

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, March 15, 2022

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/85800062018>

Meeting ID: 858 0006 2018

Dial in: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held March 1, 2022.
2. Review and file **bills** recapped as of Monday, March 14, 2022.
3. Review and consider annual funding **request** from Birmingham Youth Assistance.

Business Agenda

1. Public Hearing to receive comments on the Michigan Natural Resources Trust Fund Application for the acquisition of the property located at 30815 Wendbrook Lane.
2. Review and consider **Resolution** of Authorization for the Michigan Natural Resources Trust Fund Application for the acquisition of the property located at 30815 Wendbrook Lane.
3. Review and consider Kensington Church's **request** to host Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022.
4. Review and discuss American Rescue Plan Act (ARPA) funding **recommendations**.
5. Review and consider Fiscal Year 21-22 **Budget Amendments**.

Public comments

Manager's **report**

Council comments

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

REGULAR COUNCIL MEETING MINUTES – MARCH 1, 2022 – PAGE 1

Present: President Pro-Tem Hrydziuszko; Members: Abboud, Kecskemeti, Mooney, and O’Gorman

Absent: George, Peddie

Also Present: Interim Village Manager/Village Clerk/Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

President Pro-Tem Hrydziuszko called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by O’Gorman, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by O’Gorman, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a special Council meeting held February 8, 2022.
2. Review and consider approval of minutes of a regular Council meeting held February 15, 2022.
3. Review and file bills recapped as of Monday, February 28, 2022.

Roll Call Vote:

Motion passed (5-0)

BUSINESS AGENDA**REVIEW AND CONSIDER CHANGE ORDER NO. 2 FOR THE 2021 CONCRETE PATCH REPAIR PROGRAM**

Village Administration and our engineering firm have identified additional quantities of concrete replacement that can be completed within the funds Council has budgeted for this work this year. The additional work would be on Nottingham Drive and Robinhood Drive. The contractor has agreed to add on an additional 3,000 square yards to the existing contract at the same contract prices.

The Village allocated \$500,000 for concrete replacement for this Fiscal Year. The contract amount as awarded was \$373,825.00 Council approved Change Order No. 1 for an additional \$50,548.50 in November. Change Order No. 2 is in the amount of \$186,155.00. To date, the contractor has received \$309,568.91 of the allotted \$500,000 due to less “as needed” subbase repair than anticipated. The amount of subbase repair was overestimated in the initial contract, so there is still

roughly \$190,000.00 in the budget to spend on concrete repairs. A more detailed cost estimate was provided for Council's review.

Motion by Kecskemeti, second by Mooney, be it resolved, the Beverly Hills Village Council approves and authorizes Village Administration to execute Change Order No. 2 for the Village of Beverly Hills 2021 Concrete Patch Repair Program in the amount of \$186,155.00. Funds for this project are available in account #203-451-810.03.

Roll Call Vote:
Motion passed (5-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Zoning Board of Appeals Annual Report: The 2021 ZBA Annual Report was reviewed and filed at the last ZBA meeting and is included in this packet for Council's review.

Pavilion Reservations: Residents of Beverly Hills who are 18 years or older may begin making Beverly Park pavilion reservations on Wednesday, March 2, 2022 in person at the Village Office. Reservations can be made at the office Monday-Friday between 8:00 a.m. and 4:30 p.m. The Village does not take reservations via email or over the phone. Details about pavilion reservations, rules, and fees can be found on the Village website.

Public Services Director: The Village of Beverly Hills will soon have a vacancy in the Public Services Director position, as our current Director, Kevin Lawrence, is moving onto a new role. We wish Mr. Lawrence the best of luck in his future endeavors and thank him for his service to the Village and its residents.

Rutkowski stated that Six Rivers Land Conservancy sent her a draft application for the Michigan Natural Resources Trust Fund grant and said she would make that available on the Village website for review. A public hearing for this application is scheduled for March 15, 2022.

Mooney and Kecskemeti asked about the Water State Revolving Fund.

COUNCIL COMMENTS

Kecskemeti gave an update from the Personnel Committee. She said Village Manager interviews are scheduled for March 12, 2022. The Executive Recruiter provided draft interview questions to the committee for review.

Abboud sent his condolences to the family of Jonathan Aylward. He spoke about his time being Aylward's coach and watching him grow up to become a bright young man before his recent passing. He spoke about Aylward's passion and involvement in the Edible Trails Project in the Grand Traverse region. He said that his old teammates suggested planting a memorial tree for Jonathan at Beverly Park.

Mooney thanked Abboud for his comments about Jonathan Aylward. Mooney spoke about his expectations for the Village and his approach to governance that he has used since 1986, which

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

sometimes includes an aggressive tone. He said he does not think it is a negative thing. He commented on the staff turnover in the last 15 months. He commended George and Abboud for their efforts on trying to get grants for the community.

Hrydziusko thanked Abboud for his words about Jonathan Aylward. She said he worked very hard on the Edible Trails project and encouraged people to look into it at edibletrails.org.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 7:51 p.m.

Motion passed.

Racheal Hrydziusko
Council President Pro-Tem

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 03/01/2022 THROUGH 03/14/2022.

ACCOUNT TOTALS:

101	GENERAL FUND	\$106,374.64
202	MAJOR ROAD FUND	\$16,105.01
203	LOCAL STREET FUND	\$14,809.87
205	PUBLIC SAFETY DEPARTMENT FUND	\$27,941.07
285	RETIREE HEALTH CARE FUND	\$108.07
592	WATER/SEWER OPERATION FUND	\$89,876.67
701	TRUST & AGENCY FUND	\$741.67
	TOTAL	<u>\$255,957.00</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$255,957.00</u>
	GRAND TOTAL	<u>\$255,957.00</u>

03/10/2022 11:20 AM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 03/01/2022 - 03/14/2022

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank COM COMERICA					
03/14/2022	COM	85005	58731	ADVANCED SECURITY & FIRE	96.00
03/14/2022	COM	85006	53536	AERO FILTER, INC.	195.00
03/14/2022	COM	85007	32748	BEIER HOWLETT,P.C.	500.00
03/14/2022	COM	85008	51409	BEVERLY HILLS ACE	7.18
03/14/2022	COM	85009	50489	BOB ADAMS TOWING	220.00
03/14/2022	COM	85010	58959	CADILLAC ASPHALT, LLC	507.15
03/14/2022	COM	85011	60264	CAROL CHRISTENBERRY	86.07
03/14/2022	COM	85012	59347	CINTAS CORPORATION #31	130.59
03/14/2022	COM	85013	49732	CITY OF BERKLEY	751.40
03/14/2022	COM	85014	59323	CLEANNET	858.00
03/14/2022	COM	85015	04500	COMEAU EQUIPMENT CO INC.	30,155.72
03/14/2022	COM	85016	50826	CONSUMERS ENERGY	3,069.01
03/14/2022	COM	85017	50097	CYNERGY PRODUCTS	125.00
03/14/2022	COM	85018	52025	DETROIT SALT COMPANY	4,661.08
03/14/2022	COM	85019	58748	DEWOLF & ASSOCIATES	565.00
03/14/2022	COM	85020	51385	DTE ENERGY	7,217.83
03/14/2022	COM	85021	60372	EAGLE LANDSCAPING & SUPPLY	230.00
03/14/2022	COM	85022	31228	EXXONMOBIL	4,679.26
03/14/2022	COM	85023	MISC	FOUNDATION AUTHORITY	200.00
03/14/2022	COM	85024	49646	GUNNERS METERS & PARTS INC.	75.00
03/14/2022	COM	85025	MISC	HANSON'S WINDOW AND CONSTRUCTION IN	200.00
03/14/2022	COM	85026	31202	HOME DEPOT CREDIT SERVICES	583.96
03/14/2022	COM	85027	MISC	HUNTER ROBERTS HOMES	600.00
03/14/2022	COM	85028	58950	HYDROCORP	290.00
03/14/2022	COM	85029	59724	IMS ALLIANCE	25.35
03/14/2022	COM	85030	33083	JAX KAR WASH	629.16
03/14/2022	COM	85031	51939	KEATON PUBLICATION GROUP LLC	1,100.00
03/14/2022	COM	85032	09300	KELLER THOMA	568.75
03/14/2022	COM	85033	MISC	KENDALL PROJECT MANAGEMENT SERVICES	600.00
03/14/2022	COM	85034	51792	LEXISNEXIS RISK SOLUTIONS	150.00
03/14/2022	COM	85035	59116	MARGARET A.S. BEKE	71.67
03/14/2022	COM	85036	60605	MARTHA PEDDIE	184.21
03/14/2022	COM	85037	60606	MILES HAENGGI	168.92
03/14/2022	COM	85038	59322	MML WORKERS' COMP FUND	8,902.00
03/14/2022	COM	85039	58903	MUNIWEB	170.00
03/14/2022	COM	85040	59112	NEXT	684.71
03/14/2022	COM	85041	51799	NYE UNIFORM EAST	797.85
03/14/2022	COM	85042	51540	O'REILLY AUTO PARTS	146.82
03/14/2022	COM	85043	51751	O.C.W.R.C.	36,868.33
03/14/2022	COM	85044	59735	OAKLAND COMMUNITY COLLEGE/CREST	400.00
03/14/2022	COM	85045	14100	OBSERVER & ECCENTRIC	65.16
03/14/2022	COM	85046	49769	OFFICE EXPRESS	79.98
03/14/2022	COM	85047	MISC	PELLA WINDOWS & DOORS INC	700.00
03/14/2022	COM	85048	60386	PTS COMMUNICATIONS	60.00
03/14/2022	COM	85049	59122	RAPID RESPONSE	144.98
03/14/2022	COM	85050	16100	ROAD COMMISSION FOR OAKLAND	596.71
03/14/2022	COM	85051	50466	ROGER ST. JEAN	22.00
03/14/2022	COM	85052	16500	S.O.C.R.R.A.	35,451.00
03/14/2022	COM	85053	16600	S.O.C.W.A.	47,288.76
03/14/2022	COM	85054	59282	SAFEBUILT INC.	42,140.44
03/14/2022	COM	85055	MISC	SCHOENHERR HOMES	500.00
03/14/2022	COM	85056	60203	SIX RIVERS LAND CONSERVANCY	5,000.00
03/14/2022	COM	85057	38145	SOUTHFIELD POSTAL SERVICE	1,457.45
03/14/2022	COM	85058	17700	SUNSET MAINTENANCE SERVICE	1,200.00
03/14/2022	COM	85059	31043	THOMAS J RYAN PC.	8,312.50
03/14/2022	COM	85060	MISC	TRADEMARK CONSTRUCTION SERVICES LLC	800.00
03/14/2022	COM	85061	MISC	WALLSIDE WINDOWS	500.00
03/14/2022	COM	85062	MISC	WINDOW PRO HOLDINGS LLC	200.00
03/14/2022	COM	85063	20900	ZIP ETC INC	3,967.00

COM TOTALS:

Total of 59 Checks:	255,957.00
Less 0 Void Checks:	0.00
Total of 59 Disbursements:	255,957.00



To: Honorable Council President George; Village Council Members

From: Kristin Rutkowski, Interim Village Manager/Village Clerk/Assistant Village Manager

CC: Sheila McCarthy, Finance Director

Subject: Birmingham Youth Assistance Funding Request

Date: March 7, 2022

Administration received an annual funding request from Birmingham Youth Assistance (BYA) in the amount of \$13,000.00. BYA's annual requests are budgeted under Department 747 – Community Action Programs. A letter from BYA describing their services and successes over the previous years is attached.

Recommended Resolution:

Be it resolved, the Beverly Hills Village Council approves the Birmingham Youth Assistance's annual funding request in the amount of \$13,000.00 for Fiscal Year 2022-2023. Funds for this request are in account #101-747-890.01 (Community Action Programs).

Attachment



Birmingham Youth Assistance

2436 West Lincoln, Ste. F102
Birmingham, MI 48009
(248) 203-4300 FAX: (248) 203-4301
office@birminghamyouthassistance.org
www.birminghamyouthassistance.org

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David Wind

Vice Chairperson

Ann Nazareth Manning

Treasurer

Richard Stasys

Secretary

Eileen Pulker

Past Chairperson

Shelley Goodman Taub

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Cathy Womack

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Det. Ron Baller
Mary Jo Dawson
Mark Dziatczak
Kate Layton
Reuben Myers
Det. Mike Romanowski
Vicki Sower
David Walker
Adrienne Young

Advisory Members

Sheriff Michael
Bouchard
Jason Clinkscale
Rachel Rotger
Jan Sweetapple

February 24, 2022

Dear Mr. George, President Village of Beverly Hills

We would like to thank you for the continued support of the Council and for including Birmingham Youth Assistance (BYA) in the 2022-2023 budget process. BYA is fortunate to have the tri-sponsorship of the Circuit Court – Family Division, the Birmingham Public School District, and the support of our local municipalities that include the City of Birmingham, and the Villages of Beverly Hills, Bingham Farms, and Franklin. We have served our community for more than 50 years.

Last year the Village of Beverly Hills budgeted \$13,000 in support of BYA. This generosity is greatly appreciated.

- For fiscal year 2022-2023, BYA is requesting same funding at \$13,000.
- For the 2020-2021 Fiscal Year, direct casework services were provided to 85 active referrals. 40 of the cases referred from the police department.
- Casework services also accommodated 87 consult cases and 1 Re-Entry cases (youth services for transition back to the community after completing a court appointed placement).
- 125 community service hours were assigned to and completed by BYA caseload youth.
- Sponsor dollars will be used to continue programming for our caseload families: such as education programs, Youth Enrichment programs, counseling, group work, and camp/skill building scholarships. We also provide a mentor program for caseload youth-Mentors Plus.
- The Oakland County Circuit Court, which funds our caseworker, continues her full time status in Birmingham Youth Assistance due to the high level of referral services and active programming.
- Birmingham Public Schools continues to increase their sponsor support for BYA.
- BYA family-focused, community programs have grown and continue to be self-sustaining. These include Breakfast With Santa, Kid's Dog Show, Youth In Service recognition event, and Touch A Truck. Due to Covid 19 most community programming was cancelled or limited in 2020/2021.
- BYA volunteers donated 2264 hours of their time to BYA programs, valued at \$52,230.
- We continue to increase BYA's visibility and convenience of accessibility for the community at large.

A member of our board will be happy to meet with you to explain our needs.

Sincerely,

Richard Stasys, BYA Treasurer

Cc: Interim Village Manager, Kristen Rutkowski

We are BYA! You are BYA!

