

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, June 6, 2023

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/89811522501>

Meeting ID: 898 1152 2501

Dial in: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held May 16, 2023.
2. Review and file **bills** recapped as of Monday, May 22, 2023 and Monday, June 5, 2023.
3. Review and consider **resolution** appointing SOCRRA representatives for Fiscal Year 23-24.
4. Review and consider **resolution** appointing SOCWA representatives for Fiscal Year 23-24.
5. Review and consider Parks & Recreation Board's **recommendation** to host Sculptures in the Parks Slow Roll/Stroll on June 21, 2023.
6. Review and consider Birmingham Public Schools' **request** to waive pavilion rental fees for the 5th Grade Run on September 30, 2023.
7. Review and consider **resolution** recognizing June 2023 as Pride Month.

Business Agenda

1. Review and consider Property Access and Treatment **Agreement** with Oakland County Parks for Riverside Park.
2. Review and consider **purchase** of new drinking fountain for Beverly Park.
3. Review and consider **agreement** with Nyhart for actuarial services.
4. Review and consider authorizing 2023 Hot Mix Asphalt (**HMA**) **program**.
5. Review and consider **agreement** with Precision Concrete Cutting for the trip hazard elimination project.
6. Review and consider entering into an **agreement** with RCOC's subcontractor, PK Contracting, Inc. for the painting of Village street pavement lines in 2023.

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Discussion Items

1. Tree Inventory and Maintenance **Update**.
2. Wendbrook Community Forum **Follow Up**.

Public Comments

Manager's **report**

Council comments

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

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REGULAR COUNCIL MEETING MINUTES – MAY 16, 2023 – PAGE 1

Present: President George; President Pro-Tem Hrydziuszek; Members: Abboud, Mooney, O’Gorman, and White

Absent: Kecskemeti

Also Present: Village Manager, Campbell
 Village Clerk/Assistant Manager, Rutkowski
 Village Attorney, Ryan
 Public Safety Director, Torongeau
 Public Services Director, Johnston

ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Abboud, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held May 2, 2023.
2. Review and file bills recapped as of Monday, May 8, 2023.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

REVIEW AND CONSIDER RESOLUTION OPTING INTO OAKLAND COUNTY’S URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS FROM PROGRAM YEARS 2024, 2025, AND 2026

Campbell provided an overview. The Village is in receipt of a request from Oakland County to pass a resolution opting into its Community Development Block Grant (CDBG) program for another 3-year period, as required by the U.S. Department of Housing and Urban Development (HUD). The Village has participated in a cooperative agreement with Oakland County for several years and has contracted with Next to carry out Yard Services and Minor Home Repairs for Beverly Hills residents through this program. The resolution language provided below is specifically designed to meet HUD requirements. A copy of the letter from the County was provided for reference.

Motion by O’Gorman, second by Hrydziuszko, be it resolved, the Beverly Hills Village Council opts into Oakland County’s Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025, and 2026. Furthermore, the Beverly Hills Village Council resolves to remain in Oakland County’s Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER RESOLUTION TO ADOPT UPDATED CREDIT CARD POLICY AND PROCEDURES FOR THE VILLAGE OF BEVERLY HILLS

Campbell provided an overview. When presenting the annual audit report to Council, our auditor, Plante Moran recommended updating the Village’s credit card policy. A resolution along with the proposed credit card policy and procedures was provided for the Council’s review and consideration.

Motion by Abboud, second by Hrydziuszko:

WHEREAS, Public Act 266 of 1995 requires all municipalities within the State of Michigan to formulate and maintain written policies when authorizing the use of credit cards for the purchase of goods and services for the official business of the municipality; and

WHEREAS, the Village of Beverly Hills desires to authorize certain Village employees to use credit cards for the purchase of goods and services for the official business of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Village Council does hereby adopt and establish the updated credit card policy and procedures, attached and incorporated to this resolution as Exhibit A, for the use of credit cards for the purchase of goods and services for the official business of the Village of Beverly Hills.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER FILING APPLICATION WITH STATE INFRASTRUCTURE BANK FOR A LOAN FOR THE SIDEWALK CONNECTOR PROGRAM

Campbell gave an overview. To help finance the Village Sidewalk Connector program over the next several years, the Village has the opportunity to obtain a low-interest loan from the State Infrastructure Bank (“SIB”). Here is a description of the program from the SIB’s website:

The Michigan State Infrastructure Bank (SIB) loan program was established as a pilot program under Section 350 of the National Highway System Designation Act of 1995 (NHS Act). The NHS Act authorized the creation of the Michigan SIB loan program to provide loans to public entities for eligible transportation improvements...

The goal of the program is to address customer financing needs in a timely and flexible fashion. Applications will be accepted year around and will be evaluated by MDOT staff as quickly as possible. Potential borrowers are encouraged to talk with the SIB coordinator about possible projects before submitting an application.

The Administration spoke to the SIB’s loan coordinator, Jessica Pierce. Ms. Pierce indicated that the Village’s sidewalk Connector project will be eligible for an SIB loan. SIB financing will generally not exceed \$2 million, and the interest rate is currently below market rate. It is reevaluated on an annual basis. Before the current rate rises, if Council desires, we can apply for the loan at this time. According to Ms. Pierce, the loan can be utilized for construction and engineering costs associated with the project. The loan repayment period can be 20 years. We would likely request a shorter repayment period of 10 years. It will take up to 12 weeks for the SIB to process the loan request.

According to Ms. Pierce, the first payment on the loan is due twelve (12) months after the loan is completed. Between the Village’s portion of the TAP grant, any matching funds put towards Safe Routes to School, and engineering, the cost to the Village will exceed \$2 million. The Administration seeks Council approval to apply for a \$2 million loan with the SIB. The loan will not be accepted until the Council approves the terms of the loan presented by the SIB. A copy of the loan application is attached to this memorandum.

George stated the Village’s costs for the sidewalk connector program are absorbed in the 24-25 proposed budget and that this is an option to expand the payments over time. He said it is an option he would like to explore.

Mooney asked why the Village would borrow money if it is already in the budget. He said he was concerned about paying interest over time if the Village already has the money budgeted.

George said taking a loan to pay for this program over time would free up money from the General Fund for roads or other projects.

O’Gorman confirmed that the Village would not be obligated to take the full amount if it is not needed.

White asked about the timeline of the project. Campbell stated that the Village would go out to bid early next year.

Motion by White, second by Hrydziuszko, the Beverly Hills Village Council authorizes Administration to apply for the State Infrastructure Bank loan to help finance the Sidewalk Connector Program.

Roll Call Vote:
Abboud – no
George – yes
Hrydziuszko – yes
Mooney – no
O’Gorman – yes

White – yes
Motion passed (4-2)

SECOND ANNOUNCEMENT OF VARIOUS BOARD/COMMISSION VACANCIES

Campbell gave the second announcement of various Board and Commission vacancies. The following is a list of board members whose terms expire on June 30, 2023. All of the members listed below have been notified of their term expiration and asked to submit an application if they are interested in reappointment. The members in parentheses are not seeking reappointment. Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

Birmingham Area Cable Board
Christopher Dobies

Parks & Recreation Board
Molly Borgon
Matt Goodrich
Gregory Ross

Planning Commission
Charles Copeland
(Jonathan Hartzell)
(Andrea Wright)

Zoning Board of Appeals
Timothy Makar
(Jan Gatowski)
(Michael Bugenski)
(Jeffrey Buehner - Alternate)

All terms are for three years beginning July 1, 2023 and expiring June 30, 2026. All interested and eligible residents of Beverly Hills are encouraged to apply. Descriptions of each Board/Commission can be found on the Village website by selecting “Boards/Commission” under the “Government” tab. The deadline for applications is Friday, June 9, 2023. Applications are available on the Village website or by emailing the Village Clerk at krutkowski@villagebeverlyhills.com. A blank application was also included in the meeting packet.

This constitutes the second announcement of the vacancies with appointments scheduled to take place at the June 20, 2023 regular Village Council meeting.

SIDEWALK PILOT PROGRAM UPDATE

Campbell provided an update. Administration has looked at a few options for removing trip hazards from our sidewalks. You have already heard the proposal from Precision Concrete Cutting to remove 770 trip hazards from the area just South of 14 Mile between Pierce and Greenfield, for \$50,000. Here are additional options for the same area proposed at the April 24th Council meeting:

- Brick Headz Masonry Specialist was asked to submit a proposal for the same area. Brick Headz does sidewalk grinding. The proposal they submitted suggests grinding 600 trip hazards for \$48,229.
- Johnston also ran some numbers on what it would cost Comeau to take care of the same amount of trip hazards. Given that it takes roughly 40 minutes to grind 1 slab, and whether they would be utilizing one or two employees in a dump or pickup truck, Comeau’s bill for this project could range from \$42,000 to \$120,000.

We realize that the area to begin this pilot project is in question and is subject to change if needed. The scope of work in these proposals is relatively the same, with a budgetary amount of \$50,000 in place. Precision Concrete Cutting (PCC) has the best value for the village, taking care of 770 trip hazards.

Administration would like to propose an alternative area (1B) to conduct the pilot. The area would consist of the sidewalks around 13 Mile and Rutland. These sidewalks are in need of maintenance due to the number of trees in the Right of Way and the fact there have been few slab replacements in the area. Again, we want to do a concentrated area instead of sending the crew to various troubled spots.

If Council wishes, we make this the area for the pilot project and a request a revised scope of work from Precision Concrete by the June 6, 2023 meeting. It may include all or only a portion of the area set forth in a map provided in the meeting packet. After receiving direction from Council, we will present the final proposal from Precision Concrete at the June 6, 2023 meeting.

George asked which area would be the best to begin. Campbell stated that the 1B area around 13 Mile and Rutland has more heaving than the area initially presented. Johnston stated that it would be the same amount of linear feet for \$50,000.

White asked about grinding and replacing slabs over 1.5". Campbell stated that the Village would have to gride anything over 1.5" and that PCC will not cut over 1.5".

O’Gorman asked whether the Village would get the same amount of sidewalk included if the area is revised. Johnston clarified that the linear feet is based on the amount of sidewalk that is cut.

Johnston and Campbell agreed that this area is worse than the area that was originally proposed, which was chosen geographically.

Administration will bring an updated proposal to Council for review at their June 6, 2023 meeting.

2023 ROAD REPAIR UPDATE

Campbell provided an update. Generally, in the past, the Village has alternated between concrete and/or a major road project and an asphalt repair project. Thus, this construction season the Administration is recommending a hot mix asphalt (HMA) repair on certain local roads throughout the Village. The Village has budgeted \$700,000 for the project’s total costs. With that funding, we anticipate being able to do patching repairs on at least 11 different local roads.

A map of the proposed streets to receive the patching services was provided along with the approximate areas where the patching will take place. The location for the patching is based on the newly completed PASER map provided in the meeting packet. Please be advised that the PASER Ratings for 13 Mile, 14 Mile, Saxon and Evergreen are provided by SEMCOG from 2021. Therefore, the 2023 PASER Map does not reflect work done on 14 Mile. The determination was also based on site visits by the Public Services Director. For reference, the 2018 PASER map was provided as well.

Administration plans on preparing the HMA repair bid for Council’s approval at the June 6, 2023 meeting, and that the Council approved the contract for the HMA services at the July 5, 2023

Council meeting. Administration provided photos showing a patch from three years ago in Bingham Farms and how the patching looks today for reference.

Mooney stated the HMA would be a band-aid on these areas.

Abboud confirmed that this project is asphalt only.

Mooney asked when the Greenfield roundabout will be completed so more attention can be paid to Pierce. Campbell stated that work should be completed around Labor Day.

DISCUSSION ITEMS

1. PARKS MAINTENANCE

The Council discussed parks maintenance.

Mooney went over a list of tasks that he thinks the Park Rangers should complete, such as adding woodchips to the path, cleaning disc golf tees and baskets, painting trash cans, repairing the sled hill stairs, weeding, and cleaning the bathrooms twice daily, to name a few. He suggested that the portable restrooms be moved closer to the baseball diamonds. He also suggested that debris be removed from the interior of the park now, since it is dry. He said he would like an expert opinion on the interior of the park and ideas on what could be done there. He also requested that there be sunshades for parents at the playground. He noted that Village Manager Campbell is the superintendent of the parks. Mooney said he might volunteer to paint the dugouts since he has a sentimental attachment to them.

George said he appreciates Mooney's time putting a list together.

O'Gorman asked about prioritization. Campbell stated that Johnston has experience with park maintenance and that they would work on prioritization.

The Council discussed potentially having a comment box or designated email address for suggestions.

Hrydziuszko commented on the importance of understory replanting. She said she and some volunteers hand pulled some small buckthorn during the park clean up event. She noted that there are some larger stumps that were not properly killed the first time around and need to be addressed. She said Beverly Park is finally at a point where most of the buckthorn is dead or can be easily pulled. She suggested planting native plants in the understory. She stated that the sled hill stairs can be tough to walk up when there is snow. She said they need to be more accessible and easier to clear.

Mooney stated that it takes a lot of time, effort, supervision, and volunteers to keep the park looking good. He said movies and concerts should be held by the sled hill.

George commented on deadfall vs. dead stack, noting that some of it could be removed.

Jane Figueiredo, Allerton, said she appreciates that the Village removed buckthorn along Allerton and wondered what would be planted in its place. She recommended planting an annual grass. She stated that her sister has two buckthorn pulling tools that work great.

Kathy Lorencz, Warwick, said there is so much work to be done, and is done, at the park, which is amazing. Regarding buckthorn, she suggested focusing on one area. She asked how long the buckthorn project has been going on and how long will it continue.

Kent Anderson, Orchard Way, said a simple preventative maintenance program should be applied to parks. He said there should be daily, weekly, etc. tasks and accountability.

Tim Luke, Nixon, said he did not hear anyone bring up drainage during the discussion. He suggested bringing dirt in to level the park or drain water into the pond. He said drainage should be a priority.

Hrydziuszko noted that drainage improvements had been looked into and the cost is very high. She also said that dirt should not be dumped over or on tree trunks or roots.

Mooney noted that the water table is very high in some areas of the park.

Karen Gilbert, Amherst, said a parks maintenance plan was included in the MNRTF grant application and asked why it was included and why it is not being followed.

Pamela Rijnovean, Evergreen, stated that Comeau has been contracted by the Village since 1961 for Department of Public Works services and the department is paid over \$770,000. She said Comeau should be doing this maintenance and asked about exactly what they do. She suggested painting the buckthorn stumps to identify them.

2. COMMUNICATIONS

The Council discussed communications.

Mooney stated that communication with the community is difficult and that efforts are made to keep residents up to date. He talked about communication with Council from Administration. He noted that day-to-day operations are under the purview of the Village Manager, but that certain situations should be communicated to Council. He said the manager should be answering to the Council and communicating important issues to them. For example, he said the Council did not know about work on the “retention ponds” where the ice rinks were at Beverly Park or that the SafeBuilt staffing contract was terminated. He said the community event for the Wendbrook discussion was not approved by Council and thinks it should have been. He reminded everyone to adhere to the Charter and Open Meetings Act. He said the Council felt misguided on the playground financing. He requested more cost/benefit analyses of programs, such as the curbside chipping program. He thinks monthly reports from the manager to Council is a good idea. He said he recognizes that there is a small staff with lots to do.

George agreed that many things are under the manager’s purview, but it would be nice to receive better communications. He suggested over-communication rather than under. He recognized that communication is difficult, especially with Public Safety issues and scheduling.

Hrydziuszko said there is always an opportunity for improvement with communication and it is easier to follow expectations when they are in writing.

Mooney stated that common sense stuff should be communicated. He said he does not think there are bad intentions. He said he is trying to be instructive, not aggressive.

3. WENDBROOK NEXT STEPS

George gave an overview of the Michigan Natural Resources Grant for the acquisition of the Wendbrook property.

O’Gorman said that community members expressed concern about transparency regarding the potential acquisition, so he wanted to put together a different type of forum to get information out. He said that everyone seemed to agree with this idea at a previous meeting, so it was scheduled for May 20, 2023 at the Beverly Park pavilion. He said he has a consolidation of information that has been presented so far. He said perhaps the title “community forum” was a bit misleading, which he apologized for. Also, he said if a formal motion was required prior to scheduling the discussion, then he apologizes for that as well. He noted that this discussion was not meant to replace any sort of Council decision. He apologized for the delay in getting the materials distributed to the rest of Council, as he was dealing with personal matters and it set him back several weeks.

Mooney expressed concern over the proposed community forum, thinks scheduling it should have been formally documented, and questioned its legality.

There was discussion about the timeline, transparency, communications, and procedures.

George and O’Gorman emphasized that the goal of this was to improve communication with the residents, provide more information, and receive feedback.

O’Gorman stated that there were not any nefarious motives. He noted that he would not have asked for the forum to be publicized if he was trying to be secretive about it.

Hrydziuszko said the community forum is one way to get information to residents who cannot attend Council meetings on Tuesday nights. She said residents have been asking for this information.

There was discussion on whether to move forward with the community discussion on May 20th as planned, to reschedule it, or cancel it.

Abboud objected to holding the community forum.

O’Gorman said the information he plans on presenting is not opinionated. His goal is to serve as an unbiased moderator at the forum. He said if the Council pulls it now, it may cause more confusion.

George asked Ryan if there was any sort of law violation. Ryan stated that he would need more time to look into this.

Claudette Buck, Glencoe, thinks the public forum is too little, too late. She said if O’Gorman is in support of Wendbrook, then his opinions will come through in the presentation. She said a public forum should have been held before the grant was applied for and that residents do not have enough

information about it. She said she is opposed to the acquisition of Wendbrook. She said Beverly Park is a mess. She expressed concerns over transparency and funding Wendbrook. She thinks opposing views should be included at Saturday's presentation.

Karen Gilbert, Amherst, asked why the Village Attorney has not provided an opinion on Wendbrook.

Campbell stated that they were trying to avoid any appearance of impropriety.

Gilbert continued, noting that there is a debate over public interest. She said she has communicated with DNR staff and Six Rivers staff and that they are all very nice and answered her questions. She talked about active vs. passive recreation sites.

Greg Kessler, Beverly Road, stated that the chain link fence at Beverly Park is ugly and collects trash. He noted the fence along Beverly Road is damaged. He asked why the Village would spend money on a new park. He said the Council's responsibility is to uphold the Charter. He said they should be getting a legal opinion from the Village Attorney. He said he is opposed to the purchase of Wendbrook and would be in favor of litigation to stop it.

Dale Wolicki, Amherst, said there has still been no decision on whether the Village will follow the Charter. He said the Council cannot waive the Charter and this decision should be put to a vote.

Kent Anderson, Orchard Way, asked if terms of the grant were available and known regarding parking, the building, and toilets. He said proper planning should be done.

George said there is still a lot of time for decision making and improvements. He thinks funding could be sourced for the remaining \$500,000 from outside of Village funds.

Nancy Beale, Sheridan, said she was asking for a plan and asking for more communication, and was expecting it to be more than O'Gorman hosting a forum. She asked if there will be a budget for Wendbrook before Council votes on it. She expressed concern about funding the Beverly Park playground. She was also concerned about funding for Wendbrook, the condition of the existing house, and lack of sidewalks in the area. She suggested a subcommittee consisting of people in the community be formed before spending money on this. She said she would like to see nice ranches for seniors developed at the property instead.

Kathy Lorencz, Warwick, said the first step should be to get a legal opinion.

Jane Figueiredo, Allerton, agreed with Kessler regarding the chain link fence. She said that her son became an addict at a very young age and she was concerned that a small park at the Wendbrook location would attract nuisance and needles, and would require extra patrolling.

O'Gorman asked for the sense of Council on whether he should move forward with the forum on May 20th.

Mooney said he would be happy to attend the forum. He said it is already advertised. He said he is not objecting the forum, but thought it was done inappropriately.

Motion by Abboud to cancel the forum on May 20, 2023. There was no support.

Mr. White asked to be recused from the discussion and vote relating to Wendbrook.

Motion by Mooney, second by Hrydziuszko, Mr. White is recused from the discussion and decision regarding Wendbrook.

Motion passed.

Motion by Mooney, second by Hrydziuszko, the Beverly Hills Village Council authorizes moving forward with having a community forum at the Beverly Park pavilion to discuss Wendbrook, assuming Mr. White is not present.

Roll Call Vote:

Abboud – no

George – yes

Hrydziuszko – yes

Mooney – yes

O’Gorman – yes

White – recused

Motion passed (4-1)

Abboud stated he will be out of town on May 20th.

Council agreed to provide any feedback to Mr. O’Gorman on the PowerPoint presentation by Friday morning.

Motion by Mooney, second by Hrydziuszko, the Beverly Hills Village Council waives the pavilion rental fee for the Wendbrook community forum on Saturday, May 20, 2023 from 9:00 to 11:00 a.m.

Roll Call Vote:

Abboud – no

George – yes

Hrydziuszko – yes

Mooney – yes

O’Gorman – yes

White – recused

Motion passed (4-1)

PUBLIC COMMENTS

None.

MANAGER’S REPORT

Memorial Day Parade/Carnival - The 40th Memorial Day Parade will take place on Monday May 29, 2023. The parade begins at 11:00 a.m. There are still volunteers needed to assist with the Memorial Day Parade and Carnival. Please click on the link below to sign up to volunteer: <https://www.signupgenius.com/go/9040f44a4af2fa46-memorial1#/>

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Music in the Park - Java and Jazz returns for its third year. The 2023 season kicks off on Sunday, May 21st from 9 to noon featuring the Ryan Bills Trio. All performances occur at Beverly Park, 18801 Beverly Road, in the pavilion. Free coffee and breakfast treats are provided. On Friday, June 2, 2023 at 7:00 p.m., the Concert in Park summer series begins. The June 2nd show will feature One Foot in the Groove. The concert is free, family friendly, and there will be food trucks on site for the public.

Village Wide Garage Sale - The Village Wide Garage Sale is scheduled for June 2nd through the 4th. Garage sale permits are required and can be purchased for \$3 at the Village Office during regular business hours, Monday-Friday 8:00 am to 4:30 pm. A list of participating addresses will be shared on the Village website and in the weekly email blast prior to the Village Wide Garage Sale to help you plan your route!

Public Services Quarterly Report – Included with the packet was a Quarterly Report from the Public Services Director with several attachments that provide updates on road, water and sewer, and other public works projects.

Mooney inquired about fundraising for the playground.

COUNCIL COMMENTS

White said he was pleased to see HRC already out surveying for the sidewalk project.

Abboud congratulated the Greening Scholarship Award winners Lea Milanini and Emerson Lagrou. The awards will be presented at the Groves High School awards ceremony. He thanked everyone who submitted an application. He noted his term on SEMCOG's Executive Committee begins in July. He sent condolences to the family of Dr. Green. He said Next is looking for a long-term solution for their facility. He said the sign subcommittee is scheduled to meet in June.

Mooney said in the 1980s Council meetings would go to 11:30 p.m. and there was a lot of name calling back then. He said disagreements are ok. He is concerned with procedures. He said there is about to be an increase in the cost of water in the community of \$1.4 million. He wished the Village had gone for an infrastructure millage last November. He stated his colleagues are not being malicious and that they are trying to act in the best interests of the community. He said the Village is moving in a good direction in a lot of areas.

Hrydziuszko stated that the next Parks & Recreation Board meeting is Thursday, May 18 at the Beverly Park pavilion. She said there will be discussion items on Memorial Day and dog parks in the Village at that meeting if anyone is interested. She said sculptures are being installed at Village parks as part of the Sculptures in the Parks program. She commented on buckthorn eradication and noted that when the Village began the project, they were told it would be about a ten-year plan. As reference, the City of Novi is doing a similar project and they are in their tenth year. She asked where the Village will be at year ten. She said she respects everyone's opinions and takes them into account when making decisions. She said we have a representative government and she works hard for the voters that put her in this position. She said she believes acquiring the Wendbrook property would be the right choice for the Village and will consider new information as it is presented.

George said that there are still volunteer opportunities open for the Memorial Day Parade. He commented on public comments vs. having a dialogue. He asked that the Wendbrook presentation information be put on the Village website. He said there is a sign at Beverly Green with a QR Code that links to more information about the roundabout plans. He commented on material distribution in the community and said that the USPS does not approve of people placing materials in mailboxes.

ADJOURNMENT

Motion by Abboud, second by Hrydziuszko, to adjourn the meeting at 11:42 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 05/09/2023 THROUGH 06/05/2023.

ACCOUNT TOTALS:

101	GENERAL FUND	\$139,269.24
202	MAJOR ROAD FUND	\$19,151.70
203	LOCAL STREET FUND	\$26,786.25
205	PUBLIC SAFETY DEPARTMENT FUND	\$221,386.26
208	PARK IMPROVEMENT FUND	\$1,500.00
271	LIBRARY FUND	\$135,985.00
287	ARPA FUND	\$307,854.70
592	WATER/SEWER OPERATION FUND	\$267,814.60
701	TRUST & AGENCY FUND	\$250,311.22
730	RETIREE HEALTH CARE FUND	\$17.35
	TOTAL	<u>\$1,370,076.32</u>
	MANUAL CHECKS- COMERICA	\$8,061.80
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$1,378,138.12</u>
	GRAND TOTAL	<u><u>\$1,378,138.12</u></u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARPA COMERICA - ARPA FUNDS					
05/22/2023	ARPA	13	60152	D'ANGELO BROTHERS	307,854.70
ARPA TOTALS:					
Total of 1 Checks:					307,854.70
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					307,854.70
Bank COM COMERICA					
05/22/2023	COM	87028	60217	AMAZON CAPITAL SERVICES	1,864.67
05/22/2023	COM	87029	60794	ANDREW BRANDIES	17.35
05/22/2023	COM	87030	60790	ANNA SCHREIBER	362.00
05/22/2023	COM	87031	58758	ANTHONY BRANHAM	400.00
05/22/2023	COM	87032	53284	APPLIED INNOVATION	30.92
05/22/2023	COM	87033	60771	ARC DOCUMENT SOLUTIONS LLC	44.83
05/22/2023	COM	87034	51802	ARROW OFFICE SUPPLY CO.	127.13
05/22/2023	COM	87035	60791	ASPEN DOOR SUPPLY, LLC.	1,500.00
05/22/2023	COM	87036	02100	BALDWIN PUBLIC LIBRARY	135,985.00
05/22/2023	COM	87037	53585	BERGER CHEVROLET	22,082.00
05/22/2023	COM	87038	51409	BEVERLY HILLS ACE	1,830.15
05/22/2023	COM	87039	34063	BIRMINGHAM AREA CABLE BOARD	250,000.00
05/22/2023	COM	87040	30861	BLUE CARE NETWORK	43,267.85
05/22/2023	COM	87041	52071	BLUE CROSS BLUE SHIELD	34,167.09
05/22/2023	COM	87042	59779	CANFIELD EQUIPMENT SERVICE INC	130.00
05/22/2023	COM	87043	58597	CATHY WHITE	311.22
05/22/2023	COM	87044	59347	CINTAS CORPORATION #31	58.92
05/22/2023	COM	87045	31925	COALITION OF PUBLIC SAFETY	17,627.74
05/22/2023	COM	87046	04500	COMEAU EQUIPMENT CO INC.	33,459.97
05/22/2023	COM	87047	50826	CONSUMERS ENERGY	1,331.80
05/22/2023	COM	87048	58648	CTS-COMPANIES	457.75
05/22/2023	COM	87049	60797	DEBERRA MACDONALD	374.00
05/22/2023	COM	87050	51052	DELL MARKETING L.P.	3,068.92
05/22/2023	COM	87051	60618	GRATITUDE STEEL BAND	1,200.00
05/22/2023	COM	87052	60206	GREAT LAKES WATER AUTHORITY	1,005.98
05/22/2023	COM	87053	49646	GUNNERS METERS & PARTS INC.	1,022.00
05/22/2023	COM	87054	60800	HOME EXTERIORS OF MICHIGAN	300.00
05/22/2023	COM	87055	60750	HURON VALLEY GUNS	1,637.84
05/22/2023	COM	87056	59839	J.C. EHRlich	63.39
05/22/2023	COM	87057	60793	JEFFREY BOHL	1,000.00
05/22/2023	COM	87058	60799	JEFFREY WAYNE BEAGAN	200.00
05/22/2023	COM	87059	50770	JENNIFER RUPRICH	120.57
05/22/2023	COM	87060	60373	JOSEPH J. ZAMBO	800.00
05/22/2023	COM	87061	09300	KELLER THOMA	612.50
05/22/2023	COM	87062	60798	KOALA INSULATION OF OAK PARK	200.00
05/22/2023	COM	87063	60077	KRISTIN RUTKOWSKI	18.13
05/22/2023	COM	87064	51792	LEXISNEXIS RISK SOLUTIONS	200.00
05/22/2023	COM	87065	59661	LL CUSTOM CONTRACTING	1,000.00
05/22/2023	COM	87066	59250	MI DEPT OF TREASURY	1,079.79
05/22/2023	COM	87067	60792	MICHAEL O'REILLY	1,000.00
05/22/2023	COM	87068	59330	MIKE SAVOIE CHEVROLET	1,549.04
05/22/2023	COM	87069	59322	MML WORKERS' COMP FUND	49,550.00
05/22/2023	COM	87070	51108	MMTA	99.00
05/22/2023	COM	87071	51134	MR. ROOF	300.00
05/22/2023	COM	87072	51182	NELSON BROTHERS SEWER &	245.00
05/22/2023	COM	87073	59112	NEXT	4,305.13
05/22/2023	COM	87074	51751	O.C.W.R.C.	39,869.83
05/22/2023	COM	87075	50830	OAKLAND COUNTY TREASURER'S	212,627.01
05/22/2023	COM	87076	58894	OVERHEAD DOOR WEST COMMERCIAL	403.25
05/22/2023	COM	87077	60796	PAMELA HALL	355.00
05/22/2023	COM	87078	60795	PRECISION LOCKER COMPANY	1,341.78
05/22/2023	COM	87079	59422	RENEWAL BY ANDERSON	200.00
05/22/2023	COM	87080	16500	S.O.C.R.R.A.	32,629.00
05/22/2023	COM	87081	59763	SIGNS & MORE	235.00
05/22/2023	COM	87082	59366	SLC METER, L.L.C.	536.56
05/22/2023	COM	87083	38145	SOUTHFIELD POSTAL SERVICE	652.07
05/22/2023	COM	87084	17700	SUNSET MAINTENANCE SERVICE	1,200.00
05/22/2023	COM	87085	18000	TERMINIX	200.00
05/22/2023	COM	87086	59357	WALLSIDE WINDOWS	300.00
05/22/2023	COM	87087	53564	WEX BANK	4,822.78
05/22/2023	COM	87088	53418	WILLIAM ELLIS CO.	54,309.00
05/22/2023	COM	87089	60801	YAKOV YAKOVLEVICH SMOLYANOV	500.00
05/22/2023	COM	87090	20900	ZIP ETC INC	59.00
05/24/2023	COM	87091	53583	GUARDIAN	7,408.59
05/24/2023	COM	87092	38205	VERIZON WIRELESS MESSAGING	466.23
05/24/2023	COM	87093	53572	WOW! BUSINESS	186.98
06/05/2023	COM	87094	MISC	ALIMOFF BUILDING AND DEVELOPMENT LL	1,250.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
06/05/2023	COM	87095	51629	ALLIANCE OF ROUGE COMMUNITIES	3,733.00
06/05/2023	COM	87096	60217	AMAZON CAPITAL SERVICES	180.31
06/05/2023	COM	87097	59125	APPRIVER, LLC	418.08
06/05/2023	COM	87098	51802	ARROW OFFICE SUPPLY CO.	18.94
06/05/2023	COM	87099	02000	BADGER METER INC	315.85
06/05/2023	COM	87100	MISC	BCM HOME IMPROVEMENT	500.00
06/05/2023	COM	87101	MISC	BERGER, LINDSEY B	200.00
06/05/2023	COM	87102	51409	BEVERLY HILLS ACE	61.38
06/05/2023	COM	87103	MISC	BLUEBIRD CFW	300.00
06/05/2023	COM	87104	MISC	BOTOMS UP BASEMENT FINISHING	200.00
06/05/2023	COM	87105	60612	BRICK MARKERS USA	807.26
06/05/2023	COM	87106	59625	BUDMAN DENTON	400.00
06/05/2023	COM	87107	MISC	BUDMAN DENTON LLC	1,600.00
06/05/2023	COM	87108	49980	C&G PUBLISHING	31.25
06/05/2023	COM	87109	03700	CARRIER & GABLE	1,370.02
06/05/2023	COM	87110	59347	CINTAS CORPORATION #31	169.01
06/05/2023	COM	87111	59323	CLEANNET	858.00
06/05/2023	COM	87112	51439	COMCAST	3.50
06/05/2023	COM	87113	04500	COMEAU EQUIPMENT CO INC.	33,298.31
06/05/2023	COM	87114	58748	DEWOLF & ASSOCIATES	845.00
06/05/2023	COM	87115	60803	DOUG DELIND	1,000.00
06/05/2023	COM	87116	MISC	DRIFORCE PROPERTY RESTORATION	900.00
06/05/2023	COM	87117	60569	ELI BAYLESS	35.94
06/05/2023	COM	87118	60804	ERIC TROFFKIN	1,000.00
06/05/2023	COM	87119	MISC	FOUNDATION SOLUTIONS 360	500.00
06/05/2023	COM	87120	MISC	HANSONS WINDOWS	300.00
06/05/2023	COM	87121	31202	HOME DEPOT CREDIT SERVICES	1,742.64
06/05/2023	COM	87122	60750	HURON VALLEY GUNS	2,449.22
06/05/2023	COM	87123	58950	HYDROCORP	580.00
06/05/2023	COM	87124	60805	JASON MUSH	300.00
06/05/2023	COM	87125	MISC	JEFFREY JULIUS	1,000.00
06/05/2023	COM	87126	50770	JENNIFER RUPRICH	397.11
06/05/2023	COM	87127	MISC	KURTIS KITCHEN	800.00
06/05/2023	COM	87128	MISC	LAKE POINTE CONSTRUCTION	300.00
06/05/2023	COM	87129	50488	LYNN PEAVEY COMPANY	263.55
06/05/2023	COM	87130	60802	MARLEN OTERBEIN BORIO	250.00
06/05/2023	COM	87131	60412	MICHIGAN BEER GROWLER COMPANY	110.00
06/05/2023	COM	87132	52030	MICHIGAN GRAPHICS & AWARDS	225.00
06/05/2023	COM	87133	59330	MIKE SAVOIE CHEVROLET	1,818.50
06/05/2023	COM	87134	MISC	O'LOUGHLIN, MEGHAN	400.00
06/05/2023	COM	87135	51540	O'REILLY AUTO PARTS	59.96
06/05/2023	COM	87136	30658	OAKLAND COUNTY CLERKS ASSOC.	40.00
06/05/2023	COM	87137	50830	OAKLAND COUNTY TREASURER'S	906.19
06/05/2023	COM	87138	60713	PITNEY BOWES BANK PURCHASE POWER	500.00
06/05/2023	COM	87139	59742	RANGERS FLORAL GARDEN	263.00
06/05/2023	COM	87140	60367	REGIONAL ALLIANCE FOR FIREFIGHTER	45.00
06/05/2023	COM	87141	60495	RYAN BILLS	700.00
06/05/2023	COM	87142	49577	SCODELLER CONSTRUCTION	29,625.00
06/05/2023	COM	87143	MISC	SINKO DEVELOPMENT LLC	900.00
06/05/2023	COM	87144	38145	SOUTHFIELD POSTAL SERVICE	290.00
06/05/2023	COM	87145	17700	SUNSET MAINTENANCE SERVICE	456.00
06/05/2023	COM	87146	60610	TONY FINK	101.83
06/05/2023	COM	87147	59357	WALLSIDE WINDOWS	500.00
06/05/2023	COM	87148	53572	WOW! BUSINESS	654.81

COM TOTALS:

Total of 121 Checks:	1,070,283.42
Less 0 Void Checks:	0.00
Total of 121 Disbursements:	1,070,283.42

REPORT TOTALS:

Total of 122 Checks:	1,378,138.12
Less 0 Void Checks:	0.00
Total of 122 Disbursements:	1,378,138.12



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 2, 2023

Kristin Rutkowski
Village Clerk
Village of Beverly Hills
18500 W. Thirteen Mile Road
Beverly Hills, MI 48025

Subject: Appointment of Representative & Alternate

Dear Ms. Rutkowski:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the Village of Beverly Hills are as follows:

Representative

Alternate

J. Campbell

N. Johnston

It is requested that the Village Council, by resolution, appoint a representative and alternate representative to represent the Village of Beverly Hills on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2023.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



RESOLUTION

**TO APPOINT A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE
SOUTHEASTERN OAKLAND COUNTY RESOURCE RECOVERY AUTHORITY BOARD**

WHEREAS, Article VII of the Articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority (SOCRRA) provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees to serve during the next fiscal year following his/her appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby appoints Jeffrey Campbell as representative and Neil Johnston as alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Resource Recovery Authority for the July 1, 2023 – June 30, 2024 fiscal year.

