

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, November 15, 2022

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/82528997243>

Meeting ID: 825 2899 7243

Dial in: 1-646-876-9923 (US)

AGENDA

Administer Oath of Office to Newly Elected Village Council Members, Judge Cynthia Arvant, 46th District Court

Roll Call/Call to order

Pledge of Allegiance

Election of Council President and President Pro-Tem

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held November 1, 2022.
2. Review and file [bills](#) recapped as of Monday, November 7, 2022.
3. Review and consider [final payment](#) to Cipparrone Contracting, Inc. for the 2022 Concrete Patching Repair Program.

Business Agenda

1. Review and consider subcommittee's [recommendation](#) for an appointment to the Birmingham Area Cable Board for a partial term ending June 30, 2023.
2. Review and file 2021-2022 [Audit Presentation](#) from Plante Moran.
3. Review and consider awarding the Marguerite and Hummel Water Main Improvement Program [bid](#) to D'Angelo Brothers, Inc.

Public Comments

Manager's [report](#)

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Council comments

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

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REGULAR COUNCIL MEETING MINUTES – NOVEMBER 1, 2022 – PAGE 1

Present: President George; President Pro-Tem Hrydziuszko; Members: Abboud, Kecskemeti, Mooney, O’Gorman, and Peddie

Absent: None

Also Present: Village Manager, Campbell
Village Clerk/Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Peddie, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Tom Maxwell, Lauderdale, via Zoom, commented about the roundabout at Beverly and Greenfield Roads. He asked for a response from Council and Administration. He said it is a costly project without a contract. He also commented on Beverly Green and said he does not expect funding to go toward this for another two years. He said he supported the parks millage for improvements on the east side of the village.

CONSENT AGENDA

Motion by Mooney, second by Peddie, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held October 18, 2022.
2. Review and consider approval of minutes of a Closed Session meeting held October 18, 2022.
3. Review and file bills recapped as of Monday, October 24, 2022.
4. Set public hearing date for Tuesday, December 6, 2022 to receive comments on the 5-Year Community Recreation Plan.
5. Set public hearing date for Tuesday, December 6, 2022 to receive comments on the Community Development Block Grant application for Program Year 2023.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA**REVIEW AND CONSIDER SUBCOMMITTEE’S RECOMMENDATION FOR AN APPOINTMENT TO THE PLANNING COMMISSION FOR A PARTIAL TERM ENDING JUNE 30, 2023**

Peddie provided an overview. There is a vacancy on the Planning Commission for a partial term ending June 30, 2023.

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The Village initially received two applications to fill the vacancy from residents Jonathan Hartzell and Susan Simon. However, Ms. Simon withdrew her application prior to the meeting. We thank both applicants for their interest in serving on the Commission.

A subcommittee was formed and met with the remaining applicant on Tuesday, November 1, 2022 at 7:15 p.m. in the conference room located at 18500 W. 13 Mile Road, Beverly Hills, MI 48025. The subcommittee consisted of Councilmember Peddie (chair), Councilmember Abboud, and President George. Peddie noted Hartzell had good qualifications to serve on the Commission.

Motion by Peddie, second by Abboud, be it resolved the Beverly Hills Village Council appoints Jonathan Hartzell to the Planning Commission for a partial term ending June 30, 2023.

Motion passed.

PUBLIC HEARING TO RECEIVE COMMENTS ON PROPOSED ORDINANCE 383, AMENDING CHAPTER 22, SECTION 22.08.290; ORDINANCE 384, AMENDING CHAPTER 22, SECTION 22.09; AND ORDINANCE 385, AMENDING CHAPTER 30 OF THE MUNICIPAL CODE

Campbell provided an overview. The Administration is requesting Village Council consider amendments to several Village of Beverly Hills Ordinances to address post-construction storm water runoff requirements. More specifically, we are requesting amendments to the Zoning Ordinance, Sections 22.08 (General Provisions), 22.09 (Site Plan Development), and Chapter 30 (Surface Water Drainage).

The Village is required to comply with federal requirements for storm water management. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) issues the permits that contain these requirements. One of the requirements is to manage storm water running off newly developed or redeveloped sites to reduce the discharge of pollutants into the Rouge River and to control the flow of water to reduce flooding and protect streambanks. EGLE and Oakland County have recently reached an agreement on the engineering standards to be used to meet these requirements. The Village can adopt these standards to comply with our permit requirements.

EGLE requires that a local government's post-construction storm water runoff program be implemented through an ordinance or other regulatory mechanism.

The proposed post-construction storm water runoff program includes all the following components:

- Water Quality Treatment Performance Standard
- Channel Protection Performance Standard
- Site-Specific Requirements for Contaminated Sites and Potential Hot Spots
- Site Plan Review
- Operation and Maintenance (O&M) Requirements for Best Management Practices
- Enforcement Response Procedure (including Tracking)

Chapter 30, along with the proposed amendments, in their entirety, are attached to this memorandum. These proposed changes were co-authored by our engineering firm, HRC, and reviewed and approved by EGLE and the Village Attorney. All proposed changes to the Ordinances are in red font. Further, Oakland County's MS4 permit was provided in the meeting packet that includes Oakland County's Post-Construction Water Runoff standards. Pages 8 – 9 of the permit addresses the County's Post-Construction Water Runoff standards.

On September 28, 2022, the Planning Commission conducted a public hearing on proposed amendments to Sections 22.08 and 22.09 of the Zoning Ordinance. The Planning Commission recommended that the Village Council approve the amendments to Section 22.08 and 22.09.

Following a public hearing at the November 1, 2022 Village Council meeting, the Village Attorney will conduct the first readings of proposed Ordinances 383, 384, and 385.

Kecskemeti asked to postpone the public hearing. She stated that there are many mechanical and technical changes that should be updated for clarity and discussed amongst Council prior to the first reading.

Ryan noted that this public hearing has already been noticed, so to postpone it would require that it be re-noticed in the newspaper.

Kecskemeti stated that the proposed amendments meet the bare minimum requirements. She questioned whether these updates should be Village wide or just in the required area. She said the amendments as they are written now would do very little to prevent flooding in residential areas.

Motion by Mooney, second by Hrydziuszko, the Beverly Hills Village Council tables Business Items 2, 3, 4, and 5 regarding the public hearings and first readings of Ordinance 383, amending Chapter 22, Section 22.08.290; Ordinance 384, amending Chapter 22, Section 22.09; and Ordinance 385, amending Chapter 30 of the Municipal Code. Further, the public hearing shall be re-noticed in a newspaper of general circulation.

Motion passed.

Kecskemeti and Mooney agreed that there should be a brief presentation on the proposed amendments prior to the public hearing.

REVIEW AND CONSIDER BEVERLY HILLS LIONS CLUB'S REQUEST TO HOLD ANNUAL CANDY CANE COLLECTION FROM NOVEMBER 22 TO DECEMBER 24, 2022

Campbell gave an overview of the Beverly Hills Lions Club's request. Village Administration received a request from the Beverly Hills Lions Club regarding their annual Candy Cane Collection to be held November 22 – December 24, 2022. A letter from the collection chairperson was provided to Council for review.

Motion by Peddie, second by Hrydziuszko, be it resolved, the Beverly Hills Village Council approves the request from the Beverly Hills Lions Club to solicit donations for their annual Candy Cane Collection from November 22 to December 24, 2022 provided that a Certificate of Liability Insurance naming the Village as an additional insured is

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submitted to the Clerk's Office. Further, the following notice will be placed on the display sign outside of the Village Offices, provided there is no conflict: "Support Lions Candy Cane Collection November 22 to December 24."

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION APPROVING THE PURCHASE OF A FIT TEST MACHINE THROUGH THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

Campbell provided an overview. The Beverly Hills Public Safety Department applied for and received a grant under the Federal Emergency Management Agency (FEMA) Assistance to Firefighter Grant (AFG) program for the Federal Fiscal Year (FY) 2021 period. This grant application was to purchase a Fit Test machine to ensure that our Public Safety Officers are compliant with NFPA 1500, MI-OSHA Part 74, and OSHA 29CFR1910.134 regulations; as well as being protected from cancer-causing carcinogens that they could be exposed to if they had improperly fitted Self-Contained Breathing Apparatus (SCBA) masks.

On August 19, 2022, we were notified that our grant application had been awarded for up to \$17,555.23 of federal funding, which is the amount less the 5% required Local Match Amount. The Beverly Hills Village Council resolved to accept the grant at their September 6, 2022, session and move forward with the purchase of this necessary equipment.

The criteria for the Fit Test machine approved in this grant award requires that the machine be:

- Compliant with NFPA 1500 – Standard on Fire Department Occupational Safety, Health, and Wellness Program
- Compliant with MI-OSHA – General Industry Safety and Health Standard Part 74. Firefighting
- Compliant with OSHA – 29CFR1910.134 Respiratory Protection
- Compatible with the MSA G1 SCBA system utilized by Beverly Hills Public Safety and partnering public safety agencies

Competitive bids were requested, and three bids were received that met the criteria for the Fit Test machine. They were:

- Occupational Health Dynamics - \$15,567.00
- AFC International - \$17,595.00
- TSI Incorporated - \$21,570.00

Through this competitive bid process, the QuantiFit2 Fit Test machine by Occupational Health Dynamics was identified as the successful bidder.

Based upon the information in the Background, Fit Test Machine Criteria, and Purchase Outline sections of this memo, Administration recommended the purchase of the OHD QuantiFit2 Fit Test machine and ancillary equipment be approved for the total amount of \$15,567.00 through Occupational Health Dynamics, 2687 John Hawkins Parkway, Hoover, AL, 35244 by Council at this time.

Lieutenant Ginther was present to answer any questions from Council about the purchase.

The Council thanked Lieutenant Ginther for his work securing the grant.

Motion by Peddie, second by Mooney, be it resolved, that based upon village procurement policies and AFG requirements, which have identified a successful competitive bid that meets the required criteria for the purchase of a Fit Test machine, that the purchase of a OHD QuantiFit2 Fit Test machine and ancillary equipment be approved for the total amount of \$15,567.00 through Occupational Health Dynamics, 2687 John Hawkins Parkway, Hoover, AL, 35244, and; be it finally resolved, that the Village of Beverly Hills pay for its' Local Match Amount of \$774.60 and Total Local Non-Grant Funded Shipping Costs of \$75.00, which totals \$849.60, utilizing available funds in account number 205-900-980.00.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PARKS & RECREATION BOARD'S RECOMMENDATION TO HOST 2023 JAVA & JAZZ SERIES AT BEVERLY PARK

Administration received a request from Ryan Bills to continue the Java and Jazz series in 2023. The performances would be on the same schedule as 2022: the third Sunday of the month from May to October from 9:00 a.m. to noon at the Beverly Park Pavilion.

Mr. Bills has requested a fee of \$700.00 per performance to help him continue to create more special concert events and to include even more of the best Detroit area musicians available. This is an increase from \$600.00 in 2022. Coffee and treats are also provided and a budget of \$200.00 per event would suffice.

The concert series has been well attended and has received very positive feedback this year and last.

At their September meeting, the Parks & Recreation Board passed a motion to recommend that the Village Council approve the request for a 2023 Java and Jazz series featuring the Ryan Bills Trio to be held on the third Sunday of month from May to October from 9:00 a.m. to noon at the Beverly Park pavilion in an amount not to exceed \$5,400.00.

George stated that this is a great event attended by a range of residents.

Motion by Hrydziusko, second by Peddie, the Beverly Hills Village Council approves the request for a 2023 Java and Jazz series featuring the Ryan Bills Trio to be held on the third Sunday of month from May to October from 9:00 a.m. to noon at the Beverly Park pavilion in an amount not to exceed \$5,400.00. Funds for this event series are available in account #101-747-894.00 (Special Events).

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PARKS & RECREATION BOARD’S RECOMMENDATION TO PURCHASE WIFI, VIDEO PROJECTOR, AND VIDEO SCREEN FOR BEVERLY PARK

The Parks & Recreation Board has been discussing getting a WiFi connection, a video projector, and a screen at the Beverly Park pavilion. The WiFi access would be similar to that of the “Guest WiFi” at the Village Office and could be used during Board meetings at the pavilion and during pavilion reservations. The screen and projector could be used for smaller, pop-up Movies in the Park or presentations.

The Board submitted a grant request to the Birmingham Area Cable Board at their September 21, 2022 meeting for the WiFi connection and accompanying services from WOW!, a video projector, and a video screen. The Cable Board approved their grant request for 12 months of WiFi Services, the projector, and screen in the amount of \$2,812.00. The Cable Board asked that the Parks & Recreation Board submit a request again next year for another 12 months of service, since prices may change annually. The current rate is \$200.97 per month. The projector and screen have one-time costs totaling \$400.00.

At their October 20, 2022 Parks & Recreation Board meeting, the Board recommended that the Council approve their request for the purchase of WiFi connectivity, a video projector, and a video screen in the amount of \$2,812.00, which will be fully paid for with grant funding from the Birmingham Area Cable Board.

If approved, Administration will work with the service provider (WOW!) and the Village’s IT contractor to implement appropriate cyber security measures.

O’Gorman asked if there would be 24/7 WiFi access. Administration affirmed there would be 24/7 access, but certain sites would be blocked for security reasons.

Kecskemeti stated that this will be a great addition to the park and is confident that the Administration will work out the logistics.

Hrydziusko thanked Birmingham Area Cable Board member Shane Henry for reaching out to the Parks & Recreation Board to let them know about the availability of the grant. She said it is nice to have collaboration.

Motion by Hrydziusko, second by Abboud, be it resolved, the Beverly Hills Village Council approves the Parks & Recreation Board’s request to install WiFi at the Beverly Park pavilion and the purchase of a video projector and video screen in the amount of \$2,812.00. Funds for these expenses are available in Accounts 101-751-920.00 (Utilities – Park) and 101-751-956.00 (Miscellaneous Expense) and will be covered by a grant awarded by the Birmingham Area Cable Board.

Roll Call Vote:

Motion passed (7-0)

REVIEW AND CONSIDER PROPOSALS FOR THE INFRASTRUCTURE PLANNING PROJECTS

Campbell provided an overview. The Council was provided with revised proposals from the Village Engineer, HRC, for the critical infrastructure projects that were part of the matching grant from Oakland County. As you may recall, local governments could receive up to \$100,000 in one to one (1:1) matching grant funds for critical infrastructure. The grant funding is coming from American Rescue Plan Act of 2021 awarded to Oakland County. At this time, the grant funding was approved for the following projects:

1. Decision Support Tool Planning – this helps the Village coordinate asset management across different infrastructure system to assure value in Village Infrastructure investments. The budget for this project is \$50,000. The grant would cover \$25,000 of the budget. The purpose of this proposal is to develop a Decision Support Tool that is intended to allow synchronization of the various management plans into a coordinated effort when analyzing improvements on a year-to-year basis. It would also provide a mechanism to adjust the importance of one component over another as regulatory, funding sources and/or other factors may arise.
2. Basement Backup Protection Program Planning – a plan for developing community specific materials to provide education and resources to Village residents to reduce flooding and sewer backups and the impacts they have on the community. The budget for this project is \$25,000 with the grant covering \$12,500 of that budget.
3. Sanitary Sewer Planning – The planning to prevent sanitary sewer backups in approximately \$25,000 with the grant covering \$12,500 of that budget. The Village contracts the Office of Oakland County Water Resources Commissioner (WRC) to operate and maintain the sewer system. A budget is developed annually to complete these services. Included in these services is a plan for WRC to complete a CCTV program where all local sewers are televised on a 7-year cycle. Based on the funding allocations provided in the Grant application, \$20,000 was set aside for CCTV work as part of this project. Using an approximate cost of \$3.50 per foot for standard, small diameter, sanitary sewer cleaning and televising, approximately a mile of Village sewers will be able to be televised with these funds as part of this year's program.
4. Water Line Service Verifications – the Village will utilize grant funding to assist in material verification of water service lines in order to comply with the State requirement under the revised Lead and Copper rule. The proposed budget for this project is \$110,000 with the grant covering \$50,000 of that budget.

The proposals from HRC set forth the costs for these projects. The slight revision in the proposal states that HRC's services "have been scoped to match the funding available through the grant and that current guidance do not prohibit the reimbursement of Village staff time to assist in the completion of these tasks. Therefore, should any Village staff be utilized to complete this project, our proposed budget and hours would be decreased to allow the Village to be directly reimbursed by the grant for their staff time." Should the Village desire and is able to perform certain functions related to this project, Village Staff would be compensated at rate between \$27.00/hr - \$58.00/hr for eligible project work, depending on the Village Staff Member performing the project related task.

George indicated that he would like to move forward with options 1 & 4. He stated that the Village is required to do water service line verifications, so accepting this grant to cover some of those costs would reduce the Village's overall cost. The Village is also using ARPA funding to cover most of this project. He stated that the first proposal regarding the planning tool would be a gift to new staff moving forward.

O'Gorman clarified that George was not suggesting to take options 2 & 3 completely off the table, but rather look into getting the best value for these projects.

Campbell noted the funds need to be spent by 2026.

Kecskemeti said the Village should move forward with options 1 & 4 and that she would like to receive more details on 2 & 3.

Motion by O'Gorman, second by Kecskemeti, be it resolved that the Beverly Hills Village Council approves HRC's proposals for the following two Local Infrastructure Projects that will be partially funded by grants set forth in the Interlocal Local Fiscal Recovery Fund Distribution Agreement between Oakland County and the Village of Beverly Hills approved on September 6, 2022:

#1 The Decision Support Planning Tool with funding from account number 203-482-810.01 and 592-536-979.01; and

#4 Water Line Service Verifications with funding from account number 592-536-979.01.

Roll Call Vote:

Abboud – Yes

George – Yes

Hrydziusko – Yes

Kecskemeti – Yes

Mooney – No

O'Gorman – Yes

Peddie – Yes

Motion passed (6-1)

SECOND ANNOUNCEMENT OF A VACANCY ON THE BIRMINGHAM AREA CABLE BOARD

There is a vacancy on the Cable Board for a partial term ending June 30, 2023.

The Birmingham Area Cable Board meets on the third Wednesday of every other month at 7:45 a.m. in the Village Council Chambers. The Cable Board advises the Village Council as to all matters related to cable television. The Board monitors performance of franchisee and compliance with the franchise agreement. It acts as liaison between residents and franchisee and oversees the Cable Administrator and Municipal Access Channel.

All interested and eligible residents of Beverly Hills are encouraged to apply to become a member of the Cable Board. Applications are available on the Village website or by emailing the Village

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Clerk at krutkowski@villagebeverlyhills.com. Applications may be submitted to the Clerk's office via email, regular mail, in person, or using the drop box located outside the Village office (18500 W. 13 Mile Road, Beverly Hills, MI 48025).

Applications are due Tuesday, November 8, 2022 with the appointment scheduled to take place at the November 15th regular Village Council meeting.

This constitutes the second announcement of a vacancy on the Birmingham Area Cable Board.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

14 Mile Construction Update –The Village of Beverly Hills and our engineer met with the 14 Mile Road contractor yesterday for a construction update. The contractor informed us the road will, weather permitting, likely be open the week of November 14th. Next week, the contractor is expected to complete the sidewalks in anticipation of completing the paving of the driveway and road approaches. Eastlady and Bellvine should be open by Tuesday of next week. Paving on the southside of the road is scheduled to take place this week. Weekly updates will be provided on our website, Facebook, and in the email blast.

Planning & Zoning Administrator – The Village has hired Mark Stec as its new Planning and Zoning Administrator. Mr. Stec will start with the Village on October 31, 2022. Since 2021, Mark worked in the private sector as development manager for a commercial real estate company, EIG14T, located in Chicago, IL and Berkley, MI. Prior to that, Mark served as the City Planner for Farmington Hills. He was with the City of Farmington Hills for approximately 10 years. Mr. Stec also possesses a master's in urban planning from Wayne State University.

FY 2021-2022 Audit – The annual audit presentation will be conducted at the regular meeting of Tuesday, November 15th.

Election Day – Election Day is Tuesday, November 8, 2022. Please be advised that Village Hall is open on Election Day. Please remember to cast your vote and thank the poll workers for their service. Please be advised that Berkshire Middle School is open and the location for Precinct 7 voters to cast their ballot.

Veterans Day – Village and Township offices will be closed Friday, November 11th in observance of Veterans Day.

Campbell thanked Peddie for her service to the Village.

Kecskemeti stated that a lot of residents are frustrated with the 14 Mile Road project delays.

Brad Shepler, Hubbell, Roth, and Clark, Inc. was in attendance and gave an update on the 14 Mile Road project. He said it rained yesterday which caused delays. He also noted that there is a concrete shortage causing delays. He hopes that the contractor will be paving sidewalks on Monday and Tuesday. He said the contractor is approximately 45 days behind schedule, which costs them about \$700 per day.

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Mooney asked about the TAP grant. Campbell stated that SEMCOG's review committee has recommended that they move forward with sidewalks along 13 Mile Road. Mooney said well done to President George, should the Village get the grant. He also thanked Abboud for having a strong presence with SEMCOG.

Mooney asked that there be a police presence at the polls on Election Day. Torongeau confirmed there would be.

O'Gorman asked about closing out the 14 Mile Road project procedurally. Campbell noted that there would still be landscaping requirements and final inspections before final payment is authorized.

Kecskemeti asked whether liquidated damages are an industry standard and if there is something that could be done differently next time. Campbell stated that if the amount is too high, then contractors will not bid on the project and if the amount is too low, then the numbers will get built into the bid. Shepler stated the delays were damages incurred by the Village and that it is difficult to account for soft charges, such as the impact on a community, when seeking bids for construction projects.

COUNCIL COMMENTS

O'Gorman said that Election Day is next week and encouraged everyone to vote. He said the Halloween Hoot was blessed with good weather and it was something out of a movie scene. He said it was amazing to see all of the contributions and a longer route at the Hoot. Hats off to the group that made the event happen. He thanked Peddie for being kind, donating her time to the community, and being helpful.

Kecskemeti thanked the Southfield Township Clerk's office for their work administering the election. She encouraged everyone to vote. She thanked Peddie for years of service and for being a good neighbor. She congratulated Peddie.

Abboud thanked Peddie for her service. He said she will be missed. He thanked Antonia Grinnan for serving on the Planning Commission and Village Council. He commented on SEMCOG's regional review committee and sidewalk grants. He said he attended the MML Convention in Muskegon and said Muskegon has really transformed over the years and is a very nice place. He attended the Elected Officials Academy Board of Directors meeting and noted he is working toward Level 3. He reported on the Senior Advisory Committee which will be directing ARPA grant funding to senior centers.

Mooney noted that Antonia and Joe Grinnan were in the audience, and he reiterated all of the well wishes he shared at the previous meeting. He thanked them for everything they have done for the Village. He said the Village is saying goodbye to two wonderful political women tonight, Grinnan and Peddie. He is proud that he nominated the first two women Council Presidents. He said Rosanne Koss was a miracle worker. He believed Peddie would be a good leader. He said it has been an honor and privilege to work with Peddie. She has been calm and thoughtful and has made Beverly Hills a better place to live. He said Peddie has guided the Village through tough times and has shown grace under fire. He said she has been truly inspirational. Her support of the millage has guaranteed financial stability. Her support of the Public Safety Department, Baldwin Public

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Library, and Next has been phenomenal. He reminisced about their time flipping pancakes, pouring cider at the Halloween Hoot, participating in golf outings, and painting the fence along Allerton. He said she always gave good advice. He said her husband is proud of her. Her departure will be a loss for the Village. He wished her well and said he hopes Peddie and her husband are happy in the future.

Hrydziuszko thanked everyone who helped with the Halloween Hoot. She thanked Administration for helping make the Hoot bigger and better this year. She thanked Grinnan for always being thoughtful on the Planning Commission, for her support, and for helping her get involved. She said Grinnan will be missed. She thanked Peddie for helping her navigate her position on Council. She said she has learned so much from Peddie. She said she appreciates her service and humble approach. She congratulated Peddie and said she hopes she enjoys whatever comes next.

George said he will follow up with Administration regarding their policy to respond to residents. He said he looked back on the discussion about traffic control on Greenfield and Beverly Roads dating back to 2018. He said it is a County road and traffic was reviewed by the County. He said that there is money from the millage that will be dedicated to Beverly Green. He said a former Planning Commissioner volunteered to draw up preliminary plans for Beverly Green as a starting point and the Parks & Recreation Board was waiting to see how much of an encroachment the roundabout would have on the park before moving forward. He said the Halloween Hoot was awesome. He attended the Hoot and passed out candy to over 3,500 people. He thanked Rutkowski, Brown, and Campbell for attending the Hoot. He asked residents to do their research and vote in the upcoming election. He said he appreciates the Council and residents allowing him to lead the way over the last two years. He said it was weird leading remotely in the beginning of his term as President, but he has enjoyed the work. He thanked the poll workers for their hard work during elections.

Peddie thanked Grinnan for her service on the Planning Commission. She thanked Mooney for all of his comments. She thanked him for his insight, help, and knowledge. She talked about being the Council liaison to the Public Safety Department and thanked Torongeau for his work over the years and for helping her learn about the department. She thanked everyone on Council. She said it takes a lot to put yourself out there. She said she was happy Campbell is there and thinks he is a great addition. She thanked the previous Village Manager Chris Wilson who she said was a great resource and friend. She thanked Village Attorney Ryan for providing valuable counsel and thanked Finance Director McCarthy for her work.

SPECIAL ORDER OF BUSINESS: RECOGNITION OF PLANNING COMMISSIONER ANTONIA GRINNAN

President George presented Antonia Grinnan with a plaque. The Council thanked her for her service on the Planning Board, Planning Commission, and Village Council.

SPECIAL ORDER OF BUSINESS: RECOGNITION OF COUNCIL MEMBER LEE PEDDIE

President George presented Lee Peddie with a plaque. The Council thanked Peddie for her service on the Planning Commission and Village Council.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 9:08 p.m.

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Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 10/25/2022 THROUGH 11/07/2022.

