

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, March 21, 2023

Municipal Building
18500 W. 13 Mile Road
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/87320278728>

Meeting ID: 873 2027 8728

Dial in: 1-646-876-9923 (US)

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held March 7, 2023.
2. Review and file **bills** recapped as of Monday, March 13, 2023.
3. Set public hearing date for May 2, 2023 to receive comments on Special Assessments to be added to the 2023 tax roll.
4. Review and consider **request** to hold ITP 5K at Beverly Park and waive pavilion rental fees on October 7, 2023.
5. Review and consider Parks & Recreation's **recommendation** to host Movie in the Park on August 17, 2023.

Business Agenda

1. Review and consider **request** from Beverly Hills Lions Club to host 38th Annual Memorial Day Fun Run on May 29, 2023.
2. Public hearing to receive comments on the Michigan Natural Resources Trust Fund Development Grant **applications** for Beverly Green and Riverside Park.
3. Review and consider **resolution** authorizing the Michigan Natural Resources Trust Fund Development Grant application for Beverly Green.
4. Review and consider **resolution** authorizing the Michigan Natural Resources Trust Fund Development Grant application for Riverside Park.
5. Review and consider the **purchase** of new equipment and surfacing for the Beverly Park playground.
6. Review and consider Cost Participation **Agreement** with the Road Commission for Oakland County and the City of Royal Oak for the roundabout at Greenfield and Beverly Roads.

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

7. Review and consider approval of Fiscal Year 22-23 **budget amendments**.

Public Comments

Manager's **report**

Council comments

Closed session to discuss collective bargaining negotiations pursuant to MCL 15.268(c).

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

REGULAR COUNCIL MEETING MINUTES – MARCH 7, 2023 – PAGE 1

Present: President George; President Pro-Tem Hrydziusko; Members: Abboud, Kecskemeti, Mooney, O’Gorman, and White

Absent: None.

Also Present: Village Manager, Campbell
 Village Clerk/Assistant Manager, Rutkowski
 Village Attorney, Ryan
 Public Safety Director, Torongeau
 Public Services Director, Johnston

ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Hrydziusko, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Tim Luke, Nixon, thanked Public Safety Director and his team for the efforts they made during the winter storms. He commented on the potential Wendbrook acquisition and asked where the money would come from for the acquisition and future development. He said the focus should be on maintaining the existing parks and nature preserves. He stated that the Council should act as custodians on the residents’ behalf and ask for more feedback from residents in the next 30 days.

Nancy Beal, Sheridan, said that she does not think the Council is being transparent enough. She would like to see more information about the potential Wendbrook acquisition published in the Eagle newspaper. She would also like to see more information about the upkeep costs of the property. She thinks the money should go toward fixing roads or toward the Public Safety Department instead. She said residents need more information about the plan for Wendbrook.

O’Gorman noted that he plans to host a public forum regarding Wendbrook at Beverly Park in May or June.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held February 21, 2023.
2. Review and file bills recapped as of Monday, February 27, 2023.
3. Set public hearing date for April 4, 2023 to receive comments on Special Assessments to be added to the 2023 tax roll.

Roll Call Vote:

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Motion passed (7-0)

BUSINESS AGENDA

REVIEW AND CONSIDER OUR LADY QUEEN OF MARTYRS' REQUEST TO HOLD ANNUAL 5K ON VILLAGE STREETS ON SATURDAY, MAY 6, 2023

Campbell provided an overview. Administration received a request from Our Lady Queen of Martyrs (OLQM) to use Village streets for their annual 5K event on Saturday, May 6, 2023 between the hours of 9:30 and 11:30 a.m.

This run/walk is in lieu of OLQM's annual Oktoberfest 5K, which has been a tradition for several years. The organizers made the decision to move certain fundraisers to the spring and separate them from their big Oktoberfest event. Funds raised from registration will go toward OLQM Church and Parish. A map of the route was provided to Council.

Micheal Hughes was present on behalf of OLQM to ask for permission to use Village streets for the annual run.

White asked if there was any coordination between running groups in the Village. It was determined that there was no overlap between this run and the Groves 5K occurring the following day.

Motion by Hrydziuszko, second by Mooney, be it resolved, the Beverly Hills Village Council hereby authorizes Our Lady Queen of Martyrs to hold their annual 5K run using Village streets and sidewalks on Saturday, May 6, 2023 from 9:30 to 11:30 a.m. as outlined on the attached map provided that they submit a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured to the Clerk's Office for the date of the event.

Roll Call Vote:

Motion passed (7-0)

REVIEW AND CONSIDER PROPOSAL FOR THE CLEANING OF THE CATCH BASINS IN THE VILLAGE OF BEVERLY HILLS

Campbell provided an overview of the proposal. The catch basins in the Village of Beverly Hills are in need of routine cleaning and inspection to keep the storm system functioning properly and to stay compliant with our MS4 permit. They are designed to fill with debris which must be removed on a regular basis.

Administration has received three quotes from qualified contractors, Emergency Drain & Plumbing, Metro Environmental, and Pipetek Infrastructure. All have offered similar services to complete the entire village (1158 catch basins) in 4 years by cleaning, inspecting, and hauling away the debris, of 25% of the villages catch basins per year.

Metro Environmental is the lowest bidder at \$83.50 per catch basin. That equates to \$24,173.25 per year, \$96,693 for the four-year period.

It is the Village of Beverly Hills staff's recommendation to approve the Metro Environmental agreement as proposed. Funds are available in accounts 202-463-934.33 and 203-463-934.33.

Abboud asked about liability insurance requirements.

Mooney inquired about the company's references and reputation.

Kecskemeti noted that the company was licensed and insured. She said that little damage could occur during the cleaning but asked that Administration provide oversight. Johnston noted that he has created an inspection form.

White asked if Village-wide catch basin cleaning has been done before. He noted that he liked that there was a routineness proposed. Campbell confirmed that the catch basins have been cleaned out before.

Motion by Kecskemeti, second by Mooney, be it resolved, that the Beverly Hills Village Council approves the proposal from Metro Environmental Services to clean, inspect, and haul debris from the catch basins connected to the villages stormwater system for a four-year period. The annual cost totaling \$24,173.50. Funds are available in 202-463-934.33 and 203-463-934.33.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PURCHASE OF PUBLIC SAFETY BUILDING CAMERA REPLACEMENT

Campbell provided an overview. The camera system at the Public Safety Building is in need of replacement. The current system has become obsolete to the point that replacement parts are no longer available, and it cannot take on software updates.

We have received three quotes from reputable contractors, Abel Electronics, Metro Detroit Integrated Systems (MDIS), and Castle Surveillance. All have given us proposals with similar services, products, and warranties.

MDIS has proposed to remove and replace the current camera system with a turn-key surveillance system that is top of the line and user friendly. They are the optimum bid at \$59,954.53. All of the cameras and components provide a 5-year warranty.

It is Administration's recommendation to approve the MDSI agreement as proposed. Funds are available in account 205-900-977.00

Mooney verified that the Village and Township Offices will remain under surveillance with the new camera system.

O'Gorman verified that these cameras would be for both inside and outside of the building.

Motion by O'Gorman, second by Mooney, be it resolved that the Beverly Hills Village Council approves the proposal from Metro Detroit Integrated Systems to remove and
THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

replace the agreed upon camera system at the Village of Beverly Hills Public Safety Building. The cost totaling \$59,954.53. Funds are available in account 205-900-977.00.

Roll Call Vote:
Motion passed (7-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Chipping Services - As a result of the ice storms on Wednesday, February 22, 2023 and Monday, February 27, 2023, branches and limbs fell throughout the Village. DPW will continue collecting and chipping branches through the following week. The Administration appreciates your patience as we work to collect the large number of limbs and branches that fell during the storms. Please place any branches or limbs that need to be removed to the side of the curb. Please be advised that DPW cannot dispose of branches greater than 6 inches in diameter. He noted that an additional chipper has been rented to deal with the volume of branches. Campbell thanked DPW and the Public Safety Department for all of their hard work during the storms.

Traffic Signal at Beverly and Southfield Road - Like many traffic signals throughout the Metro Detroit Region, the light at Beverly and Southfield Road was out from Wednesday night to late Sunday night/early Monday morning due to the ice storm. Based on the speeds at the intersection, the amount of traffic and the fact that this is a school crossing for many elementary school children, the Administration will, in conjunction with the Road Commission and Public Safety, be developing a plan to ensure that the intersection remains as safe as possible during power outages, especially during peak traffic times.

Village Hall Generator - The Village Hall generator was installed in January of 2023. Last month, tests were conducted with the contractor and DTE to ensure that the generator is working properly. The generator is fully functional and is tested on a weekly basis. This generator will help ensure that we can assist residents of the Village more consistently during inclement weather or infrastructure issues. He noted that Administration is working on getting an app set up for the generator.

Greening Scholarship - Forms are now available for the 2023 Donald and Patricia Greening Community Service Scholarship. Completed applications must be delivered to the Village office by 4:00 pm on Friday, March 24, 2023. Additional information about the application and scholarship can be found by contacting Jay Blenkhorn at the Village offices or via email at jblenkhorn@villagebeverlyhills.com.

Marguerite and Hummel ARPA Funded Project – The line replacement on Marguerite and Hummel is scheduled to begin on March 13, 2023.

COUNCIL COMMENTS

White said there has been great work by Village staff over the last few weeks in response to the storms. He commented on the recent power outages. He said that wires to the homes are the homeowner's responsibility if they wish to bury the lines, but noted that it is an expensive project.

Kecskemeti commented on the power outages. She said it is not feasible to bury all of the lines in the village since it is an old community with old trees. She reminded residents to trim their trees and said that DTE needs to do better. She thanked DPW, Public Safety, and Administration for their work during the storms. She thanked Johnston for his work getting the Village up to speed regarding the catch basin cleaning. She congratulated the Groves choir on their recent concert.

Abboud reported that the MML Bridge Builder grant applications are available and local groups can receive up to \$1,000 for community projects. He said there would be discussion about TAP grants at the next SEMCOG regional meeting. He reminded everyone that the State of the County address would take place next week. A Short-Term Rental subcommittee meeting will be held soon. He thanked Administration for their work during the storm.

Mooney said he does not think that anything nefarious is going on with the Wendbrook project. He thinks it is a difference of opinions. He does not think White and George are acting in bad faith, as has been implied. He commented on transparency and said that there has been a loss of coverage by local newspapers over the years. He said the Village should be operating above the “open meetings” standard. He said things happen in the Village that Council is not aware of and he is a little disturbed by that. He stated that he would like to see the things that were discussed in the annual strategy session come to fruition, such as sidewalk maintenance and right of way tree inspections. He suggested going door-to-door to get better participation in the water service line verification project. He said the weekly email blast is a good tool for getting information out. He said the power outage problem is a three-legged stool consisting of DTE, the Village, and the homeowner.

Hrydziusko said there is a Parks & Recreation Board meeting on March 16th. The Board is looking for volunteers to help with the Memorial Day Parade & Carnival. She gave a huge shout out to the Departments of Public Works and Public Safety for all of their work during and after the storms. She applauded residents for being connected, sharing information, and helping one another during the storms.

George said there are a lot of silver maples throughout the village that are at the edge of their lifespan. He commented on implementing a tree replacement program. He said that burying power lines is an option, but it comes with challenges. He said that he thinks people overestimate Council’s leverage over DTE and suggested directing comments to the state representatives who oversee the contract with DTE. He commented on Riverside Park and Beverly Green concept designs that have been created and suggested applying for Michigan Natural Resources Trust Fund development grants for both parks this cycle.

It was the sense of Council to direct Administration to submit MNRTF Development Grants in this cycle for Beverly Green and Riverside Park.

George said that a resolution of support would also need to be included with the grant applications and that should be on the next meeting agenda. He said there are a lot of unknowns regarding the Wendbrook property and that a complete plan has not yet been developed. He said there is a lot of work to do and we are still waiting to hear back about next steps. He said that a lack of news coverage is not a new issue for local governments. He stated communication has been a challenge across time. He said O’Gorman’s suggested public forum regarding Wendbrook is a good idea. He

thanked DPW, Public Safety, and Administration for their work during the recent storms. He asked everyone for their patience as crews go around the entire village collecting and chipping branches.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 8:50 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 02/28/2023 THROUGH 03/13/2023.

ACCOUNT TOTALS:

101	GENERAL FUND	\$110,141.16
202	MAJOR ROAD FUND	\$20,845.26
203	LOCAL STREET FUND	\$27,983.36
205	PUBLIC SAFETY DEPARTMENT FUND	\$20,769.77
271	LIBRARY FUND	\$135,985.00
287	ARPA FUND	\$5,714.30
592	WATER/SEWER OPERATION FUND	\$269,219.33
701	TRUST & AGENCY FUND	\$241.00
	TOTAL	<u>\$590,899.18</u>
	MANUAL CHECKS- COMERICA	\$1,800.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$592,699.18</u>
	GRAND TOTAL	<u>\$592,699.18</u>

03/13/2023 03:59 PM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 02/28/2023 - 03/13/2023

Page: 1/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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Bank ARPA COMERICA - ARPA FUNDS

03/13/2023	ARPA	10	08500	HUBBELL ROTH & CLARK INC	5,714.30
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ARPA TOTALS:

Total of 1 Checks:	5,714.30
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	5,714.30