Passed and approved on this ____ day of June, 2023.



* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

May 9, 2023

Kristin Rutkowski
Village Clerk
Village of Beverly Hills
18500 W. Thirteen Mile Road
Beverly Hills, MI 48025

Subject: Appointment of Representative & Alternate

Dear Ms. Rutkowski:

Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the Village of Beverly Hills are as follows:

Representative

Alternate

J. Campbell

N. Johnston

It is requested that the Village Council, by resolution, appoint a representative and alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Water Authority for the fiscal year beginning July 1, 2023.

Please forward a certified copy of this resolution to the Southeastern Oakland County Water Authority, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Jeffrey A. McKeen".

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



RESOLUTION
TO APPOINT A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE
SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY BOARD

WHEREAS, Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority (SOCWA) provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees to serve during the next fiscal year following his/her appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby appoints Jeffrey Campbell as representative and Neil Johnston as alternate representative to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Water Authority for the July 1, 2023 – June 30, 2024 fiscal year.

Passed and approved on this ____ day of June, 2023.



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Rich Torongeau, Public Safety Director

Subject: Sculptures in the Parks Slow Roll/Stroll

Date: June 1, 2023

The Village of Beverly Hills is in its second year of the Sculpture in the Parks program. 5 new sculptures were installed at Village parks during the month of May. The Parks & Recreation Board would like to host a slow roll/stroll event around the Village so residents can view the sculptures and learn more about the program. Participants would meet at the Beverly Park pavilion either on their bikes or by foot, and be guided to the sculptures at Beverly Park, Douglas Evans, and Riverside Park. The Parks & Recreation Board also asked for assistance from the Public Safety Department to be sure that bikers and walkers can safely travel to each destination. Finally, they would like to have refreshments available for participants in an amount not to exceed \$200.

At their May 18th meeting, the Parks & Recreation Board recommended that the Village Council approve their request to host the Sculptures in the Parks Slow Roll/Stroll on Wednesday, June 21, 2023 at 6:30 p.m. with assistance from the Public Safety Department in an amount not to exceed \$200.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council approves the Parks and Recreation Board's request to host the Sculptures in the Parks Slow Roll/Stroll on Wednesday, June 21, 2023 at 6:30 p.m. with assistance from the Public Safety Department in an amount not to exceed \$200. Funds are available in Account 101-751-955.00 (Parks - Miscellaneous).



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: 5th Grade Run at Beverly Park

Date: May 30, 2023

Administration received a request from the Physical Education Teacher/K-12 Physical Education Facilitator at Birmingham Public School's Greenfield Elementary requesting to host the annual 5th Grade Run on Saturday, September 30, 2023 from 9:00 to 9:45 a.m. at Beverly Park. They have also requested use of the pavilion and that the pavilion rental fees be waived from 9:00 to 10:00 a.m.

This run was held at Beverly Park in October 2022 and was a successful event.

The Read in the Park event is scheduled in the pavilion beginning at 11:00 a.m. on the same day, but the pavilion usage will not overlap.

At their May 18, 2023 meeting, the Parks & Recreation Board recommended that the Village Council waive the pavilion rental fees for Birmingham Public School's 5th Grade Run on Saturday, September 30, 2023 from 9:00 to 10:00 a.m. provided that a certificate of liability insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event.

Suggested Motion:

The Beverly Hills Village Council hereby waives the pavilion rental fees for Birmingham Public School's 5th Grade Run on Saturday, September 30, 2023 from 9:00 to 10:00 a.m. provided that a certificate of liability insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event.



Resolution Recognizing June 2023 as LGBTQ+ Pride Month

WHEREAS, the Village of Beverly Hills, Michigan cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, all are welcome in the Village of Beverly Hills to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the Village of Beverly Hills denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, Pride month began in June of 1969 on the one-year anniversary of the Stonewall Uprising in New York City after LGBTQ+ and allied friends rose up and fought against the constant police harassment and discriminatory laws that have since been declared unconstitutional; and

WHEREAS, the Village of Beverly Hills appreciates the cultural, civic, and economic contributions of lesbian, Gay, Bisexual, Transgender, Queer, plus (LGBTQ+) community which strengthen our social welfare; and

WHEREAS, it is imperative that young people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders; and

WHEREAS, despite being marginalized, LGBTQ+ people continue to celebrate authenticity, acceptance, and love.

NOW THEREFORE, be it resolved, the Beverly Hills Village Council recognizes the month of June 2023 as LGBTQ+ Pride Month in the Village of Beverly Hills, MI and urges residents to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

Passed and approved on this ____ day of June, 2023.



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Property Access and Treatment Agreement with OC Parks

Date: May 31, 2023

Council may recall that Riverside Park was included in the first invasive species eradication agreement that the Village had with GEI Consultants in 2021. When the time came to renew the maintenance agreement, the Parks & Recreation Board recommended removing Riverside Park from the proposal and explore the option of doing a prescribed burn at the site instead. Village Administration later met with Oakland County Parks (OC Parks) Natural Resources and Environmental Sustainability staff on site and it was determined that Riverside Park is not an ideal location to do a prescribed burn at this time because of the moisture and lack of understory. Instead, it was recommended that the Village continue with foliar treatment and work toward reestablishing native plants.

Administration applied for grant funding from the Oakland County Cooperative Invasive Species Management Area (OC CISMA), which is now under Oakland County Parks, for invasive species treatment and native species planting at Riverside Park. This is in line with the Village's 5-Year Recreation Plan's goal to continue invasive species monitoring and removal at Riverside Park and restore/reforest affected areas.

Administration was notified by OC Parks that the Village would be awarded a grant for foliar spraying of invasive species and installation of native plant plugs at Riverside Park in an amount not to exceed \$2,000. OC Parks field staff will conduct the foliar treatment and be responsible for planting the native plants.

OC Parks recently sent over the attached Property Access and Consent for Treatment License Agreement for approval, which is necessary to move the project forward. The agreement has been reviewed by the Village Attorney.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council authorizes Administration to execute the Property Access and Consent for Treatment License Agreement with the Oakland County Parks and Recreation Commission for invasive species treatment and native species planting at Riverside Park.

Attachment



Property Access and Consent for Treatment License Agreement (“Agreement”)

The County of Oakland, by and through its statutory agent, the Oakland County Parks and Recreation Commission, 2800 Watkins Lake Road, Waterford, MI 48328 (hereinafter and collectively “OCPRC”) is granted a License to access and treat the real property, described in Section 1, by:

Name of Entity or Person (“Owner”):

Address:

Contact Person:

Telephone Number:

E-Mail Address:

For and in consideration of the issuance of the license in this Agreement, the Parties agree to the following terms and conditions:

1. **Use of Property.**
 - 1.1. **Property.** The real property that may be accessed and used is described and depicted in Exhibit A (hereinafter “Property”). Exhibit A is incorporated into this Agreement
 - 1.2. **License/Access.** OCPRC, including its officials, employees, volunteers, agents, and contractors (individually and collectively) are granted a license to access the Property and perform the work described in Exhibit A. The work described in Exhibit A is hereinafter referred to as “Work.”
 - 1.3. **Fee.** In exchange for the Work to be performed by OCPRC, there shall be no fee charged by Owner for access to the Property.
2. **Term of Agreement.** The Term of this Agreement is set forth in Exhibit A.
3. **Condition of Property.** During this Agreement, OCPRC shall keep the Property in in a clean and safe condition and free of trash. Except for normal wear and tear and the Work performed, OCPRC’s use of the Property shall not cause damage or waste to the Property.
4. **Condition of Property upon end of Agreement.** Except for normal wear and tear and the Work performed, at the expiration or termination of this Agreement, OCPRC shall leave the Property in a similar condition that OCPRC found it.
5. **Compliance with Law & Permits/Licenses.**
 - 5.1. Owner, OCPRC, and OCPRC officials, employees, volunteers, agents, and contractors, shall comply with all applicable federal, state, and local laws, regulations, rules, ordinances, and the provisions of this Agreement.

- 5.2. **State & Federal Licenses/Permits/Approvals.** Notwithstanding any other provision to the contrary, OCPRC is responsible for and shall obtain, at its sole expense, all state and federal licenses, permits, and other governmental approvals that are necessary for the Work on or around the Property. When requested by OCPRC, Owner shall assist in the process of obtaining such licenses, permits, and other governmental approvals. Any costs incurred by Owner in assisting OCPRC, under this subsection, shall be paid by OCPRC.
- 5.3. **Local Licenses/Permits/Approvals.** Notwithstanding any other provision to the contrary, Owner shall be responsible for and shall obtain, at its sole expense, all local licenses, permits, and other governmental approvals that are necessary for the Work on or around the Property. When requested by Owner, OCPRC shall assist in the process of obtaining such licenses, permits, and other governmental approvals. Any costs incurred by OCPRC in assisting Owner, under this subsection, shall be paid by Owner.
6. **Alterations, Additions, Changes to Property.** Except for the Work performed in Exhibit A, OCPRC shall not make any alterations, additions, or changes to the Property, without the prior written approval of Owner.
7. **Property AS IS.** OCPRC ACCEPTS THE PROPERTY "AS IS." OCPRC ACKNOWLEDGES THAT IT HAD THE OPPORTUNITY TO INSPECT THE PROPERTY AND EITHER INSPECTED THE PROPERTY OR CHOSE NOT TO INSPECT THE PROPERTY.
8. **OCPRC Responsibilities.**
- 8.1. **Performance of Work.** OCPRC or its officials, employees, volunteers, agents, and contractors shall perform the Work at no cost to Owner.
- 8.2. **Notice.** OCPRC shall provide Owner 24 hour written notice before commencement of the Work.
9. **Owner Responsibilities/Representations.**
- 9.1. **Property Ownership/Rights.** Owner represents and warrants the following to OCPRC:
- 9.1.1. Owner owns the Property;
- 9.1.2. Owner has the right to enter into this Agreement; and
- 9.1.3. OCPRC's entry and Work on the Property will not violate any other agreement or restrictions to which Owner or the Property is subject to.
- 9.2. **Request and Consent to Work.** Owner acknowledges that it requests the Work and consents to OCPRC or its officials, employees, volunteers, agents, and contractors performing the Work.
- 9.3. **Assumption of Risks.** Owner assumes the risks associated with the Work performed by OCPRC and its officials, employees, volunteers, agents, and contractors.

10. **Liability/Assurances.**

10.1. **Waiver/Release.** Owner waives, releases, discharges, and covenants not to sue OCPRC and its officials, employees, volunteers, agents, and contractors for liability, damages, injuries, claims, or demands arising out of or in any way connected to the performance of this Agreement.

10.2. **Hazardous Material/Waste.** Except for the materials used in the Work, OCPRC and its officials, employees, volunteers, agents, and contractors shall not cause or allow any person or entity to discharge any hazardous material, waste, or debris on or around any the Property.

10.3. **Reservation of Rights/Limitation of Liability.** In no event shall OCPRC be liable for any consequential, incidental, indirect, special, and punitive or other damages arising out of this Agreement. This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of OCPRC or its officials, employees, or volunteers.

10.4. **Survival.** Section 10 and the duties and obligations contained herein shall survive the expiration or termination of this Agreement.

11. **Termination**

11.1. **Failure to Obtain Licenses/Permits/Approvals.** If either Party fails to obtain the required licenses, permits and other governmental approvals required to perform the Work, then either Party may terminate this Agreement upon fourteen (14) calendar days written notice to the other Party. If this Agreement is terminated pursuant to this Section, OCPRC's obligation to perform the Work shall cease.

12. **No Interest in Property.** OCPRC, by virtue of this Agreement, shall not have any title to or interest in the Property or any portion thereof. OCPRC has not, does not, and will not claim any such title, interest, or any easement over the Property. This Agreement and/or any related affidavit or instrument shall not be recorded with the Oakland County Register of Deeds.

13. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.

14. **Waiver.** Waiver of any term or condition under this Agreement must be in writing. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

15. **Cumulative Remedies.** A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

16. **Amendments.** This Agreement cannot be modified unless reduced to writing and signed by both Parties.

17. **Severability.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
18. **Governing Law.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
19. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile or electronic copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.
20. **Entire Agreement.** This Agreement sets forth all covenants, promises, agreements, conditions, and understandings between the Parties concerning the use of the Property. There are no covenants, promises, agreements, conditions, or understandings, either oral or written, between the Parties other than are herein set forth.
21. **Authorization.** The Parties represent that their respective signatories have the requisite authority to execute and bind them to this Agreement.

APPROVED AND AUTHORIZED BY OWNER:

NAME: _____

TITLE: _____

DATE: _____

SIGNATURE

APPROVED AND AUTHORIZED BY OCPRC:

NAME: _____

TITLE: _____

DATE: _____

SIGNATURE

EXHIBIT A

1. **Property Description:**

- a. **Address:**
- b. **PIN:**

2. **Work Description:**

- a. **Description:**

b. The Owner acknowledges and understands that the Work may include applying herbicides, at the recommended label rates and in accordance with label directions, under the direction of licensed and certified commercial applicators; hand pulling, mowing, or cutting plants or trees; prescribed burning; native plantings; and/or other accepted best practice control or restoration methods, as determined by OCPRC in its sole discretion. The Work may also occur under permit by the Michigan Department of Environment, Great Lakes, and Energy where applicable and will adhere to requirements under said permit, including filing any treatment amendments, all necessary posting on the Property prior to treatments, and all required follow-up paperwork.

3. **Term:** The Agreement shall commence on _____ and shall end on **12/31/2025.**



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Neil Johnston, Public Services Director

Subject: Drinking Fountain Purchase for Beverly Park

Date: June 1, 2023

The drinking fountain by the baseball diamonds at Beverly Park has reached the end of its life span and Administration would like to replace it. At the May 18, 2023 Parks & Recreation Board meeting, Public Services Director Johnston presented a few modern options with product pricing to the Board. With installation, he expects this project to cost less than \$8,000.

At their May 18th meeting, the Parks & Recreation Board recommended that the Village Council approve the purchase of an Elkay model drinking fountain, not to exceed \$8,000.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council approves the purchase of an Elkay drinking fountain to be installed at Beverly Park near the baseball diamonds in an amount not to exceed \$8,000. Funds for this expense are available in account 208-900-984.00 (Park Improvement Fund).

Attachment



Search

Products LK4420BF1U

LK4420BF1U

Elkay Outdoor ezH2O Upper Bottle Filling Station Bi-Level Pedestal Non-Filtered Non-Refrigerated

\$7,930.00 - \$8,181.00 (USD)

Actual selling price may vary

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★★★★★ 5.0 | 1 Review

1 out of 1 (100%) reviewers recommend this product

35 questions and 32 answers for this product

[WRITE A REVIEW](#)

Share:

ELKAY
\$5,501



Finish





To: Honorable President George and Village Council

From: Jeff Campbell, Village Manager

Date: 5/24/23

RE: Service Agreement with Nyhart

As discussed during the budget process, the Village is due to obtain a Village of Beverly Hills GASB 74/75 valuation for the fiscal year ending on June 30, 2023. Attached is a draft service agreement presented by Nyhart with the proposed services.

The Administration recommends that we utilize Nyhart for the following services noted in the Agreement:

<u>Service</u>	<u>Cost</u>
Full GASB 74/75 actuarial update (FYE 06/30/2023)	\$5,200
PA 202 disclosures (FYE 06/30/2023)	\$1,100
OPEB Trust Projection (FYE 06/30/2023)	<u>\$4,600</u>
Total	\$10,900

The trust projections will recommend/verify if our \$400,000 a year contribution to the Retiree Health Care Trust is sufficient, too much or too little. This recommendation was verified by the Village's Finance Director.

Suggested Resolution

Be it resolved that the Beverly Hills Village Council authorizes the Village Manager to enter into a Service Agreement for services with the Howard E. Nyhart Company, Inc. for GASB 74/75 valuation, PA 202 disclosures and OPEB Trust Projection for the fiscal year ending on June 30, 2023 in an amount not to exceed \$10,900. Funds are available in Account 101-248-801.00.



**THE HOWARD E. NYHART COMPANY, INC. (“NYHART”)
SERVICE AGREEMENT (“AGREEMENT”)**

Agreement Between Nyhart, and:

Client Name:	Village of Beverly Hills
Primary Contact Name:	Sheila McCarthy, Finance Director
Primary Contact Address:	18500 W 13 Mile Road
	Beverly Hills, MI 48025
Primary Contact Phone:	(248) 646-6404 ext. 225
Primary Contact Fax:	
Primary Contact Email:	smccarthy@villagebeverlyhills.com

Services to be provided by Nyhart

All services to be provided by Nyhart are subject to your full cooperation and prompt submission of complete and accurate information. Nyhart will rely on any and all information that you provide pursuant to this Agreement and on file at our office as to accuracy and completeness. Nyhart will have no responsibility to verify such information and no liability for errors or omissions as a result of relying on such information, except to the extent required by generally accepted professional standards and practices. Nyhart is not a law firm or a public accounting firm and does not provide legal or tax advice.

For the fiscal years ending June 30 2023 and June 30, 2024, Nyhart will provide the following actuarial services:

- Data collection, review, and analysis. Feedback and commentary for inaccurate or unexpected data will be provided as necessary
- Preparation of a comprehensive annual report / actuarial valuation
- Disclosures as required by GASB 74/75
- Interim GASB 74/75 report

Nyhart will build a working Excel file where the Village can input the following variables:

1. Future funding contributions
2. Rate of return assumption

The model will project the Trust balance and expected benefit payments to be paid from the Trust, and include projected Actuarially Determined Contribution (ADC). Projected benefit payments and ADC calculations will be based on the current retiree health benefit provisions and census data as shown in the FYE June 30, 2021 GASB 74/75 actuarial valuation. As retiree health benefit provisions are revised in the future, the model should be updated for these changes.



Fees for services provided by Nyhart

<u>Service</u>	<u>Fee</u>
Full GASB 74/75 actuarial update (FYE 6/30/23)	\$5,200
PA 202 disclosures (FYE 6/30/23)	\$1,100
OPEB Trust Projection (FYE 6/30/23)	\$4,600
Interim GASB 74/75 actuarial update (FYE 6/30/24)	\$3,300
PA 202 disclosures (FYE 6/30/24)	\$1,100

If a GASB results breakdown by employee groups is required additional fees will apply. The additional cost will be a 10% of project fee increase for a two group breakdowns plus an additional 1% for each extra group breakdown requested. The additional fee will be limited to 1/3 of the current year's fees.

The fee for the interim GASB 74/75 report will be revised if there have been any significant events subsequent to our last full update. Examples of significant events include, but are not limited to, large premium rate and enrollment changes, material benefit design amendments, and participant contribution policy modification.

Client will be invoiced prior to the beginning of the project for 50% of the estimated fees for services outlined above. Once the labor accrued towards completion of the services exceeds 50% of the estimated fees, billing will occur monthly until the completion of the project. Each invoice is due upon receipt. If any invoice remains unpaid for longer than 90 days from the date of the invoice, Nyhart may either suspend the provision of the Services until payment is received, or terminate this Agreement with immediate effect. Failure of Nyhart to exercise any remedy set forth above shall not prevent Nyhart from doing so with respect to any future unpaid invoice or taking any other actions available to Nyhart under law.

Please select the method of delivery of your invoice:

- I would like my invoice sent electronically to the primary contact's email address.
- I would like my invoice sent via regular mail to the attention of the primary contact at the address shown on the first page.

For an alternative invoice recipient, please provide their information below. If this section is left blank, we will send the invoice to the primary contact's email address on file or address shown above.

Invoice recipient name _____

Invoice recipient email address _____

Invoice recipient address _____

There will be additional fees for revisions to preliminary or final results that are due to:

- Incorrect information provided to us, typical examples include material changes to census data, changes to eligibility requirements or employer subsidies. The additional fee will be limited to 1/3 of the current year's fee for this type of revision.
- Changes to actuarial assumptions requested by the client that are expected to need more than four hours of labor to update the results. The additional fee will be based on billed labor in excess of four hours at our current hourly rates.

Additional services available if requested by Client

In addition to GASB 74/75 services, Nyhart offers the following additional services. Fee estimates will be provided upon request. Please visit www.nyhart.com or contact your Nyhart consultant for more information.

- Health Care Reform financial impact consulting
- Actuarial Value and Minimum Value determination
- Section 105(h) non-discrimination testing
- Calculation of self-funded and COBRA premium rates
- Incurred But Not Reported (IBNR) Reserve calculations
- Medicare Part D Attestation
- What-if Modeling for health plan design and carrier changes
- Defined Benefit & Pension consulting and administration
- Defined Contribution, 401(k) & 403(b)
- Flex Accounts – FSA, HRA, & HSA consulting and administration

Relationship of the Parties

The legal relationship between Client and Nyhart shall be exclusively that of principal and agent. The parties hereto specifically agree and acknowledge that Nyhart shall not:

- Have discretionary authority over any aspect of the Plan;
- Be a fiduciary;
- Be responsible for ensuring that the Plan complies with any requirement to which the Plan is subject, or be liable to the Plan, Client, or any person if the Plan fails to comply with any such requirement;
- Have any duty or authority to enforce the payment of any contribution owed under the Plan;
- Be responsible for the adequacy of the trust established as part of the Plan, or be liable for any benefits owed under the Plan;
- Exercise discretion as to any Plan function; or
- Have any obligation to perform any service not specified in this Agreement or otherwise agreed to in writing by the parties (regardless of whether such service may be considered “customary” services to be provided by Nyhart).

Client agrees that Nyhart shall use all information and data supplied by or on behalf of the Client without having independently verified the accuracy or completeness of it except to the extent required by generally accepted professional standards and practices. If any documentation or information supplied to Nyhart at any time is incomplete, inaccurate or not up-to-date, or its provision is unreasonably delayed, Nyhart will not be responsible for any delays or liability arising therefrom, and will be entitled to charge the Client in respect of any resulting additional work actually carried out.

The Client further understands that the failure to provide, or cause to provide, complete, accurate, up-to-date, and timely documentation and information to Nyhart, whether intentional or by error, could result in an impairment of Nyhart's services.

Client Responsibilities and Representations

The Client has general responsibilities with respect to the Plan, including

- Providing all information required by Nyhart to perform its services under this Agreement on a timely basis;
- Serving as fiduciary for the Plan;
- Communicating Plan details to employees and answering employee questions;
- Ensuring adequate funding of the Plan; and
- Authorizing plan disbursements and ensuring accuracy of information provided.

Dispute Resolution

Nyhart and Client agree that before commencing any action or proceeding with respect to any dispute between the parties arising out of or relating to this Agreement or the Services they first shall attempt to settle such dispute through consultation and negotiation in good faith and in a spirit of mutual cooperation. Any such dispute will be submitted in writing to a panel of one (1) senior executive or official of each of Nyhart and Client, who will promptly meet and confer in an effort to resolve such dispute. Each party's representative will be identified by notice to the other, and may be changed at any time thereafter by notice to the other. Any mutually agreed decisions of the executives will be final and binding on the parties. In the event the executives are unable to resolve any dispute within thirty (30) days after submission to them, either party may then refer such dispute to mediation by a mutually acceptable mediator to be chosen by Nyhart and Client within forty-five (45) days after written notice by either party demanding mediation. Neither party may unreasonably withhold consent to the selection of a mediator. All communications and discussions in furtherance of this paragraph shall be treated as confidential settlement negotiations, which are not subject to discovery. The costs of the mediator shall be shared equally, but each party shall pay its own attorneys' fees.

Any dispute which cannot be resolved between the parties through negotiation, mediation or other form of alternative dispute resolution within six months of the date of the initial demand for mediation by one of the parties may then be submitted to a court of competent jurisdiction. To facilitate an expeditious and economical judicial resolution of such dispute, Nyhart and Client agree to waive and not to demand a trial by jury, and not to include any employee, officer, director or trustee of either as a party, in any action, proceeding or counterclaim relating to such dispute. Nothing in this section will prevent either party from resorting to judicial proceedings if interim relief from a court is necessary to prevent serious and irreparable injury to that party or to others. Any claim, action or proceeding against Nyhart will be barred unless Client initiates the dispute resolution procedures outlined below within one year of first discovering the act, error or omission that is the basis for such claim.

Indemnification and Limitation of Liability

The liability of Nyhart, in tort, contract or otherwise, to Client, a Plan and the officers, directors, trustees, employees or shareholders of any of them, and to any other third party, for all claims arising in connection with or contributed to by this Agreement and the Services (including without limitation multiple claims arising out of or based upon the same act, error or omission, or series of continuous, interrelated or repeated acts, errors or omissions) shall not include loss of profit or incidental, consequential, indirect, punitive or similar damages and shall be further limited to the amount of fees for Services received by Nyhart under this Agreement for the twelve (12) months immediately preceding the act, error or omission upon which such liability is based. Nothing in this paragraph shall apply to any liability which has been finally determined to have arisen from willful misconduct or fraud on the part of Nyhart or which cannot lawfully be limited, modified or excluded.

Client shall indemnify Nyhart from and against any and all claim, loss, liability or damage (including attorney's fees) which Nyhart may incur by reason of its good faith service delivery to Client.



Nyhart shall indemnify the Client from and against any and all claim, loss, liability or damage (including attorney’s fees) which the Client may incur: (i) arising out of any material breach by Nyhart of any of its material obligations, representations or warranties contained in this Agreement; or (ii) arising out of Nyhart’s negligence, gross negligence or willful, fraudulent, or criminal misconduct associated with its performance of services under this Agreement. The parties further recognize that clerical errors and variations may occur. When discovered, they will be corrected or adjusted by Nyhart, in accordance with its normal procedures, to the extent reasonable and possible.

Separate Limitation of Liability with Respect to Projections

From time to time, the Services performed under this Agreement may include preparing cost, financial or actuarial projections ("Projections"). While a diligent effort is made by the parties to develop reasonable assumptions and while the Actuary uses generally acceptable actuarial techniques in order to produce reasonable Projections, the Projections by their very nature are speculative, and the Plan Sponsor acknowledges that it has been advised by the Actuary against placing too much reliance on any particular Projection. As a result, notwithstanding anything in this Agreement to the contrary (including the general indemnification and limitation of liability provisions in Paragraph VIII), the Actuary shall not be liable for the accuracy of any Projections prepared under this Agreement, and the Plan Sponsor agrees to hold harmless the Actuary, its officers, employees, directors, shareholders, agents and affiliates (collectively, the Actuary Parties") from and against any liability resulting from the Plan Sponsor's reliance on the Projections and to indemnify the Actuary Parties from and against any and all claims, losses, liabilities, or damages (including attorney’s fees) the Actuary Parties may incur as the result of any third party's reliance on the Projections.

Acceptance

The items and conditions of this Agreement are agreed to and accepted by Client on behalf of the Plan. This Agreement is effective only when signed by all parties.

Village of Beverly Hills

By: _____
Printed Name: _____
Date: _____

Nyhart

By: _____
Printed Name: _____
Date: _____



MEMORANDUM

To: Honorable President George and Village Council
From: Jeffrey Campbell, Village Manager
Date: May 26, 2023
Subject: Proposal for 2023 HMA Project

The Administration is recommending conducting a Hot Mix Asphalt (“HMA”) patching program that is to be completed in August and September of 2023. The Village has budgeted \$700,000 for the project’s total costs. With that funding, we anticipate being able to do patching repairs on at least 11 different local roads. A map of the proposed streets to receive the patching services is attached along with the approximate areas where the patching will take place. The location for the patching is based on the newly completed PASER map attached hereto.

Once patched, a distressed area is repaired or strengthened so that it can carry a significant traffic level with improved performance and lower rates of deterioration. Patching helps maintain the life of the existing asphalt roads.

The attached proposal notes the associated engineering cost associated with the contract. Based on the available budget, it is anticipated that approximately \$590,000 will go towards the HMA repairs and \$110,000 is allocated towards relevant engineering services, including design and construction engineering.

This project is included in the FY 2024 budget and funding is available under account no. 203-449-926.00.

Suggested Resolution:

Be it resolved that the Beverly Hills Village Council approves the proposed HMA program and authorizes Administration to go out to bid for HMA repairs. The total project cost, including engineering services shall not exceed \$700,000. Funds are available in account no. 203-449-926.00.



May 24, 2023

Village of Beverly Hills
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025

Attn: Jeffrey Campbell, Village Manager

Re: Proposal for Design and Construction Services
2023 HMA Street Rehabilitation Program

HRC Job No. 20230082

Dear Mr. Campbell:

As requested, Hubbell, Roth and Clark, Inc. (HRC) is pleased to submit this proposal for engineering services relative to the subject project. Our scope of work is based on preliminary discussions with your office, extensive knowledge of the area, and our experience in HMA road rehabilitation projects. In summary, HRC will provide professional engineering services for the design and construction administration of the 2023 HMA Street Rehabilitation Program.

SCOPE OF SERVICES

Based on our discussion with Village Staff, the total project budget is \$700,000 with a planning area bounded by 13 Mile, 14 Mile, Evergreen and Greenfield roads. To complete this work for the target budget HRC will provide the following services:

- Review PASER ratings and complete field investigation within project area(s).
- Identify areas along roadways with a medium to lower range PASER rating where patching will address defined and isolated areas of deterioration.
- Identify segments of roadways with medium to lower range PASER rating that would benefit from Capital Preventative Maintenance (CPM) treatments.
- Identify a potential budget for patching utilizing recent bid prices, quantities of HMA, anticipated undercutting, etc.
- Identify a potential budget for CPM treatments utilizing recent bid prices and contractor availability.
- Prepare final specifications and plans.
- Assist the Village through the advertising and bidding process and make recommendations for contact award.
- Prepare final contract documents.
- Conduct onsite visit to mark limits for HMA repairs.
- Conduct full-time construction observation.
- Conduct as-needed materials testing.
- Perform construction contract administration.
- Coordinate Project close-out activities.

HRC will work with Village staff to create a budget where approximately half of the construction costs will be allocated for HMA patching and the other half for CPM treatments. Historically, HRC has completed these services for similar Village projects at approximately 15%-20% of the total construction cost. Therefore, we would propose a not-to-exceed total of \$110,000. We would invoice monthly at our direct hourly rates plus a 1.8 multiplier as the work is completed.

Daniel Mitchell, P.E., President will be the Principal In-Charge and Bradley Shepler, P.E., will be the Project Manager. Other key team members include Jack Nagle, P.E., Manager and Adam Mansfield, Graduate Engineer I. All four members have extensive experience with Village projects.

We can begin working on this project immediately following your authorization to proceed and anticipate project completion during the FY24 construction season. If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Senior Associate

pc: Beverly Hills; N. Johnston
HRC; D. Mitchell, J. Nagle, File



MEMO

Date: June 1, 2023
To: Village Council and Jeff Campbell, Village Manager
From: Neil Johnston, Director of Public Services
Subject: Trip Hazard Removal Program

Background – The sidewalks throughout the Village of Beverly Hills are in need of regular maintenance. Elevation changes in the sidewalks can make it difficult for pedestrians to travel around our village. We have received estimates from multiple contractors to start removing these potential hazards. The most cost-effective proposal we received is from Precision Concrete Cutting (PCC) for the amount not to exceed \$50,000.00. They have submitted proposals for two different areas, the first area, an estimated 770 trip hazards, would start at 14 Mile and Greenfield (proposal 1), working Southwest, and the second area, an estimated 713 trip hazards, would start at 13 Mile and W. Rutland (proposal 2), working Northeast.

