 205 - PUBLIC SAFETY DEPARTMENT			
Net - Dept 000 - FUND REVENUE		6,035,560.00	5,769,837.00
Net - Dept 345 - PUBLIC SAFETY DEPARTMENT		(2,681,405.47)	(5,116,958.00)
Net - Dept 346 - SCHOOL LIAISON OFFICER		(52,841.98)	(138,006.00)
Net - Dept 900 - CAPITAL EXPENDITURES		(385,714.88)	(560,361.00)
Fund 205 - PUBLIC SAFETY DEPARTMENT:			
TOTAL REVENUES		6,035,560.00	5,769,837.00
TOTAL EXPENDITURES		3,119,962.33	5,815,325.00
NET OF REVENUES & EXPENDITURES		2,915,597.67	(45,488.00)
Fund 268 - LIBRARY			
Net - Dept 000 - FUND REVENUE		507,607.86	515,061.00
Net - Dept 790 - LIBRARY		(255,780.50)	(511,561.00)
Fund 268 - LIBRARY:			
TOTAL REVENUES		507,607.86	515,061.00
TOTAL EXPENDITURES		255,780.50	511,561.00
NET OF REVENUES & EXPENDITURES		251,827.36	3,500.00
Fund 592 - WATER/SEWER OPERATION FUND			
Net - Dept 000 - FUND REVENUE		1,900,704.39	5,018,727.00
Net - Dept 536 - DIRECT CHARGES		(1,375,810.71)	(3,106,733.00)
Net - Dept 537 - CAPITAL OUTLAY		0.00	(3,500.00)
Net - Dept 540 - OFFICE/ADMINISTRATION CHARGES		(110,832.72)	(221,425.00)
Net - Dept 543 - REPAIR & MAINTENANCE		(561,270.14)	(1,134,699.00)
Net - Dept 550 - OTHER EXPENSES		(2,134.90)	(47,066.00)
Net - Dept 559 - DEPRECIATION EXPENSE		(267,166.48)	(542,000.00)
Fund 592 - WATER/SEWER OPERATION FUND:			
TOTAL REVENUES		1,900,704.39	5,018,727.00
TOTAL EXPENDITURES		2,317,214.95	5,055,423.00
NET OF REVENUES & EXPENDITURES		(416,510.56)	(36,696.00)
TOTAL REVENUES - ALL FUNDS			
TOTAL REVENUES - ALL FUNDS		12,178,528.00	16,727,544.00
TOTAL EXPENDITURES - ALL FUNDS		8,361,496.14	16,757,008.00
NET OF REVENUES & EXPENDITURES		3,817,031.86	(29,464.00)

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
FEBRUARY 12, 2021

FY 2021-22 Budget – Per the Village Charter, Village Administration is to present a draft budget to Council by the first regular meeting of the Village Council in April. For 2021, that meeting date is April 6th. Council is required to adopt the budget by no later than the second meeting in May, which would be May 18th. Traditionally, the Village Council has adopted the budget at the first meeting in May, which would be May 4th. Five (5) votes in the affirmative are required to pass the budget. Council will normally hold one, or more, budget workshops between the period in which the budget is received in April and passed in May. These budget workshops have been held either in conjunction with a regular meeting or as a stand-alone meeting. Any new Council members who have questions regarding the format or content of the budget are welcome to reach out to either me or Finance Director McCarthy.

COVID 19, Village Offices and Public Meetings – The current Open Meetings Act exemptions allowing for virtual public meetings will expire at the end of March. I have not heard yet whether the Legislature plans on extending this period. If there is no extension, then I believe the plan would be for Village Public Bodies to meet virtually through the end of March and return to in-person meetings in April. Should an extension be granted we can decide at that time as to whether the continued use of virtual meetings is warranted.

Village Staff are continuing to work full time Monday – Friday. All COVID related protocols remain in place. Village Offices have not been reopened to the public at this time. Village Administration remains committed to reopening the offices to the public as soon as is safe for the public and our employees to do so. Some of this determination will be driven by vaccine availability. All Village employees have been encouraged to sign up for a vaccine as soon as possible. To my understanding most have done so. At this time, we can process all requests in a timely manner and services to residents have not been negatively impacted. As winter ends and Building Dept. activity increases this may change. Village Administration will continue to monitor the situation.

Beverly Hills Public Safety Activity Report

January 28th - February 11th, 2021

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- For more information on Coronavirus Disease and vaccine please visit:
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
<https://www.ready.gov/>
<https://www.Michigan.gov/coronavirus>
<https://www.oakgov.com/covid/Pages/default.aspx>
<https://oaklandcountyvaccine.com>

Dr. Gabe Mirkin's Fitness and Health e-Zine

January 10, 2021 Safety of the Messenger RNA Vaccines for COVID-19

(Pfizer and Moderna). Results from clinical trials of the Pfizer-BioNTech and the Moderna COVID-19 vaccines showed about 95 percent effectiveness in preventing COVID-19 infections, and they were given Emergency Use Authorizations (EUA) by the U.S. Food and Drug Administration (FDA) on December 13 and December 20, 2020. The U.S. Centers for Disease Control and Prevention (CDC) says that the clinical trial data "demonstrate that the known and potential benefits of these vaccines outweigh the known and potential harms of becoming infected with the coronavirus disease 2019 (COVID-19). However, we cannot say that the vaccines are safe until we have vaccinated millions and have had longer follow up periods."

Reported Vaccine Side Effects

So far, minor side effects from the vaccine are common but they last for just a day: fatigue, headaches, chills, fever, muscle or joint pain, and swelling, redness, heat or hardness at the injection site. Now that the vaccine is being widely distributed, data on side effects and complications are being collected and analyzed through CDC's Vaccine Adverse Event Reporting System (VAERS).

These vaccines contain no virus or parts of the virus. Both contain messenger RNA (mRNA) that was manufactured in the laboratory. The mRNA that is injected into you in the vaccine enters some of your cells where the cells' machinery uses that RNA

to make copies of the spike protein of the virus that causes COVID-19. The mRNA itself is destroyed within a few hours after it enters your body. The spike protein of the coronavirus that you made is a foreign protein, so your immune system recognizes that it is different from you. From then on, if the coronavirus enters your body, your immune system does not attack the coronavirus; instead, it attacks and destroys the spike protein of the coronavirus. The spike protein is the key that lets the virus get into your cells. If your immune system destroys the spike protein, the virus cannot get into your cells and disintegrates very quickly.

Everything that you have gotten from the vaccine, including the spike protein copies that your body makes, is gone except the memory of the spike protein for which you are now immune. It looks like this vaccine is safer than all previous vaccines. There is no dead virus. There is no live virus. There is no weakened virus. There is only your immunity against the spike protein.

False Rumors of Side Effects

- There is no evidence to show that mRNA in a vaccine can cause cancer. The mRNA is destroyed soon after it enters your body.
- MRNA does not change your genes. All it does is teach your immune system to recognize and attack the spike protein of the coronavirus if it ever enters your body.
- No fetal tissue is used in the vaccine.
- The vaccines do not cause infertility.
- MRNA cannot cause COVID-19. The vaccine does not contain the virus that causes COVID-19, or any part of the virus.

Who Should Receive a Vaccine?

- People who have diabetes, heart disease, lung disease and similar conditions need to get the vaccine as they are most vulnerable to serious complications from COVID-19.
- People with suppressed immune systems from cancer chemotherapy or immune diseases should be vaccinated.
- At this time, the CDC recommends that those who have had COVID-19 should still get the vaccine.
- After you have been vaccinated, you still should wear a mask and practice all precautions against developing COVID-19 for at least eight weeks. Watch for further guidance from the CDC on this.

CDC Guidance for COVID-19 Vaccination in People with Various Medical Conditions

The CDC has said that “mRNA COVID-19 vaccines (Pfizer and Moderna) may be administered to people with underlying medical conditions provided they have not had a severe allergic reaction to any of the ingredients in the vaccine.”

- We do not have good data on people with immune defects, an overactive immunity, or certain diseases or conditions.
- We have no data yet on the safety of the vaccines for people with HIV, weakened immune systems, or autoimmune conditions such as Guillain-Barre syndrome. People with HIV and weakened immune systems “may receive a COVID-19 vaccine, but they should be aware of the limited safety data . . . People with HIV were included in clinical trials, but safety data specific to this group are not yet available at this time.”
- Bell’s palsy, a temporary facial paralysis, was reported in one person receiving the Pfizer and Moderna vaccines in clinical trials. There is no evidence that the vaccine caused the temporary paralysis of the facial nerve, and at this time the CDC says that, “People who have previously had Bell’s palsy may receive an mRNA COVID-19 vaccine.”

How Rare Side Effects Get Detected

No one in the Pfizer or Moderna trials developed Guillain-Barre syndrome (GBS), a rare disorder in which your own body’s immune system attacks your own nerves. Statistically, one person in 100,000 can be expected to develop Guillain-Barre syndrome, so if a million people are vaccinated, you would expect to see perhaps 10 cases. However, if you have 30 people out of a million who develop Guillain-Barre after vaccination, you may suspect a link to the vaccine. This is why rare side effects may not be identified until after huge numbers of people have received a vaccine. In this example, Guillain-Barre syndrome usually starts as weakness and tingling in your arms or legs and can spread, in extreme cases, to paralyze the whole body. If this happens, the person must be hospitalized immediately, but the vast majority will recover completely.

Severe Allergic Reactions (Anaphylaxis)

Britain has reported several cases of anaphylaxis among people who have received the Pfizer vaccine. In the U.S., 11 cases have been reported since the vaccine rollout began earlier this month, according to the CDC. Most followed receipt of the Pfizer vaccine, but a Boston doctor with a shellfish allergy developed a severe allergic reaction after receiving the Moderna vaccine. If and when other COVID-19 vaccines are authorized for use, health authorities will be watching closely to see whether anaphylaxis may be linked to all COVID-19 vaccines, or only to those such as the Pfizer and Moderna vaccines that are made using mRNA.

A three-year review of adverse reports logged into a U.S. national vaccine database found that anaphylaxis after any type of vaccination is rare, occurring at a rate of about 1.31 per million doses of vaccine administered. Of those cases, 85 percent were in people with a history of allergies. None of the 33 cases — out of 25 million vaccinations in this database — died. Some were given epinephrine, the drug in EpiPens, while others recovered after treatment with antihistamines.

My Recommendations

The COVID-19 vaccines from Pfizer and Moderna contain no virus particles whatever. They contain mRNA that so far appear to be even safer than previous vaccines that contained live, dead or weakened viruses. However, we can make absolute claims of safety only after millions of people have been vaccinated and we have years of follow up. Realize that this pandemic will not end until about **85 percent of the population** is immunized, mostly through vaccinations. Getting a vaccine is always a personal decision, but I believe that the risks of having the disease are far greater than the risks of having the vaccine.

<https://www.drmirkin.com/health/morehealth/safety-of-the-messenger-rna-vaccines-for-covid-19-pfizer-and-moderna.html>

* If you have not changed your battery in your smoke detector it is a good time to check those out. We do have free smoke detectors at the Public Safety Department for those who need them.

CALLS FOR SERVICE

- 161 Calls for Service.
- 58 Tickets issued.
- 35 Property/School checks.
- 9 Arrests.
- 3 Operation Medicine Cabinet.
- Gun Permit.
- 2 Prisoner Transports.
- Assist with Crossing Guard duties on Beverly.
- Traffic Enforcement on Beverly.
- Traffic Enforcement on Evergreen.
- Traffic Enforcement on Riverside.
- 3 Medicals on 13 Mile Rd.
- Odor Investigation on 13 Mile Rd.
- Traffic complaint on 13 Mile Rd.
- 4 Traffic Accidents on 13 Mile Rd.

- Hang Up 911 on 13 Mile Rd.
- Reckless Driving complaint on 13 Mile Rd.
- Suspicious Persons complaint on 13 Mile Rd.
- 2 Peace Officer requests on 14 Mile Rd.
- Citizen Assist on Southfield.
- Customer Trouble on Southfield.
- Alarm on Southfield.
- Traffic Accident on Southfield.
- Suspicious Circumstance complaint on Southfield.
- Medical on Greenfield.
- Traffic Accident on Evergreen.
- Medical on Evergreen.
- Medical on Lahser.
- 2 Motorist Assists on Lahser.
- Assault on Lahser.
- Alarm on Amherst.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Fraud on E. Lincolnshire.
- Citizen Assist on Kirkshire.
- Medical on Riverside.
- Welfare Check on Madoline.
- Smoke Investigation on Pebblestone Ct.
- Officers responded to Huntley Sq. N. for a domestic dispute. One individual was arrested without incident.
- Suspicious Persons complaint on Old Stage.
- Welfare Check on Glencoe.
- Medical on Elizabeth.
- Medical on Hampstead.
- Officers responded to Riverside for an assault complaint. Officers arrested one individual for domestic assault and operating while intoxicated. The arrest was completed without incident.
- Parking complaint on E. Lincolnshire.
- Lift Assist on Kirkshire.
- Medical on Kirkshire.
- Civil Dispute on Huntley Sq. N.
- Medical on Village.
- Welfare Check on Embassy.
- Officers responded to 14 Mile for an assault complaint. Officers arrested one individual for domestic assault without incident.
- Suspicious Vehicle on Fairfax.
- Welfare Check on Madoline.
- Fire Alarm on Vernon.

- Officers stopped a vehicle on Southfield for a traffic violation. The driver was arrested for carrying a concealed firearm. The arrest took place without incident.
- Suspicious Circumstance complaint on Buckingham.
- Medical on Village Pines.
- Carbon Monoxide Alarm on Elizabeth.
- Family Trouble on Kirkshire.
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Traffic complaint on Elizabeth.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Family Trouble on Kirkshire.
- Family Trouble on Robinhood.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Peace Officer complaint on Kirkshire.
- Suspicious Circumstance complaint on Auburn.
- Medical on Kirkshire.
- Odor Investigation on Birwood.
- Assault complaint on Kirkshire.
- Family Trouble on Huntley Sq. E.
- Animal complaint on N. Nottingham.
- Motorist Assist on Locherbie.
- Alarm on Kirkshire.
- Fraud on Madoline.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Circumstance complaint on Locherbie.

FIRE PREVENTION

- 28 Fire/EMS reports reviewed.
- 16 Fire training hours entered into ISO records.
- 17 EMS Continuing Education courses reviewed and assigned through Fire/Rescue 1 Academy.
- 5 EMS training hours entered into continuing education records.
- 14 COVID-19 Response Coordination Forms completed
- 2 EMS license renewal audits of training files completed

- 1 Training Order issued.
- 1 Final Inspection for Occupancy completed.
- Direct icon changes for BRYX Service Ticket.
- Completed and submitted invoicing packet to the Village Offices for January 13, 2021 through January 14, 2021 Incident Safety Officer Course hosted by the South Oakland Fire Association.
- Completed and submitted invoicing packet to the Village Offices for January 18, 2021 through January 25, 2021 Incident Command and Resource Management for the Fire Service course hosted by the South Oakland Fire Association.
- Bi-Weekly National Fire Incident Reporting System data export uploaded to FEMA.
- Registered participants, entered grades, completed course paperwork, and submitted BFS-250 Form to SMOKE system for January 13, 2021 through January 14, 2021 Incident Safety Officer course hosted by the South Oakland Fire Association.
- Registered participants, entered grades, completed course paperwork, and submitted BFS-250 Form to SMOKE system for January 18, 2021 through January 25, 2021 Incident Command and Resource Management for the Fire Service hosted by the South Oakland Fire Association.
- Added supervisor dispatch group to BRYX station alerting system due to promotion.
- Ladder 34 pressure governor replaced.
- Instruct Company Officer I & II course, Day 1 – Chapters 1, 2 & 3, hosted by the South Oakland Fire Association.
- Attend and Chair Fire Governance Committee via teleconference
- Attend Elevator Rescue Course Training.
- Completed and submitted required course flyers to the Bureau of Fire Services for Pride & Ownership leadership course being hosted by the South Oakland Fire Association on May 3, 2021.
- Registered participants, entered grades, completed course paperwork, and submitted BFS-250 Form to SMOKE system for January 11, 2021 through January 26, 2021 NFPA 1041 Instructor I course hosted by the South Oakland Fire Association.
- Respond to inquiry regarding Beverly Hills Fire Prevention code.
- Request override for Number of Course Participants from Michigan Fire Fighters Training Council Regional Coordinator for Pride & Ownership leadership course being hosted by the South Oakland Fire Association on May 3, 2021.
- Instruct Company Officer I & II course, Day 2 – Chapters 4, 5 & 6, hosted by the South Oakland Fire Association.
- SMOKE profile for PSO LaForte created and submitted to the Oakland Fire Academy.
- Attend meeting regarding Mobil Air Cascade Unit.

- Attend Michigan Fire Fighters Training Council meeting via teleconference.
- Attend meeting regarding BRYX Station Board station alerting system
- Continued and submitted for Peer Review Cost/Benefit narrative for 2020 FEMA Assistance to Fire Fighters Grant program submission.
- Continued and submitted for Peer Review Critical Infrastructure narrative for 2020 FEMA Assistance to Fire Fighters Grant program submission.
- Continued and submitted for Peer Review New Risk narrative for 2020 FEMA Assistance to Fire Fighters Grant program submission.
- Continued and submitted for Peer Review Financial Assistance narrative for 2020 FEMA Assistance to Fire Fighters Grant (AFG) program regional submission.
- Continued and submitted for Peer Review Community Description narrative for 2020 FEMA Assistance to Fire Fighters Grant (AFG) program regional submission.
- Continued and submitted for Peer Review Multiple Organization narrative for 2020 FEMA Assistance to Fire Fighters Grant (AFG) program regional submission.
- Continued and submitted for Peer Review Project Description narrative for 2020 FEMA Assistance to Fire Fighters Grant (AFG) program regional submission.
- Continued and submitted for Peer Review Statement of Effect narrative for 2020 FEMA Assistance to Fire Fighters Grant (AFG) program regional submission.
- Attend Michigan State Fire Marshal Wednesday Wrap via teleconference.
- Supervise Road Patrol covering 3 shifts.

