

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, August 15, 2023

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/89539927655>

Meeting ID: 895 3992 7655

Dial in: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held August 1, 2023.
2. Review and file **bills** recapped as of Monday, August 14, 2023.
3. Review and consider awarding **bid** to Hutch Paving of Warren for the 2023 HMA program.

Business Agenda

1. Accept Michael White's **resignation** from the Beverly Hills Village Council.
2. First notice of a **vacancy** on the Beverly Hills Village Council.
3. Review and consider Cullen Nelson's Eagle Scout Project **Proposal**.
4. Review and consider authorizing Administration to **purchase** a Stryker Physio-Control Automated CPR Chest Compression Device, commonly referred to as a "LUCAS" device.
5. Review and consider **resolution** designating representatives for the MERS Annual Conference.
6. Review and consider authorizing Administration to seek bids for the 2024 **Sewer Lining Project**.
7. Review and consider authorizing **final payment** for the Marguerite and Hummel Water Main Replacement Project.
8. Review and consider publishing **Amended Responses** to Wendbrook FAQs.

Information Items

1. **Update** on options for paying for the new playground equipment at Beverly Park.

Public Comments

Manager's **report**

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Council comments

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

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REGULAR COUNCIL MEETING MINUTES – AUGUST 1, 2023 – PAGE 1

Present: President George; President Pro-Tem Hrydziusko; Members: Abboud, Mooney, and O’Gorman

Absent: Kecskemeti and White

Also Present: Village Clerk/Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Hrydziusko, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

David Tobaben, Orchard Way, commented on the forest, canopy, and drainage at Beverly Park. He stated that he contacted an arborist to provide a formal report on the park and he distributed copies of the report to the Council. He gave an overview and thinks that Council should address the problems presented in the report, specifically regarding drainage and buckthorn. He said he would like to see Beverly Park kept in good shape.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held July 18, 2023.
2. Review and file bills recapped as of Monday, July 31, 2023.
3. Review and consider annual contract and funding request for the Birmingham Bloomfield Community Coalition.
4. Review and consider Metro Act Right of Way Permit Extension with AT&T.
5. Review and consider Birmingham Youth Assistance volunteers for Fiscal Year 23-24.
6. Set Public Hearing Date for Amendment to Ordinance 42.12, Games in Streets, for September 5, 2023.

Roll Call Vote:
Motion passed (5-0)

BUSINESS AGENDA**REVIEW AND CONSIDER OUR LADY QUEEN OF MARTYR’S REQUEST TO PLACE OKTOBERFEST SIGN AT SOUTHFIELD ROAD AND DUNBLAINE**

Rutkowski provided an overview. Administration received an annual request from Our Lady Queen of Martyrs asking for permission to place a sign in the public right of way on the west side

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of Southfield Road at the intersection of Dunblaine Avenue. The sign is for Our Lady Queen of Martyrs' Oktoberfest fundraising event scheduled for September 29th and 30th. They have requested to put the sign out on Wednesday, September 6 and stated that it would be removed no later than Friday, October 6, 2023.

Motion by Hrydziuszko, second by O'Gorman, be it resolved, the Beverly Hills Village Council authorizes Our Lady Queen of Martyrs to place their Oktoberfest event sign in the public right of way at the Southfield Road and Dunblaine Avenue intersection from September 6 to October 6, 2023.

Motion passed.

REVIEW AND CONSIDER DESIGNATING REPRESENTATIVES FOR THE MICHIGAN MUNICIPAL LEAGUE'S ANNUAL MEETING

Rutkowski provided an overview. The Michigan Municipal League is hosting its Annual Convention on October 18-20, 2023 in Traverse City. The League's Annual Meeting is scheduled for 4:30 p.m. on Wednesday, October 18.

Pursuant to the provisions of the League Bylaws, the Village must designate by action of its governing body one of its officials who will be in attendance at the Convention as its official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate an alternate voting delegate as well.

Motion by Hrydziuszko, second by Mooney, be it resolved, the Beverly Hills Village Council hereby appoints Council Member Rock Abboud as its voting delegate for the 2023 Michigan Municipal League Annual Meeting and appoints Village Manager Jeffrey Campbell as its alternate voting delegate.

Motion passed.

REVIEW AND CONSIDER PURCHASING OF MICHIGAN STATE POLICE APPROVED INTOXILYZER 9000 BREATHALYZER FOR THE PUBLIC SAFETY DEPARTMENT

Torongeau provided an overview. The Public Safety Department has requested that the Village purchase one new Intoxilyzer 9000 which is replacing the old Datamaster Breathalyzer. The Michigan State Police (MSP) removed all old Datamaster Breathalyzers from the field over two years ago. MSP now only utilizes and services the Intoxilyzer 9000 and we do not have one currently. This is a professional tool for analyzing breath alcohol levels accurately and its results are accepted by all the state courts.

For the past two years, our patrol officers have had to write out a blood draw search warrant and affidavit then submit them to a Judge or Magistrate. The Judge or Magistrate then authorizes the search warrant after careful review, signs and authorizes a search warrant for blood. The Judge and or Magistrate then sends it back to the Public Safety Officer to execute. At that time, we have the option to take the suspect to Royal Oak Beaumont Hospital or call Alliance Ambulance to draw the blood. This current process burdens the already overcrowded hospital and ambulance service and is not time or cost effective. It also does not allow for the officers to return to patrol or respond to other important incidents after the booking process.

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The state of Michigan will no longer provide smaller departments with a new Intoxilyzer 9000 like it did with Datamasters in the past. So, to continue a professional and accurate check of legal alcohol levels we would respectfully request this purchase. The product will save valuable time and make an officer available for patrol and other important calls. This purchase of better equipment will aid us in being more time efficient and professionally accurate during the court hearings. Our Intoxilyzer 9000 will be built to the same non-negotiable Michigan approved specifications per Michigan's Request for Purchase contract with the manufacturer.

The Intoxilyzer 9000 is manufactured by CMI Inc. in Owensboro, Kentucky and has a two-year warranty. The instrument will be shipped directly to MSP for inspection prior to our receipt. Michigan State Police Technicians will then service our instrument after the purchase via a yearly service agreement. The Village will be afforded state contract pricing on this purchase, quoted as \$9,566.00.

The funds for the purchase are available from the Capital Equipment Purchases Account, number 205-900-985.00.

Motion by Hrydziuszko, second by O'Gorman, be it resolved, the Beverly Hills Village Council authorizes the purchase of the Intoxilyzer 9000 for the amount of \$9,566.00. Funds for this expense are available in Account 205-900-985.00.

Roll Call Vote:

Motion passed (5-0)

REVIEW AND CONSIDER ENTERING INTO NATIONAL OPIOID SETTLEMENT AGREEMENT WITH WALGREENS

Ryan provided an overview. The national opioid crisis has been discussed in the media in recent years. There were several lawsuits started against various manufacturers, distributors, and providers of opioid products. The State of Michigan joined several opioid lawsuits against various distributors and manufacturers. In January of 2022 and April of 2023, the Village Council approved the release of settlement funds from suits involving several pharmaceutical manufacturers and several large drug retail corporations.

Now, an additional monetary settlement has been reached with the Walgreens following parties: Teva, Allergan, CVS, and Walmart. The Village was forwarded the Master Litigation Agreement and the Participation Settlement Agreements with Allergan, Teva, CVS and Walmart. The Participation Settlement Agreement (Exhibit A) and Master Litigation Agreement (Exhibit B) were provided for review. The Village already approved settlement agreements with Walmart, CVS, Teva, and Allergan.

The money the Village will receive from this settlement will be paid over a number of years and it is estimated that the Village will receive \$19,273.32 from this settlement. To receive the money the Village would need to execute the attached Settlement Participation Form with Walgreen. Like the monies received from the previous settlements, these funds cannot be used for general fund purposes, but will be used to address either the care, treatment or public education programs dealing with opioids and opioid addiction.

This money, should it be accepted by the Village Council through the execution of these agreements would be placed in a special fund for only these purposes and by accepting the money the Village would release these entities from any further liability that would be taken by the Village for and on behalf of the Village on these issues.

It is unlikely the Village would engage in such an action against a large drug retail corporation and if it is deemed appropriate by Village Council, I would suggest Village Council authorize the Village President and/or Village Manager to sign the Participation Settlement Agreements and accept these funds for the purposes indicated.

Abboud asked about the spending timeline.

Torongeau said that a wish list item and eligible expense for the Public Safety Department would be a LUCAS machine, which can help save lives.

Motion by Hrydziuszko, second by Abboud, be it resolved, the Beverly Hills Village Council authorizes Administration to execute the National Settlement Agreement with Walgreens as submitted.

Roll Call Vote:
Motion passed (5-0)

REVIEW AND CONSIDER PUBLISHING THE WENDBROOK SUBCOMMITTEE'S ANSWERS TO QUESTIONS FROM THE WENDBROOK FORUM

O’Gorman provided an overview. The Council was provided with the proposed “Wendbrook Property Acquisition Update – FAQs” prepared by subcommittee members George, Kecskemeti, and O’Gorman. O’Gorman stated that the subcommittee compiled the most frequently asked questions and tried to answer them. He said that he asked for Council’s feedback last week and tried to incorporate that into the FAQs as well.

Mooney stated that more questions were asked at the forum than were included in the FAQs. He said the fact that the Village applied for \$1.5 million and was awarded \$1 million should be included. He asked about the cost of the appraisal, water testing, and sidewalks. He asked about the cost of development, such as adding a parking lot, and other features that were included in the application’s concept design.

Hrydziuszko thanked the subcommittee for their work. She said this would be the first round of questions and the subcommittee could come back with more as we obtain more information. She said the FAQ as presented was a good starting point and noted that there will absolutely be more questions to answer.

There was discussion about how the FAQs would be disseminated to the community. Rutkowski stated that they could be published on the Village website, included in Villager Newsletter, and included in the weekly email blast. George noted that hard copies could be made available as well.

Motion by Hrydziuszko, second by O’Gorman, the Beverly Hills Village Council authorizes publication of the Wendbrook FAQs to the community as submitted by the subcommittee.

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Roll Call Vote:

Abboud – no

George – yes

Hrydziusko – yes

Mooney – no

O’Gorman – yes

Motion failed (3-2)

Ryan indicated that 4 affirmative votes were required to pass this motion.

Mooney stated that he has procedural and substantive issues with this item. He said it is a Charter violation and that Mr. White is recused because he has a financial interest.

Ryan stated that Mooney’s aforementioned concern was premature and not the issue on this meeting’s agenda.

O’Gorman stated that Mooney poses good questions about development costs, but that that was not the issue on hand. He said the Questions and Answers were not yet complete and would be ongoing.

PUBLIC COMMENTS

Dee Abersold, Normandale, asked if the Village requires permits for changes in one’s yard. She stated that she visited the Wendbrook property.

Karen Gilbert, Amherst, commented on the property taxes for the Wendbrook property and said that an appraisal should be simple to obtain. She said that many people do not understand why the Village Attorney has not rendered an opinion on Wendbrook.

David Tobaben, Orchard Way, said that there is no plan, timeline, or budget for Wendbrook. He said that people want to know what they will see once the park opens. He thinks that it will be another Douglas Evans. He said the FAQs that were submitted were too wordy and that people do not have the attention span for that. He said development of a park will cost a lot of money. He commented on sidewalk trip hazards, trees, a bridge, and flooding that were not budgeted for.

Suzanne Grimm, Vernon, thanked everyone for their hard work and said that Wendbrook will not suck up all of the energy and resources of the Village. She said she supports community programs for all.

Todd Schafer, Sunset Drive, suggested adding clarification to the FAQ document. He said he does not think it is premature to consider whether acquisition of the Wendbrook property is a conflict. He said it is unusual to not have plans or a scope of work for Wendbrook.

Molly Borgon, Pebblestone, said the Village should acquire the Wendbrook land. She said even if it remains undeveloped, it would still be an asset to the community, especially for residents in Georgetown and on the west side. She said she thinks the community and Council should come together to make this work.

Lucille Nawara, Vernon, said that a Wendbrook park would be wonderful. She talked about tree maintenance and landscaping. She referenced a design she made for Wendbrook. She said the existing building could be renovated and become an income generator. She suggested that Council members visit the inside of the house because it might change their minds. She suggested using decomposed granite on the paths like they have on Belle Isle.

Tim Luke, Nixon, thanked the subcommittee for putting together the FAQs. He said he thought they were kicking the can down the road. He said the Council should be financially conscious of this decision.

MANAGER'S REPORT

Park Events in August - The Concert in the Park series continues on August 4, 2023 at Beverly Park. Northgate Drive will be performing. The show begins at 7:00 p.m. The Flavors Food Truck will be on site with food available for purchase. Movie night in the Park will occur on Thursday, August 17, 2023 at dusk. Kona Ice will be on site for Movie Night. The next Java & Jazz performance will take place on August 20, 2023 at the Beverly Park Pavilion. That show starts at 9 a.m. and wraps up at 12:00 p.m.

Municode Update - Members of the Village Administration and the Village Attorney met with an attorney who works with Municode who went through the Village's ordinances to ensure compliance with State laws and review what ordinances might require amendments. In the next month or so, the Administration will present recommended ordinance changes prior to publishing the ordinance on the website.

Summer Tax Bills - Summer tax bills went out to residents and businesses in July. Please consider this the first reminder that summer tax bills are due back to Southfield Twp. by September 14, 2023. Both bills are payable to Southfield Township.

Roundabout Construction Update - The Roundabout construction at the intersection of Beverly Road and Greenfield remains on schedule. The curbs have been installed. The base layer and grading of the road has been finished as well. It is anticipated that in the next couple of weeks, weather permitting, the sidewalks will be installed, restoration to the area will begin, and the final road will be completed. The construction project is scheduled to be completed by August 25, 2023.