Bank COM COMERICA

03/03/2023	COM	86718	38145	SOUTHFIELD POSTAL SERVICE	1,800.00
03/13/2023	COM	86719	58731	ADVANCED SECURITY & FIRE	96.00
03/13/2023	COM	86720	MISC	ALLEN WOOD CONSTRUCTION	3,375.00
03/13/2023	COM	86721	60217	AMAZON CAPITAL SERVICES	131.84
03/13/2023	COM	86722	31164	APOLLO FIRE APPARATUS	538.80
03/13/2023	COM	86723	60617	APRIL BARRETT	400.00
03/13/2023	COM	86724	60771	ARC DOCUMENT SOLUTIONS LLC	44.83
03/13/2023	COM	86725	51802	ARROW OFFICE SUPPLY CO.	48.01
03/13/2023	COM	86726	02000	BADGER METER INC	315.85
03/13/2023	COM	86727	02100	BALDWIN PUBLIC LIBRARY	135,985.00
03/13/2023	COM	86728	02400	BEVERLY HILLS WATER DPT	1,155.22
03/13/2023	COM	86729	50822	BS&A SOFTWARE	750.00
03/13/2023	COM	86730	59779	CANFIELD EQUIPMENT SERVICE INC	452.93
03/13/2023	COM	86731	59347	CINTAS CORPORATION #31	156.97
03/13/2023	COM	86732	59323	CLEANNET	858.00
03/13/2023	COM	86733	51439	COMCAST	54.72
03/13/2023	COM	86734	04500	COMEAU EQUIPMENT CO INC.	41,926.76
03/13/2023	COM	86735	52025	DETROIT SALT COMPANY	8,427.03
03/13/2023	COM	86736	51385	DTE ENERGY	7,145.00
03/13/2023	COM	86737	60618	GRATITUDE STEEL BAND	200.00
03/13/2023	COM	86738	53489	GREAT AMERICA FINANCIAL SVCS.	683.52
03/13/2023	COM	86739	08500	HUBBELL ROTH & CLARK INC	4,892.88
03/13/2023	COM	86740	60750	HURON VALLEY GUNS	1,906.32
03/13/2023	COM	86741	58950	HYDROCORP	290.00
03/13/2023	COM	86742	59839	J.C. EHRLICH	57.63
03/13/2023	COM	86743	60077	KRISTIN RUTKOWSKI	20.38
03/13/2023	COM	86744	53316	LANG'S ON-SITE SERVICES	366.00
03/13/2023	COM	86745	59541	LAW ENFORCEMENT SEMINARS, LLC.	850.00
03/13/2023	COM	86746	51792	LEXISNEXIS RISK SOLUTIONS	200.00
03/13/2023	COM	86747	59116	MARGARET A.S. BEKE	65.00
03/13/2023	COM	86748	59329	MICHIGAN INDEPENDENT DOOR COMPANY	75.00
03/13/2023	COM	86749	59045	MICRO CENTER	257.98
03/13/2023	COM	86750	59330	MIKE SAVOIE CHEVROLET	497.61
03/13/2023	COM	86751	58903	MUNIWEB	176.00
03/13/2023	COM	86752	59112	NEXT	5,400.37
03/13/2023	COM	86753	51540	O'REILLY AUTO PARTS	87.48
03/13/2023	COM	86754	51751	O.C.W.R.C.	39,869.83
03/13/2023	COM	86755	59735	OAKLAND COMMUNITY COLLEGE/CREST	50.00
03/13/2023	COM	86756	50830	OAKLAND COUNTY TREASURER'S	177,607.92
03/13/2023	COM	86757	49769	OFFICE EXPRESS	146.97
03/13/2023	COM	86758	60713	PITNEY BOWES BANK PURCHASE POWER	520.99
03/13/2023	COM	86759	60621	PLAY 1ST MOBILE GAMING	75.00
03/13/2023	COM	86760	60386	PTS COMMUNICATIONS	66.00
03/13/2023	COM	86761	16100	ROAD COMMISSION FOR OAKLAND	139.15
03/13/2023	COM	86762	16500	S.O.C.R.R.A.	36,856.00
03/13/2023	COM	86763	16600	S.O.C.W.A.	44,815.06
03/13/2023	COM	86764	59282	SAFEBUILT INC.	18,392.52
03/13/2023	COM	86765	60772	SARAH BOITEUX	440.00
03/13/2023	COM	86766	38145	SOUTHFIELD POSTAL SERVICE	1,874.70
03/13/2023	COM	86767	17700	SUNSET MAINTENANCE SERVICE	1,200.00
03/13/2023	COM	86768	31043	THOMAS J RYAN PC.	8,000.00
03/13/2023	COM	86769	60773	TIPTOP ENTERTAINMENT LLC	495.00
03/13/2023	COM	86770	53564	WEX BANK	4,702.15
03/13/2023	COM	86771	53572	WOW! BUSINESS	1,422.34
03/13/2023	COM	86772	20900	ZIP ETC INC	3,825.00

COM TOTALS:

Total of 55 Checks:	560,186.76
Less 0 Void Checks:	0.00
Total of 55 Disbursements:	560,186.76

Bank IND INDEPENDENT BANK

03/13/2023	IND	1138	14800	VILLAGE OF BEVERLY HILLS	26,798.12
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03/13/2023 03:59 PM
User: JAY
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 02/28/2023 - 03/13/2023

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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IND TOTALS:

Total of 1 Checks:	26,798.12
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	26,798.12

REPORT TOTALS:

Total of 57 Checks:	592,699.18
Less 0 Void Checks:	0.00
Total of 57 Disbursements:	592,699.18



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: ITP 5K at Beverly Park on October 7, 2023

Date: March 17, 2023

Administration received a request on behalf of the Platelet Disorder Support Association to hold their annual ITP 5K Walk at Beverly Park on Saturday, October 7, 2023. ITP, or immune thrombocytopenia, is a blood disorder that can lead to easy or excessive bruising and bleeding. The bleeding results from unusually low levels of platelets, which are the cells that help blood clot. The Platelet Disorder Support Association is dedicated to enhancing the lives of people with ITP and other platelet disorders through education, advocacy, research, and support.

The Parks & Recreation Board and Council have approved a 5K request from this group for the past two years and it was a successful event, growing each time.

The group is requesting to hold their 5K at Beverly Park from 9:00 a.m. to 12:00 p.m. and are requesting that the pavilion rental fees be waived. There are no scheduling conflicts.

At their March 16th meeting, the Parks and Recreation Board recommended that the Village Council approve the request from the Platelet Disorder Support Association to hold the ITP 5K at Beverly Park on Saturday, October 7, 2023 from 9:00 a.m. to 12:00 p.m. and waive the pavilion rental fees during that time provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's office prior to the event.

Suggested Resolution:

Be it resolved, the Village Council approves the request from the Platelet Disorder Support Association to hold the ITP 5K at Beverly Park on Saturday, October 7, 2023 from 9:00 a.m. to 12:00 p.m. and waives the pavilion rental fees during that time provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's office prior to the event.



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: 2023 Movie in the Park

Date: March 17, 2023

The annual Movie in the Park is scheduled for Thursday, August 17, 2023 at Beverly Park. Last year the Village worked with FunFlicks for the movie screen and generator rental. The cost of the rental this year is \$1,126.92. The movie rental and licensing can be provided by Swank Motion Pictures in the amount of \$720.00 plus \$30.00 shipping. The movie is to be determined by the Parks & Recreation Board from Swank's available options. There is popcorn provided for residents at the event as well, which is included in the final cost in the suggested below.

At the March 16, 2023 Parks & Recreation Board meeting, the Board recommended that the Village Council authorize the Parks & Recreation Board to host Movie in the Park on Thursday, August 17, 2023 at Beverly Park in an amount not to exceed \$2,200.00. Further, the Board recommended Council approve the agreement with FunFlicks of Michigan for the movie screen and generator rental. Funds are available in Account 101-693-894.00 (Special Events).

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council authorizes the Parks & Recreation Board to host Movie in the Park on Thursday, August 17, 2023 at Beverly Park in an amount not to exceed \$2,200.00. Further, the Council approves the agreement with FunFlicks of Michigan for the movie screen and generator rental. Funds are available in Account 101-693-894.00 (Special Events).

Attachment

**Invoice #12876501**

Sign & Pay Online!

If you need to print and mail your contract, please mail to:

FunFlicks of Michigan

3558 KRAFFT RD FORT GRATIOT, MI, 48059

(810) 346-1826

Billing Information

Village of Beverly Hills

Kristin Rutkowski

18801 Beverly Rd

Beverly Hills, MI 48025

Home Phone:

Cell Phone: (248) 464-7293

Office Phone: (248) 646-6404

Event ID #: 12876501

Invoice Date: 2/10/2023

Rep: Ashley Bunn

Rental Date: 8/17/2023

Arrival Time: 7:15pm

Equipment Start Time: 8:45pm

Equipment End Time: 11:15pm

Delivery Location Information

18801 Beverly Rd

Beverly Hills, MI 48025

On-site Contact:

Delivery Method: Fully Staffed

Surface Type: Grass - Allow Stakes

Rental Items	Qty	Total
26-ft (20x12 Viewable) Blockbuster Movie Screen	1	\$799.00
All Projection, Sound & Blu-ray Player Included	1	\$0.00
FREE Weather Policy	1	\$0.00
Generator Rental - Large for 26' & 32' Screen	1	\$175.00

Order subtotal		\$974.00
Distance Charges		\$75.00
Surcharge	This is a fee that helps pay royalties for FunFlicks	\$77.92
Total		\$1,126.92
Deposit Due		\$563.46
Amount Paid		\$0.00
Balance Due		\$1,126.92

*Surcharge is added to all reservations. This surcharge is not a tax, it is a royalty percentage payable to the owner of the trademark registration

There may be discounts on your order that are part of a special offering. If changes made to an event/event series make it ineligible for an applied discount, the discount is subject to removal. Any payments made on events that have not been completed may be moved to cover outstanding balances.

Pre-Paid Gratuity: *As a convenience to our customers, you can include a pre-paid gratuity for your technician at the time of your booking. If you would like to pay gratuity later, you can give it directly to your tech on-site or call our office after your event and we'll be happy to add it then.*

Please Note: Your rental must be paid in full 14 days prior to your event date

Your reservation is not confirmed until you have signed this rental agreement. No refunds are offered and all postponements or cancellations will be credited towards future rentals.

Equipment Rental Agreement: Our goal is to provide you with friendly, FUN, professional & quality service. We prefer not to provide you a list of legal terminology, however there are factors beyond both our control and your control, such as weather and emergencies that may arise before or during your event. We also understand emotions may come into play since this may be a special day. If factors arise and we can't mutually agree on a fair outcome, then the terms and conditions written here are the only acceptable terms of negotiation.

By making your deposit or payment in full, you are agreeing to these terms and conditions described on the invoice above and Rental Agreement below.

Deposits: A 50% deposit is required to confirm your event date.

If you need to make alternate arrangements to meet our deposit requirements, please contact your Sales Rep. If you are making this reservation less than 14 days prior to your event date, then payment in full is required at the time of your reservation. Your date is NOT CONFIRMED unless we have received your deposit and signed Rental Agreement.

Final Payments: Your final balance must be paid to us no later than 14 days prior to your event rental date. Your rental may be cancelled if we have not received your final payment by that time. Customers can make post-event payment arrangements with Purchase Orders or other terms with our approval.

Return Check Charge: There is a \$50 charge for all returned checks.

CANCELLATION FEE POLICY

You always have 18 months to re-book your rental instead of forfeiting funds, but if you must cancel the terms are listed here.

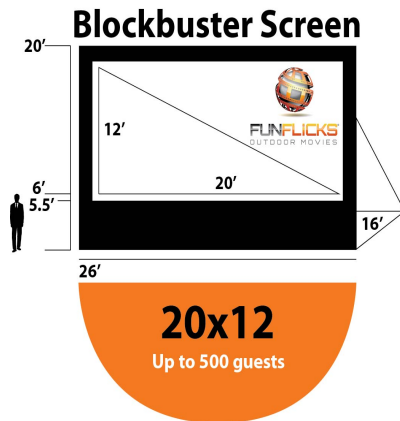
30+ Days Prior To Event Date	Pay 25% of Event Rental Total
15 - 29 Days from Event Date	Pay 50% of Event Rental Total
14 Days or Less from Event Date	Pay 100% of Event Rental Total

RESCHEDULING FEE POLICY

Reschedule 30+ Days from Event Date	Pay 5% of Event Rental Total
Reschedule 15-29 Days from Event Date	Pay 10% of Event Rental Total
Reschedule 14 Days or Less from Event Date	Pay 20% of Event Rental Total

Equipment Specific Details

Details For Your Specific Rental



Additional 25' Needed for Projection Table Setup (Front or Rear Projection Capable)

- Includes HD Projector, Blu-ray Player, Amplified Speakers, Sound Mixer, Microphone & All Cables
- 2 1/2 Hours Standard Rental Time
- FunFlicks Tech for setup, operation and breakdown (If you selected the Drop Off Option we will setup and breakdown but will not be on-site for operation)

WEATHER POLICY:

We DO NOT cancel your event for weather related reasons until the day of your event.

Weather predictions change (often!) --- we want to give you the opportunity to have the event, so we do not allow weather related cancellations or rescheduling until the day of your event. If you do cancel/reschedule your event prior to the day of your event, you may be required to pay a rescheduling or cancellation fee (see Fee Schedule).

40%+ CHANCE OF RAIN: If there is a 40%+ chance of rain or if winds are forecasted to be 15+ MPH (less for extremely large screens) for the period starting two hours before, during, and two hours after your event, we reserve to the right to cancel your event for that date in order protect our clients, hosts, and equipment. We also reserve the right to setup our screen parallel to the wind regardless of where customer would like placement, in order to minimize risks associated with gusts of wind.

LESS THAN 40% CHANCE OF RAIN: We will mutually discuss and agree to proceed or postpone using the Proceed/Postpone Weather Options listed below.

PROCEED/POSTPONE WEATHER OPTIONS: It is agreed by both parties that www.weather.com (<http://www.weather.com/>) is the tool used to verify weather percentages and wind speeds. Simply visit www.weather.com (<http://www.weather.com/>) the morning of your screen rental. Put in your zip code and click hour-by-hour. This is the only tool we use to predict the weather. You have until 2:00 PM on the day of the event to make a final decision, using the following options:

1. **Move your event indoors:** (keep in mind our screens are very tall and will not fit in most residences). If you move your event indoors and you need to move down in screen size in order to fit your available location, there are **no refunds or discounts** for changing screen sizes due to weather and indoor requirements, and smaller screens are subject to availability.
2. **Postpone/Reschedule:** You can reschedule your screen rental, if you have chosen a discounted day that discount may not be available on the future date and should be discussed with our sales team.
3. **Take Your Chances:** If you choose to have our host dispatched to your location and we cannot complete your event due to poor weather conditions, you will not receive a refund and another event will not be scheduled. This would constitute your event!
4. **After the Event Day Confirmation Contact occurs,** you wish to postpone your event a fee will be charged. You must pay any fees prior to rescheduling your event. The schedule of fees are as follows:
 - If the host is not already in route to your event, a Restocking fee of \$50 will be charged for the host to return the equipment to the warehouse.
 - If the host is already in route and/or has arrived on-site but not yet unloaded equipment, a \$50 Restocking fee will be charged, a Travel fee \$1.25 per mile from the warehouse to the point when the host is notified (a minimum

charge of \$50.00).

- Once the host has begun unloading any equipment, the event is considered in progress and no further rescheduling can be made, except those covered in the contract.

FunFlicks does not refund event payments in case of weather related cancellations. You will have 18 months to reschedule your movie screen rental in the case of inclement weather. Your options for reschedule dates are governed by the Weather Assurance Plan that you chose at the time of your booking.

COVID Exception: Should the Local, State or Federal Government institute restrictive measures that place encumbrances on either party as to affect the operations of what would be deemed "normal", the client will be allowed to re-schedule to a time when said restrictions are not being enforced. All rates will be honored for events that have signed and paid a minimum of a deposit and no penalties applied.

PLEASE NOTE: If we provide screen upgrade due to equipment availability and your event is rescheduled for any reason, you may not receive the screen upgrade at your rescheduled event.