Sponsored by:

Birmingham Board of Education * Birmingham City Commissioners * Oakland County Circuit Court-Family Division
Village of Beverly Hills * Village of Bingham Farms * Village of Franklin

Principal Funding by Oakland County Board of Commissioners

1

	FY 20/21 PROPOSED	FY 21/22 PROPOSED	FY 22/23 PROPOSED
CASH REVENUES			
Community Sponsors *	\$ 34,700	\$ 34,700	\$ 34,700
Donations	\$ 4,000	\$ 4,000	\$ 4,000
Fund Raising	\$ 5,000	\$ 5,000	\$ 5,000
Grants	\$ 3,000	\$ 3,000	\$ 3,000
Registration Fees	\$ 7,500	\$ 7,500	\$ 7,500
Miscellaneous	\$ 200	\$ 200	\$ 200
TOTAL CASH REVENUES	\$ 54,400	\$ 54,400	\$ 54,400
OPERATING EXPENSES			
Bank Charges	\$ 40	\$ 40	\$ 40
Copier	\$ 200	\$ 200	\$ 200
Dues	200	200	200
Fees/Professional Organization costs	\$ 300	\$ 300	\$ 300
Insurance	\$ 850	\$ 850	\$ 850
Miscellaneous	\$ 600	\$ 600	\$ 600
Payroll taxes	\$ 3,382	\$ 3,382	\$ 3,382
wages	\$ 18,818	\$ 18,818	\$ 18,818
Workers comp Ins	\$ 500	\$ 500	\$ 500
Postage	\$ 500	\$ 500	\$ 500
Printing	\$ 300	\$ 300	\$ 300
Contractual	\$ 1,800	\$ 1,800	\$ 1,800
Subscriptions	\$ 50	\$ 50	\$ 50
Supplies	\$ 1,200	\$ 1,200	\$ 1,200
Website	\$ 1,200	\$ 1,200	\$ 1,200
TOTAL OPERATING EXPENSE	\$ 29,940	\$ 29,940	\$ 29,940
PROGRAM EXPENSES			
Annual Report	200	200	200
Camp	\$ 9,000	\$ 9,000	\$ 9,000
Enrichment	\$ 2,500	\$ 2,500	\$ 2,500
Family Education	\$ 3,000	\$ 3,000	\$ 3,000
Farmer's Market	\$ 300	\$ 300	\$ 300
Fund Raising	\$ 400	\$ 400	\$ 400
Mentor's PLUS	\$ 100	\$ 100	\$ 100
Public Relations	\$ 1,000	\$ 1,000	\$ 1,000
Scholarships	\$ 500	\$ 500	\$ 500
Shoplifting Program	\$ 100	\$ 100	\$ 100
Annual Meeting	\$ 300	\$ 300	\$ 300
Youth in Service	\$ 3,000	\$ 3,000	\$ 3,000
BWS	\$ 1,500	\$ 1,500	\$ 1,500
Dog Show	\$ 2,000	\$ 2,000	\$ 2,000
Donations			
Touch a Truck	\$ 560	\$ 560	\$ 560
TOTAL PROGRAM EXPENSE	\$ 24,460	\$ 24,460	\$ 24,460
TOTAL EXPENSES	\$ 54,400	\$ 54,400	\$ 54,400
SURPLUS (DEFICIT)			

	FY 20/21 PROPOSED	FY 21/22 PROPOSED	FY 22/23 PROPOSED
REVENUES INKIND*			
Birmingham Schools - Operational In-Kind	\$ 28,000	\$ 28,000	\$ 28,000
Oakland County	\$ 129,869	\$ 129,869	\$ 129,869
Program In kind	<u>\$ 37,000</u>	<u>\$ 37,000</u>	<u>\$ 37,000</u>
TOTAL REVENUE INKIND	\$ 194,869	\$ 194,869	\$ 194,869
COMMUNITY SPONSORS			
City of Birmingham	\$ 18,000	\$ 18,000	\$ 18,000
Village of Beverly Hills	\$ 13,000	\$ 13,000	\$ 13,000
Village of Bingham Farms	\$ 1,200	\$ 1,200	\$ 1,200
Village of Franklin	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>
TOTAL SPONSORS	\$ 34,700	\$ 34,700	\$ 34,700

*The above figures are based upon actual values that are provided by the individual organization sponsors

** Due to Covid 19 most community programming was cancelled or limited in 2020/21 and 2021/2022



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Interim Village Manager/Village Clerk/Assistant Village Manager

Subject: MNRTF Grant Application

Date: March 11, 2022

A public hearing is scheduled for Tuesday, March 15, 2022 at 7:30 p.m. to receive comments on the Michigan Natural Resources Trust Fund grant application for the acquisition of the property commonly known as 30815 Wendbrook Lane.

The Village Council previously authorized Six Rivers Land Conservancy to submit the grant application on the Village's behalf. A copy of the draft application, map of the property, and preliminary concept plan is attached for review. A recommended resolution of authorization is also attached for Council's consideration.

Attachments

Section A: Applicant Site and Project Information

Instructions:

- Click **Save** to save changes
- See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

Michigan Natural Resources Trust Fund**2022 Grant Application**

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

Is the application for site development or land acquisition?

Development

✓
Acquisition

***Name of Applicant (Government Unit)**

Village of Beverly Hills

***SIGMA Vendor Number**

CV0048766

***SIGMA Address ID**

CV0048766

***Name of Authorized Representative**

Kristin Rutkowski

***Title**

Interim Village Manager

Address

18500 West Thirteen Mile Road

City

Beverly Hills MI

State***ZIP**

48025

***County**

Oakland County

Telephone

(248) 646-6404

***E-mail**

krutkowski@villagebeverlyhills.com

***State House District**

District 35

***State Senate District**

District 12

***U.S. Congress District**

District 9

***Proposal Title (Not to exceed 60 characters)**

Rouge River Acquisition - Village of Beverly Hills

***Proposal Description**

Acquisition of eight acres of property within the Rouge River Watershed, with approximately 800 lineal feet of Rouge River frontage/tributary in the Village of Beverly Hills in Oakland County. This acquisition will allow for future development of a much needed community park in the southwest area of the Village, with new access to the Rouge River, complimented by nature trails, open space, kayak launch, playground and indoor/outdoor community gathering spaces.

Address of Site30815 Wendbrook Lane****City, Village or Township of Site***Beverly Hills****Zip***48025****Park Name***Wendbrook Park - temporary****County in which Site is located***Oakland****Town, Range and Section Numbers of Site Location***Letters must be upper-case:
(examples: T02N, R13E, 22)****Latitude/Longitude at park entrance**

(Town)	(Range)	(Section)	(Latitude)	(Longitude)
<i>T02N</i>	<i>R10E</i>	<i>03</i>	<i>42.514629</i>	<i>-83.256798</i>

Section B: Project Funding and Explanation of Match Sources

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

SOURCES OF MATCHING FUNDS

PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	\$1500000
Total Match (<i>Must be at least 25% of total project cost</i>)	\$500000
Total Project Cost (<i>Must equal the total estimated cost on Section C: Project Details page</i>)	\$2000000
Percentage of match commitment (<i>Must be at least 25% of total project cost</i>)	25%
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name		*Administering Agency	
*Contact Name for Administering Agency	*Telephone	*Amount	
		\$	

*Type of Funds

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

Date appropriated

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

Check to add program information for additional State or Federal funds that will be used as Match.

*(3) Program Name		*Administering Agency
*Contact Name for Administering Agency	*Telephone	*Amount \$

*Type of Funds

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

*Date appropriated***Other, explain**

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

d) Cash Donations

\$

e) Donated Labor and/or Materials

\$

f) Donated Land Value (acquisition applications only)

\$500000

You have entered a value for item f). **Please describe how the value of the land donation was determined.***The landowner wants to see this become a village park and offered the \$500,000 as donated land value.*

* Is a letter from the landowner committing to the donation of a portion of fair market value and any conditions placed upon their commitment included with application?

✓
Yes

No

Section C1: Project Details

Instructions:

1. All required fields are marked with an *.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines here for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Land Acquisition Applications ONLY

*Interest acquired will be (check all that apply)

☒ Fee Simple

☐ Easement

☐ Other

*What are the current land uses that exist on the parcel? (check all that apply)

☐ Undeveloped/natural land

☐ Agricultural

☒ Residential

☐ Commercial (including timber extraction)

☐ Recreational

☐ Other (describe)

*Any buildings on the site?

No

☒ Yes

*Any encroachments or boundary disputes with neighbors?

☒ No

Yes

*Was an assessor, appraiser, broker or listing used to justify the estimated appraised value?
If yes, please provide expert documentation in the Required Attachments page.

☒ No

Yes

Parcel Information Table

*Itemize estimated cost information for each parcel. For phased projects, the parcels and dollar amounts provided should include all phases.

LANDOWNER	ACREAGE	STATE EQUALIZED VALUE (SEV)	(1) ESTIMATED APPRAISED VALUE (\$)
1)Mike and Martha White	5.39	\$500850	\$1001700
2)Mike and Martha White	1.81	\$199880	\$399760
3)Mike and Martha White	1.12	\$74090	\$148180
4)Market adjustment		\$	\$406060
5)		\$	\$

TOTALS		8.32	\$774820	\$1955700
(2)				
ESTIMATED INCIDENTAL COSTS				
Prorated Taxes			\$8560	
Recording Fees			\$40	
Transfer Tax			\$17200	
Title Insurance			\$6000	
Appraisal Fees			\$10000	
Closing Fees	\$500		TOTAL APPRAISED VALUE (1)	\$1955700
Environmental Assessment Costs	\$2000		TOTAL INCIDENTAL COSTS (2)	\$44300
TOTAL		\$44300	TOTAL ACQUISITION COSTS	\$2000000

Comments:

There is a 3,000 sq. ft (approximate) residence on the property that during initial walk-throughs appears to be in good condition. The Village will further explore it's condition with an eye on possibly using it for a "community house" facility for public meetings, community gatherings and recreation classes to complement the public park space along the Rouge River.

Section D: Justification of Need

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

***1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

1

***2) What page(s) of your recreation plan is the need for the proposed project discussed?**

If proposed project is on only one page, please enter the page number in both boxes

From:

To:

7

27

***3) What was the date(s) of public meeting to discuss submission of the grant application?**

3/15/2022

Additional dates:

***4) Did you gather public input from individuals with disabilities, their families, or advocates?**

No

☒
Yes

***5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

☒
No

Yes

List Communities:

***6) Explain how you plan to address safety considerations and crime prevention in the project area?**

This property is located 1.5 miles away from the Public Safety Department building and the area is patrolled by Public Safety regularly. It is located off of a main road with many passersby (13 Mile Road). Park hours would be consistent with other parks in the Village (open 8 am to 10 pm). There are neighborhoods/residents adjacent to the property. Additional lighting would be added with construction of parking lot in the future.

***7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

The Village of Beverly Hills uses several methods to communicate to residents on a regular basis, including: live stream of Council meetings; Village Calendar and Annual Report; Village Newsletters mailed to all residents and businesses four times per year each season; Website with FAQ's and up-to-date information; E-Alerts available; new resident information packets. A combination of some or all of these methods to advertise will be used by the Village to inform the community of this project.

***8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

The Village has a Parks & Rec Board that meets monthly (Thursdays) and handles administration of the maintenance, major improvements and future development of parks and makes recommendations to the Village Council. Board evaluates parks and recreational facilities and advises as to park functions and usage. Appointed members include Molly Borgon (Chairperson), Matt Goodrich (Vice Chairperson), Sara Bresnahan (Secretary), Eli Bayless, Janice Hausman, Gregory Ross and Jennifer Ruprich.

Section E: Application History and Stewardship

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

NO **YES**

*1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) **until partial reimbursement and final audit is completed** (approximately 180 days after closing)? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

*2) Has applicant received DNR recreation grant(s) in the past? ✓

If yes, does applicant currently have an open, active grant? ✓

*3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years? ✓

(If yes, provide comments below)

*4) Does applicant have a known unresolved conversion of grant-assisted parkland? ✓

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below)

*5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities? ✓

(If yes, provide comments below)

*6) Do you now or do you intend in the future to charge an entrance fee to the project site? ✓

*7) What is the applicant's current year budget for parks and recreation?

\$147,070.00

*8) What are the estimated operation and maintenance costs associated with the project?

\$12,000.00

Comments:

The Village of Beverly Hills voters passed a dedicated Park Improvement Fund millage in 2021 which is estimated to generate approximately \$200,000 per year for park improvements.

For future park:

Operation and Maintenance:

Public Service team to cut grass and keep road/sidewalks clear \$10,000

Minor landscaping \$2,000

Funds available in General Fund/Parks

Section F: Site Conditions

Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.
3. Click **Save** to save changes.

	<u>NO</u>	<u>YES UNKNOWN</u>
*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past?		✓
*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?		✓
*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?		✓
*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property?		✓
*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past?		✓
*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property?		✓
*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property?		✓
*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property?		✓
*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?		✓
*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations?		✓
*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment?		✓
*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property?		✓
*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank?		✓

*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ✓

*15) Has an environmental assessment been completed for the site? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

*16) Are permits required for the development of the site? ✓

If **'Yes'** or **'Unknown'** was selected for any of the questions on this page, please explain here:

Not for acquisition, but for future development of a park the planned pathway system around the park includes going along/near the Rouge River, so there may be a permit needed for that portion of the improvements. Other than that, there should be no other permits required.

Section G: Natural Features of The Project Site

Instructions:

1. Click **Save** to save changes
2. Great Lakes connecting waters are defined in the *2022 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

To the best of your knowledge, does the project site include:

***Great Lakes shoreline or Great Lakes connecting water frontage?**

✓

No

Yes

***Inland lake frontage?**

✓

No

Yes

***River and/or tributary frontage?**

No

✓

Yes

If yes, name of water body:

Rouge River

How many linear feet of frontage?

800

Is the river or tributary a state natural river or a federally dedicated wild and scenic river?

✓

No

Yes

***Wetland acreage or frontage?**

No

✓

Yes

If yes, please list the number of acres of the type(s) of wetland(s) on site:

Marsh

Bog

Dune and swale complex

.50

Prairie

Forest

Boreal Forest

Fen

Shrub

Type unknown

Is documentation of type and quality with application?

No

✓

Yes

If yes, source of information:

Barr Engineering monitoring report

***Other water acreage or frontage?**

No

✓

Yes

If yes, name of other water body:

Rouge River

Is the entire water body completely within the site boundaries?

✓

No

Yes

How many linear feet of frontage or acres of water are on site?

800

***Sand dunes?**

✓

No

Yes

***Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

✓

No

Yes

***Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

No

✓

Yes

If yes, list species or feature and status. *Rare Plant - Cup-plant, silphium perfoliatum - see att Barr Engineering and Rare Animals - Prairie Warbler, Louisiana Waterthrush, att Ebird list -MNFI*
if too many to list here, include in the application narrative.

Population/range locations denoted on site plan or other map?

✓

No

Yes

Section H: Wildlife Values of The Project Site

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

Will the proposed park or park development:

* **Protect wildlife habitat** (for example, breeding grounds, winter deeryards, den sites)? **No** ☒ **Yes**

If yes, list species:

*Deer, game fish rock bass
black crappie*

How many acres of habitat does the site provide?

8.00

* **Act as a wildlife corridor between existing protected areas or buffer an existing protected area?** **No** ☒ **Yes**

If yes, name the existing park(s) or protected area(s):

EGLE Wetland Conservation Easement

How many acres are currently in protected status?

.50

Is documentation of the ecological value of adjacent protected areas and/or the ability of the project site to act as a corridor/buffer provided with application? **No** ☒ **Yes**

If yes, source of information:

Friends of the Rouge species list (fish, macroinvertebrate, amphibians), Ebird list

Section I: Natural Resource Recreation Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

Will the proposed park or park development provide new or additional:

***Water recreation opportunities?**

No ☐ Yes ☒

***Motorized recreation opportunities (ORV and/or Snowmobile)?**

☒ No ☐ Yes

***Hunting Opportunities?**

☒ No ☐ Yes

***Fishing opportunities?**

No ☐ Yes ☒

If yes, what type of fishing opportunities will be provided?
(species/methods)

Game fishing (large mouth Bass, Bluegill, Pumpkinseed, Black Crappie, Northern Pike)

***Bird watching or other nature viewing opportunities?**

No ☐ Yes ☒

If yes, what species can be viewed?