Recommendation – It is the administration's recommendation to the Village Council to approve the Precision Concrete Cutting second proposal, in the area of 13 Mile and East Rutland, to remove trip hazards in the Village of Beverly Hills in 2023. The cost of this work is not to exceed \$50,000.00.

Recommended Resolution:

Be It Resolved that the Beverly Hills Village Council approves the second proposal submitted by Precision Concrete Cutting in the amount of \$50,000.00 for trip hazard removal in the Village of Beverly Hills for calendar year 2023 as outlined on the attached.

Funds are available in accounts 203-463-934.25

Thank you,

Neil Johnston,
Director of Public Services

Jeffery Campbell,
Village Manager

Cc: Sheila McCarthy, Finance Director
Kristin Rutkowski, Clerk
File



1896 Goldeneye Drive, Holland MI 49424
Phone: 616.403.1140 FAX: 616.582.5951
www.MichiganSafeSidewalks.com

March 30, 2023

Village of Beverly Hills
Attn: Neil Johnston, Public Services Director
18500 W 13 Mile Rd
Beverly Hills, MI 48025



Phone: (248) 646-6404 Email: njohnston@villagebeverlyhills.com

Subject: **SIDEWALK TRIP HAZARD ELIMINATION, PILOT PROJECT for Village of Beverly Hills, 2023**

Neil,

We appreciate the opportunity to submit this proposal to the Village of Beverly Hills. The total cost for this project will **not exceed \$50,000** based on an agreed scope and job rate. Upon your review and acceptance of this proposal, **please sign and return** (or submit a valid purchase order referencing this proposal) **via FAX to (616) 582-5951** or email us at info@PCCMich.com.

We will provide our W-9 and our proof of insurance accordingly (an ACORD will be emailed directly to you by our insurance provider). Let us know if any additional information or documents are required before we begin work. We appreciate your consideration and the opportunity to provide our service.

Precision Concrete Cutting

Precision Concrete Cutting (PCC) has been removing trip hazards from uneven sidewalks and other concrete walkways across the nation for over 25 years. As the industry leader in technology and price, PCC can reduce liability associated with uneven sidewalks and help meet ADA compliance with a method more effective and less expensive than alternatives. PCC utilizes its patented tools and processes that it has developed and refined for trip hazard removal. Not only is trip hazard removal the specialty of PCC, it is the only thing we do. PCC has dozens of locations across the country. Precision Concrete, Inc. is the locally licensed business unit serving Michigan, Indiana, Central Illinois, and Missouri that leverages the proven tools, process, and training to provide this service.

The Advantage

The Precision Concrete Cutting (PCC) service removes the entire trip hazard from side to side on the entire sidewalk while other methods of repair often leave a portion of the trip hazard. Not only can PCC reach the edges of every sidewalk, we can remove trip hazards from virtually any angle and at any location. Trip hazards caused by cracked concrete or located in hard-to-reach places such as in gutters or adjacent to a wall, post, or railing will be eliminated without any damage to nearby impediments. **There is no other process of trip hazard removal available with the quality, flexibility, and diversity as that of PCC.**



Quality

The Precision Concrete Cutting (PCC) process involves the measurement of every sidewalk trip hazard identified. PCC inspects the sidewalks and takes specific measurements to identify and log each trip hazard size and location. These measurements are used to determine the size of repair that is required, and to guarantee that the repair is made to dimensional specifications.

The PCC finished repair is aesthetically pleasing, smooth, and of superior quality compared to alternatives. It does not leave grooves in the surface of the concrete, it is not uneven, and is left with an acceptable coefficient of friction that will not create slip hazards.



Environmental & Community Friendly

The Precision Concrete Cutting (PCC) process does not require heavy equipment in the work area. The PCC equipment is small and maneuvered about by individual employees. No damage is created to buildings, landscaping, irrigation systems or the surrounding environment. Complete cleanup of the work area is performed and dust abatement systems minimize dust. All removed materials are properly recycled.

Precision Concrete Cutting utilizes a patented dust collection system to keep dust to a minimum while performing its work. This is a great benefit over other repair processes that leave the area covered in concrete dust or slurry. PCC also cleans up the removed concrete and debris created while performing repairs and disposes (for recycle) it as part of the service. Being a complete solution, no follow-on tasks are required of Village staff. Sidewalks remain open with only minor disruption while PCC moves through an area performing the trip hazard removals.

As a member of the U.S. Green Building Council (USGBC), we are proud of the fact that we reduce the impact to landfills and the environment as a result of our service. For example, removing and replacing 100 sidewalk panels would result in approximately 120,000 lbs. of concrete being removed with the like amount being hauled in new (average panel weight for 5' x 5' x 4" is over 1,200 lbs.). Using Precision Concrete Cutting, sidewalk trip hazard removal can be accomplished by removing around 750 lbs. of concrete that will be recycled (no heavy equipment or hauling is required). Remove and replacement work is minimized requiring very little, if any, new concrete. Also, there is no damage to trees or adjoining landscape with Precision Concrete Cutting.



Real Savings

Precision Concrete Cutting (PCC) leverages new technology and unique equipment to perform sidewalk repairs at a 70-80% cost savings compared to sidewalk replacement. It is estimated that this project will **save the VILLAGE OF BEVERLY HILLS over \$200,000 on repairs.**

Professional Plan and Approach

Precision Concrete Cutting (PCC) will conduct a pre-construction planning meeting with the Village designated contact(s) using a Precision Concrete Project Manager to establish priorities, a high-level schedule for each area, review risks/constraints and safety plans. Typically, a crew of three (the project manager and two skilled operators) will be deployed to the job site to begin work once the Village gives the authorization to proceed and our schedules permit.

Precision Concrete Cutting (PCC) will deploy a well-marked light-duty pickup truck, van, and/or full logo trailer used to mobilize up to three (3) full sets of cutting equipment and operators. Safety cones are placed wherever the truck/van and trailer park and on the sidewalks in front and behind the operator area to assure pedestrian safety during cutting. All PCC staff (including project manager) wears high-visibility safety vests whenever they are outside their vehicle.



Cost and Scope

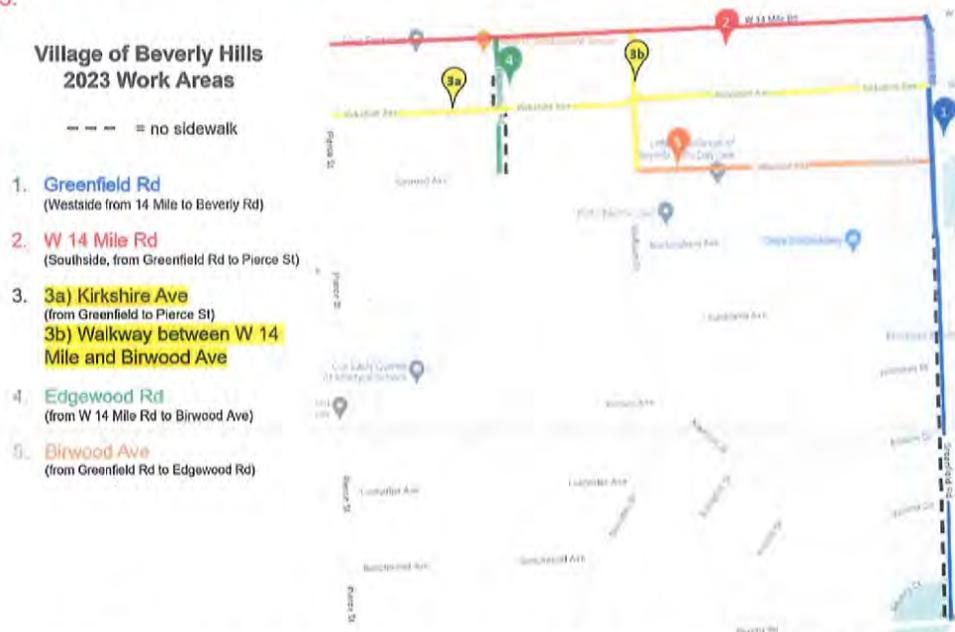
Precision Concrete Cutting (PCC) is proposing a SAW CUT solution (NOT GRINDING) for the Village of Beverly Hills to remove sidewalk trip hazards, in contiguous areas, as determined by the Village. PCC would bill for this project at the rate of \$54 per Inch-Foot (defined as the average inch height of the trip hazard times the linear feet of the hazard). For this project, PCC will perform up to 1,190 IF of trip hazard removal for a total cost of \$64,286. However, with municipal discount pricing applied, **total cost for this project will not exceed \$50,000***. Billing will be based on actual work performed, without exceeding the approved budget.

The scope of the sidewalk trip hazards is defined as a differential in the walkway of .5" high and less than or equal to 1.5" high. Trip hazards will be eliminated, leaving a maximum running slope (ramp) of 1:8 as permitted to meet ADA requirements wherever possible. The work will be performed on Village sidewalks in the project areas, as prioritized by the Village, up to the approved budget.

Job No. (Area)	Location	Estimated # of Trip Hazards Cut	Estimated Linear Feet	Estimated Inch Feet	Cost	
1	Greenfield Rd (Westside from 14 Mile to Beverly Rd)	770	2,905	1,190.48	\$64,285.71	
	W 14 Mile Rd (Southside, from Greenfield Rd to Pierce St)					
	Kirkshire Ave (from Greenfield to Pierce St)					
	Kirkshire Ave (walkway between W 14 Mile & Birwood Ave)					
	Edgewood (from W 14 Mile Rd to Birwood Ave)					
	Birwood Ave (from Greenfield Rd to Edgewood) - as budget allows					
Totals		770	2,905	1,190.48	\$64,285.71	
					Additional Services:	\$0.00
					Travel and Expenses:	\$0.00
					Discount*:	-\$14,285.71
					Net Proposed Total:	\$50,000.00

**Municipal discount will apply if project is accepted prior to June 16, 2023, and with an authorization to proceed by July 1, 2023.*

MAP: Arial view of work areas for trip removal.



Sole Source Status

The technology that Precision Concrete Cutting uses to remove trip hazards has been developed and patented by Precision Concrete Cutting based in Provo, UT. Precision Concrete Cutting and its local branches are the only companies authorized to use the patented equipment and method for removing sidewalk trip hazards as described by the following patent numbers:

U.S. Patent No. 6,827,074
U.S. Patent No. 6,896,604
U.S. Patent No. 7,000,606

U.S. Patent No. 7,143,760
U.S. Patent No. 7,201,644
U.S. Patent No. 7,402,095

These patent numbers and the Precision Concrete Cutting (PCC) licensing agreement make Precision Concrete, Inc. a sole source for trip hazard removal in Michigan and Indiana using this technology. In the event that an organization is required to put trip hazard removal "out for bid", it will not be able to find a vendor with the same ability to perform trip hazard removal using the same process. This means that any vendor bidding against PCC (or Precision Concrete, Inc.) may not be able to perform to the same quality requirements as Precision Concrete Cutting.

Invoicing

A Precision Concrete Cutting (PCC) invoice will be issued for work completed at the conclusion of each month. Municipal payment terms are net 15 days from the date work is completed unless contract states otherwise. PCC will not charge the Village any additional fees for mobilization, setup, cleanup, or travel / expenses. All such fees are included in the proposed unit price.

An itemized invoice listing the location of each trip hazard resolved will be listed and can be provided in hard copy or soft copy as required by the Village. This itemized list provides the Village with a completely auditable summary of the work performed by PCC. It is also a document that can support the fact that your organization has a proactive sidewalk maintenance program in place.

Summary

Precision Concrete Cutting is very interested in working with the Village of Beverly Hills to deliver a proactive and cost-effective sidewalk maintenance program to help with the efforts of ADA compliance and reduce liabilities associated with sidewalk trip hazards. Our goal is to develop a long term relationship in which we can help the Village achieve its annual sidewalk maintenance objectives.



Thank you for your consideration. Signature and date below confirms your acceptance of this proposal and intent to proceed.

**Ben Johnson, Business Dev Mgr, SE Michigan
and Mark Bonkowski (President)**

Precision Concrete, Inc.
1896 Goldeneye Drive
Holland MI 49424

(248) 606-9161 Cell

(616) 403-1140 Office
(616) 582-5951 Fax

Customer (City Name)

authorized signature / date

printed name / title



1896 Goldeneye Drive, Holland MI 49424
Phone: 616.403.1140 FAX: 616.582.5951
www.MichiganSafeSidewalks.com

May 25, 2023

Village of Beverly Hills

Attn: Neil Johnston, Public Services Director
18500 W 13 Mile Rd
Beverly Hills, MI 48025

Phone: (248) 646-6404 Email: njohnston@villagebeverlyhills.com



Subject: SIDEWALK TRIP HAZARD ELIMINATION, PILOT PROJECT for Village of Beverly Hills, 2023

Neil,

We appreciate the opportunity to submit this proposal to the Village of Beverly Hills. The total cost for this project will **not exceed \$50,000** based on an agreed scope and job rate. Upon your review and acceptance of this proposal, **please sign and return** (or submit a valid purchase order referencing this proposal) **via FAX to (616) 582-5951** or email us at **info@PCCMich.com**.

We will provide our W-9 and our proof of insurance accordingly (an ACORD will be emailed directly to you by our insurance provider). Let us know if any additional information or documents are required before we begin work. We appreciate your consideration and the opportunity to provide our service.

Precision Concrete Cutting

Precision Concrete Cutting (PCC) has been removing trip hazards from uneven sidewalks and other concrete walkways across the nation for over 25 years. As the industry leader in technology and price, PCC can reduce liability associated with uneven sidewalks and help meet ADA compliance with a method more effective and less expensive than alternatives. PCC utilizes its patented tools and processes that it has developed and refined for trip hazard removal. Not only is trip hazard removal the specialty of PCC, it is the only thing we do. PCC has dozens of locations across the country. Precision Concrete, Inc. is the locally licensed business unit serving Michigan, Indiana, Central Illinois, and Missouri that leverages the proven tools, process, and training to provide this service.

The Advantage

The Precision Concrete Cutting (PCC) service removes the entire trip hazard from side to side on the entire sidewalk while other methods of repair often leave a portion of the trip hazard. Not only can PCC reach the edges of every sidewalk, we can remove trip hazards from virtually any angle and at any location. Trip hazards caused by cracked concrete or located in hard-to-reach places such as in gutters or adjacent to a wall, post, or railing will be eliminated without any damage to nearby impediments. **There is no other process of trip hazard removal available with the quality, flexibility, and diversity as that of PCC.**



Quality

The Precision Concrete Cutting (PCC) process involves the measurement of every sidewalk trip hazard identified. PCC inspects the sidewalks and takes specific measurements to identify and log each trip hazard size and location. These measurements are used to determine the size of repair that is required, and to guarantee that the repair is made to dimensional specifications.

The PCC finished repair is aesthetically pleasing, smooth, and of superior quality compared to alternatives. It does not leave grooves in the surface of the concrete, it is not uneven, and is left with an acceptable coefficient of friction that will not create slip hazards.



Environmental & Community Friendly

The Precision Concrete Cutting (PCC) process does not require heavy equipment in the work area. The PCC equipment is small and maneuvered about by individual employees. No damage is created to buildings, landscaping, irrigation systems or the surrounding environment. Complete cleanup of the work area is performed and dust abatement systems minimize dust. All removed materials are properly recycled.

Precision Concrete Cutting utilizes a patented dust collection system to keep dust to a minimum while performing its work. This is a great benefit over other repair processes that leave the area covered in concrete dust or slurry. PCC also cleans up the removed concrete and debris created while performing repairs and disposes (for recycle) it as part of the service. Being a complete solution, no follow-on tasks are required of Village staff. Sidewalks remain open with only minor disruption while PCC moves through an area performing the trip hazard removals.

As a member of the U.S. Green Building Council (USGBC), we are proud of the fact that we reduce the impact to landfills and the environment as a result of our service. For example, removing and replacing 100 sidewalk panels would result in approximately 120,000 lbs. of concrete being removed with the like amount being hauled in new (average panel weight for 5' x 5' x 4" is over 1,200 lbs.). Using Precision Concrete Cutting, sidewalk trip hazard removal can be accomplished by removing around 750 lbs. of concrete that will be recycled (no heavy equipment or hauling is required). Remove and replacement work is minimized requiring very little, if any, new concrete. Also, there is no damage to trees or adjoining landscape with Precision Concrete Cutting.



Real Savings

Precision Concrete Cutting (PCC) leverages new technology and unique equipment to perform sidewalk repairs at a 70-80% cost savings compared to sidewalk replacement. It is estimated that this project will **save the VILLAGE OF BEVERLY HILLS over \$200,000 on repairs.**

Professional Plan and Approach

Precision Concrete Cutting (PCC) will conduct a pre-construction planning meeting with the Village designated contact(s) using a Precision Concrete Project Manager to establish priorities, a high-level schedule for each area, review risks/constraints and safety plans. Typically, a crew of three (the project manager and two skilled operators) will be deployed to the job site to begin work once the Village gives the authorization to proceed and our schedules permit.

Precision Concrete Cutting (PCC) will deploy a well-marked light-duty pickup truck, van, and/or full logo trailer used to mobilize up to three (3) full sets of cutting equipment and operators. Safety cones are placed wherever the truck/van and trailer park and on the sidewalks in front and behind the operator area to assure pedestrian safety during cutting. All PCC staff (including project manager) wears high-visibility safety vests whenever they are outside their vehicle.



Cost and Scope

Precision Concrete Cutting (PCC) is proposing a SAW CUT solution (NOT GRINDING) for the Village of Beverly Hills to remove sidewalk trip hazards, in contiguous areas, as determined by the Village. PCC would bill for this project at the rate of \$54 per Inch-Foot (defined as the average inch height of the trip hazard times the linear feet of the hazard). For this project, PCC will perform up to 1,190 IF of trip hazard removal for a total cost of \$64,286. However, with municipal discount pricing applied, **total cost for this project will not exceed \$50,000***. Billing will be based on actual work performed, without exceeding the approved budget.

The scope of the sidewalk trip hazards is defined as a differential in the walkway of .5" high and less than or equal to 1.5" high. Trip hazards will be eliminated, leaving a maximum running slope (ramp) of 1:12 as permitted to meet ADA requirements wherever possible. The work will be performed on Village sidewalks in the project areas, as prioritized by the Village, up to the approved budget.

Job No. (Area)	Location	Estimated # of Trip Hazards Cut	Estimated Linear Feet	Estimated Inch Feet	Cost
1	W 13 Mile Rd (North side starting Village Border to Pierce St), W Rutland St, E Rutland St, Madoline St (E Rutland to Pierce St), Elizabeth St (E Rutland to Pierce St), Marguerite St (E Rutland to Pierce St), Pierce St (West side 13 Mile to Marguerite) - as budget allows	713	2,445	1,190.48	\$64,285.71
Totals		713	2,445	1,190.48	\$64,285.71

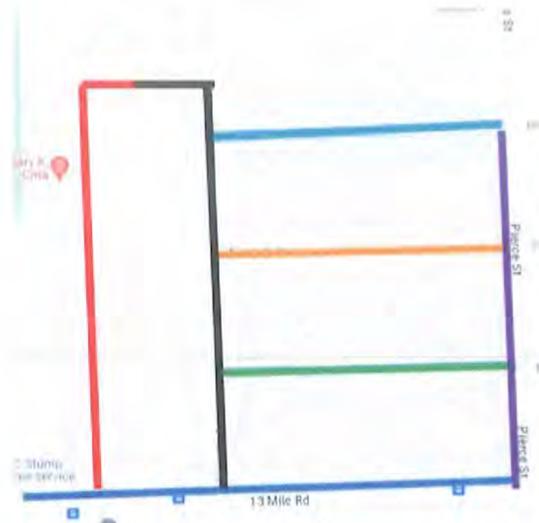
Additional Services:	\$0.00
Travel and Expenses:	\$0.00
Discount*:	-\$14,285.71
Net Proposed Total:	\$50,000.00

**Municipal discount will apply if project is accepted prior to June 16, 2023, and with an authorization to proceed by July 1, 2023.*

MAP: Arial view of work areas for trip removal.

**Village of Beverly Hills
2023 Work Areas**

1. **W 13 Mile Rd** (Village Border to Pierce St)
2. **W Rutland St**
3. **E Rutland St**
4. **Madoline St** (E Rutland to Pierce St)
5. **Elizabeth St** (E Rutland to Pierce St)
6. **Marguerite St** (E Rutland to Pierce St)
7. **Pierce St** (West Side 13 Mile to Marguerite)



Sole Source Status

The technology that Precision Concrete Cutting uses to remove trip hazards has been developed and patented by Precision Concrete Cutting based in Provo, UT. Precision Concrete Cutting and its local branches are the only companies authorized to use the patented equipment and method for removing sidewalk trip hazards as described by the following patent numbers:

U.S. Patent No. 6,827,074
U.S. Patent No. 6,896,604
U.S. Patent No. 7,000,606

U.S. Patent No. 7,143,760
U.S. Patent No. 7,201,644
U.S. Patent No. 7,402,095

These patent numbers and the Precision Concrete Cutting (PCC) licensing agreement make Precision Concrete, Inc. a sole source for trip hazard removal in Michigan and Indiana using this technology. In the event that an organization is required to put trip hazard removal "out for bid", it will not be able to find a vendor with the same ability to perform trip hazard removal using the same process. This means that any vendor bidding against PCC (or Precision Concrete, Inc.) may not be able to perform to the same quality requirements as Precision Concrete Cutting.

Invoicing

A Precision Concrete Cutting (PCC) invoice will be issued for work completed at the conclusion of each month. Municipal payment terms are net 15 days from the date work is completed unless contract states otherwise. PCC will not charge the Village any additional fees for mobilization, setup, cleanup, or travel / expenses. All such fees are included in the proposed unit price.

An itemized invoice listing the location of each trip hazard resolved will be listed and can be provided in hard copy or soft copy as required by the Village. This itemized list provides the Village with a completely auditable summary of the work performed by PCC. It is also a document that can support the fact that your organization has a proactive sidewalk maintenance program in place.

Summary

Precision Concrete Cutting is very interested in working with the Village of Beverly Hills to deliver a proactive and cost-effective sidewalk maintenance program to help with the efforts of ADA compliance and reduce liabilities associated with sidewalk trip hazards. Our goal is to develop a long term relationship in which we can help the Village achieve its annual sidewalk maintenance objectives.



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Customer (City Name)

authorized signature / date

printed name / title



MEMO

Date: June 2, 2023
To: Village Council, Jeff Campbell, Village Manager
From: Neil Johnston, Director Public Services
Subject: Pavement Marking

Background – The Michigan Manual of Uniform Traffic Control Devices set the standards for pavement markings and signage within the state. Agencies and jurisdictions, including The Village of Beverly Hills, are required to follow the manual when maintaining the roadways. The Road Commission for Oakland County has bid out the pavement marking process for 2023 and will allow the Village to utilize the bid pricing to paint the roads in the Village. Because of their size and the ability to utilize their purchasing power, the cities, and villages in Oakland County tag on to this bid contract for their street markings. The contractor also does the painting in the County at one time as well. RCOC bid out the work, and the contract was awarded to PK Contracting, Inc. PK Contracting is located in Troy, MI.

Center/Edge Line Painting – The Village is responsible for the maintenance of 13 Mile, portions of 14 Mile, Evergreen and Beverly per PA 51, 103,000+ feet of pavement lines. The State funds maintenance of these major roads through PA 51. We are not recommending these markings at this time as they were completed last year.

Turning Arrows, Only, Stop Bars, Crosswalks and School legends are also a part of the RCOC contract. Every signalized intersection, near parks, and around schools require these types of markings. I am recommending that these markings be done this year for a cost of \$35,000.00. RCOC will see that the work is complete and invoice the village appropriately. I recommend that the marking be done every other year. Line painting completed one year and the additional markings the following year.

Recommendation – It is staff's recommendation to Village Council to utilize the RCOC contract for crosswalk and legend markings to be completed in the Village of Beverly Hills in 2023. The

cost of this work is estimated at \$35,000.00. This is the same agreement that the Village entered into in 2022. PK Contracting also performed the work in 2022.

Recommended Resolution:

Be It Resolved that the Beverly Hills Village Council authorizes the Village to enter into an agreement with the Road Commission for Oakland County's subcontractor, PK Contracting in the amount of \$35,000.00 for crosswalk and legend marking in the Village of Beverly Hills for calendar year 2023 as outlined on the attached sheet.

Funds are available in account 202-474-934.30 and 203-474-934.30

Thank you,

Neil Johnston,
Director of Public Services

Jeffery Campbell,
Village Manager

Cc: Sheila McCarthy, Finance Director
Kristin Rutkowski, Clerk
File

Village of Beverly Hills
Pavement Marking 2023

Location	Amount/Ft	Cost/foot/symbol	Total	Removal \$1.65/Ft2
13 & Greenfield WB				
Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16
13 & Marshall WB				
1 School	1	\$240.00	\$240.00	12
13 & Fairfax				
1 Crosswalk	72	\$2.50	\$180.00	36
1 Stop Bar	24	\$7.75	\$186.00	36
1 Arrow	1	\$145.00	\$145.00	4
1 Only	1	\$160.00	\$160.00	8
13 & Fairview Crescent				
1 School	1	\$240.00	\$240.00	12
13 & Pierce				
3 Arrows	3	\$145.00	\$435.00	12
3 Only	3	\$160.00	\$480.00	24
1 Crosswalk	120	\$2.50	\$300.00	60
1 Stop Bar	36	\$7.75	\$279.00	54
13 & Canterbury				
2 Stop Bars	48	\$7.75	\$372.00	72
2 Arrows	1	\$145.00	\$145.00	8
2 Only	1	\$160.00	\$160.00	16
1 Crosswalk	72	\$2.50	\$180.00	36
13 & Southfield East Side				
3 Arrows	3	\$145.00	\$435.00	12
3 Only	3	\$160.00	\$480.00	24
1 Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
13 & Southfield West Side				
1 Crosswalk	72	\$2.50	\$180.00	36
1 Stop Bar	48	\$7.75	\$372.00	72
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16

13 & Rock Creek				
2 Stop Bars	72	\$7.75	\$558.00	108
13 & Churchill				
2 Stop Bars	48	\$7.75	\$372.00	72
13 & Evergreen WB				
2 School	2	\$240.00	\$480.00	24
1 Arrow	1	\$145.00	\$145.00	4
1 Only	1	\$160.00	\$160.00	8
1 Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
13 & Evergreen EB				
1 Stop Bar	36	\$7.75	\$279.00	54
1 Only	1	\$160.00	\$160.00	8
1 Arrow	1	\$145.00	\$145.00	4
1 Crosswalk	120	\$2.50	\$300.00	60
13 & Embassy				
2 Stop Bars	72	\$7.75	\$558.00	108
13 & Stellamar				
1 School	1	\$240.00	\$240.00	12
13 & Lahser WB				
4 Arrows	4	\$145.00	\$580.00	16
4 Only	4	\$160.00	\$640.00	32
1 Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
13 & Lahser EB				
1 Stop Bar	36	\$7.75	\$279.00	54
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16
1 School west of intersection	1	\$240.00	\$240.00	12
Crosswalk	120	\$2.50	\$300.00	60
13 & Linconshire				
1 Crosswalk	80	\$2.50	\$200.00	40
2 Stop Bars	40	\$7.75	\$310.00	60
1 School west of intersection	1	\$240.00	\$0.00	12
14 & Lahser				
2 Stop Bars	48	\$7.75	\$372.00	72
2 Crosswalks	96	\$2.50	\$240.00	48

14 east of Lahser				
1 School	1	\$240.00	\$240.00	12
14 & Belvine WB				
1 School	1	\$240.00	\$240.00	12
14 & Evergreen				
1 Stop Bar	30	\$7.75	\$232.50	45
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16
Evergreen & 14				
2 Stop Bars	24	\$7.75	\$186.00	36
Evergreen and Riverside				
2 Stop Bars	24	\$7.75	\$186.00	36
Evergreen and Ronsdale				
1 Crosswalk	48	\$2.50	\$120.00	24
2 Stop Bars	24	\$7.75	\$186.00	36
Evergreen and Waltham				
2 Crosswalks 1 N/S 1 E/W	120	\$2.50	\$300.00	60
Evergreen and 13 SB				
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16
1 Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
Evergreen & 13 NB				
2 Arrows	2	\$145.00	\$290.00	8
2 Only	2	\$160.00	\$320.00	16
1 Stop Bar	36	\$7.75	\$279.00	54
1 Crosswalk	120	\$2.50	\$300.00	60
Beverly & Evergreen EB				
1 Stop Bar	12	\$7.75	\$93.00	18
1 Crosswalk	68	\$2.50	\$170.00	34
Beverly east of Waltham				
1 Crosswalk	48	\$2.50	\$120.00	24
Beverly & Norchester				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	48	\$2.50	\$120.00	24

1 School	1	\$240.00	\$240.00	12
Beverly School				
<i>Between Stfd & Norchester</i>				
1 Crosswalk	48	\$2.50	\$120.00	24
1 School	1	\$240.00	\$240.00	12
Bev/Riverside & Southfield				
4 Stop Bars	102	\$7.75	\$790.50	153
1 Crosswalk	60	\$2.50	\$150.00	30
2 Arrows	2	\$145.00	\$290.00	8
Beverly & Birmingham				
2 Stop Bars	24	\$7.75	\$186.00	36
Beverly & Pierce				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	48	\$2.50	\$120.00	24
Beverly & Auburn				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	48	\$2.50	\$120.00	24
Pierce & Buckingham				
1 School	1	\$240.00	\$240.00	12
Pierce and Dunblaine				
2 Stop Bars	24	\$7.75	\$186.00	36
2 Crosswalk	144	\$2.50	\$360.00	72
Pierce & Locherbie				
1 School	1	\$240.00	\$240.00	12
Pierce and Beverly				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	96	\$2.50	\$240.00	48
Pierce & Amherst				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	48	\$2.50	\$120.00	24
Sheridan & Amherst				
2 Stop Bars	24	\$7.75	\$186.00	36
1 Crosswalk	48	\$2.50	\$120.00	24
Alerton Dr. south end				
2 Crosswalks	48	\$2.50	\$120.00	24

Southfield west side				
1 Crosswalk Invis Fence	48	\$2.50	\$120.00	24
2 Crosswalks McD	96	\$2.50	\$240.00	48
1 Crosswalk Gould Crt	60	\$2.50	\$150.00	30
1 Crosswalk Med Village	48	\$2.50	\$120.00	24
Amherst and Fairfax				
2 Crosswalks	48	\$2.50	\$120.00	24
2 Stop Bars	24	\$7.75	\$186.00	36
Saxon (14 Mile) & Southfield				
west side				
1 Crosswalk	96	\$2.50	\$240.00	48
1 Stop Bar	24	\$7.75	\$186.00	36
1 Arrow	1	\$145.00	\$145.00	4
1 Only	1	\$160.00	\$160.00	8
Estimated Ft2 to Remove				3664
Estimated Removal Cost				\$6,046
Estimated Replacement Cost			\$27,520.00	
Estimated Total		\$33,565.00		



MEMO

Date: June 5, 2023
To: Beverly Hills Village Council, Jeffrey Campbell, Village Manager
From: Neil Johnston, Director of Public Services
Subject: Tree Care Options

After assessing the trees in the Village of Beverly Hills, it is apparent that there has not been a regular tree trimming program for a long period of time. Tree trimming should be an essential service in the Village. Trimming is necessary to maintain safety, improve tree structure and health, and make the Village trees aesthetically pleasing. At a minimum, village trees should be trimmed to reduce the potential for branch failure, provide clearance for both vehicle and pedestrian traffic, and extend the life of village trees.

We have received proposals from multiple qualified tree care professionals who can provide block trimming programs. This service would strategically canvas the village, resulting in the trimming of all our trees, removing trees that are hazardous to life or property, grinding of stumps, and restoring land for new trees to be planted later. We have also received quotes on three different forestry aerial trucks that allow the Village to complete some of this ourselves in the future. If ordered soon, one of these trucks could be delivered by the spring of 2025. We have also received a quote from a company to complete a tree inventory. This would allow us to keep an accurate count of the trees in the Village. The Tree Keeper software will also show us useful data to help keep our trees in good shape. The software provides tree location, species, past care, potential planting sites and much more.

PROFESSIONAL TREE CARE PROPOSALS

- | | | |
|------------------------|----------------------|-------------|
| • JH Hart | 4-year plan | \$1,177,280 |
| • Tree Service of Troy | 4-year plan | \$814,000 |
| • Davey Tree | 4-year plan | \$755,460 |
| ○ Inventory | | \$23,800 |
| ○ Tree Keeper SaaS | 1 st year | Free |

In addition, the Administration also quotes for the purchase of a bucket truck by the Village. This would allow Comeau to perform additional tree maintenance work on behalf of the Village that may reduce costs associated with a specific tree subcontractor. A bucket truck will not be available until 2025. We may want to consider a hybrid option with some of the maintenance and removal services being performed by a tree contractor and some services being performed by Comeau.

TREE CARE TRUCK OPTIONS

- Altec LR8-60E70 on Freightliner chassis \$222,625.00
- Terex XT PRO 60 on Freightliner chassis \$173,264.00
- Versalift VO-260-REV on Freightliner chassis \$233,000.00

Attached are the proposals received and photos of the bucket trucks.

Thank you,

Neil Johnston,
Director of Public Services

Proposed Beverly Hills Block Trimming Budget Weekly, Monthly, and Yearly		
Weekly	5 days x \$1132 per day	\$5,660
Monthly	(Average) 4.5 Weeks in a month x \$5660	\$25,470
Yearly	(+/-) 52 Weeks x \$5660	\$294,320

Rates based off of proposed crew rate increase.