INFORMATION & TERMS

1. Event Day Confirmation Call: We will call you on the morning of your event between 10:00 AM - 2:00 PM to confirm your event. You must be available to take our call that day or you can request a text message for confirmation as well. If you request a text message, you need to be able to reply with your confirmation that our message was received. If there is more than a 20% chance of rain or wind is forecasted 15+ MPH on your date as listed on weather.com, we will not dispatch our tech for delivery without talking with you. This means that if you do not respond to the text message or take our call, we will not be able to deliver your rentals

2. Rental Period: your Movie Start Time is the time that we expect to start your main feature presentation. If you need to start later than your listed start time, please let us know in advance. If your start time is changed by more than 15 minutes once we are on-site, you will be charged an additional \$50 for each hour or portion of an hour that the start is delayed.

3. Tech Arrival & Movie Start Time: We will arrive at the approximate time listed at the top of this contract (Arrival Time). Our arrival time may vary from the time listed here due to traffic or other circumstances. We include significant buffer time in the equipment setup period to allow for this variance. 95% of our event rentals start on time and we will make every effort possible to meet your Movie Start Time listed, however we do not guarantee that your movie will start at the Movie Start Time. No refunds or credits will be issued for not starting your movie at the Movie Start Time listed here.

4. Tech Responsibilities

Full Service Option: Our tech is provided to deliver & setup equipment, change media, connect devices, make adjustments and breakdown equipment. We will stay on-site during the duration of your screen rental to ensure that everything runs as smoothly as possible. Our tech is happy to help out with most event related items but please refrain from asking them to be a referee, janitor, MC, babysitter, timekeeper, lifeguard, waiter or other activities outside the ones listed here.

Drop-Off Service Option: Our tech will deliver, setup & breakdown your rental equipment but will not remain on-site for the duration of your event. If any technical difficulties arise, you will call our On Call Manager or the Delivery Tech for support. In the event of inclement weather, customer is responsible for covering equipment or moving it to a safe location.

5. Parking & Unloading: Customer must provide adequate parking for loading/unloading, including any costs, permits or passes, to allow host an unloading point within 100 yards of the screen setup location.

6. Screen Location, Size & Surface Type: Customer is responsible for ensuring our screen & projection gear will fit at rental location. It must be completely dark (15 minutes after official sunset) before projection can begin, unless the event is held indoors. We normally secure our screens by placing 18" stakes in the ground around the screen. If we cannot place stakes in the ground for any reason (no stakes allowed, pavement, concrete, etc.) customer is responsible for providing weighted item for tying off to secure the screen. Examples would be water filled trash cans, sand bags, cinder blocks, etc. Customer is responsible for letting us know if these items are not available on-site at least 72 hours prior to rental. FunFlicks of Michigan offers sand bag and water barrel rentals for locations that where stakes are not allowed and customer is responsible for securing these items prior to event date.

7. Lighting: Customer is responsible for minimizing the amount of light in the area above and nearby the screen. Parking lights, street lights, flood lights, stadium lights, etc. will degrade the quality of the image on our screen and make it appear washed out. FunFlicks of Michigan is not responsible for the quality of the video image if all light sources within 100' of the screen are not turned off.

8. Electrical Requirements: Customer must provide sufficient power on-site for our equipment to operate correctly. You will need to provide 3 outlet(s), each on a separate circuit breaker for the rentals you requested. Power outlets must be located within 100' of the location where our screen/equipment will be setup. We will not setup equipment more than 200' from a power source.

Generators: Customer may provide a generator with at least 5,000 watts of continuous power and 2 separate circuit breakers. Inverted power is strongly recommended. FunFlicks of Michigan will not be responsible for customer provided generators that fail, trip breakers or otherwise don't function with our equipment. We offer generator rentals at additional charge in some locations.

9. Customer Provides All Media: Unless specifically licensed through FunFlicks of Michigan and listed in this agreement, all media to be played on our screen/system must be provided by the customer. Our system plays standard, commercially produced DVD and Blu-ray discs. We currently do not support 4K, Ultra HD or other disc types other than standard DVD and Blu-ray.

1. We are not responsible for scratched media, custom burned media, download media or any other content issues/errors that occur with our equipment. We use new equipment that has been tested with most commercial DVD/Blu-ray discs. Please be prepared to provide a backup copy of your movie or other content you plan on playing in our systems in case there are problems with the primary disc.

2. If you are connecting a laptop, cable box, gaming system or other media devices you must tell us in advance and it must be included in this contract. If you do not see your media type listed (i.e. laptop, live TV, video gaming) then it assumed you are providing a standard DVD or Blu-ray disc. Please contact your Sales Coordinator if you are not showing a standard disc type. We cannot connect other devices to our systems unless the device is listed in your rental items above and we will not be responsible for event issues or failures resulting from this omission during your booking and in writing. **Any special connectors required to connect customer provided equipment to our system shall be provided by the customer. Extending your service to our equipment is also the customer responsibility (additional coax to move cable box to our equipment, etc). FunFlicks of Michigan can advise the specific connections our system can accommodate.**

3. Customer is responsible for all licensing and other costs associated with any content or media used on a FunFlicks of Michigan' system.

10. Equipment Malfunctions: All equipment is tested and maintained for your assurance - however there is always the risk of technical malfunctions. If we experience an equipment issue on-site, we will make every effort to get it fixed on-site within 60 minutes, or get replacement equipment delivered to your location within 60 minutes of diagnosis. If we are unable to get the equipment working or are unable to get a replacement on-site within 60 minutes from our diagnosis of problem, then FunFlicks of Michigan will provide a rescheduled rental on a date mutually agreeable by customer and FunFlicks of Michigan, not to be scheduled later than 18 months from the originally scheduled date. We do not offer refunds for technical malfunctions.

FunFlicks of Michigan is not responsible and will not pay for incidental or consequential damages caused by any delays or equipment malfunctions. This includes but is not limited to food, entertainment, labor, sponsorships, other rentals, or other costs incurred by customer in conjunction with this rental.

Customer Provided Equipment: We will substitute any customer provided equipment in the case of failure (i.e. DVD player, projector, speakers, cables, etc.), however no refund or credit will be provided if event goes on as planned. If delayed more than 60 minutes, customer can opt to request a rescheduled rental option subject to approval by FunFlicks of Michigan.

11. Sprinklers & Venue Safety: Customer is responsible for ensuring that sprinkler systems are turned off in the area where our screens & other equipment will be setup. If sprinkler systems are activated during your rental and our equipment is subjected to water from sprinklers, you will be charged a \$150 cleaning fee. If any equipment is damaged by water from sprinkler systems, then customer is responsible for paying repair or replacement costs for damaged equipment.

Customer is responsible for providing a safe venue for our equipment and our technician. We reserve the right to not setup our equipment in or vacate any environment our technician deems to be unsafe. This includes but is not limited to factors such as weather (or impending weather), uneven terrain, unsafe structures, uncontrolled crowds, unacceptable power quality, standing water, etc. In extremely unsafe conditions, regardless of source of the unsafe conditions, the technician will abandon the equipment and vacate the venue. FunFlicks of Michigan does not issue refunds and no rescheduled rental will be provided for cancellations caused by unsafe conditions. The customer is responsible for paying repair or replacement costs for damaged/stolen equipment due to unsafe venue conditions or subsequent abandonment of equipment. Event weather related concerns are covered separately by our Weather Policy.

To insure the safety of our technician(s), the customer is responsible for having a representative on site from technician arrival until technician departure. In the event the technician's vehicle location is not in the immediate area of the venue, this responsibility includes escorting the technician to/from their vehicle for each loading trip. We appreciate your participation in insuring the safety of our technician.

ADVERTISING, PHOTOGRAPHS & PROMOTION: The customer gives their full consent and permission to FunFlicks of Michigan, it's local affiliates and contractors, their sponsors and/corporate sponsors, their successors, licensees, and assigns the irrevocable right to use, for any purpose whatsoever and without compensation, any photographs, videotapes, audiotapes, or other recordings of

people and activities that are made during the course of this event. In addition, FunFlicks of Michigan may show logos, commercials, public service announcements and limited advertising on the screen before or after your entertainment period.

COMPLETE AGREEMENT: This signed Agreement contains the entire agreement between the Lessor and the Lessee. No amendment, whether from previous or subsequent negotiations between the Lessee and the Lessor, shall be valid or enforceable unless in writing and signed by all parties to this contract. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof.

Customer acknowledges that by making payment and/or signing, that this Rental Agreement is a legal and binding contract. To cancel or reschedule a rental, sufficient notice must be given by Customer in accordance with the terms outlined in this Rental Agreement and that Customer may incur additional fees for doing so. Any rescheduled event is subject to availability at the time of cancellation or postponement. Refunds are not provided for rentals from FunFlicks of Michigan. FunFlicks of Michigan may, at its sole discretion, provide credits towards future events for weather related and other cancellations.

I HAVE READ THIS CONTRACT AND AGREE & UNDERSTAND THE CONTENT.

Signature

Date

Printed Name



www.FUNFLICKS.com



To: Honorable Council President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Richard Torongeau, Public Safety Director

Subject: Request from Beverly Hills Lions Club to Use Village Streets for Memorial Day Fun Run/Walk on Monday, May 29, 2023

Date: March 14, 2023

The Beverly Hills Lions Club is requesting use of several Village streets for their 38th annual Fun Run/Walk on Memorial Day, Monday, May 29, 2023 from 9:00 a.m. to 10:00 a.m. Proceeds from the event support programs involved with helping the blind and hearing impaired, as well as Beverly Hills community charities.

A map showing the proposed route is attached. A letter from the event chairperson, Roy Waters, is also attached. A Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured has been submitted to the Clerk's office.

Suggested Motion

Be it resolved, the Beverly Hills Village Council authorizes the Beverly Hills Lions Club to use Village streets as detailed on the attached map on Monday, May 29, 2023 from 9:00 a.m. to 10:00 a.m. for their annual Memorial Day Fun Run/Walk and waives any permit fee provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is filed with the Clerk's office prior to the event.

Attachments

Beverly Hills Lions Club
Beverly Hills, Michigan 48025

March 9, 2023

Village of Beverly Hills
13500 W. 13 Mile Road
Beverly Hills, Michigan 48025
Attention: Mr. Chris Wilson, Village Manager
Ms. Kristin Rutkowski, Assistant Village Manager

Dear Mr. Wilson & Ms. Rutkowski,

The Beverly Hills Lions Club would once again, greatly appreciate being able to use some of the streets as detailed on the attached map to facilitate our 38th Annual Fun Run/Fun Walk on Memorial Day, Monday, May 29th, 2023.

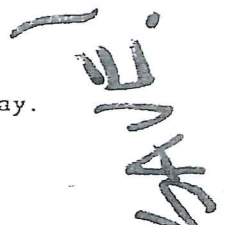
The Beverly Hills Lions Club conducts this annual event to raise funds to help support programs involved with the blind and hearing impaired, as well as Beverly Hills Community charities. All proceeds from this event will go to these critical areas of concern. You have been so generous as to waive the fee to our club for this event in the past. We would greatly appreciate the Village's approval for the use of the streets. The race starts at 9:00 AM and we should be done by 10:00 AM at the latest.

I have also enclosed our insurance certificate for the Memorial Day Fun Run, Monday May 29th, 2023 with the Village of Beverly Hills as certificate holder. Please contact me at your convenience if you require any additional information. I look forward to hearing back from you on our request for the event.

Sincerely,

Roy W. Waters
Event Chairman
Beverly Hills Lions Club
Cell: 248-519-3260
Email: roywaters@wowway.com

2 END/WALK SIGNS



1. Be at your corner by 8:45 AM Monday, Memorial Day.
2. Direct runners to the left side of the street, give them the proper route and cheer them on.
3. Use the flags to control cars, so that the runners have the right of way.
4. Return the flags. They will be used next year.



To: Honorable President George; Village Council Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Michigan Natural Resources Trust Fund Development Grants

Date: March 17, 2023

At the March 7, 2023 Village Council meeting, it was the sense of Council to direct Administration to submit Michigan Natural Resources Trust Fund grant applications for the development of Beverly Green and Riverside Park. Applications are due April 1, 2023.

A requirement of the application process is to hold a public hearing to receive comments on the proposed applications. Copies of the draft applications and concept plans for Beverly Green and Riverside Park are attached. Please note, Administration is working with resident, volunteer, and landscape architect, George Ostrowski to get updated concept plans for Riverside Park completed by the April 1st deadline that do not include development/landscaping on the small parcel on the north side of Riverside Drive, since that section it is not Village property. We sincerely thank Mr. Ostrowski for the time he has spent working on the concept plans.

Following the public hearing, there are two resolutions on the agenda for Council's review and consideration which would authorize the application submissions and the match amounts. A 25% funding match is required for MNRTF applications, and applicants score higher when the match amount is greater than 25%. For Beverly Green, Administration is proposing a \$125,000 grant ask with a 50% match (\$250,000 total project cost). For Riverside Park, Administration is proposing a \$150,000 application ask with a 50% match (\$300,000 total project cost).

Attachments

Section A: Applicant Site and Project Information

Instructions:

1. Click **Save** to save changes.
2. See the Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Michigan Natural Resources Trust Fund**2023 Grant Application**

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

Is the application for site development or land acquisition?

☒ Development

☐ Acquisition

***Name of Applicant (Government Unit)**

Village of Beverly Hills

***SIGMA Vendor Number**

CV0048766

***SIGMA Address ID**

CV0048766

***Name of Authorized Representative**

Kristin Rutkowski

***Title**

Assistant Manager/Village Clerk

Address

18500 West Thirteen Mile Road

City

Beverly Hills MI

State***ZIP**

48025

***County**

Oakland County

Telephone

(248) 646-6404

***E-mail**

krutkowski@villagebeverlyhills.com

***State House District**

District 5

***State Senate District**

District 8

***U.S. Congress District**

District 12

The following link contains District Maps - <https://www.michigan.gov/micrc/mapping-process/final-maps>

***Proposal Title (Not to exceed 60 characters)**

Beverly Green Development

***Proposal Description**

Beverly Green is an open area bounded by Greenfield Road and Beverly Court. The space forms a semi-circle that is bisected by Beverly Road. It was recently recognized as park space and later named "Beverly Green" in 2022. This is the eastern most park in the Village.

Residents have expressed the desire to develop park space on the eastern side of the Village. This proposal would include the following elements: install professionally designed native landscaping to beautify and improve usability of the space; pursue sidewalk connections to improve access along Beverly Road; add seating and lighting to attract residents and increase usage of the space; Improve accessibility for all potential users; add bike racks and a play element; add dog waste station and trash/recycling receptacles; add parking spaces; and install fence and other features that are aesthetically similar in style to other parks to create consistency throughout the Village.