INVESTIGATIONS

- CFS Closed and Reviewed 168.
- Reviewed 28 case reports for a disposition.
- Followed up and reviewed cases of which 23 were closed and 5 remained open.
- 5 Case were assigned.
- 7 Reports written on current cases.
- 38 Current active investigations.
- 4 Current pending investigations.
- Follow up on Larceny from Person, CSC complaint.
- Follow up on Domestic Assault, larceny, and CSC complaint.
- Follow up on Domestic Assault. Prosecutor recommended a warrant.
- Follow up on Domestic Assault. Prosecutor recommended a warrant.

- Follow up with prosecutor on Domestic Assault.
- Follow up on Domestic Assault and OWI. Warrant obtained for OWI.
- Follow up on Family Trouble.
- Family Trouble and Probation Violation, 46 DC probation notified
- Follow up on Family Trouble and Damage to Property complaint
- Follow up on Family Trouble complaint.
- Follow up on Larceny from Business.
- Customer Trouble at business. Advised on trespassing.
- Retail Fraud, suspect identified and returned and paid for items, Business owner satisfied.
- Follow up on Harassing Phone complaint.
- OWI blood kits sent out.
- CCW Driver had expired permit and failing to notify officers about gun. Local ticket issued.
- Juvenile Malicious Mischief. Those responsible were identified and cleaned up mess, victim satisfied.
- Follow up on two fraud complaint.

Enforcement List - Inspection Summary

02/11/21

Enforcement Number	Address	Filed	Status	Closed
E200189	32405 BELL VINE TRL	12/28/20	Closed	01/04/21
12-24-2020 COMPLAINT OF DIRT AND MUD DEBRIS LEFT IN ROADWAY FROM CONSTRUCTION SITE TO SMALLWOOD.				
12-28-2020 OFFICER CONTACTED ALEX FROM THE HB CONTRACTORS AND LEFT A MESSAGE TO CLEAN THE STREET OF MUD AND DEBRIS.				
12-30-2020 OFFICER HAS NOT HAD A CALL BACK FROM THE CONTRACTOR. OFFICER WOULD NOTE ON THIS DATE, THE WEATHER WAS A MIXTURE OF RAIN, SLEET AND SNOW WHICH IS SLOWLY WASHING AWAY WHAT MUD AND TRACK OUT THERE WAS ON THE STREET.				
01-04-2020 OFFICER CHECKED BACK ON THE STREET AND A SIGNIFICANT AMOUNT OF MUD HAD DISOLVED AS THE SNOW HAD MELTED. CLOSED.				

Code	Date Next Action	Next Action
13.12 (8)	01/04/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E200191	18951 DEVONSHIRE DR	12/29/20	Closed	01/05/21

Enforcement List - Inspection Summary

02/11/21

PLEASE REMOVE COMMERCIAL EQUIPMENT FROM DRIVEWAY.
MULTIPLE WARNINGS IN THE PAST.

01-05-2021

OFFICER RESPONDED TO THE ADDRESS TO MAKE A SITE INSPECTION AND FOUND ALL THE
COMMERCIAL VEHICLES REMOVED FROM THE DRIVEWAY.

CLOSED.

Code		Date Next Action		Next Action		
22.08.330		01/05/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
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E200192	32933 LONG BOW CT	12/30/20	Closed	01/04/21
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12-30-2020

OFFICER RECEIVED A CALL FROM A NEIGHBOR WHO STATED THE OWNER AT THE ABOVE
ADDRESS HAS PUT OUT APPROX 30 LEAF BAGS AT THE END OF HER DRIVEWAY. KNOWING
THE VILLAGE DEADLINE FOR LEAF PICK UP WAS BACK ON DECEMBER 15, SHE WAS
CONCERNED FOR FATE OF THE BAGS.

12-30-2020

OFFICER RESPONDED TO THE HOME AND SPOKE WITH THE HOMEOWNER ABOUT THE PLAN
FOR THE BAGS. OFFICER DESCRIBED AND INFORMED HER OF THE DECEMBER 15 DEADLINE
WHICH SHE WAS UNAWARE OF. OWNER STATED SHE WOULD WORK ON ARRANGEMENTS TO
HAVE THEM PICKED UP IN THE NEXT TWO WEEKS. OFFICER INFORMED HER OF THE
VILLAGES CODES AND THE CONDITION IF THE VILLAGE IS LEFT TO DISPOSE OF THE BAGS,
SHE WOULD INCUR THE COST OF DISPOSAL.

01-04-2021

OFFICER CONDUCTED A SITE CHECK ON THE ABOVE ADDRESS AND FOUND THE LEAF BAGS
GONE.
CLOSED.

Code	Date Next Action	Next Action
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Enforcement List - Inspection Summary

02/11/21

302.1

01/13/2021

SITE
INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E200193	16267 W 14 MILE RD	12/30/20	Closed	01/04/21

12-29-2020

OFFICER RECEIVED A MESSAGE FROM HOMEOWNER AT 16277 KIRKSHIRE REGARDING A BRIGHT LIGHT COMING FROM THE NEW BUSINESS REMODELING PROJECT AT THE LISTED ADDRESS. INFORMANT STATED IT SHINES 15 HRS A DAY AND IT SHINES INTO HER BEDROOM FROM DUST TIL DAWN.

12-30-2020 0825HRS

OFFICER RESPONDED TO THE 14 MILE ADDRESS WHILE THE STREET LIGHTS WERE STILL LIT. OFFICER OBSERVED THE ONLY BUILDING OBSERVABLE FROM THE KIRSKSHIRE ADDRESS. THIS OFFICER THEN CALLED THE COMPLAINTANT TO TRY AND FURTHER IDENTIFY AND VERIFY WHICH LIGHT WAS IN QUESTION. NO ANSWER UPON CALLING THE NUMBER LEFT SO THIS OFFICER LEFT A MESSAGE.

12-30-2020

COMPLAINANT CALLED BACK AND STATED THE PREVIOUS NIGHT THE LIGHT HAD NOT BEEN SHINNING IN HER DIRECTION ANY MORE AND TO DISREGARD. OFFICER ADVISED IF THERE WERE ANY FURTHER PROBLEMS TO CALL BACK FOR FOLLOW UP.

Code	Date Next Action	Next Action
22.09.050	01/04/2021	SITE INSPECTION

Inspection Type Status Result Scheduled Completed Inspector

Enforcement Number	Address	Filed	Status	Closed
E210001	18875 BEDFORD RD	01/07/21	Closed	01/07/21

Enforcement List - Inspection Summary

02/11/21

01-07-2021

THIS OFFICER RECEIVED A LETTER FROM AN ANONYMOUS NEIGHBOR ON THIS DATE INDICATING THERE IS TRASH BUILT UP AT THE GARAGE DOOR OF THE THE LISTED HOME WHICH IS BEING REMODELED. THE LETTER INDICATED THE TRASH WAS PLACED THERE TWO DAYS AFTER THE GARBAGE PICK UP WAS TO BE MADE. THE LETTER ALSO INDICATED A POSSIBLE RODENT HARBORAGE HOWEVER IT APPEARS THE TRASH IS ALL HARD STRUCTURAL FRESH ACTIVE REMODEL REFUSE (FRESH IN NATURE.)

THE LETTER IS DATED: 01-02-2021

THE U.S. POST OFFICE PROCESS STAMP IS DATED: 01-04-2021

THE RECEIVED DATE STAMP OF BEVERLY HILLS IS: 01-06-2021

THE BUILDING INSPECTOR J GIRARD STATED ON 01-06-2021 HE WAS ON PROPERTY AND OBSERVED THE REMODEL REFUSE REMOVED FROM THE PROPERTY.

CLOSED.

Code		Date Next Action		Next Action		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
E210002	15619 KIRKSHIRE AVE	01/12/21	Closed	01/12/21

Enforcement List - Inspection Summary

02/11/21

COMPLAINT BY NEIGHBOR WAS CALLED IN FOR THE BACK YARD BEING VERY MESSY AND IT IS INTERFERING WITH THE NEIGHBOR SELLING HER HOME.

01-12-2021

THIS OFFICER RSPONDED TO THE NEIGHBOR'S HOME AND SPOKE WIITH THE NEIGHBOR. THERE HAS BEEN A LONG HISTORY (30YEARS) BETWEEN THE TWO. NEIGHBOR AGREED THAT NO CLEAN UP WAS GOING TO TAKE PLACE THIS TIME OF YEAR (29 DEGREES) AND ALSO AGREED THE CURRENT OWNER WAS NOT IN A FINANCIAL POSITION TO MAKE ANY CAPITAL IMPROVEMENTS. THIS OWNER IS ELDERLY (75+) AND DURING THE PANDEMIC SHOULD BE MAINTAINING HER EXPOSURE TO OTHERS TO A MINUMUM. OFFICER INQUIRED IF SHE HAD EVER HEARD OF THE "NEXT" PROGRAM IN SUGGESTING IT FOR HER NEIGHBOR. THE NEIGHBOR STATED HER NEIGHBOR DID NOT QUALIFY BECAUSE THERE WAS NO CURRENT INSURANCE ON THE HOME. THE NEIGHBOR WAS SATISFIED THAT LITTLE COULD BE DONE AT THE MOMENTAND THAT THIS WOULD BE ADDRESSED IN THE SPRING WHEN COVID 19 WAS POSSIBLY UNDER CONTROL AND THE WEATHER WAS SAFER FOR HER TO OUTSIDE IN.

Code		Date Next Action		Next Action		
302.1						
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
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E210003 15567 KIRKSHIRE AVE 01/12/21 Closed 01/14/21
COMPLAINTANT REQUESTED THE POLITICAL SIGN BE TAKEN DOWN FROM FRONT YARD.

01-12-2021

OFFICER RESPONDED TO RESIDENCE AND ATTEMPTED CONTACT WITH NEGATIVE RESULTS. FIELD CORRECTION NOTICE LEFT IN FRONT DOOR.

01-14-21

OFFICER RESPONDED TO THE LISTED ADDRESS AND MET WITH THE OWNER WHO WALKED OUT A TOOK THE SIGN DOWN FROM HIS FRONT YARD.

Code		Date Next Action		Next Action		
22.32		01/14/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement List - Inspection Summary

02/11/21

Enforcement Number	Address	Filed	Status	Closed
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E210004	31317 W CHELTON DR	01/13/21	OPEN	
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COMPLAINANT STATED HE HAS SOME CONCERNS ABOUT THE "POLITICAL" SIGN POSTED IN THE YARD.

01-13-2021

OFFICER RESPONDED TO THE ADDRESS AND OBSERVED THE ATTACHED SIGN IN THE YARD: SEE ATTACHMENT. OFFICER THEN CONTACTED THE VILLAGE PLANNER TO ACHIEVE CLARITY ON WHAT TYPE OF SIGN IT IS. THE PLANNER STATED IT FALLS UNDER THE 22.32.050 EXEMPT SIGNS (13) GENERAL EXPRESSION SIGN.

PHONE MESSAGE HAD TO BE LEFT WITH COMPLAINANT.

01-14-21

OFFICER CALLED COMPLAINANT BACK AND OFFICER HAD THE WRONG ADDRESS. THE SIGN IS A POLITICAL SIGN. THIS OFFICER RESPONDED TO 31316 WEST CHELTON.

01-14-21

OFFICER OBSERVED A POLITICAL CANDIDATE SIGN IN THE FRONT YARD. FIELD CORRECTION NOTICE LEFT IN FRONT DOOR.

01-19-21

RECEIVED A PHONE MESSAGE FROM OWNER OF THE LISTED PROPERTY WHO INDICATED HE TOOK THE SIGN DOWN. HE ALSO STATED HE PUT THE SIGN UP ORIGINALLY TO SHOW UNITY FOR HIS POLITICAL CANDIDACY CHOICE WHEN THE "INSURRECTION" OCCURRED.

THIS OFFICER RESPONDED TO THE ADDRESS AND FOUND THE OWNER HAD TAKEN THE SIGN DOWN ONLY TO POST IT ON THE FRONT DOOR OF HIS RESIDENCE. THIS OFFICER CALLED THE OWNER AND SPOKE TO HIM REGARDING THE INTENT AND THE RESPECT FOR THE CODE WHICH SHOULD HAVE TAKEN PRECEDENCE IN THE MATTER. THE OWNER UNDERSTOOD AND TOOK THE SIGN DOWN FROM THE FRONT OF HIS DOOR.

CLOSED.

Code	Date Next Action	Next Action
	01/14/2021	SITE INSPECTION

Enforcement List - Inspection Summary

02/11/21

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210005	18135 DUNBLAINE AVE	01/14/21	OPEN	
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01-11-21

I RECEIVED A LETTER FROM THE PLANNING AND ZONING ADMIN REGARDING A PROBLEM WITH THE FENCE INSTALLATION AT THE PROPERTY. THE FACE OF THE FENCE WAS FACING INWARD TOWARD THE PROPERTY. THE PLANNING ADMIN REQUESTED I CHECK ON THE FENCE TO SEE IF THERE WAS ANY CHANGE OR CORRECTION COMPLETED NOW THAT THE OWNER HAS RECEIVED THE CORRECTION LETTER.

ON THIS DATE, THIS OFFICER RESPONDED TO THE ADDRESS AND FOUND NO CORRECTION HAS BEEN MADE AS OF THIS DATE. A BUSINESS CARD WAS LEFT IN THE MAILBOX WITH CONTACT INFORMATION AND A MESSAGE TO CONTACT THIS OFFICER.

01-18-21

RECEIVED A MESSAGE FROM THE OWNER TO CALL HIM RESULTING FROM THE BUSINESS CARD LEFT.

OFFICER CALLED BACK AND SPOKE WITH HIM REGARDING THE REPAIR. HE IS PLEDGING TO REPAIR THE ISSUE BUT WOULD LIKE TO SPEAK WITH HIS REAL ESTATE AGENT BEFORE REPAIRING IT HIMSELF AS THIS MIGHT HAVE BEEN DELT WITH DURING THE NEGOTIATION OF THE PROPERTY. OTHER WISE I HAD RECOMMENDED THIS BE REVISITED IN APRIL 2021 (WEATHER) AS A REMEDY DATE. FIRST BABY DUE ON 04-11-2021.

Code	Date Next Action	Next Action
22.08.1501A	05/03/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210006	16144 MARGUERITE ST	01/13/21	Closed	01/20/21
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Enforcement List - Inspection Summary

02/11/21

01-13-2021

THIS OFFICER RECEIVED A COMPLAINT REGARDING A BUILD UP OF MISC. PROPERTY COVERED BY A TARP IN THE LISTED DRIVEWAY. THE COMPLAINANT ALSO INDICATED THERE WAS AN ABANDON VEHICLE BEING STORED IN THE DRIVEWAY WITH A FLORIDA LICENSE PLATE AS WELL AS SOME IMPROPER FENCING SURROUNDING THE YARD.

01-13-2021

THIS OFFICER MET THE COMPLAINANT WHO WALKED THIS OFFICER TO THE BACK OF HIS YARD WHERE THIS OFFICER WAS SHOWN THE BACK YARD OF THE LISTED ADDRESS AND THE BUILD UP OF LIGHT CONSTRUCTION MATERIALS (OLD NOW SOLID CEMENT BAGS AND PLYWOOD) IN THE BACK OF THE SHED. A MAKE SHIFT UNAPPROVED FENCE AND A TARP WHICH COVERED FURNITURE.

THIS OFFICER THEN WALKED OVER TO THE LISTED ADDRESS AND SPOKE WITH THE HOMEOWNER WHO INVITED THIS OFFICER INTO BACK YARD INORDER TO DISCUSS THE ISSUES. THIS OFFICER EXPLAINED THE AREAS WHICH NEED TO BE CLEANED AND REMOVED WHICH INCLUDED THE INQUIRY AS TO THE EXPIRED FLORIDA PLATED VEHICLE. THE OWNER STATED HIS DAUGHTER WAS BACK FROM SCHOOL AND DUE TO GLOBAL PANDEMIC OF COVID 19 WAS UNABLE TO REGISTER THE CAR AS OF THIS DATE AND INDICATED THERE HAS NOT BEEN THE NEED TO DUE TO THE STATES RECOMMENDATIONS REGARDING UNCESSARY TRAVEL. THE VEHICLE APPEARED TO BE IN RUNNING CONDITION HOWEVER. THIS OFFICER ASKED THE OWNER FOR A TIMELINE WHICH HE COULD HAVE THE LISTED ISSUES REMEDIED. THE OWNER STATED HE WOULD HAVE THE AREAS OF RESPONSIBILITY COMPLETED BY 01-20-2021. THE VEHICLE IS UNDERSTOOD COULD NOT BE HELD TO THE SAME TIMELINE DUE TO THE SLOW DOWNS BY MI SOS. HOWEVER THE OWNER WAS ASKED TO START THE REGISTRATION PROCESS WITHIN THIS TIME FRAME.

01-20-2021

RESPONDED TO THE HOME AND THE OWNER MET ME OUTSIDE AND SHOWED ME THE PROPERTY. THE ITEMS IN QUESTION WERE REMOVED FROM THE PROPERTY. THE FENCE WAS TAKEN DOWN, THE TARP WITH FURNITURE WAS GONE, THE WOOD PILE WAS GONE. THE OWNER ALSO SHOWED THIS OFFICER A RESERVATION AT THE S.O.S. IN ORDER TO REGISTER THE VEHICLE IN THE DRIVEWAY.

CLOSED.

Code	Date Next Action	Next Action			
302.1, 22.08.460,	01/20/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement List - Inspection Summary

02/11/21

Enforcement Number	Address	Filed	Status	Closed
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E210007	31316 W CHELTON DR	01/14/21	Closed	01/19/21
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THE COMPLAINT WAS RECIEVED REGARDING THE LISTED ADDRESS PLACING A POLITICAL SIGN IN THE FRONT YARD MONTHS AFTER THE ELECTION WAS OVER.