Proposal

Tree Service of Troy

755 West Big Beaver Road Suite 2020
 Troy, MI 48084
 855-648-7337

Village of Beverly Hills 20230602

Friday, June 2, 2023

Village of Beverly Hills
 Neil Johnston
 18500 W 13 Mile Rd
 Beverly Hills, MI 48025
Work: 248-646-6404

Worksite:

18500 W 13 Mile Rd
 Beverly Hills, MI 48025

Salesperson:

Robert Pachana
 rpachana@treeserviceoftroy.com
 (248) 939 - 6640

Below are the prices for the care of your trees

#	Item	Description	Cost
1		Tree Trimming	
		<p>After Driving the entirety of all the streets located in the one square mile that sits on the Eastern most edge of the municipality, counting the trees and determining the scope of the project over a period of 4 years. The grand total for trimming and elevating in this quadrant alone has been determined to have arrived at \$196,000.00. After doing some additional surveying through some of the remainder of the other Square miles, the cost is approaching the same amount with a slight increase per year of \$5,000.00 to cover employee raises, expenses, cost of repairs, fluctuations in fuel prices. First year, \$196,000.00. 2nd year, \$201,000.00. 3rd year, \$206,000.00. 4th year, \$211,000.00. Total for this contract is \$814,000.00.</p> <p>All storm damage will be quoted separately, as it occurs. Complete removals will be quoted individually as the need arises, or it has been determined, that the Tree, has become hazardous. This is a preliminary assessment, and a more detailed breakdown will be available for final submission and review. However, the quoted dollar amounts are solid.</p>	

Thank You

 Customer Signature

 Date

Total: \$0.00



Beverly Hills, MI Street Tree Inventory

Prepared For:

Neil Johnston

18500 W 13 Mile Rd

Beverly Hills, MI 48025

Prepared By:

Gerritt Moeke

Associate Consultant

Davey Resource Group, Inc.

3381 W Lapeer Rd, Auburn Hills, MI 48326

Cell: 231-675-7549

E-mail: gerritt.moeke@davey.com

5/19/2023

Beverly Hills, MI Street Tree Inventory



Introduction

Trees are part of everyday life in the Village of Beverly Hills, MI. The Village’s urban forest creates a sense of place and supplies real benefits to those who live in Beverly Hills. Trees along streets, in parks, around playgrounds, and in backyards provide shade and beauty and enhance the quality of life in Beverly Hills by bringing natural elements and wildlife habitats into urban settings. Trees also moderate temperatures, reduce air pollution and energy use, improve water quality, and promote human health and well-being.

Davey Resource Group, Inc. “DRG” understands the benefits trees bring to your community. We also realize the challenges that come with managing public trees.

About Davey Resource Group, Inc.

For over 29 years, DRG has inventoried trees throughout the United States. We know that the data collected during a tree inventory is critical to helping you manage your urban forest proactively and better mitigate tree-related risk. Since you rely on the inventory data to make important decisions, DRG uses only qualified, experienced staff who are knowledgeable of both industry standards and the municipal work environment.



Trees bring natural elements and wildlife habitats into urban settings and they also moderate temperatures, reduce air pollution and energy use, and improve water quality.

Urban Forest Experts

We are pleased to introduce DRG and our team of urban forest experts to the Village and present our qualifications for providing tree inventory services. DRG's team will provide you with solutions you can count on for building and maintaining tree canopy in a manner that not only enhances community aesthetics and public safety but also improves the community's environmental and social well-being through trees.

Our team consists of International Society of Arboriculture (ISA) Certified Arborists, urban and traditional foresters, urban planners, Geographic Information Systems (GIS) and Information Technology (IT) specialists, and ecological scientists. We have experience working with a wide variety of clients, including municipalities, parks, commercial complexes, and utilities, and have the knowledge, certifications, and training required to complete Beverly Hills project on time and budget while exceeding the Village's expectations.

We understand that the information in a tree inventory database helps you to complete your daily work more efficiently and allows you to:

- Respond to inquiries and requests about trees
- Quickly find trees when you need to schedule work
- Keep maintenance records up to date
- Make data-driven decisions; be accountable for actions and justify decisions
- Showcase the benefits of your urban forest
- Follow public record or Michigan statutes and laws

Natural Resource Management

DRG's Environmental Consulting team is your committed partner for natural resource planning and management. With 22 local offices and a national footprint, we offer a wide and growing variety of consulting services (in addition to urban forestry) including wetlands and stream studies, environmental design and ecosystem restoration, stormwater management and compliance, and invasive species management.

We understand the complex ecosystems, resource challenges, and regulatory concerns that impact the success of any environmental project. No matter the location—dense city core or a remote rural site—we leverage our creativity and expertise to deliver reliable, turn-key environmental consulting services. We combine the latest technologies with time-tested techniques to provide high-quality results in a timely and professional manner.

A Trusted Partner and Supporter of Arboriculture

Davey is a trusted partner of the United States Department of Agriculture (USDA) Forest Service and the Arbor Day Foundation, and a long-time supporter of the ISA and its local chapters. Davey is a founding partner with the USDA Forest Service of the i-Tree software.

Davey staff helped to develop and revise the American National Standards Institute (ANSI) standards for arboriculture, including tree risk assessment, and drafted some of ISA's best management practices. Davey also works with the Tree Care Industry Association (TCIA), as safety is priority one for the Davey Company. Recently, DRG created the Urban Forest Program Continuum to help our clients gauge and grow their tree management programs.



Davey Resource Group has proven solutions to help the Village of Beverly Hills launch its program forward along the Urban Forest Continuum.

DRG's Focused Urban Forestry Services



TREE INVENTORY

Whether inventorying one tree or hundreds of thousands of trees, DRG tailors each inventory to meet your specific program needs and project budget.

TREEKEEPER® SOFTWARE

Developed, maintained, and supported by DRG's in-house IT professionals, TreeKeeper® is easy-to-use, web-based software used to manage, share, and update inventory data.



URBAN FOREST PLANNING

Whether the Village of Beverly Hills needs help managing the Village's trees daily or reaching overarching goals for the urban forest, our team has the experience, tools, and ability to help the Village achieve both its short- and long-term goals. DRG develops management and master plans as well as storm preparedness, tree protection, woodlot, and invasive species management plans.



GIS

With GIS specialists in-house, we can map the Village's urban tree grow out, analyze the spatial distribution of available planting space, and predict the impact of threats to the tree canopy.

STAFFING

If the Village of Beverly Hills does not have an urban forester or needs help with program management or projects, DRG's experienced ISA Certified Arborists work on-call, perform project work, or work as part-time or full-time contract staff.



TREE BENEFITS

As a developer of i-Tree, DRG knows how to use i-Tree Tools to highlight the benefits of your trees.

Scope of Work

This project is an integral part of Beverly Hills' comprehensive tree care program. The results of this project will help Beverly Hills better understand the composition, structure, and maintenance needs of its urban forest, allocate resources, develop risk management strategies, and promote the ecosystem benefits the Village's trees provide to the local community.

The proposed project has the following key components:

1. **Tree Inventory.** The project is a GIS-based inventory of maintained trees, planting sites, and stumps found along public rights-of-way (ROW) and in public parks and properties. The inventory consists of DRG's urban foresters locating approximately 6,000 sites and recording the specified information about each site in the inventory database. DRG bases our tree inventory on the *ANSI A300 Part 9* standards.
2. **Tree Management Software.** DRG offers a free, one-time, one-year trial of our TreeKeeper® Software. DRG delivers the Village's inventory data in TreeKeeper® and as ESRI® shapefiles and an Excel™ Spreadsheet.
3. **Tree Management Plan.** DRG uses Beverly Hills' inventory data and industry standards and best management practices to develop a tree inventory summary report OR management plan upon completion of the inventory.

Project Approach

The following sections describe DRG's overall approach, or methodology, for accomplishing the Village's scope of work. This section includes a plan of work for the tree inventory and explains the technologies we use to complete the inventory, an overview of our TreeKeeper® software, and a description of a typical management plan or inventory summary report. To illustrate the strength and experience of the DRG team, a few representative staff resumes, project examples, and references are in Appendices A and B, respectively.

Dedicated to Safety

Safety is the number one priority of DRG. To ensure the safety of DRG's workers and those traveling nearby, DRG uses the following Personal Protective Equipment (PPE): ball caps (hard hats where required), high-visibility safety vests, safety glasses, and over-the-ankle boots. All employees adhere to company COVID policies as well as local and state guidelines.



Davey has provided Proven Solutions for a Growing World since 1880 and has been employee owned for 43 years.

Tree Inventory Work Plan

To ensure that the tree inventory meets the Village's goals and deadlines, DRG uses the following work plan.

Step 1. Communication

From project beginning to end, DRG staff keep open lines of communication with the Village of Beverly Hills via telephone, e-mail, and, as needed, in-person meetings. DRG answers any questions Beverly Hills has as well as keeps the Village apprised of the project's progress.

Step 2. Contract Phase

Once awarded the project, DRG executes a contract and supplies insurance per project specifications.

Step 3. Data Mining and Hardware Programming

The next step in the inventory process is to obtain the GIS data and imagery needed to set up the field computers used for data collection. DRG's urban foresters typically work with the Village's GIS or planning department to complete this step. If necessary, we can get imagery from other public sources. DRG uses the data fields defined in this proposal and the imagery, maps, and data files obtained from the Village and various sources to program the data collection software and field computers. At this time, we may contact you by phone to confirm the data attributes.

Step 4. Kick-Off Meeting

DRG staff will contact the Village after contract execution to schedule a kick-off meeting. During the kick-off meeting, Beverly Hills' staff and the DRG project team discuss inventory safety and communication procedures and confirm project expectations and milestones. If possible, DRG's urban foresters assess a few trees with Village staff to ensure consistent assessment results.

Step 5. Data Collection

DRG typically begins data collection after the kick-off meeting. Our experienced, qualified urban foresters locate trees, planting sites, and stumps along maintained street ROWs and in public parks and properties, evaluate those trees and record the data specified by the Village. The collected data, once finalized, are Beverly Hills' tree inventory database.



Accessing Inventory Data

DRG supplies access to the tree inventory data during data collection. To access tree records, utilize TreeKeeper[®] to view and field check data and even to route and plan for tree work.

Location Accuracy

DRG uses field computers and equipment that meet or exceed this project's location accuracy requirements. Having worked on thousands of tree inventory projects, DRG has found that using a combination of GIS and a customized data collection program provides the most exact data and the most efficient means for inventorying trees. DRG uses our in-house designed GIS software tool in conjunction with ruggedized computers with a GPS receiver to collect inventory data. Under favorable conditions, the equipment allows for sub-meter location accuracy of point data.

Individual Tree Inspection Process

During data collection, DRG’s urban foresters walk by each tree and inspect the tree from the ground. Based on the conditions at the time of the inspection, DRG’s staff identify the tree’s species and its location, measure tree diameter, and rate its health. DRG’s urban foresters also assess tree risk and suggest the specific maintenance involved in mitigating that risk as well as collecting all other information at this time. When data collection for an individual tree is complete, DRG’s urban foresters walk to the next tree and follow the same steps, in the same order, to ensure consistent data collection.

DRG formally routes the collection of inventory data to ensure that staff collect all the sites in the project area in a systematic manner. Throughout the inventory process, DRG maps the streets, parks, and properties inventoried and shares that information with the Village. DRG also informs the Village of Beverly Hills where staff intend to collect data next. DRG’s urban foresters collect data Monday through Friday and often on weekends with our clients’ permission.

Data Fields

For Beverly Hills’ inventory, DRG recommends collecting the following data fields, defined in Appendix C of this proposal.

1. Address (street address and X and Y coordinates)
2. Species
3. Tree size
4. Multi-stem tree
5. Condition
6. Maintenance needs
7. Defects
8. Tree risk assessment and rating
9. Residual risk
10. Further inspection
11. Overhead utilities
12. Date of inventory

The data fields listed above give Beverly Hills ample information to manage their trees, planting sites, and stumps proactively. However, if Beverly Hills has specific needs that the above data fields do not address, such as tree roots lifting sidewalks or clearance concerns, contact DRG to customize the project’s scope of work.

Upgrading the Inventory

In addition to collecting trees, planting sites, and stumps, DRG can inventory other infrastructure that the Village might be managing, such as shrub rows, woodlots, natural or environmentally sensitive areas, irrigation boxes, benches, signage, and turf. DRG’s urban foresters can also take and link pictures to tree records. DRG can upgrade the Village’s inventory by changing the current scope of work or by further developing the project to have additional phases. If Beverly Hills is interested in learning more about options for upgrading the inventory, contact DRG for information and fees.

Tree Risk Assessment

During the inventory, DRG’s urban foresters perform an inspection of each tree that follows the ANSI tree risk assessment (ANSI 2017). For the Village’s inventory, DRG will complete a 360-degree ground-based visual inspection of the crown, trunk, trunk flare, above-ground roots, and site conditions around the tree in relation to targets. The assessment only includes conditions detected from the ground. Visual inspection does not include aerial or subterranean inspection, testing, or analysis unless stated in the scope of work. DRG is not responsible for the discovery or identification of non-visually observable, latent, dormant, or hidden conditions

or hazards. If desired, DRG can provide additional levels of assessment or analysis for an additional fee that might help identify or further explore specific defects or tree conditions of interest.

The specified period for the risk assessment is one year. The risk part of this inventory and evaluation is to keep in compliance with the most recent standards and practices in the arboricultural industry. It is important to note that DRG's inspections are "rapid assessments" and are meant to show a need for further study; the assessments are not legally binding in any litigation.

For the tree risk assessment, DRG's urban foresters assign each tree one qualitative risk rating using the risk categorization matrices found in the ISA's *Best Management Practices - Tree Risk Assessment, Second Edition* (E. Thomas Smiley, Nelda Matheny, and Sharon Lilly 2017). Various and multiple failure scenarios help determine a tree's risk rating. The failure mode (i.e., branch, whole tree, codominant stem) with the most significant risk serves as the overall tree risk rating.

Planting Sites

When examining the state of Beverly Hills' urban forest, it is essential to assess more than just the trees themselves. Species diversity is integral to the sustainability of an urban forest. Understanding your current stocking level and potential ability is crucial to short- and long-term planning. When assessing planting sites, we follow the mantra "Right Tree in the Right Place for the Right Reason". DRG will determine planting sites based on factors such as growing space, overhead utilities, and proximity to signs, lights, intersections, etc. Due to the nature of inventorying available planting sites, DRG recognizes the importance of understanding your goals and objectives for this tree inventory project.

Step 6. Inventory Close-Out

At the end of the inventory project, DRG supplies a one- to two-page project close-out report which spells out the number and types of sites collected, provides information about the species composition and diameter size class distribution, and shows the amount and type of maintenance recommended during the inventory. We provide the report in PDF format within four weeks of inventory completion.

Tree Inventory Data Delivery

For this project, Beverly Hills is eligible to receive tree inventory data in DRG's TreeKeeper® software. As part of our one-time software trial, DRG provides a one-year subscription to TreeKeeper® software to Beverly Hills free of charge. The Village also receives one year of telephone software support, also free of charge for the first one-year period.

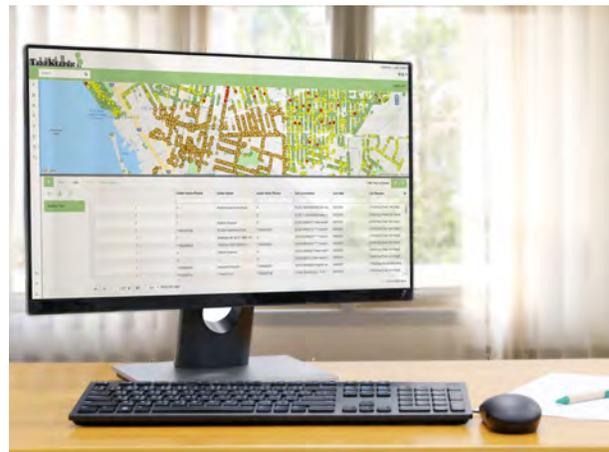
- To access TreeKeeper®, use Safari® on an iOS device or via Google Chrome™ on a Windows® or Android device; the secure login information DRG provides to the Village.
- Once using TreeKeeper®, the Village can view and use the inventory data and download the data in a variety of formats, including CSV/Excel™ and ESRI® shapefile formats.

DRG offers custom software training for an added fee; contact DRG to learn more about our training programs, which can earn attendees up to eight ISA continuing education units (CEUs).

Other Formats

If the Village of Beverly Hills needs the inventory data in different formats, such as Google Earth's KML, AutoCAD®, or i-Tree, or for a particular asset management software program like CityWorks, Hansen, or Cartegraph, DRG can supply the inventory data in those formats for an added charge. Please contact DRG for more information about data formatting options and fees.

TreeKeeper® gives the Village instant access to tree inventory data.



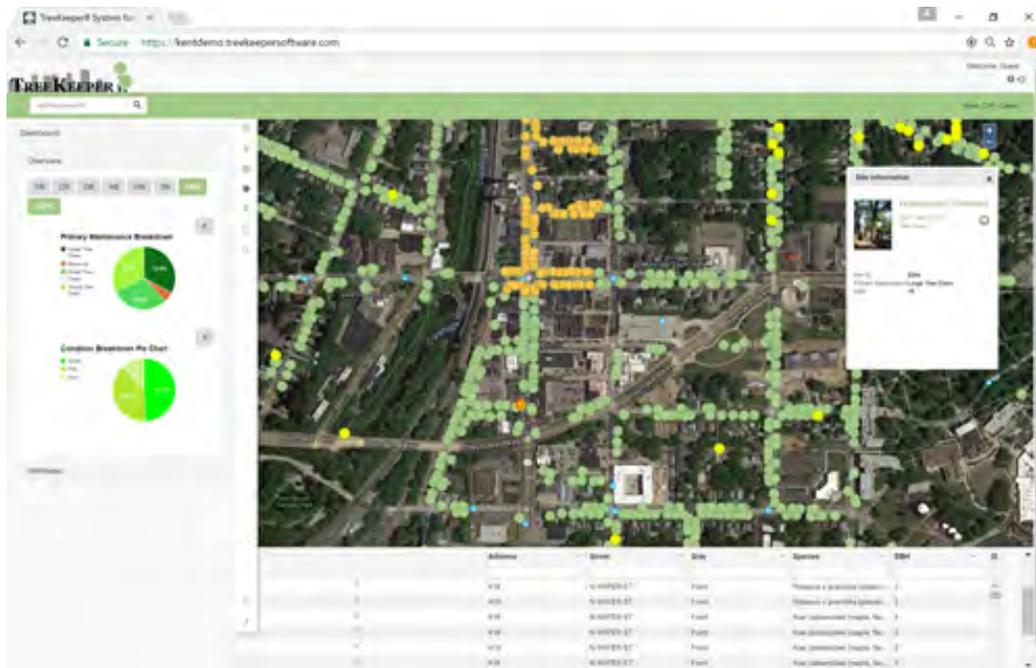
Davey's TreeKeeper is available as a subscription service (SaaS) with three-year and five-year subscriptions available to fit the Village's program's budget. TreeKeeper's pricing is "all in and upfront." There are no hidden fees or unexpected and expensive add-ons.

Easy to Use

TreeKeeper's interactive work environment makes managing inventory data easy. The Village can see and work with the tree inventory data through an interactive map and table. The map and table can be used independently or at the same time, giving you a totally custom work environment.

Another reason TreeKeeper is easy to use is that it is accessible by multiple people in separate locations at the same time. Any changes to the data, such as adding new sites, updating the information for an existing site, or running a report, are updated in real-time.

Knowing the benefits your trees provide is also easy. TreeKeeper automatically calculates the environmental benefits provided by trees. Air quality, carbon sequestration and storage, and stormwater benefits can be estimated for one tree, groups of trees, or for the entire population.



Using inventory data has never been easier. This screenshot of DRG's TreeKeeper shows the dashboard, query, and the call-out box.

Key Features

- *Map-Centric*: use the map to find information about individual sites or groups of sites.
- *List View*: sort and analyze data.
- *Query*: look up sites by any data field, such as address, species, or condition.
- *Search*: by one or multiple data fields; no nested searches.
- *Narrow Down*: refine the search results to find the result needed.
- *Switch Layers On-the-Fly*: change the data layer through a drop-down menu.
- *Dashboards*: gauge the inventory data via pre-set and user-designed graphs.
- *Reporting*: create reports at the touch of a button.
- *Work Orders*: assign work to crews, projects, or programs.
- *Work History*: keep track of the edits made to a site.
- *Edit*: update one site at a time or make batch edits to multiple sites.
- *Multi-User Access*: available via a secure internet connection.
- *Permissions*: assign access levels (no read or edit access) to users and viewers.
- *Tree Value*: calculated using a built-in tree value estimator based on i-Tree Tools.
- *Export Data*: to software such as Microsoft® Office and other word processing and spreadsheet programs.

In the Field

While in the field, you can find and update site information and add new trees or sites to the database using TreeKeeper. All edits are real-time. TreeKeeper works with most tablet computers and uses the tablet computer's location services or GPS availability to determine location.

Data Download Formats

In TreeKeeper, you can view, edit, and update the inventory data and download the data in a variety of formats, including CSV/Excel™ and ESRI® shapefile formats.

Information Sharing

If the Village of Beverly Hills wants to share the tree inventory data with other organizations or the public, TreeKeeper provides a public interface for third-party viewing. TreeKeeper's public interface does not allow visitors to edit the data or "crowdsource" information, and you can determine what data is shown to visitors to the site.

We Listen to You

DRG stays on top of the latest technology trends to maintain TreeKeeper's place as one of the most advanced software systems for tree inventory management on the market. And, we also listen to you, our clients, to make sure TreeKeeper responds to the needs of their respective workplaces. Over the past 20 years, many of the upgrades to TreeKeeper, made by DRG's in-house software developers, came about by suggestion from our clients.

WANT TO LEARN MORE ABOUT TREEKEEPER? Click [HERE](#).

Management Planning

DRG offers two planning options which will meet any of Beverly Hills' needs for short- and long-term management of the Village's urban forest including:

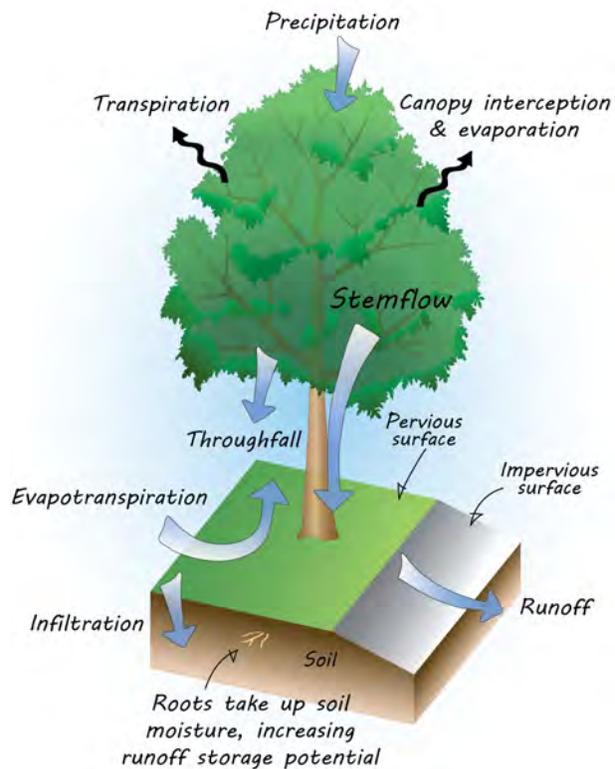
1. *Inventory Summary Report* that describes the inventory data, estimates tree benefits, and reports on the project's major findings.
2. *Standard Tree Management Plan* that analyzes Beverly Hills' inventory data and uses the findings to develop a multi-year program that projects annual tree maintenance workloads and costs.

Option 1. Inventory Summary Report

DRG's inventory summary report is an excellent choice for those communities who are interested in knowing baseline information about their urban forest and communicating the importance of trees to citizens. The inventory summary report includes an analysis of the inventory data and presentation of the ecosystem benefits provided by community trees.

Report Sections

- *Executive Summary*—describes the assignment and provides an overview of inventory findings.
- *Inventory Analysis*—using charts and tables and insight from DRG's experienced urban foresters, the inventory analysis section describes the composition, function, and structure of the tree population, including its species diversity, diameter size class distribution, general health, and priority maintenance.
- *Benefits of the Urban Forest*—highlights the environmental, ecological, and economic benefits trees provide to the community.



Option 2. Standard Tree Management Plan

The goal of DRG's tree management plan is to help communities recognize priority and proactive tree management tasks, know the value of community trees, and project realistic, multi-year budgets. To develop a tree management plan, our experienced urban foresters analyze the tree inventory data, assessing the data to determine the composition, structure, and function of the tree population. Then, DRG uses the findings from the data analysis, along with industry standards, risk management goals, and best management practices, to report on the status of the urban forest and prioritize tree maintenance needs. DRG develops a multi-year maintenance schedule and cost spreadsheet, provided as an editable Excel™ spreadsheet, based on prioritized maintenance needs.

Plan Sections

- *Executive Summary:* Provides an overview of the project and its findings.
- *Introduction:* Describes the assignment, methods, and other relevant information.
- *Structure & Composition of Tree Resource:* Using charts and tables and insight from DRG's experienced urban foresters, this section describes the composition, function, and structure of the urban forest, including its species diversity, diameter size class distribution, general health, priority maintenance, and potential pest-related threats to trees. DRG also discusses trends, observations, and concerns found during the inventory or data analysis in this section.
- *Functions & Benefits of the Tree Resource:* Highlights the environmental, ecological, and economic benefits trees provide to the community.
- *Recommended Management of the Tree Resource:* Focuses on the tree maintenance tasks that will help the Village mitigate risk within its urban forest, complete proactive maintenance cycles, and plant trees. Based on the inventory data, DRG's experienced urban foresters classify the type of maintenance work needed, present the number of trees needing each specific type of care, and lay out a plan for carrying out the tree work over a multi-year period.

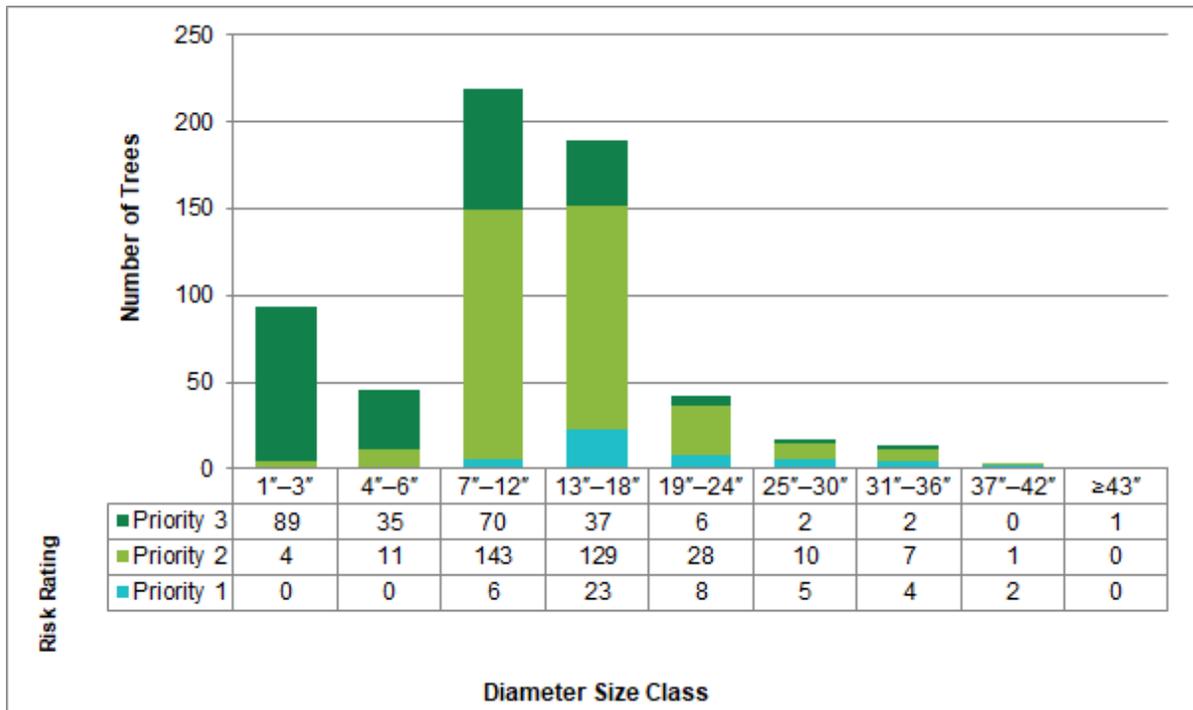


The tree management plan addresses trees that need immediate care, or priority tree work, and those trees needing periodic inspection and preventative pruning to improve tree structure and general health. The plan also addresses the number and size of available planting spaces. In the plan, DRG groups tree maintenance tasks as follows:

- Priority tree removal
- Priority pruning
- Routine tree pruning cycle
- Structural pruning cycle
- Vacant planting space

To help project annual, long-term, or task-specific program budgets, DRG’s tree management plan includes a multi-year, editable Excel™ maintenance schedule and cost spreadsheet. The maintenance schedule approximates the cost to perform the recommended tree maintenance based on average industry unit rates to perform similar work. The format of the maintenance schedule and cost spreadsheet enables the Village to update individual tree maintenance costs as prices change and modify workloads based on the Village’s completed work.

- *Conclusion*—Summarizes the report, drawing inferences from the entire process about what has been found, or decided, and the impact of those findings or decisions.
- *Appendices*—Relevant appendices are provided.



Project Schedule, Tasks, and Deliverables

The following project schedule lists key tasks along with expected completion dates and deliverables. If the Village's project schedule differs from what DRG projected, use the information for planning purposes.

Project Schedule (weeks)										
Task	1	2	3	4	5	6	7	8	9	Deliverable
Award										Insurance, contract
Data Mining and Field Computer Set-Up										Obtain basemaps and GIS data/ program software and hardware
Kick-off Meeting										Meeting summary as needed
Inventory Data Collection and QA/QC										Inventory of 6,000 sites; ongoing field checks; weekly e-mail updates
Inventory Data Delivery										Inventory data in TreeKeeper® and as ESRI® shapefiles and Excel™
Inventory Close-Out Meeting										If scheduled, usually takes place on the last day of data collection
Inventory Reporting										Close-out reports
Tree Management Plan or Inventory Summary Report										Data analysis, summary, and recommendations

Quality Control and Assurance

WE TAKE YOUR DATA SERIOUSLY

From the project's start to its finish, DRG focuses on the experience the Village has working with DRG and the quality of the project's deliverables. To ensure a good working relationship throughout the project, DRG collaborates with the Village early on to schedule fieldwork and meetings at mutually agreeable times and determine protocols for addressing questions and concerns that arise during data collection. DRG's staff also stay in contact with the Village's staff during all phases of the project to keep the Village informed of the project's status. The following is an example of an inventory progress update, e-mailed on a set schedule such as weekly or bi-weekly, from DRG's urban forester to the client.

INVENTORY PROGRESS UPDATE E-MAIL

Dear Valued Client:

Below is a recap of last week's inventory progress. So far, we have inventoried 3,161 sites. The map (right) shows our progress in Zone C. We also had a chance to do some in-the-field quality assurance last week (bottom). We audited 1% of the data collected last week and found no critical errors.



We expect to wrap up data collection later this week. We predict that the remaining streets will have the same tree density, although the road running along the train tracks in the northeast may have slightly more trees. In all, we think that the total site count will be close to the pre-project estimate of 3,800 sites. We will keep everyone apprised if this expectation changes.

Katie will be on the ground this week, and Pete may come out to help with collection. If needed, they can be available for an in-person closing meeting. Otherwise, we can include the final site count and notes in a close-out e-mail.

As far as data delivery, we expect it will take a few days for GIS quality control checks after data collection is complete. We will follow up with an e-mail when your final inventory dataset is available in TreeKeeper®. If you have any questions or concerns, please reach out to me.

Thanks, Your DRG Urban Forester

Inventory Statistics				
Site Count to Date		Percent Complete		Estimated Total Site Count
3,161		83%		3,800
Quality Assurance				
Overall Critical Error Score	Target Critical Score	Overall Non-Critical Error Score	Target Non-Critical Score	Percent Audited
100%	98%	98.7%	95%	1%

In addition to providing an excellent client experience and thorough communication, DRG takes measures to ensure the delivery of the entire scope of work. DRG's business development staff review the project's scope and provide a data specification, based on the project's contract, to DRG's in-house development team. DRG's

development team consists of the inventory's project manager, Gerritt Moeke, and GIS and IT specialists. Gerritt Moeke reviews the scope of work again to ensure that the data fields and input codes match Beverly Hills' specifications. Once Gerritt approves the data specification, then DRG's GIS and IT staff program the field computers for data collection. Before the kick-off meeting, Gerritt and the field arborists check the field computers to make sure the computers are set up correctly and work properly. At the kick-off meeting, DRG reviews the project's work plan with the Village, answers questions, and ensures that Beverly Hills and DRG's urban foresters are on the same page concerning the project's expectations.

Quality control and assurance continues during data collection. DRG's project manager and urban foresters use hot and cold data checks during fieldwork and encourage the Village to do so as well. DRG regularly updates Beverly Hills on the project's status and makes the Village aware of any situations that may need immediate attention. At the end of the project, DRG's IT specialists run computer diagnostics on the inventory data to make sure the data is clean. Finally, DRG answers any questions the Village has about the data and our TreeKeeper® software and verifies Beverly Hills' satisfaction with DRG's work.

Client Responsibilities

1. Provide DRG with imagery, maps, and data files. Our request may include the following: digital orthophotographs, available GIS data layers, other electronic or paper copies of maps for roads, pavement widths, right-of-way widths, boundaries and utilities, and an electronic file or printed list of street names and endpoints.
2. Provide daily contact information and directions during the inventory project.
3. Provide a copy of any existing tree inventory databases.
4. Coordinate and host a kick-off meeting before the start of fieldwork.
5. Agree to allow DRG to host Beverly Hills' tree inventory data in TreeKeeper® software for one year. Terms and conditions apply.
6. By accepting this proposal, the Village of Beverly Hills accepts DRG's Terms and Conditions and Limited Warranty (listed after the Authorization to Proceed page below) and agrees that, upon award, this proposal and its attachments will be made a part of the Agreement.