COUNCIL COMMENTS

O'Gorman said there was a compromise between answering questions about Wendbrook and providing a 30 second sound bite. He said hiding answers is not transparent and he does not understand not publishing the FAQs. He said it took three weeks to even form a subcommittee and felt that his hands were tied. He appreciated the candid questions and comments tonight.

Abboud said he will attend the MML Convention in October as the Village's representative. He said there is a Senior Advisory Council meeting coming up in August. He noted that Next has three years to join the YMCA building.

Mooney said that at the February 1, 2022 meeting he indicated support for building a park at the Wendbrook property. He said there were features on the concept design that he was on board with. He expressed concern over funding the development of a park. He said there was a misstep in funding the new play structure at Beverly Park. He said the Village is about to lose the Riverside

Park pond and he would like to reach out to adjacent property owners to save it. He commented on pocket parks. He said the south baseball diamond at Beverly Park needs repairs. He said there are many streets, such as Norchester and Mayfair, that need repairs. He expressed concern about flooding.

Hrydziusko stated that the next Concert in the Park will be on Friday, August 4, 2023 at 7:00 p.m. featuring Northgate Drive. She said she likes attending and interacting with residents at Village events and encouraged all of Council to do the same. She said that all organizations should have an opportunity to request their fundraising event signs be placed on the public right of way. She reported that last week she walked the TAP grant section for proposed sidewalks and said that about 90% of the vegetation to be removed is buckthorn. She said she looks forward to a proper walking path along 13 Mile Road. She stated that the Council is capable of doing difficult things. She said this Council has worked to maintain a healthy budget and fund balance. She said the previous Council did not want to raise water rates to cover the cost of water. She noted that as part of their donation, the Whites asked that people of all abilities be able to access the Wendbrook property. She said she has hope for open mindedness and the willingness to work hard.

George said the Wendbrook subcommittee put a usable document together. He noted that sidewalks will get to Wendbrook eventually. He talked about the acquisition of Wendbrook opposed to the development of a park. He talked about obtaining a legal opinion and that acquiring the property to create a park would be a common public interest. He noted the Council has not asked Ryan to provide an opinion. He said the Village has the opportunity to preserve that land forever. He noted a “pocket park” is actually a road right of way, so park funds should not be spent on those. He said that the Riverside pond is a more complicated item. He commented on roads. He said the Village has time to make a decision on Wendbrook.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 10:24 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 08/01/2023 THROUGH 08/14/2023.

ACCOUNT TOTALS:

101	GENERAL FUND	\$78,572.85
202	MAJOR ROAD FUND	\$13,367.97
203	LOCAL STREET FUND	\$29,054.55
205	PUBLIC SAFETY DEPARTMENT FUND	\$22,380.02
287	ARPA FUND	\$26,706.74
401	CAPITAL PROJECTS FUND	\$47,240.43
592	WATER/SEWER OPERATION FUND	\$153,973.26
701	TRUST & AGENCY FUND	\$150,188.00
	TOTAL	<u>\$521,483.82</u>
	MANUAL CHECKS- COMERICA	\$281,038.81
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$802,522.63</u>
	GRAND TOTAL	<u><u>\$802,522.63</u></u>

08/10/2023 02:46 PM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 08/01/2023 - 08/14/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARPA COMERICA - ARPA FUNDS					
08/14/2023	ARPA	15	08500	HUBBELL ROTH & CLARK INC	26,706.74
ARPA TOTALS:					
Total of 1 Checks:					26,706.74
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					26,706.74
Bank COM COMERICA					
08/03/2023	COM	87444	60038	ASPHALT SPECIALIST INC.	281,038.81
08/14/2023	COM	87445	60217	AMAZON CAPITAL SERVICES	118.79
08/14/2023	COM	87446	51802	ARROW OFFICE SUPPLY CO.	755.80
08/14/2023	COM	87447	59419	AXON ENTERPRISE, INC.	1,248.00
08/14/2023	COM	87448	02000	BADGER METER INC	315.85
08/14/2023	COM	87449	51409	BEVERLY HILLS ACE	146.16
08/14/2023	COM	87450	34063	BIRMINGHAM AREA CABLE BOARD	150,000.00
08/14/2023	COM	87451	30898	BIRMINGHAM YOUTH ASSISTANCE	13,000.00
08/14/2023	COM	87452	49980	C&G PUBLISHING	140.00
08/14/2023	COM	87453	59779	CANFIELD EQUIPMENT SERVICE INC	512.70
08/14/2023	COM	87454	60847	CHRIS & SARAH ALLEN	375.42
08/14/2023	COM	87455	59347	CINTAS CORPORATION #31	64.41
08/14/2023	COM	87456	59323	CLEANNET	858.00
08/14/2023	COM	87457	51439	COMCAST	151.85
08/14/2023	COM	87458	04500	COMEAU EQUIPMENT CO INC.	38,969.07
08/14/2023	COM	87459	58648	CTS-COMPANIES	457.75
08/14/2023	COM	87460	51385	DTE ENERGY	7,577.21
08/14/2023	COM	87461	60372	EAGLE LANDSCAPING & SUPPLY	270.00
08/14/2023	COM	87462	49646	GUNNERS METERS & PARTS INC.	1,558.00
08/14/2023	COM	87463	08500	HUBBELL ROTH & CLARK INC	33,292.70
08/14/2023	COM	87464	08500	HUBBELL ROTH & CLARK INC	19,834.50
08/14/2023	COM	87465	08500	HUBBELL ROTH & CLARK INC	31,360.16
08/14/2023	COM	87466	60750	HURON VALLEY GUNS	1,090.82
08/14/2023	COM	87467	58950	HYDROCORP	346.00
08/14/2023	COM	87468	39070	J.H. HART URBAN FORESTRY	4,451.25
08/14/2023	COM	87469	59423	JAMES HEALY	680.00
08/14/2023	COM	87470	60846	JAY BLENKHORN	138.99
08/14/2023	COM	87471	59324	JCR SUPPLY, INC.	507.32
08/14/2023	COM	87472	59582	JOHNSON THERMOL-TEMP INC.	2,772.42
08/14/2023	COM	87473	60497	KONE CHICAGO	227.88
08/14/2023	COM	87474	53316	LANG'S ON-SITE SERVICES	362.00
08/14/2023	COM	87475	51792	LEXISNEXIS RISK SOLUTIONS	200.00
08/14/2023	COM	87476	60140	MICHIGAN ASSOC. OF CHIEFS OF POLICE	115.00
08/14/2023	COM	87477	59330	MIKE SAVOIE CHEVROLET	127.20
08/14/2023	COM	87478	58903	MUNIWEB	188.00
08/14/2023	COM	87479	51799	NYE UNIFORM EAST	282.00
08/14/2023	COM	87480	51540	O'REILLY AUTO PARTS	68.94
08/14/2023	COM	87481	51751	O.C.W.R.C.	55,143.83
08/14/2023	COM	87482	50830	OAKLAND COUNTY TREASURER'S	911.87
08/14/2023	COM	87483	59534	REVIZE LLC	1,850.00
08/14/2023	COM	87484	60684	ROYAL ROOFING COMPANY, INC	1,600.00
08/14/2023	COM	87485	16600	S.O.C.W.A.	87,665.78
08/14/2023	COM	87486	59282	SAFEBUILT INC.	17,251.84
08/14/2023	COM	87487	31042	SEMCOG	1,805.00
08/14/2023	COM	87488	38145	SOUTHFIELD POSTAL SERVICE	665.39
08/14/2023	COM	87489	60409	SUBURBAN FORD OF WATERFORD	353.12
08/14/2023	COM	87490	17700	SUNSET MAINTENANCE SERVICE	1,200.00
08/14/2023	COM	87491	52123	TECHRADIIUM, INC.	60.00
08/14/2023	COM	87492	31043	THOMAS J RYAN PC.	8,000.00
08/14/2023	COM	87493	53564	WEX BANK	5,353.10
08/14/2023	COM	87494	53572	WOW! BUSINESS	291.96
08/14/2023	COM	87495	20900	ZIP ETC INC	61.00
COM TOTALS:					
Total of 52 Checks:					775,815.89
Less 0 Void Checks:					0.00
Total of 52 Disbursements:					775,815.89

REPORT TOTALS:

Total of 53 Checks:	802,522.63
Less 0 Void Checks:	0.00
Total of 53 Disbursements:	802,522.63



To: Honorable President George and Village Council

From: Jeff Campbell, Village Manager

Date: 8/11/23

RE: Awarding Bid to Hutch Paving of Warren for the 2023 HMA Paving Street Repair Program

The Village of Beverly Hills is engaging in an HMA Paving Street Program. The proposal was approved in June of 2023 and went out for bid in July of 2023. The bids were opened on July 27, 2023. Hutch Paving is the lowest responsive bidder. The Village Engineer has recommended Hutch Paving receive the bid award. The bid sheet is attached hereto. The Village has reviewed the submitted bid and checked the references for Hutch and are confident in this firm's ability to perform the job.

A bid tabulation sheet has been included for your review. Funds for this project were budgeted for the current Fiscal Year in excess of the bid amount.

Recommended Resolution

Be it resolved that the Village of Beverly Hills award and authorizes the Village Manager to sign the 2023 HMA Street Repair Program to Hutch Paving of Warren in the amount of \$564,974.00. Funds for the project are available in Fund 203-449-926.00.

Hutch Paving
3000 East Ten Mile Road
Warren, MI 48091
Phone: (586) 427-7283

Highway Maintenance & Construction
P.O. Box 74411
Romulus, MI 48174
Phone: (734) 941-8885

BSI Paving
2651 Metamora Road
Oxford, MI 48371
Phone: (734) 280-7139

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
DIVISION I – HMA PATCHING (VARIOUS LOCATIONS)								
1. Mobilization, Max 5%		Lump Sum		\$10,000.00		\$9,285.00		\$7,500.00
2. Color Audio-Video Route Survey		Lump Sum		\$3,125.00		\$3,500.00		\$1,500.00
3. HMA Surface, Rem	2,900	syd	\$7.00	\$20,300.00	\$16.00	\$46,400.00	\$18.00	\$52,200.00
4. Subgrade Undercutting, Type II, Special	50	cyd	\$100.00	\$5,000.00	\$40.00	\$2,000.00	\$65.00	\$3,250.00
5. Aggregate Base, 21AA, Special	100	ton	\$50.00	\$5,000.00	\$38.00	\$3,800.00	\$58.00	\$5,800.00
6. HMA, 5EML, Mod	640	ton	\$155.00	\$99,200.00	\$190.00	\$121,600.00	\$185.00	\$118,400.00
7. Observation Crew Days			\$700.00	\$7,000.00	\$700.00	\$3,500.00	\$700.00	\$7,000.00
Sub-Total Amount of Division I				\$149,625.00		\$190,085.00		\$195,650.00
DIVISION II – HMA MILL AND FILL								
1. Mobilization, Max 5%		Lump Sum		\$9,900.00		\$9,974.00		\$7,500.00
2. Color Audio-Video Route Survey		Lump Sum		\$1,175.00		\$1,500.00		\$1,500.00
3. Cold Milling Existing Pavement, 2 inch	6,200	syd	\$4.68	\$29,016.00	\$2.60	\$16,120.00	\$3.50	\$21,700.00
4. HMA Surface, Rem	620	syd	\$7.00	\$4,340.00	\$16.00	\$9,920.00	\$18.00	\$11,160.00
5. Subgrade Undercutting, Type II, Special	140	cyd	\$100.00	\$14,000.00	\$40.00	\$5,600.00	\$65.00	\$9,100.00
6. Aggregate Base, 21AA, Special	250	ton	\$50.00	\$12,500.00	\$38.00	\$9,500.00	\$58.00	\$14,500.00
7. Structure Adjust (As-Needed)	8	ea	\$2,000.00	\$16,000.00	\$2,400.00	\$19,200.00	\$850.00	\$6,800.00
8. HMA, 5EML, Mod	690	ton	\$142.38	\$98,242.20	\$165.00	\$113,850.00	\$150.00	\$103,500.00
9. Hand Patching	70	ton	\$300.00	\$21,000.00	\$190.00	\$13,300.00	\$225.00	\$15,750.00
10. Butt Joint	160	ft	\$9.38	\$1,500.80	\$10.00	\$1,600.00	\$35.00	\$5,600.00
11. Observation Crew Days			\$700.00	\$2,100.00	\$700.00	\$3,500.00	\$700.00	\$7,000.00
Sub-Total Amount of Division II				\$209,774.00		\$204,064.00		\$204,110.00
DIVISION III – CAPESEAL								
1. Mobilization, Max 5%		Lump Sum		\$9,975.00		\$9,500.00		\$10,000.00
2. Color Audio-Video Route Survey		Lump Sum		\$2,400.00		\$2,500.00		\$1,500.00
3. Capeseal Surface	24,000	syd	\$7.88	\$189,000.00	\$7.50	\$180,000.00	\$8.62	\$206,880.00
4. Observation Crew Days			\$700.00	\$4,200.00	\$700.00	\$4,200.00	\$700.00	\$4,200.00
Sub-Total Amount of Division III				\$205,575.00		\$196,200.00		\$222,580.00
Total Amount of Bid (Division I + Division II + Division III)				\$564,974.00		\$590,349.00		\$622,340.00

ENGINEER: John Nagle, P.E.
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303



To: Honorable President George; Village Council Members
Jeffrey Campbell, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Resignation of Council Member White

Date: August 11, 2023

Council member Michael White submitted his resignation from the Beverly Hills Village Council effective August 10, 2023. A copy of his resignation letter is attached.

Procedurally, the Council shall accept his resignation, announce the vacancy, accept applications to fill the vacancy, and appoint a councilperson within 60 days.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council accepts Michael White's resignation from the Village Council effective August 10, 2023. Be it further resolved, the Village Council will accept applications to fill the vacancy until 4:30 p.m. on September 11, 2023.