100+ species, Willow Flycatcher, Veery, Cape May Warbler, Canada Warbler, Northern Waterthrush, more

***Nature interpretation or education opportunities?**

No ☐ Yes ☒

If yes, how are the interpretation or education opportunities provided? (check all that apply)

☒ Interpretive signage

Part time or volunteer naturalist

Interpretive brochures

Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services? ☒ No ☐ Yes

Section J: Public Access Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

*** Will the site be open to the general public?**

No

☒
Yes

List the hours open to the public:

	From	To	Closed
Sunday	8:00am	10:00pm	
Monday	8:00am	10:00pm	
Tuesday	8:00am	10:00pm	
Wednesday	8:00am	10:00pm	
Thursday	8:00am	10:00pm	
Friday	8:00am	10:00pm	
Saturday	8:00am	10:00pm	
Holidays	8:00am	10:00pm	

Comment:

Section K: Trails

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*** Is the proposed site a trail?**

☒
No

Yes

*** Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map [here](#).**

(Applicable for Development or Acquisition)

☒
No

Yes

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes
3. See the 2022 Natural Resources Trust Fund Application Guidelines here for guidance.

*I. Project Justification and Support:

Village leaders in Beverly Hills believe a new community park on the Rouge River in this area of the Village is much needed and so do the residents. A unique opportunity to make this a reality has recently surfaced. An 8-acre parcel has become available, a size that is rare in this developed area of Oakland County, and unique because it also has the Rouge River running through it. This is an ideal property because it already has a park-like feel, and it has existing infrastructure in place (public access road, utilities) reducing future park development costs. It's located in an area of the Village that doesn't have a park nearby that residents can walk to and enjoy. "Recreation at your doorstep", being able to walk or bike to this park from the surrounding neighborhoods using the sidewalks is part of the Village's vision for a more walkable community. The desire and need for a public park in this area of the Village is detailed in the current Community Recreation Plan. First, on pg 7, the plan indicates our commitment to the health of the Rouge River with capital improvements planned and completed in 2017-2018, and we've partnered with other municipalities to receive grant funding to improve the Rouge River corridor. On pg 9, NRPA standards suggest a community maintain 6-10 acres of close-to-home parkland for every 1000 residents. Beverly Hills currently has 70 total acres, which is on the low-end of the scale (range 64-108 acres) and could use another 38 more acres of park land to meet the needs of its residents. Pg 19 indicates that Beverly Hills has no land available for future recreation developments at this time, however, this is a new opportunity to acquire land that was not available in 2018 when the Recreation Plan was adopted. On pg 23, relevant goals related to this proposed land acquisition include: improve recreational facilities; enhance bio-diversity; protect wildlife and improve water quality of natural areas; and actively seek grants and alternative funding solutions. The Action Plan on pg 27 indicates land acquisition is not likely because funds are limited and the Village has to balance all community needs, but this opportunity has come up unexpectedly. With the property owners willing to donate \$500,000 of the land value to the Village as a grant match, we would be remiss if we didn't try for this grant and this park acquisition with this wonderful new opportunity that has presented itself. On pg 29, the plan calls for "system-wide improvements to the Village's parks, green spaces and recreational facilities...". This acquisition is consistent with the Oakland Co. Rouge Green Corridor Plan & Green Infrastructure Vision; the MI SCORP goals to improve recreational access; and it aligns with one of the four DNR Trust Fund Board Priority Project Types, specifically, for Lake and River Public Access. Community support is strong with several letters of support, all making this property an ideal candidate for acquisition.

*II. Project Description:

Proposed acquisition of 8-acres of riverfront property on the Rouge River, located at 30815 Wendbrook Lane, just south of 13 Mile Rd. in the southwest area of the Village of Beverly Hills in Oakland County. This acquisition will allow for future development of a much-needed neighborhood community park in an area of the Village that is currently underserved and lacking in recreational land and amenities for its residents. A conceptual development plan included provides a glimpse of what this park could be. The vision for this park includes an indoor gathering space that currently does not exist for the Village, surrounded by and complemented by the existing natural spaces of this property. People will be able to enjoy over 800 lineal feet of Rouge River frontage within the park, existing tall shade trees will provide the perfect amount of shade for a picnic area and natural playground area, and a meandering crushed-limestone pathway (ADA accessible) will create access to the whole park, especially along the river. A series of benches will be placed all the way around the looping pathway system offering places to rest and to enjoy the sights and sounds of the nature. Some of the existing lawn areas will be incorporated into the plan and offer places to play catch, throw the frisbee or fly a kite, while much of the lawn areas, especially those adjacent to the Rouge River, will be restored to native plants, wildflowers and prairie. New fishing opportunities will be created because the Rouge River in this area is known to have large-mouth bass, bluegill, and black crappie species. Wildlife viewing, with abundant deer and great birding opportunities exist at this property. This existing public street, Wendbrook Lane, will serve as the park access road. An existing, unused paved circular drive on the east side of the property can be used to improve vehicular flow in the park if needed, or it could be naturalized as well. A parking area of roughly 30-35 cars is included to accommodate those driving to the park and to community gatherings, with handicap parking provided. There is potential for a replacement pedestrian bridge over the Rouge River to gain access to reach a unique, island area on the west side of the river within the park or to drop a fishing line. Near this area, the potential for a kayak launch will be explored and if river conditions here are favorable to support it, there is a desire to include a launch as a park amenity in the development phase(s). Some areas near the river may be perfect for a short boardwalk to lead visitors to naturally sensitive areas of the park with delicate plant species. This acquisition opportunity is rare in an area of Oakland County that is nearly fully developed. Eight acres of natural space with the potential to renovate the structure on site for a community house that is surrounded by nature, walking paths and access to and along the Rouge River is exactly what the Village needs.

**III. Natural Resource Access and Protection:*

The proposed acquisition area contains about 800 feet of frontage along the Rouge River, around 200 feet of which includes both banks. The proposed acquisition is easily accessible and within walking distance from neighborhoods or a short drive for people in the area to be able to access a natural area to enjoy walking, birding, fishing, kayaking and an escape from urban closeness into nature. It's within a mile of a middle school and two high schools, providing nature access to students at a significant time in their development. The presence of the Rouge River and the impressive array of plants allows for educational opportunities like interpretive signage and class field trips. Preserving this property as a nature park will buffer the Rouge River, decreasing the chemical input into the water that comes from grass lawns and eliminating potential issues of bank stability by maintaining natural vegetation along the banks of the Rouge. A restored wetland on site is part of an EGLE wetland conservation easement. A 2021 monitoring report by Barr Engineering (included in expert documentation) reveals the presence of a diverse spread of herbaceous wetland and riparian plants on the property, many of which are locally uncommon in the highly developed Beverly Hills region, and three of which have a conservation coefficient = 7. One of these, the cup-plant, is on the MNFI rare plants list. The acquisition of this riverside property will also provide fishing access to a large population. Fish surveys conducted by Friends of the Rouge at sites within a mile of the proposed acquisition area have revealed the presence of multiple game fish species in this stretch of river, including bluegill, black crappie, pumpkinseed, northern pike, and largemouth bass. These surveys have also revealed the presence of stonecat and rock bass, both of which are intolerant of poor water conditions. Friends of the Rouge staff have also conducted aquatic macroinvertebrate surveys at two sites within one mile of the proposed acquisition area. Many of the species found are intolerant of poor water conditions, including mayfly larvae, stonefly larvae, caddisfly larvae, gilled snails, and freshwater mussels. These fish and invertebrates would suffer greatly from any resulting chemical input and bank erosion if the property were to be developed instead of protected. The new park will also provide excellent birdwatching opportunities in a highly developed and densely populated region. The Douglas Evans Nature Preserve, which is less than one mile from the proposed park and also has frontage along the Rouge River, boasts an extensive list of sighted bird species on ebird.org. These include two birds on the MNFI rare animals list (the prairie warbler and the Louisiana waterthrush) and many locally uncommon species, such as the willowflycatcher, veery, Cape May warbler, and orange-crowned warbler. All Friends of the Rouge data and the ebird report are attached as expert documentation.

IV. Other Information:

The Village of Beverly Hills was formed in 1958 for the purpose of establishing an official village government. The total population is estimated at 10,584 people that live within the 4.02 square miles of the village boundaries. The average age of a resident is about 45 years old. Located off of 13 Mile Rd., about five miles north of the City of Detroit, Beverly Hills is home to many who are environmentally aware and who enjoy an active lifestyle. Quality of life is important to residents of Beverly Hills, it has a small-town feel, but is located near the major cities of Southfield and Detroit. Residents can enjoy the Village shops, parks, and area attractions like the Franklin Historical Museum and the Cranbrook Art Museum. Some of the Beverly Hills community programs and events include: Memorial Day Parade, Carnival and Ceremony; Fun Run & Walk; Village Wide Garage Sale; Java and Jazz Concert Series; and the the Halloween Hoot; Little League Baseball; Lion's Club; Village Women's Club; The Baldwin Public Library, as well as strong community Recycling, Yard Waste and Stewardship programs.

Required Attachments for Acquisition Projects

Instructions:

1. All required fields are marked with an *.
2. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines here for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Upload Attachments:

- Click the **Browse** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.
- New Upload bars will appear as files are added.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly.

REQUIRED CONTENT FOR ACQUISITION APPLICATIONS

* Maintenance Plan:

Maintenance Plan.docx

* Project Location Map(s):

Project Location Map.pdf

* Conceptual Site Plan:

* **Boundary Map(s)** delineating the legal boundaries of the park site(s) outlined in **red**; show easements in **green**:

Project Boundary Map.pdf

* **Plat or parcel map** with subject parcels highlighted:

Plat-Parcel Map.pdf

* **Photographs of the site** - digital images, combine into one file:

Rouge fast-flowing - winter wildflower wetlands 2-17-22 .jpg

Rouge high water with 13 mile rd bridge in background.JPG

Drainage creek to Rouge w cottonwoods, spruce.jpg

cottonwoods, spruce groves, white pines March.jpg

Conservation Easement.jpg

view west cul-de-sac and house.jpg

Rouge River.jpg

Art students painting Rouge .jpg

winter spruce grove - deer live here.jpg

* **Certified Resolution:** from the highest governing body:

*** Advance Notice of a public meeting** for public comment and to pass the resolution:

Advanced notice of public meeting.pdf

Notice of public meeting in paper.pdf

Ad on website for PH 3-15-22 on grant app.jpg

*** Minutes of the Public Meeting** held for public comment and to pass the resolution for the application:

*** Copy of most recent deed and tax bill for subject parcel:**

Tax bill winter - 24-10-126-003.jpg

Tax bill winter - 24-10-126-002.jpg

Tax bill winter - 24-10-102-015.jpg

0291748 20220112WARRANTY DEED.pdf

*** Notice of Intent Form and copy of letter transmitting form** to the regional clearinghouse:

Notice of Intent.pdf

Notice of Intent correspondence to SEMCOG.pdf

ADDITIONAL INFORMATION FOR ACQUISITION APPLICATIONS:

Letter(s) of support:

Friends of Rouge LOS.pdf

Six Rivers Land Conservancy LOS.pdf

Oakland County Trail Water Land Alliance TWLA LOS.pdf

South Berkshire Community Assoc LOS signed.jpg

Judson Center LOS.docx

Documentation of match commitment(s):

Letter of Intent signed - landowner Whites.pdf

Draft easement or other agreement, if applicable:

Correspondence regarding regulatory permitting issues, if applicable:

Expert documentation to support the project:

2021_Wetland_and_Stream_Monitoring_Report.pdf

Douglas Evans Nature Preserve Ebird Report.pdf

Fish Species in Rouge River near Wendbrook Lane (Friends of the Rouge).pdf

Friends of the Rouge Frog Species List in Beverly Hills Transect.pdf

Macroinvertebrates in Rouge River near Wendbrook 1 (Friends of the Rouge).pdf

Oakland Co. Green Infrastructure Vision.pdf

Rouge Green Corridor Plan.pdf

Stonecat 1C.jpeg

Prairie Warbler.jpg

Environmental Report, if applicable:

Additional Information

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.

30815 Wendbrook Lane, Beverly Hills, MI 48025



Site Concept Plan



RESOLUTION OF AUTHORIZATION

**VILLAGE OF BEVERLY HILLS
COUNTY OF OAKLAND
STATE OF MICHIGAN**

WHEREAS, the Village Council of the Village of Beverly Hills supports the submission of an application titled “Rouge River Acquisition” to the Michigan Natural Resources Trust Fund Grant Program for acquisition of 8 acres of property located at 30815 Wendbrook Lane, Village of Beverly Hills; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the Village of Beverly Hills is hereby acknowledging the financial commitment of the current landowner to donate \$500,000 in land value and acknowledged in the attached Letter of Intent, to be used as the Village’s matching funds; and,

NOW THEREFORE, BE IT RESOLVED that the Village Council of the Village of Beverly Hills hereby authorizes submission of a MNRTF Grant Application for \$1,500,000 and further resolves to make available a local match through the landowner’s contribution/donation in the amount of \$500,000 (25%) of a total \$2,000,000 project cost, during the 2022-2023 fiscal year.

AYES: _____

NAYS: _____

ABSENT: _____

MOTION APPROVED

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Village Council at their regular meeting on March 15, 2022, at 7:30 p.m. in the Village of Beverly Hills, with a quorum present.

Signed:

Kristin Rutkowski, Village Clerk

Dated:



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Interim Village Manager/Village Clerk/Assistant Village Manager

Subject: Kensington Church Easter Egg Hunt

Date: March 11, 2022

Village Administration received a request from Kensington Church to host its annual Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022. The requested date falls outside of the pavilion rental season and does not pose any scheduling conflicts. This has been a successful community event in the past, although they were unable to hold it the last two years because of the COVID-19 pandemic.

Kensington Church has requested to use the park and pavilion from 10:00 a.m. to 1:30 p.m. to account for set up and clean up time. The event would run from 11:00 a.m. to 12:30 p.m. The event would have an Easter egg drop and hunt in some of the grassy areas, water bottles, snacks, crafts, and bounce houses. The event is open to the public and all residents of Beverly Hills and nearby communities are invited to participate.

Due to the timing of the request and the way the Council and Parks & Recreation Board meeting dates fall this and next month, this item has not gone to the Parks & Recreation Board for recommendation. In the past the Parks & Recreation Board has supported this annual event.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council authorizes Kensington Church to host its annual Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022 from 10:30 a.m. to 1:30 p.m. and waives the pavilion rental fees provided that Kensington Church submits a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured to the Clerk's Office prior to the event.



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Interim Village Manager/Village Clerk/Assistant Village Manager

Subject: ARPA Funding Recommendations

Date: March 10, 2022

The Village of Beverly Hills will receive funds in the amount of \$1,085,709.90 through the American Rescue Plan Act/Coronavirus State and Local Fiscal Recovery Funds. Administration is recommending that the Council allocate these funds toward eligible water and sewer infrastructure projects.

Attached for Council's review is a memo and cost estimates prepared by our consulting engineers at Hubbell, Roth & Clark, Inc. detailing five recommended projects that the ARPA funds could be used on. The intention is to discuss these options at the March 15, 2022 regular meeting and have a decision made at the April 5, 2022 regular meeting in order to meet the April reporting deadline.