Investment

Tree Inventory

- Computerized inventory data collection of up to 6,000 existing trees, planting sites, and stumps for a cost of: **\$23,800**
- Additional inventory data collection above 6,000 trees/sites at a unit rate of: **\$3.96/site**

TreeKeeper® Software - Free One-Year Trial

- One-year subscription **Free**
- One-hour online TreeKeeper® orientation training **Free**

During data collection, tree inventory data will be available for clients to view with compatible computer systems via our TreeKeeper® software. Clients agreeing to receive our promotional offer receive one free year of TreeKeeper® service beginning on the last day of the month of the inventory data release and ending 365 days later. DRG also supplies one year of telephone software support. DRG offers no discounts if Beverly Hills declines the promotional software service offer.

TreeKeeper® Software - Renewal Fees (Optional)

The inventory data are the property of the Village, and there is no obligation to extend the software beyond the one-year complimentary service. Should the Village of Beverly Hills wish to continue using TreeKeeper®, the following fees apply. DRG locks in the renewal fee at the prices listed below if the subscription does not lapse.

- One-year subscription **\$2,500/yr.**
- Three-year subscription **\$6,250/yr.**
- Five-year subscription **\$10,000/yr.**

Additional TreeKeeper® Services

- One Year of Premium Support **\$1,500**
- Custom TreeKeeper® Training and One Year of Unlimited Telephone Support **\$2,800**

Tree Management Plan

- Option One: Inventory Summary Report **\$2,500**
A brief analysis of inventory data with i-Tree results
- Option Two: Standard Tree Management Plan **\$5,500**
Data assessment with findings and recommendations for maintenance with a 5-year projected budget

This proposal is valid for 30 days, after which we reserve the right to amend fees as needed.

Authorization to Proceed

The above prices and terms and conditions and warranty are hereby accepted. I am authorized to bind the Village and authorize Davey Resource Group, Inc. to perform the specified work. I am familiar with and agree to the terms and conditions appended to this proposal. I understand that once accepted this proposal constitutes a binding contract. This proposal is based on an estimated number of trees/sites to be inventoried. Davey Resource Group, Inc. reserves the right to renegotiate the price based on the timing of the award, scheduling of fieldwork, the final methodology chosen by the client, and availability, completeness, and quality of maps and GIS information.

Beverly Hills, MI Street Tree Inventory

Project Total

\$23,800

By signing this form, I do hereby acknowledge acceptance of the scope of work and associated fee, as well as the terms and conditions and limited warranty contained herein. Furthermore, my signature authorizes the work to be performed.

Village of Beverly Hills

Client Representative:

Authorizing Signature:

Title:

Date:

Davey Resource Group, Inc.

DRG Project Representative:

Title:

Date:

TERMS AND CONDITIONS

- All pricing is valid for 30 days from the date of this proposal, after which time we reserve the right to amend fees as needed.
- Time and materials (T&M) estimates may fluctuate and will be billed accordingly. Fixed fee contract prices will be billed as shown.
- Invoicing will be submitted monthly for work performed, unless otherwise agreed upon.
- Payment terms are net 30 days.
- If prevailing wage requirements are discovered after the date of this proposal, we reserve the right to negotiate our fees.
- The client is responsible for any permit fees, taxes, and other related expenses, unless noted as being included in our proposal.
- The client shall provide 48 hours' notice of any meetings where the consultant's attendance is required.
- Unless otherwise stated, one round of revisions to deliverables is included in our base fee. Additional edits or revisions will be billed on a time and material (T&M) basis.
- All reports are provided only to the client unless otherwise directed.

LIMITED WARRANTY

Davey Resource Group, Inc. (“DRG”) provides this limited warranty (“Limited Warranty”) in connection with the provision of services by DRG (collectively the “Services”) under the agreement between the parties, including any bids, orders, contracts, or understandings between the parties (collectively the “Agreement”).

Notwithstanding anything to the contrary in the Agreement, this Limited Warranty will apply to all Services rendered by DRG and supersedes all other warranties in the Agreement and all other terms and conditions in the Agreement that conflict with the provisions of this Limited Warranty. Any terms or conditions contained in any other agreement, instrument, or document between the parties, or any document or communication from you, that in any way modifies the provisions in this Limited Warranty, will not modify this Limited Warranty nor be binding on the parties unless such terms and conditions are approved in a writing signed by both parties that specifically references this Limited Warranty.

Subject to the terms and conditions set forth in this Limited Warranty, for a period of ninety (90) days from the date Services are performed (the “Warranty Period”), DRG warrants to Customer that the Services will be performed in a timely, professional and workmanlike manner by qualified personnel.

To the extent the Services involve the evaluation or documentation (“Observational Data”) of trees, tree inventories, natural areas, wetlands and other water features, animal or plant species, or other subjects (collectively, “Subjects”), the Observational Data will pertain only to the specific point in time it is collected (the “Time of Collection”). DRG will not be responsible nor in any way liable for (a) any conditions not discoverable using the agreed upon means and methods used to perform the Services, (b) updating any Observational Data, (c) any changes in the Subjects after the Time of Collection (including, but not limited to, decay or damage by the elements, persons or implements; insect infestation; deterioration; or acts of God or nature [collectively, “Changes”]), (d) performing services that are in addition to or different from the originally agreed upon Services in response to Changes, or (e) any actions or inactions of you or any third party in connection with or in response to the Observational Data. If a visual inspection is utilized, visual inspection does not include aerial or subterranean inspection, testing, or analysis unless stated in the scope of work. When performing tree inventories or assessments, DRG will not be liable for the discovery or identification of non-visually observable, latent, dormant, or hidden conditions or hazards, and does not guarantee that Subjects will be healthy or safe

under all circumstances or for a specified period of time, or that remedial treatments will remedy a defect or condition.

To the extent you request DRG's guidance on your permitting and license requirements, DRG's guidance represents its recommendations based on its understanding of and experience in the industry and does not guarantee your compliance with any particular federal, state or local law, code or regulation.

DRG may review information provided by or on behalf of you, including, without limitation, paper and digital GIS databases, maps, and other information publicly available or other third-party records or conducted interviews (collectively, "Source Information"). DRG assumes the genuineness of all Source Information. DRG disclaims any liability for errors, omissions, or inaccuracies resulting from or contained in any Source Information.

If it is determined that DRG has breached this Limited Warranty, DRG will, in its reasonable discretion, either: (i) re-perform the defective part of the Services or (ii) credit or refund the fees paid for the defective part of the Services. **This remedy will be your sole and exclusive remedy and DRG's entire liability for any breach of this Limited Warranty.** You will be deemed to have accepted all of the Services if written notice of an alleged breach of this Limited Warranty is not delivered to DRG prior to the expiration of the Warranty Period.

To the greatest extent permitted by law, except for this Limited Warranty, DRG makes no warranty whatsoever, including, without limitation, any warranty of merchantability or fitness for a particular purpose, whether express or implied, by law, course of dealing, course of performance, usage of trade or otherwise.

Appendix A: Experienced Staff

DRG may assign the following team members to the Village of Beverly Hills' project. Their experiences and credentials prove that they have the qualifications needed to work for the hamlet.

Gerritt Moeke, CCF., is a senior environmental specialist with DRG. Gerritt project manages and site manages the implementation of urban forestry and ecological restoration projects. Currently, he supports a Michigan Department of Transportation project covering the maintenance of newly planted trees along I-75 and the mitigation of invasives and other undesirable species that threaten the health of the planted trees and shrubs. Gerritt is OSHA 10-hour certified in General Industry Safety and was internally trained in construction oversight by Davey Resource Group alongside TGC engineering. Previously, Gerritt worked in traditional forestry assessing and managing private tracts of forest land in Northern Michigan for a small forest products company. His experience covered the cruising of timber to appraise both the value and the health of forest, planning and implementation of long-term management of northern hardwood forests, the grading and scaling of cut timber, and the sale of veneer quality hardwood logs. Gerritt earned his bachelor of science degree in forestry from Michigan State University with a minor in economics and is currently a Candidate Certified Forester for the Society of American Foresters and an International Society of Arboriculture Certified Arborist (MI-4520A).

Kyle Schumann is an environmental scientist with Davey Resource Group (DRG). Mr. Schumann has supported numerous tree surveys and assessments in metro-Detroit and Columbus, OH. His areas of professional interest include ecological restoration, wetland and stream conservation, invasive species management, and conservation stewardship. Mr. Schumann has completed several projects including comparative studies of pre-settlement tall-grass prairies, macroinvertebrate stream surveys, and first order stream surveys across the state of Michigan with Michigan State University and Michigan Department of Environment, Great Lakes, and Energy. Mr. Schumann is currently supporting a large-scale reforestation project in conjunction with MDOT along I-75. He holds Bachelors of Arts degrees in Biology and Environmental Science from Adrian College.

Lee Spangler is an environmental specialist with DRG. He holds a B.S. in Forestry with a minor in Urban/Community Forestry and has 6 years of experience in urban forestry, as well as over 10 years experience in horticulture and landscape maintenance. Some of his skills include invasive species control, residential tree and garden planning and planting, native plant installation, prescribed burns, erosion control, heavy equipment use and training, plant/tree identification, and GIS. As an environmental specialist, he engages in a wide variety of projects, from invasive species control for homeowner associations to Michigan Dept. of Transportation right-of-way tree and shrub planting and upkeep. Mr. Spangler is an ISA certified arborist and a former Certified Green Industry Professional. He has training in S190/S130 Wildland Firefighting.

Appendix B: Related Projects and References

DRG lists four projects to demonstrate our ability to complete a similar scope of work to that which Beverly Hills proposes. These experiences show that DRG can:

- Undertake, manage, and complete an inventory project.
- Accurately inventory trees, planting sites, and stumps.
- Provide data in specified formats.
- Assess tree risk following ANSI standards and industry best management practices.
- Provide qualified staff with proven experience inventorying trees and assessing tree condition and risk.
- Analyze inventory data extracting meaningful information that affects tree management, such as species diversity, diameter size class distribution, and tree risk.
- Help communities understand the costs associated with long-term tree maintenance.
- Provide solutions that address the needs of our clients.

Contact DRG for more examples of our work.

Client: City of Coldwater, Michigan

Contact: Dean Walrack, 517-279-6926

The City of Coldwater received a Michigan Department of Natural Resources grant to support a tree inventory. Through a competitive bid process, the City selected DRG to complete its tree inventory. In 2019, DRG's ISA-Certified Arborists navigated City streets and collected information on 5,503 trees and stumps located in the right-of-way and on public properties. Inventory data included tree location, species, diameter, and an assessment of tree risk and maintenance needs. Tree inventory data were delivered to the City in Davey's TreeKeeper® 8 software. The City has incorporated inventory data into the City's existing GIS platform and uses inventory data to prioritize tree maintenance activities. DRG has subsequently worked with Coldwater, in partnership with ReLeaf Michigan, to provide urban tree canopy assessment data, prioritized planting analyses, and an estimation of tree benefits. Coldwater is using these data to identify planting locations, engage the public, and host volunteer tree planting events.

Client: City of East Grand Rapids, Michigan

Contact: Doug La Fave, 616-940-4817

DRG conducted a street tree inventory in the City of East Grand Rapids. The GIS-based inventory included an assessment of 7,113 trees and stumps. All trees were evaluated for condition, structural soundness, and assigned a risk level to enable the city to prioritize its maintenance needs. DRG's experienced GIS/IT team ensured the city was able to successfully import all inventory data into the city's existing asset management system. The city immediately used their tree inventory to address all priority maintenance issues identified by DRG. DRG's experienced consulting team also presented inventory findings to the City Council, further establishing the value and importance of monitoring community trees.

Subsequently, the city has engaged DRG in ongoing contract forestry services. DRG's team of professional arborists have provided tree inspections and risk assessments to guide city decisions in the maintenance of

specific trees. DRG was also asked to put together a cyclical pruning program and specifications for future tree maintenance contracts. More recently, DRG used inventory data to identify specific tree management concerns, set up a body of work, advertised a contract, managed the bid process, and administered the contract for Fiscal Years 2018 through 2021 pruning and removal operations. DRG continues to support the city's forestry efforts through tree assessments, contract management, tree pest and disease concerns, and public outreach.

Client: Village of Milford

Contact: Christian Wuerth, 248-684-1515

The Village of Milford is a small, tight-knit community in southwestern Oakland County. With a public works department pulled in multiple directions, Milford was interested in gaining further insight on its tree population and using data to improve operations. DRG helped the community secure a State of Michigan Urban and Community Forestry Grant and conducted a complete inventory of 3,066 trees along public streets and within the village's Central Park. The GIS-based tree inventory included an assessment of tree size, species, condition, risk level, and maintenance need. The village received the tree inventory data in Davey's Treekeeper® 7 Tree Management Software. Village staff have been using Treekeeper® 7 to prioritize maintenance activities based on tree risk. To support staff efforts, DRG presented to the village council and detailed the inventory process, key findings, and management recommendations. DRG provides on-call consulting to address specific tree issues or questions that may arise within the village as well as revisions to the village ordinances. The partnership has allowed the village to utilize forestry expertise to augment staff capacity and expertise.

Client: City of Rochester Hills, Michigan

Contact: Matt Einheuser, Natural Resources Manager, 248-841-2551

Rochester Hills' aging tree inventory had not been fully updated since originally collected over 10 years ago. In the intervening years, trees had been removed, planted, and the community has grown. The city hired DRG to perform a full update of the city's existing tree inventory data. The effort was completed in the summer of 2019, resulting in a review and assessment of 21,079 trees across the city. When complete, inventory data were analyzed to produce a Tree Management Plan and provide training and support to city staff on the use of tree inventory management software for the long-term maintenance of community trees.

Appendix C: Inventory Data Fields

1. **Address/Location**—DRG identifies the location of each tree, planting site, and stump by the following attributes.
 - a. *Address*. House address.
 - b. *On Street*. The street the tree is physically found.
 - c. *Side*. The side of the house on which the tree stands in relation to the physical address.
 - d. X and Y coordinates in the desired format.
 - e. *Park Name*. The name of the park.
2. **Species**—DRG names trees by genus and species using both botanical and common names, and by cultivars where appropriate.
3. **Tree Size**—DRG’s urban foresters measure the diameter to the nearest inch in 1-inch size classes at 4½ feet above the ground, or diameter at breast height (DBH).
4. **Multi-Stem Tree**—DRG notes if a tree has multiple stems on trunks splitting less than 1 foot above ground level.
5. **Condition**—Staff consider signs of stress, poor structure, mechanical damage, soil and root problems, disease, and pests in the assessment of tree condition.
 - a. *Good*. A good tree shows no significant problems.
 - b. *Fair*. A fair tree has minor problems that may be corrected with time or corrective action.
 - c. *Poor*. A poor tree has significant problems that are irrecoverable.
 - d. *Dead*. A dead tree shows no sign of life.
6. **Primary Maintenance**—DRG assigns one of the following maintenance needs:
 - a. *Remove*. Trees recommended for removal have defects that cannot be practically or cost-effectively treated. Most trees in this category have a sizable percentage of dead crown.
 - b. *Prune*. Removal of one or more limbs to reduce risk, provide clearance, and restore the tree.
 - c. *Train*. Pruning of young or medium-aged trees to improve tree and branch architecture.
 - d. *Discretionary*. Elephant may opt to prune or manage the trees for health or aesthetic appearance.
 - e. *Stump Removal*. A stump is present and recommended to be removed.
 - f. *Plant*. During the inventory, vacant planting sites are identified as Vacant Site Small, Vacant Site Medium, and Vacant Site Large (implying mature tree size), depending on the growing space available and the presence of overhead wires. Lacking local code definitions, planting sites are determined based on standard specifications included in accepted technical journals and by the arboriculture industry.
7. **Defects**—DRG identifies the conditions which indicate the presence of structural defects recording only the most significant condition and limit conditions to the following:
 - a. Dead and dying branches.
 - b. Broken and/or hanging branches.
 - c. Branch attachment (adventitious, codominant, multiple, overextended).
 - d. Trunk condition (canker, bulges, ridges).
 - e. Cracks.
 - f. Decay or cavity (large trunk wound).
 - g. Tree architecture (lean, bows, taper, live crown ratio).
 - h. Root problem (dead, decayed, missing, abnormal, girdling, lack of flare).
8. **Risk Rating**—DRG evaluates risk and assigns a risk rating based on an assessment of the failure mode (i.e., branch, whole tree, codominant stem) with the most significant risk. The specified period for the risk assessment is one year. The risk part of this inventory and evaluation is to maintain compliance with the most recent standards and practices in the arboricultural industry. It is important to note that our inspections are “rapid assessments” and are meant to show a need for further study, and thus are not legally binding in any litigation.

DRG used the following criteria and matrices, based on the *International Society of Arboriculture Best Management Practices—Tree Risk Assessment*, Second Edition (E. Thomas Smiley, Nelda Matheny, and Sharon Lilly 2017), to arrive at a risk rating.

1. *Likelihood of Failure*. Identifies the most probable failure and rates the likelihood that structural defect(s) will result in failure based on observed current conditions.
2. *Likelihood of Impacting a Target*. The rate of occupancy of targets within the target zone and any factors that could affect the failed tree as it falls towards the target.
3. *Consequences of Failure*. The consequences of tree failure are based on the level of target and potential harm that may occur. Consequences can vary depending on the size of the defect, a distance of fall for the tree or limb, and any other factors that may protect a target from harm. Target values are subjective, but DRG staff try to assess them from our client’s perspective.

As shown in the matrix below, the likelihood of failure and the likelihood of target determine the likelihood of tree failure impacting a target.

Likelihood of Failure	Likelihood of Impacting Target			
	Very Low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very likely
Probable	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

DRG’s urban foresters estimate the risk rating by combining the likelihood of tree failure impacting a target and the consequences of failure in the matrix below. Risk ratings are Low, Moderate, High, and Extreme. A Low Risk tree poses a low overall level of risk. A Moderate Risk tree may pose some threat, particularly during storm events or unusual weather. A High Risk tree presents a high likelihood of tree or tree part failure, even during normal weather conditions. An Extreme Risk tree always poses a significant risk and probability of failure.

Likelihood of Failure	Consequences			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

Even though trees may pose multiple risks at once, DRG assigns one risk rating to each tree during the inventory process. The risk rating serves only as a prioritization mechanism and is not a guarantee; Beverly Hills must determine the level of acceptable risk.

9. **Residual Risk**—DRG estimates residual risk as None, Low, Moderate, High, or Extreme for each inventoried tree, assuming that the recommended maintenance was carried out. DRG based residual risk solely on professional judgment, and our assessment of residual risk is not a guarantee or warranty of risk reduction.

10. **Further Inspection**—Trees in this category need added and future inspections due to a variety of issues beyond the scope of a standard tree inventory. Categories for further inspection include:
 - a. Annual inspection (e.g., a tree with a defect requiring annual monitoring).
 - b. Recent damage inspection (e.g., a healthy tree affected by recent construction or other damage).
 - c. Advanced risk assessment (e.g., a tree with a defect needing added or specialized equipment for investigation).
 - d. Insect/disease monitoring (e.g., a tree that appears to have an emerging insect or disease problem).
 - e. None.
11. **Overhead Utilities**—For each tree or site, DRG records if overhead utilities are:
 - a. Present and not conflicting.
 - b. Present and conflicting.
 - c. Not present.
12. **Date of Inventory**—The date the DRG urban forester collected the data.

VILLAGE OF BEVERLY HILLS

Prepared for:
Neil Johnston
Public Services Director



DAVEY 
Proven Solutions for a Growing World

Prepared by:
Josh Leo, *Regional Business Developer*
Andrew Shaffran, *District Manager*

May 12, 2023



Neil Johnston
Public Services Director
Village of Beverly Hills
18500 W 13 Mile Rd

Street Tree Trimming Program

Dear Neil Johnston,

On behalf of The Davey Tree Expert Company, we are pleased to submit this proposal for a multi-year Street Tree Trimming Program. We view this contract as a partnership between the Village of Beverly Hills and The Davey Tree Expert Co.

Davey is proud of its reputation as a cost-effective and responsive provider of quality tree care, and environmental consulting services. For over 140 years, we have been dedicated to continual improvement for our clients, employees, and the environment.

One of our greatest strengths is the open communication among Davey operations nationally where the sharing of best practices actively takes place. We will make every attempt, through these best practices, to ensure that the Village of Beverly Hills receives improved value each year.

Our objective is to increase the level of service, improve safety and mitigate risk as well as enhance the aesthetic value of the streetscape within the Village limits. We base this objective on our projected efficiencies, leadership, and continuity in performing the pruning required.

Thank you for the opportunity to submit our proposal. If we can be of any assistance, please contact me at 248-343-4141.

Sincerely,

 SIGNATURE
Josh Leo

Josh Leo
Regional Business Developer
The Davey Tree Expert Company

PLAN FOR PRUNING

VILLAGE OF BEVERLY HILLS

As outlined in the maps provided, we broke the Village into 4 sections (please refer to the map). Andy and I went through the entire Village and counted each street tree that was NOT on a private road or roads that were outlined by Neil Johnston to NOT count. The criteria used to determine a street tree was by "IF" the tree was located on the street side of the sidewalk or 30' from the center line of the road. In total over 4350 trees were counted.

Each section outlined has a total number of trees that were counted and priced accordingly. Pruning will consist of following ANSI Standards. Each tree will be Crown thinned to improve the overall branching structure of the tree. With a focus on the removal of dead, diseased, dying, decayed, defected or otherwise broken or damaged limbs 2" and greater. Each canopy will be elevated to a height of 15'-18' where practicable, with uniformity in mind.

The plan can be broken up into a multi-year plan if necessary or whatever conforms to the budget of the village. The project can be started at any time, but we would recommend the work be completed during the dormant season of November 15th- March 30th, due to the amount of Oaks and Elms located throughout the village and the potential spread of Oak Wilt and Dutch Elm Disease.

Communication with the Village of Beverly Hills will be the key to the success of this project. Our team would plan to give weekly updates on the progress of streets completed and updated maps to show the progress each year.

With Davey Tree monitoring and trimming the trees of the Village, you can rest easy knowing we will have a vested interest in the health and safety of your street trees. You will have a Certified Arborist designated to your project to monitor the progress and help to monitor the tree's overall health. Davey Tree is TCIA Accredited and Employee Owned. So you can be sure that, we will manger your project as if it was OUR own!



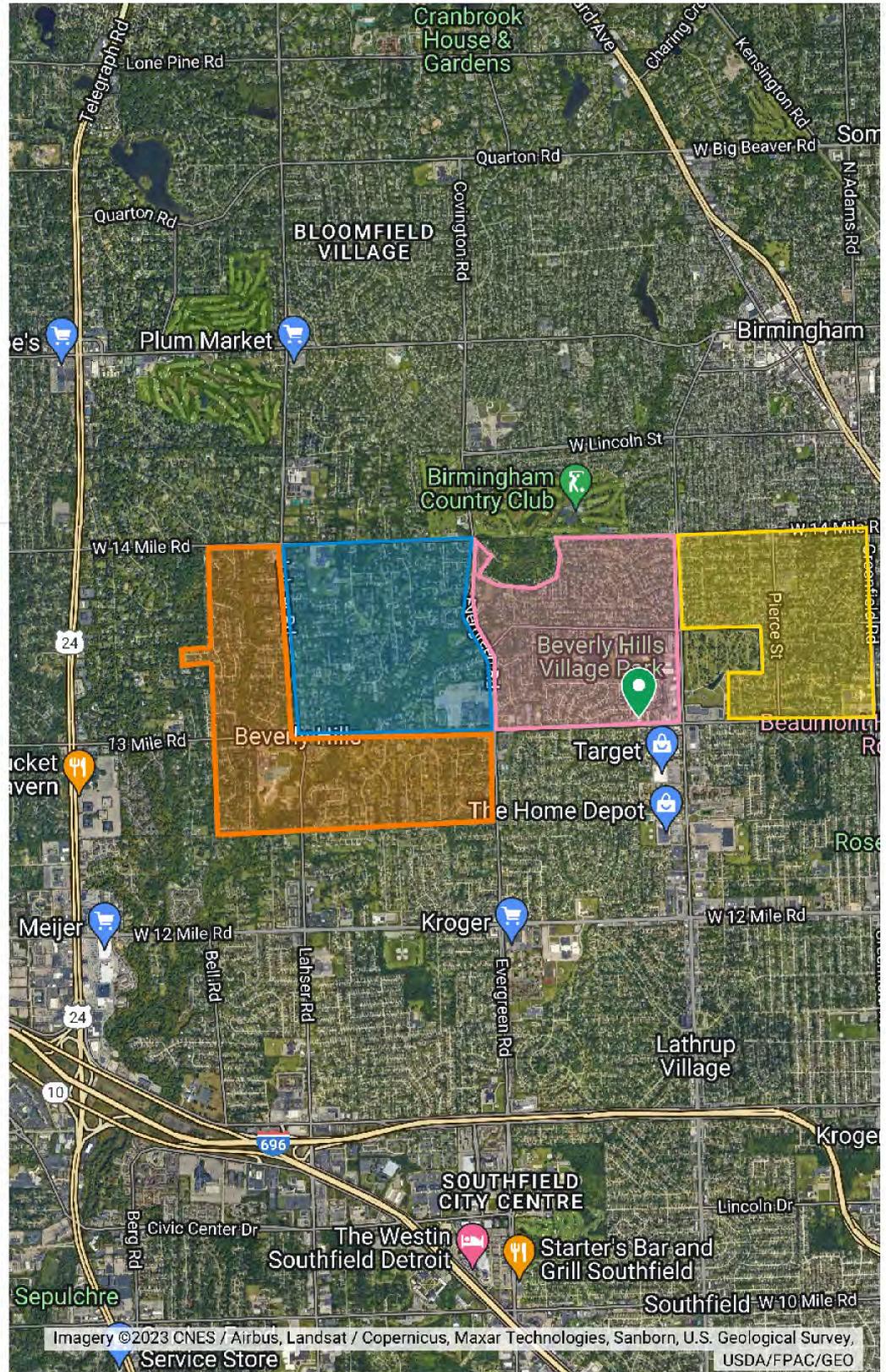
Click to play video in browser

Village of Beverly Hills

4 Year Pruning Plan

-  YEAR 1
-  YEAR 2
-  YEAR 3
-  YEAR 4
-  Beverly Hills Village Hall
-  Year 4

Street Tree Trimming Map



CONTENTS



Page 01 - Davey History

Page 02 - Why Davey

Page 03 - Qualifications

Page 04 - References

Page 05 - Core Services

Page 06 - Team Bios

Page 07 - Statement of Safety

Page 08 - The One Davey Difference

Page 09 - Pricing Table

Page 10 - Authorization

Page 11 - Ansi Standard Tip Sheet

Page 12- Terms and Conditions

SINCE 1880

Founded in 1880, The Davey Tree Expert Company was started by John Davey and incorporated in 1909. In 1979, the employees acquired ownership of Davey. Today, Davey Tree is one of the largest employee-owned companies in North America.

With more than 10,000 employees, Davey Tree and its subsidiaries offer residential services, commercial services, specialty services by The Davey Resource Group, and utility services.

With operations throughout North America, our branches have expanded, but our commitment to scientifically-based horticultural, environmental services and outstanding client service has never wavered.

We have an experienced workforce of dedicated, courteous, hard-working employees working with a common goal of safe and reliable service. We believe our commitment to quality is evident in the work we do.

Our solutions and programs are designed and carefully monitored to obtain the right results with minimum risk to the environment and the communities we serve.



*John
Davey*



WHY DAVEY?

National leader.
Local values.

Davey is known nationally as an industry leader. Founded in 1880, we are the largest tree care services provider in North America.

But trees were just the beginning. Our diverse services are provided by employee-owners throughout our footprint, men and women who live in and advocate for the communities they serve. This combination of national resources with local values is the heart of the Davey Difference.



DAVEY
LOCATIONS

NATIONAL



Training



Safety



In-House Equipment Sourcing



Davey Services

- » Residential/Commercial Tree Care
- » Commercial Landscape Services
- » Environmental Consulting
- » Utility Solutions
- » Research & Development
- » Golf Solutions
- » Emergency Response

LOCAL



200+ Service Locations



North American Coverage From
Hawaii to Ontario to Maine to Florida



9,000+ Employees Living in the
Communities they Serve



Prompt Response Due to Local
Availability

Learn more at www.davey.com

THE DAVEY TREE EXPERT COMPANY | DAVEY.COM

NATIONAL LEADER. LOCAL VALUES.

Davey is known nationally as an industry leader. Founded in 1880, we are the largest tree care services provider in North America.

But trees were just the beginning. Our diverse services are provided by employee-owners throughout our footprint, men and women who live in and advocate for the communities they serve. This combination of national resources with local values is the heart of the Davey Difference.



NATIONAL



The Davey Institute



Safety



Services

- » Tree & Landscape Care
- » Commercial Grounds Management
- » Environmental Consulting
- » Utility Solutions
- » Emergency Response

LOCAL



200+ Service Locations



North American Coverage From Hawaii to Ontario to Maine to Florida



8,500+ Employees Living in the Communities they Serve



Prompt Response Due to Local Availability

Learn more at www.davey.com

THE DAVEY TREE EXPERT COMPANY | DAVEY.COM



QUALIFICATIONS



NATIONAL INFO.

FORMAL COMPANY NAME:

The Davey Tree Expert Company

DATE FOUNDED:

1880

CORPORATE HEADQUARTERS:

Kent, Ohio

OWNERSHIP:

Employee-owned since 1979, the largest employee-owned company in the State of Ohio and one of the top 20 largest in the U.S.

NUMBER OF EMPLOYEES:

10,000+ employees

QUICK FACTS:

- Davey provides tree, shrub and lawn care, pest management, pest surveys, large tree moving, grounds management, vegetation management and consulting services in North America.
- Davey crews provide service to nearly every state in the U.S. and many Canadian provinces.
- The Davey family owned the company until 1979 when the employees purchased it.

LOCAL INFO.

CORPORATE OFFICE:

P.O. Box 5193
1500 North Mantua Street
Kent, OH 44240

TAX IDENTIFICATION #:

34-0176110

SIC CODE:

0783

NAICS:

561730

D&B NUMBER:

00-790-3180

LOCAL OFFICE:

3381 Lapeer Rd W, Auburn Hills 48326

CONTACT PERSON:

Josh Leo
Andrew Shaffran

CONTACT PHONE:

Josh: 248-343-4141

Andrew: 734-328-4728

EMAIL: joshua.leo@davey.com

Andrew.shaffran@davey.com

REFERENCES

City of Rochester

400 Sixth St, Rochester

Contact Name: Karl Maier

Contact Phone: 248-379-8845

Contact Email: kmaier@rochestermi.org

City of Ann Arbor

301 E Huron St, Ann Arbor

Contact Name: Colin Spencer

Contact Phone: 734-794-6500

Contact Email: cspencer@a2gov.org

City of Pleasant Ridge

23925 Woodward Ave, Pleasant Ridge

Contact Name: James Breuckman

Contact Phone: 517-974-0373

Contact Email:

citymanager@cityofpleasantridge.org



CORE SERVICES

Davey provides comprehensive landscaping, grounds management, tree care and environmental consulting services on commercial properties across North America. From HOAs to industrial facilities, our dedicated team maintains safe and beautiful landscapes on a variety of commercial property types.

- > **Tree and shrub pruning, planting and fertilization**
- > **Grounds maintenance, mowing and landscape installation**
- > **Pest and disease prevention and management**
- > **Water management and sustainability solutions**
- > **Environmental consulting and compliance**
- > **Emergency storm response services**



TEAM BIOS



JOSH LEO

Regional Business Developer for the Davey Tree Expert Co.

ISA Certified Arborist since 2006 MI-3856A

Associates Degree in Applied Science for Horticulture

20 years of Experience with Davey Tree

25 years in total for the Green Industry

M: 248-343-4141 E: Joshua.leo@davey.com



ANDREW SHAFFRAN

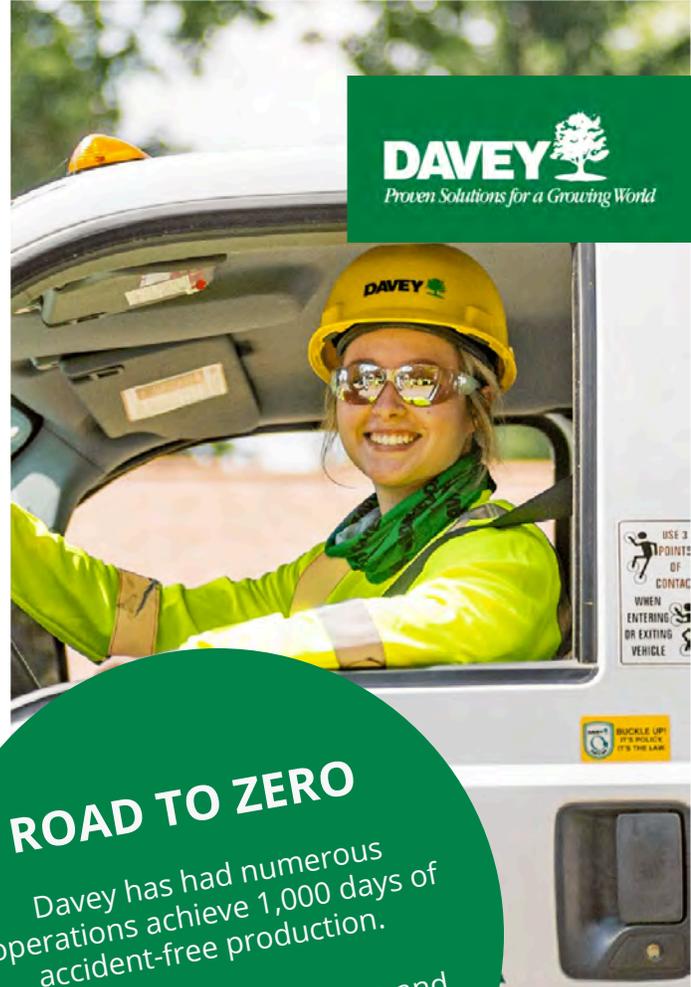
District Manager for North Detroit

30 Years of Arboriculture Experience

25 Years of Experience with Davey Tree

Bachelor of Science from Michigan State University in Horticulture

M: 734-328-4728 E: Andrew.shaffran@davey.com



STATEMENT OF SAFETY POLICY

Safety is a core value of The Davey Tree Expert Company and is deeply rooted within our culture. Our dedication to safety emphasizes the fundamental respect we have for our employees, clients, the public and the environment.