Attachment

August 10, 2023

Michael White

30490 Vernon Dr

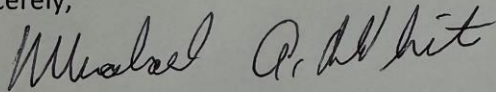
Beverly Hills, MI 48025

To: Kristen Rutkowski, Clerk Village of Beverly Hills

RE: Michael White

I resign as councilman of the Village of Beverly Hills effective August 10, 2023.

Sincerely,

A handwritten signature in black ink that reads "Michael A. White". The signature is written in a cursive style with a large, stylized "M" and "A".

Michael A. White

CC. Jeff Campbell, Village Manager

John George, Council President



To: Honorable President George; Village Council Members
Jeffrey Campbell, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: First announcement of a vacancy on the Village Council

Date: August 11, 2023

Michael White submitted his resignation from the Beverly Hills Village Council effective August 10, 2023.

Per the Village Charter:

Vacancies in Councilmember offices shall, within 60 days after such vacancy occurs, be filled by appointment of the Village Council by a majority vote of the members of council then in office. The person appointed shall possess the qualifications for the office of councilperson and shall hold office until the next regular village election.

Applications to fill the vacancy for a term ending November 2024 will be accepted until 4:30 p.m. on Monday, September 11, 2023. Interested and eligible residents of Beverly Hills may submit an application to the Village Clerk at 18500 W. 13 Mile Road, Beverly Hills, MI 48025 or via email: krutkowski@villagebeverlyhills.com. Applications are available on the Village website and a copy is included in this meeting packet.

This constitutes the first announcement of a vacancy on the Beverly Hills Village Council.

Attachment

APPLICATION FOR BOARDS AND COMMITTEES

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Selection Committee and Council with basic information about residents considered for appointment. Please indicate your preferences for service (limit of three selections), on the accompanying form. The file of completed applications is open for public inspection upon request.

Name: _____
Please print (Last) (First) (Middle)

Street & Number: _____

Home Phone: _____ Employed By: _____

Business Phone: _____ E-mail address: _____

Business Address: _____

Are you a registered voter of Beverly Hills: _____ Length of residency: _____

Educational background: _____

Past experience on other Village Boards, Churches, Civic, or Community Groups:

Related Employment Experience (Please give dates):

Travel Commitments (if any):

Other Relevant Information (Memberships, Associations, etc.):

Reasons for Desiring to Serve:

Date: _____ Signature: _____

**REQUEST FOR APPOINTMENT
TO BEVERLY HILLS COUNCIL, BOARDS, COMMITTEES and COMMISSIONS**

PLEASE COMPLETE THE FOLLOWING INFORMATION:

Name: _____ Date: _____

Please designate, in priority order, your interest in any **three** of the following:

_____ **BIRMINGHAM AREA CABLE BOARD** – 4 Member Board – 3 year term
(Meets 3rd Wednesday of each month at 7:45 a.m. at the Village Municipal Building).
Advises Village Council as to all matters related to Cable Television. Monitors performance of franchisee and compliance with franchise agreement. Acts as liaison between residents and franchisee. Oversees Cable Administrator and Municipal Access Channel.

_____ **VILLAGE COUNCIL** – 7 Member Council – 4 year term
(Meets 1st and 3rd Tuesday of each month at 7:30 p.m.)
Appointment to fill unexpired term of elected Council member. Council is the legislative and governing body of the Village.

_____ **PARKS AND RECREATION BOARD** – 7 Member Board – 3 year term
(Meets 3rd Thursday of each month at 7:30 p.m.)
Makes recommendations to Village Council and administration as to the maintenance, major improvements and future development of Village parks. Evaluates parks and recreational facilities and advises administration as to park functions and usage. Recommends fees and regulations with concurrence of Village Council.

_____ **PLANNING COMMISSION** – 9 Member Commission – 3 year term
(Meets 4th Wednesday of each month at 7:30 p.m.)
Advises Council in regard to the proper physical development of Beverly Hills. Recommends ordinances, or amendments to existing ordinances. Makes recommendations on zoning changes, site plan developments and special approval uses.

_____ **ZONING BOARD OF APPEALS** – 9 Member Board and 2 Alternates – 3 year term
(Meets 2nd Monday of each month at 7:30 p.m.)
Hears appeals of applicants who request exceptions from or official interpretations of the zoning ordinance. Members must decide whether or not a physical hardship or practical difficulty exists which justifies the granting of a variance.

It is suggested that applicants detach, read, and keep the enclosed **POLICIES FOR NEW APPOINTMENTS AND REAPPOINTMENTS** with special attention to attendance requirements.

Eligibility for Service on Boards and Standing Committees as appointed by the Village Council

- Shall have resided in the Village for at least one year
- Shall be a qualified and registered voter of the Village of Beverly Hills
- Shall expect to have a 70% annual attendance record
- Shall agree to abide by the "Ethical Standards of Conduct" as recorded in the Village of Beverly Hills *Organizational and Council Policies and Procedures Manual*
- Removal for Cause – Members of any board or standing committee may, after a public hearing, be removed for cause by the Village Council



To: Honorable Council President George, Members of Village Council
Jeff Campbell, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Eagle Scout Project Proposal from Cullen Nelson

Date: August 10, 2023

Cullen Nelson presented an Eagle Scout project proposal at the June 15, 2023 Parks and Recreation Board meeting to build and install butterfly puddling stations at Beverly Park and Riverside Park. The Board offered comments to Mr. Nelson and unanimously recommended Council approve his request. A copy of the proposal is attached.

Suggested Motion

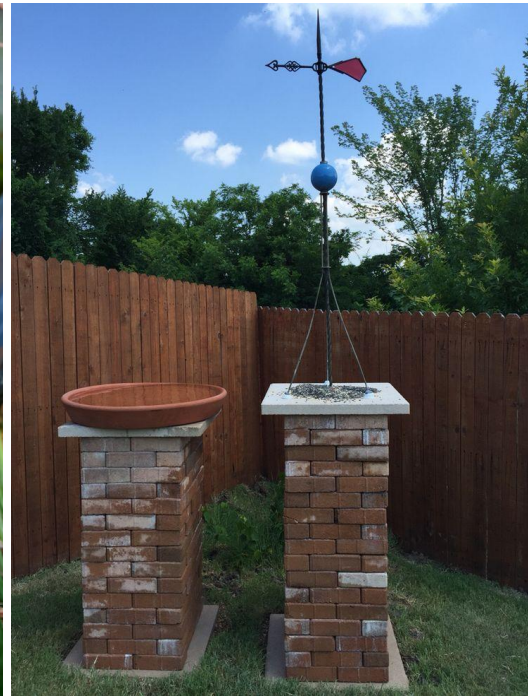
The Beverly Hills Village Council authorizes Cullen Nelson to build and install butterfly puddling stations at Beverly Park and Riverside Park for his Eagle Scout project in an amount not to exceed \$300.00. Funds for this expense are available in 101-751-955.00 (Parks – Miscellaneous).

Attachment

Eagle Scout Project Proposal

My name is Cullen Nelson and I am going to be a junior at Birmingham Seaholm High School. I am proposing to build and install 2 butterfly puddling stations, one in Beverly Park next to the current butterfly garden and one at Riverside park near the water. Puddling stations are an important way butterflies get the proper minerals they need to survive, these stations will attract all sorts of butterflies and are made for all types and sizes. I plan on making the base out of stacked stones or bricks glued together because it looks good and provides a sturdy base, then on top of the base will be a shallow dish filled with sand, dirt, and water, along with flat small stones which provides the butterflies a place to stand. I will get volunteers to help out with the project like other members from my troop, friends, and family. My target time for installation is spring of 2024 but I plan on possibly making them earlier (winter of 2023-2024). An estimated cost for each puddling station is \$110 (around \$220 total just depending on my base design choice). My next steps after this are submitting my proposal to the BSA council. My only question for the council is if I can get funding for this project.

Pictures of what it will look like:





Beverly Hills
Department
of Public
Safety

Memo

To: Director Torongeau

From: Deputy Director Davis

Date: 8/8/23

Re: Automated Chest Compression "LUCAS" Device purchase

I respectfully request that we purchase another Stryker Physio-Control Automated CPR Chest Compression Device, commonly referred to as a "LUCAS" device. We currently utilize a LUCAS device and we have saved multiple lives by quickly and effectively using it while responding to CPR incidents. The device, once applied, will deliver consistent high quality "hands free" chest compressions. The automated compressions would then allow the officer to utilize their free hands to administer Narcan to an overdose patient or perform other lifesaving tasks. By purchasing this LUCAS device, it would allow us to double our ability to effectively respond to an opioid associated or a primary cardiac arrest incident.

The LUCAS device is manufactured by the Stryker Corporation, which is headquartered in Kalamazoo, MI. We have utilized the Stryker Corporations products and service with great success for the past three years. The quote for the purchase of a new LUCAS device is \$ 21,745.28.

We also received a quote for two extended warranties (four years each), one for the new device and one for the device we already own. **The two extended warranties are \$11,720.00.**

The total of the two quotes from Stryker is **\$33,465.28.**

The funds for the purchase are available from the National Opioids Settlement FD Trust of \$35,000. Thus, the opioid funds will cover the cost of the device and the two extended warranties. The funds are in account no. 205-000-688.50

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council approves the purchase of a LUCAS device and two extended warranties in the total amount of \$33,465.28 for the Public Safety Department. Funds for this expense are available in account 205-000-688.50.



To: Honorable President George; Village Council Members
Jeffrey Campbell, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Appointing Delegates for MERS Annual Conference

Date: August 11, 2023

The Municipal Employees' Retirement System of Michigan is holding its annual conference on September 28-29, 2023 in Detroit, Michigan. The conference consists of meetings, general sessions, and breakout sessions where attendees may receive continuing professional education credits. Each member organization can send 1 officer delegate and 1 employee delegate to attend and have voting rights at the annual meeting. The officer delegate is a department head, and the employee delegate is selected by his/her eligible peers. An alternate officer delegate and an alternate employee delegate are also selected, should an appointed delegate be unable to attend.

Suggested Resolution:

Be it resolved that the Beverly Hills Village Council hereby appoints Jeffrey Campbell as the officer delegate and Rob Ginther as the employee delegate to represent the Village of Beverly Hills at the Annual MERS Conference in Detroit, Michigan on September 28-29, 2023. Furthermore, the Council appoints Mark Stec as the alternate officer delegate and William Brewster as the alternate employee delegate, should an appointed delegate be unable to attend.



UPDATED MEMO

Date: August 14, 2023
To: Village Council, Jeff Campbell, Village Manager
From: Neil Johnston, Director Public Services
Subject: Sewer Lining Project

The administration is recommending a sewer lining project that is to be completed in the fiscal year 2024. The Village has budgeted \$150,000 for total project costs. We will be able to rehabilitate approximately 800 feet of pipe, on Kirkshire, Nottingham, and Pierce with that funding. Sewer locations were selected based on inspections that were completed in 2016 that revealed pipe deficiencies.

HRC's proposal is attached which outlines their scope of service and project activities. An estimated \$30,000 is estimated for engineering cost for this project, \$120,000 of the budgeted amount will go towards pipe rehabilitation.

Funding for this project is available in account no. 592-536-934.23

Recommended Resolution:

Be It Resolved that the Beverly Hills Village Council approves the proposed Sewer Lining Project, and that Village Staff may go out to bid for sewer lining services. The total project cost, not to exceed \$150,000.

Funds are available in account 592-536-934.23

Thank you,

Neil Johnston,
Director of Public Services

Jeffery Campbell,
Village Manager

Cc: Sheila McCarthy, Finance Director
Kristin Rutkowski, Clerk
File



August 3, 2023

Village of Beverly Hills
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attn: Jeffrey Campbell, Village Manager

Re: Proposal for Design and Construction Services
FY24 Sewer Lining Program

HRC Job No. 20230274

Dear Mr. Campbell:

As requested, Hubbell, Roth and Clark, Inc. (HRC) is pleased to submit this proposal for engineering services relative to the subject project. Our scope of work is based on preliminary discussions with your office, extensive knowledge of the area, past work on the Village's SAW Program and previous CCTV sewer inspections and our experience with sewer lining projects of similar size and scope. In summary, HRC will provide professional engineering services for the design and construction administration of the FY24 Sewer Lining Program.

SCOPE OF SERVICES

Based on our discussion with Village Staff, the total project budget is \$150,000 with a proposed scope of work that consists of rehabilitating the following sewers;

- Kirkshire Ave 15-inch Dia Sewer Lining (SOT002369 to SOT002363)
 - Need to build new MH over sewer to access 12-inch to 15-inch transition
- Pierce St and Georgina St 12-inch Dia Sewer Lining (SOT004129 to SOT004131)
- Nottingham Dr and Lahser Rd 12-inch Dia Sewer Lining (SOT016156 to SOT016173)

To complete this work for the target budget HRC will provide the following services:

- Review CCTV footage of sewers to be rehabilitated
- Update existing plans
- Coordinate with WRC to re-televise the sewers to be rehabilitated to check for additional defects
- Prepare final specifications
- Assist the Village through the advertising and bidding process and make recommendations for contact award.
- Prepare final contract documents.
- Conduct Shop Drawings Reviews
- Coordinate & Memorialize Pre-construction meeting.
- Conduct full-time construction observation.
- Perform construction contract administration.
- Coordinate Project close-out activities.

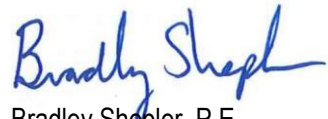
Historically, HRC has completed these services for similar Village projects at approximately 20%-25% of the total construction cost. Therefore, we would propose a not-to-exceed total of \$30,000. We will invoice monthly at our direct hourly rates plus a 1.8 multiplier as the work is completed.