Attachment

March 10, 2022

Village of Beverly Hills
1850 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attn: Ms. Kristin Rutkowski, Village Clerk, Interim Village Manager

Re: Potential Infrastructure Improvement Projects for
Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

HRC Job No. 20220202

Dear Ms. Rutkowski:

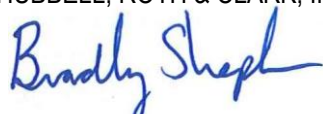
As requested, attached is a list of potential projects in which Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) could be utilized to make investments in the Village's water and sewer infrastructure to address consequences of deferred maintenance due to the COVID-19 public health emergency. It is our understanding that the Village received funds from the US Department of Treasury in the amount of \$1,085,709.90 and wishes to use a portion of it to invest in its water and sewer infrastructure. This list of potential projects provides flexibility for the Village to utilize as little or as much of the CSLFRF as they desire. Please note that this list is not prioritized:

- ≡ Marguerite Street & Hummel Street WM Replacement Project (estimated cost: \$490,350)
 - Project should be completed in its entirety to provide full benefit of the work.
- ≡ Sanitary Pump Station Improvements (estimated cost: up to \$352,720)
 - Improvements to three (3) separate pump stations were provided. Each station can be completed separately, however, economy of scale should be considered when developing the project scope.
- ≡ Section 2 Water Service Line Relocation Pilot Project (estimated cost: up to \$300,000)
 - Details are provided for an approximate cost of \$10,000 per service line relocation; assumed that 30 relocations would provide a good sample size for the work and provide enough economy of scale for competitive contractor pricing.
- ≡ Water Service Line Material Verifications (estimated cost: up to \$200,000)
 - Details are provided for an approximate cost of \$1,000 per service line verification; assumed that the remaining 146 verifications (346 total) would be completed through other funding sources.
- ≡ Sewer System Rehabilitation Projects (estimated cost: up to \$1,3760,600)
 - Details are provided for 21 separate projects. Each project can be completed separately if necessary, however, economy of scale should be considered when developing the project scope.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Senior Associate

Attachment

pc: HRC; D. Mitchell, J. Nagle, File

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

VILLAGE OF BEVERLY HILLS CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INFRASTRUCTURE IMPROVEMENT PROJECT SUMMARY

PURPOSE: Village of Beverly Hills Infrastructure Improvements Projects
SCOPE: Consideration for Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

SUMMARY:

Item	Description	Quantity	Unit Price	Total
1	Marguerite Street & Hummel Street WM Replacement Project			\$490,350.00
2	Sanitary Pump Station Improvements			\$352,720.00
3	Section 2 Water Service Line Relocation Pilot Project	30 ea @	\$10,000.00	\$300,000.00
4	Water Service Line Material Verification	200 ea @	\$1,000.00	\$200,000.00
5	Sewer System Rehabilitation Projects (21 Total)			\$1,370,600.00
Total Project Cost				\$2,713,670.00

PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Water Main Replacement Project

LOCATION: Marguerite and Hummel Street in the Village of Beverly Hills

Work Summary: This project includes replacement of existing 4 inch water main with a new 8 inch water main on Marguerite and Hummel in the Village of Beverly Hills. This project would upgrade existing water nearing the end of its useful life and improve fire protection for properties located on each street. Looking at the existing utilities, it appears that the new water main can be installed in the greenbelt which would reduce the amount of pavement restoration.

Item	Description	Quantity	Unit Price	Total
1	Mobilization, 5% Max	1 LS @	\$14,000.00 =	\$14,000.00
2	Color Audio-Video Route Survey	1 LS @	\$3,000.00 =	\$3,000.00
3	Abandon Existing Water Main	820 lft @	\$10.00 =	\$8,200.00
4	Fire Hydrant Assembly, Rem	1 ea @	\$1,000.00 =	\$1,000.00
5	Water Main, HDPE SDR 11, 8-inch, HDD	740 lft @	\$180.00 =	\$133,200.00
6	Water Main, DIWM CI 54, 8-inch, OC w/ Restrained Joints	80 lft @	\$250.00 =	\$20,000.00
7	Gate Valve and Well, 8-inch	2 ea @	\$5,500.00 =	\$11,000.00
8	Fire Hydrant Assembly, Complete	2 ea @	\$4,500.00 =	\$9,000.00
9	Water Main Connection, 8-inch to Existing 8-inch	1 ea @	\$3,000.00 =	\$3,000.00
10	Service Line Connection (Connection and Service line)	16 ea @	\$4,500.00 =	\$72,000.00
11	Concrete Restraining Block	4 ea @	\$2,500.00 =	\$10,000.00
12	Maintaining Traffic	1 LS @	\$7,500.00 =	\$7,500.00
13	Soil Erosion and Sedimentation Control	1 LS @	\$5,000.00 =	\$5,000.00
14	Exploratory Excavation and Utility Locating	20 ea @	\$500.00 =	\$10,000.00
15	Pavement Restoration	100 syd @	\$100.00 =	\$10,000.00
16	Turf Restoration	1 LS @	\$10,000.00 =	\$10,000.00
Subtotal Construction Cost				\$326,900.00
Contingency (25%)				\$81,725.00
Engineering, Legal, Admin, Etc. (25%)				\$81,725.00
Estimated Total Project Cost				\$490,350.00

PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Sanitary Pump Station Improvements

LOCATION: Pump Station No. 6 (13 Mile Rd., West of Lahser)
 Pump Station No. 7 (13 Mile Rd, East of Lahser)
 Pump Station No. 8 (Lahser Rd, South of 13 Mile Rd)

Work Summary: Improvements identified during inspections conducted in January 2022 by the Oakland County Water Resources Commissioner's Office (WRC). Site/Structural improvements have not yet been evaluated or designed.

PROCESS/ELECTRICAL IMPROVEMENTS

Item	Description	Quantity		Unit Price		Total
1	Replace pumps in Station No. 6	2	EA @	\$18,000.00	=	\$36,000.00
2	Replace 6-inch check valves, plug valves, hardware for discharge piping in Station No. 6	1	LS @	\$30,000.00	=	\$30,000.00
3	Replace pumps in Station No. 7	3	EA @	\$18,000.00	=	\$54,000.00
4	Replace all 6-inch base elbows, discharge piping, check valves and plug valves in Station No. 7	1	LS @	\$57,000.00	=	\$57,000.00
5	Replace pumps in Station No. 8	2	EA @	\$1,800.00	=	\$3,600.00
6	Replace 6-inch check valves, plug valves, hardware for discharge piping in Station No. 8	1	LS @	\$30,000.00	=	\$30,000.00
7	Replacement of 80 KW Generator and Auto Transfer Switch in Station No. 8	1	LS @	\$30,000.00	=	\$30,000.00
Subtotal Construction Cost						\$240,600.00
Contingency (10%)						\$24,060.00
Engineering, Legal, Admin, Etc. (10%)						\$24,060.00
Sub Total Project Cost						\$288,720.00

SITE/STRUCTURAL IMPROVEMENTS

Item	Description	Quantity		Unit Price		Total
1	Drainage Improvements at Station No. 8 to direct storm runoff away from building	1	LS @	\$15,000.00	=	\$15,000.00
2	Foundation rehabilitation for Station No. 8	1	LS @	\$25,000.00	=	\$25,000.00
Subtotal Construction Cost						\$40,000.00
Contingency (35%)						\$14,000.00
Engineering, Legal, Admin, Etc. (25%)						\$10,000.00
Sub Total Project Cost						\$64,000.00
Estimated Total Project Cost						\$352,720.00

PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Section 2 Water Service Line Transfer Pilot Program

LOCATION: Beverly Hills Sub No. 5 in the Village of Beverly Hills

Work Summary: This project includes a pilot program to transfer customer water service lines from an aging 4-inch back yard water main to the existing 8 inch front yard water main located within the Road Right-of-Way.

CONSTRUCTION SERVICES

Item	Description	Quantity		Unit Price		Total
1	Water Service Line Relocation (includes connection and piping) (1)	30 Ea	@	\$7,500.00	=	\$225,000.00
Subtotal Construction Cost						\$225,000.00
Contingency (15%)						\$33,800.00
Sub Total Construction Cost						\$258,800.00

CONTRACT ADMINISTRATION/ENGINEERING SERVICES

Item	Description	Quantity		Unit Price		Total
1	Resident Coordination/Scheduling (2)	30 Ea	@	\$300.00	=	\$9,000.00
2	Project Development/Supervision (3)	60 hrs	@	\$130.00	=	\$7,800.00
3	Construction Administration	60 hrs	@	\$125.00	=	\$7,500.00
4	Construction Observation	120 hrs	@	\$100.00	=	\$12,000.00
Subtotal Administration/Engineering Cost						\$36,300.00
Contingency (15%)						\$5,400.00
Sub Total Administration/Engineering Cost						\$41,700.00
Estimated Total Project Cost						\$300,500.00
Approx. Cost per Each Service Line Relocation						\$10,000.00

Notes:

- (1) Does not include specialty landscaping requests, driveway/patio repairs or internal connections to meter
- (2) Includes obtaining Access Agreements for work on Private Property
- (3) Includes procurement efforts to meet ARPA requirements

PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Complete Distribution System Materials Inventory (CDSMI)

LOCATION: Randomly selected customer water service line throughout the Village of Beverly Hills

Work Summary: A CDSMI is required by the recent revisions to the Lead & Copper Rule (LCR) in the State's Safe Drinking Water Act (MI-SDWA). As part of the CDSMI, and according to State guidance, the Village has to physical verify a minimum of 346 water service lines to obtain a statistically sound subset of service line materials in which to evaluate the accuracy of existing service line records. A portion of these physical verifications will be requested to be funded through the Oakland County Local Critical Infrastructure Planning Grant but the Grant, if received, would not cover the costs for all the minimum required work. The CDSMI must be completed by 2024, however it is recommended that the service line verifications be completed by Decemeber 2022 in case additional service line verifications are needed due to poor correlation between existing service line records and physically verified information.

CONSTRUCTION SERVICES

Item	Description	Quantity		Unit Price		Total
1	Service Line Verification, Curb Stop (1)	200 ea	@	\$690.00	=	\$138,000.00
Subtotal Construction Cost						\$138,000.00
Contingency (5%)						\$7,000.00
Sub Total Construction Cost						\$145,000.00

CONTRACT ADMINISTRATION/ENGINEERING SERVICES

Item	Description	Quantity		Unit Price		Total
1	Internal Service Line Verification (2)	200 Ea	@	\$120.00	=	\$24,000.00
2	Construction Administration	120 hrs	@	\$130.00	=	\$15,600.00
3	GIS Support (3)	30 hrs	@	\$100.00	=	\$3,000.00
4	Construction Observation	128 hrs	@	\$100.00	=	\$12,800.00
Subtotal Administration/Engineering Cost						\$55,000.00
Estimated Total Project Cost						\$200,000.00
Approx. Cost per Each Service Line Verification						\$1,000.00

Notes:

- (1) Utilizes previously bid SOCWA Collaborative Agreement for Service Line Material Investigations
- (2) Includes resident notification, coordination and scheduling
- (3) Includes mobile application setup and support during data collection

PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Sewer Rehabilitation Project

LOCATION: Various Locations in the Village of Beverly Hills

Work Summary: This project includes rehabilitation of multiple segments of combined sewers and and sanitary sewers that were indentified during the SAW Grant conducted between 2014 and 2017 in the Village of Beverly Hills.

Item	Description	Quantity	Unit Price	Total
1	Kirkshire Ave 15-inch Dia Sewer Lining	1 LS @	\$46,700.00 =	\$46,700.00
2	Buckingham Ave 12-inch to 15-inch Dia Sewer Lining	1 LS @	\$94,700.00 =	\$94,700.00
3	Arlington Dr. (Rear Yard) 12-inch Dia Sewer Lining & Point Repair	1 LS @	\$128,800.00 =	\$128,800.00
4	Kirkshire Ave/Birwood Ave 12-inch Dia Sewer Lining	1 LS @	\$31,600.00 =	\$31,600.00
5	Amherst/Auburn (Rear Yard) 15-inch to 18-inch Dia Sewer Lining	1 LS @	\$89,400.00 =	\$89,400.00
6	Fairfax Ave 10-inch Dia Sewer Replacement	1 LS @	\$142,200.00 =	\$142,200.00
7	Nixon St/Beverly Park 15-inch Dia Sewer Point Repair	1 LS @	\$45,400.00 =	\$45,400.00
8	Southfield Rd. 33-inch Dia Sewer Lining	1 LS @	\$135,100.00 =	\$135,100.00
9	Dunblaine Ave 15-inch Dia Sewer Lining	1 LS @	\$63,600.00 =	\$63,600.00
10	Kinross Ave 15-inch Dia Sewer Lining	1 LS @	\$96,000.00 =	\$96,000.00
11	Pierce/Georgina 12-inch Dia Sewer Lining	1 LS @	\$43,200.00 =	\$43,200.00
12	Marguerite St. 12-inch Dia Sewer Lining	1 LS @	\$54,000.00 =	\$54,000.00
13	Madoline St. 12-inch Dia Sewer Lining	1 LS @	\$38,400.00 =	\$38,400.00
14	Pierce St. 12-inch Dia Sewer Lining	1 LS @	\$28,000.00 =	\$28,000.00
15	W. 13 Mile Rd. 12-inch Dia Sewer Lining	1 LS @	\$75,500.00 =	\$75,500.00
16	Mayfair Ln. 8-inch Dia Sewer Lining	1 LS @	\$53,800.00 =	\$53,800.00
17	Evergreen Rd. 8-inch Dia Sewer Lining	1 LS @	\$49,700.00 =	\$49,700.00
18	14 Mile Rd. 12-inch Dia Sewer Lining	1 LS @	\$19,900.00 =	\$19,900.00
19	White Oaks Trail/Robinhood Dr. 12-inch Dia Sewer Lining	1 LS @	\$71,200.00 =	\$71,200.00
20	Nottingham Dr./Lahser Rd. 12-inch Dia Sewer Lining	1 LS @	\$46,200.00 =	\$46,200.00
21	Georgetown Dr. 8-inch Dia Sewer Lining	1 LS @	\$17,200.00 =	\$17,200.00
Estimated Total Project Cost				\$1,370,600.00

PRELIMINARY OPINION OF PROBABLE COST

555 Hulet Drive
Bloomfield Hills, MI 48302
P: (248) 454-6300 - F: (248) 454-6312

PROJECT: Sewer Rehabilitation Project

LOCATION: Various Locations in the Village of Beverly Hills

Work Summary: This project includes rehabilitation of multiple segments of combined sewers and and sanitary sewers that were indentified during the SAW Grant conducted between 2014 and 2017 in the Village of Beverly Hills.