*Address of Site	*City, Village or Township of Site	*Zip
<i>Beverly Road and Greenfield Road</i>	<i>Beverly Hills</i>	<i>48025</i>

*Park Name	*County in which Site is located
<i>Beverly Green</i>	<i>Oakland</i>

*Town, Range and Section Numbers of Site Location			*Latitude/Longitude at park entrance	
<i>Letters must be upper-case: (examples: T02N, R13E, 22)</i>				
(Town)	(Range)	(Section)	(Latitude)	(Longitude)
<i>T01N</i>	<i>R10E</i>	<i>01</i>	<i>42.524840</i>	<i>-83.204657</i>
<i>\$</i>		<i>\$</i>		<i>\$</i>

Section B: Project Funding and Explanation of Match Sources

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

SOURCES OF MATCHING FUNDS

PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	\$125,000
Total Match (Must be at least 25% of total project cost)	\$125,000
Total Project Cost (Must equal the total estimated cost on Section C: Project Details page)	\$250,000
Percentage of match commitment (Must be at least 25% of total project cost)	50 %
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$125,000
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name	*Administering Agency
*Contact Name for Administering Agency	*Amount
*Telephone	\$

*Type of Funds

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

Date appropriated

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

Check to add program information for additional State or Federal funds that will be used as Match.

*(3) Program Name		*Administering Agency
*Contact Name for Administering Agency	*Telephone	*Amount \$

*Type of Funds

Grant funds awarded *Date grant funds approved*

Grant funds applied for, not yet approved *Estimated approval date*

Appropriated funds *Date appropriated*

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?
Yes No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?
Yes No

d) Cash Donations \$

e) Donated Labor and/or Materials \$

f) Donated Land Value (acquisition applications only) \$

Section C2: Project Details

Instructions:

1. All required fields are marked with an *.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2023 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Development Applications ONLY

* Applicant's current control of the site:

☒ Fee Simple

Lease

Easement

Other (describe)

*Age of Park

98
Years

* Acres

1.10

Project Cost Estimate Table

YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.

SCOPE ITEM	DNR ONLY Accessibility Guidelines	QUANTITY	TOTAL ESTIMATED COST
			\$

Select the plus sign button to create newrows.

Other:		\$
--------	--	----

Do not list the aspects of project execution, such as labor, construction equipment, contingency, site work, grading or raw materials.

Select the plus sign button to create newrows.

Permit Fees	\$
MNRTF Sign	\$
Subtotal	\$0
Engineering (These fees may not exceed 20% of subtotal)	\$

Total Estimated Cost *(Must equal Total Project Cost amount on Section B page.)*

\$0

Section D: Justification of Need

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

***1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

2

***2) What page(s) of your recreation plan is the need for the proposed project discussed?**

If proposed project is on only one page, please enter the page number in both boxes

From:

To:

19

20

***3) What was the date(s) of public meeting to discuss submission of the grant application?**

3/7/2023

Additional dates:

3/21/2023

***4) Did you gather public input from individuals with disabilities, their families, or advocates?**

No

☒ Yes

***5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

☒ No

Yes

List Communities:

***6) Explain how you plan to address safety considerations and crime prevention in the project area?**

Beverly Green is located at the intersection of two major roads in Beverly Hills: Greenfield Road and Beverly Road. The area is regularly patrolled by the Public Safety Department. The park is located 1.8 miles from the Public Safety Department Building. The park hours would be 8:00 a.m. to 10:00 p.m. The park is nestled in a residential neighborhood and has many passersby.

***7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

The Village of Beverly Hills uses several methods to communicate to the public on a regular basis such as the annual calendar, quarterly print newsletters, weekly email blasts, Facebook, Village website updates, live streamed Village Council meetings, and newresident information packets. Many of these methods are accessible and will be used to advertise the development of Beverly Green.

***8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

The Village has a Parks & Recreation Board that meets the third Thursday of the month at 7:30 p.m. The volunteer members are appointed by Council. The Board is responsible for evaluating and recommending recreation programs and major improvements. The Board seeks additional funding and donations for the parks. The Board also serves as the lead volunteers for Park events.

The members are Molly Borgon, Matt Goodrich, Eli Bayless, Sara Bresnahan, Janice Hausman, Greg Ross, and Jennifer Ruprich.

Section E: Application History and Stewardship

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

NO **YES**

**1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.*

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) **until partial reimbursement and final audit is completed** (approximately 180 days after closing)?

If yes, please provide documentation that supports this on the Required Attachments page.

**2) Has applicant received DNR recreation grant(s) in the past?*

[X]

If yes, does applicant currently have an open, active grant?

[X]

**3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?*

(If yes, provide comments below)

[X]

** 4) Does applicant have a known unresolved conversion of grant-assisted parkland?*

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below)

[X]

**5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?*

(If yes, provide comments below)

[X]

**6) Do you now or do you intend in the future to charge an entrance fee to the project site?*

[X]

***7) What is the applicant's current year budget for parks and recreation?**

\$200,000.00

***8) What are the estimated operation and maintenance costs associated with the project?**

\$7,500.00

Comments:

The Village was awarded a MNRTF acquisition grant in December 2022.

Section F: Site Conditions

Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
3. Click **Save** to save changes.

NO **YES** **UNKNOWN**

*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past? [X]

*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility? [X]

*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers? [X]

*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property? [X]

*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past? [X]

*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property? [X]

*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property? [X]

*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property? [X]

*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency? [X]

*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations? [X]

*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment? [X]

*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property? [X]

*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank? [X]

*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? [X]

*15) Has an environmental assessment been completed for the site?

[X]

If yes, please provide documentation that supports this on the Required Attachments page.

*16) Are permits required for the development of the site?

[X]

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

Section G: Natural Features of The Project Site

Instructions:

1. Click **Save** to save changes.
2. Great Lakes connecting waters are defined in the *2023 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

To the best of your knowledge, does the project site include:

***Great Lakes shoreline or Great Lakes connecting water frontage?**

☒

No

Yes

***Inland lake frontage?**

☒

No

Yes

***River and/or tributary frontage?**

☒

No

Yes

***Wetland acreage or frontage?**

☒

No

Yes

***Other water acreage or frontage?**

☒

No

Yes

***Sand dunes?**

☒

No

Yes

***Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

☒

No

Yes

***Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

☒

No

Yes

Section H: Wildlife Values of The Project Site

Instructions:

- 1. Click **Save** to save changes.
- 2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development:

* Protect wildlife habitat (for example, breeding grounds, winter deeryards, den sites)?	<input checked="" type="checkbox"/> No	Yes
* Act as a wildlife corridor between existing protected areas or buffer an existing protected area?	<input checked="" type="checkbox"/> No	Yes

Section I: Natural Resource Recreation Opportunities

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development provide new or additional:

***Water recreation opportunities?**

☒ No

Yes

***Motorized recreation opportunities (ORV and/or Snowmobile)?**

☒ No

Yes

***Hunting Opportunities?**

☒ No

Yes

***Fishing opportunities?**

☒ No

Yes

***Bird watching or other nature viewing opportunities?**

No

☒ Yes

If yes, what species can be viewed?

deer, warblers, sparrows, cardinals, native plant species

***Nature interpretation or education opportunities?**

No

☒ Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

☒ Interpretive signage

Part time or volunteer naturalist

Interpretive brochures

Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services? ☒ No

Yes

Section J: Public Access Opportunities

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

* Will the site be open to the general public?

No

☒ **Yes**

List the hours open to the public:

	From	To	Closed
Sunday	8:00 AM	10:00 PM	
Monday	8:00 AM	10:00 PM	
Tuesday	8:00 AM	10:00 PM	
Wednesday	8:00 AM	10:00 PM	
Thursday	8:00 AM	10:00 PM	
Friday	8:00 AM	10:00 PM	
Saturday	8:00 AM	10:00 PM	
Holidays	8:00 AM	10:00 PM	

Comment:

Section K: Trails

Instructions:

- 1. Click **Save** to save changes.
- 2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

* Is the proposed site a trail?

☒

No

Yes

* Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map [here](#).

(Applicable for Development or Acquisition)

☒

No

Yes

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes.
3. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*I. Project Justification and Support:

The Beverly Hills Village Council recently adopted an updated 5-Year Community Recreation Plan in 2022 that supports the development of Beverly Green. Beverly Hills voters passed a dedicated park millage in 2020 to help fund the development of park space on the east side of the village. The Village of Beverly Hills is seeking grant funding to match park millage funding to make Beverly Green more accessible and enjoyable.

Currently, Beverly Green is an undeveloped parcel with a few native trees that sits at the intersection of Greenfield Road and Beverly Road. In partnership with the Road Commission for Oakland County, the City of Royal Oak, and the Village of Beverly Hills, a roundabout is being constructed at this intersection in spring 2023. The roundabout will result in traffic calming in the area and allow Beverly Green to be a more desirable place to gather. The project also includes the installation of sidewalks in the area, making Beverly Green a destination that people can walk to.

The Beverly Green development plan is aligned with Michigan's Statewide Comprehensive Outdoor Recreation Plan when it comes to improving recreational access in the Village. The Village strives to have outdoor recreation opportunities that are connected and accessible to residents and visitors of all backgrounds, abilities, means, and geographic locations. This plan will also allow for enhanced health benefits by increasing physical activity and mental well-being.

Similarly, the development of Beverly Green meets the community's 5-Year Recreation Plan's goal to improve recreational facilities to encompass systemwide recreation welcoming all residents to encourage healthy and active lifestyles. It would also meet the goals to provide safe paths to connect all areas of the village to recreational spaces and to enhance the aesthetic appeal of the park (page 25).

Additionally, the Parks & Recreation Board has established a Sculptures in the Parks program, where sculptures are on loan to the Village for 3-year periods. The Board's goal is to include Beverly Green as a site where these sculptures can be displayed, encouraging activities for people of all ages while simultaneously supporting local artists.

Finally, the development of Beverly Green will allow for the expansion of Village-wide recreation programming. Currently, recreational and educational programming activities are primarily held at Beverly Park, which is located approximately a mile and a half away from Beverly Green. Providing a safe, walkable space with seating and shade at Beverly Green will encourage clubs and groups to gather at this space. It could also serve as a secondary location for Village events, such as Read in the Park, which is held in collaboration with Baldwin Public Library.

*II. Project Description:

The development of Beverly Green would transform what is currently a relatively unused parcel into a park space that is inviting, aesthetically appealing, and accessible to all.

The proposed project includes the installation of: benches, picnic tables, bike racks, trash receptacles, recycling receptacles, a dog waste station, natural play elements, shaded areas, a community garden, a fence, accessible pathways, parking spaces, and signage. It will also feature open lawn space and native species plantings, such as trees and flowers. The development will include green infrastructure and lighting so the pathways are safely lit. Please see the attached concept design plan for a visual representation.

A developed Beverly Green will create a gathering space for all residents, but particularly, will create a new accessible destination for residents on the east side of the village. It will be a resting place for dog walkers or people out walking with their children. It will provide a spot for teachers from the nearby Our Lady Queen of Martyrs to provide outdoor lessons or for educators at Baldwin Public Library to expand their outdoor programming. Members of Next, which is the community group for people ages 50+, can enjoy gathering with book clubs or bridge clubs at the newly developed space.

The semi-circle park's layout mirrors Fries Park in the adjacent City of Royal Oak and upon development, Beverly Green will serve as a welcoming gateway as one enters the Village of Beverly Hills.

***III. Natural Resource Access and Protection:**

The development of Beverly Green will provide access to and protection of natural resources. It will create a usable green space adjacent to the new roundabout at Greenfield and Beverly Roads. The new, native landscaping will help reduce noise and air pollution in the area. The tree plantings will also serve as natural spaces for many bird and insect species. The proposed community garden will provide both education and health benefits to local residents.

IV. Other Information:

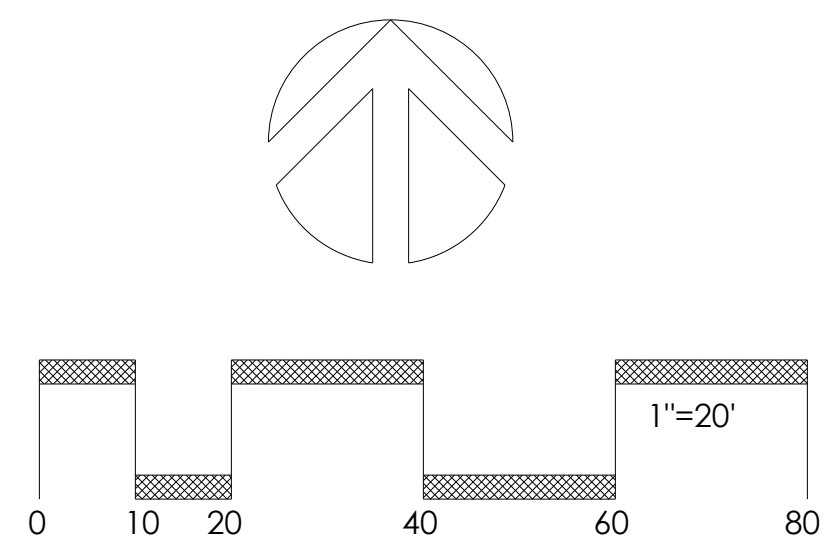
The Village of Beverly Hills was formed in 1958 for the purpose of establishing an official village government. The total population is estimated at 10,584 people that live within the 4.02 square miles of the village boundaries. The average age of a resident is about 45 years old. Located between 13 Mile and 14 Mile Roads, about five miles north of the City of Detroit, Beverly Hills is home to many who are environmentally aware and who enjoy an active lifestyle. Quality of life is important to residents of Beverly Hills, it has a small town feel, but is located near the major cities of Southfield and Detroit. Residents can enjoy the Village shops, parks, and area attractions like the Franklin Historical Museum and the Cranbrook Art Museum. Some of the Beverly Hills community programs and events include: Memorial Day Parade, Carnival and Ceremony; Memorial Day Fun Run & Walk; Village Wide Garage Sale; Java and Jazz series, Concert in the Park series; Read in the Park, Movie in the Park, and the Halloween Hoot. Beverly Hills is home to the Beverly Hills Little League, Beverly Hills Lions Club, the Village Women's Club, and several Scout groups. The Village has a partnership with Baldwin Public Library, as well as strong community recycling, yard waste, and stewardship programs. Beverly Hills is a member community of the Alliance of Rouge Communities and the Oakland County Cooperative Invasive Species Management Area.



BEVERLY GREEN

REVISED CONCEPT

VILLAGE OF BEVERLY HILLS, MI



Section A: Applicant Site and Project Information

Instructions:

1. Click **Save** to save changes.
2. See the Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Michigan Natural Resources Trust Fund**2023 Grant Application**

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

Is the application for site development or land acquisition?