01-14-21

THIS OFFICER RESPONDED TO THE ADDRESS AND FOUND THE POLITICAL CANDIDATE IN PLACE ON THE FRONT YARD. THIS OFFICER ATTEMPTED CONTACT AT THE FRONT DOOR WITH NO RESPONSE. FIELD CORRECTION NOTICE ISSUED AND PLACED IN THE FRONT DOOR.

01-19-21

RECEIVED A PHONE MESSAGE FROM OWNER OF THE LISTED PROPERTY WHO INDICATED HE TOOK THE SIGN DOWN. HE ALSO STATED HE PUT THE SIGN UP ORIGINALLY TO SHOW UNITY FOR HIS POLITICAL CANDICY CHOICE WHEN THE "INSURRECTION" OCCURRED.

THIS OFFICER RESPONDED TO THE ADDRESS AND FOUND THE OWNER HAD TAKEN THE SIGN DOWN ONLY TO POST IT ON THE FRONT DOOR OF HIS RESIDENCE. THIS OFFICER CALLED THE OWNER AND SPOKE TO HIM REGARDING THE INTENT AND THE RESPECT FOR THE CODE WHICH SHOULD HAVE TAKEN PRESEDENCE IN THE MATTER. THE OWNER UNDERSTOOD AND TOOK THE SIGN DOWN FROM THE FRONT OF HIS DOOR.

CLOSED.

Code		Date Next Action		Next Action		
22.32 (6) B.		01/20/2021				
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
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E210008	19777 BEVERLY RD	01/19/21	OPEN	
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Enforcement List - Inspection Summary

02/11/21

AS OFFICER WAS INVESTIGATING A POSSIBLE DEAD TREE WHICH WAS CALLED IN AT THE NEIGHBORS HOME, THIS OFFICER OBSERVED A BUILD UP OF JUNK AND DEBRIS: ALUMINUM SIDING ON GROUND, TIRES, MISC WOOD PILED UP.

THE OWNER WALKED OUT TO OFFICER WHO INDICATED HE WOULD PICK UP THE DEBRIS WHEN THE WEATHER IMPROVED AND HE COULD MOVE THEM FROM THE FROZEN GROUND.

Code		Date Next Action		Next Action		
302.1		02/15/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
E210009	32477 WESTLADY DR	01/20/21	Closed	01/21/21

Enforcement List - Inspection Summary

02/11/21

UNK CALLER LEFT MESSAGE REGARDING A CONSTRUCTION TRUCK "STORED" ON THE PRM CONSTRUCTION PROPERTY ALONG WITH IMPROPER FENSING. NO PROPERTY ADDRESS LEFT ON MESSAGE WITH NO CALL BACK INFORMATION LEFT.

OFFICER SPOKE WITH BUILDING INSPECTOR JOHN GIRARD AND OBTAINED TWO ADDRESSES THIS COULD BE. OFFICER DROVE OUT TO CHECK THOSE PROPERTIES AND DID NOT FIND THE CONDITIONS DESCRIBED.

THIS OFFICER KEPT DRIVING THROUGH THE STREETS OF BEVERLY HILLS AND LOCATED LISTED ADDRESS MATCHING THE DESCRIPTION OF THE DESCRIBED SITE. THIS OFFICER OBSERVED A PARTIALLY BUILT FENCE AND A FOUNDATION CONSTRUCTION TRUCK ON PROPERTY.

THIS OFFICER CALLED THE BUILDER AND SPOKE WITH OWNER PAUL MOONEY WHO STATED HIS WORKERS WERE ACTIVELY BUILDING THE FENCE AND RAN OUT OF SUPPLIES. HIS SUPPLY COMPANY RAN OUT OF RESOURCES AND HAD TO STOP UNTIL THE SUPPLIES CAME IN. THE HOUSE IS NOT AN ACTIVE SITE AS OF THIS DATE SO THERE WAS NO SAFETY HAZARD PRESENT.

THIS OFFICEER ASKED ABOUT THE TRUCK TO WHICH MR MOONEY STATED HE HAD ASKED HIS FOUNDATION CREW TO MOVE IT A DAY BEFORE BECAUSE HE KNEW IT COULDN'T STAY THERE. HE STATED HE WOULD HAVE IT MOVED BY TOMMOROW.

01-21-2021

OFFICER RESPONDED TO THE ADDRESS AND FOUND THE TRUCK HAD BEEN MOVED OFF PROPERTY. THE FENCE IS STILL AN INPROGRESS WORK AND AGAIN DEMO HAS NOT BEGUN YET SO THERE IS NO TIME OF COMPLETION TO BE SPECIFIED.

CLOSED.

Code	Date Next Action	Next Action
22.08.280	01/21/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210010	17028 W 13 MILE RD	01/20/21	Closed	01/25/21

Enforcement List - Inspection Summary

02/11/21

OFFICER OBSERVED A RED FORD RANGER XLT BACKED INTO THE DRIVEWAY AND COVERED IN SNOW. THERE WERE CEMENT DECORATIVE BLOCKS PILED IN FRONT OF THE VEHICLE AND TREE BRANCHES WHICH HAVE BEEN GROWING INTO THE BED OF THE TRUCK. THE LICENSE PLATE HAS AN EXPIRED PLATE AS OF 2016.

THIS OFFICER ATTEMPTED CONTACT AT THE DOOR WITH NEGATIVE RESULTS. THIS OFFICER COMPLETED AND LEFT A CORRECTION NOTICE IN THE FRONT DOOR OF THE RESIDENCE.

01-25-21

OFFICER RESPONDED TO THE ADDRESS AND DISCOVERED THE VEHICLE HAD BEEN REMOVED FROM THE PROPERTY.

CLOSED.

Code		Date Next Action		Next Action		
		02/03/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
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E210011	32255 AUBURN DR	01/21/21	Closed	01/25/21
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OFFICER DROVE BY THE RESIDENCE AND DISCOVERED A POLITICAL SIGN IN THE FRONT YARD.

THIS OFFICER CALLED THE OWNER, PAUL BALOGH AND REQUESTED HE TAKE THE SIGN DOWN.

MR. BALOGH STATED HE WOULD TAKE THE SIGN DOWN.

01-25-2021

THIS OFFICER INSPECTED THE FRONT YARD OF THE PROPERTY AND OBSERVED THE SIGN GONE.

CLOSED.

Code		Date Next Action		Next Action		
		01/25/2021		SITE INSPECTION		

Enforcement List - Inspection Summary

02/11/21

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210012	32061 VERONA CIR	01/25/21	Closed	02/03/21

OFFICER OBSERVED THREE VEHICLES WHICH APPEAR TO BE ABANDON. TWO VEHICLES HAD NO LICENSE PLATES ON THE VEHICLE.

1. BLACK 2 DR COBOLT, DAMAGE FRONT END- NO PLATE

2.SILVER 4 DR VOLKSWAGON (JETTA?) - NO PLATE

3. GREEN 4 DR SUBARU OUTBACK - EXPIRED PLATE (12-20)

THIS OFFICER ALSO NOTICED A BLUE TARP WRAPPED AROUND THE TREE HOUSE IN THE BACKYARD WHICH HAD BECOME TATTERED AND WAS BLOWING IN THE BREEZE.

THIS OFFICER SPOKE WITH THE OWNER, WHO STATED HE WOULD REMOVE THE TARP AND RE-REGISTER THE VEHICLES. THE OWNER WAS CAUTIONED ABOUT RUNNING A "REPAIR SHOP" OUT OF THE HOME. OWNER STATED HE WOULD HAVE THE JETTA TOWED OUT OF THE DRIVEWAY BY 01-28-21, GET RID OF THE TARP AND START THE PROCESS FOR REGISTERING THE CARS BY THE 28TH AS WELL.

01-28-2021

THIS OFFICER STOPPED BY THE ADDRESS AND SPOKE WITH THE OWNER. THE TARP WAS REMOVED. THE JETTA STILL REMAINED ON PROPERTY AND THE OWNER STATED IT WOULD BE TOWED NOW BY 02-04-2021 DUE TO SOME DIFFICULTY WITH THE TOW TRUCK. THE COBOLT IS NOW REGISTERED AND HAS A PLATE ON IT. THE SUBARU WONT BE REGISTERED DUE TO THE TITLE NOT BEING ABLE TO BE TRANSFERED DUE TO SOS SLOW DOWN WITH PROCESSING DOCS DURING COVID CONDITIONS. OWNER STATED HE HAD AN APPOINTMENT TO TRANSFER TITLE ON FEB 28TH.

02-03-21

THE VOLKSWAGON HAS BEEN REMOVED FROM THE PROPERTY.

CLOSED.

Code	Date Next Action	Next Action
302.8 & 22.08.46	02/04/2021	

Enforcement List - Inspection Summary

02/11/21

INSPECTION					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
Enforcement Number	Address		Filed	Status	Closed
E210013	16309 KIRKSHIRE AVE		01/26/21	OPEN	

Enforcement List - Inspection Summary

02/11/21

THIS OFFICER WAS ASKED TO LOOK INTO A SEWER DISPUTE BETWEEN NEIGHBORS BY BUILDING OFFICIAL J. GIRARD.

THIS OFFICER SPOKE WITH THE NEIGHBOR AT 16301 KIRKSHIRE REGARDING A SHARED SEWER LINE ISSUE WITH THE ABOVE ADDRESS. 16301 STATED BOTH HOUSES WERE BUILT BACK IN THE 30'S WITH A SHARED SEWER LINE FROM THE FRONT OF THE HOUSES TO THE STREET. FROM THE BACK OF THE HOUSES, THE LINES SPLIT HOWEVER THE LINES ARE LOCATED ON THE 16301'S PROPERTY. 16301 HAS MADE A FULL REPAIR OF HIS LINES FROM THE FRONT TO THE BACK OF THE HOUSE. 16309 HAS MADE A PARTIAL REPAIR TO CLEAR CLOGGINNG BUT HAS NOT MADE A FULL REPAIR AS NECESSARY.

16301 STATED HE HAS NOTICED A DEPRESSION IN THE GROUND ON HIS PROPERTY LOCATED OVER HIS NEIGHBORS SIDE OF THE SEWAGE LINES AND FEARS IT IS LEAKING OR LEACHING INTO THE GROUND DUE TO THE LINE NOT BEING FULLY REPAIRED AS ONCE DISCUSSED BETWEEN NEIGHBORS. 16309'S ROOF LINE AND GUTTER SYSTEM IS IN DISREPAIR AS WELL CONTRIBUTING TO THE POOLING OF WATER OVER THIS PARTICULAR AREA. 16301 WANTED TO KNOW WHAT HIS LEAGAL RESPONSIBILITY WAS AND HOW THE VILLAGE COULD HELP IF AT ALL. 16301 ALSO ADVISED THE HOUSE WAS A RENTAL AND PROVIDED THIS OFFICER WITH THE OWNERS INFORMATION.

THIS OFFICER OBSERVED THE PROPERTY (16309) AND WITNESSED THE FOLLOWING ORDINANCE VIOLATIONS ON THE PROPERTY.

1. POSSIBLE SEWER LINE BREAK
2. GUTTER REPAIR
3. FACIA BOARDS
4. INOPERABLE VEHICLE STORAGE
5. TWO (2) SHEDS
6. NO RENTAL LICENSE ON FILE

THIS OFFICER CALLED AND SPOKE WITH THE OWNER OF 16309 WHO STATED SHE WAS RENTING THE HOEME OUT TO HER SON AND DAUGHTER-IN-LAW AND DID NOT LIVE IN THE HOUSE. THIS OFFICER ADVISED HER OF THE LISTED VIOLATIONS AND STATED SHE UNDERSTOOD WHAT HAD TO BE REPAIRED AND IN FACT HAD A QUOTE FOR THE SEWER SYSTEM BUT HAD NOT HAD MADE A DECISION ON IT. THIS OFFICER ASKED WHAT TIME FRAME SHE COULD HAVE TO FIX THE LISTED ISSUES AND SHE INDICTATED ONE MONTH. THIS OFFICER AGREED AND ADVISED HE WOULD CHECK BACK WITHIN ONE MONTHS TIME.

01-27-2021

THIS OFFICER LOOKED UP THE ADDRESS TO FIND OUT IF THERE WAS A CURRENT RENTAL AGREEMENT ON FILE AND THERE WAS NOT. THIS OFFICER RESPONDED TO 16309 AND

Enforcement List - Inspection Summary

02/11/21

DISCOVERED THE OWNER WAS ACTUALLY ON SITE. THE CARS HAD BEEN REMOVED AND SHE WAS ASSESSING THE EXTERIOR OF THE HOUSE WITH HER SON AT THE TIME OF ARRIVAL. I SPOKE WITH THE OWNER WHO CONFIRMED SHE DID NOT HAVE A RENTAL AGREEMENT, SHE DIDN'T KNOW SHE NEEDED ONE.

01-28-2021

THIS OFFICER CONTACTED THE OWNER OF 16309 AND WAS ADVISED SHE NEEDED TO OBTAIN A RENTAL LICENSE. SHE STATED SHE WILL OBTAIN A LICENSE AND SEND IT IN.

02-02-21

THIS OFFICER MET VILLAGE MANAGER CHRIS WILSON AT THE ADDRESS ON A DISPUTE OVER THE SEWER LINE. A HOLDHARMLESS DOCUMENT WAS DRAFTED BY OWNER OF 16301 REGARDING PROPERTY DAMAGE AND RESORATION IN THE SPRING IF DAMAGE WERE TO OCCUR. (SEE ATTACHMENT PHOTO OF AGGREGEMENT)
16309 HAD REPAIRS DONE ON THIS DATE TO SEWER LINE AND SIGNED THE AGREEMENT. PHOTOS TAKEN OF BEFORE WORK WAS PERFORMED.

02-08-21

THIS OFFICER RECEIVED A CALL FROM THE OWNER OF 16309 WHO STATED SHE HAS COMPLETED THE RENTAL AGREEMENT AND SUBMITTED THE PAYMENT. SHE ALSO INDICATED SHE HAS TAKEN DOWN ONE OF THE SHEDS AND HAD THE TRASH ON THE SIDE OF THE HOUSE TAKEN AWAY. THE OTHER ITEMS (ROOF TRIM FACIA BOARDS) WILL BE ATTENDED TO IN THE SPRING DUE TO WINTER CONDITIONS.

Code	Date Next Action	Next Action
302.1, 302.8 &	03/23/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210014	18106 BIRWOOD AVE	01/28/21	Closed	02/01/21

Enforcement List - Inspection Summary

02/11/21

PLEASE REMOVE SNOW AND ICE FROM THE EASTERN SIDEWALK OF YOUR PROPERTY.
(SOUTHFIELD SIDE).

ATTEMPTED CONTACT AT THE DOOR WITH NEGATIVE RESULTS. NOTICE LEFT ON FRONT
DOOR.

02-01-21
SNOW CLEARED.

Code	Date Next Action	Next Action			
5.05 2 (F)	02/01/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210015	18050 BIRWOOD AVE	01/28/21	Closed	02/01/21
CLEAR WESTERN SIDEWALK OF SNOW. SPOKE WITH OWNER WHO STATED HE WOULD CLEAR IT.				

02-01-21
SIDEWALK CLEARED.

Code	Date Next Action	Next Action			
	02/01/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210016	32041 VERONA CIR	01/28/21	Closed	02/11/21

Enforcement List - Inspection Summary

02/11/21

SPOKE WITH OWNER REGARDING AN UNREGISTERED TAN GMC ENVOY PARKED ON SIDE OF DRIVEWAY WITH NO PLATE.

OWNER STATED IT WAS PURCHASED RECENTLY HOWEVER IT NEEDS TOO MUCH ENGINE WORK AND IT IS TO BE TOWED FOR SCRAP BY 02-04-2021.

02-09-21

DROVE BY ADDRESS AND DISCOVERED THE ENVOY STILL IN THE SAME POSITION AND UNREGISTERED. A NOTICE WAS OFFICALLY WRITTEN AND LEFT IN THE FRONT MAIL SLOT OF THE FRONT DOOR AFTER A NEGATIVE ATTEMPT TO SPEAK WITH SOMEONE AT THE HOME.

02-11-21

DRIVEBY REVEALED THE VEHICLE HAS BEEN REMOVED FROM THE PROPERTY.

Code	Date Next Action	Next Action
302.8	02/16/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210017	16275 AMHERST AVE	02/01/21	Closed	02/03/21

PLEASE CLEAR SIDE WALK OF SNOW.

SIDEWALK SHOVELED.

Code	Date Next Action	Next Action
5.05	02/03/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210018	32076 ROSEVEAR DR	02/01/21	Closed	02/03/21

Enforcement List - Inspection Summary

02/11/21

COMPLAINT WAS CALLED IN REGARDING A SIDEWALK COVERED IN SNOW INFRONT OF ADDRESS.

THIS OFFICER RESPONDED TO THE ADDRESS AND DISCOVERED THE SIDEWALK WAS COVERED IN SNOW BUT THE DRIVEWAY WAS CLEAR. THIS OFFICER SPOKE WITH THE OWNER WHO STATED HER BRAND NEW SNOW BLOWER HAD BROKEN AND SHE HAD TO STOP. THE NEW MACHINE SHOULD BE HERE BY 02-04-21. SHE WAS MORE THAN WILLING TO GET THE SNOW CLEAR BY THE NEXT ACTION DATE.

02-03-21
SNOW CLEARED

Code		Date Next Action		Next Action		
		02/03/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
E210019	16940 W 13 MILE RD	02/01/21	Closed	02/03/21
PLEASE CLEAR SIDEWALK OF SNOW.				

02-03-21
CLEAR

Code		Date Next Action		Next Action		
5.05		02/03/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
E210020	16968 W 13 MILE RD	02/01/21	OPEN	

Enforcement List - Inspection Summary

02/11/21

PLEASE REMOVE WHITE CHEVY COMMERCIAL UNREGISTERED INOPERABLE VAN FROM PROPERTY PER CODE. THE VAN HAS A FLAT TIRE AND HAS NOT MOVED IN AT LEAST THREE WEEKS. NOTICE WAS LEFT AT FRONT DOOR AS WELL AS A REQUEST TO REMOVE THE SNOW FROM THE SIDEWALK.