Item	Description	Quantity			Unit Price	Total
Kirkshire Avenue						
1	Mobilization	1	LS	@	\$1,400.00	= \$1,400.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	= \$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 15-inch Diameter	272	Lft	@	\$75.00	= \$20,400.00
4	Cut/Grind Protruding Sewer Leads	1	Ea	@	\$250.00	= \$250.00
5	Sanitary Manhole, Standard, Over Existing	1	Ea	@	\$6,000.00	= \$6,000.00
6	Maintaining Traffic	1	LS	@	\$500.00	= \$500.00
7	Restoration Allowance	1	LS	@	\$2,000.00	= \$2,000.00
Subtotal Construction Cost						\$31,100.00
Contingency (25%)						\$7,800.00
Engineering, Legal, Admin, Etc. (25%)						\$7,800.00
Estimated Total Project Cost						\$46,700.00
Buckingham Avenue						
1	Mobilization	1	LS	@	\$3,000.00	= \$3,000.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	= \$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	258	Lft	@	\$70.00	= \$18,060.00
4	Sewer Lining, R.I.F./C.I.P.P., 15-inch Diameter	364	Lft	@	\$90.00	= \$32,760.00
5	Sanitary Sewer Service, C.I.P.	8	Ea	@	\$700.00	= \$5,600.00
6	Sanitary Sewer Service, Repair	1	Ea	@	\$400.00	= \$400.00
7	Cut/Grind Protruding Sewer Leads	1	Ea	@	\$250.00	= \$250.00
8	Maintaining Traffic	1	LS	@	\$500.00	= \$500.00
9	Restoration Allowance	1	LS	@	\$2,000.00	= \$2,000.00
Subtotal Construction Cost						\$63,100.00
Contingency (25%)						\$15,800.00
Engineering, Legal, Admin, Etc. (25%)						\$15,800.00
Estimated Total Project Cost						\$94,700.00
Arlington Drive (Rear Yard)						
1	Mobilization	1	LS	@	\$4,000.00	= \$4,000.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	= \$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	429	Lft	@	\$85.00	= \$36,465.00
4	Sewer Point Repair, 12-inch Diameter	30	Lft	@	\$500.00	= \$15,000.00
5	Additional Sewer Point Repair, 12-inch Diameter	10	Lft	@	\$250.00	= \$2,500.00
6	Cut/Grind Protruding Sewer Leads	9	Ea	@	\$250.00	= \$2,250.00
7	Sanitary Sewer Service, C.I.P.	3	Ea	@	\$700.00	= \$2,100.00
8	Temporary Chain Link Fence	1	LS	@	\$3,000.00	= \$3,000.00
9	Landscaping Allowance	1	LS	@	\$20,000.00	= \$20,000.00
Subtotal Construction Cost						\$85,800.00
Contingency (25%)						\$21,500.00
Engineering, Legal, Admin, Etc. (25%)						\$21,500.00
Estimated Total Project Cost						\$128,800.00

Kirkshire Avenue and Birwood Avenue

1	Mobilization	1	LS	@	\$1,000.00	=	\$1,000.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	122	Lft	@	\$70.00	=	\$8,540.00
4	Sanitary Sewer Service, C.I.P.	4	Ea	@	\$700.00	=	\$2,800.00
5	Sanitary Sewer Service, Repair	3	Ea	@	\$400.00	=	\$1,200.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$21,000.00
		Contingency (25%)					\$5,300.00
		Engineering, Legal, Admin, Etc. (25%)					\$5,300.00
		Estimated Total Project Cost					\$31,600.00

Amherst Avenue/Aubrun Drive (Rear Yard)

1	Mobilization	1	LS	@	\$2,800.00	=	\$2,800.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 15-inch Diameter	281	Lft	@	\$85.00	=	\$23,885.00
4	Sewer Lining, R.I.F./C.I.P.P., 18-inch Diameter	277	Lft	@	\$95.00	=	\$26,315.00
5	Cut/Grind Protruding Sewer Leads	4	Ea	@	\$250.00	=	\$1,000.00
6	Sanitary Sewer Service, C.I.P.	3	Ea	@	\$700.00	=	\$2,100.00
7	Maintaining Traffic	1	LS	@	\$1,000.00	=	\$1,000.00
8	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
Subtotal Construction Cost							\$59,600.00
Contingency (25%)							\$14,900.00
Engineering, Legal, Admin, Etc. (25%)							\$14,900.00
Estimated Total Project Cost							\$89,400.00

Fairfax Avenue

1	Mobilization	1	LS	@	\$4,500.00	=	\$4,500.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sanitary Sewer, HDPE, 10-inch, Pipe Burst	300	Lft	@	\$250.00	=	\$75,000.00
4	Sanitary Sewer, HDPE, 10-inch, Tr A	30	Lft	@	\$150.00	=	\$4,500.00
5	Sewer Tap, 10-inch	1	Ea	@	\$500.00	=	\$500.00
6	Reconnect Existing Sewer Service	3	Ea	@	\$250.00	=	\$750.00
7	Sanitary Manhole, Standard, Over Existing	1	Ea	@	\$6,000.00	=	\$6,000.00
8	Maintaining Traffic	1	LS	@	\$1,000.00	=	\$1,000.00
9	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$94,800.00
		Contingency (25%)					\$23,700.00
		Engineering, Legal, Admin, Etc. (25%)					\$23,700.00
		Estimated Total Project Cost					\$142,200.00

Nixon Street/Beverly Park

1	Mobilization	1	LS	@	\$1,400.00	=	\$1,400.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Tree, Rem, 19-inch to 36 inch	1	Ea	@	\$2,500.00	=	\$2,500.00
4	Dr Structure, 24-inch with 2' Sump	1	Ea	@	\$1,500.00	=	\$1,500.00
5	Dr Structure Cover, EJ 6508 or Approved Equal	1	Ea	@	\$400.00	=	\$400.00
6	Sewer Point Repair, 15-inch Diameter	30	Lft	@	\$500.00	=	\$15,000.00
7	Additional Sewer Point Repair, 15-inch Diameter	10	Lft	@	\$250.00	=	\$2,500.00
8	Sanitary Structure, Reconstruct	1	Ea	@	\$1,000.00	=	\$1,000.00
9	Sanitary Structure, Reconstruct, Add'l Depth	4	Lft	@	\$100.00	=	\$400.00
10	4" to 6" Natural Stone Rip Rap	1	Ton	@	\$500.00	=	\$500.00
11	Landscaping Allowance	1	LS	@	\$4,000.00	=	\$4,000.00
12	Maintaining Traffic	1	LS	@	\$500.00	=	\$500.00

Subtotal Construction Cost \$30,200.00

Contingency (25%) \$7,600.00

Engineering, Legal, Admin, Etc. (25%) \$7,600.00

Estimated Total Project Cost **\$45,400.00**

Southfield Road

1	Mobilization	1	LS	@	\$4,200.00	=	\$4,200.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 33-inch Diameter	317	Lft	@	\$200.00	=	\$63,400.00
5	Grout 33 inch Sewer Joints	20	Ea	@	\$500.00	=	\$10,000.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00

Subtotal Construction Cost \$90,100.00

Contingency (25%) \$22,500.00

Engineering, Legal, Admin, Etc. (25%) \$22,500.00

Estimated Total Project Cost **\$135,100.00**

Dunblaine Avenue

1	Mobilization	1	LS	@	\$2,000.00	=	\$2,000.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 15-inch Diameter	311	Lft	@	\$85.00	=	\$26,435.00
5	Cut/Grind Protruding Sewer Leads	6	Ea	@	\$250.00	=	\$1,500.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00

Subtotal Construction Cost \$42,400.00

Contingency (25%) \$10,600.00

Engineering, Legal, Admin, Etc. (25%) \$10,600.00

Estimated Total Project Cost **\$63,600.00**

Kinross Aveune

1	Mobilization	1	LS	@	\$3,000.00	=	\$3,000.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 15-inch Diameter	538	Lft	@	\$85.00	=	\$45,730.00
5	Cut/Grind Protruding Sewer Leads	11	Ea	@	\$250.00	=	\$2,750.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$64,000.00
		Contingency (25%)					\$16,000.00
		Engineering, Legal, Admin, Etc. (25%)					\$16,000.00
		Estimated Total Project Cost					\$96,000.00

Pierce Street and Georgina Street

1	Mobilization	1	LS	@	\$1,300.00	=	\$1,300.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	214	Lft	@	\$70.00	=	\$14,980.00
5	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
6	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$28,800.00
		Contingency (25%)					\$7,200.00
		Engineering, Legal, Admin, Etc. (25%)					\$7,200.00
		Estimated Total Project Cost					\$43,200.00

Marguerite Street

1	Mobilization	1	LS	@	\$1,700.00	=	\$1,700.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	288	Lft	@	\$70.00	=	\$20,160.00
5	Cut/Grind Protruding Sewer Leads	1	Ea	@	\$250.00	=	\$250.00
6	Sanitary Sewer Service, C.I.P.	2	Ea	@	\$700.00	=	\$1,400.00
7	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
8	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$36,000.00
		Contingency (25%)					\$9,000.00
		Engineering, Legal, Admin, Etc. (25%)					\$9,000.00
		Estimated Total Project Cost					\$54,000.00

Madoline Street

1	Mobilization	1	LS	@	\$1,100.00	=	\$1,100.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Bypass Pumping	1	LS	@	\$5,000.00	=	\$5,000.00
4	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	160	Lft	@	\$70.00	=	\$11,200.00
5	Cut/Grind Protruding Sewer Leads	3	Ea	@	\$250.00	=	\$750.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
Subtotal Construction Cost							\$25,600.00
Contingency (25%)							\$6,400.00
Engineering, Legal, Admin, Etc. (25%)							\$6,400.00
Estimated Total Project Cost							\$38,400.00

Pierce Street

1	Mobilization	1	LS	@	\$700.00	=	\$700.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	122	Lft	@	\$70.00	=	\$8,540.00
4	Abandon Extend 12" Sanitary Sewer	122	Lft	@	\$15.00	=	\$1,830.00
5	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
6	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$18,600.00
		Contingency (25%)					\$4,700.00
		Engineering, Legal, Admin, Etc. (25%)					\$4,700.00
		Estimated Total Project Cost					\$28,000.00

West 13 Mile Road

1	Mobilization	1	LS	@	\$2,300.00	=	\$2,300.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	477	Lft	@	\$70.00	=	\$33,390.00
4	Abdandon Extend 12" Sanitary Sewer	477	Lft	@	\$15.00	=	\$7,155.00
5	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
6	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$50,300.00
		Contingency (25%)					\$12,600.00
		Engineering, Legal, Admin, Etc. (25%)					\$12,600.00
		Estimated Total Project Cost					\$75,500.00

Mayfair Lane

1	Mobilization	1	LS	@	\$1,600.00	=	\$1,600.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 8-inch Diameter	403	Lft	@	\$50.00	=	\$20,150.00
4	Cut/Grind Protruding Sewer Leads	2	Ea	@	\$250.00	=	\$500.00
5	Sanitary Manhole, Standard, Over Existing Sewer	1	Ea	@	\$6,000.00	=	\$6,000.00
6	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
7	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$35,800.00
		Contingency (25%)					\$9,000.00
		Engineering, Legal, Admin, Etc. (25%)					\$9,000.00
		Estimated Total Project Cost					\$53,800.00

Evergreen Road

1	Mobilization	1	LS	@	\$1,500.00	=	\$1,500.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 8-inch Diameter	481	Lft	@	\$50.00	=	\$24,050.00
4	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
5	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
		Subtotal Construction Cost					\$33,100.00
		Contingency (25%)					\$8,300.00
		Engineering, Legal, Admin, Etc. (25%)					\$8,300.00
		Estimated Total Project Cost					\$49,700.00

14 Mile Road

1	Mobilization	1	LS	@	\$500.00	=	\$500.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	75	Lft	@	\$70.00	=	\$5,250.00
4	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
5	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00
Subtotal Construction Cost							\$13,300.00
Contingency (25%)							\$3,300.00
Engineering, Legal, Admin, Etc. (25%)							\$3,300.00
Estimated Total Project Cost							\$19,900.00

White Oaks Trail and Robinhood Drive

1	Mobilization	1	LS	@	\$2,100.00	=	\$2,100.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	304	Lft	@	\$75.00	=	\$22,800.00
4	Sewer Point Repair, 12-inch Diameter	30	Lft	@	\$500.00	=	\$15,000.00
5	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
6	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00

Subtotal Construction Cost \$47,400.00

Contingency (25%) \$11,900.00

Engineering, Legal, Admin, Etc. (25%) \$11,900.00

Estimated Total Project Cost **\$71,200.00**

Nottingham Drive and Lahser Road

1	Mobilization	1	LS	@	\$1,300.00	=	\$1,300.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Lining, R.I.F./C.I.P.P., 12-inch Diameter	314	Lft	@	\$70.00	=	\$21,980.00
4	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
5	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00

Subtotal Construction Cost \$30,800.00

Contingency (25%) \$7,700.00

Engineering, Legal, Admin, Etc. (25%) \$7,700.00

Estimated Total Project Cost **\$46,200.00**

Georgetown Drive

1	Mobilization	1	LS	@	\$400.00	=	\$400.00
2	Color Audio-Video Route Survey	1	LS	@	\$500.00	=	\$500.00
3	Sewer Point Repair, 8-inch Diameter	5	Lft	@	\$700.00	=	\$3,500.00
4	Maintaining Traffic	1	LS	@	\$5,000.00	=	\$5,000.00
5	Restoration Allowance	1	LS	@	\$2,000.00	=	\$2,000.00

Subtotal Construction Cost \$11,400.00

Contingency (25%) \$2,900.00

Engineering, Legal, Admin, Etc. (25%) \$2,900.00

Estimated Total Project Cost **\$17,200.00**

Subtotal Construction Cost \$913,200.00

Contingency (25%) \$228,700.00

Engineering, Legal, Admin, Etc. (25%) \$228,700.00

Estimated Total Project Cost **\$1,370,600.00**

Memorandum

To: Honorable President George; Village Council

CC: Kristin Rutkowski, Interim Village Manager; Tom Ryan, Village Attorney;
Peggy Linkswiler, Treasurer

From: Sheila McCarthy, Finance Director

Date: March 11, 2022

Re: FY 2022 Budget Amendments

Attached are proposed FY 2022 Village of Beverly Hills Budget Amendments.

There are General Fund amendments adjusting various revenue and expenditure accounts to projected amounts at year end. Included in the revenue amendments is increased Constitutional State sales tax of \$150,000 and increased permit revenue related to Goddard Schools of \$100,000. Included in the expenditure amendments is various adjustments to projected actuals at year end, additional permit fees paid to Safebuilt relating to Goddard Schools of \$80,000 and unbudgeted curbside chipping of \$125,000. Other adjustments reclassify expenses from department 440 to department 528, the new Rubbish department per the State of Michigan Uniform Chart of Accounts. In addition, there are amendments reclassifying the Building department expenditures to two new departments, 701 - Planning and 702 - Zoning also per the State of Michigan Uniform Chart of Accounts. In the Building department there are also amendments reflecting salary and benefit adjustments relating to the departure of the Planning and Zoning Administrator in November 2021. The effect of the amendments is a net of revenue and expenditure increase of \$103,559.

In Major Roads and Local Roads there are amendments adjusting various revenue and expenditure accounts to estimated year end balances. There are amendments increasing the State Gas & Weight Tax revenue received from the State of Michigan. There is an amendment decreasing the budget for the 14 Mile Road Asphalt project from \$800,000 to \$200,000, a \$600,000 decrease. This project is projected to cost \$1.2 million but spending in excess of \$200,000 will occur in FY23 per HRC. The effect of the amendments is a net of revenue and expenditure increase of \$639,430 in Major Roads and a net of revenue and expenditure increase of \$46,000 in Local Roads.

In the Public Safety Fund there are various revenue and expenditure adjustments to expected actuals. Salaries and wages were adjusted downward due to unfilled positions throughout the year in the amount of \$125,000. The effect of the amendments is a net of revenue and expenditure increase of \$155,292.

In the Capital Fund there is an amendment for the Village generator of \$75,000 and an amendment relating to Public Safety capital. The effect of the amendments is a net of revenue and expenditure decrease of \$78,000.