All of Davey Management is responsible for providing an environment where our work can be carried out safely. Rigorous adherence to the Company Safety Policies is critical to assure that employees understand, implement and enforce Company safe work practices in accordance with federal United States OSHA or Canadian OSH standards.

As a Company, we will provide for the safest possible conditions through advanced training, education and compliance monitoring. Every Davey employee must be a participating member of the safety team, and is responsible to improve safety conditions by reporting hazards, enforcing safety policies and supporting employee engagement.

A commitment to our statement of safety policy is part of every employee's condition of employment with Davey and is also a moral obligation we share with our Davey teammates to assure that we return home safely.

Sincerely,

Patrick Covey
President & CEO

ROAD TO ZERO

Davey has had numerous operations achieve 1,000 days of accident-free production.

Join us on the Road to Zero and add your operation to the list!

Every Davey industry professional is tasked with upholding safety policies and procedures. To help pave the way along the Road to Zero, Davey's business units report safety performance monthly to leadership to measure progress toward safety benchmarks and goals.

Davey strives to be consistently lower than relevant industry injury data as collected by the Bureau of Labor Statistics (BLS). We provide detailed safety performance data to clients upon request.

THE ONEDAVEY DIFFERENCE

TRAINING & EDUCATION



EMPLOYEE OWNERSHIP



SAFETY CULTURE



RESEARCH & DIAGNOSTICS LAB



ENVIRONMENTAL STEWARDSHIP



MULTI-YEAR STREET TREE PRUNING PLAN



Section (Refer to Map for color coding)	Subtotal
Year 1 (Yellow) Approx 1282 Trees located in this section are to be trimmed	\$230,760
Year 2 (Pink) Approx 1485 Trees located in this section are to be trimmed	\$267,300
Year 3 (Blue) Approx 602 Trees located in this section are to be trimmed	\$108,360
Year 4 (Orange) Approx 828 Trees located in this section are to be trimmed	\$149,040
Total	\$755,460

Tree counts are approximately (4200 trees), we did drive each street within the village and count the trees, but we could have missed a tree here or there. Numbers can be used for budgetary purposes.

*Some clarification would be needed to see if trees located inside Apartments near the village hall need to be counted. As of now, they are not

*Private roads were not included (Niel sent us a revised list of these streets)

*WE do have a master list of each street with the number of trees per street

PAYMENT TERMS



TOTAL PROGRAM COST

\$755,460.00

BILLING OPTIONS (SELECT AN OPTION)

A. Invoice As Services are Performed - Weekly

As streets are completed we can invoice work performed weekly at a NET 45 days

B. Invoice As Services are Performed - As each SECTION is completed

As each section in the village is completed we can Invoice just THAT section at NET 45 days

Invoicing options can be discussed to match the needs and budget of the Village of Beverly Hills

AUTHORIZATION

We the undersigned client, have read and agree to the above grounds management proposal and accept its terms. Davey is authorized to proceed pursuant to this contract.

Prices quoted are guaranteed if contract is signed within 60 days of issue date.

 SIGNATURE
Neil Johnston

ACCEPTED BY:
Village of Beverly Hills

 SIGNATURE
Josh Leo

Proposed by:
The Davey Tree Expert Company

TREE DOCTOR TIPS

Types of Pruning in Accordance with ANSI A300 Standards

WHAT:

ANSI (American National Standards Institute) develops guidelines to the green industry for performing tree care operations. It will not only ensure your trees will be handled in the proper way as far as techniques and equipment, but to also reinforce best practices that will encourage your trees to flourish both aesthetically, and functionally.

WHY:

These standards can be used for general familiarity with professional tree care pruning requirements, as well as for documented preparation of expectations when it comes to work being conducted on a property. Our company is committed to providing transparent information that will help with the understanding of the different types of pruning, and which ones will be chosen to be performed on each individual property and why.

HOW:

Trees on properties display unique attributes. Pruning recommendations should too. Trees and shrubs require proper pruning techniques based on species and location. Objectives are meant to be established prior to work being done, often identified with a written proposal and/or map.

Proper pruning is vitally important to the health and stability of your trees and shrubs. It also aesthetically shapes trees in a customized way that promotes health. Some of these types of pruning include:

- **Pruning to reduce density:** Drawing the eye to a nice view seen through, under or over a group of trees. This type of pruning can emphasize a picturesque mountain lake, or something human-made like a beautiful road, home facade or yard space.¹

- **Pruning to provide clearance:** Removing lower branches to provide clearance underneath or create the illusion of height. This type of pruning may also be employed on trees growing adjacent to a structure or roadway, or underneath utility lines.²
- **Pruning for size management:** Reducing the height and/or spread of a tree.³
- **Topiary:** Clipping shrubs and trees into ornamental shapes. This practice is often used in formal landscapes.
- **Shrub rejuvenation pruning:** Removing the stems to near ground level to encourage the formation of new sprouts.
- **Pruning to maintain health:** Selectively pruning dead, diseased or broken branches will continue to help further the health of your trees. The optimal time to prune can vary by species and conditions. Ask your local arborist whether active season pruning or dormant season pruning will provide optimal timing.⁴



- 1) Previously, *pruning to reduce density* was often referred to as tree thinning/ vista pruning. Under the latest standards, this is referred to as **pruning to reduce density**.
- 2) Previously, *pruning to provide clearance* was often referred to as crown raising. Under the latest standards, this is referred to as **pruning to provide clearance**.
- 3) Previously, *pruning for size management* was often referred to as crown reduction. Under the latest standards, this is referred to as **pruning for size management**.
- 4) Previously, *pruning to maintain health* was often referred to as crown cleaning. Under the latest standards, this is referred to as **pruning to maintain health**.

*The scientists at **The Davey Institute** laboratory and research facility support our arborists and technicians in diagnosing and prescribing based on the latest arboricultural science. For specific treatment and application details, your arborist may consult **The Davey Institute's Plant Health Care Book**.*



SERVICE TERMS



Client Guarantee

We use quality products that are administered by trained personnel. We guarantee to deliver what we have contracted to deliver. If we do not, we will work with you until you are satisfied, or you will not be charged for the disputed item. Our Client Care Guarantee demonstrates our commitment to creating lifelong client relationships.

Tree Care

PRUNING: Performed by trained arborists using industry and Tree Care Industry Association (TCIA) approved methods.

TREE REMOVAL: Removal to within 6" of ground level and cleanup of debris.

STUMP REMOVAL: Mechanical grinding of the visible tree stump to at or just below ground level. Stump area will be backfilled with stump chips and a mound of remaining chips will be left on site unless otherwise stated in the contract. Chip removal, grading, and soil backfill are available.

CLEAN-UP: Logs, brush, leaves, and twigs large enough to rake are removed. Sawdust and other small debris will not be removed.

CABLING/BRACING: Cabling and bracing of trees is intended to reduce damage potential. It does not permanently remedy structural weaknesses, is not a guarantee against failure, and requires periodic inspection.

Tree and Shrub Fertilization/Soil Care

Your arborist will assess your property's overall soil conditions either through physical assessment or through soil testing and will recommend a soil management program to help the soil become a better medium to enable healthy plants to thrive or unhealthy plants to regain their vitality. Soil Care programs will include fertilizers, organic humates, fish emulsions, and other organic soil conditioners.

Our advanced formula, Arbor Green PRO, works with nature to fertilize without burning delicate roots, building stronger root systems and healthier foliage. It contains no chlorides or nitrates. It is hydraulically injected into the root zone and the nutrients are gradually released over time. Research and experience shows the dramatic benefits Arbor Green PRO provides, including greater resistance to insects and diseases, greater tolerance to drought stress, increased vitality, and healthier foliage.

Tree and Shrub Plant Health Care

PRESCRIPTION PEST MANAGEMENT: Customized treatments to manage disease and insect problems specific to plant variety and area conditions. Due to the short-term residual of available pesticides, repeat applications may be required.

INSECT MANAGEMENT: Inspection and treatment visits are scheduled at the proper time to achieve management of destructive pests. Pesticides are applied to label specifications.

DISEASE MANAGEMENT: Specific treatments designed to manage disease problems. Whether preventative or curative, the material used, the plant variety being treated, and the environmental conditions all dictate what treatment is needed.

SERVICE TERMS CONT.



EPA approved materials will be applied in accordance with State and Federal regulations.

Other Terms and Contract Conditions

INSURANCE: Our employees are covered by Worker's Compensation. The company is insured for personal injury and property damage liability. Proof of Insurance can be verified by requesting a copy of our Certificate of Insurance.

WORKING WITH LIVING THINGS: As trees and other plant life are living organisms affected by factors beyond our control, no guarantee on tree, plant, or general landscape safety, health, or condition is expressed or implied and is disclaimed in this contract unless that guarantee is specifically stated in writing by the company. Arborists cannot detect or anticipate every condition or event that could possibly lead to the structural failure of a tree or guarantee that a tree will be healthy or safe under all circumstances. Trees can be managed but not controlled. When elevated risk conditions in trees are observed and identified by our representatives and a contract has been signed to proceed with the remedial work we have recommended, we will make a reasonable effort to proceed with the job promptly. However, we will not assume liability for any accident, damage, or injury that may occur on the ground or to any other object or structure prior to us beginning the work. Site inspections do not include internal or structural considerations unless so noted. Unless otherwise specified, tree assessment will not include investigations to determine a tree's structural integrity or stability. We may recommend a Risk Assessment be conducted for an additional charge.

TREE CARE STANDARDS: All work is to be performed in accordance with current American National Standards Institute (ANSI) Standard Practices for Tree Care Operations.

OWNERSHIP OF TREES/PROPERTY: Acceptance constitutes a representation and warranty that the trees and property referenced in this quote are either owned by the signee or that written permission has been received to work on trees which are not on the signee's property.

TIME & MATERIAL (T&M): Jobs performed on a T&M basis will be billed for the time on the job (not including lunch break), travel to and from the job, and materials used.

BILLING & SALES TAX: All amounts deposited with us will either be credited to your account or applied against any amounts currently due. Our invoices are due net-30-days from Invoice Date. Services may be delayed or cancelled due to outstanding account balances. Sales tax will be added as per local Jurisdiction. Clients claiming any tax-exempt status must submit a copy of their official exempt status form including their exemption number to waive the sales or capital improvement tax.

PAYMENT: We accept checks and credit cards. Paying by check authorizes us to send the information from your check to your bank for payment.

UNDERGROUND PROPERTY: We are not responsible for any underground property unless we have been informed by you or the appropriate underground location agency.

SCHEDULING: Job scheduling is dependent upon weather conditions and workloads.



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OVERCENTER
AERIAL DEVICE

LR8 SERIES

FEATURES

- Altec ISO- Grip Control System
- Mounts on Below FET Chassis
- Full Size Chip Box Provides Excellent Payload Capacity
- Insulating, ANSI Category C
- Insulating Lower Boom Insert
- Maintenance Free Elbow
- Round Upper Boom Reduces Potential Boom Damage
- Compact 10 ft (3 m) Compensated Vertical Elevator (LR860-E70)
- Outrigger Boom Interlock System
- Outrigger Motion Alarm
- Back Up Alarm
- No Required Major Scheduled Maintenance
- Lifetime Platform Leveling System
- Maintenance Free (Greaseless) Cylinders
- 400 lb Platform Capacity
- Lifetime Structural Warranty

OPTIONS

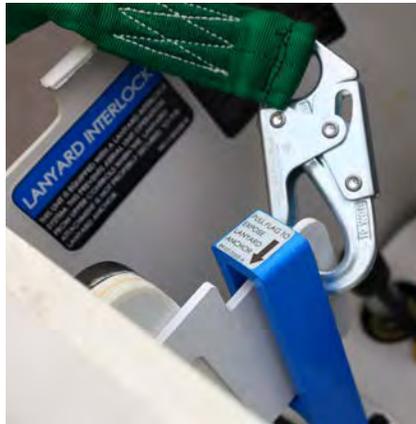
- Lanyard Interlock System
- Lanyard Alert System
- Dual Hydraulic Tool Circuits
- Insulating, ANSI Category B
- Under CDL RM Elevator Package
- Automatic Lower and Upper Boom Stow Systems
- Upper and Lower Boom Out of Stow Indicator Systems
- 90° Platform Rotator (Available with 24 x 24 or 24 x 30 Platform)
- 24 in x 30 in Platform Option
- 450 lb Platform Capacity Option on Non-Rotating Platforms
- Upper Boom Protective Sleeve
- Lower Boom Lifting Eye
- Turntable Handrail
- Arbuckle Lanyard Anchor System

Recommended safety equipment, available through Altec Supply, include a platform liner, fall protection system, wheel chocks and outrigger pads.

CONFIGURATIONS

	LR852 FM	LR852 RM	LR856 FM	LR856 RM	LR858 FM	LR858 RM	LR860 FM	LR860 RM	LR860-E70 (FM&RM)
Ground to Bottom of Platform	52.3 ft (16.00 m)	51.6 ft (15.7 m)	56.3 ft (17.2 m)	55.6 ft (16.9 m)	58.3 ft (17.8 m)	57.6 ft (17.6 m)	60.3 ft (18.4 m)	59.6 ft (18.2 m)	70.3 ft (21.4 m)
Working Height	57.3 ft (17.5 m)	56.6 ft (17.3 m)	61.3 ft (18.7 m)	60.6 ft (18.5 m)	63.3 ft (19.3 m)	62.6 ft (19.1 m)	65.3 ft (19.9 m)	64.6 ft (19.7 m)	75.3 ft (23 m)
Maximum Reach from Centerline of Rotation	40.4 ft (12.3 m)		44.4 ft (13.5 m)		46.4 ft (14.2 m)		48.4 ft (14.8 m)		48.4 ft (14.8 m)
Maximum Reach Upper Boom Non-Overcenter	38.2 ft (11.6 m)		41.6 ft (12.7 m)		43.6 ft (13.3 m)	42.8 ft (13.0 m)	44.8 ft (13.6 m)		44.8 ft (13.6 m)
Stowed Travel Height	12.4 ft (3.8 m)	11.7 ft (3.6 m)	12.4 ft (3.8 m)	11.7 ft (3.6 m)	12.4 ft (3.8 m)	11.7 ft (3.6 m)	12.4 ft (3.8 m)	11.7 ft (3.6 m)	12.5 ft (3.8 m)
Upper Boom Isolation Gap	13.0 ft (4.0 m)		17.0 ft (5.2 m)		19.0 ft (5.8 m)	17.0 ft (5.2 m)	19.0 ft (5.8 m)		19.0 ft (5.8 m)
Platform Capacity	400 lb (181.4 kg)		400 lb (181.4 kg)						
Platform Dimensions	24 x 24 x 39 in (610 x 610 x 991 mm)		24 x 24 x 39 in (610 x 610 x 991 mm)		24 x 24 x 39 in (610 x 610 x 991 mm)		24 x 24 x 39 in (610 x 610 x 991 mm)		24 x 24 x 39 in (610 x 610 x 991 mm)
Upper Boom Articulation	0 to 270°		0 to 270°						
Lower Boom Articulation	0 to 125°		0 to 125°						
Rotation	Continuous		Continuous		Continuous		Continuous		Continuous

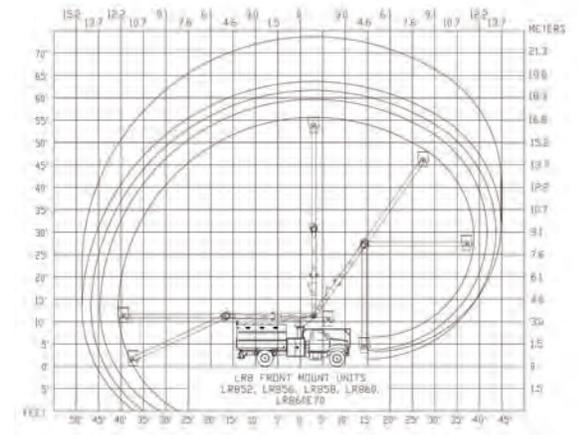
LANYARD DETECTION SYSTEM



GREASELESS CYLINDERS



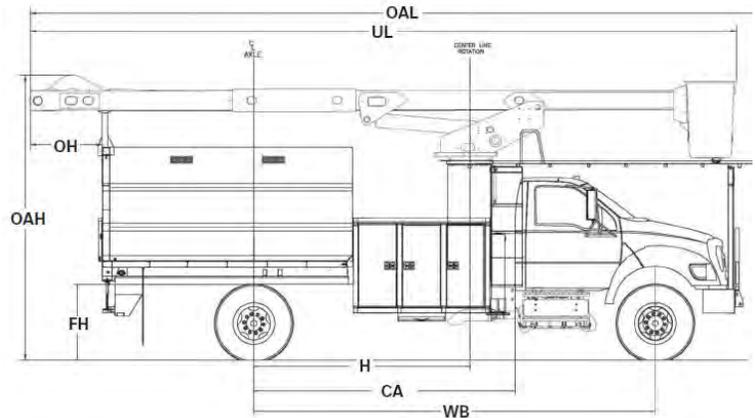
REACH DIAGRAM



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AERIAL DEVICE

Terex® Hi-Ranger Aerial Devices are known throughout the industry. They come with a long history featuring quality and innovative design.



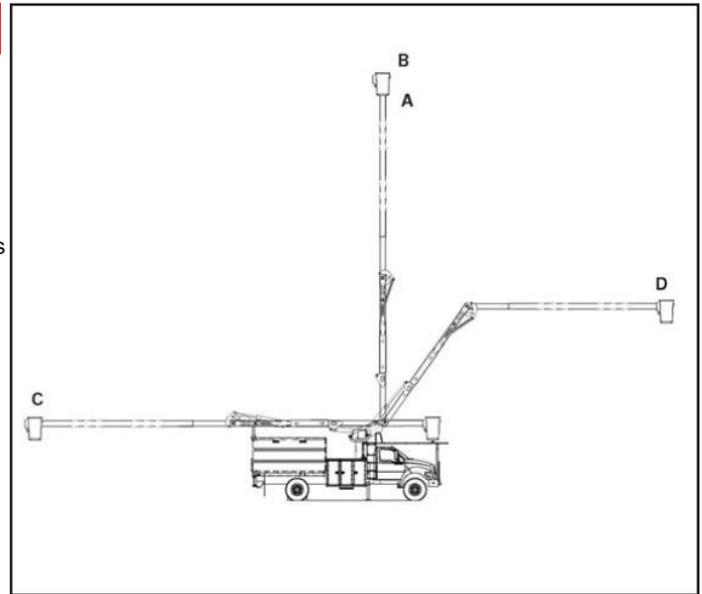
Measurements	XT PRO 56	XT PRO 60	XT PRO 60/70
	BC	BC	BC
Typical Frame Height (FH)	40 in. (101.6 cm)	40 in. (101.6 cm)	40 in. (101.6 cm)
Typical Cab Height (CH)	108 in. (274.3 cm)	108 in. (274.3 cm)	108 in. (274.3 cm)
Offset (O)	94.8 in. (240.8 cm)	106.8 in. (271.3 cm)	140.8 in. (357.6 cm)
Overall Height (OAH)	12' 8" (3.9 m)	12' 8" (3.9 m)	12' 8" (3.9 m)
Overall Length (OAL)	30' 4" (9.2 m)	32' 5" (9.9 m)	32' 5" (9.9 m)
Unit Length (UL)	27' 8" (9.0 m)	31' 1" (9.5 m)	31' 1" (9.5 m)
Overhang Length (OH)	3' 11" (1.2 m)	3' 2" (1.0 m)	3' 2" (1.0 m)
Center of Rotation (H)	96.0 in. (244.6 cm)	114.0 in. (290 cm)	114.0 in. (290 cm)
Cab to Axle (CA)	120 in. (304.8 cm)	138 in. (350.5 cm)	138 in. (350.5 cm)
Wheel Base (WB)	192 in. (487.7 cm)	210 in. (533.4 cm)	210 in. (533.4 cm)
Front Axle (FA)	9,000 lb. (4,082 kg)	10,500 lb. (4,763 kg)	13,000 lb. (5,897 kg)
Rear Axle (RA)	17,000 lb. (7,711 kg)	17,000 lb. (7,711 kg)	19,000 lb. (8,618 kg)
Gross Vehicle Weight Rating (GVWR)	26,000 lb. (11,793 kg)	27,500 lb. (12,474 kg)	33,000 lb. (14,969 kg)
Recommended Weight for Stability	19,000 lb. (8,618 kg)	21,000 lb. (9,525 kg)	21,000 lb. (9,525 kg)
Frame Section Modulus	18.0 in ³	18.0 in ³	18.0 in ³
Frame Yield Strength	50,000 psi	50,000 psi	50,000 psi
Frame RBM	900,000 in-lbs	900,000 in-lbs	900,000 in-lbs

XT PRO SERIES

Overcenter Aerial Device for Tree Trimming

STANDARD EQUIPMENT

- Side-Mount 24" x 24" x 40" One-Person Platform
- Platform Capacity up to 400 lb (181 kg)
- Control-Plus "3-D" Single Stick Control At Platform
- Safety Harness with Attached Lanyard
- Continuous Unrestricted Worm Gear Rotation
- Category "C" Rating Per ANSI A92.2
- Rectangular, Bi-Axial Epoxy Resin, Filament Wound Fiberglass Booms
- Individual Lever Lower Controls
- Mechanical Platform Leveling
- Full Pressure, Open-Center Hydraulic System
- 33 Gallon Hydraulic Oil Reservoir
- Padded Boom Rest with Upper Boom Tie Down
- Outrigger Interlock
- Moving Outrigger Alarm
- Truck Level Indicator
- 10-Year Leveling Chain
- Dual Hydraulic Tool Outlet at Boom Tip
- Manual Platform Tilt
- Finish Painted



CAPACITIES & DIMENSIONAL DATA (Based on a 40 inch Frame Height)

OPTIMA Model	A	B	C	D	E	F
	Bottom of Platform Height	Working Height	Overcenter Side Reach	Non-Overcenter Side Reach	Upper Boom Articulation	Lower Boom Articulation
XT PRO 56	56.0 ft (17.0 m)	61.0 ft (18.6 m)	45.6 ft (13.9 m)	41.5 ft (12.6 m)	250°	125°
XT PRO 60	60.0 ft (18.3 m)	65.0 ft (19.8 m)	49.9 ft (15.2 m)	45.0 ft (13.7 m)	250°	125°
XT PRO 60/70	70.0 ft (21.3 m)	75.0 ft (22.9 m)	49.9 ft (15.2 m)	45.0 ft (13.7 m)	250°	125°

OPTIONAL EQUIPMENT

- Liner With or Without Steps
- Boom Storage Warning Light
- Start/Stop
- 2-Speed
- Auxiliary Let Down System
- Various Types of Outriggers
- 10' Longitudinal Elevator for Forestry Units



NEW



MORE



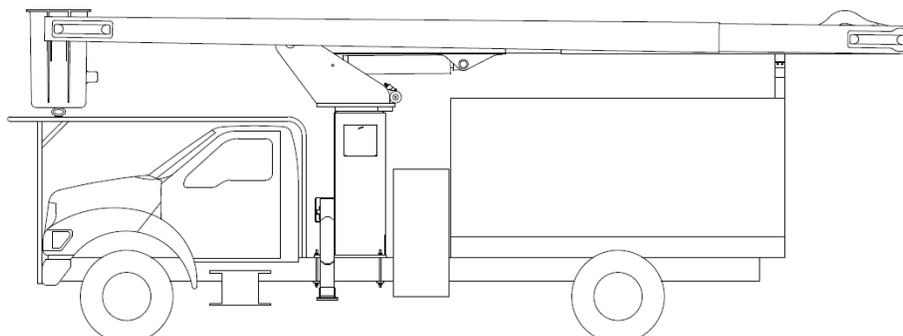
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Bucket Truck
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TYPE

Overcenter

HEIGHT RANGE

45ft - 65ft

MODEL SERIES

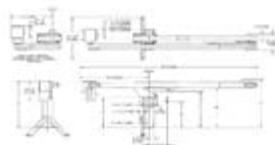
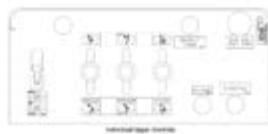
VO

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PRODUCT OVERVIEW

Working Height	65.33 ft (19.81 m)
Height to Bottom of Platform	60.33 ft (18.29 m)
Horizontal Reach Overcenter	50.67 ft (15.24 m)
Horizontal Reach Non-overcenter	46.42 ft (14.02 m)
Stowed Travel Height	12.25 ft (3.66 m)
Platform Capacity	350 lbs (158.76 kg)
Insulated or Non-insulated	Insulated
Material Handling	No

Click on images to see detail



SPECIFICATIONS

HYDRAULIC SYSTEM

Hydraulic Controls	Full Hydraulic
Operating Pressure	2900 psi (203.89 kg/cm ²)
Flow Rate	7 gpm (26.5 lpm)
Filtration	10 micron return 100 mesh suction
System Type	Open Center
Power Source	PTO Pump

BOOM

Upper Boom Articulation	245°
Lower Boom Articulation	0° to +125°
Upper Boom Insulation Gap	214 in (5.44 m)
Lower Boom Insulation Gap	24 in (0.61 m)
Lower Boom Lift Eye Capacity	1500 lbs (680.39 kg)
Boom Rotation	Continuous

VEHICLE REQUIREMENTS

GVWR	28000 lbs (12700.52 kg)
Cab to Axle (minimum)	120 in (3.05 m)

AVAILABLE NOW	UNIT TYPES	SERVICE	INDUSTRIES	ABOUT	CONTACT
<ul style="list-style-type: none"> Available Soon High Reach Utility Telecom Parts Models Cable Placer Digger Derricks Compact Aerials Compare All Lifts Rentals 	<ul style="list-style-type: none"> Articulated Telescopic Elevators Telescopic Van Non-Overcenter Overcenter CTA (Condor) PHX (Phoenix) SKY (Skybird) Ruthmann Compact Lifts 	<ul style="list-style-type: none"> Find A Dealer Become a Dealer Corporate Locations Nationwide Service Centers Global Partner Program (VGPP) Warranty Parts 	<ul style="list-style-type: none"> Electric Utility Forestry Government Power Distribution Power Transmission Sign, Light, & Traffic Telecommunications Under Bridge Inspection Wind Energy 	<ul style="list-style-type: none"> Jobs Press Releases News Time Manufacturing Company Corporate Relations Corporate Locations Global Partner Program Leasing & Financing 	<ul style="list-style-type: none"> Contact Us Dealer Search (NA) Dealer Search (Intl) Find by State Parts Service Government Customers Careers Media Kit & Logos
SAFETY	HEIGHTS	PROGRAMS	LEARN	SUBSIDIARIES	BRANDS
<ul style="list-style-type: none"> TruGuard™ SlopeMax Electroguard Safety Training Workplace Safety 	<ul style="list-style-type: none"> 100FT & ABOVE 65FT – 100FT 45FT – 65FT 29FT – 45FT 	<ul style="list-style-type: none"> ESG Emergency Weather Green Initiatives Capital Management Aerial Lift Training 	<ul style="list-style-type: none"> Videos Aerial Lift Training Blog Careers Events & Tradeshows Privacy and Terms ISO 9001 CCPA 	<ul style="list-style-type: none"> Canada East Forestry Midwest Northwest Southeast Southwest International 	<ul style="list-style-type: none"> Versalift Ruthmann Steiger Bluelift BrandFX Aspen Aerials TRL Rents Utility Truck Trader



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Village of Beverly Hills

Michigan Natural Resources Trust Fund (MNRTF)
River Rouge Acquisition – Village of Beverly Hills
Community Update & Forum

Perspective by Council Member Ryan O’Gorman*

May 20, 2023

(updated May 22 with attending residents' recommendations for accuracy)

* - The information included in this material is a compilation of public information put together by Ryan O’Gorman to the best of his ability to improve communication on the status of the Michigan Natural Resources Trust Fund Grant for River Rouge Acquisition – Village of Beverly Hills and the grant process, and is not a decision forum or presentation of information not decided by the Beverly Hills Village Council

Today (May 20, 2023)

Agenda:

01 – Expectations of this forum

02 – What is the MNRTF: River Rouge Acquisition – Village of Beverly Hills

03 – What is the Michigan Natural Resources Trust Fund and Grant

04 – Where are we in the grant process and what to expect

05 – What has happened so far and what is next

06 – Community feedback (questions to take away and recommendations to consider)

07 – Take aways

08 – Links to documents

Goal: To provide an update to the community and gather feedback on the MNRTF: River Rouge Acquisition – Village of Beverly Hills being considered for acquisition.

01 - Expectations of this forum

01 - Today – What to Expect

IS:

- Additional Channel to communicate with the community on the River Rouge Acquisition – Village of Beverly Hills
- Review of River Rouge Acquisition – Village of Beverly Hills status, resolutions, grant process, and what to expect next
- Intake of community questions and opportunity for residents to share their perspectives to go back to council for disposition

IS NOT:

- Replacement for village council or a decision forum (the council as a whole is responsible for decisions)
- Discussion of undecided information by the Beverly Hills Village council or administration (however, input will be taken)
- A planning forum for future decisions or agreements on the River Rouge Acquisition – Village of Beverly Hills

02 – What is the River Rouge Acquisition – Village of Beverly Hills

03 – What is the MNRTF: River Rouge Acquisition – Village of Beverly Hills

Definitions:

MNRTF: River Rouge Acquisition – Village of Beverly Hills –is refence to the title of a grant application the Village of Beverly Hills submitted to the Michigan Natural Resource Trust Fund (MNRTF), which is a grant management organization for Michigan’s Department of Natural Resources (DNR) for an April 1, 2022 deadline, with a \$10,000 grant writing contract to Six Rivers Conservancy, for the acquisition of a Village of Beverly Hills residential property. Forward in this document referred to as the **Wendbrook Property**.

Wendbrook property – is the property located at 30815 Wendbrook Lane in the Village of Beverly Hills. The property was acquired by the White family, residents of the Village of Beverly Hills, in December of 2021. Mike White is currently a seated member of the Village of Beverly Hills Council, elected November of 2022.

The Village – The Village of Beverly Hills

03 – What is the MNRTF: River Rouge Acquisition – Village of Beverly Hills

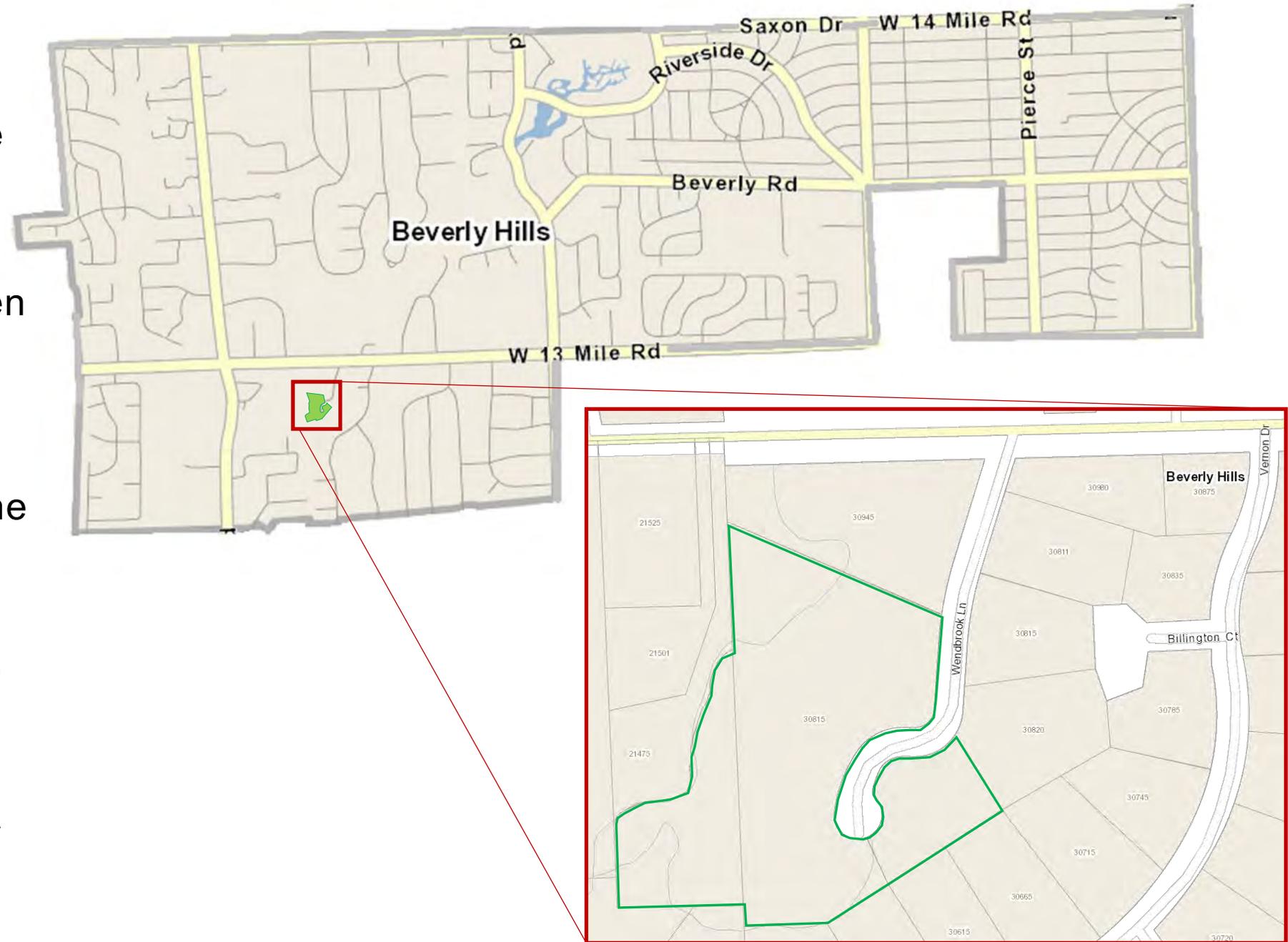
Village of Beverly Hills park inventory and the Wendbrook Property that is the subject of the MNRTF grant that the Village of Beverly Hills submitted for an April 1, 2022 deadline



02 - Wendbrook Property

➤ What is it?