Daniel Mitchell, P.E., President will be the Principal In-Charge and Bradley Shepler, P.E., will be the Project Manager. Other key team members include Jack Nagle, P.E., Manager and Maria Corona, Graduate Engineer II. We can begin working on this project immediately following your authorization to proceed and anticipate bidding this work within a month of authorization. However, based on discussions with sewer rehabilitation contractors, it is likely that this work will be programmed for Spring 2024 construction due to current workloads.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Senior Associate

pc: Beverly Hills; N. Johnston
HRC; D. Mitchell, J. Nagle, File

**VILLAGE OF BEVERLY HILLS
FY24 SEWER LINING PROGRAM
DESIGN & CONSTRUCTION ENGINEERING**

**TABLE 1
ESTIMATED HOURS AND FEES**

August 3, 2023

HRC Job No. 20230274

Task Description	Rate Classification & Estimated Hours					Total Hours
	Senior Associate	Civil/Site Manager	Construction Observer	Graduate Engineer II	CADD Technician	
Fiscal Year 2024 Sewer Lining Program						
Design Engineering						
1 Existing Utility Review/Base Plan Development	-	1	-	4	24	29
2 Preliminary Plan Preparation (Submittal to Owner)	2	2	-	4	16	24
3 Technical Specification Development	2	2	-	12	-	16
4 Prepare Cost Estimate and Project Schedule	-	-	-	1	-	1
5 Submit Final Construction Drawings & Specifications	1	2	-	4	16	23
6 Develop Comprehensive List of Submittals	-	-	-	1	-	1
7 Package Contract Documents for Bidding	1	-	-	2	-	3
8 Address Questions During Bidding & Prepare Addenda	1	-	-	2	-	3
9 Certification of Contractor Selection & Request to Award	1	-	-	2	-	3
10 Prepare Issued for Construction Documents	-	-	-	4	-	4
Subtotals	8	7	-	36	56	107
Construction Engineering & Full-Time Observation						
1 Preconstruction Meeting & Preparation	4	4	2	8	-	18
2 Shop Drawing Submittal Review	2	2	-	8	-	12
3 Contract Administration	8	4	-	24	12	48
4 Full Time Construction Observation	-	-	80	-	-	80
5 Project Closeout/Review of Post-Construction CCTV Sewer Videos	2	2	-	16	2	22
Subtotals	16	12	82	56	14	180
DESIGN & CONSTRUCTION ENGINEERING PROJECT TOTALS	24	19	82	92	70	287

ESTIMATED FEE SUMMARY

PERSONNEL	HOURS	RATE	TOTAL
Senior Associate	24	\$ 170.00	\$ 4,080.00
Civil/Site Manager	19	\$ 125.00	\$ 2,380.00
Construction Observer	82	\$ 100.00	\$ 8,200.00
Graduate Engineer II	92	\$ 110.00	\$ 10,120.00
CADD Technician	70	\$ 75.00	\$ 5,250.00

TOTAL LUMP SUM NOT-TO-EXCEED \$ 30,000.00



To: Honorable President George; Village Council Members; Sheila McCarthy, Finance Director

From: Jeffrey Campbell, Village Manager

Subject: Marguerite and Hummel Water Main Replacement Project - Final Payment

Date: August 11, 2023

Attached for Council's review and consideration is the final payment recommendation letter from Hubbell, Roth, and Clark, Inc. to D'Angelo Brothers, Inc. for work on the Marguerite and Hummel water main replacement project. The final payment shall be made in the amount of \$9,021.30 and \$16,310.30 shall be released from the retainage fund.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council approves the final payment to D'Angelo Brothers, Inc. for the Marguerite and Hummel Water Main Replacement Project in the amount of \$9,021.30 and \$16,310.30 shall be released from the retainage fund. Funds for this expense are available in account # 287-538-972.01 (ARPA funded project).

Attachment



555 Hulet Drive
Bloomfield Hills, MI 48302-0360

248-454-6300

www.hrcengr.com



August 1, 2023

Village of Beverly Hills
18500 13 Mile Rd
Beverly Hills, MI 48025

Attn: Mr. Jeffrey Campbell, Village Manager

Re: Recommendation of Payment No. 2 - FINAL
Marguerite and Hummel Water Main Replacement Project

HRC Job No. 20220319

Dear Mr. Campbell:

We have reviewed the enclosed Pay Estimate No. 2 and Contractor's Declaration and Affidavit from D'Angelo Brothers, Inc. for work performed on the above referenced project from May 1, 2023 through July 21, 2023. Enclosed is the Village's Progress Estimate, which verifies to the best of our knowledge that work that has been completed. Thus far, the contractor has earned a total of \$333,186.30 and has previously been paid \$307,854.70. At this time, the project's retainage account should be in the amount of \$16,310.30 not including incurred interest. At this time, the project should be considered complete and all monies in the project's retainage account should be released. Therefore, we are recommending payment be made to D'Angelo Brother's, Inc. in the amount of \$9,021.30 and \$16,310.30 to be released from the retainage funds currently held by the Village.

At this time, the project should be considered complete. Per Contract provisions, the acceptance of this final payment initiates the maintenance and guarantee bond coverage of the subject project for a period of one (1) year.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

John Nagle, P.E.
Manager

Enclosure

pc: Village of Beverly Hills, K. Rutkowski
D'Angelo Brothers; V. D'Angelo
HRC; D. Mitchell, B. Shepler, File

July 21, 2023

Village of Beverly Hills
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attention: Mr. Jeffrery Campbell, Village Manager

Re: **Pay Application No. 2**
Marguerite and Hummel Water Main Improvements Project

HRC Job No. 20220319

Ladies and Gentlemen:

We hereby recommend payment for work completed to date, to D'Angelo Brothers, Inc. based on the following quantities:

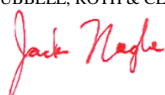
PAY APPLICATION NO. 2
MARGUERITE AND HUMMEL WATER MAIN IMPROVEMENTS PROJECT
VILLAGE OF BEVERLY HILLS

No.	Item	Bid Quantity	Unit Price	Quantities	Total Quantities Constructed	Total Amount Earned
				5/1/2023 to 7/21/2023		
1	Mobilization, Max 5%	1 LS	\$17,000.00	0.0	1.0	\$ 17,000.00
2	Color Audio-Video Route Survey	1 LS	\$2,225.00	0.0	1.0	\$ 2,225.00
3	HMA Surface Rem	60 syd	\$20.00	0.0	20.5	\$ 410.00
4	Pavt, Rem	84 syd	\$20.00	0.0	4.5	\$ 90.00
5	Sign, Remove, Salvage and Reinstall	1 ea	\$250.00	0.0	1.0	\$ 250.00
6	Abandon Existing Water Main	920 lft	\$12.00	0.0	920.0	\$ 11,040.00
7	Valve Box, Abandon	1 ea	\$800.00	0.0	1.0	\$ 800.00
8	Fire Hydrant Assembly, Rem	2 ea	\$800.00	0.0	1.0	\$ 800.00
9	Water Main, HDPE SDR 11, 8 inch, HDD	678 lft	\$160.00	0.0	730.0	\$ 116,800.00
10	Water Main, DIWM CI 54, 8 Inch, OC	152 lft	\$160.00	0.0	93.5	\$ 14,960.00
11	Gate Valve and Well, 8 Inch	2 ea	\$8,000.00	0.0	2.0	\$ 16,000.00
12	Fire Hydrant Assembly, Complete	3 ea	\$8,000.00	0.0	3.0	\$ 24,000.00
13	Water Main Connection, 8 Inch to Existing 8 Inch	1 ea	\$5,600.00	0.0	1.0	\$ 5,600.00
14	Water Service, 1 Inch	100 lft	\$40.00	0.0	521.0	\$ 20,840.00
15	Water Service Curb Stop, 1 Inch	15 ea	\$700.00	0.0	19.0	\$ 13,300.00
16	Water Service Connection, 1 Inch	15 ea	\$1,680.00	0.0	19.0	\$ 31,920.00
17	Concrete Restraining Block	4 ea	\$1,800.00	0.0	4.0	\$ 7,200.00
18	Trench Undercut and Backfill	50 cyd	\$20.00	0.0	0.0	\$ -
19	Mailbox, Remove, Salvage, Reinstall	2 ea	\$350.00	0.0	0.0	\$ -
20	Driveway, Nonreinf, Conc, 6 inch	84 syd	\$150.00	4.5	4.5	\$ 675.00
21	Hand Patching	30 ton	\$450.00	6.1	6.1	\$ 2,749.50
22	Aggregate Base, 21AA, CIP, Special	84 ton	\$40.00	0.0	4.5	\$ 180.00
23	Maintenance Gravel (As Needed)	50 ton	\$40.00	0.0	2.2	\$ 88.00
24	Exploratory Excavation and Utility Locating, Pavement	12 ea	\$475.00	0.0	0.0	\$ -
25	Exploratory Excavation and Utility Locating, Non-Pavement	1 ea	\$875.00	0.0	14.0	\$ 12,250.00
26	Site Restoration	300 syd	\$22.00	254.4	692.4	\$ 15,232.80
27	Soil Erosion and Sedimentation Control	1 LS	\$5,500.00	0.0	1.0	\$ 5,500.00
28	Remove, Salvage and Replace Existing Landscaping	1 LS	\$2,888.00	0.0	1.0	\$ 2,888.00
29	Property Protection Fence	100 lft	\$15.00	0.0	100.0	\$ 1,500.00
30	Maintaining Traffic	1 LS	\$8,888.00	0.0	1.0	\$ 8,888.00
31	Observation Crew Days-Base Contract Allowance	30 Days	\$700.00	0.0	17.3	\$ 12,075.00
32	Observation Crew Days-Excess of Base Contract	0 Days	\$700.00	0.0	0.0	\$ -
SUBTOTAL PROJECT AMOUNT						\$ 345,261.30
LESS OBSERVATION CREW DAYS						\$ 12,075.00
TOTAL AMOUNT EARNED						\$ 333,186.30
PREVIOUS RETAINAGE						\$ 16,310.30
INC./DEC. RETAINAGE (Max. 10% up to 50% of Contract)						\$ (16,310.30)
LESS PREVIOUS PAYMENTS - PAY ESTIMATE NO.1						\$ 307,854.70
TOTAL AMOUNT TO BE PAID TO D'ANGELO BROTHERS, INC - PAY ESTIMATE NO. 2						\$ 25,331.60

Enclosed is the Contractor's Pay Request and Declaration per the project specifications.

Very Truly Yours,

HUBBELL, ROTH & CLARK, INC.



John Nagle, P.E., Manager

Enclosure

p.c. Village of Beverly Hills; T. Trice
D'Angelo Brothers, V. D'Angelo
HRC; D. Mitchell, B. Shepler, File

Invoice # 9000-Beverly

26-Jul

D'Angelo Brothers Inc.

30836 W 8 Mile Farmington Hills, MI 48336

To HRC / Beverly Hills

Payment Applications Quantities: HRC Job # 20220319**Project Name: MARGUERITE AND HUMMEL WATER MAIN IMPROVEMENTS PROJECT****No. Pay Items****Quantity****Unit****Unit Price**

1	Mobilization, Max 5%	0	LS	\$17,000.00	\$0.00
2	Color Audio-Video Route Survey	0	LS	\$2,225.00	\$0.00
3	HMA Surface Rem	0	syd	\$20.00	\$0.00
4	Pavt, Rem	0	syd	\$20.00	\$0.00
5	Sign, Remove, Salvage and Reinstall	0	ea	\$250.00	\$0.00
6	Abandon Existing Water Main	0	lft	\$12.00	\$0.00
7	Valve Box, Abandon	0	ea	\$800.00	\$0.00
8	Fire Hydrant Assembly, Rem	0	ea	\$800.00	\$0.00
9	Water Main, HDPE SDR 11, 8 inch, HDD	0	lft	\$160.00	\$0.00
10	Water Main, DIWM CI 54, 8 Inch, OC	0	lft	\$160.00	\$0.00
11	Gate Valve and Well, 8 Inch	0	ea	\$8,000.00	\$0.00
12	Fire Hydrant Assembly, Complete	0	ea	\$8,000.00	\$0.00
13	Water Main Connection, 8 Inch to Existing 8 Inch	0	ea	\$5,600.00	\$0.00
14	Water Service, 1 Inch	0	lft	\$40.00	\$0.00
15	Water Service Curb Stop, 1 Inch	0	ea	\$700.00	\$0.00
16	Water Service Connection, 1 Inch	0	ea	\$1,680.00	\$0.00
17	Concrete Restraining Block	0	ea	\$1,800.00	\$0.00
20	Driveway. Non Reinf. Conc 6"	4.5	Syd	\$150.00	\$675.00
21	Hand Patching	6.1	Ton	\$450.00	\$2,745.00
22	Aggregate Base, 21AA, CIP, Special	0	ton	\$40.00	\$0.00
23	Maintenance Gravel (As Needed)	0	ton	\$40.00	\$0.00
25	Exploratory Excavation and Utility Locating, Non-Pavement	0	ea	\$875.00	\$0.00
26	Site Restoration	254.4	syd	\$22.00	\$5,596.80
27	Soil Erosion and Sedimentation Control	0	LS	\$5,500.00	\$0.00
28	Remove, Salvage and Replace Existing Landscaping	0	LS	\$2,888.00	\$0.00
29	Property Protection Fence	0	lft	\$15.00	\$0.00
30	Maintaining Traffic	0	LS	\$8,888.00	\$0.00
31	Crew Days	0	Day	\$700.00	\$0.00
				Subtotal	\$345,261.30
				Crew Days / Observation	\$12,075.00
				Total Amount Earned	\$333,186.30
				Retainage	\$16,310.30
				Pay Appl	\$307,854.70
				Payment Due: Pay App # 2	\$25,331.60

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CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period 1/9/23-7/28/23
to _____ A.D., 20____, performed any work, furnished any material, sustained any loss, damage or delay for
any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand,
due for, or claim compensation from City of Beverly Hills:Marguerite & Hummel Water Main Project

the Owner, or his agents, in addition to the regular items set forth in the contract numbered ____ and dated _____
#20220319 1/9/23

A.D., 20____, for The Installation of Water Main: Beverly Hills Marguerite & Hummel

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided
thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth on the
itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 1/28/23
Company: D'Angelo Brothers Inc
By: Vince D'Angelo
Position: Principal

CONTRACTOR'S AFFIDAVIT

STATE OF MICHIGAN)
County of) SS

The undersigned D'ANGELO BROTHERS INC.
hereby represents that on 1-9-23 he (it) was awarded a contract by VILLAGE OF BEVERLY HILLS
hereinafter called the Owner, to INSTALL W.M. BEVERLY HILLS MARGUERITE + HUMMEL
20220319, in accordance with the terms and conditions of Contract No. ; and the undersigned further
represent that the subject work has now been accomplished and the said contract has now been completed.