☒ Development

☐ Acquisition

***Name of Applicant (Government Unit)**

Village of Beverly Hills

***SIGMA Vendor Number**

CV0048766

***SIGMA Address ID**

CV0048766

***Name of Authorized Representative**

Kristin Rutkowski

***Title**

Assistant Manager/Village Clerk

Address

18500 West Thirteen Mile Road

City

Beverly Hills MI

State***ZIP**

48025

***County**

Oakland County

Telephone

(248) 646-6404

***E-mail**

krutkowski@villagebeverlyhills.com

***State House District**

District 19

***State Senate District**

District 7

***U.S. Congress District**

District 12

The following link contains District Maps - <https://www.michigan.gov/micrc/mapping-process/final-maps>

***Proposal Title (Not to exceed 60 characters)**

Riverside Park Development

***Proposal Description**

The Village of Beverly Hills seeks grant funding to develop Riverside Park. Development of the public park would include newlandscaping, construction of an overlook/fishing pier, construction of a kayak launch on the Rouge River, construction of a shelter space on the peninsula, an 8' wide footbridge, and installation of bike racks.

*Address of Site			*City, Village or Township of Site		*Zip
Riverside Drive at Evergreen Road			Beverly Hills		48025
*Park Name			*County in which Site is located		
Riverside Park			Oakland		
*Town, Range and Section Numbers of Site Location					*Latitude/Longitude at park entrance
Letters must be upper-case: (examples: T02N, R13E, 22)					
(Town)	(Range)	(Section)	(Latitude)	(Longitude)	
T01N	R10E	02	42.527057	-83.242314	
\$		\$		\$	

Section B: Project Funding and Explanation of Match Sources

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

SOURCES OF MATCHING FUNDS

PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	\$150,000
Total Match (Must be at least 25% of total project cost)	\$150,000
Total Project Cost (Must equal the total estimated cost on Section C: Project Details page)	\$300,000
Percentage of match commitment (Must be at least 25% of total project cost)	50 %
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$150,000
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name	*Administering Agency
*Contact Name for Administering Agency	*Amount
*Telephone	\$

*Type of Funds

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

Date appropriated

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

Check to add program information for additional State or Federal funds that will be used as Match.

*(3) Program Name		*Administering Agency
*Contact Name for Administering Agency	*Telephone	*Amount \$

*Type of Funds

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

*Date appropriated***Other, explain**

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

d) Cash Donations

\$

e) Donated Labor and/or Materials

\$

f) Donated Land Value (acquisition applications only)

\$

Section C2: Project Details

Instructions:

- 1. All required fields are marked with an *.
- 2. Use the Save button to save text and calculate data on each page.
- 3. Save at least every 30 minutes to avoid losing data.
- 4. See the 2023 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
- 5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Development Applications ONLY

* Applicant's current control of the site:

☒ Fee Simple

☐ Lease

☐ Easement

Other (describe)

*Age of Park

55
Years

* Acres

.34

Project Cost Estimate Table

YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.

SCOPE ITEM	DNR ONLY Accessibility Guidelines	QUANTITY	TOTAL ESTIMATED COST
			\$

Select the plus sign button to create newrows.

Other:		\$
--------	--	----

Do not list the aspects of project execution, such as labor, construction equipment, contingency, site work, grading or raw materials.

Select the plus sign button to create newrows.

Permit Fees	\$
MNRTF Sign	\$
Subtotal	\$0
Engineering (These fees may not exceed 20% of subtotal)	\$

Total Estimated Cost *(Must equal Total Project Cost amount on Section B page.)*

\$0

Section D: Justification of Need

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

***1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

1

***2) What page(s) of your recreation plan is the need for the proposed project discussed?**

If proposed project is on only one page, please enter the page number in both boxes

From:

To:

9

27

***3) What was the date(s) of public meeting to discuss submission of the grant application?**

3/7/2023

Additional dates:

3/21/2023

***4) Did you gather public input from individuals with disabilities, their families, or advocates?**

No

☒ Yes

***5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

☒ No

Yes

List Communities:

***6) Explain how you plan to address safety considerations and crime prevention in the project area?**

Riverside Park is located approximately 1.6 miles from the Public Safety building and the area is regularly patrolled by Public Safety. It is located off a well traveled local road, Riverside Drive, and another major artery, Evergreen Road. There are many pedestrians and drivers who pass by the park. Also, the park is surrounded by residential homes and residents who keep a watchful eye on the park. Riverside Park's hours are prominently noted. The park is open from 8:00 a.m. to 10:00 p.m.

***7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

The Village of Beverly Hills uses several methods to communicate regularly with residents, including live stream council meetings; a Village Calendar and Annual Report; Village Newsletters mailed to all residents and businesses quarterly; a website with up-to-date information; E-alerts, weekly E-blasts, and social media posts. A combination of all these methods will be utilized to advertise this project.

***8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

The Village has a Parks & Recreation Board that meets the third Thursday of the month at 7:30 p.m. The volunteer members are appointed by Council. The Board is responsible for evaluating and recommending recreation programs and major improvements. The Board seeks additional funding and donations for the parks. The Board also serves as the lead volunteers for Park events.

The members are Molly Borgon, Matt Goodrich, Eli Bayless, Sara Bresnahan, Janice Hausman, Greg Ross, and Jennifer Ruprich.

Section E: Application History and Stewardship

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

NO **YES**

**1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.*

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) **until partial reimbursement and final audit is completed** (approximately 180 days after closing)?

If yes, please provide documentation that supports this on the Required Attachments page.

**2) Has applicant received DNR recreation grant(s) in the past?*

[X]

If yes, does applicant currently have an open, active grant?

[X]

**3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?*

(If yes, provide comments below)

[X]

** 4) Does applicant have a known unresolved conversion of grant-assisted parkland?*

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below)

[X]

**5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?*

(If yes, provide comments below)

[X]

**6) Do you now or do you intend in the future to charge an entrance fee to the project site?*

[X]

***7) What is the applicant's current year budget for parks and recreation?**

\$200,000.00

***8) What are the estimated operation and maintenance costs associated with the project?**

\$10,000.00

Comments:

The Village of Beverly Hills was awarded an acquisition grant in December 2022.

Section F: Site Conditions

Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
3. Click **Save** to save changes.

NO **YES** **UNKNOWN**

- | | |
|--|-----|
| *1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past? | [X] |
| *2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility? | [X] |
| *3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers? | [X] |
| *4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property? | [X] |
| *5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past? | [X] |
| *6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property? | [X] |
| *7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property? | [X] |
| *8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property? | [X] |
| *9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency? | [X] |
| *10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations? | [X] |
| *11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment? | [X] |
| *12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property? | [X] |
| *13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank? | [X] |
| *14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? | [X] |

*15) Has an environmental assessment been completed for the site?

[X]

If yes, please provide documentation that supports this on the Required Attachments page.

*16) Are permits required for the development of the site?

[X]

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

Section G: Natural Features of The Project Site

Instructions:

1. Click **Save** to save changes.
2. Great Lakes connecting waters are defined in the *2023 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

To the best of your knowledge, does the project site include:

***Great Lakes shoreline or Great Lakes connecting water frontage?**

☒ ~~No~~

Yes

***Inland lake frontage?**

☒ ~~No~~

Yes

***River and/or tributary frontage?**

No

☒ ~~Yes~~

Yes

If yes, name of water body:

Rouge River

How many linear feet of frontage?

1,500

Is the river or tributary a state natural river or a federally dedicated wild and scenic river?

☒ ~~No~~

Yes

***Wetland acreage or frontage?**

☒ ~~No~~

Yes

***Other water acreage or frontage?**

☒ ~~No~~

Yes

***Sand dunes?**

☒ ~~No~~

Yes

***Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

☒ ~~No~~

Yes

***Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

☒ ~~No~~

Yes

Section H: Wildlife Values of The Project Site

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development:

* **Protect wildlife habitat** (for example, breeding grounds, winter deeryards, den sites)? ☒ **No** **Yes**

* **Act as a wildlife corridor between existing protected areas or buffer an existing protected area?** ☒ **No** **Yes**

Section I: Natural Resource Recreation Opportunities

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development provide new or additional:

***Water recreation opportunities?**

No

☒ Yes

***Motorized recreation opportunities (ORV and/or Snowmobile)?**

☒ No

Yes

***Hunting Opportunities?**

☒ No

Yes

***Fishing opportunities?**

No

☒ Yes

If yes, what type of fishing opportunities will be provided?
(species/methods)

Game fishing - large mouth bass, bluegill, black crappie, northern pike

***Bird watching or other nature viewing opportunities?**

No

☒ Yes

If yes, what species can be viewed?

Mallards, Willow Flycatcher, Cape May Warbler, Canada Warbler, Northern Waterthrush, and more

***Nature interpretation or education opportunities?**

No

☒ Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

☒ Interpretive signage

Part time or volunteer naturalist

Interpretive brochures

Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services?

☒ No

Yes

Section J: Public Access Opportunities

Instructions:

- 1. Click **Save** to save changes.
- 2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

* Will the site be open to the general public?

No

☒ Yes

List the hours open to the public:

	From	To	Closed
Sunday	8:00 AM	10:00 PM	
Monday	8:00 AM	10:00 PM	
Tuesday	8:00 AM	10:00 PM	
Wednesday	8:00 AM	10:00 PM	
Thursday	8:00 AM	10:00 PM	
Friday	8:00 AM	10:00 PM	
Saturday	8:00 AM	10:00 PM	
Holidays	8:00 AM	10:00 PM	

Comment:

Section K: Trails

Instructions:

1. Click **Save** to save changes.
2. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*** Is the proposed site a trail?**

☒ **No**

Yes

*** Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map [here](#).**

(Applicable for Development or Acquisition)

☒ **No**

Yes

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes.
3. See the 2023 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*I. Project Justification and Support:

Village leaders and residents of Beverly Hills believe an improved and enhanced Riverside Park will increase utilization and the aesthetics of a beautiful recreation area within the Village of Beverly Hills. The Village wishes to further its "recreation at your doorstep" motto. We want to have desirable parks within walking distance of the surrounding neighborhoods. Please be advised that the Village has been awarded two grants to construct and connect sidewalks throughout the Village of Beverly Hills. This will allow more people to enjoy the peaceful sanctuary that is Riverside Park.

In its 5-year Recreation Plan, the Village notes the specific need for developing and improving Riverside Park. Beginning on page 17, the Plan notes the amenities in the park, which includes, but is not limited to, a picnic area with benches, fishing access, nature study, a checkers/chess table and periodic art installations. The Village has taken small actions over the last 11 years to improve the park. In 2012, native plantings were installed along a portion of the riverbank to encourage bank stabilization through grant funding. In 2017, a permanent outdoor chess/checkers table with two stools was installed in a grassy area abutting the pond to create a peaceful area for gamers. In 2022, extensive invasive buckthorn removal was conducted along the shore and on a peninsula between the pond and the original riverbed. On page 18, the Plan states that the Village should maintain existing facilities in Riverside Park, beautify and landscape the park to improve usability, and continue to monitor and remove invasive species from the park. As set forth on page 25, one of the overall goals of the Parks Plan is to improve recreational facilities to encompass system wide recreation welcoming all residents to encourage healthy and active lifestyles. More specifically, this includes the renovation or replacement of existing facilities to maintain active use, as well as the improved maintenance and enhancing aesthetic appeal of parks. This proposed project will certainly help meet the goals set forth in the Park Plan and improve utilization of Riverside Park.

*II. Project Description:

Community members are seeking recreational opportunities at locations throughout the entire village. The development of Riverside Park would allow for more passive recreation along the Rouge River in Oakland County.

Development of Riverside Park would create a more inviting space for people of all ages. The proposed project includes installation of a widened walkway to make the location more accessible. Additionally, new bike racks and reconfigured parking spaces are included in the proposal. The project includes a new wooden overlook/fishing pier with a 16'x24' viewing deck and a new kayak launch into the Rouge River. Benches and picnic tables would be installed throughout the park to maximize views of the natural resources. The design features an 8' wide footbridge to connect the new, accessible pathways along the park and peninsula. Two 20'x20' shelters are proposed in the design to allow shaded areas to view nature. The project would include planting native species to reinvigorate the understory growth as well as maintaining existing trees. The park would also have new signage and waste receptacles installed.

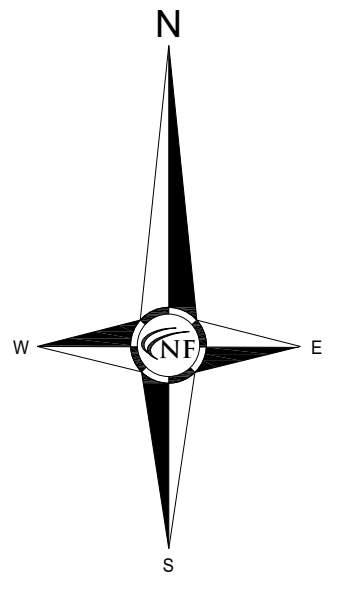
A newly developed Riverside Park would create a serene destination for residents to enjoy nature, fish, kayak, and socialize with friends and family along the beautiful Rouge River.

*III. Natural Resource Access and Protection:

Riverside Park contains approximately 1,500 linear feet of frontage along an impoundment pond just off the Rouge River. The proposed development project shall improve the aesthetics of a peaceful park that is accessible to the residents by walking, driving or biking. Riverside Park allows people in the area access to an area for birding, fishing, kayaking, and a sanctuary from the hustle and bustle of urban living. The Park is approximately one mile away from a middle school, a high school, and elementary school, providing students of all ages access to nature. The presence of the pond, the array of plants and wildlife allows for educational opportunities like interpretive signage and class field trips. Continued enhancement, development and enhancement of Riverside Park will help reduce or eliminate potential issues of bank stability by maintaining natural vegetation along the banks of the water's edge. Enhancement of the peninsula inside the park may offer new opportunities for plant and animal habitat. There are over 100 types of plant species in Riverside Park. The Rouge Green Corridor Habitat Assessment and Management Recommendations for the Rouge Corridor noted that Riverside Park contains wild calla, redbud, pin oak, swamp white oak and great water dock. Fish surveys conducted previously for a different project by Friends of the Rouge at sites in close proximity of Riverside Park have revealed the presence of multiple game fish species in the neighboring Rouge River. The survey noted bluegill, black crappie, pumpkinseed, northern pike, and largemouth bass. In addition, the Rouge Green Corridor assessment, bluegill and bass are caught within the Riverside Pond. The environment for these fish will suffer greatly if the Park's land is not enhanced and protected. The Park also provides excellent bird-watching opportunities in a highly developed and densely populated region. The Douglas Evans Nature Preserve, which is less than one mile from the proposed park and has frontage along the Rouge River, boasts an extensive list of sighted bird species on ebird.org. These include two birds on the MNFI rare animals list (the prairie warbler and the Louisiana waterthrush) and many locally uncommon species, such as the willowflycatcher, veery, Cape May warbler, and orange-crowned warbler. All Friends of the Rouge data and the ebird report are attached as expert documentation.