02-02-21

MESSAGE WAS LEFT BY THE OWNER WHO STATED THE VAN WAS HIS SONS AND HE BOUGHT IT RECENTLY FOR HIS PERSONAL USE SO IT IS NOT A COMMERCIAL VEHICLE. THE VAN IS OPERATIONAL HE STATED, IT JUST HAS A LOW TIRE AND HIS SON IS WAITING FOR HIS S.O.S. APPOINTMENT.

THIS OFFICER REQUESTED HIM TO SEND A COPY OF HIS S.O.S. APPOINTEMENT AND INDICTATED IF HIS SON DOESN'T LIVE IN THE HOUSE HE CAN NOT STORE IT AT THE HOME. THE HOMEOWNER STATED HE UNDERSTOOD AND REQUESTED THIS OFFICERS EMAIL SO HE COULD SEND THE INFO.

ONCE THE INFO WAS PROVIDED, THIS OFFICER ASKED HOW LONG HE WOULD NEED TO MOVE THE VEHICLE? THE HOMEOWNER STATED HE COULD HAVE IT DONE IN TWO WEEKS TIME FROM THIS DATE (02-16-2021).

02-03-21

SNOW CLEARED FROM SIDEWALK.

Code		Date Next Action		Next Action		
		02/16/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector	

Enforcement Number	Address	Filed	Status	Closed
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E210021 18432 RIVERSIDE DR 02/03/21 Closed 02/03/21

COMPLAINT CAME IN OVER THE PHONE ON 02-01-21 OF SNOW ON SIDEWALK, NOT CLEARED.

02-02-21

OFFICER CHECKED RESIDENCE AND FOUND THE SIDEWALK SHOVELED AND APPEARED TO BE FOR SEVERAL DAYS DUE TO THE SNOW MELT AND CEMENT BEING DRY.

CLOSED / UNFOUNDED.

Enforcement List - Inspection Summary

02/11/21

Code	Date Next Action	Next Action			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210022	18875 BEDFORD RD	02/04/21	Closed	02/09/21

OFFICER DROVE BY ADDRESS AND OBSERVED SNOW STILL COVERING THE SIDEWALK FROM THE PREVIOUS WEEKS SNOW FALL. THIS OFFICER ALSO NOTICED A DISHWASHER THAT HAS BEEN IN THE DRIVEWAY FOR MORE THAN TWO WEEKS. THERE IS ALSO RECONSTRUCTION TRASH BUILT UP IN THE DRIVEWAY AND THE TRASH CANS ARE IN FRONT OF THE GARAGE AND ONE STILL AT THE END OF THE STREET.

THE HOUSE IS VACANT. THIS OFFICER LEARNED THE OWNERS PHONE NUMBER AND ATTEMPTED TO CALL HOWEVER THE PHONE WAS NOT ANSWERED AND THE MAILBOX FOR THE NUMBER WAS FULL AND UNABLE TO LEAVE A MESSAGE. THIS OFFICER LEARNED THE OWNER LIVED DOWN THE STREET AT 19041 BEDFORD.

THIS OFFICER KNOCKED ON THE DOOR IN ORDER TO SPEAK WITH THE OWNER HOWEVER THE OWNER WAS UNAVAILABLE. THIS OFFICER DID OBTAIN ANOTHER PHONE NUMBER FOR THE OWNER. THIS OFFICER LEFT A NOTICE WITH THE INDIVIDUAL WHO ANSWERED THE DOOR.

MOMENTS AFTER THE CONTACT AT THE DOOR I RECEIVED RESPONSIVE A PHONE CALL FROM THE OWNER WHO STATED HE WILL HAVE THE GARBAGE CAN MOVED AS WELL AS THE DISHWASHER. HE STATED HE WILL HAVE THE SIDEWALK SHOVELED AS WELL BY THE DATE INDICATED.

02-09-21
SITE INSPECTION REVEALED THE TRASH GONE IN FRONT OF THE HOUSE AND THE SIDEWALKS HAVE BEEN CLEARED.

Code	Date Next Action	Next Action			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement List - Inspection Summary

02/11/21

Enforcement Number	Address	Filed	Status	Closed	
E210023	32015 VERONA CIR	02/08/21	Closed		
PLEASE REMOVE SNOW FROM SIDEWALK. SPOKE WITH OWNER WHO STATED IT WOULD BE CLEARED TODAY AS HE JUST CAME BACK LAST NIGHT FROM BEING OUT OF TOWN.					
Code	Date Next Action		Next Action		
	02/10/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210024	22345 METAMORA DR	02/08/21	Closed	02/11/21
RECEIVED AN EMAIL REGARDING GARBAGE CANS OUT TOO EARLY OR LEFT OUT TOO LONG AND OR STORAGE ISSUES WITH GARBAGE CANS IN THE NEIGHBORHOOD.				
OFFICER RESPONDED TO THE NEIGHBORHOOD AND DROVE THROUGH IT. THIS OFFICE FOUND ONE VIOLATION FOR THE GARBAGE CANS PUT OUT TOO EARLY FOR PICK UP.				
VIOLATION: GARBAGE PUT OUT AT LEAST BY 10:30 AM ON 02-08-21				
CODE: GARBAGE TO BE PUT OUT NO SOONER THAN 5:00PM THE PRECEDING DAY OF PICK UP.				

VIOLATION LEFT AT THE DOOR AFTER AN ATTEMPT TO PERSONALLY SPEAK WITH OWNER OF PROPERTY.

Code	Date Next Action			Next Action	
	02/10/2021			SITE INSPECTION	
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210025	16252 ELIZABETH ST	02/08/21	OPEN	

Enforcement List - Inspection Summary

02/11/21

02-04-21

RECEIVED A COMPLAINT THE GARBAGE WAS PUT TO THE CURB TOO EARLY AND THE ANIMALS BROKE OPEN BAGS AND SPREAD THE GARBAGE OUT WHICH SPREAD TO THE NEIGHBORS PROPERTIES.

THIS OFFICER STOPPED BY AND SPOKE WITH THE GROUP HOME MANAGER ON DUTY THIS DATE AND ADVISED HER OF THE PROBLEM. SHE STATED SHE UNDERSTOOD. SHE WAS ALSO ADVISED TO HAVE LIDS ON HER GARBAGE CANS SO THE RODENTS AND ANIMALS WERE UNABLE TO GET IN.

THIS OFFICER WILL CHECK BACK IN A WEEK TO CHECK PROGRESS.

Code	Date Next Action	Next Action			
	02/15/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210026	32750 BELL VINE TRL	02/09/21	Closed	02/11/21
PLEASE REMOVE OR PLACE IN GARAGE THE "STRYKER" COMMERCIAL VAN PARKED IN THE PARKING SPACE ON THE DRIVEWAY.				

02-11-21

DRIVEBY CONFIRMED THE REMOVAL OF THE COMMERCIAL VAN REMOVED FROM THE PROPERTY.

Code	Date Next Action	Next Action			
22.08.330	02/11/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210027	31015 SOUTHFIELD RD	02/09/21	Closed	02/10/21

Enforcement List - Inspection Summary

02/11/21

ONLY 2 ITEMS CAN BE SOLD FROM OUTSIDE BUILDING; WOOD, WINDOW WASH AND SALT MUST BE REMOVED FROM OUTSIDE.

LP GAS TANKS AND ICE ARE THE TWO ITEMS CURRENTLY FOR SALE OUTSIDE THE FUEL STATION.

Code	Date Next Action	Next Action			
	02/10/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210028	31325 LAHSER RD	02/10/21	Closed	02/10/21

PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.

Code	Date Next Action	Next Action			
5.05	02/15/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210029	31175 LAHSER RD	02/10/21	OPEN	

PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.

Code	Date Next Action	Next Action			
5.05	02/15/2021	SITE INSPECTION			
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
E210030	22016 W VALLEY WOODS DR	02/10/21	OPEN	

PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.

Enforcement List - Inspection Summary

02/11/21

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210031	22026 ALLEN A DALE CT	02/10/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210032	22114 ALLEN A DALE CT	02/10/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210033	22011 NOTTINGHAM DR	02/10/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement List - Inspection Summary

02/11/21

Enforcement Number	Address	Filed	Status	Closed	
E210034	22000 CAMELOT CT	02/10/21	OPEN		
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.					
Code	Date Next Action		Next Action		
5.05	02/15/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E210035	31675 LAHSER RD	02/11/21	OPEN		
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.					
Code	Date Next Action		Next Action		
5.05	02/15/2021		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E210036	22001 CAMELOT CT	02/11/21	Closed	02/11/21	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.					
02-11-21					
OWNER CALLED AND STATED HE HAD CLEARED THE ICE AND SNOW FROM THE SIDEWALK. VERIFIED BY DRIVEBY.					
Code		Date Next Action		Next Action	
5.05		02/15/2021		SITE INSPECTION	
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed
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Enforcement List - Inspection Summary

02/11/21

E210037 22115 METAMORA DR 02/11/21 OPEN
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.

Code **Date Next Action** **Next Action**
5.05 02/15/2021 SITE
INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

Enforcement Number	Address	Filed	Status	Closed
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E210038	15811 KIRKSHIRE AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code **Date Next Action** **Next Action**
5.05 02/15/2021 SITE
INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

Enforcement Number	Address	Filed	Status	Closed
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E210039	15785 KIRKSHIRE AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code **Date Next Action** **Next Action**
5.05 02/15/2021 SITE
INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

Enforcement Number	Address	Filed	Status	Closed
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E210040	15719 KIRKSHIRE AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code **Date Next Action** **Next Action**
5.05 02/15/2021 SITE
INSPECTION

Enforcement List - Inspection Summary

02/11/21

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210041	15708 KIRKSHIRE AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210042	15654 BIRWOOD AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210043	15672 KIRKSHIRE AVE	02/11/21	OPEN	
PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.				

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
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E210044	15589 KIRKSHIRE AVE	02/11/21	OPEN	
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Enforcement List - Inspection Summary

02/11/21

PLEASE CLEAR SNOW AND ICE FROM SIDEWALK PER VILLAGE CODE.

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210045	32388 ARLINGTON DR	02/11/21	Closed	02/11/21

PLEASE PLACE YOUR GARBAGE CANS IN THE GARAGE OR BEHIND THE HOUSE OUT OF VIEW OF THE STREET PER CODE.

02-11-21

OWNER CALLED TO STATE THE CANS HAD BEEN MOVED INTO THE GARAGE. VERIFIED BY DRIVEBY.

Code	Date Next Action	Next Action
13.11	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E210046	31241 LAHSER RD	02/11/21	OPEN	

PLEASE CLEAR SIDEWALK OF SNOW AND ICE PER VILLAGE CODE.

Code	Date Next Action	Next Action
5.05	02/15/2021	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Population: All Records

Enforcement.DateFiled Between 12/28/2020 12:00:00 AM AND 2/11/2021 11:59:59 PM



February 6, 2021

Kristin Rutkowski, Clerk/Assistant Village Manager

18500 W. Thirteen Mile Road

Beverly Hills, MI 48025

RE: BACB Annual Report for FY 2019-20

Dear Ms. Rutkowski:

I have enclosed our most recent Annual Report (FY 2019-20) for your files. Please let me know if you have any questions. If you would prefer that I email a copy to you, just let me know.

Very truly yours,

Cathy White

BACB Executive Director



BIRMINGHAM AREA CABLE BOARD
ANNUAL REPORT
FISCAL YEAR 2019-2020

Submitted By:

Cathy K. White

Executive Director

December, 2020

CABLE BOARD MEMBERS

As of December 31, 2020

BIRMINGHAM

Elaine McLain- Chairman

Michael Fenberg-Treasurer

David Eick- Secretary

George Abraham- Cable Action Committee Chair

Donovan Shand

Vacant

Vacant

FRANKLIN

Heather Mydloski- PEG Committee Chair

BEVERLY HILLS

Greg Burry

Gilbert Gugni- Vice Chair, Personnel Committee Chair

Shane Henry

Vacant

BINGHAM FARMS

Lisa Blackburn

Background

As always, following Annual Audit, we update our four member communities. We have had no significant governmental guideline changes yet this year and no new provider entrants. Our BACB complaint escalation and resolution partnership has never been more effective. This is especially important for the cable and tech support necessary during Covid restrictions. Robust, reliable quality connectivity is key.

Technology continues to rapidly progress toward streaming delivery and IP services. The BACB and communities only receive revenue from uses of the Rights of Way and PEG funding. No internet or satellite fees are paid. The FCC decision regarding PEG funding is on hold with the new administration appointment looming. The National Association of Telecommunications and Advisors provides updates regularly. We are active on the Board of the Michigan Chapter as well.

As our primary mission includes continuation of the revenue stream to the communities, we are closely monitoring trends in cable and telecommunications. Two of our three providers are now part of large corporate entities where content is under pressure and are looking to stem the loss of traditional subscribers.

Elaine McLain,
Chairman, Birmingham Area Cable Board

BCTV Contract

The contract with BCTV for public and governmental programming, which originally expired on June 30, 2019, has been extended on a quarterly basis and reviewed month-to-month until the FCC Rulemaking process regarding PEG fees has been finalized and clarified. Long-time manager Greg Kowalski has retired and Greg Black currently serves as acting manager. The cost for BACB production and associated services in FY 2019-20 was \$216,621.00. BCTV has been taping three additional Birmingham public meetings: the Board of Zoning Appeals, the Advisory Parking Committee and the Multi-Modal Transportation Board. In addition, we utilize PEG funds in order for BCTV to tape local high school sports events.

Board Committees

The Board has three standing committees: PEG (Public Educational Governmental), CAC (Cable Action) and Personnel committees.

PEG Committee

The PEG Committee is charged with oversight and development of programming on the public access and governmental channels as well as reviewing proposed grants for PEG infrastructure. Heather Mydloski is the Chairman; membership is open to any Board member, and representatives of BCTV and the Birmingham Public Schools participate on a regular basis. Live broadcast, as well as rebroadcast, of local governmental meetings continues on the Governmental channel. The Public channel provides opportunities for local citizens to produce their own programs, as well as to broadcast/rebroadcast parades, lectures, concerts and other events of community interest. Rebroadcast of Groves versus Seaholm athletic contests, both boys and girls, is now in its seventh year and is an especially popular undertaking. Comprising its contribution to the "E" in PEG, the Cable Board has made significant

contributions to help fund the broadcast infrastructure for the Birmingham Public Schools and, specifically, the Birmingham Public School Education and Administration Center. We are actively seeking new PEG grant requests to include community equipment upgrades and enhancements to the school facilities within our footprint.

CAC Committee

The Cable Action Committee was formed to follow up on Board initiatives and cable provider commitments at the monthly meetings and drive special projects. Subscriber complaints are reviewed and legal/legislative issues and new initiatives are discussed. George Abraham is the Chairman. Discussions involved PEG and municipal support services grants, financial matters, cable TV industry developments, review and improvement of the new BACB website, FCC rule-making proceedings and long term planning. We are continuing to expand our outreach to assist more members of the community in resolving customer service issues.

Personnel Committee

The Personnel Committee was formed to address personnel issues, fill Board vacancies and complete performance evaluations of the Executive Director. Gilbert Gugni is the Chairman. The Personnel Committee met in June of 2020 to conduct the annual review of the Executive Director's job performance.

Audit

Plante & Moran, PLLC conducted the annual audit of Board financial operations. The audit included review of the financial activities performed by Beverly Hills, which acts as the BACB fiduciary agent. The audit also reviewed activity on the Birmingham Bloomfield Credit Union (designated funds to purchase capital equipment for PEG-related activities) and our Multi Bank Securities account (institutional investments). The Independent Auditor's Report indicated that the BACB's financial statements received an unmodified audit opinion for 2019-2020, which is the highest level given.

Grants

The Board paid a total of \$45,972.52 in grants during the fiscal year. This amount includes municipal support services grants to the Franklin Bingham Fire Department in the amount of \$2,338.56 and the Village of Beverly Hills in the amount of \$2,147.76 for Village internet costs and \$994.80 for Public Safety internet costs. PEG grants were also awarded as follows: Franklin Historical Society received payments of \$1,018.80 and \$1,123.80 (internet service), Beverly Hills received \$169.00 (Council Chambers equipment repair), the Village of Franklin received \$23,091.00 (equipment upgrade), the Franklin Library received \$1,618.80 (internet costs), the Village of Bingham Farms received \$13,470.00 (equipment to film meetings).

In addition, Administrative Grants from franchise fees, per our Interlocal Agreement, were also returned proportionally to each BACB community.

Complaints

Written complaints to the BACB increased in FY 2019-20. There were approximately 38 formal complaints, compared to 31 complaints the previous year. Our Executive Director accepts all calls and

website complaints including informal actions wherein residents decline to record formal action. Complaints involved pricing/billing, poor service, service interruptions, long wait times on Comcast 1-800 numbers, calls being shifted overseas, missed appointments (without compensation) and downed/unburied wires in the rights-of-way. Subscribers are still encouraged to call their provider first in an effort to resolve disputes. The BACB continues to accept and process complaints from our residents. We have streamlined the escalation process. WOW!, Comcast and AT&T have escalation teams to promptly deal with residents' problems and are often resolved within 24 hours.

The Michigan Public Service Commission also addresses complaints against cable providers (as well as disputes between local units of government and cable providers). The MPSC process is rather difficult and time-consuming for residents; the BACB, however, continues to address all local complaints immediately.

Fiscal Year Budget

The Board is expected to receive \$653,975.00 in franchise and PEG fees this upcoming fiscal year. This includes \$237,000.00 in franchise fees and \$416,975.00 in PEG fees. PEG fees are designated funds and may only be used for purchase and maintenance of capital equipment.



Oakland County Cooperative Invasive Species Management Area (Oakland County CISMA) 2020 Annual Report

Executive Summary

A pause in Michigan Invasive Species Grant Program funding in April 2020 caused a significant impact on Oakland County CISMA's work. Though the pause was eventually lifted, the reduced staff capacity over the survey and treatment season caused a reduction in acres surveyed and treated. Despite these challenges, Oakland County CISMA embraced new technology in 2020, transitioning our partner and public meetings to webinars, maintaining the county right-of-way *Phragmites* treatments and continuing to follow-up on watch list species reports.