ACCOUNT TOTALS:

101	GENERAL FUND	\$118,527.66
202	MAJOR ROAD FUND	\$6,083.75
203	LOCAL STREET FUND	\$17,780.34
205	PUBLIC SAFETY DEPARTMENT FUND	\$83,762.82
592	WATER/SEWER OPERATION FUND	\$10,569.47
	TOTAL	<u>\$236,724.04</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$236,724.04</u>
	GRAND TOTAL	<u><u>\$236,724.04</u></u>

11/03/2022 10:00 AM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 10/25/2022 - 11/07/2022

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank COM COMERICA					
11/07/2022	COM	86186	60752	ADINA BLUM	250.00
11/07/2022	COM	86187	60550	AIDA MEIZLISH	250.00
11/07/2022	COM	86188	51629	ALLIANCE OF ROUGE COMMUNITIES	3,703.00
11/07/2022	COM	86189	60217	AMAZON CAPITAL SERVICES	1,440.01
11/07/2022	COM	86190	31164	APOLLO FIRE APPARATUS	6,646.40
11/07/2022	COM	86191	51802	ARROW OFFICE SUPPLY CO.	111.56
11/07/2022	COM	86192	02000	BADGER METER INC	315.85
11/07/2022	COM	86193	60381	BATERIES PLUS BULBS	158.05
11/07/2022	COM	86194	MISC	BC MALEBOX	200.00
11/07/2022	COM	86195	MISC	BCM HOME IMPROVEMENT	300.00
11/07/2022	COM	86196	51409	BEVERLY HILLS ACE	74.09
11/07/2022	COM	86197	60050	BIRMINGHAM SEALCOAT	206.63
11/07/2022	COM	86198	MISC	BOBSON CONSTRUCTION	300.00
11/07/2022	COM	86199	MISC	BOOKMYER TRUSTEE, JOHN K	300.00
11/07/2022	COM	86200	MISC	BRUTTELL ROOFING INC	500.00
11/07/2022	COM	86201	59347	CINTAS CORPORATION #31	54.74
11/07/2022	COM	86202	60594	CIPPARRONE CONTRACTING, INC.	9,746.64
11/07/2022	COM	86203	59323	CLEANNET	858.00
11/07/2022	COM	86204	51439	COMCAST	28.40
11/07/2022	COM	86205	04500	COMEAU EQUIPMENT CO INC.	27,536.22
11/07/2022	COM	86206	MISC	COUTURE DESIGN GROUP LLC	1,250.00
11/07/2022	COM	86207	MISC	DANA GUY STEWART	200.00
11/07/2022	COM	86208	59925	DEBORAH KENT	250.00
11/07/2022	COM	86209	31278	DELWOOD SUPPLY	96.46
11/07/2022	COM	86210	58748	DEWOLF & ASSOCIATES	795.00
11/07/2022	COM	86211	MISC	EMERGENCY EGRESS LLC	200.00
11/07/2022	COM	86212	MISC	FIVE STAR PROPERTY SERVICES & MAINT	200.00
11/07/2022	COM	86213	MISC	GRAHAM ANTHONY RITTER	300.00
11/07/2022	COM	86214	53489	GREAT AMERICA FINANCIAL SVCS.	600.00
11/07/2022	COM	86215	49646	GUNNERS METERS & PARTS INC.	50.00
11/07/2022	COM	86216	31202	HOME DEPOT CREDIT SERVICES	609.19
11/07/2022	COM	86217	MISC	HOMES BY MIKHAIL LLC	200.00
11/07/2022	COM	86218	60750	HURON VALLEY GUNS	901.89
11/07/2022	COM	86219	58950	HYDROCORP	290.00
11/07/2022	COM	86220	59839	J.C. EHRLICH	57.63
11/07/2022	COM	86221	59423	JAMES HEALY	380.00
11/07/2022	COM	86222	51101	JANICE HAUSMAN	66.97
11/07/2022	COM	86223	59158	JASON'S OUTDOOR SERVICES LLC	480.00
11/07/2022	COM	86224	59108	JOHN GEORGE IV	250.00
11/07/2022	COM	86225	MISC	JOHNSON CUSTOM HOMES LLC	900.00
11/07/2022	COM	86226	MISC	KALMSKY, VLADIMIR	200.00
11/07/2022	COM	86227	MISC	KASTLER CONSTRUCTION	1,000.00
11/07/2022	COM	86228	60754	LAURA LITKA	250.00
11/07/2022	COM	86229	60755	LINDSEY DUNN	250.00
11/07/2022	COM	86230	60753	MAHA SALAH-UD-DIN	250.00
11/07/2022	COM	86231	60335	MICHAEL ZIEGELE	250.00
11/07/2022	COM	86232	60140	MICHIGAN ASSOC. OF CHIEFS OF POLICE	115.00
11/07/2022	COM	86233	52030	MICHIGAN GRAPHICS & AWARDS	130.00
11/07/2022	COM	86234	11000	MICHIGAN MUNICIPAL RISK	92,537.00
11/07/2022	COM	86235	59330	MIKE SAVOIE CHEVROLET	445.80
11/07/2022	COM	86236	60491	MINDY EISENBERG	250.00
11/07/2022	COM	86237	51799	NYE UNIFORM EAST	196.00
11/07/2022	COM	86238	49598	OAK ELECTRIC SERVICE	2,908.99
11/07/2022	COM	86239	51472	OAKLAND COUNTY MUTUAL AID ASSOC.	3,300.00
11/07/2022	COM	86240	60181	OAKLAND COUNTY TREASURER'S ASSOC.	20.00
11/07/2022	COM	86241	60181	OAKLAND COUNTY TREASURER'S ASSOC.	35.00
11/07/2022	COM	86242	49769	OFFICE EXPRESS	146.97
11/07/2022	COM	86243	MISC	PELLA WINDOWS & DOORS INC	300.00
11/07/2022	COM	86244	60386	PTS COMMUNICATIONS	60.00
11/07/2022	COM	86245	16100	ROAD COMMISSION FOR OAKLAND	1,791.46
11/07/2022	COM	86246	16500	S.O.C.R.R.A.	36,856.00
11/07/2022	COM	86247	59282	SAFEBUILT INC.	29,119.60
11/07/2022	COM	86248	60423	SARA BRESNAHAN	57.14
11/07/2022	COM	86249	60561	TANYA DUNCAN	250.00
11/07/2022	COM	86250	MISC	TAYLOR CALERO	600.00
11/07/2022	COM	86251	60581	UNITED RENTALS (NORTH AMERICA), INC	3,198.42
11/07/2022	COM	86252	MISC	WALLSIDE, INC	500.00
11/07/2022	COM	86253	53572	WOW! BUSINESS	649.93

COM TOTALS:

Total of 68 Checks:	236,724.04
Less 0 Void Checks:	0.00
Total of 68 Disbursements:	236,724.04



MAILING: PO Box 824
Bloomfield Hills, MI 48303-0824

SHIPPING: 555 Hulet Drive
Bloomfield Hills, MI 48302-0360

PHONE: 248-454-6300
WEBSITE: hrcengr.com

November 1, 2022

Village of Beverly Hills
18500 13 Mile Rd
Beverly Hills, MI 48025

Attn: Mr. Jeffrey Campbell, Village Manager

Re: Recommendation of Payment No. 5 - FINAL
2022 Concrete Patching Repair Program

HRC Job No. 20210379

Dear Mr. Campbell:

The contractor has requested the release of the retainage monies held as part of the subject project. We have reviewed this request and are in support to release the remaining retainage monies. Enclosed is the Village's Progress Estimate and Contractor's Affidavit, which verifies to the best of our knowledge that work that has been completed and all subcontractors have been paid. The contractor has earned a total of \$509,746.64 thus far. Subsequent to the previous payment, the project's retainage account should be in the amount of \$9,746.64 not including any accrued interest. Therefore, we are recommending payment be made to Cipparrone Contracting, Inc. in the amount of \$9,746.64, plus accrued interest.

At this time, the project should be considered complete. Per Contract provisions, the acceptance of this final payment initiates the maintenance and guarantee bond coverage of the subject project for a period of one (1) year.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

John Nagle, P.E.
Staff Engineer

Enclosure

pc: Village of Beverly Hills, K. Rutkowski
Cipparrone; G. D'Agostino
HRC; D. Mitchell, B. Shepler, File

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

November 1, 2022

Village of Beverly Hills
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attention: Jeffrey Campbell, Village Manager

Re: **Pay Application No. 5**
2021 Concrete Patching Repair Program

HRC Job No. 20210379

Ladies and Gentlemen:

We hereby recommend payment for work completed to date, to Cipparrone Contracting, Inc based on the following quantities:

PAY APPLICATION NO. 5
2021 CONCRETE PATCHING PROGRAM
VILLAGE OF BEVERLY HILLS

No.	Item	Bid Quantity	Unit Price	Quantities	Total Quantities Constructed	Total Amount Earned
				5/31/2022 to 9/28/2022		
DIVISION I - CHELTON DRIVE						
1.	Mobilization, Max 5%	1 lsum	\$150.00	0.0	1.00 = \$	150.00
2.	Color Audio-Video Route Survey	1 lsum	\$20.00	0.0	1.00 = \$	20.00
3.	Pavt Repr, Rem, Special	55 syd	\$14.00	0.0	37.30 = \$	522.20
4.	Pavt Repr, Nonreinf Conc, 7 inch, Special	55 syd	\$43.00	0.0	37.30 = \$	1,603.90
5.	Subgrade Undercutting, Type II, Special (As Needed)	10 cyd	\$20.50	0.0	0.00 = \$	-
6.	1” x 3” Crushed Concrete, Special (As Needed)	15 ton	\$25.00	0.0	0.00 = \$	-
7.	Large Aperture Geogrid (As Needed)	25 syd	\$4.50	0.0	0.00 = \$	-
8.	21AA Aggregate, Special (As Needed)	5 ton	\$24.50	0.0	0.00 = \$	-
9.	Structure Reconstruct	1 ea	\$300.00	0.0	1.00 = \$	300.00
10.	Site Restoration	1 lsum	\$250.00	0.0	1.00 = \$	250.00
11.	Soil Erosion and Sedimentation Control	1 lsum	\$200.00	0.0	1.00 = \$	200.00
12.	Maintaining Traffic	1 lsum	\$100.00	0.0	1.00 = \$	100.00
13.	Observation Crew Days	1 days	\$700.00	0.0	0.50 = \$	-
DIVISION II - CARRIAGE LANE						
14.	Mobilization, Max 5%	1 lsum	\$1,100.00	0.0	1.00 = \$	1,100.00
15.	Color Audio-Video Route Survey	1 lsum	\$315.00	0.0	1.00 = \$	315.00
16.	Pavt Repr, Rem, Special	960 syd	\$14.00	0.0	917.20 = \$	12,840.80
17.	Pavt Repr, Nonreinf Conc, 7 inch, Special	960 syd	\$43.00	0.0	917.20 = \$	39,439.60
18.	Subgrade Undercutting, Type II, Special (As Needed)	135 cyd	\$20.50	0.0	12.00 = \$	246.00
19.	1” x 3” Crushed Concrete, Special (As Needed)	190 ton	\$25.00	0.0	0.00 = \$	-
20.	Large Aperture Geogrid (As Needed)	410 syd	\$4.50	0.0	0.00 = \$	-
21.	21AA Aggregate, Special (As Needed)	85 ton	\$24.50	0.0	21.58 = \$	528.71
22.	Site Restoration	1 lsum	\$850.00	0.0	1.00 = \$	850.00
23.	Soil Erosion and Sedimentation Control	1 lsum	\$200.00	0.0	1.00 = \$	200.00
24.	Maintaining Traffic	1 lsum	\$1,000.00	0.0	1.00 = \$	1,000.00
25.	Observation Crew Days	4 days	\$700.00	0.0	1.75 = \$	-
DIVISION III - OLD POST						
26.	Mobilization, Max 5%	1 lsum	\$1,250.00	0.0	1.00 = \$	1,250.00
27.	Color Audio-Video Route Survey	1 lsum	\$350.00	0.0	1.00 = \$	350.00
28.	Pavt Repr, Rem, Special	1050 syd	\$14.00	0.0	1,155.90 = \$	16,182.60
29.	Pavt Repr, Nonreinf Conc, 7 inch, Special	1050 syd	\$43.00	0.0	1,155.90 = \$	49,703.70
30.	Subgrade Undercutting, Type II, Special (As Needed)	150 cyd	\$20.50	0.0	0.00 = \$	-
31.	1” x 3” Crushed Concrete, Special (As Needed)	205 ton	\$25.00	0.0	0.00 = \$	-
32.	Large Aperture Geogrid (As Needed)	450 syd	\$4.50	0.0	0.00 = \$	-
33.	21AA Aggregate, Special (As Needed)	90 ton	\$24.50	0.0	4.00 = \$	98.00
34.	Structure Reconstruct	6 ea	\$300.00	0.0	16.00 = \$	4,800.00
35.	Site Restoration	1 lsum	\$850.00	0.0	1.00 = \$	850.00
36.	Soil Erosion and Sedimentation Control	1 lsum	\$600.00	0.0	1.00 = \$	600.00
37.	Maintaining Traffic	1 lsum	\$1,100.00	0.0	1.00 = \$	1,100.00
38.	Observation Crew Days	4 days	\$700.00	0.0	1.75 = \$	-

PAY APPLICATION NO. 5
2021 CONCRETE PATCHING PROGRAM
VILLAGE OF BEVERLY HILLS



No.	Item	Bid Quantity	Unit Price	Quantities	Total Quantities	Total Amount
				5/31/2022 to 9/28/2022		
DIVISION IV - OLD COACH						
39.	Mobilization, Max 5%	1 lsum	\$900.00	0.0	1.00 = \$	900.00
40.	Color Audio-Video Route Survey	1 lsum	\$250.00	0.0	1.00 = \$	250.00
41.	Pavt Repr, Rem, Special	750 syd	\$14.00	0.0	866.40 = \$	12,129.60
42.	Pavt Repr, Nonreinf Conc, 7 inch, Special	750 syd	\$43.00	0.0	866.40 = \$	37,255.20
43.	Subgrade Undercutting, Type II, Special (As Needed)	105 cyd	\$20.50	0.0	0.00 = \$	-
44.	1” x 3” Crushed Concrete, Special (As Needed)	150 ton	\$25.00	0.0	0.00 = \$	-
45.	Large Aperture Geogrid (As Needed)	320 syd	\$4.50	0.0	0.00 = \$	-
46.	21AA Aggregate, Special (As Needed)	65 ton	\$24.50	0.0	0.00 = \$	-
47.	Site Restoration	1 lsum	\$300.00	0.0	1.00 = \$	300.00
48.	Soil Erosion and Sedimentation Control	1 lsum	\$300.00	0.0	1.00 = \$	300.00
49.	Maintaining Traffic	1 lsum	\$800.00	0.0	1.00 = \$	800.00
50.	Observation Crew Days	2 days	\$700.00	0.0	0.00 = \$	-
DIVISION V - RED OAKS DRIVE						
51.	Mobilization, Max 5%	1 lsum	\$1,150.00	0.0	1.00 = \$	1,150.00
52.	Color Audio-Video Route Survey	1 lsum	\$360.00	0.0	1.00 = \$	360.00
53.	Pavt Repr, Rem, Special	1,070 syd	\$14.00	0.0	377.00 = \$	5,278.00
54.	Pavt Repr, Nonreinf Conc, 7 inch, Special	1070 syd	\$43.00	0.0	377.00 = \$	16,211.00
55.	Subgrade Undercutting, Type II, Special (As Needed)	150 cyd	\$20.50	0.0	0.00 = \$	-
56.	1” x 3” Crushed Concrete, Special (As Needed)	210 ton	\$25.00	0.0	0.00 = \$	-
57.	Large Aperture Geogrid (As Needed)	450 syd	\$4.50	0.0	0.00 = \$	-
58.	21AA Aggregate, Special (As Needed)	90 ton	\$24.50	0.0	0.00 = \$	-
59.	Site Restoration	1 lsum	\$850.00	0.0	1.00 = \$	850.00
60.	Soil Erosion and Sedimentation Control	1 lsum	\$400.00	0.0	1.00 = \$	400.00
61.	Maintaining Traffic	1 lsum	\$1,100.00	0.0	1.00 = \$	1,100.00
62.	Observation Crew Days	4 days	\$700.00	0.0	1.38 = \$	-
DIVISION VI - CLINE STREET						
63.	Mobilization, Max 5%	1 lsum	\$1,250.00	0.0	1.00 = \$	1,250.00
64.	Color Audio-Video Route Survey	1 lsum	\$360.00	0.0	1.00 = \$	360.00
65.	Pavt Repr, Rem, Special	1,080 syd	\$14.00	0.0	894.30 = \$	12,520.20
66.	Pavt Repr, Nonreinf Conc, 7 inch, Special	1080 syd	\$43.00	0.0	894.30 = \$	38,454.90
67.	Subgrade Undercutting, Type II, Special (As Needed)	130 cyd	\$20.50	0.0	0.00 = \$	-
68.	1” x 3” Crushed Concrete, Special (As Needed)	140 ton	\$25.00	0.0	0.00 = \$	-
69.	Large Aperture Geogrid (As Needed)	380 syd	\$4.50	0.0	0.00 = \$	-
70.	21AA Aggregate, Special (As Needed)	80 ton	\$24.50	0.0	0.00 = \$	-
71.	Site Restoration	1 lsum	\$850.00	0.0	1.00 = \$	850.00
72.	Soil Erosion and Sedimentation Control	1 lsum	\$200.00	0.0	1.00 = \$	200.00
73.	Maintaining Traffic	1 lsum	\$1,000.00	0.0	1.00 = \$	1,000.00
74.	Observation Crew Days	4 days	\$700.00	0.0	1.00 = \$	-
CHANGE ORDER NO. 1 - WHITE OAKS DRIVE						
75.	Mobilization, Max 5%	1 lsum	\$820.00	0.0	1.00 = \$	820.00
76.	Color Audio-Video Route Survey	1 lsum	\$240.00	0.0	1.00 = \$	240.00
77.	Pavt Repr, Rem, Special	701 syd	\$14.00	0.0	749.00 = \$	10,486.00
78.	Pavt Repr, Nonreinf Conc, 7 inch, Special	701 syd	\$43.00	0.0	749.00 = \$	32,207.00
79.	Subgrade Undercutting, Type II, Special (As Needed)	95 cyd	\$20.50	0.0	0.00 = \$	-
80.	1” x 3” Crushed Concrete, Special (As Needed)	130 ton	\$25.00	0.0	0.00 = \$	-
81.	Large Aperture Geogrid (As Needed)	290 syd	\$4.50	0.0	0.00 = \$	-
82.	21AA Aggregate, Special (As Needed)	60 ton	\$24.50	0.0	0.00 = \$	-
83.	Site Restoration	1 lsum	\$575.00	0.0	1.00 = \$	575.00
84.	Soil Erosion and Sedimentation Control	1 lsum	\$274.00	0.0	1.00 = \$	274.00
85.	Maintaining Traffic	1 lsum	\$710.00	0.0	1.00 = \$	710.00
86.	Observation Crew Days	days	\$700.00	0.0	0.00 = \$	-

PAY APPLICATION NO. 5
2021 CONCRETE PATCHING PROGRAM
VILLAGE OF BEVERLY HILLS



No.	Item	Bid Quantity	Unit Price	Quantities	Total Quantities Constructed	Total Amount Earned
				5/31/2022 to 9/28/2022		
CHANGE ORDER NO. 2 - NOTTINGHAM FOREST						
75.	Mobilization, Max 5%	1	lsum	\$4,500.00	0.00	1.00 = \$ 4,500.00
76.	Color Audio-Video Route Survey	1	lsum	\$1,310.00	0.00	1.00 = \$ 1,310.00
77.	Pavt Repr, Rem, Special	3,000	syd	\$14.00	0.00	3,219.39 = \$ 45,071.46
78.	Pavt Repr, Nonreinf Conc, 7 inch, Special	3000	syd	\$43.00	0.00	3,219.39 = \$ 138,433.77
79.	Subgrade Undercutting, Type II, Special (As Needed)	10	cyd	\$20.50	0.00	= \$ -
80.	1" x 3" Crushed Concrete, Special (As Needed)	10	ton	\$25.00	0.00	= \$ -
81.	Large Aperture Geogrid (As Needed)	10	syd	\$4.50	0.00	= \$ -
82.	21AA Aggregate, Special (As Needed)	10	ton	\$24.50	0.00	= \$ -
83.	Site Restoration	1	lsum	\$3,200.00	0.00	= \$ 3,200.00
84.	Soil Erosion and Sedimentation Control	1	lsum	\$1,500.00	0.00	= \$ 1,500.00
85.	Maintaining Traffic	1	lsum	\$3,900.00	0.00	= \$ 3,900.00
86.	Observation Crew Days		days	\$700.00	0.00	= \$ -
SUBTOTAL DIVISION I						\$ 3,146.10
SUBTOTAL DIVISION II						\$ 56,520.11
SUBTOTAL DIVISION III						\$ 74,934.30
SUBTOTAL DIVISION IV						\$ 51,934.80
SUBTOTAL DIVISION V						\$ 25,349.00
SUBTOTAL DIVISION VI						\$ 54,635.10
SUBTOTAL CHANGE ORDER NO. 1						\$ 45,312.00
SUBTOTAL CHANGE ORDER NO. 2						\$ 197,915.23
SUBTOTAL PROJECT AMOUNT						\$ 509,746.64
LESS OBSERVATION CREW DAYS						\$ -
TOTAL AMOUNT EARNED						\$ 509,746.64
PREVIOUS RETAINAGE						\$ 9,746.64
INC./DEC. RETAINAGE (Max. 10% up to 5% of Contract)						\$ (9,746.64)
LESS PREVIOUS PAYMENTS - PAY ESTIMATE NO.1						\$ 127,430.74
LESS PREVIOUS PAYMENTS - PAY ESTIMATE NO.2						\$ 160,969.50
LESS PREVIOUS PAYMENTS - PAY ESTIMATE NO.3						\$ 16,168.67
LESS PREVIOUS PAYMENTS - PAY ESTIMATE NO.4						\$ 195,431.09
TOTAL AMOUNT TO BE PAID TO CIPPARRONE CONTRACTING, INC - PAY ESTIMATE NO. 5						\$ 9,746.64

Enclosed is the Contractor's Pay Request and Declaration per the project specifications.

Very Truly Yours,

HUBBELL, ROTH & CLARK, INC.

John Nagle, P.E., Project Engineer

Enclosure

p.c. Village of Beverly Hills; C. Wilson, K. Ruthowski
Cipparrone; G. D'Agostino
HRC; D. Mitchell, B. Shepler, File

CONTRACTOR'S AFFIDAVIT

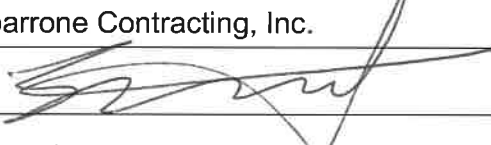
STATE OF MICHIGAN)
)SS
County of **Oakland**)

The undersigned Cipparrone Contracting, Inc.
hereby represents that on 09-23-2021 he (it) was awarded a contract by Village of Beverly Hills
hereinafter called the Owner, to 2021 Concrete Patch Repair Program
 , in accordance with the terms and conditions of Contract No. 202110379, and the undersigned
further represent that the subject work has now been accomplished and the said contract has now been completed.


The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of the said contract has been fully paid or satisfactorily secured; and that all claims from subcontractors and others for labor and material used in accomplishing the said contract, have been fully paid or satisfactorily settled. The undersigned further agrees that if any such claim should hereafter arise, he (it) shall assume responsibility for the same immediately upon request to do so by the Owner.

The undersigned, for a valuable consideration, the receipt of which is hereby acknowledged, does further hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the subject premises for labor and material used in accomplishing said project owned by the Owner.

This affidavit is freely and voluntarily given with full knowledge of the facts, on this 17 day of October, 2022.

Company: Cipparrone Contracting, Inc.
By: 
Title: Gabriel Cipparrone, President

Subscribed and sworn to before me, a Notary Public in and for Oakland County, Michigan, on this 17th day of October, 2022.

 Notary Public
My Commission Expires 11-17-2023

SHARON A HANEY
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires November 17, 2023
Acting in the County of Oakland

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To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Birmingham Area Cable Board Appointment

Date: November 9, 2022

There is a vacancy on the Birmingham Area Cable Board for a partial term ending June 30, 2023.

The Village received one application to fill the vacancy from resident Christopher Dobies. We thank Mr. Dobies for his interest in serving on the Board.

A subcommittee has been formed to meet with the applicant and offer a recommendation to Council. The subcommittee meeting will be held on Tuesday, November 15, 2022 at 7:15 p.m. in the conference room located at 18500 W. 13 Mile Road, Beverly Hills, MI 48025. The subcommittee consists of Councilmember Mooney (chair), President Pro-Tem Hrydziusko, and Councilmember Kecskemeti.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council appoints _____ to the Birmingham Area Cable Board for a partial term ending June 30, 2023.



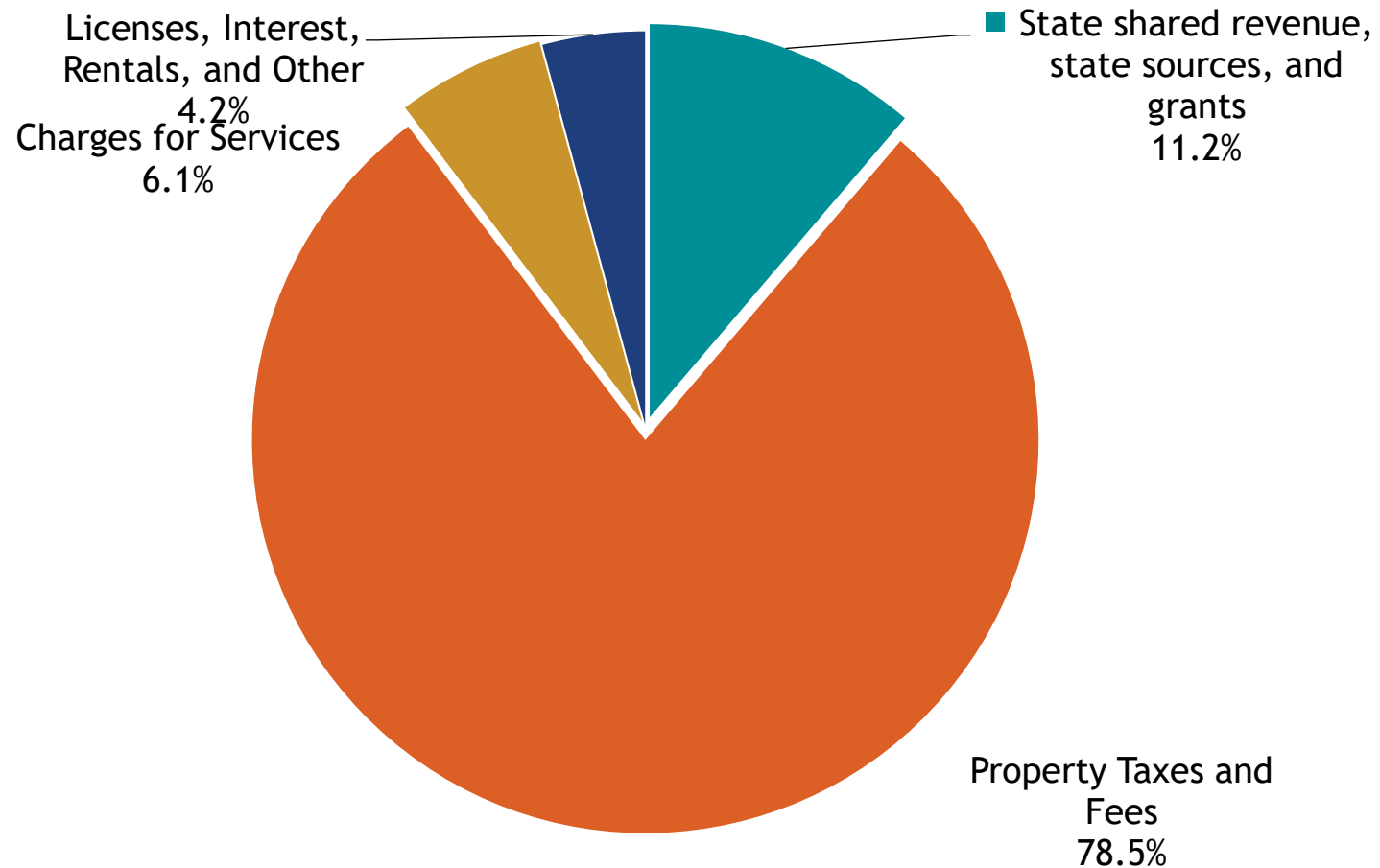
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Village of Beverly Hills Audit Presentation to the Village Council