- ❖ 30815 Wendbrook Lane in Beverly Hills
- ❖ South side of 13 Mile Road between Evergreen and Lahser
- ❖ Contains single home
- ❖ Borders and contains the Rouge River and is largely undeveloped
- ❖ Purchased by the White Family (residents for 27 years) in 2021 with an intent to provide the village a nature park for residents



02 - Wendbrook Property

➤ What is it?

- ❖ Three parcels of land within Beverly Valley No2.

- 1) 24-10-126-002 – 5.39 acres
 - 2) 24-10-126-003 – 1.12 acres
 - 3) 24-10-102-015 – 1.81 acres
- Total acreage is 8.26

- ❖ Located at the south end of Wendbrook Lane

- ❖ House is 4,629 square feet

- ❖ ~800ft of Rouge River frontage

- ❖ Listed for sale December of 2020 for \$1,999,000

- ❖ Closed in a cash sale for \$2,000,000, December 1, 2021 to the White family from Livewell Custom Homes who closed on the property for \$1,500,000, the same day, December 1, 2021.



03 – What is the Michigan Natural Resources Trust Fund and Grant

03 - What is the Michigan Natural Resources Trust Fund and Grant



www.Michigan.gov/dnr-grants

What is the Michigan Natural Resources Trust Fund (MNRTF)?

- Has been in place since 1976.
- Is administered by the MNRTF Board of Trustees and the Grants Management office of the DNR
 - The MNRTF Board of Trustees meets six times a year and all meetings are open to the public.
- It provides grants
 - to local governments and the Department of Natural Resources (DNR)
 - to purchase land or rights in land for public recreation or protection of land because of its environmental importance or its scenic beauty
 - to development of land for public outdoor recreation.
- Sources of funds for the MNRTF are annual revenues from the development of State-owned mineral resources, largely oil and gas.

What types of projects are eligible?

A variety of acquisition and development projects for public outdoor recreation facilities are eligible for funding through the MNRTF program.

Examples:

- | | | |
|-----------------|-----------------------|------------------------|
| • natural areas | • boating access | • splash pads |
| • greenways | • fishing areas | • skate parks |
| • trailways | • winter sports areas | • Restrooms |
| • picnic areas | • Playgrounds | • Trailheads |
| • beaches | • ball fields | • interpretive centers |
| • campgrounds | • tennis courts | • storage buildings |

For the MNRTF acquisition grants information and resources see links/QR codes at the end of this document

03 - What is the Michigan Natural Resources Trust Fund and Grant

Michigan Natural Resources Trust Fund Grants fall into two categories (total 2022 applications = 124):

1. Land Acquisitions 2022:

- 12 recommended \$15,003,500 (25% match requirement)
 - 8 grants to local governments \$ 4,305,500
(Village of Beverly Hills = \$1,000,000)
 - 4 grants to Michigan DNR \$10,698, 000

2. Land Development 2022

- 30 grants to local governments \$ 8,302,700

What did the Village of Beverly Hills apply for and get recommended by MNRTF to DNR?

- Application: Land Acquisition Grant for \$1,500,000 to acquire the Wendbrook property.
- ✓ Recommended (MNRTF): Land Acquisition Grant for \$1,000,000 to acquire the Wendbrook property.

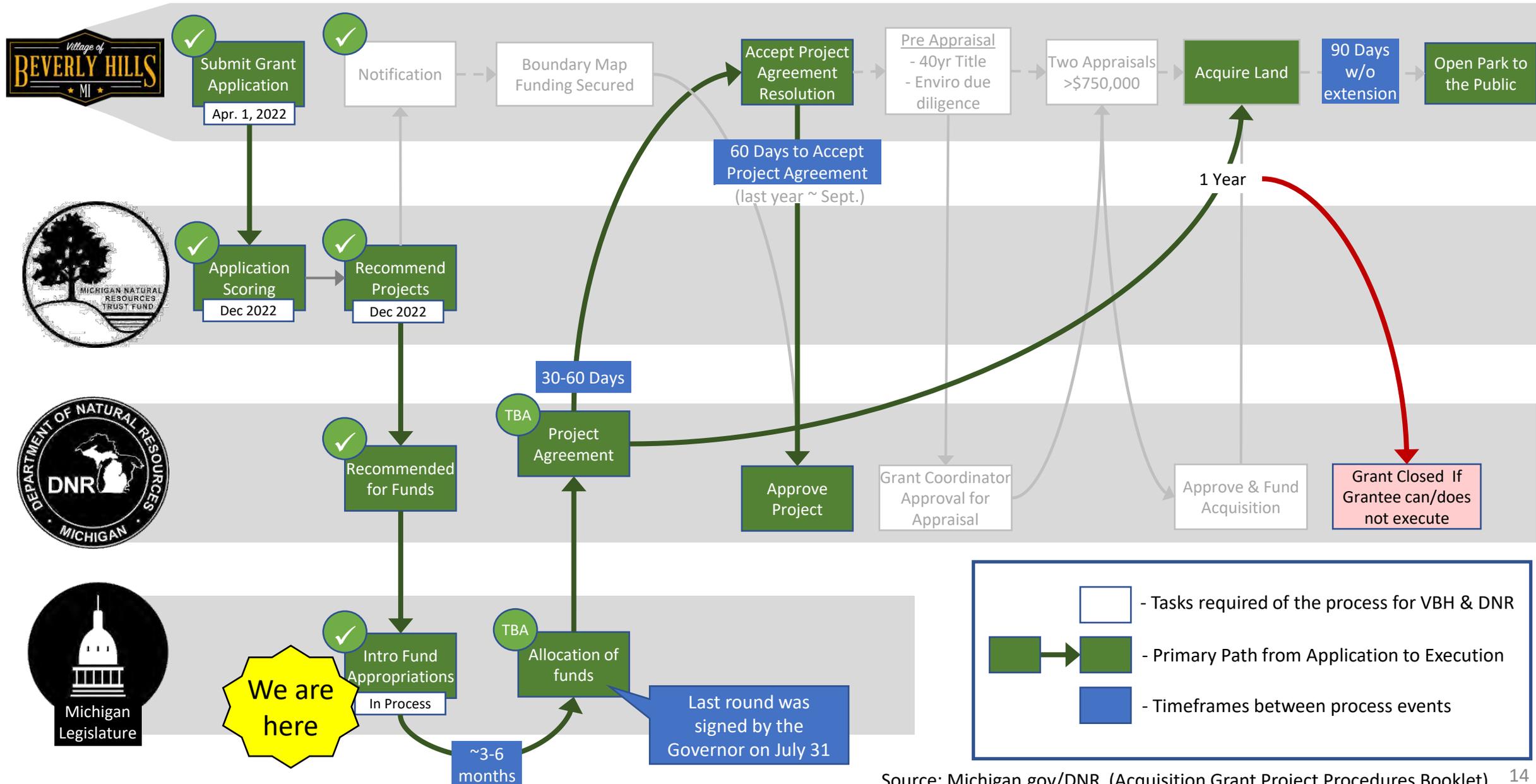
What other local communicates have received MNRTF Grants in the past

- The Village of Beverly Hills – This is the first MNRTF grant* for the village (the village has received another DNR grant previously)
- Southfield – 5 Development, 8 Acquisition
- West Bloomfield – 2 Development, 7 Acquisition
- Ferndale – 5 Development
- Rochester Hills – 1 Development, 4 Acquisition
- Rochester – 1 Development, 1 Acquisition
- Bloomfield Hills Schools – 1 Development, 1 Acquisition
- Royal Oak, Birmingham, Franklin, Bingham Farms, etc, do not have a grant history with MNRTF
- Troy – 1 Acquisition, 1 Development
- Madison Heights – 2 Acquisition
- Huntington Woods – 1 Acquisition
- Lathrup Village – 1 Development
- Clawson – 1 Development

* - For the full list of MNRTF grants awarded since 1976 please see links/QR codes at the end of this document

04 – Where are we in the grant process and what to expect

04 - Where are we in the grant process and what to expect



05 – What has happened so far and what is next

05 – What has happened so far and what is next

Village of Beverly Hills actions related to 30815 Wendbrook property: *(where to find information)* (<https://www.villagebeverlyhills.com/government/council/>, packets & minutes)

August 25, 2021, Planning Commission

- Item Tabled (Motioned by Westerlund, 2nd by Jawad) preapplication for land division request of 30815 Wendbrook property for Administration to do further research

September 22, 2021

- Approved Motion (Motioned by Westerlund, 2nd by Wright) public meeting scheduled for October 27, 2021 to consider the proposal from subdivider, info to be available October 15

October 21, 2021, Parks & Recreation Board

- Mr. White inquired on the process for possible land acquisition, Wendbrook property

October 27, 2021

- Item Tabled (Motioned by Wilensky, 2nd by Jawad) to allow land division applicant to address outstanding identified issues

November/December 2021

- Livewell Homes withdrew the land division request

November 16, 2021

- Comments on Wendbrook property

February 1, 2022, Village Council Meeting

- Approved Resolution (Motioned by Hrydziuszko, 2nd by O’Gorman) to approve Six Rivers Conservancy for grant writing services for a MNRTF acquisition grant for submission deadline April 1, 2022

February 9, 2022, Joint Planning Commission/Village Council Meeting

- Comments on Wendbrook property

February 27, 2022

- Notice of public hearing for MNRTF grant application published in the Birmingham Eccentric

March 2022, Villager

- Six Rivers Conservancy agreement to pursue a grant for Wendbrook property reported

March 8, 2022, Village Website

- Draft MNRTF acquisition grant posted to the village website

March 15, 2022, Village Council Meeting

- Public Hearing – receive comments on the MNRTF acquisition grant application.
- Approved Resolution (Motioned by Mooney, 2nd by Hrydziuszko) to apply for a MNRTF acquisition grant.
- Acquisition Grant application included in the council packet

April 5, 2022, Village Council Meeting

- Manager’s report – MNRTF acquisition grant was submitted by Six Rivers Conservancy

FOR REFERENCE
Location where information and discussions can be found related to the Wendbrook property

05 – What has happened so far and what is next (cont'd)

Village of Beverly Hills actions related to 30815 Wendbrook property: (*where to find information*) (<https://www.villagebeverlyhills.com/government/council/>, packets & minutes)

Continued

June 16, 2022, Parks & Recreation Board Meeting

- Comments on Wendbrook property

August 25, 2022, Parks & Recreation Board Meeting

- Comments on Wendbrook property

October 18, 2022, Village Council Meeting

- Comments on Wendbrook property

November 9, 2022, C&G Newspapers

- *Article: Beverly Hills seeks grant to purchase vacant land*

December 19, 2022, The Oakland Press

- *Article: Beverly Hills property to become a park, Village looking to buy eight acre parcel with DNR grant funds*

December 20, 2022, Village Council Meeting

- MNRTF acquisition grant update provided – the MNRTF board recommended funding the grant application (see details on following pages)
- Motion to recuse Mike White from Wendbrook property matters before the council (Motioned by Mooney, 2nd by O’Gorman)

January 7, 2023, Village Council Strategy Meeting

- Comments on Wendbrook property

January 19, 2023, Joint Parks & Recreation Board/Village Council Meeting

- Comments on Wendbrook property

February 7, 2023, Village Council Meeting

- Denied Resolution (Motioned by O’Gorman, 2nd by Kecskemeti) to pursue a legal opinion on the Wendbrook property related to Mr. White’s ownership and transfer

February 14, 2023, SEMCOG

- *Article: Competitive DNR Grants to Fund Improvements at 13 Southeast Michigan Parks*

March 7, 2023, Village Council Meeting

- Comments on Wendbrook property
- Announcement to host a community forum in May or June (waiting for after initial pavilion rentals are complete)

May 2023

- Community forum for Wendbrook property announced in Villager newsletter

May 12, 2023

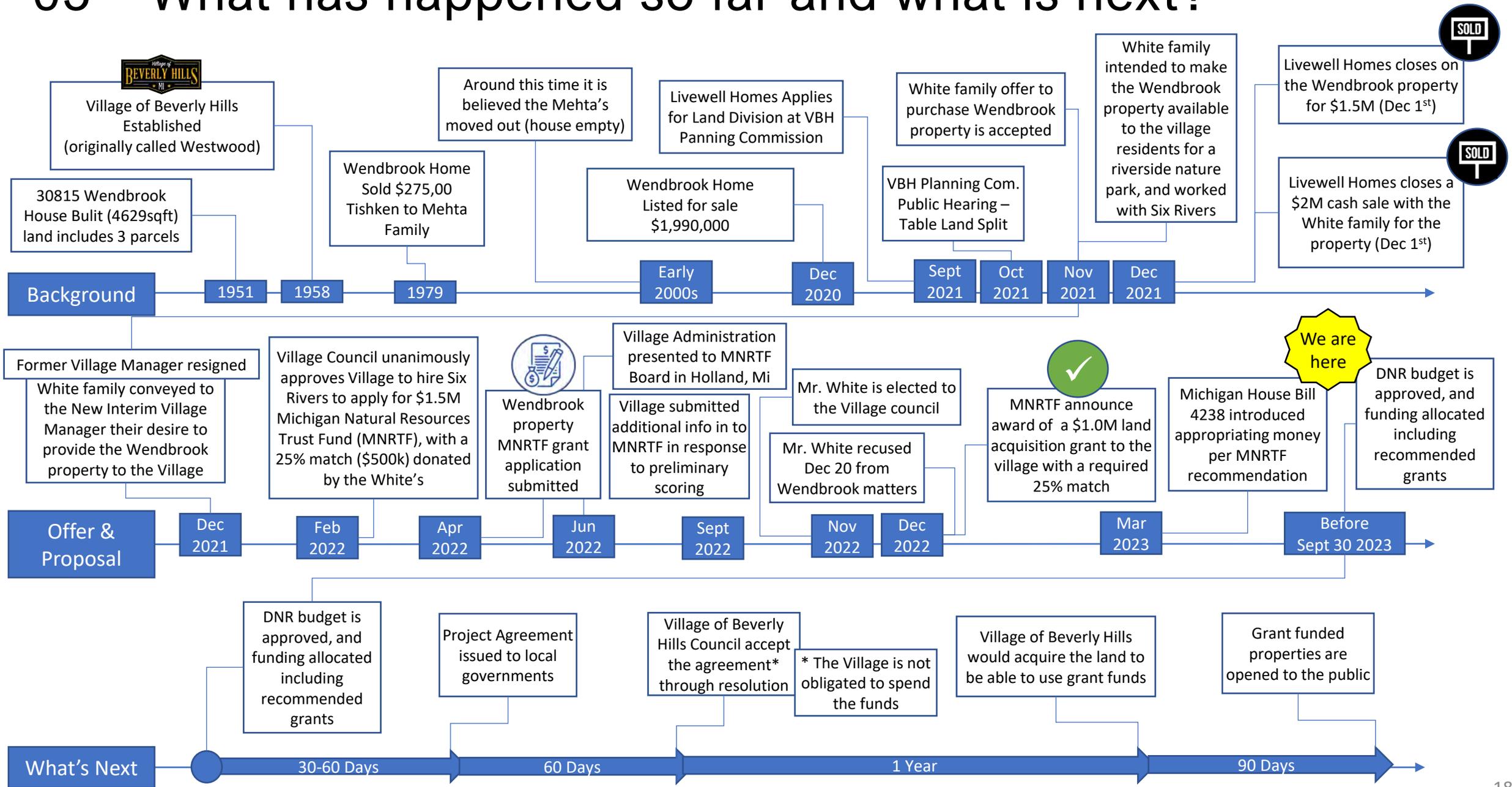
- Community forum for Wendbrook property announced in email blast “Around the Village”

Today, May 20, 2023, Community Forum for background and community input

For the village council agendas, packets, and meeting minutes please see links/QR codes at the end of this document

FOR REFERENCE
Location where information and discussions can be found related to the Wendbrook property

05 – What has happened so far and what is next?



05 – What has happened so far and what is next

December 2021 - The White Family acquired the property

April 2022 – MNRTF Grant application was submitted by The Village of Beverly Hills

November 2022 - Mike White, member of the White Family, was elected to the Village on Beverly Hills Council (elected officer)

The Village Charter addresses elected officer “financial interest in contract or purchase” in Chapter 10, Section 10:

(a) No contract or purchase involving an expenditure in excess of One Hundred dollars (\$100.00) shall be made by the Village in which any elective or appointive officer, or any member of a Village board or commission created by or pursuant to this Charter, or any member of their family, has any financial interest, direct or indirect, other than the common public interest. A "contract" shall, for the purposes of this section, include any arrangement or agreement pursuant to which any material, service, or other thing of value is to be furnished to the Village for a valuable consideration to be paid by the Village, or sold or transferred by the Village, except the furnishing of personal services as an officer or employee of the Village; and the term "member of their family" shall include only spouse, child, grandchild, father, mother, sister, brother, and/or the spouse of any of them.

(b) Without limiting the generality of paragraph (a) of this section, an officer shall be deemed to have financial interest in a contract if they or any member of their family is a partner, officer, director, or sales representative of the person, firm, or corporation with which such contract is made. Ownership, individually or in a fiduciary capacity, by an officer or member of their family, of securities, or of any beneficial interest in securities, of any corporation with which a contract is made, or which is a sales representative of any person, firm or corporation with which such contract is made, shall not be deemed to create a financial interest in such contract unless the aggregate amount of such securities, or interest in such securities, so owned by such officer and the members of their family, shall amount to ten percent (10%) of any class of the securities of such corporation then outstanding.

(c) Except as permitted in paragraph (a) of this section, any officer who knowingly permits the Village to enter into any contract in which the officer has financial interest without disclosing such interest to the Council, prior to the action of the Council in authorizing such contract, shall be guilty of misconduct in office.

(d) No officer shall stand as surety on any bond to the Village, or give any bail for any other person, which may be required by the Charter or any ordinance of the Village. Any officer of the Village who violates the provisions of this paragraph shall be guilty of misconduct in office.

For the full village charter please see links/QR codes at the end of this document

05 – What has happened so far and what is next

For the full grant application please see links/QR codes at the end of this document

MNRTF Grant Application (can be found on village website and March 15, 2022 council packet)

Title: Rouge River Acquisition – Village of Beverly Hills

Proposal: Acquisition of eight acres of property within the Rouge River Watershed, with approximately 800 lineal feet of Rouge River frontage/tributary in the Village of Beverly Hills in Oakland County. This acquisition will allow for future development is a much needed community park in the southwest are of the Village, with new access to the Rouge River, complimented by nature trails, open space, kayak launch, playground and indoor/outdoor community gathering spaces.

(Note: Reasons for supporting this opportunity would need to be asked of each council member)



05 – What has happened so far and what is next

Acquisition Grant and funding status

Application

<u>Grant</u>	<u>Amounts</u>	<u>Source</u>
Grant:	\$ 1,500,000	MNRTF/DNR
25% Match:	\$ 500,000	Donation White Family

Recommended by MNRTF to DNR

<u>Grant</u>	<u>Amounts</u>	<u>Source</u>
Grant:	\$ 1,000,000	MNRTF/DNR
25% Match:	\$ 500,000	Donation White Family
Remaining:	\$ 500,000	TBD - possible sources outside of Village of Beverly Hills funds: private donation, raise funds, grant, etc

MNRTF funds are not yet available for Village of Beverly Hills.

When DNR's budget is approved and the DNR provides an agreement for Village of Beverly Hills to access the funds to acquire the Wendbrook property, the village has one year to acquire the property using the funds before they expire.

06 – Community feedback

06 – Community Feedback

Examples of questions previously received

What is required to open the park? There are several requirements:

- it must be opened within 90 days of acquiring the property (closing o the sale),
- the buyer can buy in escrow or reimbursement each methods having financial requirements,
- the property must display signage (offered through a MNRTF vendor) describing the grant source,
- a ribbon cutting/opening is required to be scheduled,
- Etc.

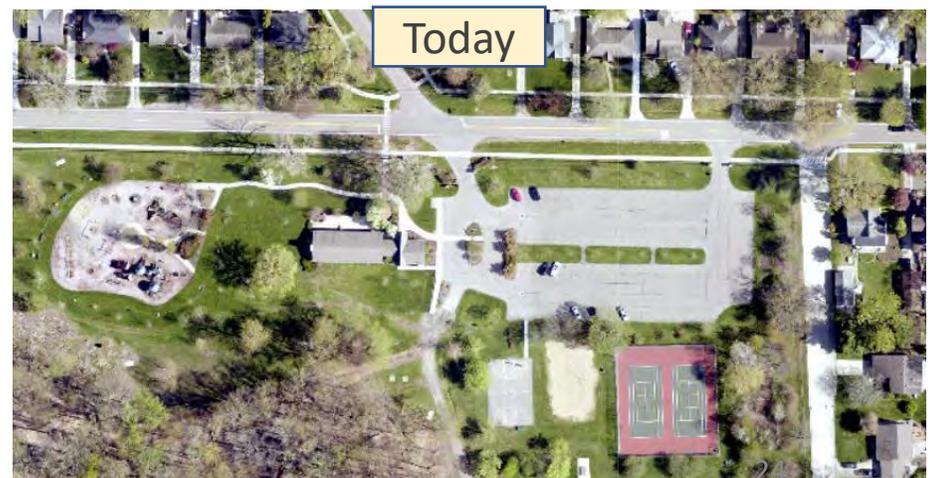
There are other requirements both detailed and subject to the discretion of the grant coordinator.

The goal of this forum is to gather question like this and determine when answers can be available and how to provide those answers to residents.

06 – Community Feedback, Does the park need to be the full vision at open? No

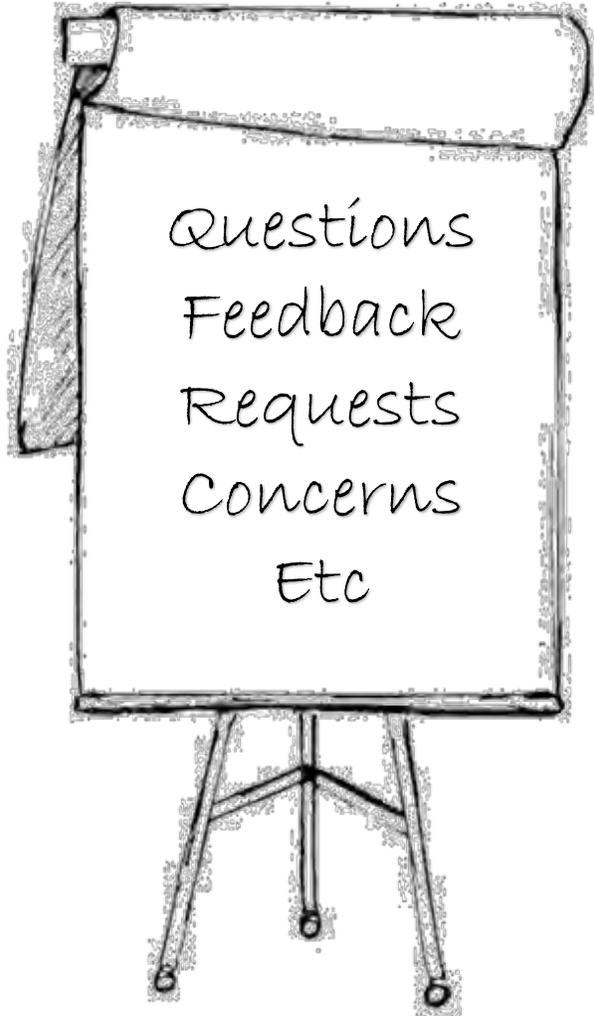


~50 years to get Beverly Park Where it is today.



06 – Community Feedback

Questions, requests, recommendations and concerns will be documented during the forum. This is a time to continue to capture the community input.



07 – Take aways

07 – Take Aways

1. Capture any questions on background of process or grant
2. Discuss input and confirm it is understood and captured accurately
3. Consider methods for disseminating today's input and feedback
4. Consider next steps on continued communication for Wendbrook property

Thank you to everyone who spent a Saturday morning to participate!!

08 – Links to documents

(open you phone camera and point it at the QR code (squares), click the link that pops up)



- A. This document (possibly hosted on village website in the future)
<https://ogorman4bh.com/MNRTFandWendbrook2023-05-20.pdf>



- B. Michigan Natural Resources Trust Fund acquisition grant information and resources
<https://www.michigan.gov/dnr/buy-and-apply/grants/rec/mnrtrf>



- C. Grant Application: River Rouge Acquisition – Village of Beverly Hills
https://www.villagebeverlyhills.com/document_center/Government/Council/DRAFT%20DNR%20TF%20grant%20app%20Beverly%20Hills%203-8-22.pdf



- D. Grants Awarded by MNRTF since 1976
<https://www.michigan.gov/dnr/-/media/Project/Websites/dnr/Documents/Grants/MNRTF/MNRTF-Appropriation-History-12312022.pdf>



- E. Village Council Agendas, Packets, and Meeting Minutes (on left “Related Links”)
<https://www.villagebeverlyhills.com/government/council/>



- F. Village of Beverly Hills Charter online
https://www.villagebeverlyhills.com/government/village_charter.php



To: Honorable President George; Village Council Members
From: Jeff Campbell, Village Manager
Subject: Manager's Report
Date: June 2, 2023

Board/Commission Applications

Please be advised that Board/Commission applications are due June 9th to the Village Clerk and appointments are scheduled to be made at the June 20th Council meeting. Applications can be found the Village website at:

https://www.villagebeverlyhills.com/document_center/Government/Application%20for%20Boards%20and%20Eligibility%20Fillable.pdf

If you have any questions or need assistance, please do not hesitate to contact Village Hall.

Memorial Day

The Administration would like to thank all the Memorial Day volunteers, participants, sponsors, vendors, Administrative staff, and BCTV for a wonderful 40th Annual Memorial Day Parade, Carnival, and Ceremony! We would like to thank all the folks that made this a successful event. A list of the 2023 Memorial Day sponsors is included in this packet.

Construction Update

On June 12, 2023, the road closures related to the roundabout construction will be initiated. The construction is scheduled to last until August 25, 2023. Attached is a copy of RCOC's notice sent to the neighbors along with the latest detour map.

ASI will begin restoration work on 14 Mile beginning the week of June 5th. Over the next few weeks, they will also be removing any asphalt remnants, repairing any cracked sidewalks, and repairing any damage caused by the project. After school is out, they will be addressing all outstanding other issues or defects related to the project. If any short road closures are required to correct any problems, we will inform the residents in the area and post the information online. The Village has retained \$250,000 to ensure that ASI corrects all defects.

Administrative Update

The Administration will present a proposal to address defects in Riverside Bridge at the next meeting. In addition, The Administration will also provide a Code Enforcement report at the June 20, 2023 meeting.

As discussed at the last Council meeting, the Administration will be presenting to Council on June 20, 2023, the first monthly Administrative report. It will include bullet point updates along with the status of previous Council concerns. At the same time, the Administration will also be creating a resident response form, for residents to send complaints, concerns, issues, and/or questions. The form will be on the Village website and will allow residents to submit a form to the Village Manager or the department head who can best address their concern. Every time a form is submitted, Village staff will receive an email that includes the question or concern and the relevant contact information. The form will resemble this structure:

The image shows a digital form with the following fields and options:

- Department ***: A dropdown menu with "Village Manager" selected.
- Your First Name ***: A text input field.
- Your Last Name ***: A text input field.
- Email ***: A text input field with the placeholder "email@email.com".
- Phone ***: A text input field.
- Issue * ?**: A large text area for describing the concern.
- Preferred Method of Contact * ?**: Radio buttons for "Email" (selected) and "Phone".

This form, along with the monthly Administrative report, will also be promoted on Facebook and the weekly email blast. It will also be featured prominently on the website, giving residents another direct form to communicate directly with the Village Administration.

Municode Update

Last year, Village Council approved a contract to put the Code of Ordinances online using the Municode's online format, which is a format utilized by the vast majority of neighboring municipalities. As part of the recodification process, an attorney retained by Municode reviews our code. In July, the attorney who is completing the legal review of the Village's municipal code will present his recommendations to the Village Attorney and members of the Administrative staff.

Beverly Hills Public Safety **Activity Report**

May 11th to June 1st 2023

Beverly Hills Public Safety Department is honored to have two new Public Safety Officers. **PSO Mark Evans** who is already certified police officer and Fireman with experience. The second PSO is **Chris Baroli** who just completed the Oakland County Police Academy and already has his Fireman's training and experience. Both PSO's are a great addition to the Public Safety Department and the Village of Beverly Hills. Best of luck to both PSO's as they continue through the traditional probation period.

The Memorial Day parade went well, and everyone enjoyed the events and the parade. Thanks to all the workers who made this a great event. Blessed are the ones who sacrificed for all. Bless this great country.

Just a reminder to the public do not ever give money to anyone that contacts you via the internet. We recently had a citizen get scammed out of a lot of money. The citizen's computer had been hacked and the citizen had to call the number on the screen. The citizen called and talked to several people about getting IRS records back, and social security again. The citizen continued to believe all the people that called. But unfortunately gave away a great deal of money. Never give money away on any computer scam. The Public Safety Department is open 24/7, 365 days a year. If you need help, please call **(248 540 3400)** and get some advice. We can also send a car over to help you, regardless.

○ **CALLS FOR SERVICE**

- **395 Calls for Service.**
- **95 Tickets issued.**
- **14 Arrests.**
- Medical on Kirkshire.
- Fire Inspection on Southfield.
- Alarm on Orchard Way.

- Crime Prevention at Beverly Park.
- Medical on Birwood.
- Traffic Accident at 13 Mile and Southfield.
- Identity Theft reported on Dunblaine.
- Crime Prevention at Beverly Park.
- Crime Prevention on Greenfield.
- Officers stopped a driver for a minor traffic violation at Rutland and 13 Mile. The driver was arrested for Never Acquiring a Drivers' License. The arrest was without incident.
- Crime Prevention at Berkshire School.
- Officers stopped a driver for a minor traffic violation at Southfield and 13 Mile. The driver was arrested for Never Acquiring a Drivers' License. A handgun was also confiscated for safe keeping. The arrest was without incident.
- Crime Prevention on Hillview.
- Radar Detail on Southfield and Locherbie.
- Road Hazard removed from 13 Mile and Southfield.
- Alarm at Beverly School.
- Crime Prevention on Kirkshire.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Officers were dispatched to Shagbark for a motor vehicle accident. A driver was arrested for warrants and turned over to Royal Oak PD without incident.
- Medical on Pierce.
- Alarm on Kinross.
- Welfare Check at the Corners Shopping Center.
- Suspicious Circumstances on 13 Mile and Lahser.
- Information report taken on Lahser and 13 Mile.
- Extra Patrol at Market Fresh.
- Hospice Death on White Oaks Trail.
- Citizen Assist at Mission Point.
- Medical in Huntley Square Apartments.
- Traffic Accident on Southfield.
- Suspicious Persons on Arlington.
- Lift Assist on Elizabeth.
- Extra Patrol at Beverly Park.
- Medical on Rutland.
- Welfare Check at Groves High School.
- Crime Prevention in the Huntley Square Apartments.
- Lift Assist at Mission Point.
- Larceny report taken on Elwood.

- Operation Medicine Cabinet.
- Suspicious Person in Beverly Park.
- Radar Detail at Evergreen and 13 Mile.
- Traffic Enforcement at Riverside and Evergreen.
- Lift Assist on Pierce.
- Public Relations providing fire truck for block party on Nottingham and Crossbow.
- Suspicious Persons at Mission Point.
- Public Relations providing fire truck for Berkley Days Parade.
- Medical at Mission Point.
- Odor Investigation on Hillview Lane.
- Fire Alarm on Normandale.
- Operation Medicine Cabinet.
- Crime Prevention at Beverly Park.
- Traffic Complaint at Lahser and 14 Mile.
- Suspicious Persons on Lahser.
- Traffic Enforcement at Bates and Dunblaine.
- Structure Fire on Evergreen.
- Medical on Normandale.
- Extra Patrol at Groves High School for Soccer Game.
- Crime Prevention at Beverly Park.
- Fire Truck Checks at the station.
- Informational report taken at the station.
- Traffic Enforcement at 13 Mile and Greenfield.
- Crime Prevention at Fairfax and Glencoe.
- Medical on Elizabeth.
- Citizen Assist at Mission Point.
- Reckless Driving reported on Lahser and 13 Mile.
- Suspicious Person at Mission Point.
- Crime Prevention at Beverly Park.
- Medical on Crossbow.
- Alarm on Smallwood.
- Monthly Video review at the station.
- Crime Prevention on Mayfair.
- Crime Prevention at Greenfield School.
- Welfare Check on 13 Mile.
- Suspicious Person in Huntley Square Apartments.
- Crime Prevention at Berkshire School.
- Traffic Detail at 14 Mile and Greenfield.
- Traffic Enforcement at Pierce and Dunblaine.
- Crime Prevention at Beverly Park.
- Traffic Enforcement at 14 Mile and Southfield.
- Crime Prevention at Douglas Evans Park.

- Suspicious Person on Embassy.
- Officer stopped a driver for a minor traffic violation at Lahser and 14 Mile. The driver was arrested for warrants and Driving While License Suspended. The arrest was without incident.
- Radar Detail on Southfield.
- Officers stopped a driver for a minor traffic violation at 14 Mile and Birmingham. The driver was arrested for Driving While License Suspended and warrants. The arrest was without incident.
- Medical on Embassy.
- Medical at Mission Point.
- Crime Prevention at Beverly Park.
- Radar Detail on Lahser.
- Crime Prevention at Douglas Evans Park.
- Fraud reported on Wilshire.
- Fraud reported in Huntley Square Apartments.
- Larceny reported on Birwood.
- Medical at Groves High School.
- Suspicious Person on 14 Mile.
- Crime Prevention at Berkshire School.
- Traffic Enforcement at evergreen and Waltham.
- Officers received a prisoner from Birmingham PD for an outstanding warrant. The arrest was without incident.
- Suspicious Person on Eastlady.
- Crime Prevention at Beverly Park.
- Confiscated Property report taken at Kirkshire and Southfield.
- Crime Prevention at Groves High School.
- Crime Prevention at Madison and Sheridan.
- Officers stopped a driver for multiple traffic violations at Southfield and 14 Mile. The driver was arrested for Operating While Impaired. The arrest was without incident.
- Prisoner transport from Birmingham PD.
- Lift Assist on Carriage Lane.
- Medical on Arlington.
- Traffic Accident on 13 Mile.
- Found Property reported on Southfield.
- Radar Detail on 14 Mile.
- Crime Prevention at Market Fresh.
- Crime Prevention at Beverly Park.
- Suspicious Persons on Evergreen.
- Traffic Accident on Southfield.