IV. Other Information:

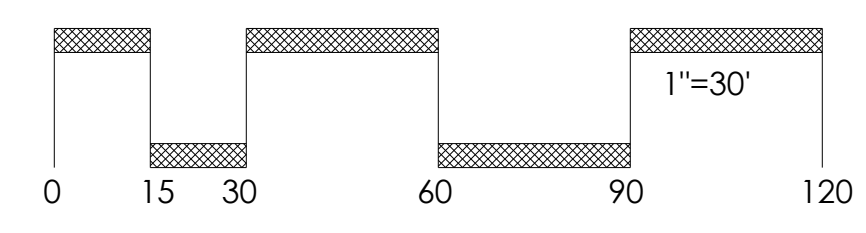
The Village of Beverly Hills was formed in 1958 for the purpose of establishing an official village government. The total population is estimated at 10,584 people that live within the 4.02 square miles of the village boundaries. The average age of a resident is about 45 years old. Located between 13 Mile and 14 Mile Roads, about five miles north of the City of Detroit, Beverly Hills is home to many who are environmentally aware and who enjoy an active lifestyle. Quality of life is important to residents of Beverly Hills, it has a small town feel, but is located near the major cities of Southfield and Detroit. Residents can enjoy the Village shops, parks, and area attractions like the Franklin Historical Museum and the Cranbrook Art Museum. Some of the Beverly Hills community programs and events include: Memorial Day Parade, Carnival and Ceremony; Memorial Day Fun Run & Walk; Village Wide Garage Sale; Java and Jazz series, Concert in the Park series; Read in the Park, Movie in the Park, and the Halloween Hoot. Beverly Hills is home to the Beverly Hills Little League, Beverly Hills Lions Club, the Village Women's Club, and several Scout groups. The Village has a partnership with Baldwin Public Library, as well as strong community recycling, yard waste, and stewardship programs. Beverly Hills is a member community of the Alliance of Rouge Communities and the Oakland County Cooperative Invasive Species Management Area.



CONCEPT PLAN

RIVERSIDE PARK

VILLAGE OF BEVERLY HILLS, MI





**RESOLUTION OF AUTHORIZATION
FOR THE BEVERLY GREEN DEVELOPMENT
GRANT APPLICATION #TF23-0117**

WHEREAS, the Village Council of the Village of Beverly Hills supports the submission of an application titled “Beverly Green Development” to the Michigan Natural Resources Trust Fund Grant Program for the development of Beverly Green (Parcel ID: 24-01-284-001), Village of Beverly Hills;

WHEREAS, the proposed application is supported by the Community’s 5-Year adopted Parks and Recreation Plan; and

WHEREAS, the Village of Beverly Hills is hereby acknowledging the financial commitment of \$125,000 to be used as the Village’s matching funds;

NOW THEREFORE, BE IT RESOLVED that the Village Council of the Village of Beverly Hills hereby authorizes submission of a MNRTF Grant Application for \$125,000 and further resolves to make available a local in the amount of \$125,000 (50%) of a total \$250,000 project cost, during the 2023-2024 fiscal year.

AYES: _____

NAYS: _____

ABSENT: _____

Resolution declared adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Village of Beverly Hills Parks & Recreation Board, Oakland County, Michigan, on the 21st day of March, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this ____ day of March 2023.

Kristin Rutkowski, Village Clerk



**RESOLUTION OF AUTHORIZATION
FOR THE RIVERSIDE PARK DEVELOPMENT
GRANT APPLICATION #TF23-0149**

WHEREAS, the Village Council of the Village of Beverly Hills supports the submission of an application titled "Riverside Park Development" to the Michigan Natural Resources Trust Fund Grant Program for the development of Riverside Park (Parcel ID: 24-02-151-017), Village of Beverly Hills;

WHEREAS, the proposed application is supported by the Community's 5-Year adopted Parks and Recreation Plan; and

WHEREAS, the Village of Beverly Hills is hereby acknowledging the financial commitment of \$150,000 to be used as the Village's matching funds;

NOW THEREFORE, BE IT RESOLVED that the Village Council of the Village of Beverly Hills hereby authorizes submission of a MNRTF Grant Application for \$150,000 and further resolves to make available a local in the amount of \$150,000 (50%) of a total \$300,000 project cost, during the 2023-2024 fiscal year.

AYES: _____

NAYS: _____

ABSENT: _____

Resolution declared adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Village of Beverly Hills Parks & Recreation Board, Oakland County, Michigan, on the 21st day of March, 2023, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this ____ day of March 2023.

Kristin Rutkowski, Village Clerk



To: Honorable Council President George; Village Council Members

From: Jeffrey Campbell, Village Manager; Kristin Rutkowski, Village Clerk/Assistant Village Manager

CC: Sheila McCarthy, Finance Director; Neil Johnston, Public Services Director

Subject: Beverly Park Playground Replacement

Date: March 16, 2023

Over the past year, the Parks & Recreation Board has been planning for the replacement of the play structure at Beverly Park. They would also like to make the playground more accessible by installing a turf and engineered wood fiber surface. The current structure is over twenty years old. In 2020, Beverly Hills voters passed a dedicated park millage to help fund capital improvements throughout Village parks.

As discussed at the January 19, 2023 joint Parks/Council meeting, the Beverly Park playground replacement would include removal of the old equipment, installation of the new equipment, installation of new surfacing, and shipping. The playground presentation from the January 19th meeting is attached for reference.

At their February 16, 2023 meeting, the Parks & Recreation Board unanimously recommended that the Village Council approve the purchase of playground equipment and playground surface from Penchura/Landscape Structures through Sourcewell in an amount not to exceed \$660,000.00 to be installed at Beverly Park using funding from account 208-900-984 (Park Capital), pending financial review and recommendation from Administration.

Shortly thereafter, Administration was provided with finalized quotes from Penchura/Landscape Structures for the playground equipment and surfacing which totaled \$686,252.11. This includes a \$27,347.27 discount for using the cooperative purchasing group, Sourcewell.

A 50% deposit for the turf surface is due in advance. The remaining balance would be invoiced at the time of completion. Currently, there is \$300,000 budgeted for playground equipment. \$150k in FY23 and \$150k in FY24. The remainder of the project funding will require a transfer from the general fund in FY 2024.

There is about a 6-month lead time on equipment delivery and installation. The project is anticipated to be complete in fall of 2023.

A special thanks to the playground subcommittee members Sara Bresnahan, Matt Goodrich, and Janice Hausman for all of the time and work they put into this project.

Suggested Resolution:

Be it resolved, the Beverly Hills Village Council authorizes the purchase of playground equipment and playground surface from Penchura/Landscape Structures through Sourcewell in an amount not to exceed \$687,000.00 to be installed at Beverly Park.

Attachments



Please make check payable to:
Landscape Structures, Inc
SDS 12-0395, PO Box 86
Minneapolis, MN 55486-0395 USA

Proposal

Date	Proposal #
2/27/2023	23-418

Bill To:
Village of Beverly Hills Kristin Rutkowski 18500 W. 13 Mile Road Beverly Hills, MI 48025

Ship To
Village of Beverly Hills Ellen Marshall 18500 W. 13 Mile Road Beverly Hills, MI 48025

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Kristin Rutkowski	248-646-6404 ext. 223	248-646-3703	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
PlayBooster	Beverly Park Playground Equipment - Sourcewell				
	Custom 5-12 Nature Inspired PlayBooster Structure	1		191,346.90	191,346.90
194704A	Boogie Board, Freestanding	1		3,044.70	3,044.70
295695A	ReviWheel Spinner DB Only	1		6,181.20	6,181.20
205800A	TopsyTurny Spinner	1		6,140.40	6,140.40
194663B	ZipKrooz™ 50' Aluminum Posts	1		17,589.90	17,589.90
196213B	ZipKrooz Assisted Additional Bay 50' Aluminum Posts	1		15,182.70	15,182.70
168099A	Cozy Dome	1		5,502.90	5,502.90
182503C	Welcome Sign Ages 5-12 Direct Bury	1		0.00	0.00
174018A	Belt Seat w/Chains ProGuard Chains for 8' Beam Height	8		153.00	1,224.00
237297A	Friendship® Swing w/Single Post Swing Frame Additional Bay 52" Bury ProGuard Chains	1		3,488.40	3,488.40
176038A	Full Bucket Seat w/Chains ProGuard Chains for 8' Beam Height	2		433.50	867.00
177344A	Single Post Swings, 8' Beam Height	1		1,759.50	1,759.50
177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	2		1,254.60	2,509.20
177332A	Single Post Swing Frame 8' Beam Height	1		1,581.00	1,581.00
177333A	Single Post Swing Frame Additional 8' Bay	1		1,173.00	1,173.00
PlayBooster	Custom 2-5 PlayBooster Structure	1		25,515.30	25,515.30
173908A	Log Stepper 18"	1		1,213.80	1,213.80
173909A	Log Stepper 28"	1		1,841.10	1,841.10
173907A	Log Stepper 8"	1		882.30	882.30

Proposal Good For 30 Days

Shipping Time: 10 weeks

Ship Via: Common Carrier

Please call 24 hours prior to delivery: _____

Customer signature below constitutes a purchase order.

Subtotal
Sales Tax (0.0%)
Total

Penchura, LLC, 889 S. Old US 23 Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Please make check payable to:
Landscape Structures, Inc
SDS 12-0395, PO Box 86
Minneapolis, MN 55486-0395 USA

Proposal

Date	Proposal #
2/27/2023	23-418

Bill To:
Village of Beverly Hills Kristin Rutkowski 18500 W. 13 Mile Road Beverly Hills, MI 48025

Ship To
Village of Beverly Hills Ellen Marshall 18500 W. 13 Mile Road Beverly Hills, MI 48025

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Kristin Rutkowski	248-646-6404 ext. 223	248-646-3703	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
164075B	Double Bobble Rider, Direct Bury	1		2,570.40	2,570.40
173591A	OmniSpin Spinner, Surface Mount	1		10,164.30	10,164.30
295696A	ReviRock Bouncer DB Only	1		5,390.70	5,390.70
152179A	Saddle Spinner	2		1,269.90	2,539.80
173594A	Log Crawl Tunnel	1		7,894.80	7,894.80
214443A	Rhapsody™ Goblet Drum Direct Bury	1		1,820.70	1,820.70
214442A	Rhapsody Grandioso Chimes	1		8,557.80	8,557.80
214445A	Rhapsody™ Kettle Drum Direct Bury	1		1,820.70	1,820.70
214444A	Rhapsody™ Kundu Drum Direct Bury	1		1,820.70	1,820.70
214441A	Rhapsody Vivo Metallophone	1		5,951.70	5,951.70
237673B	SkyWays Cantilever Single Post Pyramid 12'x12' Shade 10' Entry Height1	1		5,446.80	5,446.80
182503A	Welcome Sign Ages 2-5 years Direct Bury	1		0.00	0.00
100626A	30" Galvanized Stakes	14		17.34	242.76
119214A	Tuff Timbers 4' Length	14		65.28	913.92
Freight	Freight	1		7,500.00	7,500.00
DISC	Discount for purchase using Sourcewell	1		-27,374.27	-27,374.27

Proposal Good For 30 Days

Shipping Time: 10 weeks

Ship Via: Common Carrier

Please call 24 hours prior to delivery: _____

Customer signature below constitutes a purchase order.

Subtotal	\$322,304.11
Sales Tax (0.0%)	\$0.00
Total	\$322,304.11

Penchura, LLC, 889 S. Old US 23 Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
2/27/2023	23-418-1

Bill To
Village of Beverly Hills Kristin Rutkowski 18500 W. 13 Mile Road Beverly Hills, MI 48025

Ship To
Village of Beverly Hills Ellen Marshall 18500 W. 13 Mile Road Beverly Hills, MI 48025

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Kristin Rutkowski	248-646-6404 ext. 223	248-646-3703	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Demolition	Beverly Park Installation ~ Provide orange snow fence around perimeter of work site ~ Remove and dispose of all of the existing playground equipment ~ Remove and dispose of 6,270 SF of 8" EWF, 4" peastone and 2-layers of geofabric where the new synthetic turf will be installed ~ Remove and dispose of the existing sand box	1		45,625.00	45,625.00
Installation	Professional Certified Installation ~ Install all of the LSI playground equipment and shades shown on the Penchura Drawing #: PEN1167824-03 ~ Install the 16' x 12' sand box with plastic timbers and sand ~ Restore all areas disturbed due to construction	1		129,875.00	129,875.00
EWF-I	Engineered Wood Fiber - Installed. Includes 3-4" of stone base	175		39.00	6,825.00
Forever Lawn	Forever Lawn	1		181,623.00	181,623.00
	* if additional stone is needed in the Turf area please ADD \$7,000.00 for an additional 2" or ADD \$14,000.00 for an additional 4" This may be needed to make of the difference in thickness from the axisting EWF and Peastone layer that will be removed.				

Proposal good for 30 days.
Ship Via: common carrier
Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$363,948.00
Sales Tax (0.0%)	\$0.00
Total	\$363,948.00

Credit Card fee of 3% on all purchases over \$2,000.00

AMX fee of 5% on all purchases over \$2,000.00

889 S. Old US 23, Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Lance Shipman
Play Enthusiasts

PLAY IS
EVERYTHING!

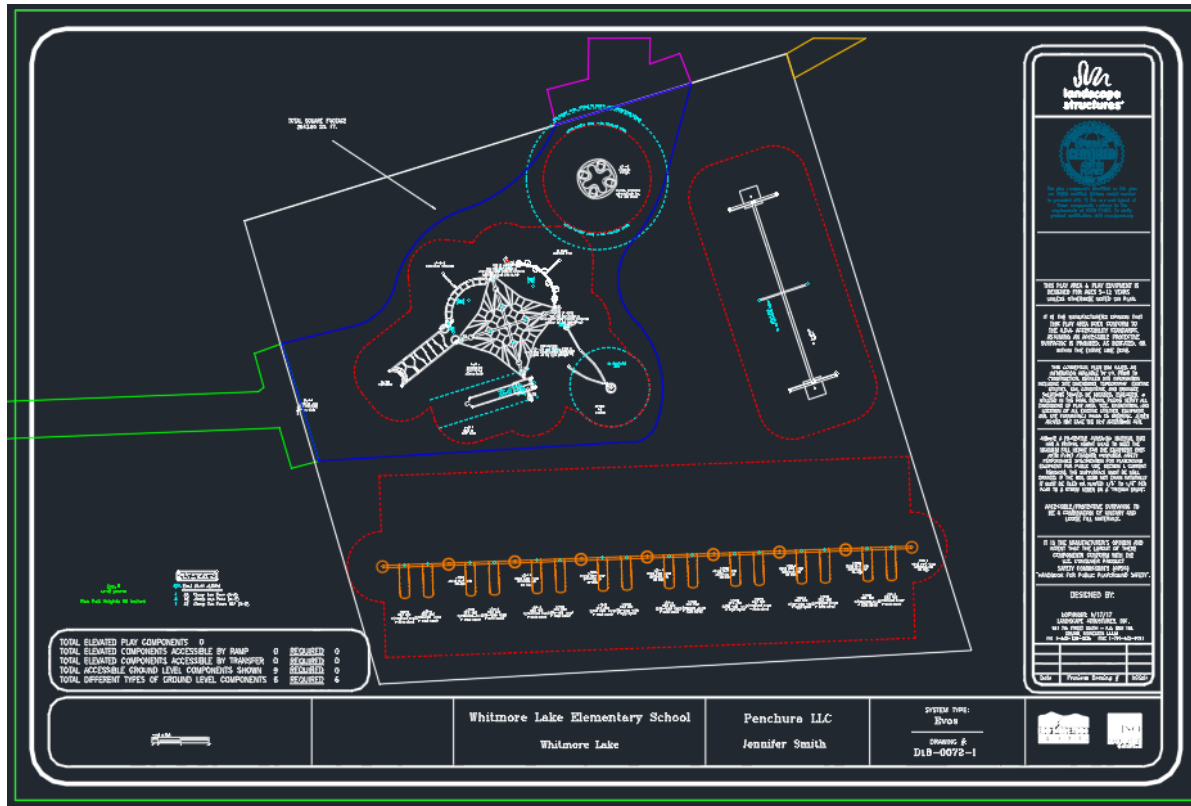


A bit about us....