For Year Ended June 30, 2022



Village of Beverly Hills General Fund Revenue Fiscal Year Ended June 30, 2022



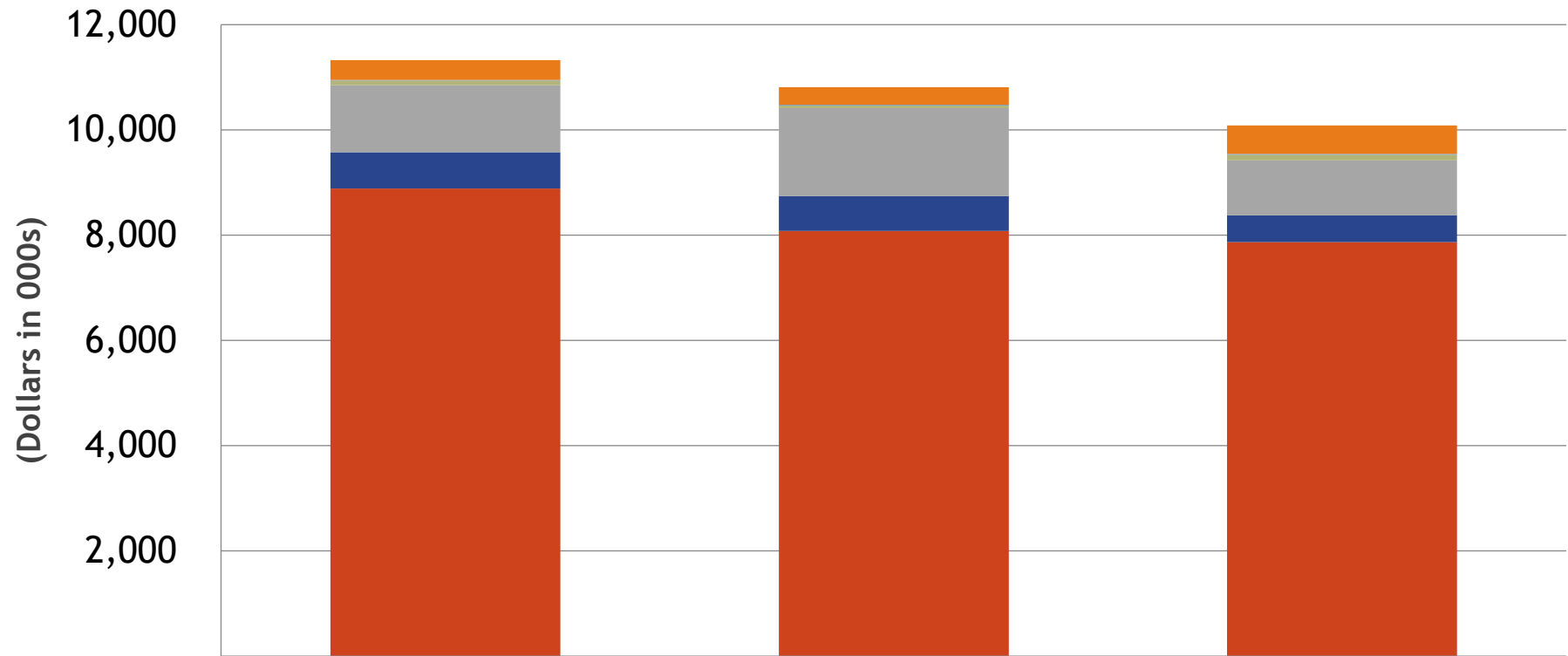
* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

General Fund, Public Safety Fund, Library Fund - Revenue (in thousands)

Years Ended June 30



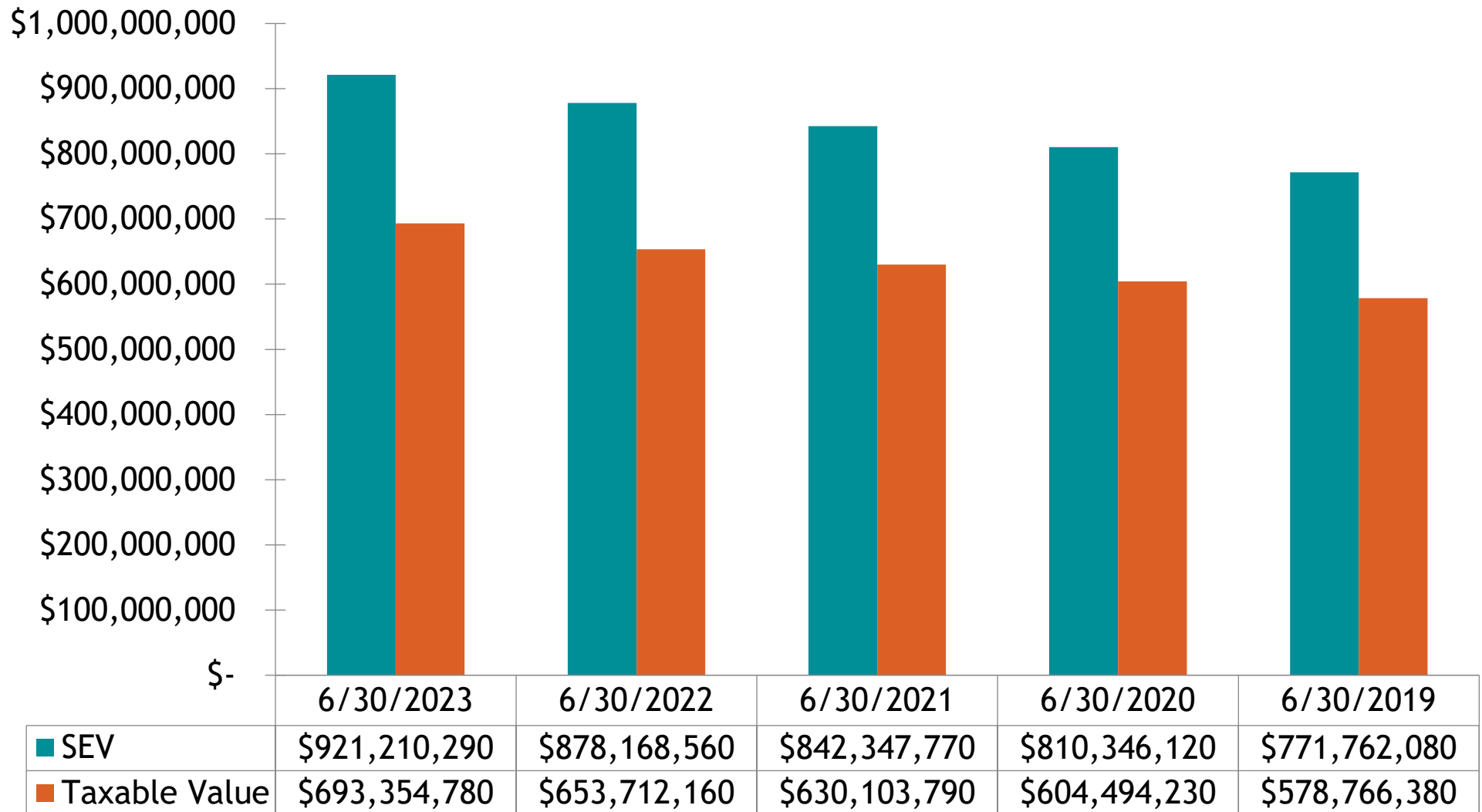
	2022	2021	2020
Interest, Rentals, and Other	378	335	543
Business Licenses and Permits	11	14	16
Fines and Forfeitures	88	48	105
State shared revenue, state sources, and grants	1,274	1,672	1,045
Charges for Services	689	662	509
Property Taxes	8,886	8,079	7,867

* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

Property Taxes - SEV vs. Taxable Value

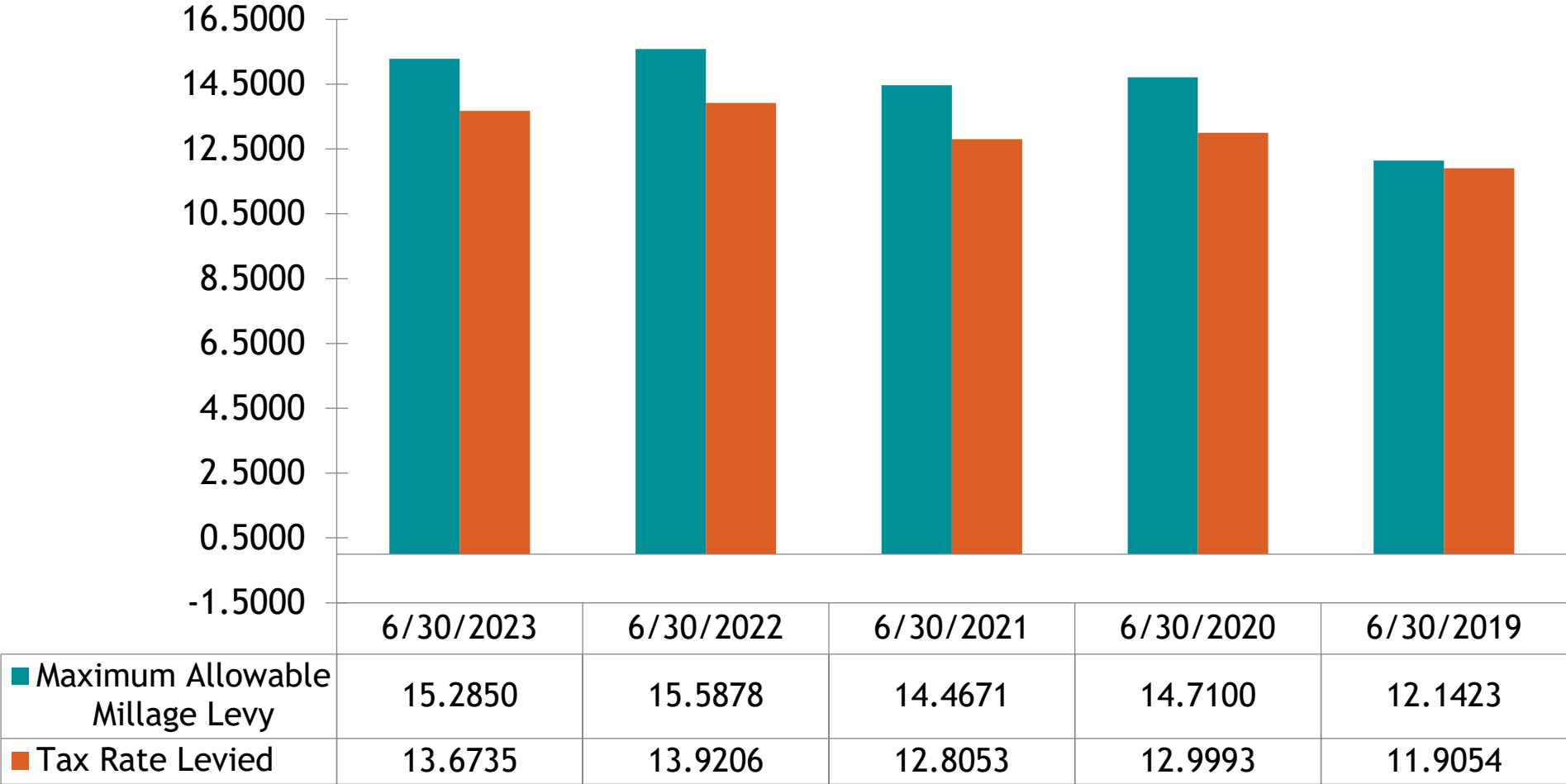




Village of Beverly Hills

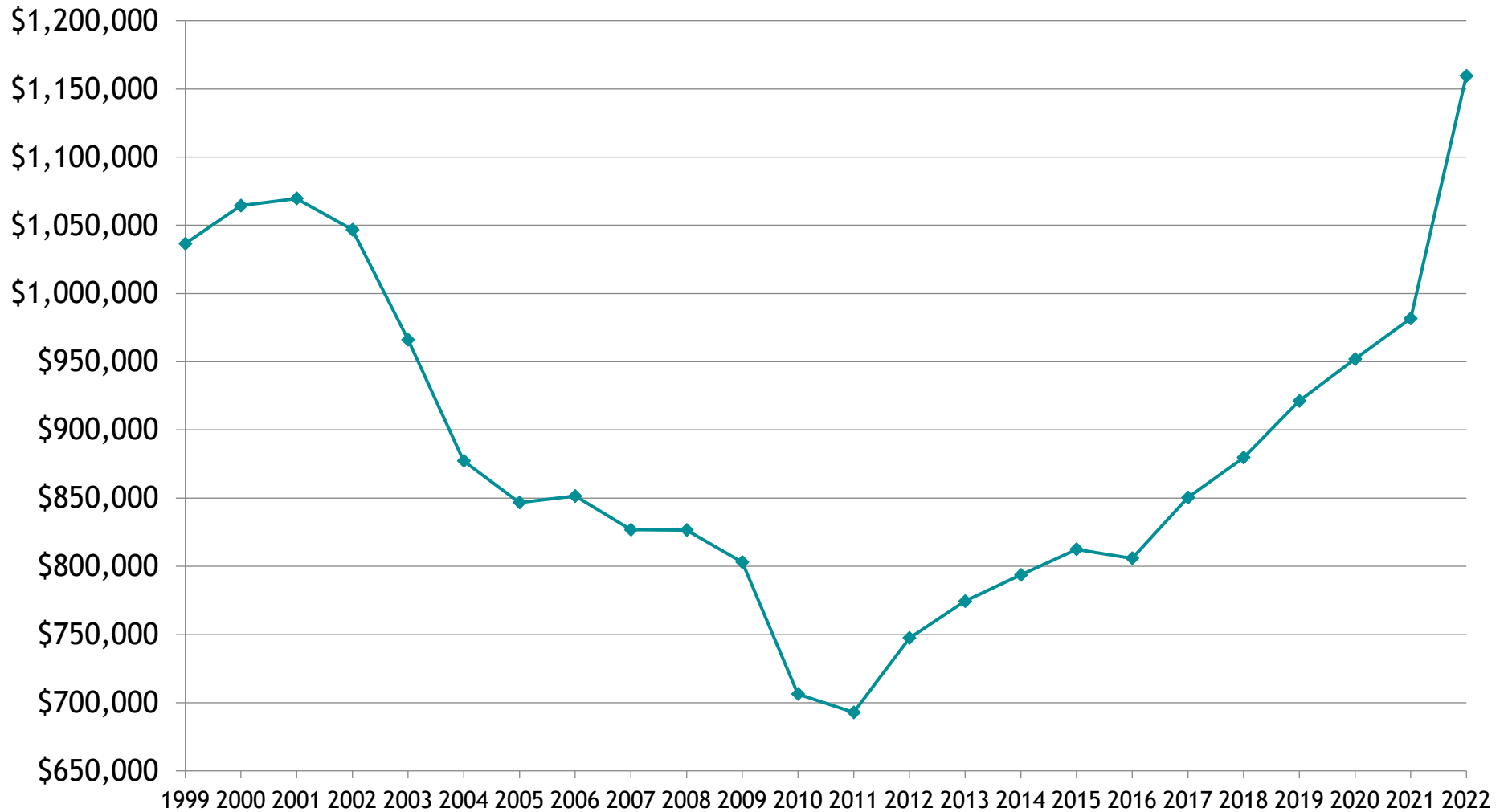
Property Taxes

Headlee Maximum Millage versus Actual Levy



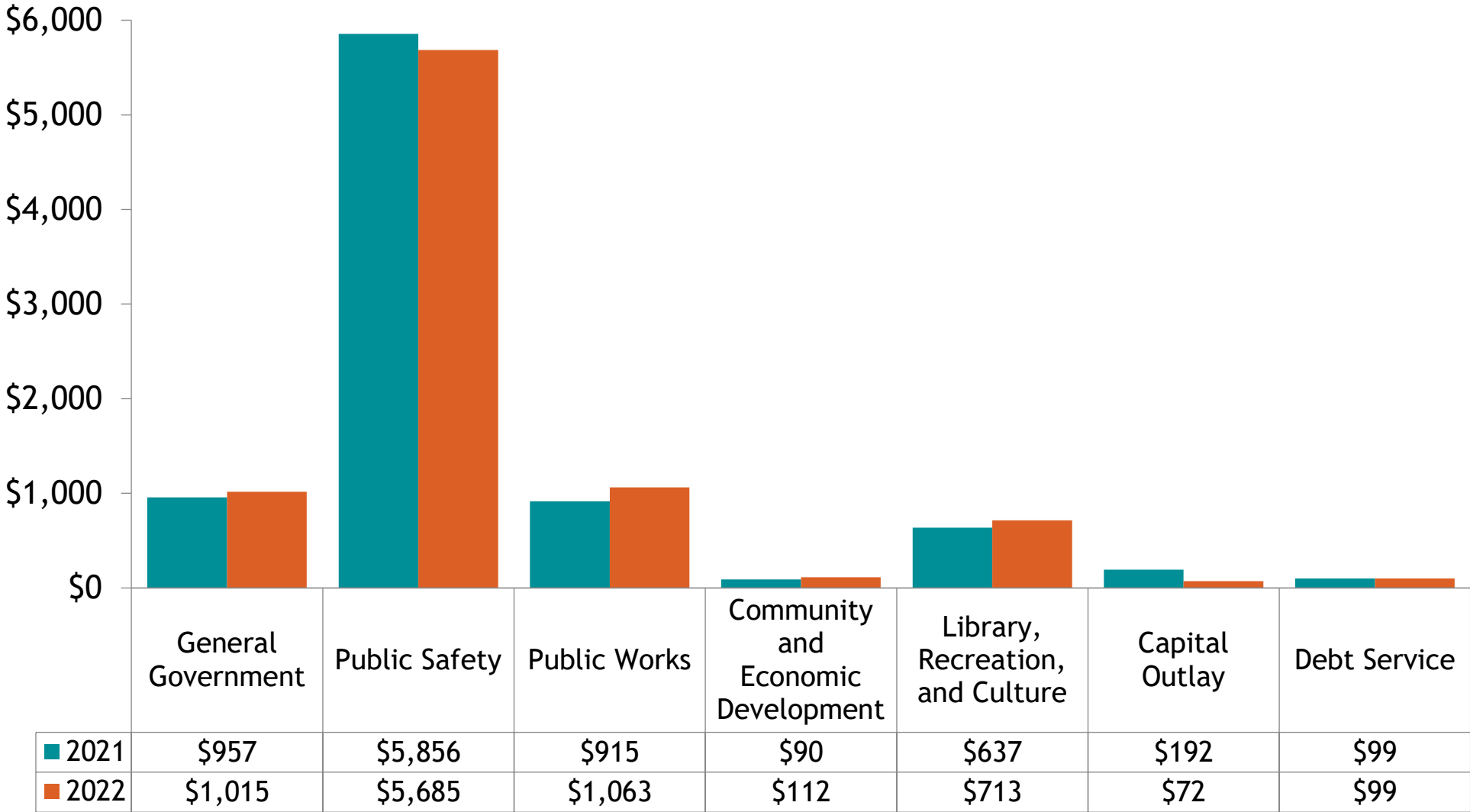


Village of Beverly Hills State Shared Revenue Fiscal Year Ended June 30





Village of Beverly Hills
General Fund, Public Safety Fund, and Library Fund –Expenditures (in thousands)
Years Ended June 30



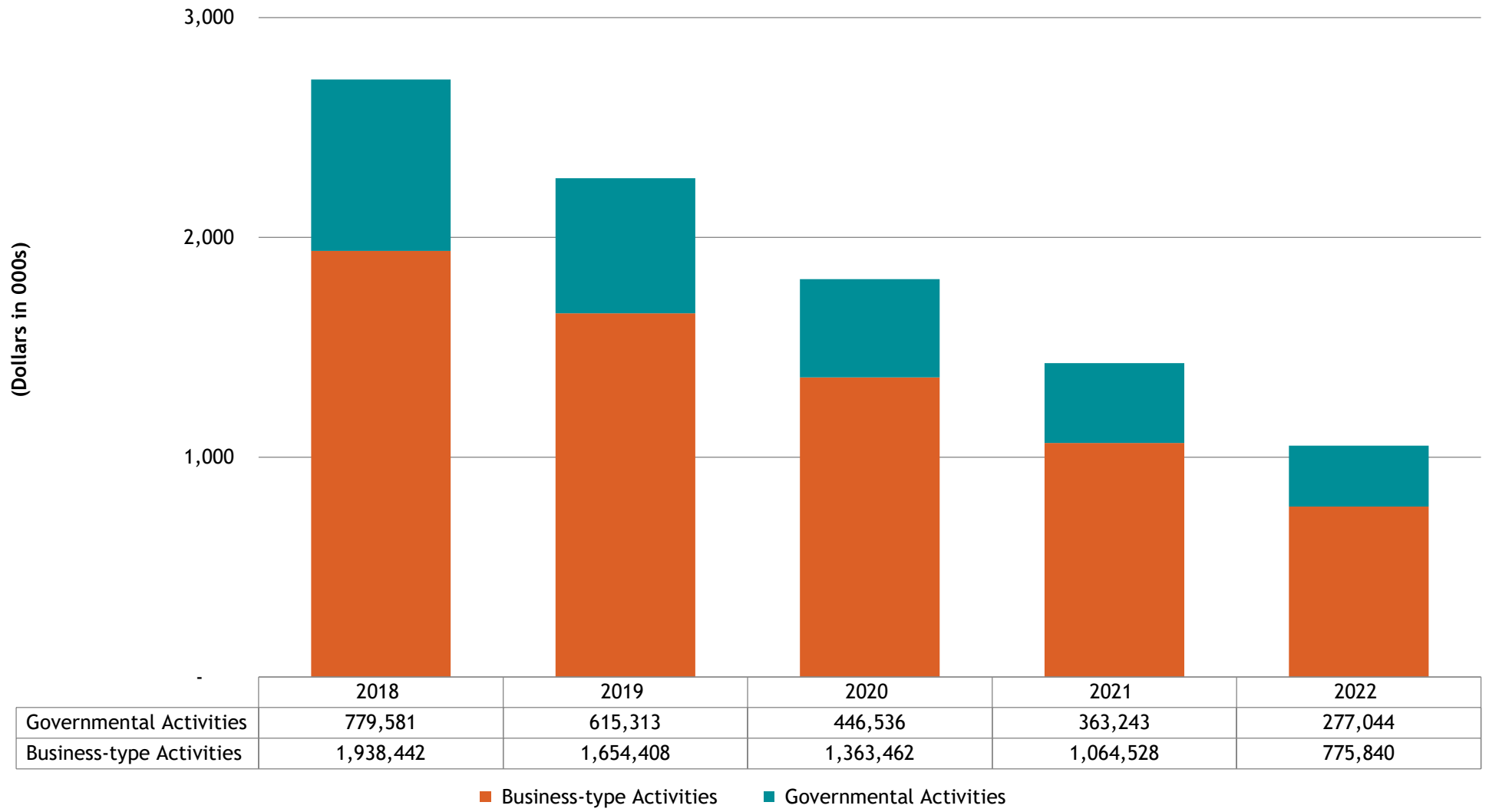
* General Fund activity excludes Sick Pay Severance and Vacation Reserve funds



Village of Beverly Hills

Long-term Debt Obligations

Years Ended June 30

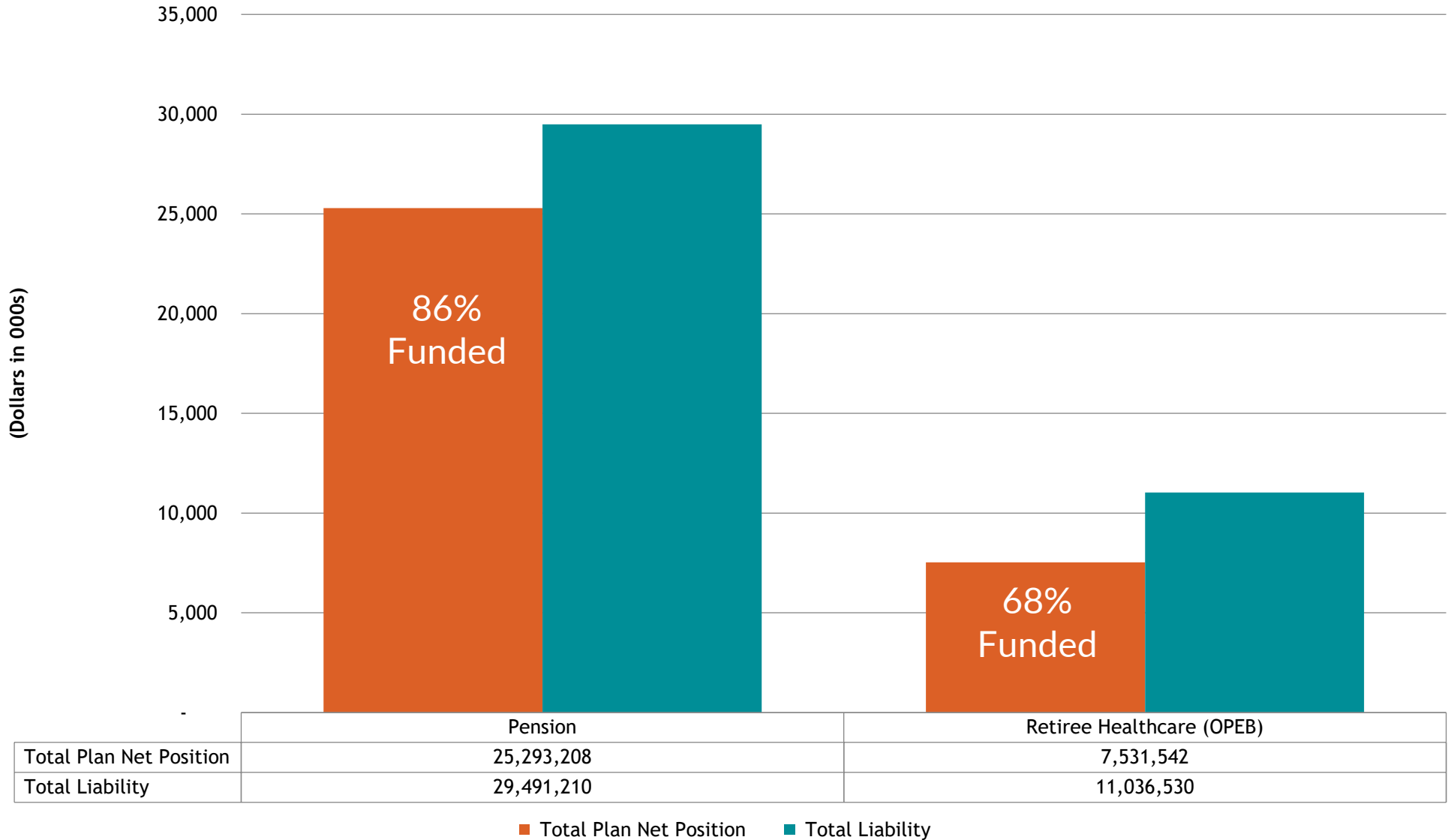




Village of Beverly Hills

Pension and Retiree Healthcare Funding

June 30, 2022





THANK YOU

**For more information
contact:**

Martin Olejnik, Partner
(248) 223-3662

Rumzei Abdallah, Manager
(313) 496-7232

Village of Beverly Hills, Michigan

Oakland County, Michigan

Financial Report
with Supplemental Information
June 30, 2022

Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-7
Basic Financial Statements	
Government-wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9-10
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	11
Reconciliation of the Balance Sheet to the Statement of Net Position	12
Statement of Revenue, Expenditures, and Changes in Fund Balances	13
Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities	14
Enterprise Fund - Water and Sewer:	
Statement of Net Position	15
Statement of Revenue, Expenses, and Changes in Net Position	16
Statement of Cash Flows	17
Fiduciary Funds:	
Statement of Fiduciary Net Position	18
Statement of Changes in Fiduciary Net Position	19
Notes to Financial Statements	20-44
Required Supplemental Information	45
Budgetary Comparison Schedule - General Fund	46
Budgetary Comparison Schedule - Major Special Revenue Funds	47-49
Schedule of Changes in the Net Pension Liability and Related Ratios	50
Schedule of Pension Contributions	51
Schedule of Changes in the Net OPEB Liability and Related Ratios	52
Schedule of OPEB Contributions	53
Schedule of OPEB Investment Returns	54
Notes to Required Supplemental Information	55-56
Other Supplemental Information	57
Nonmajor Governmental Funds:	
Combining Balance Sheet	58
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances	59

Independent Auditor's Report

To the Village Council
Village of Beverly Hills, Michigan

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Beverly Hills, Michigan (the "Village") as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village as of June 30, 2022 and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Village and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

To the Village Council
Village of Beverly Hills, Michigan

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Plante & Moreau, PLLC

November 3, 2022

As management of the Village of Beverly Hills, Michigan (the "Village"), we offer readers this narrative overview and analysis of the financial activities for the year ended June 30, 2022.

Overview of the Financial Statements

The discussion and analysis provided here are intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also includes supplemental information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances in a manner similar to a private sector business. The statement of net position presents financial information on all of the Village's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating. The statement of activities presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenue and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., the cost of pension and other postemployment benefits).

Both of the government-wide financial statements distinguish functions of the Village that are principally supported by taxes and intergovernmental revenue (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Village include general government, public safety, public works, community and economic development, and culture and recreation. The business-type activities of the Village include providing water and sewage disposal.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Village's funds can be divided into the following three categories:

- **Governmental Funds** - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements. The Village adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.
- **Proprietary Funds** - The Village maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Village uses an enterprise fund to account for its water and sewage disposal activities.
- **Fiduciary Funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reported in the government-wide financial statements because the resources of those funds are not available to support the Village's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Village's fiduciary funds include the other postemployment benefit trust fund (OPEB) and a custodial fund.