Oakland County CISMA reached several hundred thousand Oakland County residents to educate them about invasive species through Facebook posts, newspaper articles and at public events and webinars. The Steering Committee met eleven times and partners were educated about invasive species topics such as reducing plant and pet escapes, prescribed fires and invasive species ordinances. The second joint Oakland County CISMA and Lake St. Clair CISMA meeting was held remotely, with invited speaker Sarah LeSage on the topic of the state's invasive species prioritization.

Oakland County CISMA staff surveyed 95.5 acres and discovered 84 occurrences of priority invasive species including knotweed, swallow-wort and *Phragmites*, 4 watch list species detections (European frog-bit, Chinese yam, and European water clover) as well as 208 occurrences of non-priority invasive species. Hundreds of acres of county road right-of-ways were also surveyed resulting in thousands of additional survey line segments. Oakland County CISMA staff and partners conducted limited surveys for the emerging invasive European frog-bit, and discovered one new location where a hand pull was later conducted. In addition, we launched an expanded frog-bit survey project with partners the Clinton River Watershed Council, Friends of the Rouge and the Huron River Watershed Council. We designed postcards to mail to private landowners at proposed survey locations as well as a brochure about European frog-bit, and hosted our first virtual public meeting about the project.

During 2020, Six Rivers Land Conservancy, on behalf of the Oakland County CISMA held four grants from the Michigan Invasive Species Grant Program—IS18-6006 funding the Director's position through July 2020, IS19-7008 funding the Director's position beginning in August 2020, IS17-1209 funding Technician Emily Messick's position, and IS19-3003 funding an expanded frog-bit survey project. The Road Commission for Oakland County provided an additional \$25,000 for treatment of non-native *Phragmites* along county roads, with many municipalities matching their local costs as three contractors treated 70 miles of right-of-ways.



Six Rivers Land Conservancy continues to serve as fiduciary for the Oakland County CISMA, though that will transition to Oakland County Parks and Recreation in 2021. There were 45 CISMA member organizations and four active subcommittees at the end of 2020.



Invasive Species Survey and Treatment

Surveys

Oakland County CISMA staff surveyed 409 miles (744 acres) of RCOC ROWs in Brandon, Holly and Orion townships. This represented the first ArcGIS online map data available for Brandon and Orion townships. CISMA staff also surveyed 90.5 acres of Holly Township Parks as part of a paid project and 5 acres of partner sites in preparation for chemical treatment. CISMA staff discovered 84 occurrences of priority species including knotweed, swallow-wort and *Phragmites*, 4 watch list species detections (European frog-bit, Chinese yam, European water clover) as well as 208 occurrences of non-priority invasive species. CISMA staff recorded survey data on the CISMA ArcGIS online survey layers.

In 2020, CISMA staff visited 13 private properties in 13 different communities at the request of homeowners and/or the state of Michigan. Common invasive species were identified and homeowners were provided with information about invasive species management. CISMA staff also helped diagnose one instance of oak wilt in the county. In addition, CISMA staff visited partner and potential partner properties to provide invasive species identification, control and mapping.

CISMA partners collected 39 survey occurrences. Ryan Dividock added older CISMA survey data onto the current CISMA ArcGIS online map (923 occurrences). iNaturalist data for CISMA priority and watch list species from 2020 was reviewed and added to our ArcGIS online layers (27 occurrences). Some of the iNaturalist reported sites included swallow-wort and wild parsnip along the Clinton River Trail in Rochester Hills.

Treatment

Six Rivers Land Conservancy continues to maintain an Aquatic Nuisance Control Certificate of Coverage (ANC COC) and National Pollution Discharge Elimination System (NPDES) permit on behalf of Oakland County CISMA from the Michigan Department of Environment, Great Lakes and Energy. Those permits covered CISMA projects as well as some partner projects.

Phragmites treatment along county road rights-of-ways

The Road Commission for Oakland County (RCOC) provided an additional \$25,000 for treatment of *Phragmites* in county road rights-of-way (ROW). This was combined with a fund balance from 2019, to bring the total funding available to \$35,500. Local cities, villages, and townships (CVTs) provided 50% match of RCOC funds whenever possible, bringing total potential treatment funding to \$58,447.89. Erica Clites managed the ROW contract on behalf of the CISMA. RCOC handled questions and complaints from county residents through their customer service department. Oakland County CISMA posted a legal notice of the upcoming ROW treatment in the Oakland Press, as required. Many municipalities also included a notice about the road right-of-way treatments in their newsletters or on social media.



Clites solicited and received bids from current county contractors, contracts were reviewed and signed by Six Rivers, and virtual pre-treatment meetings were held with contractors. Fall treatments were completed along county ROWs across Oakland County. PLM Lake and Land Management Corp. performed ROW treatments in Addison, Brandon, Commerce, Groveland, Milford, Oakland and Orion townships, as well as in Wixom. PLM performed treatments in September.

Cardno Inc. performed ROW treatments in Highland, Holly, Independence, Oxford, Rose, Waterford, West Bloomfield and White Lake townships as well as in Auburn Hills, Village of Holly, Lake Angelus, Orchard Lake Village, and Pontiac. Clarkston road rights-of-ways were treated under a separate contract with the village of Clarkston. Cardno performed treatments in September and October. Some *Phragmites* senesced before treatment took place. Next year treatments will need to be completed by 10/1.

GEI Consultants performed ROW treatments in Bloomfield, Lyon and Springfield townships, as well as the cities of Birmingham, Bloomfield Hills, Farmington, Farmington Hills, Madison Heights, Novi, Rochester, Rochester Hills, South Lyon, Southfield and Troy as well as the villages of Beverly Hills and Franklin. GEI performed treatments in September and October. Some *Phragmites* senesced before treatment. Next year treatments will need to be completed by 10/1. Contractors delivered treatment data as polygons in ArcGIS online, which has been added the 2020 Chemical Control Treatments layer. Acreage and mileage estimates provided were derived from ArcGIS online layers.

Contractors treated 70 linear miles of county road right-of-ways to control *Phragmites*. This represented 100% of *Phragmites* infestations currently mapped in county road right of ways.

Demonstration treatment projects

The Tier 2 MISGP grant funded treatment of Cisma priority species at demonstration projects at locations with high visibility or high quality natural areas. Cisma partners nominated nine locations. Because of the timing of the funding pause, we were unable to complete treatments of swallow-wort or knotweed (5 sites). Oakland County Cisma staff decided to complete the flowering rush treatment in Oakland Township near Adams and Silverbell roads. This treatment was mostly limited to the county road right-of-way due to poor access conditions. Two of the nominated sites were withdrawn due to lack of owner permission to proceed. Erica Clites bid out the final *Phragmites* project and PLM Lake and Land Management Corp. was chosen to complete the treatment. Emily Messick conducted a field visit with project partners and PLM prior to the treatment at a North Oakland Headwaters Land Conservancy property.

Oakland County Cisma also facilitated the treatment of *Phragmites* at the RCOC Waterford office by surveying the area, soliciting bids and ensuring payment (2.5 acres). The 2020 National Pollutant



Discharge Elimination System (NPDES) and Aquatic Nuisance Control (ANC) permits treatment reports were successfully submitted to EGLE before the November 30 deadline. CISMA staff also did pre-treatment monitoring for 17 sites where *Phragmites* or flowering rush will be treated to track treatment effectiveness.

Steering Committee Meetings

Eleven Steering Committee meetings took place during 2020. Special guest speakers included:

- Paige Filice from MSU Extension on preventing invasive species introductions through research based outreach to hobbyists and retailers in the pet and garden trade
- Sarah LeSage from the Michigan department of Environment, Great Lakes and Energy on watch list species prioritization (joint meeting with Lake St. Clair CISMA)
- Mike Hahn of the City of Ann Arbor Natural Area Preservation on prescribed burning
- McKenzi Waliczek from the Lake St. Clair CISMA on *Phragmites* treatment techniques including cut and drown
- Paul Sniadecki from Michigan Lakes and Streams Association on Invasive species ordinances and funding mechanisms
- Dr. Marianna Szűcs and Brianna Foster from Michigan State University on field releases of a biocontrol moth for swallow-wort

In addition, there was a workshop on treating invasive species on private lands for municipalities (led by Erica Clites), various funding and staffing updates, as well as explanations of the proposed fiduciary transition to Oakland County Parks and Recreation.

Public Education and Outreach

The Oakland County CISMA hosted three public events and five webinars in 2020. These included:

- Managing invasive species treatment contracts workshop; January 29; 9 attendees
- Farmer's market manager training on invasive species; February 26; 3 attendees (snow); This training was a collaboration with surrounding CISMAs, as well as the Michigan Department of Agriculture and Rural Development. Flyers were also created and distributed.
- Learn to identify and report invasive species webinar; September 29; 36 attendees
- Invasive Species Paddling event with Slow Row Lake Orion; October 11; 15 attendees; 1 kayak washed
- Oakland County's next invaders: watch list invasive species webinar; November 10; 14 attendees
- Invasive Species Summit; November 14; 122 attendees! See speakers below.
- Protect your oak trees: Oak wilt: an invasive fungus webinar with Julie Stachecki; November 18; 22 attendees
- European frog-bit public meeting webinar; December 10; 24 attendees



Oakland County CISMA rescheduled the Spring Invasive Species Summit from March to a virtual event co-hosted with the Lake St. Clair CISMA November 14. Presentations were given by: Erica Clites, McKenzi Waliczek (Lake St. Clair CISMA Coordinator), Sue Tangora (DNR Forestry Division), Erick Elgin (MSU Extension), Keith Salowich (City of Novi), and Emily Messick. There was also a brief presentation by Eric Diesing (Clinton River Watershed Council) and vendor talks by GEI and Natural Community Services. MSU Extension and Paige Filice hosted the Summit as a Zoom webinar and feedback was positive. The Summit will be expanded to additional CISMAs in 2021.

Erica Clites also presented to the following groups:

- mParks conference; January 30; est. 20 attendees
- Oakland Audubon Society; February 11; 40 attendees
- Milford Rotary; February 27; 9 attendees
- Clarkston Planning Commission meeting; November 2; 6 attendees
- UMISC CISMA session; November 4; unknown attendees

Outreach tabling was conducted at:

- DNR Outdoor Adventure Center's Meet Michigan's Great Lakes Invaders event; February 29; 101 contacts
- West Bloomfield Parks and Recreation Earth Day Every Day; September 10; 24 contacts

Oakland County CISMA purchased pens and boot cleaners, which were distributed at events. Clites posted the public version of the Oakland County CISMA brochure on the website and made contractor lists available. Clites continued to add contacts to the friends email list and send messages there about upcoming events.

Other outreach videos

- We posted video of CISMA webinars on the CISMA [YouTube page](#) (see more below on these efforts).
- A revised version of the frog-bit survey video was created by Erica Clites that included footage of a rake toss to look for submerged species.

Media coverage (newspaper)

All links to newspaper articles are found on the Oakland County CISMA website:

<https://oaklandinvasivespecies.org/news-and-events/>



Date	News outlet	Topic	Circulation
March 3	Huron Daily Tribune	State-wide CISMA efforts	Unknown
March 4	Spinal Column	Frog-bit grant and survey efforts	51,516
March 13	Detroit News	CISMAs and red swamp crayfish	unknown
August	The Villager, Beverly Hills newsletter	Reporting invasive species including <i>Phragmites</i> and buckthorn	~4000
September	Oakland County Conservation Connections newsletter	Featuring CISMA invasive species in your backyard graphic	~500
December 1	Rochester Media	Frog-bit public meeting notice	unknown
TOTAL			56,000

Partner statistics

In addition to these efforts, many CISMA partner organizations shared our Facebook posts, added invasive species content on their webpages, included invasive species content in their newsletters, got articles included in their local paper, led hikes with focus on invasive species, completed invasive species surveys, removal and control, distributed brochures from their offices and many other efforts! We appreciate everyone's dedication to spreading the message! These efforts reached at least 50 people in person and 21,100 online!

Oakland County CISMA website

The Oakland County CISMA standalone webpage (<https://oaklandinvasivespecies.org/>) continued to be updated with feedback from partners in the early part of 2020. We added a page on the frog-bit survey project, as well as about invasive species on private land. We updated resources such as the contractor list, and events pages. The webpage was viewed by 2,334 users in 2020, and 90% of those were new visitors. Emily Messick created a [Flickr page](#) to help people identify invasive species.



Oakland County Cisma YouTube page

In 2020 due to the pandemic, we shifted many events online and began to record and post the videos on our [YouTube page](#). Our page now has 12 videos with 205 views and 19 subscribers. We expect to continue to add video offerings in 2021.

Oakland County Cisma Facebook page

In 2020, 179 Facebook posts reached at least 42,700 people! In addition to Erica Clites and Emily Messick, Amy Hillman created and shared posts, including reaching out to local community groups through Facebook. The posts with the highest number of impressions discussed: European frog-bit in Novi (1,806), garlic mustard (1,718 and 1,214), purple loosestrife ID and control (3,117), Asian bittersweet (1,591), red swamp crayfish webinar recording (1,376), spotted lanternfly alert (2,937), invasive honeysuckles (4,165) and citizen science detection of dead spotted lanternflies (3,340). Most of these posts are a photo of an invasive species with some brief information on identification or control, timed with what people are seeing outside. Most of the reach was through Cisma partners and others sharing our posts. In addition, eight event pages were created on Facebook to promote Cisma activities. The event pages reached 56,600 people. The total reach from our Facebook page in 2020 was 100,400 impressions! The OC Cisma Facebook page had 673 followers as of 12/31/2020.

Early Detection and Response (EDR)

European frog-bit

In December 2019, Oakland County Cisma received Michigan Invasive Species Grant Program funding for an expanded European frog-bit survey project in southwestern Oakland County. Oakland County Cisma is the lead organization. Friends of the Rouge and the Huron River Watershed Council staff will be conducting surveys on public and private land. Clinton River Watershed Council staff are assisting with limited surveys and the development of frog-bit outreach materials. This grant was executed in March, then paused in April. The grant resumed in August and limited activities took place in the fall.

In 2020, only limited surveying for frog-bit took place. Oakland County Cisma staff and survey project partners conducted surveys of 31 sites for European frog-bit in the Novi, Wixom and Milford Township, discovering one new location with frog-bit (a city of Novi retention pond). This brings the total number of small water bodies with frog-bit to 17. Erica Clites and Emily Messick assisted Blake Cahill of Central Michigan University with identifying water bodies to conduct pre- and post- treatment monitoring. Oakland County Cisma also followed up on reports received from the public through MISIN or iNaturalist reporting suspected frog-bit. All survey data was added to the ArcGIS online Survey_Pt layer.



A city of Novi retention pond near 11 Mile and Taft roads was chosen for a hand pull, which was completed by Clites, Messick, Tom Alwin, Billy Keiper and two interns from Michigan's Department of Environment, Great Lakes and Energy (EGLE). The small retention pond across from Island Lake was treated with EGLE funds and permit. Both treatments were effective based on Blake Cahill's data collection, with a reduction from 15% to 1% frog-bit at the Novi retention pond and a reduction to 0% of frog-bit in the Island Lake retention pond.

In February 2020, Erica Clites and Emily Messick participated in a two-day European Frog-bit Collaborative meeting at Central Michigan University. Clites offered to help lead a work group that was designing a state-wide survey data collection layer and has remained active in providing feedback on a draft Survey123 app.

Other species

Erica Clites discovered the first instance of Chinese yam in Oakland County, in a yard in Madison Heights. The homeowner was educated about Chinese yam and monitoring will continue in future years. Limited surveys of Pontiac and Clarkston were completed and no Chinese yam was observed.

Kegan Schildberg of Huron-Clinton Metroparks reported the aggressive invader porcelainberry (*Ampelopsis brevipedunculata*) in the Detroit area. Emily Messick subsequently followed up on MISIN and iNaturalist reports of porcelainberry, confirming it in two locations on the Cranbrook Schools campus. Cranbrook plans to control the plant in future years.

Erica Clites identified wine raspberry (*Rubus phoenicolasius*) in one location on the Oakland University Preserve.

Erica Clites and frog-bit survey project partners assisted Michigan DNR Fisheries Division with checking red swamp crayfish traps in retention ponds and removing the red swamp crayfish present. Oakland County Cisma staff follow-up on crayfish reports received from the public as well.

Erica Clites continues to receive and review MISIN and iNaturalist reports received from Oakland County and follow up on any reports that may be watch list species. We continue presenting a watch list minute feature at Steering Committee meetings to ensure partners can spot watch list species. Emily Messick presented on Himalayan balsam and Japanese stiltgrass. Erica Clites presented on Asian longhorned beetle, Chinese yam, European frog-bit, Water lettuce and spotted lanternfly in 2020.



Funding / Revenue

Michigan Invasive Species Grant Program

The pause in the state's discretionary spending in April required that changes be made to all of Oakland County CISMA's grants once funding was resumed in July or August. Funds in the IS18-6006 grant were successfully spent out by November, and a final report will be submitted early in 2021. The 2017 MISGP Tier 2 grant (IS17-1209) was extended through 12/31/2021, with \$15,000 of additional treatment work to be completed in 2021, as well as salary for surveys and prioritization work. The new frog-bit survey grant (IS19-3003) will be extended through January 2023, with the bulk of field work beginning in 2021.

Generally, Oakland County CISMA, through Six Rivers Land Conservancy (SRLC), requests reimbursements from the state of Michigan every three to four months. SRLC applied for a new core grant on behalf of Oakland County CISMA in December. Awards for 2020 have yet to be announced.

Oakland County Cares Act grant

Oakland County CISMA received a \$30,000 grant through an Oakland County grant program for environmental stewardship non-profits. A portion of the funds were used to obtain equipment to create CISMA videos and enhance videoconferencing, in order to reach more people remotely. In addition to a few other supplies including PPE and equipment for socially distant work days, the remainder of the funds were used toward CISMA staff salaries in 2020. These salary savings will be used to hire a temporary full-time employee to create brochures, videos and other outreach materials in 2021.