The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of the said contract has
been fully paid or satisfactorily secured; and that all claims from subcontractors and others for labor and material used in
accomplishing the said contract, have been fully paid or satisfactorily settled. The undersigned further agrees that if any
such claim should hereafter arise, he (it) shall assume responsibility for the same immediately upon request to do so by the
Owner.

The undersigned, for a valuable consideration, the receipt of which is hereby acknowledged, does further hereby waive,
release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the
subject premises for labor and material used in accomplishing said project owned by the Owner.

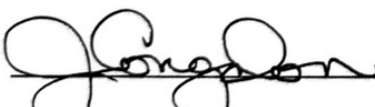
This affidavit is freely and voluntarily given with full knowledge of the facts, on this 26 day of July, 2023

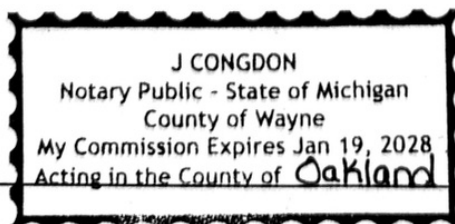
Company: D'ANGELO BROTHERS INC.

By: VINCE D'ANGELO 

Title: PRINCIPAL

Subscribed and sworn to before me, a Notary Public in and for Oakland County, Michigan, on this 26 day
of July, 2023.


My Commission Expires 01/19/2028 Notary Public





To: Honorable President George; Village Council Members

From: Jeff Campbell, Village Manager

Subject: Amended Proposed Answers to Wendbrook FAQs.

Date: August 11, 2023

Attached is the proposed "Wendbrook Property Acquisition Update – FAQs, Amended - August 15, 2023" amended and prepared by subcommittee members George, Kecskemeti, and O’Gorman for Council’s review and consideration.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council authorizes the publication of the Wendbrook FAQs as submitted by the subcommittee.

Attachment



Wendbrook Property Acquisition Update - FAQs

August 15, 2023

The Michigan Natural Resources Trust Fund (MNRTF) recommended the Michigan DNR award the Village a grant to acquire the Wendbrook property as a park. Funding to acquire the property is a combination of grant funding and a grant match funded through a donation.



This document seeks to answer the frequently asked questions related to the ongoing consideration to acquire the Wendbrook property

(link on village website: TBD)

May 20, 2023 A community forum was held to provide background

(link on village website: https://www.Villagebeverlyhills.com/news_detail_T8_R448.php)



Wendbrook Property

Information & Background

- 1) 8+ acres on the Rouge River
 - 30815 Wendbrook Lane, Beverly Hills
- 2) ~800 feet of river frontage
 - ~300 of which includes both banks
- 3) Includes ~4,500 sqft house
 - to be renovated for community use or removed

Purchased for \$2M by the White family

- Mr. White is a seated councilman

Property is being considered for acquisition

- \$1M Michigan DNR grant awarded
- \$1M White family's property value donation

to be acquired as a nature park

A nature park would not include recreational fields or courts but provide access for residents to experience the river and surrounding area including recreational activities like hiking and kayaking, and not under the same deed restrictions as nature preserves allowing future development of the park attributes described in the grant application narrative.

As the Village continues through the DNR grant process, additional information will be available through the Village communication channels (web and print materials, etc).



Frequently Asked Questions



1. ***What is required to open the Wendbrook property as a park if the grant funding is secured and acquired by the Village?***

To open the park after acquiring the land, the following is required:

- \$219.50 + mounting - Signage identifying DNR as funding source
- A plan for the house on the property (see question #2 for house disposition)
- More details are expected when the DNR project agreement is received by the Village (after DNR budget approval by the state)

Note: The acquisition grant requires the park to open 90 days after closing on the purchase. The park attributes described in the grant application narrative will be considered by the council and community over time (timeframe to be determined).

Requirements of MNRTF grant funded acquisitions:

Land acquired with MNRTF assistance and any recreation facilities on that land, as well as land and water access ways, must be open to the general public and maintained for public outdoor recreation in perpetuity (Board Policy 94.1).

Requirements stipulated by the White family:

The Whites have stated they will place no restrictions on their donation.

2. ***How much will it cost to develop the property and house, in addition to acquisition costs, and what is the plan for funds? What will be done with the house on the property, and what are the associated costs?***

Two options exist for the house on the property, removal or renovation

- a. Renovation would be dependent on future council and community decisions and would likely be conditional on successful grant funding.
- b. Should efforts to acquire renovation funding not be successful (through the MNRTF or other) removal would be pursued.
- c. Estimations for demolition and removal* would be expected to be between \$25,000 and \$40,000, based on \$4-10/ square foot.

(* References: HomeTown Demolition (Michigan actual costs Rochester Hills and other communities), HomeAdvisor (Former Angie's List), Home Guide, Busschers, My Site Plan, Bob Villa.com, Bronsnan Property Solutions, Detroit Demolition Department)

Frequently Asked Questions



3. *What would it take (cost) to maintain the Wendbrook property as a park, and what is the plan for funds?*

The administration estimated \$12,000 of annual maintenance costs in the MNRTF grant application.

- If the house is renovated for community use (see question #2) the property maintenance costs would increase, but increases would be expected to be largely offset by rental revenues.
- Further development of park attributes described in the grant application will be considered by the council and community over time (timeframe to be determined) and are not required by the acquisition grant.

(For Reference, Beverly Park pavilion rentals are budgeted at \$15,000 a year. Annual maintenance for Douglas Evans and Hidden Rivers is \$0, excluding proportional wages of Rangers for time on site)

4. *What obligations will pass through to community, specifically fixed income residents?*

The acquisition of the property would be covered by a DNR grant and the White family donation

Transaction costs to acquire the property are one time cost that can be covered by the current General Fund,
Operating costs for the park would be within the means of the Village budget,
Development costs are subject to grant awards and future decisions.

There is not discussion or planning for a millage or property tax increase related to the acquisition or development.

Fixed income residents' property taxes are dependent on the resident's income, property value and personal circumstances, and would not pass through as property tax increases due to the acquisition.

Frequently Asked Questions



5. Does the Village Charter allow the Village to acquire the property from the White family?

The council does not currently have legal opinion on if a transaction with the White family is compliant with the Village charter. Mr. Mike White is a seated council member and part of the White family who acquired the property in a cash purchase.

- \$ 2,000,000 White family Purchase
- \$ 1,000,000 The DNR acquisition grant funding to cover the property acquisition as a park.
- \$ 1,000,000 The White family donation of \$1M of their property value
(donation includes the required 25% match of the property purchase for the grant)
- \$ - 0 - Village funds required for property purchase
- + \$ TBD The Village will be responsible for closing costs and related professional services.

A nonbinding letter of intent has been signed by the White family with the Six Rivers Land Conservancy and was attached to the grant application submitted to the MNRTF, a further commitment of a \$1M donation of the White family property value has been made by Mrs. White in a village council meeting.

The Charter section in question is Chapter 5, section 10, "Financial Interest in Contract or Purchase"

Subsection a:

No contract or purchase involving an expenditure in excess of One Hundred dollars (\$100.00) shall be made by the Village in which any elective or appointive officer, or any member of a Village board or commission created by or pursuant to this Charter, or any member of their family, has any financial interest, direct or indirect, other than the common public interest.

Two Appraisals are needed to meet grant requirements.

Assuming appraisals are returned at \$1.33M or greater (\$1M grant funding (75%) + 25% match) the property acquisition will be 100% covered by grant funding and donations (not including closing costs and professional services).

Excerpt from Acquisition Grant Project Procedures Document:

"Do not begin the appraisal until due diligence and a 40-year title search on the property have been completed and approved by the DNR and your project agreement has been executed by both parties."

Frequently Asked Questions



6. *What is the impact on the Village property tax revenue?*

- Based on current tax bills
 - The Village will collect 13.7310 mills (for public safety, general fund, etc)
 - Southfield Township will collect 38.9539 mills (for schools, county, etc)
(In future communications the taxes due on the Wendbrook property will be published)
 - If the property were developed into multiple homes, the Village would expect higher revenues from property taxes, those values would be subject to the housing development.
- For example, a homestead property with a state equalized value (SEV) of \$750,000
- The Village revenue would be ~\$10,300
 - Southfield Township would collect ~\$29,200

7. *How did we get here?*

The home has been vacant for ~20 years, residents in the area proposed an opportunity to convert the land to a park for the community.

- Fall 2021 - The White family and Six Rivers Land Conservancy discussed the opportunity to acquire the Wendbrook property and provide it to the Village through a DNR grant and a personal donation by the White family.
- February 2022 - The Village council hired Six Rivers Land Conservancy to assist with grant process to acquire the property, approved with a unanimous vote by the Village council.
- April 2022 - Six Rivers Land Conservancy submitted the application to the MNRTF (that recommends grants to the Michigan DNR).
- June 2022 - Village clerk/assistant village manager, Six Rivers Land Conservancy land protection manager and the Village council president presented the project to the MNRTF board in an open public meeting*.
- December 2022 – Village clerk/assistant village manager, Six Rivers Land Conservancy director and the Village council president attended the open public meeting where acquisition grant projects were deliberated by the MNRTF board*. (Mr. White and Mrs. Hrydziusko were present as observers)
- June 2023 - Mrs. White announced the White family would provide \$1M of the property value as a donation, in addition to the \$1M DNR grant, to acquire the park.

(* - MNRTF board meeting minutes are available through links at the bottom of their website: <https://www.michigan.gov/dnr/about/boards/mnrtf>)

Next Steps & Community Information Resources



As the Village continues through the DNR grant process, additional information will be available through the Village communication channels (web and print materials, etc)

For timelines and expected steps see the May 20, 2020 community forum materials
(link on village website: https://www.Villagebeverlyhills.com/news_detail_T8_R448.php)

More information on Michigan Natural Resources Trust Fund (MNRTF) information can be found here:
(Michigan DNR link: <https://www.michigan.gov/dnr/buy-and-apply/grants/rec/mnrtf>)

Village Council Agendas, Packets, and Meeting Minutes (on left “Related Links”)
(link on village website: <https://www.villagebeverlyhills.com/government/council/>)

Grant Application: River Rouge Acquisition – Village of Beverly Hills (The Wenbrook property)
(link on village website:
https://www.villagebeverlyhills.com/document_center/Government/Council/DRAFT%20DNR%20TF%20grant%20app%20Beverly%20Hills%203-8-22.pdf)



MEMO

Date: August 11, 2023
To: Honorable Council President and Village Council
From: Jeff Campbell, Village Manager
Subject: Financing Playground Equipment

In March of 2023, Council approved the purchase of new playground equipment at Beverly Park. It was the understanding of Council that General Fund could loan the Park Fund monies to pay for the equipment. Thereafter, questions were presented whether that type of interfund loan was permitted.

After discussions between the Finance Director, the Village Attorney, and the Village auditors, Plante Moran, the auditors have determined that it is permissible for the general fund to enter into an agreement with the park improvement fund whereby the general fund would provide a temporary loan to finance a park project. The loan should be formally documented in an agreement and should incorporate a structured repayment plan and should incorporate reasonable interest terms. Included in with this memo is the email from the Rumzei Abdallah, one of our auditors at Plante Moran. Based on Council sentiments and other potential options (bank loan), the Administration believes this is the best way to finance the payment of the new playground equipment.

At the September 5, 2023 meeting, the Administration will present a temporary loan agreement and restructured repayment plan with the proposed interest terms. I would like to thank the Village Attorney and Finance Director for their assistance with this matter.

From: [Sheila McCarthy](#)
To: [Jeffrey Campbell](#)
Subject: FW: Interfund Loan from General Fund
Date: Thursday, August 10, 2023 8:02:30 AM
Attachments: [image001.png](#)

We can chat.

Sheila McCarthy, CPA | MBA
Finance Director
Village of Beverly Hills
smccarthy@villagebeverlyhills.com
248-646-6404

From: Rumzei Abdallah <Rumzei.Abdallah@plantemoran.com>
Sent: Wednesday, August 9, 2023 6:53 PM
To: Sheila McCarthy <smccarthy@villagebeverlyhills.com>
Cc: Martin Olejnik <Martin.Olejnik@plantemoran.com>
Subject: FW: Interfund Loan from General Fund

CAUTION: This email originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sheila

FYI – Tom Ryan called me earlier today and we talked through a general fund financing of parks projects. I provided some guidance in the email below on how it should be structured. I also included guidance on the impact this would have on General Fund fund balance. Let me know if you have any questions on this or would like to chat through.

Rumzei

From: Rumzei Abdallah
Sent: Wednesday, August 9, 2023 6:52 PM
To: 'Thomas Ryan' <sylvanlawtr@gmail.com>
Cc: Martin Olejnik <Martin.Olejnik@plantemoran.com>
Subject: Interfund Loan from General Fund

Tom

Thank you for the call earlier today.

Per our discussion, we believe it would be permissible for the general fund to enter into an agreement with the park improvement fund whereby the general fund would provide a temporary loan to finance a park project. The loan should be formally documented in an agreement and should incorporate a structured repayment plan and should incorporate reasonable interest terms.