Village of Beverly Hills, Michigan

Management's Discussion and Analysis (Continued)

Notes and Other Information

The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. In addition to the basic financial statements and accompanying notes, this report also presents required supplemental information concerning the Village's progress in funding its obligation to provide pension and other postemployment benefits (OPEB) to its employees. The combining statements in connection with nonmajor governmental funds and fiduciary funds are presented immediately following the required supplemental information on pensions and OPEB.

Government-wide Overall Financial Analysis

As noted earlier, net position over time may serve as a useful indicator of a government's financial position. In the case of the Village, assets and deferred outflows of resources exceeded liabilities and deferred inflows by approximately \$32,635,000 at the close of the most recent fiscal year.

For fiscal year 2022, the net increase of total revenue in excess of total expenses of governmental activities is \$2,371,992. The increase is primarily composed of increases in property tax revenue, net of changes in other revenue and expenses.

The Village's Net Position

	Governmental Activities			
	2021	2022	Change	Percent Change
Assets				
Current and other assets	\$ 9,281,394	\$ 12,835,920	\$ 3,554,526	38.3
Capital assets	13,390,953	13,564,106	173,153	1.3
Total assets	22,672,347	26,400,026	3,727,679	16.4
Deferred Outflows of Resources	607,641	794,797	187,156	30.8
Liabilities				
Current liabilities	844,302	2,133,177	1,288,875	152.7
Noncurrent liabilities	7,791,962	8,358,782	566,820	7.3
Total liabilities	8,636,264	10,491,959	1,855,695	21.5
Deferred Inflows of Resources	2,224,793	1,911,941	(312,852)	(14.1)
Net Position				
Net investment in capital assets	13,027,710	13,287,062	259,352	2.0
Restricted	3,483,660	5,364,914	1,881,254	54.0
Unrestricted	(4,092,439)	(3,861,053)	231,386	(5.7)
Total net position	<u>\$ 12,418,931</u>	<u>\$ 14,790,923</u>	<u>\$ 2,371,992</u>	19.1

Village of Beverly Hills, Michigan

Management's Discussion and Analysis (Continued)

	Business-type Activities			
	2021	2022	Change	Percent Change
Assets				
Current and other assets	\$ 1,848,300	\$ 1,536,982	\$ (311,318)	(16.8)
Capital assets	18,115,758	17,581,425	(534,333)	(2.9)
Total assets	19,964,058	19,118,407	(845,651)	(4.2)
Liabilities				
Current liabilities	352,918	485,541	132,623	37.6
Noncurrent liabilities	1,089,728	788,740	(300,988)	(27.6)
Total liabilities	1,442,646	1,274,281	(168,365)	(11.7)
Net Position				
Net investment in capital assets	17,051,230	16,805,585	(245,645)	(1.4)
Unrestricted	1,470,182	1,038,541	(431,641)	(29.4)
Total net position	<u>\$ 18,521,412</u>	<u>\$ 17,844,126</u>	<u>\$ (677,286)</u>	(3.7)

The Village's Changes in Net Position

	Governmental Activities			
	2021	2022	Change	Percent Change
Revenue				
Program revenue:				
Charges for services	\$ 634,295	\$ 679,621	\$ 45,326	7.1
Operating grants	1,845,334	1,346,524	(498,810)	(27.0)
Capital grants	593,936	791,918	197,982	33.3
General revenue:				
Taxes	8,079,209	9,097,565	1,018,356	12.6
State-shared revenue and grants	918,916	1,207,423	288,507	31.4
Investment earnings	5,597	19,083	13,486	241.0
Other revenue	323,088	368,454	45,366	14.0
Total revenue	12,400,375	13,510,588	1,110,213	9.0
Expenses				
General government	1,206,849	1,092,955	(113,894)	(9.4)
Public safety	6,755,925	6,747,566	(8,359)	(0.1)
Public works	2,162,626	2,374,087	211,461	9.8
Community and economic development	91,143	114,941	23,798	26.1
Recreation and culture	635,496	797,762	162,266	25.5
Debt service	14,237	11,285	(2,952)	(20.7)
Total expenses	10,866,276	11,138,596	272,320	2.5
Change in Net Position	1,534,099	2,371,992	837,893	54.6
Net Position - Beginning of year	10,884,832	12,418,931	1,534,099	14.1
Net Position - End of year	<u>\$ 12,418,931</u>	<u>\$ 14,790,923</u>	<u>\$ 2,371,992</u>	19.1

Village of Beverly Hills, Michigan

Management's Discussion and Analysis (Continued)

	Business-type Activities			
	2021	2022	Change	Percent Change
Revenue				
Charges for services	\$ 5,183,979	\$ 4,522,427	\$ (661,552)	(12.8)
Investment income	53	183	130	245.3
Total revenue	5,184,032	4,522,610	(661,422)	(12.8)
Expenses	5,102,584	5,199,896	97,312	1.9
Change in Net Position	81,448	(677,286)	(758,734)	(931.6)
Net Position - Beginning of year	18,439,964	18,521,412	81,448	0.4
Net Position - End of year	<u><u>\$ 18,521,412</u></u>	<u><u>\$ 17,844,126</u></u>	<u><u>\$ (677,286)</u></u>	(3.7)

Financial Analysis of Individual Funds

As noted earlier, the Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Village's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements.

The General Fund pays for the Village's governmental services, including all administrative departments (excluding public safety) and rubbish collection and disposal services. Total expenditures for fiscal year 2022 were approximately \$3.0 million.

The Public Safety Fund covers all public safety department costs. This represents the largest cost group, which incurred expenses over \$5.3 million in fiscal year 2021-2022.

The Major and Local Streets funds are predominately funded by state-shared revenue and grants in addition to contributions from the General Fund. For fiscal year 2022, the General Fund contributed \$400,000 to the Major Streets Fund and \$400,000 to the Local Streets Fund.

General Fund Budgetary Highlights

Over the course of the year, the Village amended the budget to take into account events during the year. General Fund total revenue in excess of total expenditures was \$43,222 greater than the amended budget, with variances spread out over various categories. There were no material differences in any specific account.

The Public Safety Fund had minimal differences from the amended budget. One public vehicle was sold at the end of June that was not included in the amended budget. There were no material variances in any other expenditure account.

The Major Streets Fund excess of revenue over expenditures was \$84,528 less than the amended budget. This difference predominately relates to the timing of final MDOT 13 Mile Road expenses.

The ARPA fund expenditures were also budgeted at \$0 for fiscal year 2022. Project engineering expenditures were pulled ahead to fiscal year 2022 and were incurred in the later part of June. Expenses in fiscal year 2023 will be adjusted accordingly.

Village of Beverly Hills, Michigan

Management's Discussion and Analysis (Continued)

Capital Assets and Debt Administration

At June 30, 2022, the Village had more than \$31 million, net of depreciation, invested in a broad range of capital assets, including buildings, furniture, equipment, roads and bridges, and water and sewer mains (see Note 5 for detail). During the current year, the Village added approximately \$982,000 of governmental capital assets, net of disposals. The majority of the additions related to road improvements. The 14 Mile Road rehabilitation project between Lahser and Evergreen started in fiscal year 2022 and will be completed in fiscal year 2023 at a total estimated cost of \$1.7 million. The major capital projects in fiscal year 2023 will be the completion of 14 Mile and the roundabout at Greenfield and Beverly Road. The roundabout project is shared with the City of Royal Oak, Michigan and the Road Commission of Oakland County. The total cost of the roundabout will be roughly \$1.7 million. The cost to the Village will be approximately one-third of the total cost.

The debt level of the Village is low. At the end of fiscal year 2022, total debt was \$1,052,884, comprising \$277,044 for governmental activities (public safety fire truck) and \$775,840 for business-type activities (water and sewer bonds). The majority of the debt will be paid off by the end of fiscal year 2025.

Economic Factors and Next Year's Budgets and Rates

The Village's budget for next year takes into account the higher inflation rate. The PSO contract, which ran through June 30, 2022, is under negotiation and is expected to be finalized in the first half of fiscal year 2023. The General Fund has budgeted transfers out of \$600,000 to the Local Streets Fund in fiscal year 2023. The General Fund and Public Safety Fund are both budgeted to increase fund balance marginally in fiscal year 2023.

The successful renewal of the millage by voters in November 2020 allows the Village to continue the path of stabilizing operations and continuing to invest in infrastructure, roads, and community. The Village tax rate of 13.6735 mills levied for fiscal year 2023 includes 1.8152 mills for the general operating fund, 9.55893 for public safety, 0.7901 for the library, 0.3089 for park improvement, and 1.200 for refuse collection.

The Village is 68.2 percent funded for retiree health care and 85.8 percent funded for the defined benefit pension, which puts the Village in a select group of municipalities with high rates of funding and sets up the Village for future financial stability. Both plans are closed to new hires. Retiree health care closed as of the end of fiscal year 2006, and defined benefit pension closed as of the end of fiscal year 2013. For the next several years, the Village will fund retiree health care in the amount of \$400,000 annually, with the remainder coming out of the trust. Defined benefit pension payments are set by MERS and are approximately \$787,000 for fiscal year 2023.

Future Economic Factors

The Village of Beverly Hills, Michigan's property tax values increased 6 percent from fiscal year 2022 compared to fiscal year 2023. The taxable value for fiscal year 2023 is \$693,354,780. State revenue sharing, a major source of revenue, increased marginally over fiscal year 2022 but is tied to sales tax receipts and is always at risk of further cuts. Major increases in road funding would require increased contributions from the General Fund to the Local Streets and Major Streets funds.

As of fiscal year 2022, the Village has healthy fund balance levels of \$4.3 million in the General Fund, \$3.2 million in the Public Safety Fund, \$1.5 million in the Major Streets Fund, and \$1.1 million in other nonmajor funds. The Village has received \$1.1 million of ARPA funds allocated to water infrastructure projects to be completed in fiscal years 2023 and 2024.

The Evergreen-Farmington Sanitary Drain Drainage Project will start in 2024 and will take four years to complete. The Village's portion of the debt service will be approximately \$8.3 million.

Contacting the Village's Management

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office. This report, village budgets, and other financial information are available on the Village's website at www.villagebeverlyhills.com.

Village of Beverly Hills, Michigan

Statement of Net Position

June 30, 2022

	Governmental Activities	Business-type Activities	Total
Assets			
Cash and investments (Note 3)	\$ 11,542,651	\$ 8,689	\$ 11,551,340
Receivables - Net (Note 4)	756,754	1,353,737	2,110,491
Inventory	-	171,199	171,199
Prepaid expenses and other assets	536,515	3,357	539,872
Capital assets:			
Assets not subject to depreciation (Note 5)	246,983	-	246,983
Assets subject to depreciation - Net (Note 5)	13,317,123	17,581,425	30,898,548
Total assets	26,400,026	19,118,407	45,518,433
Deferred Outflows of Resources			
Deferred pension costs (Note 9)	380,028	-	380,028
Deferred OPEB costs (Note 10)	414,769	-	414,769
Total deferred outflows of resources	794,797	-	794,797
Liabilities			
Accounts payable	639,695	466,939	1,106,634
Accrued liabilities and other	425,506	18,602	444,108
Unearned revenue	1,067,976	-	1,067,976
Noncurrent liabilities:			
Due within one year:			
Compensated absences (Note 7)	204,029	-	204,029
Current portion of long-term debt (Note 7)	89,202	262,098	351,300
Due in more than one year:			
Compensated absences (Note 7)	136,019	-	136,019
Provision for claims (Note 8)	38,700	12,900	51,600
Net pension liability (Note 9)	4,198,002	-	4,198,002
Net retiree health care liability (Note 10)	3,504,988	-	3,504,988
Long-term debt (Note 7)	187,842	513,742	701,584
Total liabilities	10,491,959	1,274,281	11,766,240
Deferred Inflows of Resources - Deferred pension cost reductions (Note 9)	1,911,941	-	1,911,941
Net Position			
Net investment in capital assets	13,287,062	16,805,585	30,092,647
Restricted for:			
Streets and highways	1,823,081	-	1,823,081
Federal grant funding	144	-	144
Park improvement	118,164	-	118,164
Drug law enforcement	52,519	-	52,519
Library	27,746	-	27,746
Public safety	3,343,260	-	3,343,260
Unrestricted	(3,861,053)	1,038,541	(2,822,512)
Total net position	\$ 14,790,923	\$ 17,844,126	\$ 32,635,049

Village of Beverly Hills, Michigan

		Program Revenue		
		Charges for	Operating	Capital Grants
	Expenses	Services	Grants and	and
			Contributions	Contributions
Functions/Programs				
Primary government:				
Governmental activities:				
General government	\$ 1,092,955	\$ 7,750	\$ -	\$ -
Public safety	6,747,566	627,833	32,984	764,799
Public works	2,374,087	1,050	1,266,029	27,119
Community and economic development	114,941	42,988	6,174	-
Recreation and culture	797,762	-	41,337	-
Interest on long-term debt	11,285	-	-	-
Total governmental activities	11,138,596	679,621	1,346,524	791,918
Business-type activities - Water and sewer	5,199,896	4,522,427	-	-
Total primary government	\$ 16,338,492	\$ 5,202,048	\$ 1,346,524	\$ 791,918
General revenue:				
Property taxes and related fees				
State-shared revenue and grants				
Unrestricted investment income				
Gain on sale of capital assets				
Other miscellaneous income				
Total general revenue				
Change in Net Position				
Net Position - Beginning of year				
Net Position - End of year				

Statement of Activities

Year Ended June 30, 2022

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-type Activities	Total
\$ (1,085,205)	\$ -	\$ (1,085,205)
(5,321,950)	-	(5,321,950)
(1,079,889)	-	(1,079,889)
(65,779)	-	(65,779)
(756,425)	-	(756,425)
(11,285)	-	(11,285)
(8,320,533)	-	(8,320,533)
-	(677,469)	(677,469)
(8,320,533)	(677,469)	(8,998,002)
9,097,565	-	9,097,565
1,207,423	-	1,207,423
19,083	183	19,266
33,031	-	33,031
335,423	-	335,423
10,692,525	183	10,692,708
2,371,992	(677,286)	1,694,706
12,418,931	18,521,412	30,940,343
\$ 14,790,923	\$ 17,844,126	\$ 32,635,049

Village of Beverly Hills, Michigan

Governmental Funds Balance Sheet

June 30, 2022

	General Fund	Major Streets Fund	Public Safety Fund	ARPA Fund	Nonmajor Funds	Total Governmental Funds
Assets						
Cash and investments (Note 3)	\$ 4,747,549	\$ 1,459,378	\$ 3,124,979	\$ 1,088,022	\$ 1,122,723	\$ 11,542,651
Receivables - Net (Note 4)	253,985	334,605	94,351	-	73,813	756,754
Due from other funds (Note 6)	9,522	-	-	-	-	9,522
Prepaid expenses and other assets	25,074	1,819	139,522	-	-	166,415
Total assets	\$ 5,036,130	\$ 1,795,802	\$ 3,358,852	\$ 1,088,022	\$ 1,196,536	\$ 12,475,342
Liabilities						
Accounts payable	\$ 158,259	\$ 266,253	\$ 117,735	\$ 19,902	\$ 77,546	\$ 639,695
Due to other funds (Note 6)	-	-	-	-	9,522	9,522
Accrued liabilities and other	364,270	-	53,715	-	3,095	421,080
Unearned revenue	-	-	-	1,067,976	-	1,067,976
Total liabilities	522,529	266,253	171,450	1,087,878	90,163	2,138,273
Deferred Inflows of Resources -						
Unavailable revenue	209,230	-	-	-	-	209,230
Fund Balances						
Nonspendable	25,074	1,819	139,522	-	-	166,415
Restricted:						
Roads	-	1,527,730	-	-	293,532	1,821,262
Public safety	-	-	3,047,880	-	155,858	3,203,738
Grants	-	-	-	144	-	144
Drug law enforcement	-	-	-	-	52,519	52,519
Library	-	-	-	-	27,746	27,746
Park improvement	-	-	-	-	118,164	118,164
Assigned:						
Capital projects	-	-	-	-	449,458	449,458
Sick pay severance	136,956	-	-	-	-	136,956
Vacation reserve	64,261	-	-	-	-	64,261
Scholarship fund	65,880	-	-	-	-	65,880
Park improvement	-	-	-	-	9,096	9,096
Unassigned	4,012,200	-	-	-	-	4,012,200
Total fund balances	4,304,371	1,529,549	3,187,402	144	1,106,373	10,127,839
Total liabilities, deferred inflows of resources, and fund balances	\$ 5,036,130	\$ 1,795,802	\$ 3,358,852	\$ 1,088,022	\$ 1,196,536	\$ 12,475,342

Village of Beverly Hills, Michigan

Governmental Funds Reconciliation of the Balance Sheet to the Statement of Net Position

June 30, 2022

Fund Balances Reported in Governmental Funds	\$ 10,127,839
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds	13,564,106
The funds defer recognition of revenue of any amounts not collected within 60 days of the end of the year	209,230
Amounts on deposit with the insurance authority (MMRMA) are not reported as fund assets	370,100
Installment purchase agreements are not due and payable in the current period and are not reported in the funds	(277,044)
Accrued interest is not due and payable in the current period and is not reported in the funds	(4,426)
Some employee fringe benefits are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities:	
Employee compensated absences	(340,048)
Pension benefits	(5,729,915)
Retiree health care benefits	(3,090,219)
Other long-term liabilities, such as claims and judgments, do not present a claim on current financial resources and are not reported as fund liabilities	(38,700)
Net Position of Governmental Activities	<u>\$ 14,790,923</u>

Village of Beverly Hills, Michigan

Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances

Year Ended June 30, 2022

	General Fund	Major Streets Fund	Public Safety Fund	ARPA Fund	Nonmajor Funds	Total Governmental Funds
Revenue						
Taxes	\$ 1,999,991	\$ -	\$ 6,360,348	\$ -	\$ 731,285	\$ 9,091,624
State-shared revenue and grants:						
Federal grants	6,174	-	30,095	19,902	608,164	664,335
State sources	1,205,237	855,814	29,653	-	412,557	2,503,261
Local grants and contributions	-	-	-	-	227,030	227,030
Charges for services:						
Construction code fees	475,757	-	-	-	-	475,757
Charges to other funds	110,000	-	-	-	-	110,000
Other charges	-	-	103,730	-	-	103,730
Fines and forfeitures	-	-	87,531	-	-	87,531
Licenses and permits	11,208	-	-	-	-	11,208
Interest income	5,844	1,272	4,136	144	7,687	19,083
Other revenue	373,221	3,601	798	-	4,927	382,547
Total revenue	4,187,432	860,687	6,616,291	20,046	1,991,650	13,676,106
Expenditures						
Current services:						
General government	1,117,487	-	-	-	-	1,117,487
Public safety	523,025	-	5,161,951	-	-	5,684,976
Public works	1,064,020	474,696	-	19,902	985,350	2,543,968
Community and economic development	112,356	-	-	-	-	112,356
Recreation and culture	189,814	-	-	-	522,954	712,768
Capital outlay	4,223	-	68,184	-	1,140,267	1,212,674
Debt service	-	-	98,861	-	-	98,861
Total expenditures	3,010,925	474,696	5,328,996	19,902	2,648,571	11,483,090
Excess of Revenue Over (Under) Expenditures	1,176,507	385,991	1,287,295	144	(656,921)	2,193,016
Other Financing Sources (Uses)						
Transfers in (Note 6)	-	400,000	-	-	948,888	1,348,888
Transfers out (Note 6)	(1,100,000)	-	(242,000)	-	(6,888)	(1,348,888)
Sale of capital assets	-	-	33,031	-	-	33,031
Total other financing (uses) sources	(1,100,000)	400,000	(208,969)	-	942,000	33,031
Net Change in Fund Balances	76,507	785,991	1,078,326	144	285,079	2,226,047
Fund Balances - Beginning of year	4,227,864	743,558	2,109,076	-	821,294	7,901,792
Fund Balances - End of year	\$ 4,304,371	\$ 1,529,549	\$ 3,187,402	\$ 144	\$ 1,106,373	\$ 10,127,839

Village of Beverly Hills, Michigan

Governmental Funds Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities

Year Ended June 30, 2022

Net Change in Fund Balances Reported in Governmental Funds	\$ 2,226,047
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:	
Depreciation expense	(1,016,541)
Capital outlay	1,189,694
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in the funds until it is available	14,417
Repayment of bond principal is an expenditure in the governmental funds but not in the statement of activities (where it reduces long-term debt)	86,199
Interest expense is recognized in the government-wide statements as it accrues	1,378
Some employee costs (pension, OPEB, and compensated absences) do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds	(190,011)
Claims and similar costs that do not use current financial resources are not reported as expenditures in the governmental funds	37,000
Increase in amount on deposit with the insurance authority (MMRMA) is reported as an expenditure on the fund statements but as a reclassification of current to long-term asset at the government-wide level	23,809
Change in Net Position of Governmental Activities	<u>\$ 2,371,992</u>

Village of Beverly Hills, Michigan

Enterprise Fund - Water and Sewer Statement of Net Position

June 30, 2022

Assets

Current assets:

Cash and investments (Note 3)	\$ 8,689
Receivables - Net (Note 4)	1,353,737
Inventory	171,199
Prepaid expenses and other assets	<u>3,357</u>

Total current assets 1,536,982

Noncurrent assets - Capital assets - Assets subject to depreciation (Note 5) 17,581,425

Total assets 19,118,407

Liabilities

Current liabilities:

Accounts payable	466,939
Accrued liabilities and other	18,602
Current portion of long-term debt (Note 7)	<u>262,098</u>

Total current liabilities 747,639

Noncurrent liabilities:

Provision for claims	12,900
Long-term debt (Note 7)	<u>513,742</u>

Total noncurrent liabilities 526,642

Total liabilities 1,274,281

Net Position

Net investment in capital assets	16,805,585
Unrestricted	<u>1,038,541</u>

Total net position \$ 17,844,126

Village of Beverly Hills, Michigan

Enterprise Fund - Water and Sewer Statement of Revenue, Expenses, and Changes in Net Position

Year Ended June 30, 2022

Operating Revenue

Sale of water	\$ 782,185
Sewage disposal charges	2,163,695
Debt service charges	332,437
Other sales to customers	1,155,494
Interest and penalty charges	67,280
Connection fees	3,068
Meter and other charges	18,268

Total operating revenue 4,522,427

Operating Expenses

Cost of water	706,291
Cost of sewage treatment	2,498,684
Billing and administrative costs	185,201
Repairs and maintenance	1,215,997
Other expenses	37,306
Depreciation	534,333

Total operating expenses 5,177,812

Operating Loss

(655,385)

Nonoperating Revenue (Expense)

Investment income	183
Interest expense	(22,084)

Total nonoperating expense (21,901)

Change in Net Position

(677,286)

Net Position - Beginning of year

18,521,412

Net Position - End of year

\$ 17,844,126

Village of Beverly Hills, Michigan

Enterprise Fund - Water and Sewer Statement of Cash Flows

Year Ended June 30, 2022

Cash Flows from Operating Activities

Receipts from customers	\$ 4,725,475
Payments for interfund services and reimbursements	(110,000)
Payments to suppliers	(4,387,525)
Payments to employees and fringes	(74,938)
Other receipts	7,188

Net cash and cash equivalents provided by operating activities 160,200

Cash Flows Used in Financing Activities - Principal and interest paid on capital debt (312,400)

Cash Flows Provided by Investing Activities - Interest income 183

Net Decrease in Cash and Cash Equivalents (152,017)

Cash and Cash Equivalents - Beginning of year 160,706

Cash and Cash Equivalents - End of year **\$ 8,689**

Reconciliation of Operating Loss to Net Cash from Operating Activities

Operating loss	\$ (655,385)
Adjustments to reconcile operating loss to net cash from operating activities:	
Depreciation	534,333
Changes in assets and liabilities:	
Receivables	210,236
Inventories	(64,923)
Prepaid and other assets	13,988
Net pension or OPEB asset	263
Accounts payable	133,988
Estimated claims liability	(12,300)

Total adjustments 815,585

Net cash and cash equivalents provided by operating activities **\$ 160,200**

Village of Beverly Hills, Michigan

Fiduciary Funds Statement of Fiduciary Net Position

June 30, 2022

	Pension and Other Employee Benefits - Retiree Healthcare Trust Fund	Custodial Fund - Birmingham Area Cable Board	Total Fiduciary Funds
Assets			
Cash and cash equivalents	\$ 187,827	\$ 222,975	\$ 410,802
Investments - MERS Retiree Health Funding Vehicle	7,426,403	-	7,426,403
Receivables - Accrued interest receivable	42	-	42
Total assets	7,614,272	222,975	7,837,247
Liabilities			
Accounts payable	5,400	1,048	6,448
Due to Birmingham Area Cable Board	-	212,666	212,666
Due to primary government	76,277	-	76,277
Accrued liabilities and other	1,053	-	1,053
Total liabilities	82,730	213,714	296,444
Net Position			
Restricted:			
Postemployment benefits other than pension	7,531,542	-	7,531,542
Other governments	-	9,261	9,261
Total net position	<u>\$ 7,531,542</u>	<u>\$ 9,261</u>	<u>\$ 7,540,803</u>

Village of Beverly Hills, Michigan

Fiduciary Funds Statement of Changes in Fiduciary Net Position

Year Ended June 30, 2022

	Pension and Other Employee Benefits - Retiree Healthcare Trust Fund	Custodial Fund - Birmingham Area Cable Board	Total Fiduciary Funds
Additions			
Investment income:			
Interest and dividends	\$ 218	\$ -	\$ 218
Net decrease in fair value of investments	(673,444)	-	(673,444)
Net investment income	(673,226)	-	(673,226)
Charges for services	-	525,817	525,817
Contributions:			
Employer contributions	398,416	-	398,416
Employee contributions	13,061	-	13,061
Total contributions	411,477	-	411,477
Total additions	(261,749)	525,817	264,068
Deductions			
Benefit payments	829,655	-	829,655
Administrative expense	14,941	-	14,941
Cable board expenses	-	516,556	516,556
Total deductions	844,596	516,556	1,361,152
Net (Decrease) Increase in Fiduciary Net Position	(1,106,345)	9,261	(1,097,084)
Net Position - Beginning of year	8,637,887	-	8,637,887
Net Position - End of year	<u><u>\$ 7,531,542</u></u>	<u><u>\$ 9,261</u></u>	<u><u>\$ 7,540,803</u></u>

June 30, 2022

Note 1 - Significant Accounting Policies

Reporting Entity

The Village of Beverly Hills, Michigan (the "Village") is governed by an elected seven-member council. In accordance with government accounting principles, there are no separate legal entities appropriate to be reported within these financial statements.

Jointly Governed Organization

Jointly governed organizations are discussed in Note 11.

Accounting and Reporting Principles

The Village of Beverly Hills, Michigan follows accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board (GASB). The following is a summary of the significant accounting policies used by the Village:

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes and other items not properly included among program revenue are reported instead as general revenue.

For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges between the Village's water and sewer function and various other functions of the Village. Eliminations of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Note 1 - Significant Accounting Policies (Continued)

Fund Accounting

The Village accounts for its various activities in several different funds in order to demonstrate accountability for how it has spent certain resources; separate funds allow it to show the particular expenditures for which specific revenue was used. The various funds are aggregated into three broad fund types:

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The Village reports the following funds as major governmental funds:

- The General Fund is the primary operating fund because it accounts for all financial resources used to provide government services other than those specifically assigned to another fund.
- The Major Streets Fund accounts for the resources of state gas and weight tax revenue that are restricted for use on major streets.
- The Public Safety Fund accounts for the resources of property tax revenue that are restricted for use on public safety.
- The ARPA Fund accounts for resources of the American Rescue Plan Act federal grant proceeds that are restricted for eligible activities.

Proprietary Funds

Proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees). The Village reports the following fund as a major enterprise fund:

- The Water and Sewer Fund accounts for the activities of the water distribution system and sewage collection system. The fund is financed primarily by a user charge for the provided service.