Additional Funding

The Road Commission for Oakland County (RCOC) provided \$25,000 for treatment of *Phragmites* in county road rights-of-way (ROW), which was combined with a balance from 2019 treatments. Local cities, villages, and townships (CVTs) provided 50% match of RCOC funds whenever possible, bringing total treatment funding to \$58,447.89.

A voluntary CISMA membership contribution of \$250 was again requested in 2020 to support operating expenses not covered by the current MISGP grants. In 2020, \$5000 in operating contributions were received from 20 municipalities. These funds were used for pesticide insurance and permit fees, outreach supplies including CISMA pens and boot cleaners, staff professional development and web hosting fees. Holly Township provided additional PEG funds for invasive species outreach (\$2000) and funding for survey work and private land letters during the funding pause (\$2300). Additional funds were received from Springfield Township to cover speaker fees of Julie Stachecki for a virtual oak wilt lecture (November). Contributions were received from several sponsors and partners for the Spring Invasive Species Summit, totaling \$1300.



Future funding

With the help and support of our municipal partners, funding for Oakland County CISMA was included in a millage renewal for Oakland County Parks and Recreation that was passed by voters in November. These funds will begin being assessed in 2021. In addition to supporting CISMA staff, funds will be available for invasive species treatment, with criteria for use of these funds to be announced.

Organizational Structure and Function

Six Rivers Land Conservancy (SRLC) continued to serve as fiduciary for the Oakland County and Lake St. Clair CISMAs in order to advance their overall conservation mission. SRLC holds the MISGP grants on behalf of Oakland County CISMA, employs CISMA staff, holds required permits and receives and pays out funds as appropriate. SRLC maintains a separate banking account for CISMA funding and maintains invoices and payment records in QuickBooks.

OC CISMA Technician Emily Messick transitioned to full-time in January 2020 by combining CISMA-funded work with contract work from SRLC. Erica Clites and Messick were laid off for a month due to the funding pause in April, then worked part-time for three months, before resuming full-time work in mid-July. Messick primarily worked on contract projects after the funding pause but gradually transitioned back to CISMA work.

Oakland County Parks and Recreation continued to generously offer the CISMA Coordinator and Technician housing at their administrative headquarters at 2800 Watkins Lake Road in Waterford Township. Providing offices for CISMA staff continues to be used as match funds for the IS17-1209 grant.



2020 CISMA Executive Committee Members

Executive Committee Chair: Amy Hillman, Assistant Supervisor, Holly Township

Executive Committee Vice Chair: Sarah Cook-Maylen, Natural Resources Coordinator, Oakland County Parks and Recreation

Oakland County CISMA Secretary: Leslie Clark, Parks and Recreation Commissioner, Keego Harbor

Executive Committee Member-at-Large: Ryan Dividock, Principal Planner, Oakland County Economic Development and Community Affairs

Executive Committee Member-at-Large: Matt Einheuser, Natural Resources Manager, City of Rochester Hills

Oakland County CISMA Data Management Subcommittee Members

Erica Clites, Oakland County CISMA; Chair

Ryan Dividock, Oakland County Economic Development and Community Affairs

Erin Lavender, Oakland County Parks and Recreation

Emily Messick, Oakland County CISMA

Oakland County CISMA Education/Outreach Subcommittee Members (mostly inactive)

Amy Hillman, Holly Township; Chair

Erica Clites, Oakland County CISMA

Ryan Dividock, Oakland County Economic Development and Community Affairs

Oakland County CISMA Summit Planning Subcommittee Members

Erica Clites, Oakland County CISMA; co-Chair

Emily Messick, Oakland County CISMA; co-Chair

Sarah Cook-Maylen, Oakland County Parks and Recreation

Eric Diesing, Clinton River Watershed Council

Ryan Dividock, Oakland County Economic Development and Community Affairs

Amy Hillman, Assistant Supervisor, Holly Township

Ben VanderWeide, Oakland Township Parks and Recreation

Oakland County CISMA Treatment Subcommittee Members

Erica Clites, Oakland County CISMA; Chair

Sarah Cook-Maylen, Oakland County Parks and Recreation

Mike Losey, Springfield Township

Emily Messick, Oakland County CISMA

Kegan Schildberg, Huron Clinton Metroparks

Ben VanderWeide, Oakland Township Parks and Recreation



Oakland County CISMA Members as of 12/31/2020

Addison Township
Village of Beverly Hills
Charter Township of Bloomfield
City of Birmingham Parks and Recreation
Charter Township of Brandon
City of Village of Clarkston
City of Clawson
Township of Commerce
City of Farmington Hills
Township of Groveland
Township of Holly
Charter Township of Highland
Charter Township of Independence
City of Keego Harbor
Charter Township of Milford
Village of Milford
City of Novi
Oakland Township Parks and Recreation Commission
Charter Township of Orion
Village of Ortonville
Charter Township of Oxford
City of Rochester
City of Rochester Hills
Rose Township
Charter Township of Springfield
Charter Township of Waterford
West Bloomfield Township Parks and Recreation Commission
Charter Township of White Lake
City of Wixom
Village of Wolverine Lake
Total Cities, Village and Townships (CVTs): 30

Oakland County Conservation District
Oakland County Economic Development and Community Affairs (EDCA)
Oakland County Parks and Recreation Commission
Oakland County Water Resources Commission
Road Commission for Oakland County
Total Oakland County organizations: 5



Clinton River Watershed Council
Friends of the Rouge
Huron River Watershed Council
Michigan Nature Association
North Oakland Headwaters Land Conservancy
Oakland University
Royal Oak Nature Society
Six Rivers Land Conservancy, Highland Chapter
Six Rivers Land Conservancy
Southeast Michigan Land Conservancy
Total Non-profit partners: 10

Total Oakland County CISMA partners: 45



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

QUARTERLY REPORT January 2021

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
T. Markus	City of Birmingham
M. Hodges	City of Clawson
C. Kennedy	City of Ferndale
A. LeCureaux	City of Hazel Park
R. Fortura	City of Huntington Woods
S. Mitchell	City of Lathrup Village
K. Yee	City of Oak Park
J. Breuckman	City of Pleasant Ridge
A. Filipski	City of Royal Oak
K. Bovensiep	City of Troy

OFFICERS	
Chairman:	C. Wilson
Vice Chair:	D. Schueller
Secretary:	K. Bovensiep
Advisory Committee:	K. Bovensiep R. Fortura D. Schueller C. Wilson

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

Board of Trustees
SOCRRA

Subject: Quarterly Report - January 2021

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first six months operation of the 2020/21 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 6 months of 2020/21 was \$787,706 before depreciation. This is an increase from the net income of \$467,621 that was recorded for the first 6 months of 2019/20. The net income for the first 6 months was \$436,441 less than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$12,475,520	-\$ 440,289
Expenses	\$11,687,814	-\$ 3,848
Net Income	+\$787,706	-\$ 436,441

Revenue was lower than planned due to lower than planned revenue from non-member refuse from Car Trucking, GFL, Tringali Sanitation and our other cash customers (-\$306,000), the sale of recyclables (-\$195,000), processing recycling for others (-\$43,000), non-member yard waste (-\$25,000), interest from investments (-\$14,000) and the sale of compost (-\$9,000). These decreases were partially offset by increases in revenue from the member communities (+\$143,000) and increases in miscellaneous income (+\$12,000).

Expenses were lower than budget primarily due to lower than planned costs for labor (-\$213,000), maintenance (-\$33,000), utilities (-\$26,000) and supplies (-\$6,000) which were partially offset by increased costs for contractor expenses (+\$250,000) and non-labor Administrative and General Expenses (+\$28,000).

Total revenue for the first six months of 2020/21 increased by \$325,000 compared to the first six months of 2019/20. This increase was due to increases in member revenue (+\$342,000) due to the July 1, 2020 rate increase, revenue for processing recycling from non-members (+\$95,000) and revenue from the sale of recycled materials (+\$30,000). These increases were partially offset by decreases in revenue from non-member refuse (-\$55,000), non-member refuse (-\$42,000), interest income due to lower interest rates (-\$20,000), compost sales (-\$19,000) and rental income (-\$7,000).

Operating expenses for the first six months of 2020/21 were \$6,000 higher compared to the first six months of 2019/20. The increase in expenses was primarily due to increased contractor costs.

Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 128,233 tons of refuse, yard waste and recyclables during the first six months of the current fiscal year. This represents an increase of 5.8% or 7,060 total tons compared to the same period last year. The amount of member refuse increased by 10% which we believe is largely due to the effects of the COVID-19 pandemic and the amount of member recycling increased by 3.2%. We received large increases in non-member refuse (+8.0%) and non-member recycling (+20.0%) as we increased the use of our facilities for non-member material in order to generate additional non-member revenue.

Our recent history of tonnage handled for the first half of the fiscal year is displayed in the table below:

	2016/17	2017/18	2018/19	2019/20	2020/21
Member Refuse	56,159	53,517	52,445	52,997	58,323
Non-Member Refuse	27,723	18,874	13,601	17,884	19,323
Member Recycling	10,018	11,841	12,483	12,260	12,656
Non-Member Recycling	257	591	272	3,748	4,500
Yard Waste	29,739	26,907	33,524	34,284	33,431
TOTAL	123,897	111,730	112,325	121,173	128,233

CAPITAL EXPENDITURES

Capital expenditures for the first six months of the fiscal year totaled \$42,483. The expenditures were payments for the new Compost Screener at the Compost site (\$25,000), the renovation of the Troy Transfer Station (\$14,000) and the renovation of the Madison Heights Transfer Station (\$4,000).

MAJOR PROJECTS

PANDEMIC RESPONSE

SOCRRA's operations have been fairly normal throughout the first half of 2020/21. Our collection contractors were on schedule with a couple of minor exceptions. The amount of trash that we are receiving from the member communities has consistently been about 10% higher than in 2019/20. We believe that this significant increase is the result of the pandemic and is likely to continue for the near-term future.

Advanced Disposal, the contractor that provides transportation and disposal of the refuse from our Troy Transfer Station, had significant operational problems from July until October 30. As of October 30, GFL acquired certain assets from Advanced Disposal including Advanced's contract with SOCRRA. GFL has provided significantly better service. Activities at the Troy Transfer Station are discussed in detail below.

The SOCRRA recycling drop-off center was reopened in late July by appointment only for residents of the SOCRRA communities only. Drop-off appointments are available through the SOCRRA website at <https://hbw.socrra.org/>. We instituted appointments to reduce the number

of residents at our site at any one time. This has reduced traffic congestion issues at our site so that the truck operations to get material into and out of the Transfer Station and MRF are not affected by resident drop-off traffic. The reduced number of residents on site has also allowed us to provide some social distancing for those residents. To make our drop-off service more accessible, we are providing alternative locations for residents to drop off household hazardous waste, recycle electronics, cardboard, scrap metal and to have paper shredding performed. The details about these alternatives are attached to this report and are available on the SOCRRA website at <https://www.socrra.org/recycling-drop-off>. We have also conducted special events for SOCRRA residents for HHW disposal and the recycling of electronics, Styrofoam and cardboard in Royal Oak in June and October, in Troy in July, in Birmingham and Oak Park in August. These events have been very well attended by our residents, with over 1,200 cars participating in the Royal Oak event in October.

SOCRRA staff, especially Bob Jackovich, Colette Farris, Anne Farris, Todd Rickerd and Lucas Dean, have done a great job in handling the many issues that have arisen over the past several months. While operations have been normal, it continues to be a lot of work to keep them that way! Their continued contributions are greatly appreciated.

RECYCLING OPERATIONS

Overall, the new MRF continues to operate very well. The commodity markets have improved significantly in recent months. We continue to be able to find buyers for all of our recycled commodities except for glass, which we are paying to have recycled. The prices that we receive for our recycled materials are higher than we budgeted for the year. In particular, the pricing for cardboard, our highest revenue material, is 80% higher than the price budgeted for 2020/21. If the current commodity prices hold, our revenue from the sale of recyclables should be significantly higher than budgeted this year.

All of our recycled paper and cardboard is being purchased by GFL (which recently purchased Royal Oak Recycling) under a three-year agreement runs until November of 2021. This contract pays us a premium over market-based prices for all of our paper products. Having the GFL facility located so close to our MRF also enables us to promptly remove our completed materials when required, which is a significant advantage. Pratt Industries has opened a new papermill in western Ohio that is using large quantities of recycled cardboard and mixed paper. While our paper products are under contract to GFL, having a large, new outlet for recycled paper in western Ohio has served to stabilize market pricing in the Midwest.

The prices we receive for our recycled plastic materials were highly variable throughout 2020 but we have seen significant price increases in recent months. Since July of 2020, the price for natural PE (milk jugs) has increased by 78%, the price of color PE (Tide detergent bottles) has increased by 382% and the price for PET (water bottles) has increased by only 13%. Having such large price differences for different types of plastics is very unusual.

The prices that we receive for our recycled metal products have also increased significantly since July of 2020.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We have to pay Strategic to recycle our glass.

For the first six months of the fiscal year, the amount of recycling from the member communities increased by 3.2% compared to the same period last year.

We began accepting recyclables from other communities in February of 2019. We are charging a tip fee for this service and we sell the recycled products that result from this material. For the first half of 2020/21, the amount of non-SOCRRA recycling was 20% higher than it was for the same period of the previous year and was 26% of the material processed at the MRF. The tip fee and the sale of additional tonnage of recycled materials is a significant new revenue source for SOCRRA.

RECYCLING EDUCATION

The Michigan Department of Environment, Great Lakes and Energy (EGLE) will be resuming their recycling education campaign (“Know It Before You Throw It”) using the Recycling Raccoons Squad to communicate messages about recycling to the residents of southeastern Michigan.

- No plastic bags or plastic film in your recycling cart
- No tangles (extension cords, wire hangers, ropes, etc.) in your recycling cart
- Do not put recyclables in plastic bags
- Encourage more and correct cardboard recycling – flatten and cut to fit in cart

This campaign will run for several months at no expense to SOCRRA.

TROY TRANSFER STATION

SOCRRA’s contract with Advanced Disposal, which covers the transportation and disposal of the refuse from the Troy Transfer Station, was recently acquired by GFL. Advanced had significant problems providing the service levels required under their contract with SOCRRA. We have been using an additional contractor to transport refuse since late August. These contractor costs are being deducted from Advanced’s invoices. GFL is providing much better service and we anticipate eliminating our supplemental contractor in early January. For the first six months of 2020/21, the amount of non-member refuse increased by 8% compared with 2019/20 to the highest level in four years. Non-member refuse tonnage was 25% of the refuse handled at our Transfer Stations during the first six months of 2020/21.

FALL LEAF SEASON

We revised our operating plan for the fall leaf season to include temporary, short-term storage of leaves at the DPW locations in Berkley, Birmingham, Clawson, Ferndale, Hazel Park and Royal Oak. SOCRRA hauled the stockpiled leaves from the DPW locations to the Compost Site. This operation worked very well. The new operation, when combined with ideal fall weather, resulted in one of the quickest and easiest leaf seasons in recent memory. We will be meeting with city personnel to review the fall operations and to plan operations for the fall of 2021.

During the winter months, residents of the SOCRRA communities can bring in up to 10 kraft paper bags of yard waste to our Troy Transfer Station for composting. We will be continuing this service until curbside collection of yard waste begins again on Monday April 5.

PFAS IN LANDFILL LEACHATE AND GROUNDWATER

The leachate from our closed landfill in Rochester Hills is processed through the GLWA sewer system. As part of the recent PFAS issues identified in other areas of the state, GLWA has required us to perform quarterly testing for PFAS chemicals in the landfill leachate. PFAS chemicals were widely used as water repellent, non-stick and stain resistant coatings in a wide variety of consumer products. These chemicals are significantly resistant to environmental degradation and have been found in drinking water in northern and western areas of Michigan. These chemicals are not present in the drinking water supplied by GLWA. A consistent, low level (parts per trillion) of PFAS chemicals are found in our landfill leachate. This was expected

as low levels of PFAS chemicals have been found in every landfill leachate stream in Michigan that has been tested. GLWA has not required any additional action other than quarterly testing.

EGLE, the State of Michigan Department of Environment, Great Lakes and Energy (formerly the MDEQ) requested that we perform PFAS testing on the groundwater in the vicinity of the landfill. The testing resulted in one PFAS chemical at one location that exceeded EGLE's newly adopted surface water standards. That one test result caused our closed landfill to be included in EGLE's listing of PFAS sites. We submitted a response plan to EGLE that proposed quarterly groundwater testing for two years. The response plan was accepted by EGLE and the testing will begin in 2021.

PENSION FUNDING

The SOCRRA Board approved additional funding for the union pension plan. We have made incremental contributions to this plan in three of the last four years in order to improve the plan funding level. MERS will complete their actuarial study to determine the funding status of SOCRRA's pension plans before June 2021.