It should also be noted that the outstanding amount of the loan principal payable to the general fund is required to be reported by the general fund as a component of “nonspendable” fund balance. Essentially, because the balance of the loan is not deemed to be a current resource available to pay current liabilities in the general fund, it is required to be presented separately from the “unassigned” fund balance reported in the financial statements. This does not impact the total fund balance of the general fund, but it does reduce the amount of fund balance available for daily spending. I have included a screenshot of last year’s financial statements below to show where the different components of fund balance, including where the nonspendable component is reported.

Village of Beverly Hills, Michigan

Governmental Funds Balance Sheet

June 30, 2022

	General Fund	Major Streets Fund	Public Safety Fund	ARPA Fund	Nonmajor Funds	Total Governmental Funds
Assets						
Cash and investments (Note 3)	\$ 4,747,549	\$ 1,459,378	\$ 3,124,979	\$ 1,088,022	\$ 1,122,723	\$ 11,542,651
Receivables - Net (Note 4)	253,985	334,605	94,351	-	73,813	756,754
Due from other funds (Note 6)	9,522	-	-	-	-	9,522
Prepaid expenses and other assets	25,074	1,819	139,522	-	-	166,415
Total assets	\$ 5,036,130	\$ 1,795,802	\$ 3,358,852	\$ 1,088,022	\$ 1,196,536	\$ 12,475,342
Liabilities						
Accounts payable	\$ 158,259	\$ 266,253	\$ 117,735	\$ 19,902	\$ 77,546	\$ 639,695
Due to other funds (Note 6)	-	-	-	-	9,522	9,522
Accrued liabilities and other	364,270	-	53,715	-	3,095	421,080
Unearned revenue	-	-	-	1,067,976	-	1,067,976
Total liabilities	522,529	266,253	171,450	1,087,878	90,163	2,138,273
Deferred Inflows of Resources -						
Unavailable revenue	209,230	-	-	-	-	209,230
Fund Balances						
Nonspendable	25,074	1,819	139,522	-	-	166,415
Restricted:						
Roads	-	1,527,730	-	-	293,532	1,821,262
Public safety	-	-	3,047,880	-	155,858	3,203,738
Grants	-	-	-	144	-	144
Drug law enforcement	-	-	-	-	52,519	52,519
Library	-	-	-	-	27,746	27,746
Park improvement	-	-	-	-	118,164	118,164
Assigned:						
Capital projects	-	-	-	-	449,458	449,458
Sick pay severance	136,956	-	-	-	-	136,956
Vacation reserve	64,261	-	-	-	-	64,261
Scholarship fund	65,880	-	-	-	-	65,880
Park improvement	-	-	-	-	9,096	9,096
Unassigned	4,012,200	-	-	-	-	4,012,200
Total fund balances	4,304,371	1,529,549	3,187,402	144	1,106,373	10,127,839
Total liabilities, deferred inflows of resources, and fund balances	\$ 5,036,130	\$ 1,795,802	\$ 3,358,852	\$ 1,088,022	\$ 1,196,536	\$ 12,475,342

Thank you,

Rumzei Abdallah, CPA | Principal | Assurance

Plante Moran, 1098 Woodward Avenue, Detroit, Michigan 48226

Direct Dial: 313.496.7232 | Fax: 248.233.7638

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To: Honorable President George; Village Council Members

From: Jeff Campbell, Village Manager

Subject: **Updated** Manager's Report

Date: August 14, 2023

Park Events in August - Movie night in the Park will occur on Thursday, August 17, 2023 at dusk featuring the Super Mario Bros. movie. Kona Ice will be on site for Movie Night.

The next Java & Jazz performance will take place on August 20, 2023 at the Beverly Park Pavilion. The show starts at 9 a.m. and wraps up at 12:00 p.m. The coffee for this event is sponsored by the Beverly Hills Lions Club.

Summer Tax Bills - Summer tax bills went out to residents and businesses in July. Please consider this the first reminder that summer tax bills are due back to Southfield Twp. by September 14, 2022. Both bills are payable to Southfield Township.

In addition, please be aware that the Oakland County Clerk published a bulletin that misleading mailings are being sent out to area residents. Some County residents received a postcard with the heading County Deed Records and Home Warranty Division and there is a separate mailing with the heading "Third Notice" and references a state tax lien. Both mailings instruct residents to call a 1-800 number. The County bulletin notes these are not County authorized mailings and under no circumstances should residents send money. See the full bulletin at <https://content.govdelivery.com/bulletins/gd/MIOAKL-3696f0c>

Roundabout Construction Update - The curbs, sidewalk and other concrete work have been completed. It is expected that the final asphalt layers will be completed by August 18, 2023. The roundabout will not be open until August 25, 2023 as restoration work will be ongoing until the 25th.

SOCRRA Operations Update - Attached is a summary of SOCRAA's Summary Operations Update for the 2022/2023 presented to the Board Members last week. The Summary details the amount of material handled by SOCRRA in 2022 and 2023 for all member and non-member communities. The amount of materials (trash, compost and recyclables) processed was down 1.3% from 2021/2022. The actual revenue was \$411,303 (+1.5%) above the projected budget. The total revenue for 2022/2023 was \$27,770,498. The revenue was \$120,000 lower than the revenue in 2021/2022. The revenue from the sale of recyclables was down because of significantly lower commodity prices (e.g., plastic, paper, etc.). The expense information is preliminary due to the fact that some items have not been received. The operational expenses were \$1.3 greater than budgeted. Net income before depreciation was \$1.9 million, which was \$952,000 below budget.

Experience Beverly Hills - The Village of Beverly Hills recently participated in the Southeast Michigan Council of Governments' (SEMCOG) Experience Southeast Michigan video series (formerly called Shop Local). In the video, the Village of Beverly Hills along with several different businesses showcased some of the Village's options in retail, dining, and recreation. Please take the time to shop Beverly Hills and experience Beverly Park or one of our many small businesses.

The Village would like to thank SEMCOG for producing the video and we would like to give a huge thank you to the following participating businesses:

Beverly Hills Grill
Brady's Tavern
Market Fresh
Michigan Beer Growler Company
Michigan Coffee & Creamery Company
Premier Pet Supply
Village Pharmacy
Wanna Cookie?

The video is available on the Village website and YouTube:
<https://www.youtube.com/watch?v=1wpQUKrZ52Y>

Administration Updates

Wendbrook Project Agreement – Last week the Village of Beverly Hills received the proposed MNRTF project Land Acquisition Project Agreement from the State of Michigan. The Agreement is published on the Village website under Latest News .

Sidewalk Connector Program – On July 28, 2023, members of the Administration, the Public Services subcommittee, and HRC walked the locations of the proposed new sidewalks. Attached is a memo summarizing the walking tour of the proposed sidewalks.

Parks Maintenance Update – Also attached is an update to park maintenance work completed over the last two months, work that will be ongoing through the end of the season, and work that will be done after the park season is concluded.



MEMO

Date: August 14, 2023
To: Honorable Council President
From: Jeff Campbell, Village Manager
Subject: Sidewalk Connector Program Update

On July 28, 2023, members of the Public Services subcommittee, the Administration and HRC walked the locations of the proposed sidewalks for the TAP and SRTS projects. There were two groups that walked the proposed sidewalks. One group walked the TAP portion of the sidewalk connector program. That group walked Riverside, Evergreen and 13 Mile. Another group walked the sidewalk connections that are to be a part of the SRTS portion of the project. Each group looked at encroachment issues and practical difficulties with the locations of the proposed sidewalks.

The TAP group specifically looked at potential difficulties along Evergreen between Douglas Evans and Ronsdale Drive. Based on the walk, it is likely that we will have to install curb along the west side of Evergreen Road at Douglas Evans, remove significant tree coverage within the right-of-way to install a safe and passable sidewalk and retaining walls to preserve some site topography issues near the curve in Evergreen Road just south of Douglas Evans. They also reviewed the necessity for bridges at the river crossings along 13 Mile Road (bridges will be necessary) and other potential difficulties associated with the 13 Mile portion of the project.

Similarly, the SRTS group looked at homes where vegetation, approaches and driveway pads may be affected by the proposed sidewalks. The group looked at what could be practically done to create a safe and effective path while minimally affecting current conditions and effects on residential properties.

As soon as the proposed sidewalk alignment is further along, we will begin additional community outreach with residents and the new sidewalks. We also plan on meeting with residents with questions over the next month or so. In late August and September, we will be approaching residents if we know we must obtain easements for the sidewalks. Currently, it is anticipated only a handful of easements must be obtained.

It is anticipated that costs will be reevaluated at the end of the design portion of the projects.



MEMO

Date: August 14, 2023
To: Honorable Council President and Village Council
From: Jeff Campbell, Village Manager
Subject: Beverly Park Maintenance Update

Please consider this an update regarding maintenance of the park. The work is nowhere near complete or finished at this time, but these are some of the actions recently and actions planned in the next couple of months:

- The bathroom rehabilitation is almost complete. The last week of July, two concrete countertops were installed in the bathrooms. The countertops look good and will hopefully prove to be durable over the coming years. The trim around the bathrooms has been painted as well to match the walls.
- After the end of the season, HVAC systems will be installed to provide heat to the bathrooms going forward.
- The port-a-potties have been removed from the pavilion area and placed by the entrance to the park along Allerton. The company put the port-a-potties in the wrong area. The Public Services Director instructed the company to move the port-a-potties slightly to the north.
- Near the end of the season, we will be painting the pavilion. After the painting is completed, we will be installing decorative bases on the pavilion columns. Those columns will be made of a compressed and treated trim board that will hold up better in the elements.
- Much of the unsightly brush has been cleared along the shores of the retention pond.
- We have begun the process of removing deadwood from the wooded area in Beverly Park. This is going to be a continual effort.
- The Village has tagged brush, weed trees, buckthorn, and dead trees for removal along Allerton. Some of the brush has already been removed.
- A new volleyball net was ordered to replace the existing net.
- The rangers replaced the 2x4 railing parts of the sled hill fence, but there are still some of the wider boards on the fence that are rotted or missing that will be replaced by September.
- Certain invasive plants were removed from around the pavilion area. Other plants were transplanted to different locations around the pavilion. Jason's Outdoor will be doing new plantings around the pavilion in the coming month.

- Work is being completed on mound, home plate and other aspects of the little league fields in the coming month.
- The picnic tables outside of the pavilion will be repainted at the end of the season.
- GEI, the Village's contractor, performed buckthorn eradication the week of July 31st.

August 3, 2023

Board of Trustees
SOCRRA

Subject: Summary of 2022/23 Operations

Board Members:

This report summarizes the results from the 2022/23 fiscal year. The revenue information included in this report is very close to final. The expense information is preliminary with a few additional expense and revenue items still not received. The financial information also remains subject to our annual audit.

MATERIAL HANDLED

SOCRRA processed 222,987 tons of material in 2022/23. This was 2,909 tons (1.3%) less than the amount of material processed in 2021/22. Recycling tonnage received from the member communities decreased by 6.7% from 2021/22. The total amount of refuse received from the member communities decreased by 4,826 tons (4.4%). This was the second consecutive year of decreasing tonnage following two years of increasing tonnage. Refuse received from non-members decreased by 1,236 tons (2.7%). Recycling received from non-members increased by 1,440 tons (21%). The amount of yard waste received from the member communities increased by 3,264 tons (8.2%). The material processed is summarized below:

	Actual 2022/23	Budget 2022/23	Actual 2021/22
MSW			
Member	104,774	111,676	109,600
Non-member	45,285	41,678	46,521
Yard Waste			
Member	43,080	42,370	39,816
Non-member	23	34	29
Recyclables			
Member	21,519	23,019	23,068
Non-member	<u>8,305</u>	<u>7,242</u>	<u>6,861</u>
TOTAL	222,987	226,019	225,896
% recycled	13.4%	13.4%	13.2%
% composted	19.3%	18.8%	17.6%

REVENUE

For the 2022/23 fiscal year, we recorded revenue of \$27,700,498 which is \$411,303 greater than budget. The revenue results are summarized below:

	Actual 2022/23	Budget 2022/23	Actual 2021/22
REVENUE			
Member refuse	\$21,923,313	\$21,544,183	\$20,930,109
Member surcharge	1,128,012	1,128,012	1,128,012
Non-member refuse	1,782,296	1,615,000	1,755,000
Yard waste non-member	19,070	30,000	14,268
Sale of Recyclables	1,555,538	2,017,000	2,989,072
Processing Recyclables	636,488	615,000	493,694
Compost Sales	140,529	160,000	135,666
Interest	83,966	30,000	23,148
Rental Homes	127,680	125,000	136,890
Miscellaneous	303,605	25,000	215,060
TOTAL	\$27,770,498	\$27,289,195	\$27,820,919

REVENUE, ACTUAL vs. BUDGET

Actual revenue was \$411,303 (1.5%) above budget. This increase is primarily due to increases in:

- Member revenue (+\$379,000) due to additional services for the member communities.
- Non-member refuse (+\$167,000), due to higher than planned tonnage from Tringali Sanitation, GFL Environmental Services, Car Trucking, Dinverno and our small trash customers.
- Miscellaneous income (+\$146,000).
- Grant revenue (+\$132,000).
- Interest income (+\$54,000) due to higher interest rates and higher investment balances.
- Revenue for processing recyclables from other communities (+\$21,000)

These increases were partially offset by decreases in:

- Revenue from the sale of our recycled materials (-\$461,000), due to significantly lower than budgeted prices for all recycled materials for all of 2022/23.
- Sale of compost (-\$19,000)
- Non-member yard waste (-\$11,000).

The total revenue received from non-member sources was \$4,649,172 in 2022/23 and was 16.8% of total revenue. This was lower than in previous years due to the decrease in the prices for recycled commodities.

REVENUE, ACTUAL 2022/23 vs. ACTUAL 2021/22

Revenue in 2022/23 was \$120,000 lower than revenue in 2021/22. This decrease was primarily due to decreases in

- Revenue from the sale of recyclables (-\$1,433,000) due to significantly lower commodity prices,
- Miscellaneous Income (-\$43,000),
- Rental income (-9,000) due to two vacancies for most of the fiscal year.