Fiduciary Funds

Fiduciary funds include amounts held in a fiduciary capacity for others. These amounts will not be used to operate our government's programs. Activities that are reported as fiduciary include the following:

- The Pension and Other Employee Benefits - Retiree Healthcare Trust Fund accounts for resources accumulated for postemployment benefit payments to qualified employees and for accumulated resources that have been set aside in a trust to fund postretirement health care costs.
- The custodial fund accounts for assets held by the Village in a trustee capacity, consisting of fees collected on behalf of the Birmingham Area Cable Board.

Note 1 - Significant Accounting Policies (Continued)

Interfund Activity

During the course of operations, the Village has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the government has spent its resources.

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the Village considers amounts collected within two months of year end to be available for recognition. The following major revenue sources meet the availability criterion: property taxes and related fees, licenses and permits, federal grants, charges for services, fines and forfeitures, and interest associated with the current fiscal period. Conversely, special assessments and federal grant reimbursements will be collected after the period of availability; receivables have been recorded for these, along with a deferred inflow.

Proprietary funds and fiduciary funds use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Specific Balances and Transactions

Bank Deposits and Investments

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Inventories and Prepaid Items

Inventories are valued at cost on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Note 1 - Significant Accounting Policies (Continued)

Capital Assets

Capital assets, which include property, plant, equipment, intangible assets, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

In accordance with GASB Statement No. 89, interest incurred during the construction of capital assets is expensed in the period it is incurred.

Infrastructure, intangibles, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

	Depreciable Life - Years
Roads and bridges	10-50
Water and sewer lines	50-100
Meters	20
Buildings and improvements	50
Furniture and equipment	5-10
Vehicles	5-20

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances as other financing sources, as well as bond premiums and discounts. The General Fund, Public Safety Fund, and Capital Projects Fund are generally used to liquidate governmental long-term debt.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then.

The Village reports deferred outflows of resources related to the defined benefit pension plan and OPEB plan, which are disclosed in more detail in Notes 9 and 10, respectively. These deferred outflows of resources are reported in the government-wide financial statements.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time.

Note 1 - Significant Accounting Policies (Continued)

The Village has two items that qualify for reporting in this category. The first is unavailable revenue, which is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from three sources: state-shared revenue, intergovernmental revenue, and special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. At year end, the Village reported deferred inflows of \$209,230 in the General Fund. The Village also reports deferred inflows of resources related to the defined benefit pension plan and OPEB plan, which are disclosed in more detail in Notes 9 and 10, respectively.

Net Position Flow Assumption

The Village will sometimes fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions

The Village will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Village's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Village Council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Village has, by resolution, authorized the finance director to assign fund balance. The Village Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally exist only temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

June 30, 2022

Note 1 - Significant Accounting Policies (Continued)

Property Tax Revenue

Property taxes are levied on each July 1 and become an enforceable lien at that time; the tax is based on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent after the third Monday in September of the following year, at which time penalties and interest are assessed. Taxes unpaid on February 28 of the following year are added to the county tax rolls.

The Village's 2021 property tax revenue was levied and collectible on July 1, 2021 and is recognized as revenue in the year ended June 30, 2022 when the proceeds of the levy are budgeted and available for the financing of operations.

The 2021 taxable valuation of the Village totaled \$653.7 million, on which taxes levied consisted of 1.8512 mills for operating purposes, 0.8058 mills for the library, 1.2000 mills for refuse collection, 9.7485 mills for public safety, and 0.3151 mills for parks. This resulted in \$1,211,000 for operating, \$526,000 for the library, \$783,000 for refuse collection, \$6,360,000 for public safety, and \$206,000 for parks. These amounts are recognized in the General, Library, Public Safety, and Park Improvement funds financial statements as taxes receivable or tax revenue, net of delinquent tax revenue and administrative fees. Personal property taxes that are still unpaid as of June 30, 2022 will be recognized as revenue in the future as they are collected.

Pension

The Village offers a defined benefit pension plan to eligible employees hired before July 1, 2013. The Village records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Postemployment Benefit Costs

The Village offers retiree health care benefits to eligible administrative retirees hired before July 1, 2006 and eligible public safety retirees hired before July 1, 2013. The Village records a net OPEB liability for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB plan and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Compensated Absences (Vacation and Sick Leave)

It is the Village's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Sick pay is accrued for the estimated amount that the Village will pay upon employment termination; vacation pay is accrued when incurred. Both of these are reported in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. Generally, the funds that report each employee's compensation (the General Fund and Public Safety Fund, primarily) are used to liquidate the obligations.

June 30, 2022**Note 1 - Significant Accounting Policies (Continued)****Proprietary Funds Operating Classification**

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the Water and Sewer Fund is charges to customers for sales and services. The Water and Sewer Fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Adoption of New Accounting Pronouncement

During the current year, the Village adopted GASB Statement No. 87, *Leases*. There was no effect on fund balance nor the financial statements as a result of the adoption of this new standard.

Upcoming Accounting Pronouncements

In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*, which clarifies the existing definition of conduit debt; provides a single method of reporting conduit debt obligations by issuers; and eliminates diversity in practice associated with commitments extended by issuers, arrangements associated with conduit debt obligations, and related note disclosures. As a result, issuers should not recognize a liability for items meeting the definition of conduit debt; however, a liability should be recorded for additional or voluntary commitments to support debt service if certain recognition criteria are met. The standard also addresses the treatment of arrangements where capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by a third-party obligor. The requirements of the standard will be applied retrospectively and are effective for the Village's financial statements for the June 30, 2023 fiscal year.

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, to bring a uniform guidance on how to report public-private and public-public partnership arrangements. As a result, transferors in public-private or public-public arrangements will recognize receivables for installment payments; deferred inflows of resources; and, when applicable, capital assets. Operators will recognize liabilities for installment payments and intangible right-to-use assets and, when applicable, deferred outflows of resources and liabilities for assets being transferred. This statement also provides guidance for accounting and financial reporting for availability payment arrangements, in which a government compensates an operator for services such as designing, constructing, financing, maintaining, or operating an underlying asset for a period of time in an exchange or exchange-like transaction. The provisions of this statement are effective for the Village's financial statements for the year ending June 30, 2023.

In May 2020, the Governmental Accounting Standards Board issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*, which defines SBITAs and provides accounting and financial reporting for SBITAs by governments. This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs. The Village is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement are effective for the Village's financial statements for the year ending June 30, 2023.

June 30, 2022

Note 1 - Significant Accounting Policies (Continued)

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences under a unified model. This statement requires that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means and establishes guidance for measuring a liability for leave that has not been used. It also updates disclosure requirements for compensated absences. The provisions of this statement are effective for the Village's financial statements for the year ending June 30, 2025.

Note 2 - Stewardship, Compliance, and Accountability

Excess of Expenditures Over Appropriations in Budgeted Funds

The Village had expenditure budget variances in the following funds:

General Fund

Minor miscellaneous variances noted in comparison to the amended budget due to timing of expenses incurred and slightly higher than originally anticipated projects.

Major Streets Fund

Actual expenditures were over budget due to timing of projects being sooner than originally anticipated.

Public Safety Fund

Actual expenditures were greater than budgeted due to purchases being pulled forward to take advantage of pricing and other differences spread across the accounts.

ARPA Fund

Actual expenditures were greater than budgeted expenditures of \$0 due to timing of expenses incurred being earlier than anticipated.

Construction Code Fees

The Village oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes, through February of the current year. The Village charges fees for these services. The law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity and the cumulative surplus or shortfall generated since January 1, 2000 is as follows:

Cumulative shortfall at July 1, 2021		\$	(1,542,562)
Current year permit revenue			475,757
Related expenses:			
Direct costs	\$	523,022	
Estimated indirect costs		4,792	(527,814)
Cumulative shortfall June 30, 2022		\$	<u>(1,594,619)</u>

June 30, 2022

Note 3 - Deposits and Investments

Deposits and investments are reported in the financial statements as follows:

	Primary Government		
	Governmental Activities	Business-type Activities	Fiduciary Funds
Deposits with financial institutions	\$ 10,577,407	\$ 8,689	\$ 410,802
Investments - Certificates of deposit	965,244	-	-
Interest in pooled investment	-	-	7,426,403
Total	\$ 11,542,651	\$ 8,689	\$ 7,837,205

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The pension trust fund and the retiree health care fund are also authorized by Michigan Public Act 314 of 1965, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles.

The Village has designated six banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs but not the remainder of state statutory authority, as listed above. The Village's deposits and investment policies are in accordance with statutory authority. The Village has not adopted an investment policy for the retiree health care fund; however, the Village has by resolution set aside advanced funding of this obligation in the Municipal Employees' Retirement System Retiree Health Funding Vehicle (RHFV), which is held in a separate reserve but invested on a pooled basis by MERS with other governmental units.

There are no limitations or restrictions on participant withdrawals for the investment pools that are recorded at amortized cost.

The Village's cash and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Village's deposits may not be returned to it. The Village does not have a deposit policy for custodial credit risk. At year end, the Village had bank deposits totaling \$2,436,908 (certificates of deposit and checking and savings accounts) that were uninsured and uncollateralized. The Village believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Village evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

June 30, 2022

Note 3 - Deposits and Investments (Continued)

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Village's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity. At year end, the Village did not hold any investments subject to interest rate risk.

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Village has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Fair Value	Rating	Rating Organization
Primary Government			
Comerica - J Fund	\$ 8,163,778	N/A	N/A

Fair Value Measurements

The Village categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Village's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The Village did not have any investments valued with Level 1, 2, or 3 inputs at June 30, 2022.

Investments in Entities that Calculate Net Asset Value per Share

The Village holds an interest in the MERS Retiree Health Funding Vehicle Total Market Portfolio, where the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investments as a practical expedient.

At June 30, 2022, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

	Fair Value	Unfunded Commitments	Redemption Frequency, if Eligible	Redemption Notice Period
MERS Retiree Health Funding Vehicle Total Market Fund	\$ 8,391,647	\$ -	N/A	N/A

The MERS Total Market Portfolio is a fully diversified portfolio combining traditional stocks and bonds with alternative asset classes, including real estate, private equity, and commodities. The objective is to provide current income and capital appreciation while minimizing the volatility of the capital markets. The Municipal Employees' Retirement System (MERS) manages the asset allocation and monitors the underlying investment managers of the MERS Total Market Portfolio.

June 30, 2022

Note 4 - Receivables

Receivables as of June 30, 2022 for the Village's individual major funds and the nonmajor and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Primary Government					Business-type Activities
	Governmental Activities				Total	
	General Fund	Major Streets Fund	Local Streets Fund	Public Safety Fund	Governmental Activities	Water and Sewer Fund
Receivables:						
Customer billings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,353,737
Accrued interest	288	-	-	150	438	-
Other receivables	34,577	-	8,047	27,814	70,438	-
Intergovernmental	209,230	334,605	65,766	-	609,601	-
Other	9,890	-	-	66,387	76,277	-
Net receivables	<u>\$ 253,985</u>	<u>\$ 334,605</u>	<u>\$ 73,813</u>	<u>\$ 94,351</u>	<u>\$ 756,754</u>	<u>\$ 1,353,737</u>

Note 5 - Capital Assets

Capital asset activity of the Village's governmental and business-type activities was as follows:

Governmental Activities

	Balance July 1, 2021	Reclassifications	Additions	Disposals and Adjustments	Balance June 30, 2022
Capital assets not being depreciated:					
Land	\$ 209,936	\$ -	\$ -	\$ -	\$ 209,936
Construction in progress	22,899	(22,899)	37,047	-	37,047
Subtotal	232,835	(22,899)	37,047	-	246,983
Capital assets being depreciated:					
Buildings and improvements	3,460,685	-	7,772	-	3,468,457
Roads and bridges	18,616,202	-	823,182	-	19,439,384
Equipment	3,678,257	22,899	234,163	(170,937)	3,764,382
Improvements other than buildings	1,745,960	-	87,530	-	1,833,490
Subtotal	27,501,104	22,899	1,152,647	(170,937)	28,505,713
Accumulated depreciation:					
Buildings and improvements	1,714,327	-	78,793	-	1,793,120
Roads and bridges	9,329,975	-	653,301	-	9,983,276
Equipment	1,998,238	-	227,248	(170,937)	2,054,549
Improvements other than buildings	1,300,446	-	57,199	-	1,357,645
Subtotal	14,342,986	-	1,016,541	(170,937)	15,188,590
Net capital assets being depreciated	<u>13,158,118</u>	<u>22,899</u>	<u>136,106</u>	<u>-</u>	<u>13,317,123</u>
Net governmental activities capital assets	<u>\$ 13,390,953</u>	<u>\$ -</u>	<u>\$ 173,153</u>	<u>\$ -</u>	<u>\$ 13,564,106</u>

June 30, 2022

Note 5 - Capital Assets (Continued)

Business-type Activities

	Balance July 1, 2021	Additions	Disposals and Adjustments	Balance June 30, 2022
Capital assets being depreciated:				
Water mains	\$ 7,046,211	\$ -	\$ -	\$ 7,046,211
Sanitary sewers and drains	22,216,842	-	-	22,216,842
Service buildings	42,163	-	-	42,163
Meters	823,042	-	-	823,042
Motor vehicles	36,740	-	-	36,740
Furniture and equipment	10,334	-	-	10,334
Subtotal	30,175,332	-	-	30,175,332
Accumulated depreciation:				
Water mains	1,635,596	71,447	-	1,707,043
Sanitary sewers and drains	9,765,091	421,734	-	10,186,825
Service buildings	42,163	-	-	42,163
Meters	569,650	41,152	-	610,802
Motor vehicles	36,740	-	-	36,740
Furniture and equipment	10,334	-	-	10,334
Subtotal	12,059,574	534,333	-	12,593,907
Net business-type activities capital assets	\$ 18,115,758	\$ (534,333)	\$ -	\$ 17,581,425

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities:	
General government	\$ 124,712
Public safety	238,528
Public works	653,301
Total governmental activities	\$ 1,016,541
Business-type activities - Water and sewer	\$ 534,333

Note 6 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	Amount
General Fund	Local Streets Fund	\$ 9,522

June 30, 2022

Note 6 - Interfund Receivables, Payables, and Transfers (Continued)

Interfund transfers reported in the fund financial statements are composed of the following:

Paying Fund (Transfer Out)	Receiving Fund (Transfer In)	Amount
General Fund	Major Streets Fund	\$ 400,000
	Local Streets Fund (a nonmajor governmental fund)	400,000
	Capital Projects Fund (a nonmajor governmental fund)	300,000
	Total General Fund	1,100,000
Public Safety Fund	Capital Projects Fund (a nonmajor governmental fund)	242,000
Special Park Millage (a nonmajor governmental fund)	Park Improvement Fund (a nonmajor governmental fund)	6,888
	Total	\$ 1,348,888

The transfers from the General Fund to the Major Streets Fund and the Local Streets Fund represent the use of unrestricted resources to finance those programs in accordance with budgetary authorizations. The transfers from the General Fund and Public Safety Fund to the Capital Projects Fund represent the use of unrestricted and restricted resources to finance capital improvements. The transfer from the Special Park Millage Fund to the Park Improvement fund represents the transfer of unrestricted resources for use on parks improvement.

Note 7 - Long-term Debt

Long-term debt activity for the year ended June 30, 2022 can be summarized as follows:

Governmental Activities

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable -					
Direct borrowings and direct placements -					
2018 fire truck installment purchase agreement, maturing through 2025, with interest rate of 3.49 percent	\$ 363,243	\$ -	\$ (86,199)	\$ 277,044	\$ 89,202
Compensated absences	370,740	191,752	(222,444)	340,048	204,029
Total governmental activities long-term debt	\$ 733,983	\$ 191,752	\$ (308,643)	\$ 617,092	\$ 293,231

June 30, 2022

Note 7 - Long-term Debt (Continued)

Business-type Activities

	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable:					
Direct borrowings and direct placements -					
2003 Drinking Water Revolving Fund Loan, maturing through April 2025, with interest at 2.125 percent \$	852,055 \$	- \$	(205,000) \$	647,055 \$	210,000
County contractual obligations:					
2000 George W. Kuhn Drain Bond Series A, maturing through April 2022, with interest at 2.5 percent	9,098	-	(9,098)	-	-
2001 George W. Kuhn Drain Bond Series C, maturing through April 2024, with interest at 2.5 percent	122,320	-	(39,758)	82,562	40,773
2001 George W. Kuhn Drain Bond Series D, maturing through April 2024, with interest at 2.5 percent	3,230	-	(1,056)	2,174	1,096
2003 Rummel Relief Drainage District Drain Bonds - Series 2003, maturing through May 2023, with interest ranging from 2.6 percent to 4.7 percent	20,137	-	(20,137)	-	-
2005 George W. Kuhn Drain Bond Series 2005, maturing through April 2026, with interest at 1.625 percent	3,540	-	(701)	2,839	701
2007 George W. Kuhn Drain Bond Series G, maturing through April 2028, with interest at 1.625 percent	5,652	-	(784)	4,868	784
2007 George W. Kuhn Drain Bond Series 2007, maturing through April 2024, refunding 2000B and 2001E (August 2007), with interest ranging from 4.25 percent to 4.375 percent	19,330	-	(8,813)	10,517	5,320
2008 George W. Kuhn Drain Bond Series 2008H, maturing through April 2029, with interest at 2.50 percent	29,166	-	(3,341)	25,825	3,424
Total business-type activities long-term debt	\$ 1,064,528	\$ -	\$ (288,688)	\$ 775,840	\$ 262,098

June 30, 2022

Note 7 - Long-term Debt (Continued)

County Contractual Obligations

The above contractual obligations include county contractual obligations payable to Oakland County, Michigan (the "County") and are the result of the issuance of bonds by Oakland County, Michigan on the Village's behalf. The Village has pledged substantially all revenue of the Water and Sewer Fund, net of operating expenses, to repay the obligations. In addition, it has pledged to raise property taxes, to the extent permitted by law, if necessary to fund the obligation to repay the County. Proceeds from the county bonds provided financing for the construction of the George W. Kuhn Drain. The remaining principal and interest to be paid on the bonds total \$134,395. During the current year, net expenses of the system, excluding depreciation, were \$441,859, compared to the annual debt requirements of \$68,932.

Debt Service Requirements to Maturity

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

Years Ending June 30	Governmental Activities			Business-type Activities		
	Direct Borrowings and Direct Placements			Direct Borrowings and Direct Placements		
	Principal	Interest	Total	Principal	Interest	Total
2023	\$ 89,202	\$ 9,658	\$ 98,860	\$ 262,098	\$ 17,913	\$ 280,011
2024	92,312	6,548	98,860	267,976	11,115	279,091
2025	95,530	3,330	98,860	226,844	5,139	231,983
2026	-	-	-	5,234	306	5,540
2027	-	-	-	4,621	189	4,810
2028-2032	-	-	-	9,067	50	9,117
Total	\$ 277,044	\$ 19,536	\$ 296,580	\$ 775,840	\$ 34,712	\$ 810,552

Assets Pledged as Collateral

Direct Borrowings and Direct Placements

The Village's outstanding installment purchase obligations are secured with collateral of the fire trucks purchased through the agreements.

Note 8 - Risk Management

The Village is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Village has purchased commercial insurance for medical claims and participates in the Michigan Municipal League Workers' Compensation for claims relating to workers' compensation and the Michigan Municipal Risk Management Authority for general liability claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Municipal League risk pool program operates as a common risk-sharing management program for local units of government in Michigan; member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

The Michigan Municipal Risk Management Authority (the "Authority") risk pool program operates as a claims servicing pool for amounts up to member retention limits and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority that it uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the Village.

June 30, 2022

Note 8 - Risk Management (Continued)

The Village is self-insured for a portion of its health care reimbursement for the drug program. Active employees are not eligible. Under the plan, eligible retirees are assigned a drug card and pay a \$2, \$3, or \$10 copay. The Village is billed for the amounts exceeding the copay. As of June 30, 2022, all related claims have been accrued.

The Village estimates the liability for general liability claims that have been incurred through the end of the fiscal year, including claims that have been reported and those that have not yet been reported. Changes in the estimated liability for the past two fiscal years were as follows:

	General Liability	
	2022	2021
Unpaid claims - Beginning of year	\$ 100,900	\$ 115,600
Reported claims	36,803	4,931
Current year change in estimated claims incurred but not reported	(49,300)	(14,700)
Claim payments	(36,803)	(4,931)
Estimated liability - End of year	\$ 51,600	\$ 100,900

Note 9 - Pension Plans

Plan Description

The Village participates in an agent multiple-employer defined benefit pension plan administered by the Municipal Employees' Retirement System of Michigan that covers the administrative staff and public safety officers (see below) of the Village. MERS was established as a state-wide public employee pension plan by the Michigan Legislature under PA 135 of 1945 and is administered by a nine-member retirement board. MERS issues a publicly available financial report that includes the financial statements and required supplemental information of this defined benefit plan. This report can be obtained at www.mersofmich.com or in writing to MERS at 1134 Municipal Way, Lansing, MI 48917.

Benefits Provided

The plan provides retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS.

The MERS plan covers general employees (closed to new hires), command and public safety officers (closed to new hires), and general nonunion employees (closed to new hires).

Retirement benefits are calculated as 2.50 percent of the employee's final 2-year average compensation times the employee's years of service. Normal retirement age is 60, with early retirement at 50 with 25 years of service (reduced benefits) or at 55 with 15 years of service (reduced benefits). The vesting period is 10 years. To be eligible for nonduty disability benefits, employees must have a minimum of 10 years of service, and employees are eligible for duty-related benefits upon hire. The benefits also include nonduty disability benefits and disability retirement benefits in limited situations. An employee who leaves village service may withdraw his or her contributions, plus any accumulated interest.

Benefit terms provide for annual cost of living adjustments to each employee's retirement allowance subsequent to the employee's retirement date. The annual adjustments are one-half of the change in the Consumer Price Index, limited to a maximum increase in retirement allowance of 2 percent for general employees and 3 percent for public safety employees.

Benefit terms are generally established and amended by authority of the Village Council, generally after negotiations of these terms with the affected unions. Police and fire employees benefit terms may be subject to binding arbitration in certain circumstances.

June 30, 2022

Note 9 - Pension Plans (Continued)

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

Date of member count	December 31, 2021
Inactive plan members or beneficiaries currently receiving benefits	61
Inactive plan members entitled to but not yet receiving benefits	14
Active plan members	10
Total employees covered by MERS	85

Contributions

State law requires public employers to make pension contributions in accordance with an actuarial valuation. The Village hires an independent actuary for this purpose and annually contributes the amount determined to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Village's required contribution is determined after consideration of the required contribution rate of employees. Eligible public safety employees contribute 5 percent of annual pay. Eligible village administration employees do not contribute to the plan. For the year ended June 30, 2022, the Village contributed \$690,432 for eligible public safety employees and \$69,624 for eligible general administrative employees.

Net Pension Liability

The Village has chosen to use the December 31 measurement date as its measurement date for the net pension liability. The June 30, 2022 fiscal year end reported net pension liability was determined using a measure of the total pension liability and the pension net position as of the December 31, 2021 measurement date. The December 31, 2021 measurement date total pension liability was determined by an actuarial valuation performed as of that date.

Changes in the net pension liability during the measurement year were as follows:

Changes in Net Pension Liability	Increase (Decrease)		Net Pension Liability
	Total Pension Liability	Plan Net Position	
Balance at December 31, 2020	\$ 28,270,044	\$ 23,527,308	\$ 4,742,736
Changes for the year:			
Service cost	159,550	-	159,550
Interest	2,072,594	-	2,072,594
Differences between expected and actual experience	91,069	-	91,069
Changes in assumptions	1,055,626	-	1,055,626
Contributions - Employer	-	677,430	(677,430)
Contributions - Employee	-	179,062	(179,062)
Net investment income	-	3,103,933	(3,103,933)
Benefit payments, including refunds	(2,157,673)	(2,157,673)	-
Administrative expenses	-	(36,852)	36,852
Net changes	1,221,166	1,765,900	(544,734)
Balance at December 31, 2021	<u>\$ 29,491,210</u>	<u>\$ 25,293,208</u>	<u>\$ 4,198,002</u>

The plan's fiduciary net position represents 85.77 percent of the total pension liability.

June 30, 2022

Note 9 - Pension Plans (Continued)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2022, the Village recognized pension expense of \$980,823.

At June 30, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ -	\$ (1,911,941)
Employer contributions to the plan subsequent to the measurement date	380,028	-
Total	<u>\$ 380,028</u>	<u>\$ (1,911,941)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows (note that employer contributions subsequent to the measurement date will reduce the net pension liability and, therefore, will not be included in future pension expense):

Years Ending June 30	Amount
2023	\$ (292,672)
2024	(788,566)
2025	(557,362)
2026	(273,341)
Total	<u>\$ (1,911,941)</u>

Actuarial Assumptions

The total pension liability in the December 31, 2021 actuarial valuation was determined using an inflation assumption of 2.5 percent, assumed salary increases (including inflation) of 3.00 percent, and an investment rate of return (net of investment expenses) of 7.25 percent.

The actuarial assumptions used in the December 31, 2021 actuarial valuation date valuation were based on the results of a five-year actuarial experience study from 2013 to 2018 dated February 14, 2020.

Mortality Table

The base mortality tables used are constructed as described below and are based on amount-weighted sex-distinct rates:

Preretirement mortality:

- 100 percent of Pub-2010 Juvenile Mortality Tables for Ages 0-17
- 100 percent of PubG-2010 Employee Mortality Tables for Ages 18-80
- 100 percent of PubG-2010 Healthy Retiree Tables for Ages 81-120

Nondisabled retired plan members and beneficiaries:

- 106 percent of Pub-2010 Juvenile Mortality Tables for Ages 0-17
- 106 percent of PubG-2010 Employee Mortality Tables for Ages 18-49
- 106 percent of PubG-2010 Healthy Retiree Tables for Ages 50-120

June 30, 2022

Note 9 - Pension Plans (Continued)

Disabled retired plan members:

- 100 percent of Pub-2010 Juvenile Mortality Tables for Ages 0-17
- 100 percent of PubNS-2010 Disabled Retiree Tables for Ages 18-120

Future mortality improvements are assumed each year using scale MP-2019 applied fully generationally from the Pub-2010 base year of 2010.

Discount Rate

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that village contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Investment Rate of Return

The long-term expected rate of return on pension plan investments was determined using a model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return as of the December 31, 2021 measurement date for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following tables:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Global equity	60.00 %	4.50 %
Global fixed income	20.00	2.00
Private investments	20.00	7.00

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Village, calculated using the current discount rate, as well as what the Village's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.25%)	Current Discount Rate (7.25%)	1 Percentage Point Increase (8.25%)
Net pension liability of the Village	\$ 7,627,331	\$ 4,198,002	\$ 1,350,595

June 30, 2022**Note 9 - Pension Plans (Continued)*****Pension Plan Fiduciary Net Position***

Detailed information about the plan's fiduciary net position is available in the separately issued financial report. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

Assumption Changes

The following assumption changes were reflected in the 2021 valuation:

- Effective for the December 31, 2021 measurement date, MERS adopted a dedicated gains policy that automatically adjusts the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the plan. As a result, the investment rate of return (net of investment expenses) was reduced from 7.60 to 7.25 percent.

Defined Contribution Pension Plans

The Village of Beverly Hills, Michigan contributes to the Municipal Employees' Retirement System Defined Contribution Plan for Public Safety Officers Union and Command Union employees hired after July 1, 2013 who meet the eligibility requirements. MERS acts as the plan administrator pursuant to the terms and conditions of the plan. Benefit terms, including contribution requirements, for the Municipal Employees' Retirement System Defined Contribution Plan for Public Safety Officers Union and Command Union are established by and may be amended by the Village Council. For each employee in the plan, the Village is required to contribute 12 percent of annual salary, exclusive of overtime pay, to an individual employee account. Employees are vested in their own contributions and earnings on those contributions and become vested in village contributions and earnings on village contributions after completion of five years of creditable service with the Village. Nonvested village contributions are forfeited upon termination of employment. As of June 30, 2022, there were 16 members in the plan. During the year ended June 30, 2022, the Village contributed \$157,575 into the plan, and \$85,240 was contributed to the plan by plan participants.