- Penchura is a premier privately owned and operated Company in Brighton Michigan.
- Our team is made up of Recreation Professionals with more than 110 years combined experience in the business.
- Penchura has more than 5,000 playgrounds by Landscape Structures installed in Michigan and Ohio.
- Penchura offers funding assistance through Federal and Local Grant Identification, Fund Raising Opportunities, Project Websites, and Grand Opening Support.



Planning, Design, Installation



- Partner
- Envision
- Analyze
- Design
- Install
- Maintain

Professional Certified Installation



- Certified Build Supervision
- Professional Equipment Installation
- Certified Inspections and Audits

Our Warranty

Landscape Structures' three (3) Year "bumper to bumper" warranty on ALL PARTS, including moving parts and a 100 YEAR WARRANTY on main structural components.

01

Insightful Product Design

- We perform all of our design, engineering and manufacturing in-house, so each step is carefully followed-through under our watchful eye as we inspire, innovate and evolve ideas together.
- The added value of working with Landscape Structures is that we focus on the why, not just the what. Anyone can replicate equipment, but true innovation stems from understanding the thought behind the design and the courage to ask if there's a better solution.

02

Unique Designs

- Leading the way with innovation.
- Ready to create a playground unlike any other? A design that celebrates your community and leaves kids begging to play more? No one offers more design expertise, material options, advanced manufacturing capabilities or guidance to bring your unique destination to life. Our design teams are ready when you are.

03

Unparalleled Quality

- Superior materials, fit and finishes ensure our playgrounds are built to last decades instead of years.
- You deserve a great return on your investment, so we're committed to bringing you market-leading quality and safety in every piece of equipment - inside and out. That means less maintenance, greater peace of mind and "way more fun!" on your playground. And we proudly manufacture nearly all of our products in the U.S.A.

04

Dedicated to Customer Satisfaction

- Expect a great experience.
- Continuous improvement is at the heart of our customer service philosophy. It's behind our industry-best order accuracy, on-time delivery record and flexibility. And it's how we can say with complete confidence: If you're not happy, we'll make things right - right away. You have the word of 500 employee owners.

05

Industry Leading Warranty Support

- More than just a contract, our warranty is our personal commitment that you'll be satisfied with your purchase now and far, far into the future.
- As an employee-owned company, we take great pride in the quality of everything we make. And we're so confident that you'll be delighted with your purchase that we back our products with the most comprehensive long-term warranties in the industry. It's just one more way we show how much we care about our customers and communities.

A Solid Investment In Fun!

The true value of a well-crafted playground is realized over time - lower operational costs, fewer headaches and countless hours of safer fun. To ensure you get the most out of your investment, we build proprietary products using only the finest materials. Our unique combination of unprecedented design experience and precision manufacturing capabilities results in playgrounds that last a lifetime. And, of course, we stand behind everything we make.

Investment Example

Total Cost of Ownership
Ysleta Independent School District
Landscape Structures Playgrounds Purchases

Ysleta Independent School District

Purchase Year Playgrounds	2005 31
Total Purchases Years of Service	\$2,043,521 16 (2021)
Total Replace/Repair Cost to Customer Per Year % Cost to Customer	\$4,370 \$312.16 0.21%



Recycled Content

Did you know...

We recycle
450,000 gallons
of water each
year... enough
to fill more than
1.5 lap pools!

#playlsi



Did you know...

99% of all scrap,
drops & shavings
are **recycled,**
sold & processed
into items like
road barriers.

#playlsi



Purchasing Contracts



Factory Tours



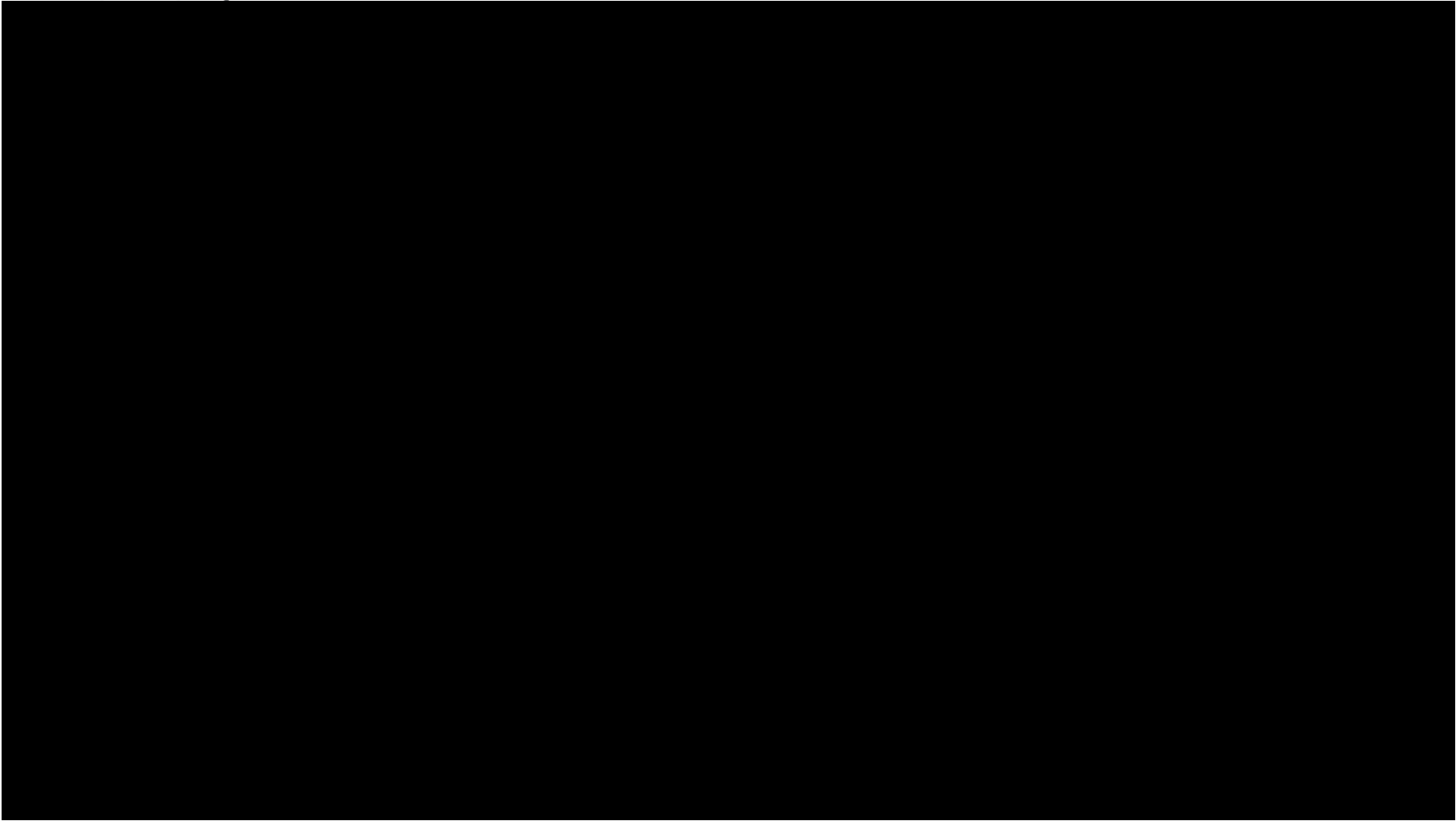
You're Invited!

Local Experience and Service

- Huron Clinton Metroparks
- Oakland County Parks
- Pier Park, Grosse Pointe Farms
- Nature Center Playground, Belle Isle
- Fish Hatchery Park, Northville
- Civic Center Park, Southfield
- Adams Park, Birmingham
- Lakeshore Park, Novi
- Pavilion Shore Park, Novi
- Elle Mae Power Park, Novi
- Tim Pope Memorial Playground, Novi
- ITC Park, Novi
- Rotary Park, Novi
- Maybury State Park, Northville
- **LOCAL SERVICE – We have a track record working with Russell to facilitate easy part returns, exchanges and repair parts or safety campaigns like the tire swing retrofit.**



What Drives Us



Existing Playground



Design Request

- Beverly Park Playground Replacement
 - Primary focus is removal and replacement of the structures and swings in the playground.
 - Provide Nature Inspired playground equipment.
 - Focus on Inclusive play and providing more play value.
 - Look at an option of improving access within the play area.



5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	16	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	8	REQUIRED 8
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED 6
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED 4

2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	5	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED 3
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	8	REQUIRED 2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED 2

SCALE IN FEET:
0' 5' 10' 20' 40' 60'

Beverly Hills Village Park
Beverly Hills, MI

Penchura, LLC
Lance Shipman

SYSTEM TYPE:
PlayBooster/Freestanding

DRAWING #:
PEN1167824-03

Design Concept



Beverly Hills Village Park

PEN1167824-03 • 12.15.2022



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Design Concept



*landscape
structures*

Beverly Hills Village Park

PEN1167824-03 • 12.15.2022

 Penchura

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Design Concept



Design Concept



Design Concept



landscape
structures

Beverly Hills Village Park

PEN1167824-03 • 01.19.2023

 Penchura

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Design Concept



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Design Concept



landscape
structures

Beverly Hills Village Park

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Typical Time Line

- Define Project Scope (1-2 weeks)
- Design Development and Engineering (1-2 weeks)
- Submittal Sign Off (1 week)
- Order Placement
- Equipment Delivery (6 Months)
- Installation (1-2 weeks)
- Project Completions Sign Off
- Grand Opening

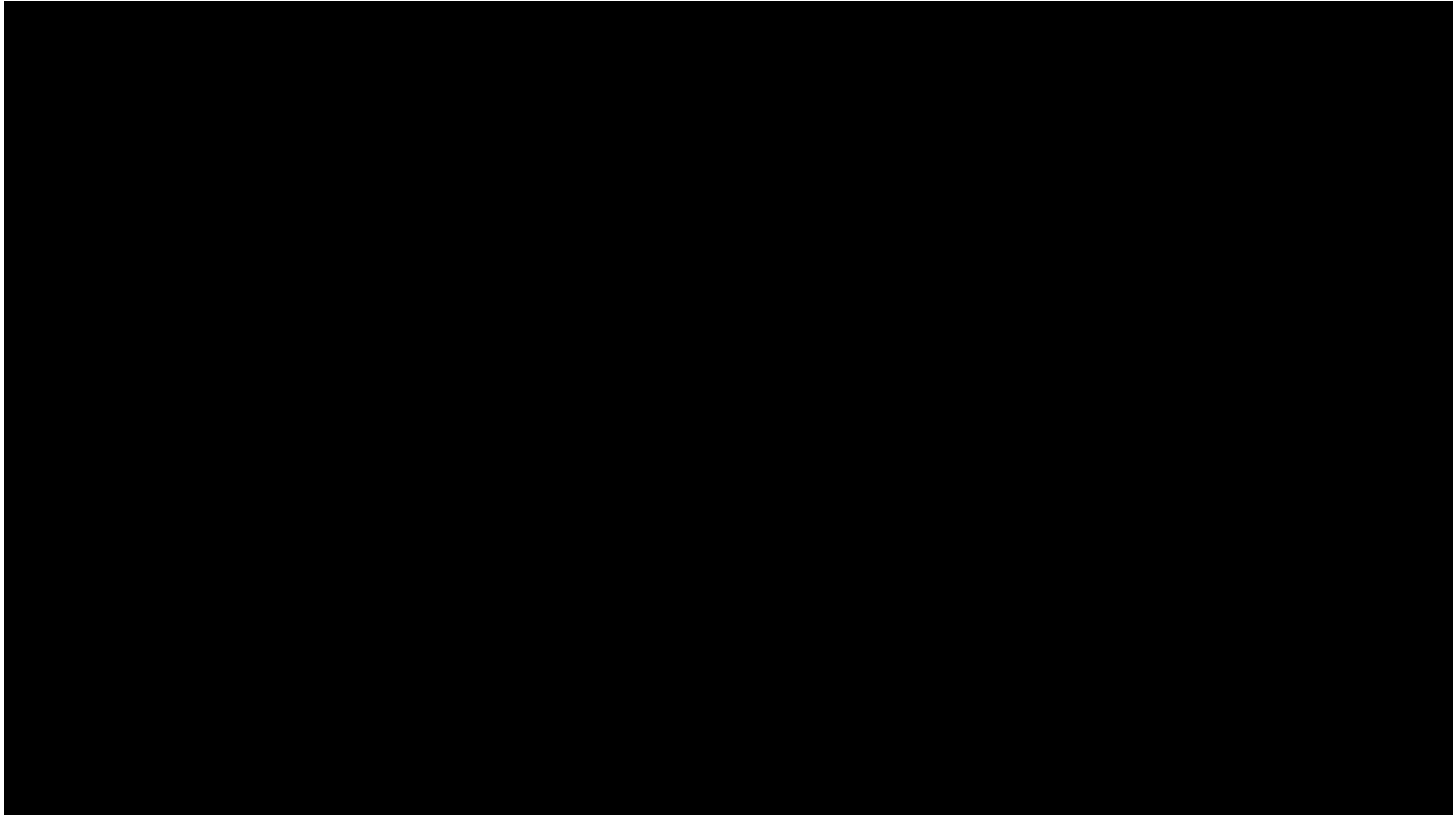


The Bottom Line

- Thank you for choosing Penchura and Landscape Structures as your playground providing partners?
- We would welcome the opportunity to work with you to re-develop the Beverly Park Playground to meet the needs of the people and create a destination playground for your community.