These proposed FY 22 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Recommended Resolution

Be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety Fund, and Capital Fund as reflected in the March 11, 2022, memorandum from Finance Director, Sheila McCarthy.

Village of Beverly Hills						
Proposed Budget Amendments to Council 3/15/22						
FY 2022						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
		General Fund Revenue Amendments				
101-000-477.00	General	Building Permits - Village	-	35,000	35,000	Village permits were not budgeted
101-000-477.50	General	Building Permits - Safebuilt	240,000	100,000	340,000	Addl permit revenue of \$100k for Goddard Schools
101-000-529.00	General	CDBG Revenue Received	10,000	(8,000)	2,000	Budgeted level will not be received
101-000-576.00	General	State Sales Tax - Constitutional	900,313	150,000	1,050,313	Adjust to higher level of State Projections
101-000-671.03	General	PPT Reimbursements	2,000	1,587	3,587	Adjust to actuals received
101-000-675.03	General	Halloween Hoot Revenue	3,000	3,006	6,006	Adjust to actuals received
		Net Revenue Amendment Increase (Decrease)		281,593		
		General Fund Expenditure Amendments				
101-215-716.00	General	Health Insurance - Active	38,283	(15,000)	23,283	Adjust to actual level expected
101-371-807.00	General	Safebuilt Code Enforcement	100,000	(15,000)	85,000	Adjust to actual level expected
101-371-806.00	General	Building Inspector Fees - Safebuilt	240,000	80,000	320,000	Addl permits including \$80k relating to Goddard School
101-371-808.00	General	Safebuilt Permit Tech	-	30,000	30,000	Permit Tech hired to replace C Brown who is serving as Interim Planning & Zoning Administrator
101-171-703.00	General	Part Time Clerical Wages	-	8,000	8,000	New Admin Asst hired 3/14/22 for 25 hours/week
101-248-831.00	General	Professional Fees	65,000	15,000	80,000	Addl relating to grant contract and executive search fees
101-528-919.06	General	Curbside Chipping	-	125,000	125,000	Unbudgeted Curbside Chipping program
101-528-814.00	General	Rubbish Collection	-	598,108	598,108	Reclass rubbish expenses F/Dept 440 T/ Dept 528 (528 is new department per Uniform Chart of Accounts)
101-440-814.00	General	Rubbish Collection	598,108	(598,108)	-	
101-528-814.01	General	Christmas Tree Chipping	-	15,000	15,000	
101-440-814.01	General	Christmas Tree Chipping	15,000	(15,000)	-	
101-528-816.00	General	Rubbish Disposal	-	199,377	199,377	
101-440-816.00	General	Rubbish Disposal	199,377	(199,377)	-	
101-747-884.01	General	CDBG Grants to BASCC - Expenses Paid	10,000	(5,000)	5,000	Adjust to actuals expected
101-747-896.00	General	Haloween Hoot Expenses	10,000	(4,366)	5,634	Adjust to actuals received
101-701-702.00	General	SALARIES & WAGES	-	26,000	26,000	Building Department (371) will now be broken out into Building (permits and Code), Planning, and Zoning. These amendments are to reclass Building Expenditures as follows: Mark Lloyd 50% Planning (Dept 701), 50% Zoning (Dept 702), Carissa Brown 35% Permits (remain in Dept 371), 30% Planning (Dept 701), 35% Zoning (Dept 702). Planning and Zoning are new departments required under the State of Michigan Uniform Chart of Accounts. Additional adjustments for the departure of Mark Lloyd in November 2021. Part of this reduction is offset by the hiring of a Safebuilt Permit Tech.
101-701-713.00	General	LONGEVITY	-	150	150	
101-701-715.00	General	EMPLOYER SOCIAL SECURITY	-	1,500	1,500	
101-701-716.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	-	7,200	7,200	
101-701-716.50	General	HEALTH - H R A - BCN	-	500	500	
101-701-717.00	General	LIFE & DISABILITY INSURANCE	-	300	300	
101-701-718.00	General	DEFINED CONTRIBUTION	-	2,000	2,000	
101-701-719.00	General	DENTAL INSURANCE	-	500	500	
101-701-722.02	General	HEALTH SAVINGS - EMPLOYER CONTRIB	-	500	500	
101-701-802.00	General	Membership & Dues	-	1,000	1,000	
101-702-702.00	General	SALARIES & WAGES	-	29,000	29,000	
101-702-713.00	General	LONGEVITY	-	200	200	
101-702-715.00	General	EMPLOYER SOCIAL SECURITY	-	2,100	2,100	
101-702-716.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	-	7,200	7,200	
101-702-716.50	General	HEALTH - H R A - BCN	-	500	500	
101-702-717.00	General	LIFE & DISABILITY INSURANCE	-	300	300	
101-702-718.00	General	DEFINED CONTRIBUTION	-	2,900	2,900	
101-702-719.00	General	DENTAL INSURANCE	-	500	500	
101-702-722.02	General	HEALTH SAVINGS - EMPLOYER CONTRIB	-	1,000	1,000	
101-371-702.00	General	SALARIES & WAGES	147,426	(85,000)	62,426	
101-371-713.00	General	LONGEVITY	1,500	(350)	1,150	

Village of Beverly Hills						
Proposed Budget Amendments to Council 3/15/22						
FY 2022						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
101-371-715.00	General	EMPLOYER SOCIAL SECURITY	13,180	(7,000)	6,180	
101-371-716.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	26,737	(20,000)	6,737	
101-371-716.50	General	HEALTH - H R A - BCN	3,000	(1,000)	2,000	
101-371-717.00	General	LIFE & DISABILITY INSURANCE	1,404	(600)	804	
101-371-718.00	General	DEFINED CONTRIBUTION	14,743	(8,000)	6,743	
101-371-719.00	General	DENTAL INSURANCE	2,788	(1,000)	1,788	
101-371-722.02	General	HEALTH SAVINGS - EMPLOYER CONTRIB	4,423	(2,000)	2,423	
101-371-810.00	General	Planning & Engineering Consultant	25,000	(10,000)	15,000	
101-701-810.00	General	Planning & Engineering Consultant	-	5,000	5,000	
101-702-810.00	General	Planning & Engineering Consultant	-	5,000	5,000	
101-701-902.00	General	Public Notices	-	500	500	
101-702-902.00	General	Public Notices	-	500	500	
		Net Expenditure Amendment Increase (Decrease)		178,034		
		Net of Revenues & Expenditures		103,559		
		Major Road Fund Revenue Amendments				
202-000-546.00	Major	State Gas & Weight Tax	775,496	50,000	825,496	Adjust to higher revenue level
		Net Revenue Amendment Increase (Decrease)		50,000		
		Major Road Fund Expenditure Amendments				
202-451-810.02	Major	Resurface Asphalt	800,000	(600,000)	200,000	Adjust to expected spending on 14 Mile Road Improvement Program in FY22 per HRC. Spending will occur in FY23. Adjust to anticipated level of spending as of 6/30/2022 Adjust to anticipated level of spending as of 6/30/2022 Expense reclass from Equip Rental to Weed/Grass/Trim to more accurately record expenditures Adjust to anticipated level of spending as of 6/30/2022 Adjust to anticipated level of spending as of 6/30/2022 Adjust to anticipated level of spending as of 6/30/2022 Adjust to anticipated level of spending as of 6/30/2022
202-482-810.01	Major	Engineering	-	40,000	40,000	
202-463-933.01	Major	Clean Drains Catch Basins	15,450	(5,450)	10,000	
202-463-934.00	Major	R & M Building & Grounds	-	10,000	10,000	
202-463-937.00	Major	Weed/Grass Cutting/Trimming	-	40,000	40,000	
202-463-941.00	Major	Equipment Rental	51,531	(40,000)	11,531	
202-474-933.02	Major	R & M Centerline & Crosswalks	20,000	(10,000)	10,000	
202-474-934.02	Major	R & M Traffic Lights	28,980	(8,980)	20,000	
202-478-818.01	Major	Winter Labor	20,000	(10,000)	10,000	
202-478-942.01	Major	Winter Equipment Rental	15,000	(5,000)	10,000	
		Net Expenditure Amendment Increase (Decrease)		(589,430)		
		Net of Revenues & Expenditures		639,430		
		Local Road Fund Revenue Amendments				
203-000-546.00	Local	State Gas & Weight Tax	373,897	25,000	398,897	Adjust to higher revenue level
		Net Revenue Amendment Increase (Decrease)		25,000		
		Local Road Fund Expenditure Amendments				
203-451-810.01	Local	Engineering	-	5,000	5,000	Miscellaneous Engineering
203-463-933.01	Local	Clean Drains Catch Basins	40,000	(16,000)	24,000	Adjust to anticipated level of spending as of 6/30/2022
203-463-937.00	Local	Weed/Grass Cutting/Trimming	-	5,000	5,000	Adjust to anticipated level of spending as of 6/30/2022
203-463-940.50	Local	Maintenance - Other	-	10,000	10,000	Sprinkler repairs and assoc landscaping, misc repairs
203-463-941.00	Local	Equipment Rental	85,000	(25,000)	60,000	Adjust to anticipated level of spending as of 6/30/2022
203-478-776.03	Local	Salt & Sand	20,000	10,000	30,000	Adjust to anticipated level of spending as of 6/30/2022
203-478-942.01	Local	Winter Equipment Rental	30,000	(10,000)	20,000	Adjust to anticipated level of spending as of 6/30/2022
		Net Expenditure Amendment Decrease		(21,000)		
		Net of Revenues & Expenditures		46,000		

Village of Beverly Hills						
Proposed Budget Amendments to Council 3/15/22						
FY 2022						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
		Public Safety Fund Revenue Amendments				
205-000-505.01	Public Safety	Public Safety SOFA Grant	-	15,720	15,720	Unbudgeted SOFA Grant received
205-000-505.10	Public Safety	RAP Grant	-	13,500	13,500	Unbudgeted RAP grant received (Risk Avoidance Program through MMRMA)
205-000-671.03	Public Safety	PPT Reimbursements	15,000	7,072	22,072	Adjust to actual received
		Net Revenue Amendment Increase (Decrease)		36,292		
		Public Safety Fund Expenditure Amendments				
205-345-702.00	Public Safety	Salaries & Wages	2,179,634	(125,000)	2,054,634	Adjust for unfilled positions
205-345-748.06	Public Safety	SOFA expenses paid out	-	20,000	20,000	Adjust for SOFA expenses related to Grant received
205-345-861.50	Public Safety	Vehicle Lease Costs	14,000	(14,000)	-	No vehicles to be leased in FY22
		Net Expenditure Amendment Decrease		(119,000)		
		Net of Revenues & Expenditures		155,292		
		Capital Fund Revenue Amendments				
		Net Revenue Amendment Increase (Decrease)		-		
		Capital Fund Expenditure Amendments				
401-905-982.00	Capital	Capital Building Improvements	-	72,000	72,000	Generator for Village Admin Office approved by Council
401-905-981.04	Capital	Capital PS - Axon Body & Car Cams	25,000	6,000	31,000	Adjust to actual paid
		Net Expenditure Amendment Decrease		78,000		
		Net of Revenues & Expenditures		(78,000)		



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Interim Village Manager/Village Clerk/Assistant Village Manager

Subject: Manager's Report

Date: March 11, 2022

Village Manager Interviews

A special Village Council meeting will be held on Saturday, March 12, 2022 at 9:00 a.m. for the purpose of conducting Village Manager interviews. There are five interviews scheduled and they will begin at 10:00 a.m.

Pet Licenses

Residents of Beverly Hills must obtain licenses for their cats and dogs each year. Licenses are available at the Southfield Township Office. Dog licenses can be purchased through March 31, 2022 for only \$5.00. On April 1st the fee increases to \$10.00. Please include proof of rabies vaccination and a check payable to Southfield Township. There is no fee for cat licenses, but proof of rabies vaccination is required. Please contact the Southfield Township with any questions.

Yard Waste Collection

Yard waste collection will begin the week of April 4, 2022. Residents are asked to set yard waste at the curb by 7:00 a.m. on their regular collection day. A list of acceptable yard waste items is available in the Village Calendar, on the Village website, and on SOCRRA's website.

Beverly Hills Public Safety **Activity Report**

Feb. 24th to March 10th 2022

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Thanks to the special residents who dropped off care packages for the Public Safety Officers.
- Special thanks to the Southfield Twp. Officials for putting together Valentine packages for citizens in the Village.

CALLS FOR SERVICE

- 227 Calls for Service.
- 94 Tickets issued.
- 14 Arrests
- Injured Animal Complaint on 13 Mile and Wendbrook.
- Medical on Bedford Street.
- Medical at Mission Point.
- Extra Patrol at the Medical Village Center.
- Extra Patrol at The Corners Shopping Center.
- Extra Patrol at Beverly Park.
- Medical on Village Pines Drive.
- Citizen assist at Mission Point.
- Family Trouble on 13 Mile Road.
- Car Seat Installation on Buckingham.
- Suspicious Person in Beverly Park after hours.
- Subject was arrested for Driving While License Suspended at 14 Mile and Southfield. The arrest was without incident and subject was cited and released.
- Extra Patrol in the area of Norchester and Devonshire subdivision.
- Traffic Enforcement at Kinross and Bates.
- Traffic Enforcement at Wilshire and Sunset.

- Animal Complaint on Hampton Street.
- Animal Complaint on Sheridan Street.
- Subdivision Check at Embassy and Elwood.
- Animal Complaint on Hampton Street.
- Medical on Pierce Road.
- Neighbor Trouble in Huntley Square Apartments.
- Extra Patrol by request at Market Fresh.
- Extra Patrol by request at Groves High School.
- Suspicious Person on Devonshire Street.
- Subject was arrested for drunk driving and was taken to Beaumont for a blood draw. Subject was arrested without incident and lodged at Birmingham police department.
- Extra Patrol at Beverly Park after hours.
- Embezzlement at Market Fresh.
- Citizen Assist on Madoline Street.
- Medical in Huntley Square Apartments.
- Extra Patrol at Beverly Park.
- Fire Alarm on Stafford Drive.
- Lift Assist on Marguerite Street.
- Residential Alarm on Robinhood Street.
- Police training at the station.
- Alarm at Groves High School.
- Traffic Accident at 13 Mile and Huntley Square East.
- Sex Offender Registration on Beverly Road.
- Fire Truck Checks at the station.
- Suspicious Circumstance at BP Gas Station.
- Assist Birmingham PD with traffic accident on 14 Mile and Greenfield Road.
- Traffic Enforcement on Lahser and Nottingham.
- Radar Detail on Evergreen and 13 Mile.
- Extra Patrol by request on Pierce Road.
- Traffic Enforcement on 14 Mile and Southfield.
- Extra Patrol at Greenfield School student drop off...
- Beverly School student drop off.
- Traffic Enforcement at Norchester and Beverly.
- Medical on Riverside Drive.
- Citizen Assist in Huntley Square Apartments.
- Hold Up Alarm at Flagstar Bank accidental.
- Vehicle Lockout on Hillview Lane.
- Beverly School student pick up.
- Confiscated License Plate from Southfield and 13 Mile Road.
- Radar Detail on Lahser and 13 Mile.