The Village of Beverly Hills, Michigan also contributes to the Municipal Employees' Retirement System Defined Contribution Plan for General Administration employees hired after July 1, 2013 who meet the eligibility requirements. MERS acts as the plan administrator pursuant to the terms and conditions of the plan. Benefit terms, including contribution requirements, for the Municipal Employees' Retirement System Defined Contribution Plan for General Administration employees are established by and may be amended by the Village Council. For each employee in the plan, the Village is required to contribute 10 percent of annual salary to an individual employee account. Employees are vested in their own contributions and earnings on those contributions, and vesting in village contributions and earnings is immediate. As of June 30, 2022, there were 7 members in the plan. During the year ended June 30, 2022, the Village contributed \$5,510 into the plan, and \$184,541 was contributed to the plan by plan participants.

Note 10 - Other Postemployment Benefit Plan***Plan Description***

The Village provides OPEB for all administrative employees hired before July 1, 2006 and all public safety employees hired before July 1, 2013 who meet eligibility requirements. The benefits are provided through the Village of Beverly Hills Retiree Health Care Plan, a single-employer plan administered by the Village of Beverly Hills, Michigan.

June 30, 2022

Note 10 - Other Postemployment Benefit Plan (Continued)

The financial statements of the OPEB plan are included in these financial statements as a pension and other employee benefit trust fund (a fiduciary fund).

Management of the OPEB plan is vested with the Village's administration.

Benefits Provided

The OPEB plan provides health care and vision benefits for retirees and their dependents. Benefits are provided through a third-party insurer, and the full cost of the benefits is covered by the plan.

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

	Village of Beverly Hills Retiree Health Care Plan
Date of member count	June 30, 2021
Inactive plan members or beneficiaries currently receiving benefits	41
Inactive plan members entitled to but not yet receiving benefits	3
Active plan members	8
Total plan members	52

Contributions

The Village requires eligible municipal employees to contribute 2 percent of their salary to the retiree health care program. Retiree health care costs are recognized when paid by the Village on a pay-as-you-go basis. The Village has no obligation to make contributions in advance of when the insurance premiums are due for payment. The Village made contributions of \$398,416 into the plan to advance fund these benefits, as determined by the Village Council through annual budget resolutions.

Net OPEB Liability

The Village has chosen to use the June 30 measurement date as its measurement date for the net OPEB liability. The June 30, 2022 fiscal year end reported net OPEB liability was determined using a measure of the total OPEB liability and the OPEB net position as of the June 30, 2022 measurement date. The June 30, 2022 total OPEB liability was determined by an actuarial valuation performed as of June 30, 2021.

June 30, 2022

Note 10 - Other Postemployment Benefit Plan (Continued)

Changes in the net OPEB liability during the measurement year were as follows:

Changes in Net OPEB Liability	Increase (Decrease)		
	Total OPEB Liability	Plan Net Position	Net OPEB Liability
Balance at July 1, 2021	\$ 10,877,430	\$ 8,637,887	\$ 2,239,543
Changes for the year:			
Service cost	58,444	-	58,444
Interest	773,588	-	773,588
Differences between expected and actual experience	(261,684)	-	(261,684)
Changes in assumptions	418,407	-	418,407
Contributions - Employer	-	398,416	(398,416)
Contributions - Employee	-	13,061	(13,061)
Net investment loss	-	(673,226)	673,226
Benefit payments, including refunds	(829,655)	(829,655)	-
Administrative expenses	-	(14,941)	14,941
Net changes	159,100	(1,106,345)	1,265,445
Balance at June 30, 2022	<u>\$ 11,036,530</u>	<u>\$ 7,531,542</u>	<u>\$ 3,504,988</u>

The plan's fiduciary net position represents 68.2 percent of the total OPEB liability.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2022, the Village recognized OPEB expense of \$402,327.

At June 30, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on OPEB plan investments	\$ 414,769	\$ -

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending June 30	Amount
2023	\$ 123,022
2024	55,312
2025	(22,736)
2026	259,171
Total	<u>\$ 414,769</u>

June 30, 2022

Note 10 - Other Postemployment Benefit Plan (Continued)

Actuarial Assumptions

The total OPEB liability in the June 30, 2021 actuarial valuation was determined using an inflation assumption of 2.5 percent; assumed salary increases (including inflation) of 3.00 and 3.75 percent; an investment rate of return (net of investment expenses) of 7.00 percent; a health care cost trend rate of 8.0 percent for 2022, decreasing by 0.5 percent per year to an ultimate rate of 4.5 percent for 2029 and later years; and the SOA Pub-2010 Headcount Weighted Mortality Table fully generational using Scale MP-2020, which is listed in detail below. These assumptions were applied to all periods included in the measurement.

Mortality

The following tables were used in the determination of the total OPEB liability:

- General Employees and Retirees: SOA Pub-2010 General Headcount Weighted Mortality Table fully generational using Scale MP-2020
- Public Safety Employees and Retirees: SOA Pub-2010 Public Safety Headcount Weighted Mortality Table fully generational using Scale MP-2020
- Disabled Employees and Retirees: SOA Pub-2010 Non-Safety Disabled Retiree Headcount Weighted Mortality Table full generational using Scale MP-2020
- Surviving Spouses: SOA Pub-2010 Contingent Survivor Headcount Weighted Mortality Table fully generational using Scale MP-2020

Discount Rate

The discount rate used to measure the total OPEB liability was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that village contributions to the OPEB trust will be \$400,000 annually.

Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Investment Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return as of the June 30, 2021 measurement date for each major asset class included in the OPEB plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following table:

Asset Class	Long-term Expected Real Rate of Return
Global equity	4.50 %
Global fixed income	2.00
Private investments	7.00

June 30, 2022

Note 10 - Other Postemployment Benefit Plan (Continued)

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Village, calculated using the discount rate of 7.0 percent, as well as what the Village's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.00%)	Current Discount Rate (7.00%)	1 Percentage Point Increase (8.00%)
Net OPEB liability of the Village of Beverly Hills Retiree Health Care Plan	\$ 4,858,798	\$ 3,504,988	\$ 2,394,095

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate

The following presents the net OPEB liability of the Village, calculated using the health care cost trend rate of 8.0 percent, decreasing by 0.5 percent annually to an ultimate rate of 4.5 percent, as well as what the Village's net OPEB liability would be if it were calculated using a health care cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease	Current Health Care Cost Trend Rate	1 Percentage Point Increase
Net OPEB liability of the Village of Beverly Hills Retiree Health Care Plan	\$ 2,383,292	\$ 3,504,988	\$ 4,861,435

Assumption Changes

The following assumption has been updated in the 2022 interim valuation:

- The investment rate of return and the discount rate were reduced from 7.35 percent to 7.00 percent.

Investment Policy

The Village has by resolution set aside advanced funding of this obligation in the Municipal Employees' Retirement System Retiree Health Funding Vehicle, which is held in a separate reserve but invested on a pooled basis by MERS with other governmental units. The balance as of June 30, 2022 in this restricted plan is \$7,614,230. The Michigan Municipal Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplemental information for the system. That report may be obtained by writing to the system at 1134 Municipal Way, Lansing, MI 48917.

The following was the OPEB board's adopted asset allocation policy as of June 30, 2021:

Asset Class	Target Allocation
Global equity	60.00 %
Global fixed income	20.00
Private assets	20.00
Total	100.00 %

Concentrations

At June 30, 2022, the plan held 100 percent of its investment portfolio in MERS RHFV.

June 30, 2022

Note 10 - Other Postemployment Benefit Plan (Continued)

Rate of Return

For the year ended June 30, 2022, the annual money-weighted rate of return on OPEB plan investments, net of OPEB plan investment expense, was (8.23) percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Note 11 - Joint Ventures

Birmingham Area Cablecasting Board

The Village is a member of the Birmingham Area Cablecasting Board (BACB), which provides cable program coordinating services to the residents of Birmingham, Bingham Farms, Beverly Hills, and Franklin Village. The Village has no explicit and measurable equity interest in the joint venture. The Village is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the BACB can be obtained from its administrative offices at P.O. Box 165, Birmingham, MI 48012.

Southeastern Oakland County Water Authority

The Village is a member of the Southeastern Oakland County Water Authority (the "Water Authority"), which provides a water supply system serving 11 member municipalities in Oakland County. The Village appoints one member of the joint venture's governing board, which approves the annual budget. The participating communities provide funding for its operations. During the year ended June 30, 2022, the Village expensed payments totaling \$691,987 made to the Water Authority. The Village has no explicit and measurable equity interest in the joint venture. The Southeastern Oakland County Water Authority's operations are financially independent of the Village. The Village is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Southeastern Oakland County Water Authority can be obtained from its administrative offices at 3910 Webster Road, Royal Oak, MI 48073.

Southeastern Oakland County Resource Recovery Authority

The Village is a member of the Southeastern Oakland County Resource Recovery Authority (the "Recovery Authority"), which consists of 12 municipalities in Oakland County, Michigan and provides refuse disposal services for the benefit of member municipalities. The Village appoints one member of the joint venture's governing board, which approves the annual budget. The participating communities provide funding for its operations. During the year ended June 30, 2022, the Village expensed \$800,650 of payments to the Recovery Authority. The Village has no explicit and measurable equity interest in the joint venture. The Southeastern Oakland County Resource Recovery Authority's operations are financially independent of the Village. The Village is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Southeastern Oakland County Resource Recovery Authority can be obtained from its administrative offices at 3910 Webster Road, Royal Oak, MI 48073.

Required Supplemental Information

Village of Beverly Hills, Michigan

Required Supplemental Information Budgetary Comparison Schedule General Fund

Year Ended June 30, 2022

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 1,988,188	\$ 2,000,629	\$ 1,999,991	\$ (638)
State-shared revenue and grants:				
Federal grants	10,000	4,000	6,174	2,174
State sources:				
State-shared revenue	941,619	1,166,619	1,159,551	(7,068)
Local Community Stabilization Authority	22,000	44,924	45,686	762
Charges for services	462,000	577,000	585,757	8,757
Licenses and permits	17,600	13,100	11,208	(1,892)
Interest income	7,500	3,000	5,644	2,644
Other revenue	321,890	329,445	334,289	4,844
Total revenue	3,770,797	4,138,717	4,148,300	9,583
Expenditures				
Current services:				
General government:				
Village Council	33,662	26,562	26,602	(40)
Village manager	239,085	209,985	206,142	3,843
Village finance and accounting	259,688	241,688	231,436	10,252
Village clerk	118,159	108,159	101,753	6,406
Buildings and grounds	59,771	52,771	47,923	4,848
Pension board	-	45,200	40,488	4,712
General administration	377,134	367,134	361,129	6,005
Public safety - Building, planning, and zoning	590,301	519,851	523,025	(3,174)
Public works - Public services	974,509	1,074,509	1,063,468	11,041
Community and economic development	118,285	108,919	112,356	(3,437)
Recreation and culture - Parks and recreation	147,070	179,220	189,814	(10,594)
Capital outlay	19,000	8,000	4,223	3,777
Total expenditures	2,936,664	2,941,998	2,908,359	33,639
Excess of Revenue Over Expenditures	834,133	1,196,719	1,239,941	43,222
Other Financing Uses - Transfers to other funds	(1,100,000)	(1,100,000)	(1,100,000)	-
Net Change in Fund Balance	(265,867)	96,719	139,941	43,222
Fund Balance - Beginning of year	3,963,213	3,963,213	3,963,213	-
Fund Balance - End of year	\$ 3,697,346	\$ 4,059,932	\$ 4,103,154	\$ 43,222

Village of Beverly Hills, Michigan

Required Supplemental Information Budgetary Comparison Schedule Major Special Revenue Funds Major Streets Fund

Year Ended June 30, 2022

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
State-shared revenue and grants	\$ 790,184	\$ 865,184	\$ 855,814	\$ (9,370)
Investment income	3,750	3,750	1,272	(2,478)
Other revenue	1,000	1,000	3,601	2,601
Total revenue	794,934	869,934	860,687	(9,247)
Expenditures - Current - Public works	1,170,961	399,415	474,696	(75,281)
Excess of Revenue (Under) Over Expenditures	(376,027)	470,519	385,991	(84,528)
Other Financing Sources - Transfers in	400,000	400,000	400,000	-
Net Change in Fund Balance	23,973	870,519	785,991	(84,528)
Fund Balance - Beginning of year	743,558	743,558	743,558	-
Fund Balance - End of year	<u>\$ 767,531</u>	<u>\$ 1,614,077</u>	<u>\$ 1,529,549</u>	<u>\$ (84,528)</u>

Village of Beverly Hills, Michigan

Required Supplemental Information Budgetary Comparison Schedule Major Special Revenue Funds (Continued) Public Safety Fund

Year Ended June 30, 2022

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Taxes	\$ 6,326,648	\$ 6,360,348	\$ 6,360,348	\$ -
State-shared revenue and grants	21,500	62,792	59,748	(3,044)
Charges for services	106,275	106,275	103,730	(2,545)
Fines and forfeitures	102,300	86,300	87,531	1,231
Interest income	5,000	5,000	4,136	(864)
Other revenue	8,500	1,000	798	(202)
Total revenue	6,570,223	6,621,715	6,616,291	(5,424)
Expenditures - Public safety	5,901,841	5,326,097	5,328,996	(2,899)
Excess of Revenue Over Expenditures	668,382	1,295,618	1,287,295	(8,323)
Other Financing (Uses) Sources				
Transfers out	(242,000)	(242,000)	(242,000)	-
Sale of capital assets	-	19,036	33,031	13,995
Total other financing uses	(242,000)	(222,964)	(208,969)	13,995
Net Change in Fund Balance	426,382	1,072,654	1,078,326	5,672
Fund Balance - Beginning of year	2,109,076	2,109,076	2,109,076	-
Fund Balance - End of year	<u>\$ 2,535,458</u>	<u>\$ 3,181,730</u>	<u>\$ 3,187,402</u>	<u>\$ 5,672</u>

Village of Beverly Hills, Michigan

Required Supplemental Information Budgetary Comparison Schedule Major Special Revenue Funds (Continued) ARPA Fund

Year Ended June 30, 2022

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
State-shared revenue and grants	\$ -	\$ -	\$ 19,902	\$ 19,902
Interest income	-	-	144	144
Total revenue	-	-	20,046	20,046
Expenditures - Public works	-	-	19,902	(19,902)
Net Change in Fund Balance	-	-	144	144
Fund Balance - Beginning of year	-	-	-	-
Fund Balance - End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 144</u>	<u>\$ 144</u>

Village of Beverly Hills, Michigan

Required Supplemental Information Schedule of Changes in the Net Pension Liability and Related Ratios (Schedule is built prospectively upon implementation of GASB 68)

**Last Eight Years
(Measurement Dates Ended December 31)**

	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability								
Service cost	\$ 159,550	\$ 258,596	\$ 254,845	\$ 251,631	\$ 243,363	\$ 341,278	\$ 395,718	\$ 410,029
Interest	2,072,594	1,963,965	1,955,756	1,928,824	1,888,095	1,939,231	1,821,548	1,756,681
Differences between expected and actual experience	91,069	272,445	24,511	(147,490)	329,825	(1,065,216)	527,126	-
Changes in assumptions	1,055,626	920,735	861,687	-	-	-	955,924	-
Benefit payments, including refunds	(2,157,673)	(1,716,092)	(1,691,826)	(1,704,038)	(2,208,579)	(1,402,509)	(1,621,661)	(1,124,891)
Net Change in Total Pension Liability	1,221,166	1,699,649	1,404,973	328,927	252,704	(187,216)	2,078,655	1,041,819
Total Pension Liability - Beginning of year	28,270,044	26,570,395	25,165,422	24,836,495	24,583,791	24,771,007	22,692,352	21,650,533
Total Pension Liability - End of year	\$ 29,491,210	\$ 28,270,044	\$ 26,570,395	\$ 25,165,422	\$ 24,836,495	\$ 24,583,791	\$ 24,771,007	\$ 22,692,352
Plan Fiduciary Net Position								
Contributions - Employer	\$ 677,430	\$ 530,242	\$ 453,554	\$ 466,194	\$ 611,972	\$ 459,837	\$ 378,302	\$ 364,160
Contributions - Member	179,062	362,296	167,465	46,821	89,673	65,122	74,509	826,364
Net investment income (loss)	3,103,933	2,963,399	2,654,422	(826,011)	2,682,871	2,195,311	(313,771)	1,274,423
Administrative expenses	(36,852)	(42,952)	(45,719)	(41,816)	(42,650)	(43,366)	(45,714)	(46,937)
Benefit payments, including refunds	(2,157,673)	(1,716,092)	(1,691,826)	(1,704,038)	(2,208,579)	(1,402,509)	(1,621,661)	(1,124,891)
Other	-	-	-	-	-	(132,415)	-	-
Net Change in Plan Fiduciary Net Position	1,765,900	2,096,893	1,537,896	(2,058,850)	1,133,287	1,141,980	(1,528,335)	1,293,119
Plan Fiduciary Net Position - Beginning of year	23,527,308	21,430,415	19,892,519	21,951,369	20,818,082	19,676,102	21,204,437	19,911,318
Plan Fiduciary Net Position - End of year	\$ 25,293,208	\$ 23,527,308	\$ 21,430,415	\$ 19,892,519	\$ 21,951,369	\$ 20,818,082	\$ 19,676,102	\$ 21,204,437
Village's Net Pension Liability - Ending	\$ 4,198,002	\$ 4,742,736	\$ 5,139,980	\$ 5,272,903	\$ 2,885,126	\$ 3,765,709	\$ 5,094,905	\$ 1,487,915
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	85.77 %	83.22 %	80.66 %	79.05 %	88.38 %	84.68 %	79.43 %	93.44 %
Covered Payroll	\$ 931,435	\$ 1,441,719	\$ 1,465,257	\$ 1,431,207	\$ 1,423,915	\$ 1,905,227	\$ 2,157,414	\$ 2,309,827
Village's Net Pension Liability as a Percentage of Covered Payroll	450.70 %	328.96 %	350.79 %	368.42 %	202.62 %	197.65 %	236.16 %	64.42 %

Village of Beverly Hills, Michigan

Required Supplemental Information Schedule of Pension Contributions

Last Ten Fiscal Years Years Ended June 30

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 760,056	\$ 594,840	\$ 465,444	\$ 441,900	\$ 490,488	\$ 393,492	\$ 511,879	\$ 257,429	\$ 265,305	\$ 117,566
Contributions in relation to the actuarially determined contribution	760,056	594,840	465,444	441,900	490,488	462,900	511,879	365,940	265,305	117,566
Contribution Excess	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,408	\$ -	\$ 108,511	\$ -	\$ -
Covered Payroll	\$ 931,435	\$ 1,441,719	\$ 1,465,257	\$ 1,431,207	\$ 1,423,915	\$ 1,905,227	\$ 2,157,414	\$ 2,309,827	\$ 1,512,729	\$ 655,135
Contributions as a Percentage of Covered Payroll	81.60 %	41.26 %	31.77 %	30.88 %	34.45 %	24.30 %	23.73 %	15.84 %	17.54 %	17.95 %

Notes to Schedule of Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which the contributions are reported. For the current year contributions, this is the December 31, 2019 valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll - Closed
Remaining amortization period	19 years
Asset valuation method	5-year smoothed
Inflation	2.50 percent
Salary increase	3.00 percent
Investment rate of return	7.35 percent - Net of investment expenses
Retirement age	60, or 50 with 25 years of service or 55 with 15 years of service
Mortality	50 percent female/50 percent male RP-2014 Healthy Annuitant Mortality Tables

Village of Beverly Hills, Michigan

Required Supplemental Information Schedule of Changes in the Net OPEB Liability and Related Ratios (Schedule is built prospectively upon implementation of GASB 74)

Last Six Fiscal Years

	2022	2021	2020	2019	2018	2017
Total OPEB Liability						
Service cost	\$ 58,444	\$ 81,148	\$ 72,131	\$ 91,548	\$ 153,337	\$ 154,954
Interest	773,588	782,215	795,159	779,157	877,479	719,701
Differences between expected and actual experience	(261,684)	(771,500)	(166,909)	273,635	(2,394,561)	-
Changes in assumptions	418,407	620,642	453,126	(108,614)	-	2,412,873
Benefit payments, including refunds	(829,655)	(778,797)	(780,970)	(837,639)	(904,286)	(720,855)
Net Change in Total OPEB Liability	159,100	(66,292)	372,537	198,087	(2,268,031)	2,566,673
Total OPEB Liability - Beginning of year*	10,877,430	10,943,722	10,571,185	10,373,098	12,641,129	12,350,198
Total OPEB Liability - End of year	\$ 11,036,530	\$ 10,877,430	\$ 10,943,722	\$ 10,571,185	\$ 10,373,098	\$ 14,916,871
Plan Fiduciary Net Position						
Contributions - Employer	\$ 398,416	\$ 384,037	\$ 418,461	\$ 994,646	\$ 1,227,868	\$ 1,151,735
Contributions - Active and inactive plan members not yet receiving benefits	13,061	20,413	19,797	19,872	22,704	26,417
Net investment (loss) income	(673,226)	1,918,194	162,321	205,204	463,537	643,833
Administrative expenses	(14,941)	(17,196)	(12,580)	(14,197)	(15,289)	(13,009)
Benefit payments, including refunds	(829,655)	(778,797)	(780,970)	(837,639)	(904,286)	(720,855)
Net Change in Plan Fiduciary Net Position	(1,106,345)	1,526,651	(192,971)	367,886	794,534	1,088,121
Plan Fiduciary Net Position - Beginning of year	8,637,887	7,111,236	7,304,207	6,936,321	6,141,787	5,053,666
Plan Fiduciary Net Position - End of year	\$ 7,531,542	\$ 8,637,887	\$ 7,111,236	\$ 7,304,207	\$ 6,936,321	\$ 6,141,787
Net OPEB Liability - Ending	\$ 3,504,988	\$ 2,239,543	\$ 3,832,486	\$ 3,266,978	\$ 3,436,777	\$ 8,775,084
Plan Fiduciary Net Position as a Percentage of Total OPEB Liability	68.2 %	79.4 %	65.0 %	69.1 %	66.9 %	41.2 %
Covered-employee Payroll	\$ 654,774	\$ 825,566	\$ 1,223,272	\$ 1,179,057	\$ 1,350,903	\$ 1,337,528
Net OPEB Liability as a Percentage of Covered-employee Payroll	535.3 %	271.3 %	313.3 %	277.1 %	254.4 %	656.1 %

*Beginning of year total OPEB liability for the fiscal year ended June 30, 2018 was restated upon the implementation of GASB Statement No. 75 to align with assumptions used in the June 30, 2018 actuarial valuation.

Village of Beverly Hills, Michigan

Required Supplemental Information Schedule of OPEB Contributions

	Last Ten Fiscal Years Years Ended June 30									
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 256,784	\$ 415,419	\$ 360,238	\$ 837,639	\$ 808,536	\$ 720,855	\$ 1,317,680	\$ 1,319,382	\$ 873,022	\$ 873,022
Contributions in relation to the actuarially determined contribution	398,416	384,260	418,461	994,646	1,227,868	1,151,735	1,140,973	1,089,343	873,467	873,467
Contribution Excess (Deficiency)	\$ 141,632	\$ (31,159)	\$ 58,223	\$ 157,007	\$ 419,332	\$ 430,880	\$ (176,707)	\$ (230,039)	\$ 445	\$ 445
Covered-employee Payroll	\$ 654,774	\$ 825,566	\$ 1,223,272	\$ 1,179,057	\$ 1,350,903	\$ 1,337,528	\$ 2,154,252	\$ 2,154,252	\$ 2,296,226	\$ 2,296,226
Contributions as a Percentage of Covered-employee Payroll	60.8 %	46.5 %	34.2 %	84.4 %	90.9 %	86.1 %	53.0 %	50.6 %	38.0 %	38.0 %

Notes to Schedule of Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date June 30, 2021

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level dollar
Remaining amortization period	22 years
Asset valuation method	Market value
Inflation	2.50 percent
Health care cost trend rates	8.00 percent trend for the first year, then gradually decreasing to an ultimate trend of 4.50
Salary increase	3.00 to 10.00 percent
Investment rate of return	7.00 percent
Retirement age	55 years of age
Mortality	SOA Pub-2010 with Scale MP-2020 generational mortality improvement

Village of Beverly Hills, Michigan

Required Supplemental Information Schedule of OPEB Investment Returns (Schedule is built prospectively upon implementation of GASB 74)

	Last Six Fiscal Years Years Ended June 30					
	2022	2021	2020	2019	2018	2017
Annual money-weighted rate of return - Net of investment expense	(8.23)%	28.12 %	2.32 %	3.09 %	7.68 %	12.99 %

Budgetary Information

The annual budget is prepared by village management and adopted by the Village Council; subsequent amendments are approved by the Village Council. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2021 has not been calculated. During the current year, the budget was amended in a legally permissible manner. The budget process begins in January when each department head calculates its appropriation request. This is due by the first Monday in March. The budget is submitted to the Village Council at the first meeting in April. During the next month, the Village Council reviews the budget and considers any changes. After a public hearing, the final budget is adopted by resolution no later than the second regular meeting in May.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and all special revenue funds, except that operating transfers and debt proceeds have been included in the revenue and expenditures categories rather than as other financing sources (uses), and the budgetary schedules include the use of fund balance as revenue. Also, in accordance with Governmental Accounting Standards Board Statement No. 54, the Tax Collection Fund, Sick Pay Severance Fund, and Vacation Reserve Fund are presented within the General Fund for financial reporting purposes but are not budgeted in that manner.

The budget document presents information by fund, function, department, and line items. The legal level of budgetary control adopted by the governing body is the department level. If any department exceeds budget appropriations, the Village Council may, by resolution, amend the department's appropriation. Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

A reconciliation of the General Fund budgetary comparison schedule to the fund-based statement of revenue, expenditures, and changes in fund balance is as follows:

	Total Revenue	Total Expenditures	Fund Balance
Amounts per operating statement	\$ 4,187,432	\$ 3,010,925	\$ 4,304,371
Sick Pay Severance Fund	(13,626)	(39,227)	(136,956)
Vacation Reserve Fund	(25,506)	(63,339)	(64,261)
Amounts per budget statement	<u>\$ 4,148,300</u>	<u>\$ 2,908,359</u>	<u>\$ 4,103,154</u>

Pension Information**Changes in Assumptions**

The following assumption changes were reflected in the 2021 valuation:

- The investment rate of return, net of pension plan investment expense, including inflation, was decreased from 7.60 to 7.25 percent.

The following assumption changes were reflected in the 2020 valuation:

- Changes to demographic assumptions as a result of the experience study for the period from 2013 through 2018. The changes related to mortality, retirement, disability, and termination rates.

The following assumption changes were reflected in the 2019 valuation:

- The investment rate of return, net of pension plan investment expense, including inflation, was decreased from 7.75 to 7.60 percent.
- The rate of wage inflation was changed from 3.75 to 3.0 percent.

The following assumption changes were reflected in the 2015 valuation:

- The inflation adjustment was decreased from 3.0 to 2.5 percent.
- Salary increases were adjusted.

June 30, 2022

- The investment rate of return, net of pension plan investment expense, including inflation, was decreased from 8.00 to 7.75 percent.

OPEB Information

Changes in Assumptions

The following assumption change was reflected in the 2022 interim valuation:

- The investment rate of return and the discount rate were reduced from 7.35 percent to 7.00 percent.

The following assumption changes were reflected in the 2021 full valuation:

- Mortality table for healthy retirees has been updated to the SOA Pub-2010 weighted mortality tables fully generational using Scale MP-2020.
- Health care cost trend rates have been reset to an initial rate of 8.0 percent, decreasing by 0.5 percent annually to an ultimate rate of 4.5 percent.
- The payroll growth rate has been updated to the most recent rates found in the MERS valuation as of December 31, 2019.
- The health care coverage election rate for active and deferred vested employees with current coverage was updated from 85 percent to 95 percent to more accurately reflect recent experience.

The following assumption changes were reflected in the 2020 interim valuation:

- The investment rate of return and the discount rate were reduced from 7.60 to 7.35 percent.