- Crime Prevention at Detroit Country Day School.
- Crime Prevention at Beverly School.
- Odor Investigation on 13 Mile.
- Assisted Bloomfield Hills with a threat complaint on Tremont.
- Radar Detail on Lahser.
- Suspicious Persons on Old Coach.
- Traffic Enforcement on Riverview and Lahser.
- Assisted Royal Oak PD with a Felonious Assault at Normandy and Coolidge.
- Crime Prevention at Birwood and Madison.
- Crime Prevention at the Village Offices.
- Crime Prevention at Churchill and Walmer.
- Crime Prevention at Waltham and Sunset.
- Crime Prevention at the DPW Building.
- Medical at Mission Point.
- Crime Prevention at Beverly Park.
- Crime Prevention at Greenfield School.
- Informational Report made at the front desk.
- Radar Detail on 14 Mile.
- Medical on Bedford.
- Lost Property report made at Mission Point.
- Suspicious Person at Groves High School.
- Crime Prevention at Beverly Park.
- Medical at Mission Point.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Assisted Royal Oak PD on Greenfield.
- Public Relations on Bellvine Trail.
- Crime Prevention at Market Fresh.
- Crime Prevention at T.J. Maxx.
- Crime Prevention at Beverly Park.
- Crime Prevention at Groves High School.
- Citizen Assist on Riverbank.
- Medical at Mission Point.
- Alarm on Lincolnshire.
- Traffic Enforcement at 13 Mile and Southfield.
- Alarm on Southfield.
- Traffic Enforcement at 14 Mile and Southfield.
- Alarm on 13 Mile.
- Crime Prevention at Greenfield School.
- Radar Detail at Lahser and 14 Mile.
- Medical on Beverly.
- Suspicious Person on Hill View Lane.

- Suspicious Person on Warwick.
- Alarm on Lincolnshire.
- Operation Medicine Cabinet.
- Traffic Accident at Groves High School.
- Officers picked up a suspect from Warren PD on a felony warrant. The arrest was without incident.
- Medical on 13 Mile.
- Prisoner Transport to Birmingham PD.
- Police Training at the station.
- Citizen Assist at Groves High School.
- Police Training at the station.
- Crime Prevention at Beverly Park.
- Crime Prevention at Douglas Evans Park.
- Crime Prevention at Berkshire School.
- Crime Prevention at Groves High School.
- Loud Noise complaint on Warwick.
- Suspicious Circumstances on Warwick.
- Suspicious circumstances on Sunset.
- Prisoner Transport to the station.
- Welfare Check on 13 Mile.
- Radar Detail at 14 Mile and Bellvine Trail.
- Officers stopped a driver for a minor traffic violation at Southfield and 13. The driver was arrested for Driving While License Suspended and warrants. The arrest was without incident.
- Citizen Assist on Warwick.
- Crime Prevention at Beverly Park.
- Traffic Enforcement at 14 Mile and Southfield.
- Crime Prevention at Beverly Park.
- Loud Noise complaint at Kirkshire and Greenfield.
- Radar Detail on Southfield.
- Police Training at the station.
- Traffic Enforcement at Lahser and 14 Mile.
- Officers stopped a driver for a minor traffic violation at Lahser and 13 Mile. The driver was arrested for Driving While License Suspended and taken into custody without incident.
- Operation Medicine Cabinet.
- Hospice Death at Mission Point.
- Radar Detail at Evergreen and Waltham.
- Radar Detail on 14 Mile.
- Fire Truck Checks at the station.
- Found Property on Norchester.
- Crime Prevention at Beverly School.

- Crime Prevention at Greenfield School.
- Traffic Enforcement at Beverly and Pierce.
- Traffic Enforcement at Beaconsfield and Saxon.
- Medical on Georgetown.
- Fraud Reported on Kirkshire.
- Crime Prevention at Market Fresh.
- Traffic Enforcement at Beverly and Bates.
- Crime Prevention at 13 Mile and Southfield.
- Traffic Enforcement at Riverside and Beaconsfield.
- Citizen Assist on Warwick.
- Medical on Lahser.
- Natural Gas Leak on Saxon.
- Traffic Accident on 13 Mile and Southfield.
- Medical on 13 Mile.
- Traffic Accident on Lahser and 13 Mile.
- Radar detail on Greenfield.
- Welfare Check on Southfield and 13 Mile.
- Mental Health Call at Mission Point.
- Crime Prevention at Beverly Park.
- Crime Prevention at Greenfield and Birwood.
- Alarm on Valley Oaks Drive.
- Suspicious Persons on Lahser and Dover.
- Suspicious Persons on Long Bow and 14 Mile.
- Medical on Buckingham.
- Crime Prevention at Beverly Park.
- Crime Prevention at Greenfield School.
- Crime Prevention at Berkshire School.
- Extra Patrol on Sunset.
- Radar Detail on evergreen.
- Medical on Lincolnshire.
- Fire Alarm on Kinross.
- Alarm on Southfield.
- Retail Fraud at Market fresh.
- Crime Prevention at Greenfield School.
- Animal complaint on Greenfield.
- Assisted Oakland County SWAT.
- Crime Prevention at Beverly Park.
- Crime Prevention at Douglas Evans Park.
- Traffic Enforcement on 14 Mile and Lahser.
- Traffic Enforcement at 13 Mile and Southfield.
- Suspicious Persons on Riverside.
- Motorist Assist at 13 Mile and Lahser.
- Crime Prevention at Groves High School.
- Medical at Mission Point.

- Crime Prevention at Greenfield School.
- Radar Detail on Greenfield.
- Crime Prevention at Greenfield School.
- Radar Detail on Riverside.
- Crime Prevention at Ace Hardware.
- Road Hazard Removed from Beverly and Southfield.
- Fraud reported on Eastlady.
- Crime Prevention at Greenfield School.
- Fraud reported on Southfield.
- Animal Complaint on Lahser.
- Assisted Southfield PD with welfare check at 13 Mile and Southfield.
- Traffic Enforcement on 14 Mile.
- Suspicious Person on 13 Mile.
- Crime Prevention in Beverly Park.
- Crime Prevention at Beverly Hills Academy.
- Crime Prevention at Detroit Country Day School.
- Crime Prevention at Groves High School.
- Traffic Enforcement at Bates and Buckingham.
- Lift assist on Sheridan.
- Crime Prevention at Beverly School.
- Traffic enforcement at Pierce and Beverly.
- Traffic enforcement at Beaconsfield and Saxon.
- Crime Prevention at Market Fresh.
- Alarm on Riverview.
- Crime Prevention at Ace Hardware.
- Crime Prevention at Beverly School.
- Radar Detail on Greenfield.
- Crime Prevention at Greenfield School.
- Suspicious Circumstances on Crossbow.
- Crime Prevention at T.J. Maxx.
- Crime Prevention at Beverly Park.
- Medical on Chelton.
- Citizen assist at Mission Point.
- Vehicle Lockout at Beverly Park.
- Suspicious Persons on Old Stage.
- Crime Prevention at Groves High School.
- Suspicious Persons at Beverly Park.
- Closed Beverly Park for the night.
- Crime Prevention at Beverly and Sheridan.
- Officers stopped a driver for minor traffic violations at Southfield and 14 Mile. The driver was arrested for Driving While Intoxicated and taken into custody without incident.

- Fire Alarm on Bellvine Trail.
- Alarm on Evergreen.
- Crime Prevention at Market Fresh.
- Tree Fire at Douglas Evans Park.
- Citizen Assist on Bellvine Trail.
- Crime Prevention at Market Fresh.
- Beverly Park closed for the night.
- Medical at Mission Point.
- Crime Prevention at Rutland and Elizabeth.
- Assisted Berkley PD in apprehending two suspects running from officers on foot on Lathrup Drive. Subjects were taken into custody without incident.
- Noise Complaint on Birwood.
- Medical on 13 Mile.
- Alarm on Warwick.
- Fire Truck Checks at the station.
- Medical at Mission Point.
- Alarm on Lahser.
- Citizen Assist on Sunnyslope.
- Assisted Birmingham PD with an intoxicated person on Woodward.
- Suspicious Persons in Beverly Park.
- Beverly Park closed for the night.
- Suspicious Persons in Huntley Square Apartments.
- Crime Prevention at Greenfield and Amherst.
- Crime Prevention at Groves High School.
- Suspicious Persons at Honey Baked Ham.
- Crime Prevention at Riverside and Norchester.
- Alarm on 13 Mile.
- Found Property reported on Evergreen.
- Memorial Day Parade.
- Suspicious Person on Kennoway.
- Medical on Bellvine Trail.
- Assisted Oakland County Sheriff's Department in Huntley Square Apartments with a recovered stolen vehicle.
- Welfare Check on Riverbank.
- Crime Prevention at Berkshire School.
- Reckless Driving reported on Woodhaven.
- Radar Detail on Woodhaven.
- Beverly Park closed for the night.
- Radar Detail on Woodhaven.
- Radar Detail on Southfield.
- Crime Prevention at Birmingham and Dunblaine.

- Crime Prevention in Huntley Square Apartments.
- Crime Prevention on 13 Mile.
- Crime Prevention at Birmingham and Kinross.
- Assisted DPW with a large pot hole on Eastlady.
- Alarm on 14 Mile.
- Crime Prevention at Beverly Park.
- Parking Complaint on Drury Lane.
- Crime Prevention on 14 Mile and White Oaks Trail.
- Operation Medicine Cabinet.
- Extra Patrol at Bellvine Trail and Smallwood.
- Traffic Accident at Southfield and Kirkshire.
- Officers were dispatched to Locherbie for a disorderly person. The disorderly person was arrested for carrying a concealed handgun and a knife on his person. The arrest was without incident.
- Officers were dispatched to Books-A-Million for a drunk and disorderly person. The suspect was arrested for urinating in public and indecent exposure. The arrest was without incident.
- Suspicious Persons on Riverview.
- Carbon Monoxide Alarm on Metamora.
- Suspicious Persons on Eastlady.
- Prisoner Transported to Oakland County Jail.
- Beverly Park closed for the night.
- Crime Prevention at Groves High School.
- Crime Prevention on Eastlady and Glen Hill Court.
- Traffic Accident on 13 Mile.
- Crime Prevention at Beverly School.
- Traffic Accident on Southfield.
- Parking Complaint on Gould Court.
- Traffic Enforcement at Pierce and Beverly.
- Gun Permit Issued.
- Traffic Enforcement at Beaconsfield and Saxon.
- Crime Prevention at Market Fresh.
- Crime Prevention at Beverly Park.
- Medical on Beverly.
- Animal Complaint on Kirkshire.
- Animal Complaint on 14 Mile.
- Operation Medicine Cabinet.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Prisoner Transport to Locherbie.
- Beverly Park closed for the night.
- Suspicious Persons in Huntley Square Apartments.

- Medical on Georgetown.
- Crime Prevention at Norchester and Warwick.

Fire & Emergency Medical Services

- 2 Structure Fires (Evergreen and Hillview).
- 1 Brush Fire.
- 36 EMS Calls.
- 1 Natural Gas Leak.
- 5 Lift Assists.
- 1 Smoke Investigation.
- 4 Fire Alarms.
- 1 Occupancy Inspection.
- 3 Weekly Apparatus Checks.
- Supervise Midnight Platoons 3 and 4.
- Attend Monthly MABAS meeting.
- Conduct sprinkler system flow test for Goddard School.
- Issue Turnouts to new PSO.
- Complete monthly Company training.
- Attend Oakland County Medical Control EMS Operations Meeting.
- Complete monthly EMS training.
- Conduct Semi-Annual Combined Public Safety Automatic Aid training (Ground Ladders).
- Attend CLEMIS CFIRS Training Module training.
- Ventilation tools mounted on Squad 31.
- Forcible Entry tools mounted on Engine 32.
- Collapsible Fire Pump Packs mounted on Squad 31, Engine 32 and Ladder 34.
- Conduct Semi-Annual Combined Public Safety Automatic Aid training. (Hose Management & Nozzle Attack).
- ISO Review Prep.
- Complete monthly Fire Officer training.

Detective Bureau and School Liaison

- Follow up at Franklin residence for threats case-Detroit Country Day.
- Follow up at Birmingham residence for Harassment case.
- Investigation started for possible break and entering case.

- Fire Training at Troy Training Center-Balagna 5/23, Baller 5/25.
- Follow up at Zeidmans of Southfield-B&E .
- Sgt Baller worked Parade Detail on Memorial Day.
- Balagna SWAT training on 5/23 and 5/31.
- Continued background investigation for new hire-Malvich.
- In-custody arraignment for Retail Fraud.
- Walk-in arraignment for OUID.
- Balagna attended Groves Senior Day Picnic.
- In-custody arraignment for CCW.
- Snap Chat search warrant sent out.
- Cazan continued ISO review.
- Investigation into indecent exposé at Books-a-Million.
- Cazan took a fraud report at desk.
- Follow up investigation on Suspicious Circumstances on Riverview.
- Investigation of fraud at Independent Bank in conjunction with USPS.
- Cazan updated department personnel information.
- Cazan was assigned to the Oakland County Fire training survey update.

- **How to stop subscriptions you never ordered**

- By Jim Kreidler, Consumer Education Specialist
- May 19, 2023, Did a product show up that you never ordered? Federal law says you don't have to pay. Many subscription offers are tempting, especially if they offer a free trial period before you commit. But what if you're getting a magazine subscription you never ordered? How do you stop it? The FTC is hearing from folks who are being charged for subscriptions they don't want and never ordered. When contacted, some magazines say that people must speak to a different company. People also report getting error messages when they try to cancel online. To stop a subscription, you're enrolled in: First, know that you never have to pay for something you didn't order. If you get it in the mail, you never have to return it. If, somehow, they got your billing info, that unauthorized debiting — a crime. Contact the company that runs the subscription you want to cancel. If the company has instructions on how to cancel, follow those. Keep a copy of your

cancellation request, along with notes about any conversations you had and how and when you canceled. Watch your bank or credit card statements. Check for charges on your debit or credit card after you cancel the subscription. If a company won't stop charging your account after you've tried to cancel a subscription, file a dispute (also called a "chargeback") with your credit or debit card. Online: Log onto your credit or debit card online account and go through the dispute process. By phone: Call the phone number on the back of your card and tell the company why you're filing a dispute. Follow up with a letter to your credit or debit card company. Follow up in writing by sending a letter to the address listed for billing disputes or errors.

- **Use this [sample letter](https://www.consumer.ftc.gov/articles/0385-sample-letter-disputing-billing-errors).** <https://www.consumer.ftc.gov/articles/0385-sample-letter-disputing-billing-errors> If you've been charged for a subscription you didn't agree to, report it to the FTC at ReportFraud.ftc.gov or your state attorney general.
- **Investment scam targeting WeChat groups**
- By Tiffany Smedley, Investigator, FTC, East Central Region May 18, 2023. A so-called investment opportunity reportedly took the social media platform WeChat by storm — and stole millions from the Chinese community in the U.S. A flurry of social media posts urged people to “invest” in various household goods and electronics, promising returns of 20-40% in 1-3 months. But it was really a scam. Want to know how to spot it? Using WeChat groups, scammers heavily promoted the investment with pictures and stories about supposed successful investors. To invest, people agreed to over-pay upfront — as much as three times the retail price — to buy items like iPhones, laptops, and furniture. In exchange, scammers promised to return investors' money in 1-3 months. And, as a thank you for investing, investors got to keep the products for free. At first, scammers shipped products and paid out some investors, leading people to sink more money into the scheme. In truth, there was no investment and what little scammers paid out was money they stole from new investors. It was all a lie. To build trust, scammers often use common bonds — like shared language or culture. They exploit these relationships and pitch can't-miss investment scams. To spot the scams:

- Don't believe promises that you'll make money, get a big payout, or earn guaranteed returns. No one can guarantee you'll make lots of money with little to no risk. Anyone who does is a scammer. And those testimonials or photos from people who supposedly made it big? Those are easily faked. Ask online group moderators to remove people pushing investments. Or, if you're a group moderator, remove anyone offering advice or "help" with investing to prevent scams. Research before you invest. It pays to search online for the company or person's name with the words "review," "scam," or "complaint." Find out how the investment works and where your money is going. If you need help making investment decisions while avoiding fraud, visit Investor.gov. Spot a business opportunity or investment scam? Tell the FTC at ReportFraud.ftc.gov. You can always call your Public Safety Department for help, 248 540 3400.



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BEVERLY HILLS NIGHT

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VS



keyworth stadium

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City of Southfield

26000 Evergreen Rd. • P.O. Box 2055 • Southfield, MI 48037-2055 • www.cityofsouthfield.com

May 23, 2023

Village of Beverly Hills Village Clerk
Attn: Ms. Kristen Rutkowski, Village Clerk
18500 W Thirteen Mile Rd
Beverly Hills, MI 48025

**RE: Adoption of City of Southfield’s Comprehensive Master Plan
City of Southfield, Michigan**

To Whom It May Concern:

Please be advised that on December 12, 2022, the City of Southfield adopted *Sustainable Southfield 2.0, Comprehensive Master Plan 2023-2028*, subject to the requirements of the Michigan Planning Enabling Act (Act 33 of 2008, as amended).

A digital copy of the adopted Master Plan and Appendices are available on the City’s website, Planning Department home-page: <https://www.cityofsouthfield.com/departments/planning-department/comprehensive-master-plans/2026-sustainable-southfield-master-plan-update>

If you would like a printed copy of the adopted plan, please contact Lisa Wojciechowski, Administrative Assistant, at: lwojciechowski@cityofsouthfield.com or 248-796-4150.

In the meantime, please feel free to contact the Planning Department at 248-796-4150 if you have any questions.

Respectfully Submitted,

Terry Croad, AICP, ASLA
Director of Planning
(248) 796-4154
tcroad@cityofsouthfield.com
www.cityofsouthfield.com

Mayor
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Nancy L.M. Banks Daniel Brightwell Dr. Lloyd C. Crews Myron Frasier Coretta Houge Linnie Taylor



May 16, 2023

Ms. Kristin Rutkowski, Clerk
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Dear Ms. Rutkowski:

RE: Important Information—Update Regarding Price Changes

Due to a reduction in the 2023 costs associated with providing certain broadcast stations, the overall monthly charge for the Broadcast TV Fee will be lowered for customers in your community from \$20.70 to \$19.05. We are providing notice to customers through bill messages, and their billing statements will reflect the decrease in the monthly fee.

Please feel free to contact me at 248-924-4917 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eric M. Woody".

Eric Woody
Manager of External Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Road Report

A publication of the Road Commission for Oakland County for public officials serving Oakland County www.rcocweb.org

After pushback from many road agencies across the state, EGLE puts punitive new brine rules on hold

The Michigan Department of Environment, Great Lakes and Energy (EGLE) has, at least for now, backed off on a new set of highly restrictive rules relating to road agencies' use of mineral-well brine which would have restricted the winter maintenance and dust-control activities of agencies like the Road Commission for Oakland County (RCOC).

Mineral-well brine is naturally occurring salt water that is pumped from the ground. Road agencies across the state use brine to augment rock salt to combat snow and ice in the winter and spray the liquid on gravel roads in the summer to control dust and provide a smoother surface.

The new rules were introduced by EGLE in February with no input from road agencies and were to take effect April 1. They would have significantly reduced the amount of brine that could be used for dust-control and the frequency of dust-control operations.

They would have also reduced the amount of brine that could be used for ice-control in the winter and limited the conditions in which brine could be applied to icy roads.

Upon learning of the new rules, road agencies across the state, as well as the County Road Association of Michigan (CRA), which represents all county road agencies, strongly protested the rules and the fact that there had been no input in formulating the rules from road agencies. EGLE asserts the use of brine is contributing to the increased salination of ground water in the state, though the agency has provided no proof of a link between groundwater salination and brine.



An RCOC tanker applying brine for dust control on a gravel road. New EGLE rules would restrict dust-control.

contributing to the increased salination of ground water in the state, though the agency has provided no proof of a link between groundwater salination and brine.

CONT'D ON PAGE 2 — SEE BRINE

RCOC begins biennial Strategic Planning process with county communities

Top administrators, planners and engineers of the Road Commission for Oakland County (RCOC) have begun meeting with officials of virtually every city, village and township in Oakland County as part of RCOC's biennial Strategic Planning process.

RCOC Managing Director Dennis Kolar noted that since 1985, RCOC officials have met every two years with the communities to ensure the community officials play an active role in setting the Road Commission strategy for coming years.

"This is a very time-consuming, but worthwhile activity," explained RCOC Chair Andrea LaLonde. "It is one of the best investments of our time that we can make. These meetings provide a clear understanding of needs and priorities for all Oakland County communities.

"To our knowledge, we are the only



RCOC Managing Director Dennis Kolar, left, and Deputy Managing Director Gary Piotrowicz, second from left, meet with Wixom officials during the Strategic Planning meeting with the city.

road commission in Michigan that goes to this length to ensure our communities have input in our planning process. It's part of
CONT'D ON PAGE 3, SEE STRATEGIC

What's Inside

Preservation Overlay and Spot Resurfacing programs continue2

Taking road funding from rural counties is not the solution3

County Review Committee continues work4

How to contact RCOC . . .4

Preservation Overlay and Spot Resurfacing programs continue to be cost-effective ways to improve RCOC roads

The Road Commission for Oakland County (RCOC) continues to invest in two road-improvement programs that have proven very cost effective: the Preservation Overlay and Spot Resurfacing programs.

The Preservation Overlay Program involves simple resurfacing of roads that are in moderately good shape, thus prolonging their useful life and providing a smooth surface. The program involves minimal base repairs and "milling" (grinding off) of small sections of bad pavement before applying two or two-and-a-half inches of new asphalt to the road segment.

The program costs approximately \$300,000 per mile and extends the life of the road by five to 10 years. The program will be implemented on about 40 miles of RCOC roads this year at a cost of \$11.4 million.

Last year, RCOC completed about 50 miles of Preservation Overlay projects at

a cost of about \$11 million.

The Spot Resurfacing Program is similar, but involves the simple resurfacing of smaller segments, typically between about 500 feet and several thousand feet, allowing RCOC to place a new surface on bad sections of otherwise decent roads.

This year's Spot Resurfacing Program covers about 17 locations across the county at a cost of approximately \$1.2 million.

"These two programs provide a very cost-effective way to address some of our roads that are starting to deteriorate, and catch them before they become much worse," explained RCOC Managing Director Dennis Kolar. "If we let the roads deteriorate to the point where we need to do a major resurfacing project, the cost would be substantially higher."

Kolar noted another benefit of these projects is that they are completed fairly quickly. "Typically, for both Preservation Overlay and Spot Resurfacing projects, we are in and out in a couple of weeks,



A paving contractor completing an RCOC Preservation Overlay.

and we typically don't close the road. Usually the contractor will complete the work by closing one lane at a time and directing traffic with flaggers."

For a complete list of this year's Preservation Overlay and Spot Resurfacing projects, visit the "Road Projects" section of RCOC's website, www.rcocweb.org.

BRINE — CONT'D FROM FRONT

"The real irony here," RCOC Managing Director Dennis Kolar noted, "is that our use of brine in winter maintenance has allowed us to significantly decrease the use of road salt — we spray brine on the salt as it is spread on the roads, which causes the salt to activate more quickly, and this reduces the amount of salt needed."

He added that if road agencies are forced to reduce the amount of brine they use, it will result in an increase in rock salt usage, which would seem contradictory to EGLE's goal.

The new rules would also prohibit spraying brine on gravel roads for dust control when the road is within 100 feet of any body of water, such as a lake, river, wetland, etc. That would mean that RCOC could not conduct dust-control activities on about one-third of its 750 miles of gravel roads, creating a patchwork of treated and untreated gravel roads.

"This would be dangerous for several reasons," Kolar said. "Untreated gravel roads are extremely dusty in the summer, which creates a breathing hazard for nearby residents, especially those with asthma or other health issues. Untreated roads also result in clouds of dust that block the vision of drivers, making it hard to see oncoming traffic. Additionally, untreated roads are

much rougher than treated roads, so someone may be driving along on a relatively smooth gravel road and all of a sudden hit a washboard section of untreated road, which could cause them to lose control."

In the winter, Kolar explained, mixing brine with salt allows the salt to function at lower temperatures. Without brine, salt begins to lose its effectiveness at about 20 degrees and by about 10 degrees does virtually nothing. The addition of brine lowers both of those thresholds.

Ironically, the new EGLE rules would have prohibited the use of brine for snow and ice treatments at temperatures below 20 degrees — precisely when it is most useful.

Kolar reiterated that RCOC shares EGLE's concern about the environment and has taken many steps over many years to protect the environment. He added that it is not at all clear that road agency operations are the real or only culprit when it comes to ground water salination, noting there are many other potential sources, including industrial sites, commercial parking lots (that are often treated with higher levels of salt in the winter) and residential water softeners (which use rock salt to soften well water, which is often discharged through septic systems and easily finds its way into ground water).

"Our other objection to these new rules,"

Kolar added, "is that they seem to be only concerned with the environment while totally ignoring human safety. We use brine solely because it helps make the roads safer."

Additionally, Kolar noted that the public is not likely to understand if road agencies provide less safe roads because they are forced to comply with these rules. "Many motorists have the expectation that they will be able to travel at or near their normal speed any day of the year regardless of weather conditions," he observed. "If we are not able to maintain the roads in the same manner, it is unlikely that motorists will respond by changing their driving patterns. Unfortunately, a more realistic outcome is that we are simply likely to see more accidents and, sadly, probably more deaths.

"That is not a good tradeoff for the unproven potential outcome of slightly less salinated ground water. I doubt that it will be EGLE employees explaining this to the grieving family members of a traffic fatality caused by unnecessarily icy or dusty roads."

EGLE has not yet indicated what the next step will be concerning the potential new brine rules. EGLE staff has said the department will meet with road agencies to (belatedly) discuss the potential impacts of the new rules, but as of the printing of this newsletter, no meetings had been scheduled.

Commentary by RCOC Managing Director Dennis Kolar: Taking road funding from rural counties is not the solution to funding crisis

There has been a lot of discussion about Michigan's Act 51 – the law that establishes state road funding -- in the media lately, with several writers and local officials suggesting the act is outdated and the cause of Michigan's road problems.



Dennis Kolar

The reality is that Act 51 provides a fair way to distribute the available road-funding. The real problem is that there simply is not enough road funding in Michigan to meet the needs of the roads across the state.

Detroit News Politics Editor and Columnist Chad Livengood, in his April 2 column, presented Act 51 as "antiquated" and suggested it heavily favors rural areas over Michigan's urbanized counties. While it's true the law was enacted in 1951, what Mr. Livengood failed to point out is that it has been amended more than 300 times, the road-funding distribution formula has been revised 5 times, 72 percent of the Act has been added since 1951 and only 12 of the 75 sections of the Act remain in original form. In other words, this is not the same law that was adopted in 1951, and, in fact, it has been a very dynamic statute.

Additionally, it is interesting that attention is sometimes given to the age of Act 51, though nobody seems concerned that many other state laws, such as the Motor Vehicle Code, the Drain Code and others, are of the same vintage or older.

The real problem with Michigan's roads

is that they have been underfunded for generations. Michigan was among the bottom nine states in the nation in per capita state and local road funding from at least 1964 until road funding was finally increased in 2017 (the road-funding package was approved by the Legislature and signed into law by Governor Snyder in 2015, but did not begin to take effect until 2017 and then was phased in over six years).

Even the additional funding of the 2015 package was inadequate. Yes, it enabled us to stop the rapid deterioration of the road system and begin to restore the system. However, the funding package was too small, and the increased revenue will all be consumed by inflation starting in 2025, and we expect our road system will again begin to decline at that point.

Mr. Livengood noted that Act 51 provides more funding per registered vehicle to rural counties than it does to the large urban counties. That is true. But it is not a flaw of Act 51, it's simply a logical way to balance funding across a diverse state.

If sparsely populated rural, northern counties, such as Keweenaw (the state's least populated county and the example used by Mr. Livengood) had to rely on funding based on the number of vehicles registered in the county, they would likely have to shut down in the winter for lack of funding to plow the substantial snow they receive.

Additionally, many of the less-populated counties have taken the step of enacting countywide millages to fund their roads, something no urban county has done. In

effect, those rural counties are directly contributing more to their local roads than the urban counties are.

What this state really needs is adequate road funding from a sustainable funding source. Taking money away from the rural counties is not a viable or fair solution and would only cripple the rural parts of the state while pitting the urban counties against the rural counties. It would also likely be devastating to the state's second- and third-largest industries, agriculture and tourism.

Rather than "robbing Peter to pay Paul", for once let us adequately fund our roads as many of our neighboring states have done (Ohio and Wisconsin, for example, have long invested far more in their roads than does Michigan).

Nor does redistributing the inadequate current road funding address the other looming road-funding crisis: What will happen when electric vehicles become a much larger portion of the total vehicle fleet in the state?

While the vehicle-registration fee may be the single largest source of state road-funding, the gas tax is the next largest, constituting some 40 percent of state road dollars. As the electric-vehicle fleet grows, the gas tax revenues will continue to decline.

Rather than pitting urban counties against rural counties in a contest to redistribute the inadequate state road funds, let's work together to find a realistic solution that will provide adequate road fundings for all counties and that will address the rapidly approaching EV crisis.

STRATEGIC, CONT'D FROM FRONT our philosophy of open communication with our customers," LaLonde added.

Managing Director Kolar explained that the process allows RCOC to regularly take the pulse of the communities on large issues as well as ensure community officials have an avenue to discuss road needs and provide feedback on day-to-day road-maintenance issues. "Through these meetings, we are kept abreast of what is happening in the communities. We learn about new developments, redevelopment efforts and related traffic and road needs," Kolar noted. "It helps promote a better understanding of the issues we collectively face."

In addition to identifying current and future road needs and maintenance issues, RCOC asks the local officials to prioritize

the needs on county roads within their communities. This information is then used to help prioritize RCOC projects in coming years.

"Since 1985, we have addressed many of the high priority needs identified during the Strategic Planning meetings. We have also adjusted our road-maintenance activities based on community concerns," Kolar said.

Also, at the meetings, RCOC administrators share with local officials important developments at the Road Commission, such as new technology initiatives, and convey financial news. They will also discuss developments at the state level that will impact Oakland County communities, such as issues related to state road funding and the



RCOC officials meet with the leadership of Commerce Township during a Strategic Planning meeting.

change to state law that allows Oakland County communities to request speed limit reductions on gravel roads.

The Strategic Planning meetings are expected to be completed in August. Once they are completed, RCOC will compile a report summarizing the information gathered at the meetings.

ROAD COMMISSION

for OAKLAND COUNTY

31001 Lahser Road
Beverly Hills, MI 48025

County review committee continues examination of Road Commission operations

The Oakland County Board of Commissioners' special committee studying the possibility of the county consolidating the Road Commission into county general government is continuing to study Road Commission operations.

The Committee, made up of Board of Commissioners members David Woodward (D-Royal Oak, chairman of the Commission), William Miller (D-Farmington Hills) and Mike Spisz (R-Oxford Twp.). The Committee was formed last summer and began meeting in November of last year.

So far, the Committee has heard presentations from five RCOC administration members, including Managing Director Dennis Kolar, Deputy Managing Director/County Highway Engineer Gary Piotrowicz, and directors of the Finance, Legal and Highway Maintenance departments, who have explained RCOC's funding, the state's history of underfunding

roads, RCOC's budgeting process, the state laws governing agency operations and the breadth and depth of its road-maintenance operations.

The Committee has also surveyed other county road agencies across the state, both that have been consolidated with county general governments and those where that option was considered but rejected.

To date, the Committee members have not indicated when the process will conclude or what recommendations it might make to the full Board of County Commissioners.

"We are trying to provide an honest, unbiased picture of our operations for the Committee," explained Managing Director Kolar. "We welcome the opportunity to share what we do, how we do it and why we do it the way do it. I hope that this process helps to inspire faith in the Road Commission, the great staff of the agency and in our transparency."

Cameras provide real-time view of two road projects

The Road Commission for Oakland County (RCOC) has installed work zone cameras that provide real-time views of the ongoing road projects at Ten Mile Road between Meadowbrook and Haggerty roads in Novi and at the Avon Road/Dequindre Road intersection on the Rochester Hills/Shelby Township border.

Links to the cameras are on the RCOC website (www.rcocweb.org) -- click on the "Live Road-Construction Cameras" link in the "Popular Resources" section at the bottom of the home page.

The Ten Mile project involves the replacement of two culverts under the road and is part of the Ten Mile Road, Meadowbrook Road to Haggerty Road, rehabilitation project that will continue through the summer. The Avon/Dequindre project involves infrastructure and road improvement work being done by the Great Lakes Water Authority (GLWA).

To learn more about either project, visit the Road Commission "Road Projects" page on the website.

Contacting RCOC

If your constituents need information about a road project or want to report a pothole, traffic-signal concern or other road issue, they should call RCOC's Department of Customer Services toll free at:

(877) 858-4804

OR

Fill out a report via the RCOC Web site:
www.rcocweb.org

ROAD REPORT

Road Report is published quarterly by the Road Commission for Oakland County. Have a question or comment about Road Report? Call Senior Communications Manager Craig Bryson at (248) 645-2000, ext. 2202.

Board of Road Commissioners:

Andrea LaLonde, Chair
Nancy Quarles, Vice Chair
Eric McPherson, Commissioner
Dennis G. Kolar, PE, Managing Director
Gary Piotrowicz, PE, PTOE, Deputy Managing Director/County Highway Engineer