ANNUAL AUDIT

The audit report for the 2019/20 fiscal year was completed by our auditors, Plante & Moran. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$868,000, which reduced the working capital to -3.6% of annual expenditures, which is below the goal level of 7.5%. We will be taking measures to increase our level of working capital in 2020/21 and 2021/22. The net position of SOCRRA decreased by \$350,000 during 2019/20. The pension and OPEB funding levels as of June 30, 2020 were 64.2% for the union pension plan, 97.4% for the salaried pension plan, 75.9% for the union OPEB plan and 143.6% for the salaried OPEB plan. SOCRRA has contributed additional funds to the union pension and OPEB plans in the current fiscal year.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOCRRA
INCOME STATEMENT
07/01/20..12/31/20

	Actual-Period	Budget-Period	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	10,199,781.81	10,056,803.02	142,978.79
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	713,795.64	1,020,000.00	-306,204.36
NON-MEMBER YARD WASTE	15,455.03	40,000.00	-24,544.97
	11,493,038.48	11,680,809.02	-187,770.54
SALE OF RECYCLED MATERIAL			
MIXED PAPER	139,125.20	40,000.00	99,125.20
NEWSPAPER	0.00	110,000.00	-110,000.00
CARDBOARD	155,174.89	190,000.00	-34,825.11
SORTED OFFICE PAPER	0.00	12,000.00	-12,000.00
PLASTICS	122,655.51	247,000.00	-124,344.49
SCRAP METAL	22,162.94	54,000.00	-31,837.06
ALUMINUM CANS	34,675.40	17,000.00	17,675.40
TIN CANS	35,087.24	33,000.00	2,087.24
MIXED RECYCLING - OTHERS	331,662.64	375,000.00	-43,337.36
GLASS	0.00	0.00	0.00
BATTERIES	1,209.90	2,000.00	-790.10
ELECTRONICS	0.00	0.00	0.00
	841,753.72	1,080,000.00	-238,246.28
OTHER INCOME			
COMPOST	46,331.00	55,000.00	-8,669.00
RENTAL INCOME	59,022.00	62,000.00	-2,978.00
INTEREST ON INVESTMENTS	10,569.53	25,000.00	-14,430.47
MISC INCOME	24,805.32	13,000.00	11,805.32
	140,727.85	155,000.00	-14,272.15
TOTAL REVENUES	12,475,520.05	12,915,809.02	-440,288.97
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	83,519.94	174,800.00	-91,280.06
TROY TRANSFER STATION	935,757.26	1,483,067.00	-547,309.74
MATERIAL RECOVERY FACILITY	904,356.00	1,159,700.00	-255,344.00
HOUSEHOLD HAZARDOUS WASTE	251,210.99	269,400.00	-18,189.01
COMPOST FACILITY	211,888.57	333,100.00	-121,211.43
ADMINISTRATIVE AND GENERAL	726,796.65	717,707.00	9,089.65
COLLECTION CONTRACT EXPENSES	4,928,615.89	5,212,332.00	-283,716.11
IN TRANSIT	3,645,668.54	2,341,556.00	1,304,112.54
	11,687,813.84	11,691,662.00	-3,848.16
NET INCOME BEFORE DEPRECIATION	787,706.21	1,224,147.02	-436,440.81
DEPRECIATION	498,137.50		
NET INCOME	289,568.71		

SOCRRA
INCOME STATEMENT & TONS
07/01/20..12/31/20

<u>REVENUES</u>	TOTAL TONS	AMOUNT
MEMBER SERVICES	58,323.13	10,763,787.81
NON-MEMBER MSW	19,322.70	713,795.64
<u>YARD WASTE</u>		
MEMBER	33,431.09	0.00
NON MEMBER	0.00	15,455.03
<u>RECYCLABLES</u>		
MEMBERS	12,655.82	0.00
NON MEMBER	4,499.99	0.00
	<u>128,232.73</u>	<u>11,493,038.48</u>

<u>RECYCLING</u>	
MIXED PAPER	139,125.20
NEWSPAPER	0.00
CARDBOARD	155,174.89
SORTED OFFICE PAPER	0.00
PLASTICS	122,655.51
SCRAP METAL	22,162.94
ALUMINUM CANS	34,675.40
TIN CANS	35,087.24
MIXED RECYCLING - OTHERS	331,662.64
GLASS	0.00
BATTERIES	1,209.90
ELECTRONICS	0.00
	<u>841,753.72</u>

<u>OTHER</u>	
COMPOST	46,331.00
RENTAL INCOME	59,022.00
INTEREST ON INVESTMENTS	10,569.53
MISC INCOME	24,805.32
	<u>140,727.85</u>

TOTAL REVENUES **12,475,520.05**

<u>EXPENSES</u>	
MADISON HEIGHTS TRANSFER STATION	83,519.94
TROY TRANSFER STATION	935,757.26
MATERIAL RECOVERY FACILITY	904,356.00
HOUSEHOLD HAZARDOUS WASTE	251,210.99
COMPOST FACILITY	211,888.57
ADMINISTRATIVE AND GENERAL	726,796.65
COLLECTION CONTRACT EXPENSES	4,928,615.89
IN TRANSIT	3,645,668.54
TOTAL EXPENSE	11,687,813.84

NET INCOME BEFORE DEPRECIATION **787,706.21**

DEPRECIATION 498,137.50

NET INCOME **289,568.71**

SOCRRA**COMPARATIVE STATEMENT**

07/01/20..12/31/20

	2020/2021	2019/2020	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	10,199,781.81	9,858,068.68	341,713.13
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	713,795.64	769,035.31	-55,239.67
NON-MEMBER YARD WASTE	15,455.03	57,051.11	-41,596.08
	11,493,038.48	11,248,161.10	244,877.38
SALE OF RECYCLED MATERIAL			
MIXED PAPER	139,125.20	34,473.17	104,652.03
NEWSPAPER	0.00	63,189.11	-63,189.11
CARDBOARD	155,174.89	116,477.16	38,697.73
SORTED OFFICE PAPER	0.00	9,927.12	-9,927.12
PLASTICS	122,655.51	190,449.66	-67,794.15
SCRAP METAL	22,162.94	32,618.78	-10,455.84
ALUMINUM CANS	34,675.40	11,792.80	22,882.60
TIN CANS	35,087.24	20,295.60	14,791.64
MIXED RECYCLING - OTHERS	331,662.64	236,498.84	95,163.80
GLASS	0.00	0.00	0.00
BATTERIES	1,209.90	1,142.00	67.90
ELECTRONICS	0.00	0.00	0.00
	841,753.72	716,864.24	124,889.48
OTHER INCOME			
COMPOST	46,331.00	65,183.00	-18,852.00
RENTAL INCOME	59,022.00	66,744.00	-7,722.00
INTEREST ON INVESTMENTS	10,569.53	30,539.49	-19,969.96
MISC INCOME	24,805.32	22,210.46	2,594.86
	140,727.85	184,676.95	-43,949.10
TOTAL REVENUES	12,475,520.05	12,149,702.29	325,817.76
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	83,519.94	144,687.48	-61,167.54
TROY TRANSFER STATION	935,757.26	1,422,266.48	-486,509.22
MATERIAL RECOVERY FACILITY	904,356.00	863,461.28	40,894.72
HOUSEHOLD HAZARDOUS WASTE	251,210.99	182,286.21	68,924.78
COMPOST FACILITY	211,888.57	289,798.25	-77,909.68
ADMINISTRATIVE AND GENERAL	726,796.65	661,914.60	64,882.05
COLLECTION CONTRACT EXPENSES	4,928,615.89	4,819,440.69	109,175.20
IN TRANSIT	3,645,668.54	3,298,225.84	347,442.70
TOTAL EXPENSES	11,687,813.84	11,682,080.83	5,733.01
REVENUE OVER EXPENSES	787,706.21	467,621.46	331,550.77

SOCRRA**INCOME STATEMENT COMPARED TO TOTAL BUDGET**

07/01/20..12/31/20

	ACTUAL 6 MONTHS	TOTAL BUDGET 20/21	BALANCE	% RECEIVED OR EXPENDED
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	10,199,781.81	20,113,606.00	9,913,824.19	51%
MONTHLY SURCHARGE	564,006.00	1,128,012.00	564,006.00	50%
NON-MEMBER MSW	713,795.64	1,800,000.00	1,086,204.36	40%
NON-MEMBER YARD WASTE	15,455.03	70,000.00	54,544.97	22%
	11,493,038.48	23,111,618.00	11,618,579.52	50%
SALE OF RECYCLED MATERIAL				
MIXED PAPER	139,125.20	92,000.00	-47,125.20	151%
NEWSPAPER	0.00	245,000.00	245,000.00	0%
CARDBOARD	155,174.89	425,000.00	269,825.11	37%
SORTED OFFICE PAPER	0.00	27,000.00	27,000.00	0%
PLASTICS	122,655.51	537,000.00	414,344.49	23%
SCRAP METAL	22,162.94	123,000.00	100,837.06	18%
ALUMINUM CANS	34,675.40	37,000.00	2,324.60	94%
TIN CANS	35,087.24	75,000.00	39,912.76	47%
MIXED RECYCLING - OTHERS	331,662.64	750,000.00	418,337.36	44%
GLASS	0.00	0.00	0.00	0%
BATTERIES	1,209.90	4,000.00	2,790.10	30%
ELECTRONICS	0.00	0.00	0.00	0%
	841,753.72	2,315,000.00	1,473,246.28	36%
OTHER INCOME				
COMPOST	46,331.00	150,000.00	103,669.00	31%
RENTAL INCOME	59,022.00	125,000.00	65,978.00	47%
INTEREST ON INVESTMENTS	10,569.53	50,000.00	39,430.47	21%
MISC INCOME	24,805.32	25,000.00	194.68	99%
	140,727.85	350,000.00	209,272.15	40%
TOTAL REVENUES	12,475,520.05	25,776,618.00	13,301,097.95	48%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	83,519.94	311,300.00	227,780.06	27%
TROY TRANSFER STATION	935,757.26	3,866,800.00	2,931,042.74	24%
MATERIAL RECOVERY FACILITY	904,356.00	2,315,400.00	1,411,044.00	39%
HOUSEHOLD HAZARDOUS WASTE	251,210.99	538,800.00	287,589.01	47%
COMPOST FACILITY	211,888.57	613,200.00	401,311.43	35%
ADMINISTRATIVE AND GENERAL	726,796.65	1,349,800.00	623,003.35	54%
COLLECTION CONTRACT EXPENSES	4,928,615.89	14,137,000.00	9,208,384.11	35%
IN TRANSIT	3,645,668.54	2,430,738.00	-1,214,930.54	150%
TOTAL EXPENSE	11,687,813.84	25,563,038.00	13,875,224.16	46%
REVENUE OVER EXPENSES	787,706.21	213,580.00	-574,126.21	369%

SOCRRA**TOTAL SERVICE CHARGES**

07/01/20..12/31/20

MUNICIPALITY

	TONS	SERVICE CHARGES
BERKLEY	6,087	\$568,684.96
BEVERLY HILLS	3,934	\$390,918.00
BIRMINGHAM	10,894	\$877,050.00
CLAWSON	4,939	\$490,261.83
FERNDAL	8,178	\$1,071,399.33
HAZEL PARK	5,882	\$670,104.00
HUNTINGTON WOODS	2,793	\$208,452.98
LATHRUP VILLAGE	1,838	\$175,195.79
OAK PARK	8,688	\$1,003,785.52
PLEASANT RIDGE	1,442	\$111,161.51
ROYAL OAK	24,757	\$2,592,804.72
TROY	24,980	\$2,603,969.17
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SUB TOTAL	104,410	\$10,763,787.81
OTHER CUSTOMERS	23,629	\$729,250.67
DROP OFF CENTER	193.88	
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	23,823	\$729,250.67
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TOTAL	128,233	\$11,493,038.48

SOCRRA

Construction in Progress

Period 7/1/20..12/31/20

FIXED ASSET EXPENDITURES

MRF IMPROVEMENTS	\$0.00
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TROY TRANSFER STATION	\$13,840.61
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COMPOST SCREENER	\$24,775.44
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MADISON HEIGHTS RENOVATION	\$3,867.05
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	\$42,483.10
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Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

ALTERNATIVES AVAILABLE TO SOCRRA RESIDENTS **FREE OF CHARGE**

ERG Environmental Services Phone: 734-437-9650

Electronics Recycling and Household Hazardous Waste Disposal (computers, TVs, cell phones, VCRs, video equipment, paint, household cleaners, medications, sharps, auto fluids, pesticides, etc. – visit www.socrra.org for a complete list)

- Location: 13040 Merriman Road, Livonia (Use visitor entrance, enter off Industrial Road)
- Hours: M – F 9AM – 5PM
- Must have ID showing residency from a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Ring doorbell and RETURN TO YOUR CAR. Attendant with PPE will unload your items

eCycle Opportunities (JVS facility) Phone: 248-233-4477

Electronics Recycling ONLY (computers, TVs, cell phones, VCRs, video equipment, etc. – visit www.socrra.org for a complete list)

- Location: 29699 Southfield Road, Southfield – part of the JVS building
- Hours: M – F 8AM – 4PM
- Must be resident of a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or bring **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Go to warehouse door on south side of building (next to Arby's), place electronics in bin or on ground if they are large. Ring doorbell for assistance with heavy items

GFL Recycling Phone: 248-541-4020

Drop-off **Paper Shredding** and **Cardboard/Paper** and **Scrap Metal Recycling**

- Location: 414 E. Hudson, Royal Oak
- Hours: M – F 7AM – 4PM
- Procedure: **MASKS ARE REQUIRED**
 - Shredding – main building entrance; NOT self-service – leave papers with attendant
 - Cardboard/Paper and Scrap Metal recycling -- drive into truck entrance; open top dumpsters to self-unload

SOCRRA's main function is to provide and manage the CURBSIDE collection of trash, recycling and yard waste in our 12 SOCRRA communities and we remain open and fully functional for these ESSENTIAL services.

We are assessing if/when we will reopen for the other SUPPLEMENTAL services we have provided in the past. Please be patient while we determine the safest solutions for our staff and the people who use our services.



* Berkley * Beverly Hills * Bingham Farms * Birmingham
 * Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
 * Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT January 2021

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
K. Jones	Village of Bingham Farms
J. Surhigh	City of Birmingham
M. Hodges	City of Clawson
R. Fortura	City of Huntington Woods
S. Mitchell	City of Lathrup Village
J. Breuckman	City of Pleasant Ridge
A. Filipski	City of Royal Oak
L. Sirls	City of Southfield
C. Wilson	Township of Southfield

OFFICERS	
Chairman:	D. Schueller
Vice Chairman:	C. Wilson
Secretary:	K. Jones
Advisory Committee:	Schueller, Jones, Wilson, Fortura

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

January 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report - January 2021

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first six months operation of the fiscal year 2020/21. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the second quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

FINANCIAL STATEMENT

The total net operating income before depreciation for the first 6 months of 2020/21 was \$1,619,811, which was \$380,249 higher than budgeted. This was an increase from the net income of \$1,104,428 for the first six months of 2019/20.

	Actual	Compared to Budget
Revenue	\$15,307,028	+ \$556,739
Expenses	\$13,687,611	+ \$176,885
Net Income (before depreciation)	\$ 1,619,416	+ \$379,854

SOCWA's working capital was 21.0% as of January 8, 2021. This is higher than the 8.3% working capital goal approved by the Board and an increase from the 17.2% working capital as of December 31, 2019.

The increase in revenue was primarily due to higher than planned water sales to Bloomfield Hills and Bloomfield Twp. (+\$547,000) and higher than planned revenue for the replacement of lead services (+\$129,000). These increases were partially offset by decreases in water sales to the member communities (-\$109,000) and in interest on investments (-\$9,000). Water sales volumes for the six-month period were 6.3% higher than the actual water sales for the same period in 2019/20.

The increase in expenses was due largely to higher costs for lead service replacements (+\$129,000), for water purchased (+\$73,000), Miss Dig (+\$27,000), labor (+\$24,000) and regulatory required water testing (+\$18,000) which were partially offset by lower than planned expenses for non-labor Administrative & General (-\$27,000), supplies (-\$24,000), maintenance (-\$23,000) and utilities (-\$20,000).

Capital expenditures for the first six months of the fiscal year totaled \$8,760 and were the initial costs for the replacement of a water meter in Royal Oak (\$6,000) and the final expenses for improvements to the Webster Office (\$3,000).

Additional financial detail is attached.

The following is the Authority's record of revenues and expenditures based on the average cost per 1,000 cu. ft. of water.

	2018/19	2019/20	2020/21	Over or Under 2019/20
Total Sales (MCF)	728,542	686,246	729,333	+43,087
Water Sales	\$20.42	\$20.34	20.45	+0.11
Other Income	<u>0.12</u>	<u>0.12</u>	<u>0.53</u>	<u>+0.42</u>
Total Income	\$20.54	\$20.46	20.99	+\$0.53
Water Purchased for Resale	16.84	17.33	16.83	-0.50
Operating Expenses	<u>1.55</u>	<u>1.52</u>	<u>1.94</u>	<u>+0.42</u>
Total Operating Expenses	\$18.39	\$18.85	\$18.77	-\$0.08
Available for Improvements	\$2.15	\$1.61	\$2.22	+\$0.61

COMPARATIVE STATEMENT

The following is a comparison of the first six months operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	+ \$960,022
Revenues From Lead Service Lines	+ 304,369
Revenues From Other Sources	+ <u>1,202</u>
TOTAL REVENUES	+ <u>\$ 1,265,593</u>
<u>Operating Expenses</u>	
Water Purchased for Resale	+ \$381,369
Lead Service Line Replacements	+ 304,369
Other Operating Expenses	+ <u>64,867</u>
TOTAL EXPENDITURES	+ <u>\$750,605</u>
NET INCOME BEFORE DEPRECIATION	+ \$514,988

The following is the record of SOCWA water sales for the period July 1 through December 31. The six-month record shows an increase in water sales of 6.3% during the current fiscal year compared with the same period of the previous fiscal year. Water sales were higher than the previous year for the first three months but lower than the previous year for the last three months of the July 1 through December 31 period. For the six-month period, our water sales were 3.1 % higher than budgeted sales.

Precipitation for the July 1 through December 31 was only 2% less than the previous year. However, there was extended dry periods during the lawn sprinkling season which were

punctuated by intense rain events. This resulted in higher water sales than would be expected given the total rainfall for the six-month period.

WATER CONSUMPTION – DAILY AVERAGE (MGD) JULY 1 THROUGH DECEMBER 31						
Month	2016	2017	2018	2019	2020	Over or Under 2019
July	45.77	40.71	43.59	36.08	44.53	+8.45
August	41.54	38.40	38.31	38.35	39.57	+1.22
September	32.96	33.87	31.95	30.00	31.16	+1.16
October	23.82	25.37	22.80	22.48	22.88	+0.40
November	20.80	20.57	20.54	20.21	19.78	-0.34
December	21.42	20.85	20.30	20.12	19.73	-0.39
Average	31.10	29.99	29.62	27.90	29.65	+1.75
Variance	+7.8%	-3.6%	-1.2%	-5.8%	+6.3%	

The following is the precipitation record, as recorded at the Webster Station:

PRECIPITATION – INCHES					
Month	2016	2017	2018	2019	2020
July	2.85	1.10	1.08	7.15	2.46
August	2.80	2.30	1.36	3.04	7.31
September	4.49	0.70	4.34	4.84	2.72
October	1.80	5.70	5.37	4.97	3.27
November	1.35	4.30	2.71	1.52	2.49
December	1.70	1.50	1.60	2.60	5.30
Total:	14.99	15.60	16.46	24.12	23.55

MAJOR PROJECTS

GLWA WATER RATES

GLWA will be announcing the rates for 2021/22 in late January. GLWA is budgeting water sales for 2021/22 that will be lower than the 2020/21 budget which will result in a cost increase from GLWA. SOCWA water rate estimates for 2021/22 will be provided to the SOCWA Board at their January meeting.