The following assumption changes were reflected in the 2019 full valuation:

- Mortality table for healthy retirees has been updated from RPH-2016 Total Dataset Mortality Table fully generational using Scale MP-2016 to SOA RPH-2018 Total Dataset Mortality Table fully generational using Scale MP-2018. This change has caused a decrease in liabilities.
- Health care cost trend rates have been reset to an initial rate of 8.0 percent, decreasing by 0.5 percent annually to an ultimate rate of 4.5 percent. This change has caused a slight increase in liabilities.

The following assumption changes were reflected in the 2017 full valuation:

- Mortality table was updated from RP-2000 Combined Mortality Table fully generational using Scale AA to SOA RPH-2015 Total Dataset Mortality Table fully generational using Scale MP-2015. The impact of this change is an increase in liabilities.
- Retirement, termination, salary scale, and disability rates for general employees were updated to reflect the most recent tables from the Municipal Employees' Retirement System as of December 31, 2015. The net impact of these changes was a slight increase in liabilities.
- The health care coverage election rate was changed for this valuation based on village experience. The net impact of these changes was a decrease in liabilities.

Other Supplemental Information

Village of Beverly Hills, Michigan

Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds

June 30, 2022

	Special Revenue Funds				Capital Project Funds			Total Nonmajor Governmental Funds
	Drug Law Enforcement	Library	Local Streets	Park Improvement	Capital Projects	Coryell/ Hummel SAD	Special Park Millage	
Assets								
Cash and investments	\$ 52,519	\$ 27,746	\$ 257,465	\$ 179,677	\$ 550,654	\$ 54,662	\$ -	\$ 1,122,723
Receivables	-	-	73,813	-	-	-	-	73,813
Total assets	<u>\$ 52,519</u>	<u>\$ 27,746</u>	<u>\$ 331,278</u>	<u>\$ 179,677</u>	<u>\$ 550,654</u>	<u>\$ 54,662</u>	<u>\$ -</u>	<u>\$ 1,196,536</u>
Liabilities								
Accounts payable	\$ -	\$ -	\$ 28,224	\$ 49,322	\$ -	\$ -	\$ -	\$ 77,546
Due to other funds	-	-	9,522	-	-	-	-	9,522
Accrued liabilities and other	-	-	-	3,095	-	-	-	3,095
Total liabilities	-	-	37,746	52,417	-	-	-	90,163
Fund Balances								
Restricted:								
Roads	-	-	293,532	-	-	-	-	293,532
Public safety	-	-	-	-	155,858	-	-	155,858
Drug law enforcement	52,519	-	-	-	-	-	-	52,519
Library	-	27,746	-	-	-	-	-	27,746
Park improvement	-	-	-	118,164	-	-	-	118,164
Assigned	-	-	-	9,096	394,796	54,662	-	458,554
Total fund balances	<u>52,519</u>	<u>27,746</u>	<u>293,532</u>	<u>127,260</u>	<u>550,654</u>	<u>54,662</u>	<u>-</u>	<u>1,106,373</u>
Total liabilities and fund balances	<u>\$ 52,519</u>	<u>\$ 27,746</u>	<u>\$ 331,278</u>	<u>\$ 179,677</u>	<u>\$ 550,654</u>	<u>\$ 54,662</u>	<u>\$ -</u>	<u>\$ 1,196,536</u>

Village of Beverly Hills, Michigan

Other Supplemental Information Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds

Year Ended June 30, 2022

	Special Revenue Funds				Capital Project Funds			Total Nonmajor Governmental Funds
	Drug Law Enforcement	Library	Local Streets	Park Improvement	Capital Projects	Coryell/ Hummel SAD	Special Park Millage	
Revenue								
Taxes	\$ -	\$ 525,720	\$ -	\$ 205,565	\$ -	\$ -	\$ -	\$ 731,285
State-shared revenue and grants	-	2,342	410,215	-	835,194	-	-	1,247,751
Interest income	-	100	6,998	178	378	33	-	7,687
Other revenue	-	-	2,719	2,208	-	-	-	4,927
Total revenue	-	528,162	419,932	207,951	835,572	33	-	1,991,650
Expenditures								
Current services - Recreation and culture	-	522,954	985,350	-	-	-	-	1,508,304
Capital outlay	-	-	-	87,579	1,052,688	-	-	1,140,267
Total expenditures	-	522,954	985,350	87,579	1,052,688	-	-	2,648,571
Excess of Revenue Over (Under) Expenditures	-	5,208	(565,418)	120,372	(217,116)	33	-	(656,921)
Other Financing Sources - Transfers in (out)	-	-	400,000	6,888	542,000	-	(6,888)	942,000
Net Change in Fund Balances	-	5,208	(165,418)	127,260	324,884	33	(6,888)	285,079
Fund Balances - Beginning of year	52,519	22,538	458,950	-	225,770	54,629	6,888	821,294
Fund Balances - End of year	<u>\$ 52,519</u>	<u>\$ 27,746</u>	<u>\$ 293,532</u>	<u>\$ 127,260</u>	<u>\$ 550,654</u>	<u>\$ 54,662</u>	<u>\$ -</u>	<u>\$ 1,106,373</u>

November 3, 2022

To the Village Council
Village of Beverly Hills, Michigan

We have audited the financial statements of the Village of Beverly Hills, Michigan (the "Village") as of and for the year ended June 30, 2022 and have issued our report thereon dated November 3, 2022. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Required Communications with Those Charged with Governance

Section II - Other Recommendations and Related Information

Section III - Legislative and Informational Items

Section I includes information that we are required to communicate to those individuals charged with governance of the Village. Section I communicates significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process.

Section II presents recommendations related to internal control, procedures, and other matters noted during our current year audit. These comments are offered in the interest of helping the Village in its efforts toward continuous improvement, not just in the areas of internal control and accounting procedures, but also in operational or administrative efficiency and effectiveness.

Section III contains updated legislative and informational items that we believe will be of interest to you.

We would like to take this opportunity to thank the Village's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the Village Council and management of the Village and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications, and we would be willing to discuss these or any other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC



Martin J. Olejnik, CPA
Partner



Rumzei A. Abdallah, CPA
Principal

Section I - Required Communications with Those Charged with Governance

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 22, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the Village. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our letter about planning matters dated August 9, 2022.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2022.

We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus.

We noted no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include the recorded net pension liability and related expenses, the liability and expense associated with other postemployment benefits (OPEB), and the estimated unbilled water and sewer charges in the Water and Sewer Fund.

Management's estimates of the long-term cost of pensions and OPEB benefits is based on actuarial valuations, historical data, and other information. Management's estimate of the unbilled water and sewer charges is based on historical billings. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in performing and completing our audit.

Section I - Required Communications with Those Charged with Governance (Continued)

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

In the fiduciary funds, we noted that restricted net position was understated by \$212,666 and current liabilities and expenses were overstated by \$212,666 related to assets held in the custodial fund. This is the result of the adoption of GASB Statement No. 84 in a prior year. Management has determined that the effects of this misstatement are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the Village, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 3, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Section II - Other Recommendations and Related Information

During our audit, we noted areas where we believe there are opportunities for the Village to further strengthen internal control or to increase operating efficiencies. Our observations on those areas are presented below for your consideration:

Former Employee Access

There appears to be no formal process in place to disable a former employee's access as it relates to online banking portals and BS&A (it is done manually). We recommend automating the process.

Bank Reconciliations

As a result of the audit, it was noted that bank reconciliation review is not documented through signature and date. We recommend adding this requirement to further document timely review of reconciliations.

Credit Card Statement Procedures

The Village currently has in place a review process associated with credit card statements; however, a secondary approval is not noted. We recommend adding a procedure to ensure dual authorization is documented and dated.

Section III - Legislative and Informational Items

COVID-19 Resource Center and ARPA

Throughout the COVID-19 pandemic, Plante & Moran, PLLC's COVID-19 task force of leaders across the firm has monitored, addressed, and provided insight related to the virus and the unique challenges our local governments have faced while continuing to provide essential services to their communities through our ARPA and COVID-19 resource center for government at <https://www.plantemoran.com/explore-our-thinking/areas-of-focus/covid-19-government-resource-center>. This will continue as our nation emerges from this crisis.

In March 2021, the president signed the American Rescue Plan Act (ARPA) into law, which included federal stimulus funding for state and local governments of all sizes. The largest of all funding streams, the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), represents a \$350 billion top-line allocation for state and local governments. Funding was provided in two tranches beginning in May 2021, with the second tranche not being released until 12 months after the first payment. Effective April 1, 2022, the U.S. Department of the Treasury published the final rule for determining the types of programs and services that are eligible uses of the SLFRF funding. Overall information about the program, including a frequently asked questions document and an overview of the final rule, is available on the U.S. Department of the Treasury's website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>.

The ARPA award terms provide that payments from the Fiscal Recovery Funds as a general matter will be subject to the provision of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"), including the cost principles and restrictions on general provisions for selected items of cost. The Village will need to understand these reforms and may be required to evaluate, document, and monitor internal procedures around compliance, including maintaining certain required policies.

Plante & Moran, PLLC's COVID-19 resource center is being continuously updated for the latest guidance and strategy related to SLFRF and will help keep the Village running smoothly through our nation's recovery.

Want to receive relevant content directly to your email? Subscribe at <https://www.plantemoran.com/subscribe> where you can customize your subscription preferences based on your specific interests and industry selection.

Michigan's COVID-19 Updates and Related Grant Programs

The Michigan Department of Treasury has developed a webpage with numbered letters, memorandums, webinars, and resources regarding COVID-19 updates and related grant programs: https://www.michigan.gov/treasury/0,4679,7-121-1751_98769---,00.html.

Coronavirus State and Local Fiscal Recovery Funds Alternative Compliance Examination

In April 2022, the Office of Management and Budget amended its compliance rules to allow for a simplified single audit process for municipalities that would not be required to undergo a single audit if it were not for the expenditures of SLFRF. This alternative applies to fiscal year audits beginning after June 30, 2020. SLFRF recipients that expend \$750,000 or more during their fiscal years and meet the following two criteria have the option for their auditor to follow the alternative compliance examination engagement guidance:

1. The recipient's total SLFRF award received directly from the U.S. Department of the Treasury or received as a nonentitlement unit is \$10 million or less.
2. Other federal award funds expended by the recipient (excluding SLFRF award funds) are less than \$750,000 during their fiscal year.

We are happy to assist in evaluating the application of the changes and answer any questions about how the changes impact the Village.

Section III - Legislative and Informational Items (Continued)

Auditor Reporting Standards

The AICPA Auditing Standards Board (ASB) issued several new standards that were recently effective, which significantly changed the independent auditor's report (Statement on Auditing Standards No. 134) and made some changes to certain required audit procedures (Statement on Auditing Standards No. 137). The standards were both first effective for your fiscal year ended June 30, 2022.

Statement on Auditing Standards No. 137 addresses auditors' responsibilities relating to other information included in annual reports. This new standard may increase the scope of audit procedures and may result in some audit work being performed outside of the normal timing. To the extent that the Village issues a document meeting the AICPA's definition of an annual report, additional audit procedures will need to be performed on that separate document before it is issued. It is important that the Village continue to communicate to us regarding any new documents meeting the AICPA's definition of an annual report under the standard beyond the recent implementation date. We are happy to discuss these changes with you.

USDA Community Facilities Loans - Continuing Compliance Requirements

USDA has made significant changes that could result in many local governments needing a single audit beginning with June 30, 2022 year ends. USDA has changed its position and determined that Community Facilities (CF) loans have continuing compliance requirements because CF borrowers are required to fund reserves; maintain insurance; deposit funds in federally insured banks; meet financial covenants and debt service coverage ratios; comply with civil rights requirements; and, in some cases, comply with additional requirements established as part of the loan approval process. As a result, the full outstanding balance on the note or bond should be considered federal awards expended and reported as a loan on the schedule of expenditures of federal awards (SEFA) in accordance with 2 CFR Part 200, Subpart F. In previous compliance supplements, USDA instructed nonfederal entities that the repayment of the loan did not constitute a continuing compliance requirement and, therefore, was not required to be audited under 2 CFR Part 200, Subpart F.

As noted in the 2021 Compliance Supplement, the change is to be applied prospectively and will be effective for borrowers with outstanding CF loan balances for fiscal years ending on or after June 30, 2022. There is no expectation that borrowers that had existing outstanding loan balances in years prior to June 30, 2022 go back and have a single audit performed of prior periods. It is imperative that the Village do the following if it received a CF loan in the past:

1. Identify the outstanding balance on the note or bond and include it on the SEFA.
2. Determine whether a single audit is required if the Village expends \$750,000 or more of federal awards in a fiscal year. Remember to consider all federal awards in your evaluation.

We are happy to assist in evaluating the application of the changes and answer any questions about how the changes impact the Village.

Cybersecurity and Information Technology Controls

Cyberattacks are on the rise across the globe, and the cost of these attacks is ever increasing. Because of these attacks, municipalities stand to lose their reputation, the ability to operate efficiently, and proprietary information or assets. Communities potentially can also be subject to financial and legal liabilities. Managing this issue is especially challenging because even a municipality with a highly mature cybersecurity risk management program still has a residual risk that a material cybersecurity breach could occur and not be detected in a timely manner. We understand that the technology department continues to monitor and evaluate this risk, which are critical best practices. Additionally, periodic assessments of the system in order to verify that the control environment is working as intended are key parts of measuring associated business risk. We encourage administration and those charged with governance to work with the technology team on this very important topic. If we can be of assistance in the process, we would be happy to do so.

Section III - Legislative and Informational Items (Continued)

Updated Uniform Chart of Accounts

A final release of the chart of accounts was issued in November 2020 and is available at this link: https://www.michigan.gov/documents/uniformchart_24524_7.pdf. The State issued a memo that sets an implementation date for fiscal years ending on October 31, 2022 and thereafter. This final version follows various exposure drafts and revisions in order to comply with changing GASB standards and statutory changes and reformats the document to make it more user-friendly. The Treasury will provide alerts for any guidance and resources, and local units can sign up for alerts at this link: https://public.govdelivery.com/accounts/MITREAS/subscriber/new?qsp=MITREAS_1.

Revenue Sharing

The fiscal year 2023 governor's budget recommendation includes \$1.5 billion for revenue sharing. Further details of the breakdown of this amount are available at https://www.michigan.gov/treasury/0,,7-121-1751_2197---,00.html.

In order to receive the City, Village, and Township Revenue Sharing (CVTRS) payments in FY 2023, qualified local units will once again need to comply with the same best practices as they did last year as follows:

- A citizen's guide to local finances with disclosure of unfunded liabilities
- Performance dashboard
- Debt service report
- Two-year budget projection

Rules Governing Management of Federal Programs

The Office of Management and Budget (OMB) issued significant reforms to the compliance requirements that must be followed by nonfederal entities receiving federal funding related to awards on or after December 26, 2014. While these revisions were not too recent, the revisions were the most significant change to occur to federal grants management in recent history. While many communities have historically been below the \$750,000 single audit threshold, recent legislation provides for an increase in federal spending and, therefore, may be subject to an audit requirement; the Village will need to understand these reforms and may be required to make changes to internal procedures, processes, and controls.

- **Cost Principles** - There were certain changes made to allowable costs and significant changes in the area of time and effort reporting and indirect costs.
- **Administrative Requirements** - Nonfederal entities receiving federal funding must adhere to revised rules related to administering federal awards. Most notably, the requirements may impact the Village's procurement systems, including maintaining written conflict of interest policies and disclosures.

The Village will need to ensure that consideration of the implementation of these regulations has occurred; if it has not, the Village needs to work quickly to put the requirements into practice. Plante & Moran, PLLC has many experts in this area and welcomes any questions or needs you may have.

Federal Procurement Threshold Changes

The Office of Management and Budget has issued significant reforms to the compliance requirements that must be followed by nonfederal entities. The Office of Management and Budget recently issued Memorandum M-18-18, which provides guidance on changes to micropurchases and simplified acquisition threshold requirements. The key changes are as follows:

- Threshold for micropurchases is increased to \$10,000.
- Threshold for simplified acquisitions (small purchase procedures limit) increased to \$250,000.

Section III - Legislative and Informational Items (Continued)

Key adoption considerations for micropurchase and simplified acquisition thresholds include the following:

- During the original adoption of the Uniform Guidance procurement standards, were specific amounts included within the Village's procurement policy, or were references to the Uniform Guidance sections or amounts as adjusted referenced? If specific amounts were referenced, the procurement policy will need to be updated to take advantage of the changes.
- If the Village's procurement policy was written to allow for changes in amounts, the procedures will need to be updated to conform.
- If this change is inconsistent with other procurement policies within the organization, the Village must decide how the policy will be enacted. Remember local ordinances in place may limit full utilization of changes.
- If the Village has chosen not to fully adopt the change and maintain a lower threshold, then the Village is not required to use these thresholds but cannot exceed them.

Administrative Charges

The services provided by employees that are traditionally charged to the General Fund, like treasury, finance, HR, etc., oftentimes significantly benefit other funds. As a result, it is a fairly common practice to allocate a portion of these costs via an administrative charge to other funds of the government. Administrative charges can take many forms, such as interfund allocations, chargebacks, and payment in lieu of taxes to other funds (such as a golf courses). While the practice of charging for administrative services provided to other funds may certainly be justified, there seems to be a heightened focus lately on the methodology and amount of charges. Given the fact that many cost allocation methodologies were implemented several years ago, it would be prudent to revisit your current methodology and the related inputs to ensure that any administrative charges are fully substantiated.

Legacy Costs

Legacy costs and the challenge of funding them continue to be topics of discussion. GASB pronouncements of late have placed even more focus on the net long-term liability arising from these benefit promises by requiring governmental financial statements to reflect the net pension and OPEB liabilities. For many governments, these net liabilities are significant. In addition, Public Act 202 of 2017 has brought further focus on the funding level of these plans.

The following are the funding levels per the funding valuations for the last three years for both pension and OPEB:

	Pension	OPEB
2021	83%	79%
2020	79%	65%
2019	80%	61%

Maintaining or even improving the funded status of the plan(s) is dependent upon a number of factors, including the government's contribution policies, its amortization policy for funding the unfunded actuarial accrued liability, its benefit levels, and the ability to make future changes to the plan.

That said, the challenge here is significant. We are happy to assist you in thinking through alternative ways to manage this liability.

Section III - Legislative and Informational Items (Continued)

Other New Legislation

ARPA and SLFRF for Affordable Housing Production and Preservation

In July 2022, the U.S. Department of the Treasury announced new guidance to increase the ability of state, local, and tribal governments to use SLFRF funds to boost the supply of affordable housing in their communities. The new eligible uses for housing expenditures include projects that would be eligible for funding under an expanded list of federal housing programs and projects for the development, repair, or operation of affordable rental housing with certain income and affordability requirements. The SLFRF final rule FAQ document reflects this new guidance related to eligible housing expenditures: <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>.

Upcoming Accounting Standards Requiring Preparation

We actively monitor new Governmental Accounting Standards Board (GASB) standards and due process documents and provide periodic updates to help you understand how the latest financial reporting developments will impact the Village. In addition to the summaries below and to stay up to date, Plante & Moran, PLLC issues a biannual GASB accounting standard update.

GASB Statement No. 93 - Replacement of Interbank Offered Rates

The requirements of this new accounting pronouncement will be effective for reporting periods beginning after June 15, 2020 (June 15, 2021 after extension within GASB Statement No. 95), except for the removal of the London Interbank Offered Rate (LIBOR) as an appropriate benchmark interest rate for a hedging derivative instrument, which is effective for reporting periods ending after December 31, 2021 (December 31, 2022 after extension within GASB Statement No. 95). With LIBOR expected to cease existence in its current form at the end of 2021, this statement addresses accounting and financial reporting implications that result from the replacement of an interbank offered rate (IBOR) in hedging derivative instruments and leases.

GASB Statement No. 94 - Public-Private and Public-Public Partnerships and Availability Payment Arrangements

This new accounting pronouncement will be effective for reporting periods beginning after June 15, 2022. This statement improves accounting and financial reporting for arrangements where a governmental entity contracts with an operator to provide public services by conveying control of the right to operate or use nonfinancial assets, such as infrastructure or other capital assets, for a period of time in an exchange or exchange-like transaction. It establishes the definitions of public-private and public-public partnerships (PPPs) and availability payment arrangements (APAs) and provides uniform guidance on accounting and financial reporting for transactions that meet those definitions. The first step of implementation is identifying the types of arrangements that are PPPs and analyzing each of those arrangements through the requirements of this standard. In the interim period prior to the required implementation date, please reach out to your engagement team with any questions or for assistance in getting started.

GASB Statement No. 96 - Subscription-Based Information Technology Arrangements (SBITAs)

This new accounting pronouncement will be effective for the Village's year ended June 30, 2022. This statement defines SBITAs and provides accounting and financial reporting for SBITAs by governments, including requiring a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs.

Section III - Legislative and Informational Items (Continued)

GASB Statement No. 97 - Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans

Certain aspects of this standard impacting defined contribution pension and OPEB plans and other employee benefit plans were effective immediately in June 2020, but the provisions of this statement related to 457 plans clarifying when a 457 plan should be considered a pension plan or an other employee benefit plan to assist in the application of GASB Statement No. 84 are effective for reporting periods beginning after June 15, 2021.

GASB Statement No. 99 - Omnibus 2022

This new accounting pronouncement has various effective dates. This statement addresses accounting and financial reporting requirements for specific issues related to financial guarantees, derivative instruments, leases, public-public and public-private partnerships, subscription-based information technology arrangements, the transition from the London Interbank Offered Rate, the Supplemental Nutrition Assistance Program (SNAP), nonmonetary transactions, pledges of future revenue, the focus of government-wide financial statements, and terminology.

GASB Statement No. 100 - Accounting Changes and Error Corrections

This new accounting pronouncement will be effective for fiscal years ending June 30, 2024 and after. This statement enhances the accounting and financial reporting requirements for accounting changes and error corrections.

GASB Statement No. 101 - Compensated Absences

This new accounting pronouncement will be effective for fiscal years ending December 31, 2024 and after. This statement updates the recognition and measurement guidance for compensated absences under a unified model, requiring that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means. This statement also establishes guidance for measuring a liability for leave that has not been used and updates disclosure requirements for compensated absences.

Significant GASB Proposals Worth Watching

The GASB is working on three interrelated projects that result in a comprehensive look at financial reporting for state and local governments. Of these three efforts, two are likely to result in significant changes to governmental financial statements in the future.

The Financial Reporting Model exposure draft was issued in June 2020, and the final statement is expected to be released in late 2023. While this standard proposes changes to many aspects of the Village's financial statements, this proposed standard will most significantly impact the Village's governmental fund financial statements.

The Revenue and Expense Recognition project aims to develop a comprehensive accounting and financial reporting model for transactions that result in revenue and expenses. The GASB has issued a preliminary views document that proposes a new categorization framework that replaces the exchange/nonexchange transaction notion with a four-step categorization process for classifying a transaction. In addition to this new framework, the proposal also addresses recognition and measurement of revenue and expense transactions. The exposure draft for this project is expected sometime in 2025.

Plante & Moran, PLLC has spent significant time digesting these new proposed standards and recently testified to the GASB about our feedback. We strongly encourage the Village to monitor developments with these standards, as the potential impacts are quite broad.



To: Village Council

From: Administration

Date: November 9, 2022

Re: Administration's Response to the Auditor's Other Recommendations & Related Information.

Upon the suggestion of the Auditor, this memorandum shall serve as the Administration's response to the Section II of Plante Moran's Audit Letter, entitled "Other Recommendations & Related Information." The Auditor advised that we may submit this response document for purposes of clarification.

Former Employee Access

The Auditor noted that there is no formal process for removing an employee's access to online banking portals and BS&A. While the process is not memorialized in a formal policy, the Village Administration did properly and timely remove the employee's access to the banking portals and BS&A. However, to ensure best practices, the Administration will present to Council an updated policy and/or procedure with necessary actions that must be taken after an employee's separation from the Village. The policy will include a checklist of said actions, including the removal of a former employee's access to bank portals and certain applications, such as BS&A.

Bank Reconciliations

The Auditor recommended that the Administration's review of the bank reconciliation needed to be timely documented with a signature and a date. Please be advised that while the reconciliations were reviewed, some reconciliations were not signed immediately due to staff transitions with the Village Administration. This matter has been corrected, and the bank reconciliations are reviewed, signed, and dated by the Village Manager in a timely manner in accordance with best practices.

Credit Card Statement Procedures

Lastly, the Auditor stated that a secondary approval is not noted prior to the payment of the Village's credit card statements. In fact, the credit card statements are reviewed by the Accounts Payable Department, the Finance Director and the Village Manager. The review process is not included in the written policy. The Village will present an amended and updated credit card policy to Council that includes the requirement that each credit card statement must be signed and dated by the Village Manager prior to payment.



MEMO

Date: November 9, 2022
To: Jeff Campbell, Village Manager
From: Neil Johnston, Director of Public Services
Subject: Marguerite and Hummel Water Main Improvement Project

Background – The Marguerite and Hummel Water Main Improvement Project consists of replacing the existing 4-inch water main with 8-inch on Marguerite St. and Hummel Dr. south of Sheridan Dr. It also includes transferring the 15 water services that are currently connected to the 4-inch main.

Recommendation – Village of Beverly Hills and HRC staff have reviewed four bids that were received on October 20, 2022. It is their recommendation that D'Angelo Brothers, Inc. be awarded this project. HRC's full recommendation letter is attached.

Recommended Resolution:

Be It Resolved that the Beverly Hills Village Council approves the proposal from D'Angelo Brothers, Inc., to complete the Marguerite and Hummel Water Main Improvements Project for the amount of \$347,206.00.

Funds are available in 287-538-972.01

Thank you,

A blue ink signature of Neil Johnston, written in a cursive style.

Neil Johnston,
Director of Public Services

A blue ink signature of Jeff Campbell, written in a cursive style.

Jeff Campbell,
Village Manager



October 27, 2022

Village of Beverly Hills
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attention: Mr. Jeffrey Campbell, Village Manager

Re: Marguerite & Hummel Water Main Improvements Project
Bid Results & Recommendation of Award

HRC Job No. 20220319

Dear Mr. Campbell,

Hubbell, Roth & Clark, Inc (HRC) has reviewed the bids received on October 20, 2022, for the subject project. There were four (4) bids received. HRC contacted Ben's Mighty Mole, LLC of Croswell, Michigan, with the lowest bid of \$323,050.00 and also D'Angelo Brothers, Inc. of Farmington Hills, Michigan with the second lowest bid of \$347,206.00. Copies of the Bid Tab are enclosed for your reference and distribution. These bids were below the final pre-bid Engineer's Estimate of construction costs on this Contract.

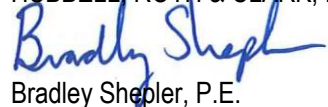
Upon review of the related experience and qualification documentation required to be submitted with the bid, it was determined that Ben's Mighty Mole, LLC did not meet the minimum Project Experience requirements as identified in the Contract. A subsequent review of the related experience and qualification documentation submitted by D'Angelo Brothers, Inc., was completed by our office and provided a sufficient amount of project, personnel and related work experience and references as required by the Contract. Therefore, it is our opinion that D'Angelo Brothers, Inc. is the lowest responsive bidder that has satisfied the requirements of the specifications and submitted all necessary information in order for the bid proposal to be considered complete. Furthermore, D'Angelo Brothers, Inc. is a preferred contractor with the Oakland County Water Resources Commissioner's office, is familiar with the Village's water distribution system and working conditions within the Village and has successfully completed numerous water main improvement projects within Southeast Michigan of comparable and larger size than the subject project.