- Hospice Death on Foxrun Drive.
- Extra Patrol at Bed Bath and Beyond after hours.
- Extra Patrol at Groves High School after hours.
- Radar Detail on Southfield Road.
- Sub Check in the area of Turnberry and Lahser.
- Citizen Assist with open garage door on Turnberry Court in the early morning.
- Extra Patrol in the area of Riverside and Birwood.
- Greenfield School student drop off.
- Extra Patrol by request on Wilshire.
- Suspicious Person on Nixon and Southview.
- Extra Patrol in Metamora Sub.
- Extra Patrol in Beverly Park.
- Radar Detail on Riverside Drive.
- Suspicious Circumstance on Sheridan.
- Subject was arrested for Driving While License Suspended at 13 Mile and Lasher. The arrested was without incident. The subject was cited and released.
- Citizen Assist on Old Coach Street.
- Car Seat installed for resident at the station.
- Motorist Assist on 14 Mile and Greenfield.
- Subject was arrested for Driving While License Suspended on 13 Mile. The subject was arrested without incident. The subject was then cited and released.
- Subject was arrested for Driving While License Suspended on 13 Mile and Lasher. The arrest took place without incident. The subject was then cited and released.
- Medical on Sheridan Drive.
- Suspicious Person on Lahser Road.
- Greenfield School student drop off.
- Welfare Check on Devonshire Street.
- Assist Birmingham PD with traffic accident.
- Radar Detail on Southfield and Beverly.
- Information report taken at the police station.
- Medical on Kinross Street.
- Operation Medicine Cabinet.
- Suspicious Person on Warwick and Riverside.
- Citizen Assist at the police station.
- Assist Royal Oak PD with traffic accident on 13 Mile and Greenfield.
- Greenfield School student pick up.
- Traffic Accident at Beverly and Greenfield.

- Medical at Mission Point.
- Extra Patrol at the Corners Shopping Center.
- Suspicious Circumstance at Lahser and Nottingham.
- Extra Patrol at Beverly Park after hours.
- Traffic Enforcement at Beverly and Southfield.
- Extra Patrol at Beverly School.
- Alarm at T.J.Maxx.
- Suspicious Circumstance on Chelsea Place.
- Subdivision Check at Evergreen and Ronsdale.
- Extra Patrol at Beverly Hills Academy after hours.
- Extra Patrol in Huntley Square Apartments after hours.
- Subject was arrested for No Driver's License Acquired at 13 Mile. The subject was arrested without incident. The subject was then cited and released.
- Greenfield School student drop off.
- Parking Complaint at 14 Mile and Edgewood.
- Neighbor Trouble on Wetherby.
- Greenfield School student pick up.
- Medical on Evergreen Road.
- Medical false alarm on Evergreen.
- Suspicious Person on Riverside.
- Extra Patrol at Beverly Park after hours.
- Natural Gas Leak on Wellesley Street.
- Radar Detail on Lahser and 14 Mile.
- Subject was arrested for No Driver's License Acquired at Lasher and 14 Mile. The subject was arrested without incident. The subject was then cited and released.
- Beverly School student drop off.
- Radar Detail at Lahser and Riverview.
- Vacation Check on Ronsdale.
- Extra Patrol on Wendbrook Court.
- Radar Detail on Lahser and 14 Mile.
- Traffic Enforcement on Beverly and Southfield.
- Beverly School student pick up.
- Suspicious Person on Hillview.
- Extra Patrol at Beverly Park after hours.
- Subject was arrested for Driving While License Suspended on 13 Mile road. The arrested was without incident. The subject was then cited and released.
- Animal Complaint on 13 Mile and Rock Creek.

- Mutual Aid with Oak Park for high rise structure fire on Lincoln Drive.
- Extra Patrol at Groves High School after hours.
- Traffic Enforcement at 14 Mile and Southfield.
- Extra Patrol in Acacia Park Cemetery after hours.
- Extra Patrol at Market Fresh after hours.
- Juvenile Complaint at Corners Shopping Mall.
- Extra Patrol at Groves High School after hours.
- Beverly School student drop off.
- Fire Alarm on Madoline Street.
- Vacation Check on Pebblestone Court.
- Vacation Check on Foxboro Way.
- Assist Bloomfield PD with traffic accident on 14 Mile and Lahser.
- Traffic Enforcement on Beverly and Norchester.
- Citizen Assist on Rutland Street.
- Welfare Check on Smallwood Court.
- Animal Complaint on Birwood and Bates.
- Medical on Elizabeth Street.
- Animal Complaint on Bedford Street.
- Welfare Check on Riverside Drive.
- Extra Patrol at Market Fresh after hours.
- Traffic Enforcement at 14 Mile and Southfield.
- Suspicious Person on Sheridan Street.
- Extra Patrol at the Corners Shopping Mall.
- Medical on Sheridan Drive.
- No License Acquired arrested subject taken into custody without incident at 14 Mile and Edgewood then cited and released.
- Beverly Park Check after hours.
- Radar Detail on Southfield Road.
- Extra Patrol at Corners Shopping Mall.
- Subject was arrested for Drunk driving on 13 Mile without incident. A search warrant was obtained for the driver's blood. The subject was then taken to Birmingham police and lodged...
- Peace Officer Standby in Huntley Square Apartments.
- Fire Truck Checks at the station.
- Private Property Crash on Southfield Road.
- Road Hazard at 13 Mile and Evergreen.
- Road Hazard at Evergreen and Village Drive.
- Carbon Monoxide Detector Alarm on Wilshire.
- Sub Check in the area of Norchester and Warwick.
- Suspicious Person at Corners Shopping Mall.

- Radar Detail on Southfield Road.
- Extra Patrol on Southfield Road Businesses.
- Sub Check in Birmingham and Bates area.
- Suspicious Person on Southfield Road.
- Suspicious Circumstances on Elizabeth Street.
- Subject was arrested for drunk driving on 13 Mile and Fairfax without incident. A search warrant was obtained for the driver's blood. The subject was then taken to Birmingham PD and lodged.
- Alarm at Groves High School.
- Greenfield School student drop off.
- Medical at Queen of Martyrs School.
- Traffic Accident on 13 Mile Road.
- Suspicious Circumstances on Riverside.
- Station Detail at the police station.
- Medical on Locherbie Street.
- Gun Permit Issued at the station.
- Suspicious Person on Red Oaks Trail.
- Traffic Accident on Southfield and 13 Mile.
- Greenfield School student pick up.
- Threats Complaint taken on Lahser Road.
- Peace Officer Standby on Riverside.
- Suspicious Person on Riverside.
- Medical on 13 Mile Road.
- Mental Health Call on Warwick.
- Medical on Evergreen Road.
- Road Hazard on 13 Mile and Evergreen.
- Extra Patrol at the Corners Shopping Mall after hours.
- Commercial Alarm on Southfield Road.
- Extra Patrol at Beverly Park after hours.
- Extra Patrol at Queen of Martyrs after hours.
- Sub Check at Wilshire and Evergreen.
- Greenfield School student drop off.
- Beverly School student drop off.
- Welfare Check in Huntley Square Apartments.
- Solicitor Complaint on Embassy Drive.
- Mental Health Call on Eastlady.
- Hit and Rub traffic Accident on 13 Mile and Southfield.
- Motorist Assist on Southfield and Beverly.
- Extra Patrol at Market Fresh.
- Radar Detail at 13 Mile and Evergreen.
- Radar Detail on 14 Mile Road.

- Subject was arrested for No License Acquired on 13 Mile and Southfield. The arrest was without incident. The driver was cited and released.
- Fire Alarm on Village Drive.
- Suspicious Vehicle in Beverly Park after hours.
- Alarm on Reedmere Street.
- Extra Patrol in Huntley Square Apartments after hours.
- Subject was arrested for Driving While License Suspended at Greenfield without incident. The driver was cited and released...
- Medical on Madoline Street.
- Beverly School student drop off.
- Lift Assist on Sleepy Hollow.
- Radar Detail on 14 Mile and Edgewood.
- Extra Patrol at Beverly Park.
- Operation Medicine Cabinet.
- Radar Detail at Hillview and Lahser Road.
- Suspicious Person in the Georgetown subdivision.
- Radar Detail on Lahser and Riverview.
- Beverly School student pick up.
- Solicitor Complaint on Smallwood and Westlady.
- Medical on Kennoway Circle.
- Medical at Groves High School.
- Harassing Phone Calls on Sleepy Hollow.
- Extra Patrol at Queen of Martyrs after hours.
- Extra Patrol Request on Sleepy Hollow.
- Subject was arrested for drunk driving on Southfield and 13 Mile. .Operating Under the Influence of Alcohol arrested subject taken into custody without incident at Southfield and 13 Mile Road without incident. A search warrant was obtained for the driver's blood. The subject was then taken and lodged at Birmingham PD.
- Traffic Enforcement at 13 Mile and Southfield.
- Extra Patrol Requested on Sleepy Hollow.
- Suspicious Person at Beverly School after hours.

FIRE MARSHAL'S REPORT

- 1 Structure Fire (Automatic Aid to Oak Park).
- 17 EMS Call - Medical.
- 1 EMS Call - Vehicle Accident with Injuries.
- 1 Gas Leak (Natural Gas or LPG).

- 2 Lift Assist/Invalid Assist.
- 1 EMS Call - Party Transported by Non-Fire Agency.
- 4 False Alarm or False Call - Other.
- 1 System Malfunction - Alarm System Sounded.
Unintentional System Operation - Smoke Detector Activation.
- 2 Apparatus Checks.
- 9 Fire training hours entered into ISO records.
- 14 EMS training hours entered into continuing education records.
- Supervise Platoon 3 and 4.
- Bi-Weekly NFIRS data export uploaded to FEMA.
- Attend County Training Committee Meeting.
- Attend EMS I/C Conference.
- Life Support Agency Renewal submitted.
- EMS C/E Sponsorship Lesson Plans Reviewed.

DETECTIVE BUREAU AND SCHOOL LIAISON

- Sent Child Protective Services complaint to Oakland County prosecutor's office for a warrant.
- Investigation of another Child Protective Services complaint.
- New hire background
- ICS300 at Waterford (training).
- Basic Detective school.
- 3 Drunk driving citations.
- Child Protective Service complaint.
- Retail fraud to Oakland county prosecutor's office for warrant.
- Police one training.
- Berkshire Middle School Assault complaint.

Internet Fraud (warning from the FBI)

Internet fraud is the use of Internet services or software with Internet access to defraud victims or to otherwise take advantage of them. Internet crime schemes steal millions of dollars each year from victims and continue to plague the Internet through various methods. Several high-profile methods include the following:

- **Business E-Mail Compromise (BEC)**: A sophisticated scam targeting businesses working with foreign suppliers and companies that regularly perform wire transfer payments. The scam is carried out by compromising legitimate business e-mail accounts through social engineering or computer intrusion techniques to conduct unauthorized transfers of funds.
- **Data Breach**: A leak or spill of data which is released from a secure location to an untrusted environment. Data breaches can occur at the personal and corporate levels and involve sensitive, protected, or confidential information that is copied, transmitted, viewed, stolen, or used by an individual unauthorized to do so.
- **Denial of Service**: An interruption of an authorized user's access to any system or network, typically one caused with malicious intent.
- **E-Mail Account Compromise (EAC)**: Similar to BEC, this scam targets the general public and professionals associated with, but not limited to, financial and lending institutions, real estate companies, and law firms. Perpetrators of EAC use compromised e-mails to request payments to fraudulent locations.
- **Malware/Scareware**: Malicious software that is intended to damage or disable computers and computer systems. Sometimes scare tactics are used by the perpetrators to solicit funds from victims.
- **Phishing/Spoofing**: Both terms deal with forged or faked electronic documents. Spoofing generally refers to the dissemination of e-mail which is forged to appear as though it was sent by someone other than the actual source. Phishing, also referred to as vishing, smishing, or pharming, is often used in conjunction with a spoofed e-mail. It is the act of sending an e-mail falsely claiming to be an established legitimate business in an attempt to deceive the unsuspecting recipient into divulging personal, sensitive information such as passwords, credit card numbers, and bank account information after directing the user to visit a specified website. The website, however, is not genuine and was set up only as an attempt to steal the user's information.
- **Ransomware**: A form of malware targeting both human and technical weaknesses in organizations and individual networks in an effort to deny the availability of critical data and/or systems. Ransomware is frequently delivered through spear phishing emails to

end users, resulting in the rapid encryption of sensitive files on a corporate network. When the victim organization determines they are no longer able to access their data, the cyber perpetrator demands the payment of a ransom, typically in virtual currency such as Bitcoin, at which time the actor will purportedly provide an avenue to the victim to regain access to their data.

Frequent instances of Internet fraud include [business fraud](#), [credit card fraud](#), [internet auction fraud](#), [investment schemes](#), [Nigerian letter fraud](#), and [non-delivery of merchandise](#). For information on the most common complaints and scams, see the [annual reports](#) of the Internet Crime Complaint Center (IC3), a partnership of the FBI and the National White Collar Crime Center. Also see its information on [Internet Crime Schemes](#) and its [Internet Crime Prevention Tips](#).



2020-2021 ANNUAL REPORT

BIRMINGHAM YOUTH ASSISTANCE

We are BYA! You are BYA!

Birmingham Youth Assistance

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WEBSITE:

www.birminghamyouthassistance.org

Get Social with us on



2020-2021

EXECUTIVE COMMITTEE

Chair

David Wind

Vice-Chair

Ann Nazareth Manning

Secretary

Eileen Pulker

Treasurer

Richard Stasys

Past Chair

Shelley Goodman Taub

2020-2021

BOARD OF DIRECTORS

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OFFICE STAFF

Caseworker

Catherine Womack, MSW

Office Manager

TBD

**VERY SPECIAL THANKS
FOR EDITING ANNUAL REPORT**

Ann Nazareth Manning

From Our Chair: Dave Wind



I was rereading my Chair report from 2019-2020, noting the challenges we faced at the beginning of the pandemic in March, 2020. We had to adapt "to the new reality of social distancing, virtual learning within our schools, and the temporary closing of our economy." Accordingly, we had to suspend many of our traditional events but felt hopeful that we could soon return to our traditional programming.

As we now know, that was not to be the case as 2021 presented many of the same pandemic-related challenges. However, as the year unfolded, BYA was able to continue our service to youth and families within the geographic boundaries of the Birmingham Public School district. Special thanks (and hugs) go to our Caseworker, Cathy Womack, who pursued faithfully our mission to strengthen families in our community. Despite challenging conditions, she worked tirelessly with youth and their families in need of support. Covid protocols presented complexities, but Cathy was able to provide her valuable services virtually.

We pursued traditional programming to the extent we could do so safely. We were excited to honor 11 students in June through our Youth in Service recognition program, replacing the traditional large gathering with outdoor school-by-school presentations featuring the students' principals. BYA also was able to provide camp scholarships to 17 kids and tennis lessons, generously donated by Bloomfield Fitness and Tennis, to a family with three children.

Our Farmers' Market Kids' Zone took place in September and October, but we modified our normal routine by handing out craft kit bags to the children rather than having them assemble them at our table. On Halloween, we gave away approximately 150 pumpkins kindly donated by the City of Birmingham. Many thanks go to Board members Shelley Goodman Taub, Jill Reichenbach Fill and her daughter G.G., Judy Adelman, and Ann Nazareth Manning for assembling the kits and participating at the events.

Another major accomplishment in 2021, led by Board member Kate Layton, was the creation of our exciting new website. I encourage all to view it at www.birminghamyouthassistance.org.