GLWA ISSUES

GLWA Customer Outreach

GLWA has adopted the same Customer Outreach Program that DWSD has used for many years. SOCWA staff is continuing to participate in the GLWA Customer Outreach Process. I have been serving as one of seven elected customer co-chairs of the One Water Partnership that guides this process. Significant progress has been made in improving the level of communication and understanding between GLWA and its customers through this process, which will be a

continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process. The Customer Outreach Program continues to be very important in continuing the excellent relationship between GLWA and its customers.

GLWA Board of Directors

Mr. John Zech, the GLWA Director representing Wayne County was elected Board Chair for 2021. Mr. Zech replaces Dr. Beverly Walker-Griffiea, the State appointed representative for the areas outside of Oakland, Wayne and Macomb Counties, who was Board Chair for 2020. GLWA is using an annual rotation for Board Officers.

Highland Park

Highland Park continues to owe GLWA approximately \$8.9 million in unpaid water bills and \$36 million in unpaid sewer bills. Highland Park continues to make partial payments to GLWA but these payments are not large enough to keep the total balance owed from continuing to grow. GLWA is continuing to pursue collection of the unpaid amounts. SOCWA will pay approximately \$78,000 during 2020/21 as our share of Highland Park's unpaid water bills, which are being allocated among all GLWA customers.

GLWA Website

The GLWA website, www.glwater.org, is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

WATER SERVICE REPLACEMENT CONTRACT

SOCWA used the services of HRC to develop contracts for the replacement of lead water services and for service line verification that can be used by the member communities. Service line replacements have been conducted in Birmingham and Pleasant Ridge using this contract. There is a new expense line item in our financial statements for lead service replacement costs. These costs are being reimbursed by the appropriate city and are reported in a new revenue line item. The State of Michigan has yet to provide guidance as to what will be required to verify service line material, so no work has been completed under that contract. The member communities with lead water services will need to be replacing 5% to 7% of those services each year under the new State of Michigan lead and copper rules. Having a contractor available for the member communities should help to reduce the cost of performing this required work.

SOCWA WATER SALES

SOCWA water sales improved considerably compared with the first 6 months of 2019/20 due to the dry weather this summer, which increased water usage for irrigation. However, SOCWA water sales are continuing to decline during non-summer months. This has been a long-term trend that shows no signs of slowing down. This trend is being observed nationwide as residents continue to replace water consuming appliances and fixtures with more water efficient products. We are continuing to plan for a long-term decline in water sales.

PENSION FUNDING

The Board has taken several steps in previous years to address the underfunded status of SOCWA's pension plans. This has resulted in significant improvements in the funding levels of the pension plans. As of December 31, 2019, the combined pension plans were 96.6% funded.

MERS will complete their actuarial studies to determine the funding status of the pension plans as of December 31, 2020 before June 2021.

ANNUAL AUDIT

The audit report for the 2019/20 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November SOCWA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$99,000 during the fiscal year due to the final expenditures for the Coolidge and 14 Mile Road main replacement projects. The working capital continues to be maintained above the goal level established by the Board. The net position of SOCWA increased by \$224,000 during the year.

The SOCWA Board approved a new five-year contract with Plante & Moran for audit services through 2025.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT
07/01/20..12/31/20

	Period Actual	Period Budget	Variance
REVENUES			
SALE OF WATER MEMBERS	9,057,947.66	9,166,621.00	-108,673.34
SALE OF WATER OTHERS	5,860,295.24	5,313,670.00	546,625.24
	14,918,242.90	14,480,291.00	437,951.90
RENTALS	61,953.21	59,998.00	1,955.21
WATER ANALYSIS & MISC	1,490.00	5,000.00	-3,510.00
INTEREST ON INVESTMENTS	20,972.97	30,000.00	-9,027.03
LEAD SERVICE REPLACEMENT	304,368.50	175,000.00	129,368.50
	388,784.68	269,998.00	118,786.68
TOTAL REVENUES	15,307,027.58	14,750,289.00	556,738.58
EXPENSES			
PURCHASE OF WATER FOR RESALE	6,917,817.41	6,749,000.00	168,817.41
POWER, PUMPING & GROUNDS WEBSTER	296,472.21	291,798.04	4,674.17
POWER, PUMPING & GROUNDS	67,401.46	135,178.07	-67,776.61
COMPUTER OPERATIONS	70,300.40	44,458.01	25,842.39
PURIFICATION	82,508.73	73,047.10	9,461.63
METERS & MAINS	127,573.79	115,965.53	11,608.26
ADMINISTRATION & GENERAL	465,143.97	474,280.00	-9,136.03
LEAD SERVICE LINE REPLACEMENT	304,368.50	175,000.00	129,368.50
WATER IN TRANSIT	5,356,024.93	5,452,000.00	-95,975.07
TOTAL EXPENSES	13,687,611.40	13,510,726.75	176,884.65
NET INCOME BEFORE DEPRECIATION	1,619,416.18	1,239,562.25	379,853.93

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
STATEMENT OF REVENUES AND EXPENDITURES COMPARED WITH TOTAL BUDGET
07/01/20..12/31/20

	TOTAL ACTUAL	TOTAL BUDGET 2020-2021	BALANCE TO BUDGET	% Received or expended
REVENUES				
SALE OF WATER MEMBERS	9,057,947.66	17,315,000.00	-8,257,052.34	52%
SALE OF WATER OTHERS	5,860,295.24	9,058,698.00	-3,198,402.76	65%
	14,918,242.90	26,373,698.00	-11,455,455.10	57%
RENTALS	61,953.21	122,002.00	-60,048.79	51%
WATER ANALYSIS & MISC	1,490.00	10,000.00	-8,510.00	15%
INTEREST ON INVESTMENTS	20,972.97	50,000.00	-29,027.03	42%
LEAD SERVICE REPLACEMENT	304,368.50	500,000.00	-195,631.50	61%
	388,784.68	682,002.00	-293,217.32	57%
TOTAL REVENUES	15,307,027.58	27,055,700.00	-11,748,672.42	57%
EXPENSES				
PURCHASE OF WATER FOR RESALE	6,917,817.41	23,795,000.00	-16,877,182.59	29%
POWER, PUMPING & GROUNDS WEBSTER	296,472.21	575,275.00	-278,802.79	52%
POWER, PUMPING & GROUNDS	67,401.46	276,270.00	-208,868.54	24%
COMPUTER OPERATIONS	70,300.40	89,000.00	-18,699.60	79%
PURIFICATION	82,508.73	146,100.00	-63,591.27	56%
METERS & MAINS	127,573.79	232,605.00	-105,031.21	55%
ADMINISTRATION & GENERAL	465,143.97	796,700.00	-331,556.03	58%
LEAD SERVICE LINE REPLACEMENT	304,368.50	500,000.00	-195,631.50	61%
WATER IN TRANSIT	5,356,024.93	0.00	5,356,024.93	0%
TOTAL EXPENSES	13,687,611.40	26,410,950.00	-12,723,338.60	52%
NET INCOME BEFORE DEPRECIATION	1,619,416.18	644,750.00	974,666.18	251%
DEPRECIATION	320,313.50			
NET INCOME	1,299,102.68			

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
COMPARATIVE STATEMENT
07/01/20..12/31/20

	2020/2021	2019/2020	OVER OR (UNDER)
SALE OF WATER	9,057,947.66	8,781,826.92	276,120.74
SALE OF WATER OTHERS	5,860,295.24	5,176,393.80	683,901.44
	14,918,242.90	13,958,220.72	960,022.18
RENTALS	61,953.21	35,272.42	26,680.79
WATER ANALYSIS-LAB & MISC	1,490.00	790.00	700.00
INTEREST ON INVESTMENTS	20,972.97	47,151.16	-26,178.19
LEAD SERVICE LINE REPLACEMENT	304,368.50	0.00	304,368.50
	388,784.68	83,213.58	305,571.10
TOTAL REVENUES	15,307,027.58	14,041,434.30	1,265,593.28
WATER PURCHASED FOR RESALE	6,917,817.41	6,590,986.35	326,831.06
WATER PURCHASE IN TRANSIT	5,356,024.93	5,301,487.00	54,537.93
LEAD SERVICE LINE REPLACEMENT	304,368.50	0.00	304,368.50
OPERATING EXPENSES	1,109,400.56	1,044,532.89	64,867.67
FIXED CHARGES	0.00	0.00	0.00
TOTAL EXPENSES	13,687,611.40	12,937,006.24	750,605.16
NET INCOME BEFORE DEPRECIATION	1,619,416.18	1,104,428.06	514,988.12
DEPRECIATION	320,313.50	147,322.07	172,991.43
NET INCOME	1,299,102.68	957,105.99	341,996.69

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
YTD Income Statement with Ave. Cubic Feet
07/01/20..12/31/20

	ACTUAL REVENUES	2020/2021 Average Per 1,000 cubic feet	2019/2020 Average Per 1,000 cubic feet
SALE OF WATER	9,057,947.66	17.0689	17.1264
SALE OF WATER OTHERS	5,860,295.24	29.4988	29.8382
	14,918,242.90	20.4546	20.3400
RENTALS	61,953.21	0.0849	0.0514
WATER ANALYSIS-LAB & MISC	1,490.00	0.0020	0.0012
INTEREST ON INVESTMENTS	20,972.97	0.0288	0.0687
LEAD SERVICE REPLACEMENT	304,368.50	0.4173	0.0000
	388,784.68	0.5331	0.1213
TOTAL REVENUES	\$15,307,027.58	20.9877	20.4612
WATER PURCHASED FOR RESALE	6,917,817.41	9.4851	9.6044
POWER, PUMPING & GROUNDS WEBSTER	296,472.21	0.4065	0.4461
POWER , PUMPING & GROUNDS	67,401.46	0.0924	0.0818
COMPUTER OPERATIONS	70,300.40	0.0964	0.0613
PURIFICATION	82,508.73	0.1131	0.0995
METERS & MAINS	127,573.79	0.1749	0.0996
ADMINISTRATIVE & GENERAL	465,143.97	0.6378	0.7338
LEAD SERVICE REPLACEMENT	304,368.50	0.4173	0.0000
WATER IN TRANSIT	5,356,024.93	7.3437	7.7253
TOTAL EXPENSES	13,687,611.40	18.7673	18.8518
NET INCOME BEFORE DEPRECIATION	\$1,619,416.18	2.2204	1.6094
DEPRECIATION	320,313.50		
NET INCOME	\$1,299,102.68		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
TOTAL CHARGES
07/01/20..12/31/20

MUNICIPALITY	WATER CONSUMPTION CUBIC FEET	TOTAL WATER CHARGES
BERKLEY	24,536.96	\$423,839.73
BEVERLY HILLS	23,781.80	\$401,833.34
BINGHAM FARMS	6,577.60	\$111,194.60
BIRMINGHAM	67,667.22	\$1,148,350.53
CLAWSON	17,508.96	\$304,164.17
HUNTINGTON WOODS	13,246.58	\$225,250.27
LATHRUP VILLAGE	11,771.78	\$201,218.91
PLEASANT RIDGE	6,602.00	\$111,990.84
ROYAL OAK	123,689.28	\$2,117,816.76
SOUTHFIELD	225,780.06	\$3,852,646.58
DETROIT ZOO & RACKHAM	9,508.56	\$159,641.93
MEMBERS	530,670.80	\$9,057,947.66
NON MEMBERS		
BLOOMFIELD HILLS	38,337.04	\$1,132,680.12
BLOOMFIELD TOWNSHIP	160,325.45	\$4,727,615.12
	198,662.49	\$5,860,295.24
TOTAL	729,333.29	\$14,918,242.90

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
CONSTRUCTION IN PROGRESS
7/1/20..12/31/20

FIXED ASSET EXPENDITURES

NORMANDY AND CROOKS	5,996.64
ADMIN. OFFICES	2,763.00
	8,759.64

February 3, 2021

Chris D. Wilson
Village Manager
Beverly Hills
18500 W. Thirteen Mile Rd.

Dear Elected Officials and Administrators:

Thank you for your community's ongoing support for Suburban Mobility Authority for Regional Transportation's (SMART's) regional bus service as a participating community. On behalf of the Oakland County Public Transit Authority (OCPTA), I am reaching out to inform the 23 participating Oakland County communities about the OCPTA, its responsibilities, and recent changes to its transit services agreement with SMART.

What is the OCPTA? Enabled by Michigan state statute in 1996, the OCPTA is the legal funding entity that enables Oakland County's participating communities to levy a property tax millage every four years to help fund regional transit services. In 2018 your voters renewed 1 mil of the 5-mil limitation on such services.

The Oakland County Treasurer collects the millage and then distributes these funds to the OCPTA for oversight and management. The five-member OCPTA board, appointed by the Oakland County Board of Commissioners, oversees a transit service agreement with SMART on behalf of your community. The OCPTA distributes the tax payments to SMART on a regular schedule.

The 1 mil levy raised through the 23 participating communities is approximately a \$32M annual budget. With these funds, SMART provides fixed-route bus and paratransit service that connects people to jobs, education, health care, entertainment, and more in Oakland, Wayne, Monroe, and Macomb counties.

In January 2019, the Oakland County Board of Commissioners appointed a new, majority of members to the OCPTA board. New board members set priorities to improve transparency, administrative management and oversight, as well as communication with the Oakland County Board of Commissioners, leaders of the participating Oakland County communities and its contracted service provider, SMART. I am pleased to share the Authority's progress that benefits your community's investment in transit services.

In 2020, the OCPTA accomplished several key priorities:

- Established the first-ever Mission Statement for Oakland County public transportation provided through the OCPTA. Leading with values of integrity, transparency, accountability, responsiveness, and equity, the mission statement established guiding principles that will inform decision-making between the OCPTA, SMART, and participating communities.

- Aligned the service agreement between the OCPTA and SMART to operate consistently with OCPTA's new mission statement; to achieve greater detail and specificity regarding performance reporting and access to bus service performance data and clarified the Authority's role and responsibilities to its stakeholder communities. The new service agreement reflects a 2-year renewal cadence that better aligns with the 4-year millage renewal.
- Made Authority documents accessible to the public for the first time in 30 years including meeting minutes, Articles of Incorporation, Authority Bylaws and SMART contracts.
- Developed a clearer description of 'opt in' (participating) and opt-out (non-participating) communities; an explanation of how Community and Municipal Credits function (it's complicated!), and how these tools can enhance transportation in your community.
- Provided high-quality bus transit service that continues to reinforce the long-term, mutually supportive partnership between the OCPTA and SMART.

Our goals are to increase confidence between community leaders, taxpayers, and SMART on our shared investment to deliver critical transit service to the people in our region. The OCPTA encourages your community to continue engaging in transit planning both at a community and regional level with OCPTA and SMART as your partners.

The OCPTA believes its actions and decisions meet local government transparency expectations. We hope to exceed expectations as we continuously improve and serve as a stronger thought partner on enhancing transit service in Oakland County and the region.

Enclosed is a copy of OCPTA's Mission Statement. I invite you to visit <https://www.oakgov.com/boc/Committees/Pages/authorities.aspx> on the Oakland County Regional Authorities page to access additional OCPTA public documents.

Sincerely OCPTA Members,


Melanie Piana, Chair & Mayor, City of Ferndale

Marie Donigan, Secretary

Rashon Douglas

David Herrell

Tameka Ramsey

Oakland County Public Transit Authority (OCPTA)

Mission Statement

Authority Adopted: April 21, 2020

STATEMENT OF PURPOSE

The purpose of OCPTA is to help inform and guide transit planning and implementation in Oakland County in coordination with the region. The OCPTA is responsible for delivering the best transit service possible to communities in Oakland County.

UNIFYING FRAMEWORK

The OCPTA recognizes that Oakland County has an obligation to offer a full range of viable transportation and modern mobility options to all people. OCPTA's work is grounded in the belief that government transparency, accountability and responsiveness are critical to innovating regional transportation solutions.

As a public entity, OCPTA builds broad-based collaborations across communities and counties to blend transit and mobility options into a flexible and responsive transportation network.

VALUES

- Integrity
- Transparency
- Accountability
- Responsiveness
- Equity

PRINCIPLES

The intent of the OCPTA is to be a regional partner that provides viable regional transit choices to connect people, jobs and communities. These principles drive OCPTA decision-making in partnership with the Board of Commissioners, the County Executive, and contractual transit providers.

1. Accountability

- Regular communication with the Oakland County Board of Commissioners, the County Executive, contractual partners and regional stakeholders.
- Coordination between participating Oakland County communities.
- Openness and accessibility with OCPTA decision-making, meetings and public documents.
- The OCPTA principles guide contractual relationships with transit providers and shape the organizational culture.
- Plan and support a modern transit system based on the industry's best practices to ensure all people are being served.

Oakland County Public Transit Authority (OCPTA)

2. Inclusivity

- Connect people in the region to where they live, play, work and learn.
- Assist employers with workforce mobility solutions.
- Design and implement an accessible transit system.

3. Healthy & Connected Communities

- Vibrant local economies contribute to shared regional success.
- Provide access to great neighborhoods and public spaces
- Provide access to jobs and affordable housing
- Rational coordination of transportation systems with regional development patterns.

4. Environmental Stewardship

- Minimize negative impacts of traffic congestion on air quality, long commutes and quality of life.
- Reduce GreenHouse Gas (GHG) emissions to minimize negative environmental impacts through an effective regional transit network.
- Preserve open spaces, recreation, and clean water