These increases were partially offset by increases in

- Member revenue (+\$993,000) due to the July 1, 2022 rate increase,
- Recycling revenue from other communities (+\$143,000) due to increased tonnage from Priority Waste,
- Grant revenue (+\$132,000),
- Non-member refuse (+\$27,000) due to the July 1, 2022 rate increase, which was partially offset by lower non-member refuse tonnage,
- Interest income (+\$60,000) due to higher interest rates and higher investment balances,
- Compost sales (+\$5,000),
- Non-member yard waste (+\$5,000).

EXPENSES

OPERATING EXPENSES	Preliminary 2022/23	Budget 2022/23	Actual 2021/22
Madison Heights Transfer Station	\$40,279	\$66,000	\$151,862
Troy Transfer Station	4,512,900	4,399,400	4,153,485
MRF	3,007,059	2,303,000	2,579,774
HHW	600,939	547,800	570,656
Compost Site	535,022	626,000	494,320
Administrative & General	1,526,014	1,426,600	975,139
Collection Contract Expenses	15,570,475	15,100,000	14,433,068
Bond Principal and Interest	<u>1,383,000</u>	<u>1,383,000</u>	<u>1,363,075</u>
Total	\$27,175,691	\$25,922,000	\$24,807,704

EXPENSES, ACTUAL vs. BUDGET

Other operating expenses for 2022/23 were \$1.3 million greater than budget. We are currently reviewing the expense detail.

CAPITAL EXPENSES

Capital expenditures for 2022/23 totaled \$619,575 and were for payments for the new horizontal grinder at the Compost Site (\$173,000), the cost for repairing the entrance to the Troy Transfer Station (\$108,000), which will be reimbursed by GFL, the final costs of the MRF robot project (\$95,000), which will be partially reimbursed from our two grants for this project, a used shuttle truck for the Troy Transfer Station (\$80,000), payments for the new compost screener for the compost site (\$50,000), the first payment for a new loader at the Troy Transfer Station

(\$28,000), the replacement of the MRF scale (\$25,000), a fire detection system for the Troy Transfer Station (\$24,000), the replacement of the hopper for one of the two compactors at the Troy Transfer Station (\$24,000) and the replacement of the scale software, which is used at all our facilities (\$15,000).

NET INCOME AND BOND COVERAGE

Net income before depreciation was \$1.9 million, which was \$952,000 below budget. This resulted in 140% coverage of our bond principal and interest payments. This is the third consecutive year that our coverage was over 100%.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the Summary of 2022/23 operations be received and filed."

Beverly Hills Public Safety

Activity Report

July 27th - August 10th, 2023

CALLS FOR SERVICE

- **329 Calls for Service.**
- **58 Tickets issued.**
- **10 Arrests.**
- Crime Prevention at Berkshire School.
- Suspicious Person on Southfield.
- Crime Prevention at Medical Village.
- Traffic Accident on Saxon.
- Crime Prevention at Beverly Hills Club.
- Road Hazard removed from 14 Mile.
- Traffic Enforcement at Saxon and Faircrest.
- Traffic Enforcement on Southfield.
- Alarm on Kinross.
- Traffic Enforcement at Greenfield and Verona.
- Fraudulent Check attempt at Independent Bank.
- Crime Prevention at Market Fresh.
- Assisted Oakland County Road Commission at Southfield and Beverly.
- Assisted Oakland County Road Commission at Southfield and 14 Mile.
- Traffic Accident at Hampton and Lahser.
- Alarm on Bedford.
- Alarm at Berkshire.
- Road Hazard removed at Kinross.
- Traffic Enforcement at Southfield and Beverly.
- Beverly Park closed for the night.
- Suspicious Circumstances on Warwick.
- Suspicious Persons at 14 Mile and Edgewood.
- Natural Gas Leak on Riverside.
- Suspicious Circumstances on Riverside and Beaconsfield.
- Crime Prevention at Groves High School.
- Open Door investigation at Books a Million after hours.
- Crime Prevention at Berkshire School.

- Traffic Enforcement at 13 Mile and Southfield.
- Traffic Enforcement at Sheridan and Beverly.
- Assisted Troy PD with a traffic Stop at 13 Mile and Southfield.
- Animal Complaint on 13 Mile.
- Medical at Mission Point.
- Operation Medicine Cabinet.
- Assisted Oakland County Road Commission with refilling generator at the Beverly and Southfield.
- Officers took custody of a subject from Farmington PD. The subject had a warrant for Drunk Driving and the arrest was without incident.
- Animal Complaint on Arlington.
- Alarm on Mayfair.
- Traffic Accident on Old Stage and 13 Mile.
- Noise Complaint in Huntley Square Apartments.
- Suspicious Circumstances on Sunnyslope.
- Retail Fraud reported at ACE Hardware.
- Assisted Oakland County Road Commission with the generator at Southfield and Beverly.
- Road Hazard removed on Eastlady.
- Extra Patrol at Beverly Park.
- Crime Prevention at Berkshire School.
- Prisoner Transport to Birmingham PD.
- Traffic Enforcement at Greenfield and Auburn.
- Traffic Enforcement at Southfield and Beverly.
- Welfare Check on Amherst.
- Crime Prevention at Beverly Park.
- Welfare Check at Mission Point.
- Crime Prevention at the Corners Shopping Mall.
- Subdivision Check at Norchester and Bedford.
- Prisoner Transport to Beverly Hills Station.
- Traffic Accident at 14 Mile and Bellvine Trail.
- Crime Prevention at Eastlady and Smallwood.
- Extra Patrol around Nottingham and Robinhood.
- Alarm at Groves High School.
- Alarm on Birwood.
- Extra Patrol around Panay and Elwood.
- Medical on Kinross.
- Radar Detail at Arlington and Greenfield.
- Wires Down on Buckingham.
- Medical on Smallwood.
- Crime Prevention at Market Fresh.
- Suspicious Vehicles on Rivers Edge.

- Noise Complaint on Reedmere.
- Suspicious Persons on Hampton and Bellvine Trail.
- Closed Beverly Park for the night.
- Suspicious Vehicle on Wendbrook and 13 Mile.
- Traffic Enforcement at Waltham and Evergreen.
- Suspicious Person at the Corners Shopping Mall.
- Suspicious Circumstances at Mission Point.
- Juveniles Disturbing the Peace on Beaconsfield.
- Extra Patrol at Groves High School.
- Extra Patrol in Huntley Square Apartments.
- Traffic Enforcement at 14 mile and Southfield.
- Fire Truck Checks at the station.
- Fire Training at the station.
- Medical on Buttonwood.
- Family Trouble on Valley Ridge.
- Suspicious Persons at Beverly Park.
- Suspicious Persons at Mission Point.
- Medical at Mission Point.
- Alarm on Pierce.
- Traffic Enforcement on Southfield and Beverly.
- Crime Prevention at Groves High School.
- Beverly Park closed for the night.
- Suspicious Vehicle at Queen of Martyrs.
- Extra Patrol at Berkshire School.
- Extra Patrol around Pierce and Dunblaine.
- Suspicious Vehicles at Market Fresh.
- Assisted Troy PD with a traffic stop at Southfield and 13 Mile.
- Alarm on Southfield.
- Odor Investigation on Saxon.
- Assisted Indiana State Police with a juvenile investigation at Care House.
- Radar Detail on Lahser.
- Medical on Sheridan.
- Suspicious Person on Southfield.
- Medical on Southfield.
- Crime Prevention at Market Fresh.
- Suspicious Circumstances on 14 Mile.
- Wires Down on Birwood.
- Crime Prevention at the Corners Shopping Mall.
- Radar Detail on 14 Mile.
- Traffic Enforcement at 13 Mile and Greenfield.
- Beverly Park closed for the night.
- Suspicious Persons on Pierce.

- Extra Patrol around Birwood and Madison.
- Traffic Enforcement on Evergreen and Ronsdale.
- Traffic Enforcement at 14 Mile and Southfield.
- Suspicious Persons in Beverly Park.
- Crime Prevention around Waltham and Wilshire.
- Extra Patrol at Groves High School.
- Crime Prevention at the Beverage Warehouse.
- Crime Prevention around Devonshire and Norchester.
- Suspicious Persons on Glencoe and Amherst.
- Crime Prevention around Lincolnshire and Georgetown.
- Crime Prevention around Buckingham and Bates.
- Suspicious Circumstances on Greenfield.
- Crime Prevention at the Lutheran Church.
- Radar Detail on Southfield and 14 Mile.
- Crime Prevention at Acacia Cemetery.
- Abandoned Vehicle at 13 Mile and Wendbrook.
- Crime Prevention at Medical Village.
- Medical on Riverside.
- Crime Prevention at Beverly Hills Club.
- Identity theft reported on Old Cannon.
- Vehicle Lockout on 13 Mile.
- Medical at Mission Point.
- Crime Prevention at Market Fresh.
- Radar Detail on 14 Mile.
- Traffic Accident at 13 mile and Southfield.
- Medical at Mission Point.
- Traffic Accident at 13 Mile and Pierce.
- Crime Prevention at the Corners Shopping Mall.
- Crime Prevention around Robinhood and Crossbow.
- Welfare Check on 13 Mile.
- Traffic at 13 Mile and Greenfield.
- Suspicious Persons at Beverly Park.
- Assisted Bloomfield PD with shutting down I-75 for a suicidal subject.
- Crime Prevention at Detroit Country Day School.
- Crime Prevention at Queen of Martyrs School.
- Crime Prevention at Greenfield School.
- Open garage door investigated on Kinross.
- Crime Prevention around Riverside and Warwick.
- Road Hazard removed from Rutland.
- Radar Detail on Lahser.
- Suspicious Person at 13 Mile and Greenfield.
- Suspicious Circumstances on 13 Mile and Sheridan.

- Crime Prevention around Beaconsfield and Riverside.
- Prisoner Transport to the station.
- Extra Patrol at Beverly Park.
- Radar Detail at 13 Mile and Greenfield.
- Welfare Check on 13 Mile.
- Alarm on Friar Tuck Lane.
- Traffic Accident at 14 Mile and Pierce.
- Medical on Elizabeth.
- Crime Prevention at the Beverly Hills Club.
- Recovered a Stolen Automobile on Woodhaven.
- Traffic Accident at Southfield and Kirkshire.
- Crime Prevention at Berkshire School.
- Traffic Accident at Beverly and Southfield.
- Crime Prevention around Greenfield and Verona.
- Crime Prevention at Beverly Park.
- Suspicious Persons at 13 Mile and Southfield.
- Suspicious Vehicle at Southfield and 13 Mile.
- Officers stopped a driver for a minor traffic violation at Southfield and 13 Mile. The driver was arrested for Driving While License Suspended and for Warrants. The arrest was without incident.
- Traffic Enforcement at Evergreen and Ronsdale.
- Crime Prevention around Bates and Birwood.
- Medical on Verona.
- Plan Review on 13 Mile.
- Plan review on Lahser.
- Radar Detail on 14 Mile.
- Crime Prevention at Beverly Park.
- Medical at Mission Point.
- Crime Prevention at the Beverly Hills Club.
- Medical on West Valley Woods.
- Suspicious Persons on Riverside.
- Operation Medicine Cabinet.
- Assisted Birmingham PD with a neighbor Trouble on Cole Street.
- Traffic Detail on Pierce and Amherst.
- Crime Prevention at Berkshire School.
- Officers stopped a driver for a minor traffic violation at Southfield and Kinross. The driver was arrested for Driving While License Suspended without incident.
- Noise Complaint on Locherbie.
- Suspicious Persons on Auburn.
- Beverly Park closed for the night.
- Mental Health call at Mission Point.

- Extra Patrol in the Huntley Square Apartments.
- Radar Detail on Southfield and Beverly.
- Suspicious Vehicle on 14 Mile.
- Larceny From Automobile in Huntley Square Apartments.
- Crime Prevention at Market Fresh.
- Larceny From Automobile in Huntley Square Apartments.
- Medical on Lahser.
- Operation Medicine Cabinets.
- Medical at Mission Point.
- Found Property reported at the station.
- Medical at Mission Point.
- Traffic Accident on Belmont Court.
- Family Trouble on Metamora.
- Welfare Check on Hill Crest.
- Welfare Check on 13 Mile.
- Extra Patrol in Beverly Park.
- Beverly Park closed for the night.
- Traffic Enforcement at Riverside and Beaconsfield.
- Radar Detail on 14 Mile.
- Traffic Enforcement at Beverly and Southfield.
- Traffic Enforcement at Lahser and 14 Mile.
- Crime Prevention in Beverly Park.
- Welfare Check on Robinhood.
- Suspicious Person at Beverly Park.
- Officers arrested a subject for Domestic Violence on Glen Hill Court. The arrest was without incident.
- Crime Prevention in Huntley Square Apartments.
- Lift assist on Kirkshire.
- Abandoned Automobile on Lahser and 13 Mile.
- Crime Prevention around Smallwood and Plumwood.
- Hospice Death on Lincolnshire.
- Crime Prevention around Birmingham and Dunblaine.
- Medical at Mission Point.
- Motorist assist on 13 Mile and Tremont.
- Medical at Mission Point.
- Crime Prevention around Sunset and Waltham.
- Parking Complaint on Buckingham.
- Crime Prevention around Wilshire and Sunset.
- Road Hazard removed from 13 Mile and Lahser.
- Beverly Park closed for the night.
- Traffic Enforcement on Saxon.
- Suspicious Circumstances at Beverly Park.