Our work would not be possible without the generous support of our sponsors and volunteers. In 2021, we welcomed Birmingham Public Schools Superintendent Dr. Embekka Roberson to our Board. Late in the year, we were delighted to add another new member, Susan Robbins, who became interested in BYA as a result of our Farmers' Market event. Finally, I would like to thank my Executive Board: Ann Nazareth Manning (Vice Chair), Shelley Goodman Taub (Past Chair), Eileen Pulker (Secretary), and Dick Stasys (Treasurer) for their support and dedication.

My hope and prayer for the New Year is a more normal environment with peace for all.

Two BYA Volunteers are Honored with Champion Of Youth Awards in 2020 and 2021

Every year at their Annual Meeting, the Oakland County Youth Assistance Coordinating Council (OCYACC) presents the Champion of Youth Award. It is given to someone who has been supportive of the county-wide Youth Assistance Mission 'to strengthen youth and families and to reduce the incidence of delinquency, abuse, and neglect through community involvement.'

In 2020 the Award was presented to Shelley Taub, who has been active in the Bloomfield Youth Assistance office and became a Board Member in the Birmingham Youth Assistance program where she served as Vice-Chair and Chair of the Board from 2015 to 2019. As a County Commissioner Shelley was appointed as a liaison to the OCYACC, which promotes communication and collaboration among all 26 Youth Assistance offices. Shelley has always been an advocate for youth and has sought to include Youth Assistance in any discussion benefitting youth and families.



The 2021 Award was presented to BYA Treasurer, Richard Stasys for his many years of service to Youth Assistance. He worked as Youth Assistance Staff as a Caseworker and then Supervisor for 30(+) years. Since his retirement he has volunteered with Birmingham Youth Assistance over 10 years, serving on the BYA Board and Executive Board, with his current role as Treasurer. He also stepped up to be an active member of the OCYACC and is the immediate past Chair of this group.

Thank You Mike!



A grateful BYA Board shoutout goes to Mike Palmer, owner of Premier Pet Supply and someone who exemplifies the term "giving back." Mike's many community contributions include supporting animal shelters with donated supplies, regularly hosting adoption events, and employing special needs students from the Birmingham district in his stores. Mike has been a major supporter of the Kids' Dog Show for more than 25 years.

Kids' Dog Show

One of the many things we missed about 2021 was seeing Birmingham children and their furry friends having a blast at the Kids' Dog Show. The event was cancelled in the interest of safety, so we have been even more excited than usual for the 2022 show. Sadly, our Board has just made the difficult decision to cancel the February, 2022 show due to the surge in Covid cases, as this would have been a large indoor gathering with guests likely to include numerous children too young for vaccinations.

Please mark your calendars for the long-awaited 40th annual Kids' Dog Show, tentatively rescheduled to February 5, 2023. Kids and their pups will get to compete in five zany categories: Best Looking, Best Trick, Best Costume, Waggiest Tail, and the Musical Sit game (musical chairs for dogs). Winners of each event will be eligible to win the Best in Show trophy. In addition to the competitions, we plan to offer a crowd-pleasing police K9 unit demonstration and have Birmingham service/comfort dog, Bella, interacting with the children. A representative from the Southern Michigan Obedience Training Club will demonstrate how kids can easily teach their dogs new commands, and we will all enjoy the paw-tapping, tail wagging tunes of DJ Music in Motion.

Events like this cannot happen without a lot of volunteer support from people like Mike Palmer (see sidebar). We'd like to also welcome to the Kids' Dog Show family our newest volunteer, graphic artist Laurie Blume of Blume Design, who graciously helped us with this year's promotional materials.

**Ann Nazareth Manning, Chair
Kids' Dog Show Committee**



Camp Report

For over fifty years, BYA has provided camp scholarships to area children whose lives could be enriched and improved with a summer camp experience. Unfortunately, summer camp may not be obtainable for many of those who would most benefit from a camping opportunity because of the various challenges they face in their lives. Birmingham Youth Assistance is committed to helping these children and their families.

This summer, seventeen camp scholarships were awarded to Birmingham children. Due to the Covid-19 pandemic, only day camp programs were utilized. These camps and programs were Birmingham Community Education, YMCA, SCAMP and the Friendship Circle (both of which assist children with disabilities), and I-Code (computer programming and coding design).

Bloomfield Tennis and Fitness donated eight week tennis classes for three Birmingham youth. We thank them for their generous contribution to our program.

In total, twenty youth were involved in positive experiences that made a difference in their summer.

The pandemic significantly impacted the number of referrals from the Birmingham schools this program year.

Richard Stasys,
Camp Chair



Caseworker's Report

2020-2021 CASE STATISTICS

REASONS:

Prevention	29
Alcohol/Marijuana/Drugs	12
School Incurrigibility	5
Joy riding/Unlicensed Driver	3
Assault & Battery/Threats	6
Breaking & Entering	3
School Truancy/Ed. Neglect	4
Sexting/Indecent Exposure	3
Trespassing/MDOP	4
Retail Fraud	6
Home Incurrigibility	1

REFERRAL SOURCES:

Schools	27
Police	33
Parents	7
Prosecutor's Office	6
Other	3

CASELOAD TOTALS:

Direct Service Cases	76
Consult Cases	191
Caseload C.S. Hours	165
Emergency Need Funds	8

YOUTH SERVED DIRECTLY:

Age	Male	Female
5 yrs.	1	0
6 yrs.	1	0
7 yrs.	3	0
8 yrs.	1	0
9 yrs.	1	0
10 yrs.	1	1
11 yrs.	2	1
12 yrs.	6	5
13 yrs.	8	5
14 yrs.	5	7
15 yrs.	12	6
16 yrs.	2	8

Breakfast with Santa

We have such fond memories from Breakfasts with Santa in recent years. Our 2019 Breakfast with Santa was a terrific event. And, once again, Joanie Sams at The Townsend outdid herself.

As a bit of Breakfast with Santa (BWS) history, for over a quarter of a century, BWS was held at The Community House. In 2017, The Community House decided to no longer partner with BYA.

Happily, St. James Episcopal Church in Birmingham with the leadership of Youth Director, Chris Fentress-Gannon and her youth group hosted us in 2017, complete with reindeer in the courtyard and a "new" Santa!

In 2018, we were hosted by The Townsend Hotel in The Clancy Room which seated 70 guests for breakfast. We had two seatings and could have sold many more tickets, so...

In 2019, we "graduated" to a larger room where we were able to seat 160 per session. We sold out the later breakfast and nearly did so for the first breakfast Santa was wonderful!

After the 2019 BWS, Joanie thought we should use the large ballroom in 2020 with a buffet breakfast in the foyer. Our date was set for December 12, 2020.

Sadly, because of the pandemic, BWS was cancelled in 2020 and again in 2021. Even though we had a vaccine available, young children were not able to be vaccinated. So, we are crossing our fingers and hoping to see everyone on Sunday, December 4, 2022 at the Townsend.

Shelley Goodman Taub and Vicki Sower, Breakfast with Santa Co-Chairs



Have You Seen Our Exciting New Website?

Those of you who have been friends and supporters of Birmingham Youth Assistance for years will no doubt share our excitement at the launch of our all-new website. Thanks to BYA Board member Kate Layton Perreca and web designer Nell Westerlund of Nell Westerlund Communication, the website now has a refreshing and welcoming appearance and is so much easier to navigate. *Thank you, Kate and Nell!*

Youth in Service Appreciation Awards

The pandemic created hardships for many in our community and also presented numerous opportunities for young people looking for ways to “give back.” BYA was honored by the opportunity to recognize the selflessness and generosity of 11 Birmingham Public Schools Middle School and High School students. Each received certificates of appreciation from the City of Birmingham, the Oakland County Board of Commissioners, Senator Stabenow, and Governor Whitmer.

The service provided by these students took a variety of forms. For example, a Groves student collected nearly a year’s supply of Band-aids, featuring superheroes and princesses, for the Beaumont Pediatric Hematology and Oncology Clinic. Three students took it upon themselves to stay connected with autistic classmates to make sure they didn’t feel isolated and maintained social interactions during the pandemic. Another young man made 120 face masks for students and faculty, donating the proceeds to provide food for Seaholm students in need.

One middle school and one high school student were selected to receive a financial gift from BYA and the Birmingham Optimists. Both of them focused their service on food insecurity in our community. One raised \$800 through a can/bottle drive to support Lighthouse’s COVID relief efforts and also provided that agency with four carloads of food collected through his own food drive. The other initiated a large-scale food drive to benefit an elementary school in Redford.

BYA is grateful to recent Board member Jennifer Rass for stepping up during the illness of program co-Chair David Walker, dedicating her time and considerable talent to helping make this program a success.

**Ann Nazareth Manning, Co-Chair, and Jennifer Rass,
Acting Co-Chair, Youth in Service Committee**

BYA’s Youth in Service Program is Changing Lives

We thank the parents who gave permission for us to share this testimonial to the power of recognition and gratitude and put the essence of Youth in Service into words better than we ever could.

My husband and I are so grateful for the honor you bestowed to our son Michael [name changed for privacy] today. I can’t tell you what a boost this is to his self-esteem. After many soul crushing bullying experiences in middle school when we moved to Birmingham he has been very socially isolated, and participation in school and community activities has not come easy as a result.

We often talk at our home about what we can do to help others in times of need, so at the beginning of Covid we had many conversations about the suffering of others. I asked my kids how they thought they could help, and this project was something Michael felt he could do on his own to help.

When Michael started this project, I don’t think he ever imagined his weekly can drop offs would amount to such a large donation to Lighthouse. He certainly never imagined he would be recognized for his efforts, let alone receive such a prestigious award. In fact, I don’t think he fully understood until this morning the magnitude of this recognition or his accomplishment. It was always very simply about deciding how he could help others.

Now that Michael is gearing up to complete his project here in Michigan, as we are moving to New York at the end of the month, he is about to drop off his final donation to Lighthouse. He will meet with the staff to make his donation and his efforts will again be acknowledged and recognized.

Having had such success, and desiring so much to be a leader, he is now talking about how he can start an effort at his new school. Thanks to this boost of confidence, he now knows he can make a huge difference with his efforts.

I know the saying goes that when you give you ultimately receive so much more back. I have always found this to be true. I have certainly seen it with Michael’s work on this project. After receiving the award, he immediately said to us, I would like to donate this award money to Lighthouse. I hope that’s okay with you. For us, we are inspired by him and are going to match your award with our donation.

Many thanks again for making such a difference in my son’s life.

2020 HONOREES

Groves High School

Eve Collon
Norman C. Hurns
Storm Stephenson
Gavin Zacharias

Seaholm High School

Madeline Goetz
Bejon Howrami
Jack Rolls

Berkshire Middle School

Talia Kamoo

Derby Middle School

Samantha Rollo
Nora Salyer
Mercy Wisecup

BYA wishes to thank.

The Townsend Hotel

2020-2021 Individual Donors

Andy Acho
Judith Adelman
Mary Jo Dawson
Judd Trust
Eileen Pulker
Ann Nazareth Manning
Richard Stasys
Shelley Taub
David Wind

2020-2021 Community & Business Donors

Berkshire Middle School
Beverly Hills Veterinary Associates
Birmingham Bloomfield Chamber
Birmingham Community Education
Birmingham Optimist Club
Birmingham Police Department
Birmingham Principal Shopping District
Birmingham Public Schools
Birmingham YMCA
Bloomfield Tennis & Fitness
City of Birmingham
Mills Pharmacy
Premier Pet Supply
Revive Auto - Troy
Seaholm High School
Southern Michigan Obedience
Training Club
Village of Beverly Hills
Village of Birmingham Farms
Village of Franklin

Welcome to New Board Member Susan Robbins

Susan Robbins is a Project Manager with over 20 years experience in development and construction. When relocating to Oakland County she sought out organizations to offer her time to give back to the community. BYA stood out as an opportunity to make a difference and influence the next generation. After meeting Dave Wind, the current Chair, at their farmer's market stand, it was obvious BYA would be a good fit. Susan is also a current member of the Beverly Hills Lions club and Beverly Hills zoning board of appeals

About Youth Assistance

Oakland County Youth Assistance has been dedicated to the prevention of juvenile delinquency, child abuse and neglect since 1953. Twenty-six offices in Oakland County provide programs to serve youth and their families, under the auspices of the Oakland County Circuit Court-Family Division. Youth Assistance programs work because they are community based and developed by volunteers who have their fingers on the pulse of the community. The County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities or services as required by Title II of the Americans With Disabilities Act of 1990. The County of Oakland is an Equal Employment Opportunity Employer.

Birmingham Youth Assistance has been a non-profit community-based service organization committed to youth and their families through a variety of programs and resources since 1962. BYA operates with the sponsorship and generosity of the Oakland County Circuit Court — Family Division, as well as the City of Birmingham, the Villages of Beverly Hills, Bingham Farms, and Franklin, and the Birmingham Public Schools. Principle funding is supplied through the Oakland County Board of Commissioners.



BYA Calendar of Events & Sponsors

CALENDAR OF EVENTS

TBD

Touch-a-Truck

at Bingham Farms Elementary School

Sunday, December 4, 2022

Breakfast with Santa

at The Townsend Hotel

Sunday, February 5, 2023

The Kids' Dog Show

at Berkshire Middle School

OAKLAND COUNTY CIRCUIT COURT FAMILY DIVISION

Hon. Mary Ellen T. Brennan,
Presiding Family Division Judge

Hon. Jacob James Cunningham

Hon. Kameshia D. Gant

Hon. Lisa Gorcyca

Hon. Lisa Langton

Hon. Julia A. McDonald

Hon. Lori N. Savin

OAKLAND COUNTY CIRCUIT COURT FAMILY DIVISION ADMINISTRATION

Kevin Oeffner, Court Administrator

Pamela J. Monville,

Deputy Court Administrator

Mary Schusterbauer,

Chief of Oakland County Youth Assistance

OAKLAND COUNTY COMMISSIONERS

Yolanda Charles

Marcia Gershenson

William Miller

Chuck Moss

BIRMINGHAM PUBLIC SCHOOLS

Dr. Embekka Roberson, Superintendent

Lori Ajlouny, Board President

Amy Hockammer, Board Vice-President

Kimberly Whitman, Board Treasurer

Jennifer Rass, Board Secretary

Luke Joseph, Board Trustee

Nicole McKinney, Board Trustee

Adrienne Young, Board Trustee

CITY OF BIRMINGHAM

Thomas Makus, City Manager

Therese Longe, Mayor

Pierre Boutros, Mayor Pro-Tem

Clinton Baller, Commissioner

Andrew Haig, Commissioner

Brad Host, Commissioner

Elain McLain, Commissioner

Katie Schafer, Commissioner

VILLAGE OF BEVERLY HILLS

Kristin Rutkowski, Village Manager

John George, Council President

Racheal Hrydziusko,

Council President Pro-Tem

Rock Abboud, Council Member

Tracey Kecskemeti, Council Member

John Mooney, Council Member

Ryan Gorman, Council Member

Lee Peddie, Council Member

VILLAGE OF BINGHAM FARMS

Ken Marten, Village Clerk/Administrator

Ben Templeton, President

Mel Ettenson, President Pro-Tem

Lisa Blackburn, Trustee

Spencer Doty, Trustee

Larry Freedman, Trustee

Aaron Krabill, Trustee

Kurt Jones, Trustee

VILLAGE OF FRANKLIN

Roger Fraser, Village Administrator

Bill Lamott, President

Brian Gordon, President Pro-Tem

Kathy Erlich, Trustee

Pam Hanson, Trustee

Mike Seltzer, Trustee

Ed Saenz, Trustee