Our office has contacted Ben's Mighty Mole, LLC, and informed them of our determination. They were disappointed but understanding after our discussion and review of the Contract requirements. Our office has also contacted D'Angelo Brothers, Inc. and they have indicated they are able to complete the project in accordance with the bid documents for the amount bid. As a result, we recommend award of the Marguerite & Hummel Water Main Improvement Project construction contract to D'Angelo Brothers, Inc. at a total amount of \$347,206.00 subject to the Contractor supplying the requisite bonds and insurance certificates.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Senior Associate

Attachment

pc: Village of Beverly Hills; N. Johnston, T. Trice, K. Rutkowski
HRC; D. Mitchell, J. Nagle, File

BID TABULATION
MARGUERITE AND HUMMEL WATER MAIN IMPROVEMENTS PROJECT
VILLAGE OF BEVERLY HILLS
OAKLAND COUNTY, MICHIGAN

Bids Due: Thursday, October 20, 2022 at 11:00 a.m.
HRC Job #20220319

Ben's Mighty Mole, LLC
7989 Wildcat Road
Crosswell, MI 48422
Phone: (810) 712-3530

D'Angelo Brothers, Inc.
30836 W. 8 Mile Road
Farmington Hills, MI 48336
Phone: (248) 515-1942

Inner City Contracting, Inc.
18715 Grand River Ave.
Detroit, MI 48223
Phone: (313) 402-9178

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1. Mobilization, Max 5%	1	LS	\$16,250.00	\$16,250.00	\$17,000.00	\$17,000.00	\$16,000.00	\$16,000.00
2. Color Audio-Video Route Survey	1	LS	\$3,000.00	\$3,000.00	\$2,225.00	\$2,225.00	\$1,000.00	\$1,000.00
3. HMA Surface Rem	60	syd	\$85.00	\$5,100.00	\$20.00	\$1,200.00	\$20.00	\$1,200.00
4. Pavt. Rem	84	syd	\$85.00	\$7,140.00	\$20.00	\$1,680.00	\$20.00	\$1,680.00
5. Sign, Remove, Salvage and Reinstall	1	ea	\$500.00	\$500.00	\$250.00	\$250.00	\$150.00	\$150.00
6. Abandon Existing Water Main	920	lbf	\$15.00	\$13,800.00	\$12.00	\$11,040.00	\$5.80	\$5,336.00
7. Valve Box, Abandon	1	ea	\$250.00	\$250.00	\$800.00	\$800.00	\$150.00	\$150.00
8. Fire Hydrant Assembly, Rem	2	ea	\$600.00	\$1,200.00	\$1,600.00	\$3,200.00	\$455.00	\$910.00
9. Water Main, HDPE SDR 11, 8 Inch, HDD	678	lbf	\$125.00	\$84,750.00	\$160.00	\$108,480.00	\$208.00	\$141,024.00
10. Water Main, DIWM C1 54, 8 Inch, OC	152	lbf	\$95.00	\$14,440.00	\$160.00	\$24,320.00	\$192.00	\$29,184.00
11. Gate Valve and Well, 8 Inch	2	ea	\$7,500.00	\$15,000.00	\$8,000.00	\$16,000.00	\$7,900.00	\$15,800.00
12. Fire Hydrant Assembly, Complete	3	ea	\$7,200.00	\$21,600.00	\$8,000.00	\$24,000.00	\$7,250.00	\$21,750.00
13. Water Main Connection, 8 Inch to Existing 8 Inch	1	ea	\$6,000.00	\$6,000.00	\$5,600.00	\$5,600.00	\$8,000.00	\$8,000.00
14. Water Service, 1 Inch	100	lbf	\$27.50	\$2,750.00	\$40.00	\$4,000.00	\$85.00	\$8,500.00
15. Water Service Curb Stop, 1 Inch	15	ea	\$1,200.00	\$18,000.00	\$700.00	\$10,500.00	\$875.00	\$13,125.00
16. Water Service Connection, 1 Inch	15	ea	\$800.00	\$12,000.00	\$1,680.00	\$25,200.00	\$1,195.00	\$17,925.00
17. Concrete Restraining Block	4	ea	\$440.00	\$1,760.00	\$1,800.00	\$7,200.00	\$2,900.00	\$11,600.00
18. Trench Undercut and Backfill	50	cyd	\$69.00	\$3,450.00	\$20.00	\$1,000.00	\$100.00	\$5,000.00
19. Mailbox, Remove, Salvage, Reinstall	2	ea	\$300.00	\$600.00	\$350.00	\$700.00	\$200.00	\$200.00
20. Driveway, Nonreinf, Conc, 6 inch	84	syd	\$225.00	\$18,900.00	\$150.00	\$12,600.00	\$165.00	\$13,860.00
21. Hand Patching	30	ton	\$90.00	\$2,700.00	\$450.00	\$13,500.00	\$410.00	\$12,300.00
22. Aggregate Base, 21/AA, CIP, Special	84	ton	\$40.00	\$3,360.00	\$40.00	\$3,360.00	\$25.00	\$2,100.00
23. Maintenance Gravel (As-Needed)	50	ton	\$40.00	\$2,000.00	\$40.00	\$2,000.00	\$25.00	\$1,250.00
24. Exploratory Excavation and Utility Locating, Pavement	12	ea	\$600.00	\$7,200.00	\$475.00	\$5,700.00	\$50.00	\$600.00
25. Exploratory Excavation and Utility Locating, Non-Pavement	1	ea	\$600.00	\$600.00	\$875.00	\$875.00	\$3,200.00	\$3,200.00
26. Site Restoration	300	syd	\$30.00	\$9,000.00	\$22.00	\$6,600.00	\$20.00	\$6,000.00
27. Soil Erosion and Sedimentation Control	1	LS	\$7,200.00	\$7,200.00	\$5,500.00	\$5,500.00	\$1,500.00	\$1,500.00
28. Remove, Salvage and Replace Existing Landscaping	1	LS	\$13,000.00	\$13,000.00	\$2,888.00	\$2,888.00	\$500.00	\$500.00
29. Property Protection Fence	100	lbf	\$45.00	\$4,500.00	\$15.00	\$1,500.00	\$5.00	\$500.00
30. Maintaining Traffic	1	LS	\$6,000.00	\$6,000.00	\$8,888.00	\$8,888.00	\$5,100.00	\$5,100.00
31. Observation Crew Days - Base Contract Allowance	30	Days	\$700.00	\$21,000.00	\$700.00	\$21,000.00	\$700.00	\$21,000.00
32. Observation Crew Days - Excess of Base Contract		Days	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BID AMOUNT				\$323,050.00		\$347,206.00		\$366,444.00

Other Bids Received:

Bidigare Contractors, Inc. **\$378,395.00**

ENGINEER: Bradley Shepler, P.E.
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Corrected by Engineer *

VILLAGE MANAGER'S REPORT
JEFFREY R. CAMPBELL
November 15, 2022

14 Mile Construction Update – The contractor has completed the final layer of asphalt on the south side of the road and will be paving the westbound lane (north side of 14 Mile Road) on Friday, November 11, 2022. Traffic will shift into the eastbound (south lane) on November 10, 2022 to prepare the road for the final layer of HMA. After the road is paved, the contractor will shift traffic back to the westbound (north lane) to complete miscellaneous work on the south side of the road. This shift back into the north lane is anticipated to take place on Saturday, November 12, 2022. Again, thank you for your patience as the 14 Mile Road Reconstruction Project nears its completion.

Thank you, Southfield Township and Election Workers – I had the honor of serving on the Receiving Board for the recent election last Tuesday. The amount of work that goes into ensuring a fair and secure election is incredible, and we should not take it for granted. I want to thank the Southfield Township Clerk, Supervisor, Treasurer, Deputy Clerk and all the volunteers (poll workers, receiving board members, and others) who make our elections possible.

TAP Grant – As noted at the last meeting, the Village was informed by the Southeast Michigan Council of Governments (“SEMCOG”) that it received a modified “Transportation Alternatives Program (“TAP”) grant for the Beverly Hills Connector application submitted early this summer. The grant partially funds the construction of sidewalks on Evergreen, 13 Mile, and a portion 14 Mile. The application was modified to remove the sidewalk that is being finished as part of the current 14 Mile project (the sidewalk from Lahser to Evergreen) and to reduce the width of the proposed sidewalk from 10 feet to 5 feet. On November 7, 2022, the Village received the letter confirming SEMCOG’s Regional Review Committee award of TAP funding in the amount of \$1,643,000 to the sidewalk connector project. The Village is required to submit a match of \$1,120,000 to receive the funding. The award letter from SEMCOG is attached.

Last week for Curbside Chipping – The last week for curbside chipping for this year is the week of November 28th. Please make sure your branches are placed by the curb on your normal trash day. Monthly curbside chipping services will resume in April of 2023.

Upcoming Holiday – Please be advised that the Village Offices will be closed on Thanksgiving, November 24th, 2022, and the Friday after Thanksgiving, November 25th, 2022.

From: [Southeast Michigan Council of Governments](#)
To: [Jeffrey Campbell](#)
Subject: Transportation Alternatives Program Award Notice: TA 2021058 Beverly Hills— Beverly Hills Connector Program
Date: Monday, November 7, 2022 3:08:13 PM

CAUTION: This email originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Congratulations! SEMCOG's Regional Review Committee has selected your project for Transportation Alternatives Program (TAP) funding.



[View this email in a web browser.](#)

Village Council President George,

Congratulations!

SEMCOG's Regional Review Committee has selected your project for Transportation Alternatives Program (TAP) funding for FY2024:

TA 2021058 Beverly Hills— Beverly Hills Connector Program

Total award in SEMCOG TAP funds is **\$1,643,000**.

Additional information, including a grant summary, TIP job number, progress report form, and project implementation guidance will be sent to you soon.

SEMCOG and MDOT staff will be contacting you periodically to check on your project's progress.

If you have any questions regarding the award or the development of your project, please contact Brian Pawlik at (313) 324-3426 or pawlik@semcog.org.

Thank you and congratulations.



Amy O'Leary
Executive Director



SEMCOG - Southeast Michigan Council of Governments
1001 Woodward Avenue, Suite 1400, Detroit, Michigan 48226
313-961-4266 • Fax: 313-961-4869 • Staff email: lastName@semcog.org

[Website](#)

SEMCOG is a regional planning partnership of governmental units serving 4.8 million people in the seven-county region of Southeast Michigan striving to enhance the region's quality of life.

[Unsubscribe](#) from receiving any mailings from SEMCOG.

Beverly Hills Public Safety

Activity Report

Oct. 27th- Nov. 8th 2022

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.

CALLS FOR SERVICE

- **258 Calls for Service.**
- **69 Tickets issued.**
- **3 Arrests**
- Property Damage to a window at the DPW Building.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Traffic Complaint at 13 Mile and Southfield.
- Crime Prevention at Market Fresh Shopping Center.
- Citizen Assist on East Valley Woods.
- Traffic Accident at 13 Mile and Chelton.
- Fire Alarm on Orchard Place.
- Open Building secured on Nottingham.
- Citizen Assist on Amherst.
- Suspicious Persons on Kennoway Court.
- Operation Medicine Cabinet.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly School.
- Wires Down on Kennoway Circle.
- Crossing Guard Detail at Evergreen and Waltham.
- Larceny report taken on Birwood.
- A vehicle was stopped at 13 Mile and Southfield to verify the registered owners driving status stemming from the license plate showing they were suspended. The driver was suspended with multiple warrants and was taken into custody without incident. The vehicle was impounded and the subject was cited, advised & released at the scene.
- Traffic Enforcement at Beverly and Allerton.
- Extra Patrol at the DPW Building.

- Welfare Check at 13 Mile and Greenfield.
- Animal Complaint on Greenfield and Verona.
- Crime Prevention at Walmer and Pickwick.
- Beverly Park closed for the night.
- Crime Prevention at the DPW Building.
- Assist Franklin PD with an open building investigation.
- Crime Prevention at 13 Mile and Chelton.
- Closed the Douglas Evans Nature Preserve.
- Extra Patrol at the DPW Building.
- Suspicious Person at Honey Baked Ham Company.
- Crime Prevention at 13 Mile and Huntley Square Apartments.
- Extra Patrol at the DPW Building.
- Alarm on West Bellvine Trail.
- Suspicious Persons at Pierce and 14 Mile.
- Crime Prevention at Beverly School.
- Suspicious Person on Kinross.
- A driver was stopped for improper passing on Southfield and 13 Mile. The driver was found to be suspended and was taken into custody without incident. The subject was then cited and released.
- Operation Medicine Cabinet.
- School Liaison fire truck demonstration at Beverly School.
- Fire Marshal Plan Review on Southfield.
- Suspicious Person on Southfield.
- Radar Detail on Riverside and Evergreen.
- Traffic Accident at 13 Mile and Churchill.
- Public Relations fire truck demonstration at Greenfield School.
- Hospice Death on Westlady.
- Crime Prevention at Groves High School.
- Alarm on Wendbrook.
- Crime Prevention at Detroit Country Day School.
- Extra Patrol in the area of McKenzie and Corsaut.
- Extra Patrol in the area of Bates and Birwood.
- Motorist Assist at 13 Mile and Southfield.
- Operation Medicine Cabinet.
- Suspicious Person at 14 Mile and Lahser.
- Public Relations at Acacia Cemetery.
- Citizen Assist on Vernon.
- Traffic Accident at Southfield and Beverly.
- Crime Prevention at Groves High School.
- Crime Prevention at Bates and Birwood.

- Crime Prevention in the area of East Valley Woods and Mckenzie.
- Extra Patrol in Huntley Square Apartments.
- Crime Prevention in the area of Georgetown and Shagbark.
- Crime Prevention in the area of Waltham and Sunset.
- Assisted Birmingham PD with attempt to locate victim at Royal Oak Beaumont Hospital.
- Suspicious Person at Mission Point.
- Citizen Assist on Shagbark.
- Noise Complaint in the Huntley Square Apartments.
- Assisted Keego Harbor PD with contacting subject on Birwood.
- Traffic Accident on Fairfax and 13 Mile.
- Odor Investigation on Arlington.
- Public Relations on Hillcrest and Norchester.
- Fire Alarm on Kinross.
- Fire Truck Checks at the station.
- Trouble with Customer at the KFC.
- Medical on Corsaut.
- Extra Patrol in the area of Bates and Kirkshire.
- Crime Prevention at East Valley Woods and Mckenzie.
- Crime Prevention in Huntley Square Apartments.
- Hospice Death at Mission Point.
- Crime Prevention at Beverly School.
- Fraud reported on Verona Circle.
- Public Relations at Beverly School.
- Medical on Kirkshire.
- Medical on East Valley Woods.
- Traffic Accident on Southfield and 13 Mile.
- Crime Prevention at Market Fresh Shopping Center.
- Traffic Accident at 13 Mile and Rivers Edge Court.
- Traffic Accident at 13 Mile and Vernon.
- Customer Trouble at the Corners Shopping Mall.
- Crime Prevention in the area of Beverly and Norchester.
- Crime Prevention at Lahser and Hampton.
- Crime Prevention at Groves High School.
- Traffic Enforcement at Evergreen and Ronsdale.
- Extra Patrol in the area of Churchill and Pickwick.
- Traffic Enforcement at Beverly and Pierce.
- Extra Patrol at the DPW Building.
- Lift Assist on Old Post.

- Traffic Enforcement at 14 Mile and Southfield.
- Suspicious Vehicles on Evergreen.
- Suspicious Persons at Beverly Park.
- Suspicious Persons on Rutland.
- Beverly Park closed for the night.
- Extra Patrol in Acacia Cemetery.
- Douglas Evans Nature Preserve closed for the night.
- Extra Patrol at Queen of Martyrs.
- Extra Patrol at the Village Offices.
- Suspicious Persons on Beverly.
- Medical on Normandale.
- Medical on Verona Circle.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly School.
- Traffic Accident on Evergreen.
- Crime Prevention at Market Fresh Shopping Center.
- Radar Detail at Riverside and Drury.
- Welfare Check on Sheridan.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Reckless Driving complaint at Pierce and Beverly.
- Crime Prevention at the Corners Shopping Mall.
- Parking Complaint on Wilshire.
- Report of a missing person on Allerton.
- Odor Investigation on Turnberry.
- Traffic Enforcement at 13 Mile and Southfield.
- Extra Patrol at the Village Offices.
- Beverly Park closed for the night.
- Traffic Enforcement at Bedford and Warwick.
- Crime Prevention at Douglas Evans Nature Preserve.
- Suspicious Persons on 14 Mile.
- Crime Prevention at Greenfield School.
- Reckless Driving reported on Bellvine Trail.
- Radar Detail on Riverside and Drury.
- Crime Prevention at Beverly School.
- Fraud report taken on Buckingham.
- Radar Detail on Southfield and Kinross.
- Parking Complaint on Nottingham.
- Radar Detail on East Valley Woods.
- Radar Detail on Lahser and Normandale.
- Crime Prevention at Greenfield School.
- Medical at Mission Point.
- Traffic Accident at 13 Mile and Lincolnshire.
- Suspicious Persons on Southfield.

- Animal Complaint on Lahser and 14 Mile.
- Crime Prevention at Groves High School.
- Radar Detail at 13 Mile and Evergreen.
- Medical at 13 Mile and Kennoway.
- Extra Patrol in the area of Birmingham and Buckingham.
- Radar Detail at Southfield and Beechwood.
- Crime Prevention in the area of Fairfax and Amherst.
- Crime Prevention in the area of Pierce and Dunblaine.
- Crime Prevention in the area of Bates and Dunblaine.
- Crime Prevention in the area of Birwood and Madison.
- Traffic Enforcement at East Valley Woods and Mckenzie.
- Extra Patrol in the area of Edgewood and Birwood.
- Crime Prevention at Greenfield School.
- Crossing Guard Detail at Southfield and Beverly.
- Crime Prevention at Beverly School.
- Citizen Assist on Dunblaine.
- Found Property report at the station.
- Radar Detail at Lahser and Hilltop.
- Medical at Mission Point.
- Crime Prevention at Greenfield School.
- Intelligence report at the station.
- Prisoner Transport from Birmingham PD to the station.
- Animal Complaint at Southfield and Birwood.
- Crime Prevention in the area of Wilshire and Evergreen.
- A driver was stopped for running a red light at 13 Mile and Evergreen. The driver showed signs of intoxication and failed multiple sobriety tests. The driver was arrested for drunk driving and was taken into custody without incident.
- Suspicious Persons at Beverly Park.
- Medical at Mission Point.
- Crime Prevention in the area of Pierce and Dunblaine.
- Mental Health call in the Huntley Square Apartments.
- Traffic Enforcement at Greenfield and Sheridan.
- Traffic Enforcement at Norchester and Beverly.
- Crime Prevention in the area of Bates and Beechwood.
- Extra Patrol in the area of East Valley Woods and Mckenzie Court.

- Medical on Normandale.
- Prisoner Transport to the 46th District Court.
- Crime Prevention at Beverly School.
- Medical on Lahser.
- Animal Complaint on Locherbie.
- Animal Complaint on Sheridan.
- Crime Prevention at Market Fresh Shopping Center.
- Suspicious Vehicle at Bates and 14 Mile.
- Citizen Assist at Mission Point.
- Crime Prevention at Beverly School.
- Assist DPW on HillCrest.
- Crime Prevention at the Corners Shopping Mall.
- Found Property at Beverly Park.
- Extra Patrol at Detroit Country Day Football game.
- Traffic Accident at Huntley Square Apartments.
- Beverly Park closed for the night.
- Carbon Monoxide Detector alarm on Elizabeth.
- Crime Prevention at the Corners Shopping Mall.
- Suspicious Person on 14 Mile.
- Crime Prevention at the village offices.
- Crime Prevention at Greenfield School.
- Crime Prevention at Queen of Martyrs.
- Douglas Evans Park closed for the night.
- Suspicious Vehicle at Southfield and Gould.
- Medical on Kirkshire.
- Alarm on Kinross.
- Mutual Aid Fire Response in Huntington Woods.
- Operation Medicine Cabinet.
- Reckless Driving reported at Evergreen and 14 Mile.
- Traffic Accident on Southfield.
- Medical on Kirkshire.
- Medical on Kennoway.
- Animal Complaint on Saxon.
- Road Hazard Removed on Evergreen.
- Juvenile Complaint on 14 Mile.
- Suspicious Persons on Foxboro Way.
- Parking Complaint on Warwick.
- Found Property on Glencoe.
- Medical at Mission Point.
- Crime Prevention at Beverly School.
- Radar Detail on 13 Mile.
- Crime Prevention at Berkshire School.
- Extra Patrol at the Corners Shopping Mall.
- Assisted DPW with a water main break on Beverly.

- Vehicle Lockout at the Corners Shopping Mall.
- Suspicious Persons on Southfield.
- Suspicious Persons at Acacia Cemetery.
- Suspicious Persons at Huntley Square Apartments.
- Customer Trouble at Market Fresh.
- Fire Alarm on Lauderdale.
- Crime Prevention at Market Fresh.
- Fire Truck Checks at the station.
- Traffic Enforcement on 14 Mile.
- Crime Prevention at Berkshire School.
- Extra Patrol at Queen of Martyrs.
- Medical on Billington Court.
- Beverly Park closed for the night.
- Crime Prevention at Greenfield School.
- Carbon Monoxide Detector alarm on Southfield.
- Assist DPW with water main break on Bedford.
- Mental Health Call at Groves High School.
- Suspicious Persons on Locherbie.
- Traffic Accident at 13 Mile and Lahser.
- Crime Prevention at Greenfield School.
- Suspicious Person on Devonshire.
- Traffic Enforcement at Beverly and Norchester.
- Carbon Monoxide Detector Alarm on Dunblaine.
- Radar Detail at 14 Mile and Bellvine.
- Animal Complaint at Beverly and Birmingham.
- Suspicious Persons at Fairfax and Amherst.
- Extra Patrol at the DPW Building.
- Traffic Enforcement at Village Drive and Evergreen.
- Crime Prevention at Berkshire School.
- Assisted Berkley PD with prisoner search on 12 Mile.
- Medical on Walmer.
- Traffic Enforcement at Lahser and Hampstead.
- Extra Patrol in the area of Birmingham and Beverly.
- Medical on Walmer.
- Lift Assist on Nixon.
- Crime Prevention at Queen of Martyrs.
- Crime Prevention at Berkshire School.
- Traffic Accident on Kirkshire.
- Crime Prevention at Greenfield School.
- Extra Patrol at DPW Building.
- Crime Prevention at Groves High School.
- Crime Prevention at Beverly School.
- Traffic Enforcement at 14 Mile and Pierce.
- Neighbor Trouble in Huntley Square Apartments.

- Traffic Accident at 13 Mile and Greenfield.
- Radar Detail at Dunblaine and Bates.
- Animal Complaint at 13 Mile and Lahser.
- Lift Assist on Walmer.
- Reckless Driving reported on Southfield and 14 Mile.
- A driver was stopped at 13 Mile and Lahser after a registration check of the license plate showed that the owner was currently suspended. The driver was taken into custody without incident and then cited & released.
- Crime Prevention in the area of Nottingham and Robinhood.
- Douglas Evans Park closed for the night.
- Extra Patrol at Groves High School after hours.
- Extra Patrol in the area of Greenfield and Auburn.
- Extra Patrol in the area of Village and Quail Ridge.
- Radar Detail at Southfield and Locherbie.
- Crime Prevention at Vernon.
- Lift Assist on Highbank.
- Crime Prevention in the area of Kirkshire and Edgewood.
- Crime Prevention in the area of Bates and Birwood.
- Lift Assist on Kirkshire.
- Crime Prevention in the area of Birmingham and Dunblaine.
- Extra Patrol in Huntley Square Apartments.
- Traffic Enforcement at Beverly and Arlington.
- Crime Prevention in the area of Smallwood and Westlady.
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FIRE & EMERGENCY MEDICAL SERVICES

- 1 Structure Fire (Automatic Aid to Huntington Woods).
- 18 EMS Call - Medicals.
- 1 Wires Down.
- 1 Gas Leak.
- 2 Lift Assist/Invalid Assist.
- 3 Smoke Investigation.
- 3 Fire Alarms.
- 3 CO Alarms.
- 1 Fire Alarm Plan Review.
- 2 Weekly Apparatus Checks.
- Supervise Midnight Platoons 3 and 4.
- Bi-Weekly NFIRS data export uploaded to FEMA.

- Conduct Oakland County Medical Control Authority required EQIP training.
- Complete and Submit 2023 Letter of Compliance to the Oakland County Medical Control Authority.
- Complete and Submit verification of EQIP Patient Prioritization of EMS patients training to the Oakland County Medical Control Authority.
- PSO Smith measured for Turn Out gear.
- Coordinate 2024 combined public safety department training.
- Purchase of Grant funded Fit Test machine.
- Review ISO form implementation for CLEMIS Fire Incident Reporting System.
- Update and Distribution of Oakland County Training Committee 2023 Training Funds Allocations.

DETECTIVE BUREAU AND SCHOOL LIAISON

- 3 Training Orders Issued.
- SLO Balagna presentation at Beverly Elem on Fire Safety.
- SLO Balagna attended Groves Football game.
- SLO Balagna attended Beverly Elem Halloween Parade.
- Sgt Baller re-certified SLO Balagna, LT. Vanhorn and D.C Davis for Taser.
- Patient Prioritization and State EMS Protocols training completed.
- Walk-in arraignment for OWI-3rd Offense.
- Received warrant for Venerable adult abuse case
- SLO Balagna attended SWAT training on 11/04/22.
- Court innovations at the 46th District Court.
- Traffic Conference at 46th District Court.
- Sgt Baller attended in person court for Assault case.
- SLO Balagna attended Active Shooter Training 11/07/22-11/08/22.
- Received warrant for Retail Fraud.
- 2 OWI citations issued.
- Closed out lost property report-property returned to owner.
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Stay away from scams this Medicare Open Enrollment Period

By Gema de las Heras, Consumer Education Specialist
November 4, 2022

If you or one of your loved ones are on Medicare, you're probably aware that open enrollment ends on December 7. And you're probably reviewing and comparing different options to select a plan that's right for you. But as you shop around, know that scammers might take advantage of this period to impersonate Medicare agents.

Scammers may sound professional, say they're from Medicare, and have your personal details. But in reality, they're trying to steal your money, Medicare information, or your identity. Here's how to spot potential scams and what to do:

Don't trust the name displayed on your phone. Scammers can fake a caller ID. Hang up if anyone calls and asks for your Medicare, Social Security, or bank or credit card information. Legitimate Medicare employees have your Medicare number on file. Don't be rushed into making a decision. You have until December 7 to enroll, and Medicare doesn't offer extra benefits for signing up early. Ignore threats to take away your benefits. If you qualify, your benefits can't be taken away for not signing up for a plan.

Don't talk to anyone that suggests their plan is preferred by Medicare. The truth is that Medicare doesn't endorse a specific plan. Get help to deal with Medicare fraud and abuse at [smpresource.org](https://www.smpresource.org). Visit the Eldercare Locator or call toll-free 1-800-677-1116 to find local resources that can give you more information about the different Medicare plans available.

Tried to cancel a service but couldn't? Learn steps to take

By Jim Kreidler, Consumer Education Specialist, FTC.
November 3, 2022

Tried to cancel a service but couldn't? Report it.
[ReportFraud.ftc.gov](https://www.ftc.gov/ReportFraud)

Have you ever been unhappy with a service — like your phone or Internet — and tried to cancel it? But, when you tried, you found it difficult or nearly impossible? Learn about the ways companies illegally trick or trap people who use their services, steps to take, and your rights.

Today, the FTC announced that Vonage, a phone company, didn't give customers an easy way to cancel their telephone services. Instead, the FTC says the company used a series of hurdles. These "dark patterns" made people hunt for the cancellation phone number; when they were able to call to cancel, they were often passed from agent to agent with repeated sales pitches; and, if they succeeded in cancelling, many wound up being charged surprise high-cost Early Termination Fees ("ETFs"). In many instances, even when people managed to navigate Vonage's process and cancel their accounts, the FTC says Vonage continued to charge them without their permission.

As part of the settlement, Vonage must pay \$100 million that the FTC will send to the small businesses and customers who were harmed by the company's practices. Vonage must also stop using dark patterns, let people know important information at sign-up, make it simple for people to cancel, and get their consent for every charge.

If you're considering a product or service check out the company's policies on:

Easy and simple cancellation. It should be as easy to cancel as it was to sign up in the first place. Before you place an order, look at the company's refund and return policies, and whether you'll be charged any cancellation fees.

Automatic renewal. As soon as you know you don't want to renew your plan, look at the company's cancellation policy. Make sure it won't automatically renew before you can cancel it.



OAKLAND COUNTY SHERIFF'S OFFICE
Sheriff Michael J. Bouchard

COAT DRIVE!

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Coat Drive Runs from November 1st through November 30th