- Crime Prevention around Carl Elder and Mayfair.
- Suspicious Persons at Groves High School.
- Animal Complaint on Southfield.
- Extra Patrol in Huntley Square Apartments.
- Crime Prevention around Dunblaine and Riverside.
- Suspicious Persons at Woodside Athletic Club.
- Crime Prevention around Sheridan and Elizabeth.
- Stolen Vehicle reported on Warwick.
- Animal Complaint on 13 Mile and Wendbrook.
- Animal Complaint on Hill Crest.
- Motorist Assist on Beverly and Southfield.
- Crime Prevention around Mayfair and Nixon.
- Officers took custody of a subject with warrants from Detroit PD. The arrest was without incident.
- Traffic Enforcement on 14 Mile.
- Crime Prevention at the Beverage Warehouse.
- Extra Patrol around Beverly and Pierce.
- Beverly Park closed for the night.
- Medical at Mission Point.
- Police Training at the station.
- Fire Truck Checks at the station.
- Alarm on Evergreen.
- Alarm at Beverly School.
- Crime Prevention around Plantation and Embassy.
- Crime Prevention around Foxboro and Sleepy Hollow.
- Animal Complaint on Rosevear.
- Crime Prevention at Beverly Park.
- Radar Detail on 14 Mile.
- Traffic Accident on Bellvine Trail.
- Officers attempted to stop a stolen vehicle and it fled into Huntley Square Apartments. The driver got out of the vehicle with a large knife and was ordered to the ground by officers. The suspect was taken into custody without injuries.
- Extra Patrol in the Huntley Square Apartments.
- Crime Prevention in the Huntley Square Apartments.
- Neighbor Trouble on Wetherby.
- Animal Complaint on Riverside.
- Medical on Southfield.
- Identity Theft reported on Old Cannon.
- Crime Prevention around Greenfield and Verona.
- Beverly Park closed for the night.
- Crime Prevention in the Corners Shopping Mall.

- Officers stopped a driver for a minor traffic violation at 14 Mile and Greenfield. The driver was arrested for warrants and Driving While License Suspended. The arrest was without incident.
- Traffic Enforcement on 13 Mile.
- Extra Patrol in the Huntley Square Apartments.
- Animal Complaint on 13 Mile.
- Operation Medicine Cabinet.
- Crime Prevention at Beverly Park.
- Search Warrant executed in Huntley Square Apartments.
- Radar Detail on Evergreen.
- Operation Medicine Cabinet.
- Prisoner Transport to the station.
- Traffic Accident on 13 Mile.
- Suspicious Persons on Topper Court.
- Sudden Death at Mission Point.
- Traffic Enforcement on 14 Mile and Bellvine Trail.
- Traffic Enforcement on greenfield and Verona.
- Traffic Enforcement on Beverly and Norchester.
- Officers stopped a driver for a minor traffic violation at Southfield and 13 Mile. The driver was arrested for Driving While License Suspended. The arrest was without incident.
- Beverly Park closed for the night.
- Crime Prevention around Topper Court.
- Officers stopped a driver for a minor traffic violation on 14 Mile and Eastlady. The driver was arrested for Warrants and Driving While License Suspended. The arrest was without incident.
- Extra Patrol in Huntley Square Apartments.
- Crime Prevention around Riverside and Beverly.
- Officers stopped a driver for a minor traffic violation at Lahser and Hillview. The driver was arrested for Warrants and Driving While License Suspended. The arrest was without incident.
- Radar Detail on Southfield.
- Crime Prevention around Churchill and 13 Mile.
- Welfare Check on 13 Mile and Southfield.
- Extra Patrol in Huntley Square Apartments.
- Medical on Georgetown.
- Crime Prevention in Medical Village.
- Lift Assist on Orchard Way.
- Crime Prevention around Crossbow and Robinhood.
- Crime Prevention in the Corners Shopping Mall.

- Radar Detail on Saxon.
- Traffic Accident at Lahser and 13 Mile.
- Reckless Driver reported on Evergreen
- Radar Detail on Pierce.
- Radar Detail on 14 Mile.
- Radar Detail on 13 Mile.
- Customer Trouble at Kentucky Fried Chicken.
- Beverly Park closed for the night.
- Suspicious Circumstances on Stafford.
- Extra Patrol at Groves High School.
- Extra Patrol on Topper Court.
- Traffic Enforcement at 13 Mile and Greenfield.
- Crime Prevention around Verona and Beverly.
- Crime Prevention around Norchester and Riverside.
- Crime Prevention in the Corners Shopping Mall.
- Traffic Enforcement at 14 Mile and Southfield.
- Animal Complaint at Lahser and East Valley Woods.
- Crime Prevention around Southview and Nixon.
- Extra Patrol in the Huntley Square Apartments.
- Crime Prevention around Rutland and Elizabeth.
- Radar Detail on 14 Mile and Pierce.
- Traffic Enforcement on Southfield.

Fire and Emergency Medical Services

- 25 EMS Calls.
- 1 Gas Leak.
- 2 Wires Down.
- 2 Lift Assists.
- 1 Smoke Investigation.
- 1 Knox Box Installation.
- 2 Plan Reviews.
- 2 Weekly Apparatus Checks.
- Supervise Midnight Platoons 3 and 4.
- NFIRS data uploaded to FEMA.
- CFIRS Training Records entered.
- Attend and Report Fire Governance Committee status to CLEMIS Advisory.
- Attended Michigan Fire Fighters Training Council Meeting.
- Attended Microsoft Excel training.

Detective Bureau and School Liaison

- Took evidence (DNA) to Oakland County Crime Lab-UDAA.
- Subpoena sent to Nordstrom for Scam/Fraud case.
- Spoke with AG regarding issues at Mission Point.
- Attended Care House interview assisting Indiana State Police.
- In-custody arraignment OWI-FTA.
- In-custody arraignment for Southfield Police.
- Pediatric Emergencies training.
- Responding to people with mental illness training.
- Prisoner transport to 46th District Court/Oakland County Jail with Alliance.
- Speed Measurement Operator recertification.
- Addressing risk with Police/Fire training.
- Pump operator fire training.
- Follow up with RO Beaumont on welfare check.
- Court innovations at 46th District Court.
- Traffic Conference at 46th District Court.
- Sgt. Baller patrol Supervisor on 8/9/2023
- Worked with LARA/APS on multiple cases.
- Range Training.
- Swear to warrant for Stalking case.
- Interview with Fraud victim at station.
- Search warrant obtained for residence for FA/Flee and Elude/Threats.
- In-custody arraignment for Domestic violence.
- In-custody arraignment for FA/Flee and Elude.

PRESS RELEASE: Stay safe on the roads as Labor Day holiday nears

-
- “Drive Sober or Get Pulled Over” campaign encourages sober driving
-
- The end of summer is traditionally marked by the Labor Day holiday and is a time for friends and families to enjoy pool parties, backyard barbecues and late-summer road trips. Sadly, the Labor Day holiday weekend is also
- one of the deadliest times of the year in terms of impaired-driving fatalities.
-

- That is why, through the remainder of August and the 2023 Labor Day holiday weekend, the Michigan State
- Police (MSP), along with county and municipal police agencies across Michigan, are encouraging motorists to celebrate Safely and make smart driving decisions. During a three-week period, August 10 through September 4, there will be increased enforcement and messaging about the dangers of driving impaired.
-
- In Michigan during 2022, there were 9,331 alcohol-involved crashes (with 322 fatalities) and 2,452 drug-involved crashes (with 249 fatalities), according to the MSP Criminal Justice Information Center. Over the Labor Day holiday weekend periods from 2018 to 2022, there were 40 drivers killed in motor vehicle traffic crashes in Michigan. In those crashes, one-third of the drivers killed were alcohol-impaired. “The aim of the enforcement campaign is to drastically reduce deaths and serious injuries caused by impaired driving,” said Katie Bower, director of the Michigan Office of Highway Safety Planning (OHSP). “This should be a time for friends and family to enjoy the final days of summer. Driving impaired is a choice. We are encouraging people to make the right choice and find a sober ride home if they plan on using an impairing substance.”
-
- Officers will be on the lookout for motorists under the influence of drugs and alcohol throughout the “Drive
- “Sober or Get Pulled Over” enforcement period. In Michigan, it is illegal to drive with a blood alcohol concentrate on
- (BAC) of .08 or higher, although motorists can be arrested at any BAC level if an officer believes they are impaired.
-
- Also, in Michigan during 2022:
 - • About 40 percent of fatalities on Michigan roadways involved alcohol and/or drugs, according to the University of Michigan Transportation Research Institute.
 - • In all traffic crashes occurring over the Labor Day holiday period, 11 people died.
 - • One person was killed in an alcohol-involved crash every 27 hours.
-

- To increase awareness and encourage safe and sober driving, the OHSP is funding a statewide media
- campaign about the dangers of impaired driving. The “Drive Sober or Get Pulled Over” campaign is supported with federal traffic safety funds provided by the United States Department of Transportation and the National Highway Traffic Safety Administration and coordinated by the Office of Highway Safety Program.

- Were you charged for Amazon Prime without your permission?

- By Colleen Tressler, FTC, Division of Consumer and Business Education
- June 21, 2023

- Online shopping can be convenient and easy. But with sometimes lots of screens before you get to check-out, you could wind up signed up for a service without even knowing it. What’s worse, it can be tough to cancel. Read on to learn how to protect yourself from unwanted services and charges.

- Today, the FTC filed a lawsuit against Amazon, saying the company violated the law by enrolling people in its Amazon Prime subscription service without their permission, continuing to charge them, and making it hard to cancel.

- The FTC says the company used a series of hurdles — known as “dark patterns” — to make it hard for customers to understand that they were starting a Prime subscription. These dark patterns also made it hard for people to cancel their Prime subscriptions by making them hunt for the right place to cancel online, and then click through complicated extra pages to cancel. Often, consumers would call Amazon’s customer service, only to be referred to the website to cancel, making the process even more frustrating.

- To help avoid unwanted services and charges when you shop online:

- Watch what goes into your shopping cart. Even if you empty your cart and leave the site without completing

your purchase, you still could have been enrolled in a subscription service.

- Watch for pre-checked boxes. They may sign you up for a product or service.
- Carefully review your order before completing a transaction. If something gets added that you don't want, make sure to remove it.
- Make sure you don't get charged for something you don't want. Check your order confirmation to see. If you did, contact the company to cancel and get a refund. Make sure you get — and keep — the written confirmation.
- Watch your bank or credit card statements. If you're in a subscription, you've tried to cancel, and the company won't stop charging your account, dispute it with your credit or debit card issuer.
- Look for auto-renewals. Unless you cancel, you'll continue to be charged.
-
- If a company signed you up for a subscription service without your permission, or if you have problems with canceling a subscription service, tell the FTC at [ReportFraud.ftc.gov](https://www.ftc.gov/report-fraud).

- **Scammers impersonate delivery service support to rip off drivers and restaurants**

- By Larissa Bungo, Senior Attorney, Division of Consumer and Business Education, FTC
- July 21, 2023
-
- You may have heard about food delivery services like Door Dash or Uber Eats: you order through a restaurant's website or a delivery service's mobile app and drivers deliver your food. We're hearing about a new scam targeting food delivery drivers and restaurants.
-
- Scammers posing as "support" from food delivery services are contacting delivery drivers and restaurants and trying to steal their personal and financial information.
-
- In one scenario, the scammer tells delivery drivers and restaurants they're sending a free tablet or printer to handle food delivery orders. To do that, they say, they need to "verify" your phone number, email and login,

Social Security number and bank account to send the equipment.

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- In another scenario, the scammer says they need the driver's email or bank account because there's a problem with an order, or they want to refund them money from a canceled order. After getting the driver or restaurant owner's email, the scammer may ask for an email verification code...which you never want to share.
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- If you get requests like this, no matter where you work: Stop. Here's how to avoid scams.
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- Don't give your personal or financial information to someone who unexpectedly calls, texts, or emails you. They may be trying to steal from you.
- If you think the request is legitimate, contact the business directly. But use a phone number you know is real or a website or app you found yourself.
- Never share an email verification code with someone if you didn't contact them first. Scammers are after your information and money. Sharing verification codes makes it easier for them to pretend to be you. Once they're "you," they have access to your accounts and can take your money.
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- Find out what to do if you paid a scammer or gave a scammer your personal information.
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- And if you spot these scams, tell the FTC at [ReportFraud.ftc.gov](https://www.ftc.gov/report-fraud). When you report a scam, you help the FTC and other law enforcement agencies stop scams.
- **Cryptocurrency deposits with no returns**
- By Cristina Miranda, Consumer Education Specialist, FTC July 13, 2023
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- How much do you know about cryptocurrency? If your answer is "not much," that's exactly what crypto scammers want to hear. And that's exactly who one cryptocurrency company targeted with its false and misleading claims, according to a lawsuit filed by the FTC.

- The FTC's complaint against Celsius Network LLC says the company marketed and sold financial services using YouTube and Twitter to promote marketing videos that were full of false and misleading claims. For example, Celsius claimed its crypto platform was safer and more stable than a bank. (It wasn't.) And it told people that depositing crypto onto its platform came with a "no risk" promise that they'd earn high interest on their deposits. (A lie.) Even worse, the FTC says the company used people's crypto deposits without permission to spend, trade, invest, or pay business expenses. When Celsius started running out of money, it blocked people's account access, preventing them from withdrawing their crypto. Now, Celsius is in bankruptcy, and consumers are unlikely to get all their crypto back.
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- **Here's how to avoid a cryptocurrency-related scam:**
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- Don't trust people who make big promises or guarantees. Only scammers promise "no risk" and guarantee high returns.
Research the company or cryptocurrency platform. Search online for the company or crypto platform name, plus "review," "scam," or "complaint" to see what people say.
- Know that cryptocurrency accounts are not backed by a government like traditional FDIC-backed bank accounts. If something happens to your crypto account or funds, the government may not have an obligation to step in and help get your money back.
- Learn about cryptocurrency and scams. Scammers take advantage of people's understanding (or not) of cryptocurrency and how it works. Visit ftc.gov/cryptocurrency to learn more.
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- Using a crypto platform that isn't living up to its promises or guarantees? Tell the FTC at ReportFraud.ftc.gov.