Everything Revolves Around Play



THANK
YOU





To: Council President John George and Village Council

From: Jeff Campbell, Village Manager

Subject: Cost Participation Agreement for the Greenfield and Beverly/Normandy Road Roundabout Project

Date: March 15, 2023

The Road Commission for Oakland County (RCOC) forwarded a cost participation agreement that was recently approved by the RCOC Board. The Agreement is between the RCOC and the Village of Beverly Hills. Please be advised that there are separate agreements with the City of Royal Oak and Oakland County. The Agreement approved by the RCOC Board is attached.

I. Background

Over the last several years, and more intensely in the last year, RCOC proposed to construct a roundabout at the Greenfield and Beverly Road/Normandy Road intersection. The project would be a joint project between RCOC, which maintains jurisdiction over Greenfield Road, and the municipalities of Beverly Hills and Royal Oak who share a border along Greenfield Road. In 2018, Village of Beverly Hills Council passed a resolution requesting the Road Commission work to develop plans and program funding, including tri-party funding, for an improvement project on Greenfield Road that will include traffic calming, accident reduction and non-motorized features. Further, around the same time, the City of Royal Oak made the same request of the RCOC.

Per the Manual on Uniform Traffic Control Devices (MUTCD) as published by the U.S. Department of Transportation Federal Highway Association, the intersection does not meet the requirements to warrant a signal at the intersection. Further, if a signal were to be placed at the intersection, certain geometric improvements would be required at the intersection. According to the RCOC, when you include those improvements, the cost between a signal and roundabout “are not drastically different.” The RCOC also notes the following facts about roundabouts from both federal and state studies:

General figures from federal (FHWA, IIHS) and state studies (MI, WI, MN, and PA) on roundabouts from 2001-2017:

- i. Severe and fatal crashes: 70 – 90% reduction
- ii. Total crashes: Results vary from slight increase to 50% decrease
- iii. Zero fatalities in the 25+ roundabouts in Oakland County.
- iv. One fatality in the 100+ roundabouts in Michigan (motorcycle; drunk).

v. Zero pedestrian fatalities in Michigan

Roundabouts reduce speeds. As a result, accidents that occur are fender-benders, not a severe (life-changing or life-ending) crash.

II. Cost Participation Agreement

The Agreement sets forth the costs for each entity involved in the Agreement. The total cost of the project is \$1,647,786. The RCOC is responsible for a contribution of \$823,894, 50% of the project cost. Royal Oak and Beverly Hills are each responsible for \$411,946. The Village of Beverly Hills is responsible for 25% of the total project cost.

A. Brief History of Tri-Party Program and Funding Available to Beverly Hills and Royal Oak

All of the money to be contributed by Royal Oak and a portion of the money to come from Beverly Hills will come from Tri-Party Program funding. Tri-Party Program funding is source of funds that assists local governments improve RCOC roads bordering their jurisdictions. In the early 1970s, RCOC did not have adequate funding for gravel road maintenance. RCOC is not part of the county government, and it went to the Oakland County Board of Commissioners seeking additional funding. As a result, the Tri-Party Program was created. The program gave townships, which do not have jurisdiction over roads, money to spend on gravel road improvements and repairs. In the 1980s, the program was expanded to include county roads in cities and villages as well. Each year, the County Board of Commissioners sets the amount of money it wishes to allocate to the program. The county executive then places this amount in the county general government budget. This represents one-third of the program budget for the year. RCOC and the communities match this amount, representing their one-third shares for the year. Each city, village and township is given an "account" to use when selecting projects. The amount of money each city/village is allotted for projects is based on the miles of county roads and number of accidents on county roads. For every proposed project, the County Board, RCOC and that community each pay one-third of the total project cost.

For this project, there is \$217,576 available for Tri-Party Funding to the Village of Beverly Hills. From the years 2018 to 2023, there is \$147,988 (Beverly Hills is responsible for \$49,329) in Tri-Party funding available to the Village to put towards the roundabout project. For the years 2024 to 2026, there is \$69,588 (Beverly Hills is responsible for \$23,195) in Tri-Party funding available to the Village put towards this project. That means that Oakland County shall contribute \$72,526 in Tri-Party funds to this project, the RCOC will also contribute \$72,525, and Beverly Hills will contribute \$72,525 in Tri-Party funds that are available from 2018 to 2026.

Royal Oak's tri-party funding through 2026 will cover their portion of the project. That means that Oakland County shall contribute \$137,316 in Tri-Party funds to this project, the RCOC will also contribute \$137,315, and Royal Oak will contribute \$137,315 in Tri-Party funds that are available through 2026. Those contributions come to \$411,946, Royal's total cost for the project.

B. Distribution of Costs

There is minimal difference between the costs to the City of Royal Oak and Village of Beverly Hills in regards to the project. While Royal Oak is getting new berms and turnarounds on its side of Greenfield, the Village's berms will need to be moved to accommodate the new sidewalks that will be installed along Greenfield and Beverly Road. Further, under the tri-party program, each community is responsible for the entire project costs and not necessarily their itemized share.

C. Additional Share Required by the Village and Amounts Due to RCOC for the Project

In addition to the share of Tri-Party funding the Village must provide (\$72,525), the Village would also need to contribute \$194,370 to meet its requirements under the cost sharing agreement. Thus, upon execution of this Agreement, the Village would owe the RCOC the following:

\$ 49,329 – The Village's share of the available Tri-Party Funding from 2018-2023
 +
\$ 194,370 – Initial contribution
243,699.00 – Total due at signing of Agreement

Thereafter, in years 2024 through 2026, the Village of Beverly Hills would owe the following amounts to RCOC for the Tri-Party funding that will be available during those years:

\$7,732 – Due in 2024
 +
 \$7,732 – Due in 2025
 +
\$7,732 – Due in 2026
\$23,196 – Total of Tri-Party Funding owed by the Village from 2024 to 2026

The total amount the Village will contribute to the project is \$266,895. The Village of Beverly Hills' actual contribution represents just over 16% of the project's total cost.

Attached for reference is a simple spreadsheet outlining the costs to the Village of Beverly Hills.

There is funding appropriated to this project in the amount of \$250,000 available in Account 203-499-989.25 for fiscal year 2023.

Recommended Motion

Be it resolved, the Beverly Hills Village Council authorizes the Village Manager to enter into the Cost Participation Agreement for the construction of the roundabout at Greenfield and Beverly Road. Funds are available in Account 203-499-989.25.

Attachments

[illegible]

COST PARTICIPATION AGREEMENT

CONSTRUCTION

Greenfield Road

At Normandy Road

Village of Beverly Hills

Board Project No. 56031

This Agreement, made and entered into this _____ day of _____, 2023, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the Village of Beverly Hills, hereinafter referred to as BEVERLY HILLS, provides as follows:

WHEREAS, the BOARD, BEVERLY HILLS, and the City of Royal Oak, hereinafter referred to as ROYAL OAK, have programmed the construction of a roundabout on Greenfield Road at Normandy Road, as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within BEVERLY HILLS and ROYAL OAK, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$1,647,786; and

WHEREAS, BEVERLY HILLS share of said LOCAL SHARE involves certain designated and approved Tri-Party Program funding in the amount of \$217,576, which shall be paid through equal contributions by the BOARD, BEVERLY HILLS, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, all the parties hereto have reached a mutual understanding regarding the cost sharing for the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between BEVERLY HILLS and the BOARD that:

1. BEVERLY HILLS and ROYAL OAK approve of the PROJECT, declare its public necessity, and authorizes the BOARD to perform or cause to be performed, and complete the PROJECT along with all administration in reference thereto.
2. The PROJECT shall include total payments to the contractor. Any costs incurred by the BOARD prior to this agreement date shall be allowable.
3. The estimated total PROJECT cost is \$1,647,786 and shall be allocated in the following order:

- a. ROYAL OAK Tri-Party Program of \$411,946 and BEVERLY HILLS Tri-Party Program of \$217,576.

ROYAL OAK Tri-Party Program funds of \$411,946 includes \$203,119 through fiscal year 2023, \$72,886 through fiscal years 2024 – 2025 and \$63,055 from fiscal year 2026. If these funds are not available, ROYAL OAK will be responsible for the \$208,827 share.

BEVERLY HILLS Tri-Party Program funds of \$217,576 includes \$147,988 through fiscal year 2023 and \$23,196 through fiscal years 2024 – 2026. If these funds are not available, BEVERLY HILLS will be responsible for the \$69,588 share.

- b. BEVERLY HILLS will contribute \$194,370 towards the PROJECT.
 - c. The BOARD will contribute \$823,894 towards the PROJECT.
 - d. Any PROJECT costs above ROYAL OAK Tri-Party Program funding of \$411,946 and BEVERLY HILLS Tri-Party Program funding and contribution of \$411,946 will be funded 100% by the BOARD.
4. Upon execution of this agreement, the BOARD shall submit an invoice to BEVERLY HILLS in the amount of \$243,699 (being 100% of BEVERLY HILLS Tri-Party Program contribution of \$49,329 through fiscal year 2023 and 100% contribution of \$194,370).

5. Upon execution of this agreement and approval by the COUNTY, the BOARD shall submit an invoice to the COUNTY in the amount of \$49,329 (being 100% of the COUNTY'S Tri-Party contribution through fiscal year 2023).

- a. The invoice shall be sent to:

Sheryl Johnson, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328

6. After February 1, 2024, the BOARD shall submit two invoices to the following:

- a. The first invoice shall be payable by BEVERLY HILLS in the amount of \$7,732 (being 100% of BEVERLY HILLS Tri-Party Program contribution through fiscal year 2024).
 - b. The second invoice shall be payable by the COUNTY in the amount of \$7,732 (being 100% of BEVERLY HILLS Tri-Party Program contribution through fiscal year 2024).

- i. The invoice shall be sent to:

Sheryl Johnson, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328

7. After February 1, 2025, the BOARD shall submit two invoices to the following:

- a. The first invoice shall be payable by BEVERLY HILLS in the amount of \$7,732 (being 100% of BEVERLY HILLS Tri-Party Program contribution through fiscal year 2025).

b. The second invoice shall be payable by the COUNTY in the amount of \$7,732 (being 100% of the COUNTY'S Tri-Party Program contribution through fiscal year 2025).

i. The invoice shall be sent to:

Sheryl Johnson, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328

8. After February 1, 2026, the BOARD shall submit two invoices to the following:

a. The first invoice shall be payable by BEVERLY HILLS in the amount of \$7,732 (being 100% of BEVERLY HILLS Tri-Party Program contribution through fiscal year 2026).

b. The second invoice shall be payable by the COUNTY in the amount of \$7,732 (being 100% of the COUNTY'S Tri-Party Program contribution through fiscal year 2026).

i. The invoice shall be sent to:

Sheryl Johnson, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328

9. Upon receipt of said invoice(s), BEVERLY HILLS and the COUNTY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

10. The BOARD shall execute a separate Cost Participation Agreement with ROYAL OAK, for their share of the estimated PROJECT cost.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By_____

Its_____

VILLAGE OF BEVERLY HILLS

By_____

Its_____

EXHIBIT A
TRI-PARTY PROGRAM
Greenfield Road
At Normandy Road
Village of Beverly Hills
Board Project No. 56031

Construction of a roundabout on Greenfield Road at Normandy Road.

ESTIMATED PROJECT COST

Contractor Payments: **\$ 1,647,786**

COST PARTICIPATION BREAKDOWN

	ROYAL OAK	BEVERLY HILLS	COUNTY	BOARD	TOTAL
TRI-PARTY PROGRAM	\$137,315	\$0	\$137,315	\$137,316	\$411,946
TRI-PARTY PROGRAM	\$0	\$72,525	\$72,525	\$72,526	\$217,576
Contribution	\$0	\$194,370	\$0	\$823,894	\$1,018,264
TOTAL SHARES	\$137,315	\$266,895	\$209,840	\$1,033,736	\$1,647,786

MEMORANDUM

To: Honorable President George; Village Council

CC: Jeffrey Campbell, Village Manager; Tom Ryan, Village Attorney; Peggy Linkswiler, Treasurer

From: Sheila McCarthy, Finance Director

Date: March 17, 2023

Re: FY 2023 Budget Amendments

Attached are proposed FY 2023 Village of Beverly Hills Budget Amendments.

In the General Fund there are revenue amendments for increased interest income of \$90,000, Oakland County Oakstem Grant of \$6,206, increased State Sales Tax-Constitutional revenue of \$150,000 and Opioids Settlement Distribution received of \$15,884. There are various expenditure adjustments including truing up salaries and benefits for FY23. The effect of the amendments is a net of revenue and expenditure increase of \$210,775.

In the Major Road fund there are revenue amendments for additional State Shared revenue of \$18,000, additional funds of \$44,956 for the Oakland County Local Road improvement program and \$30,000 for increased interest income. Other amendments adjust various expenditure line items to estimated actuals. Included is a \$50,000 expenditure decrease for the 14-mile asphalt project. This relates to final work estimated to be performed in FY24. The effect of the amendments is a net of revenue and expenditure increase of \$139,388 in Major Roads.

In the Local Road fund there is an amendment to adjust to a higher level of State Shared Revenue of \$5,000, additional funds of \$16,284 for the Oakland County Local Road improvement program and \$20,000 for increased interest income. Other amendments adjust various expenditure line items to estimated actuals. The effect of the amendments is a net of revenue and expenditure increase of \$72,603 in Local Roads.

In the Public Safety fund there are amendments adjusting various revenue line items including additional interest income of \$157,000, sales of capital assets of \$17,280 and FEMA Grant money received of \$14,717. There are amendments totaling a net decrease in expenditures of \$20,265. The adjustments include truing up salaries and benefits to projected year end levels, adjusting capital vehicle purchases downward by \$50,000 (due to supply issues 2 detective cars will not be purchased in FY23) and other amendments reclassifying accounts. The effect of the amendments is a net of revenue and expenditure increase of \$219,717 in the Public Safety Fund.

In the Park Improvement fund there is an amendment to increase interest income by \$5,000. Expenditure amendments include \$22,500 for the Pavilion roof as approved by Council. The effect of the amendment is a net of revenue and expenditure decrease of \$17,500.

In the ARPA fund there are amendments reclassifying budgeted expenditures to comply with the Uniform Chart of Accounts. Interest income of \$150 has been removed since ARPA funds, upon recommendation of the Michigan Department of Treasury, are in a non-interest-bearing account.

These proposed FY2023 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Recommended Resolution

Be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety, Park Improvement Fund and ARPA Fund as reflected in the March 17, 2023, memorandum from Finance Director, Sheila McCarthy.

Village of Beverly Hills						
Proposed Budget Amendments to Council						
FY 2023						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
		General Fund Revenue Amendments				
101-000-539.00	General	GRANT - OAKLAND COUNTY	-	6,206	6,206	Oakstem Grant Fulfillment
101-000-574.01	General	STATE SALES TAX-CONSTITUTIONAL	1,024,198	150,000	1,174,198	Adjust to actual level of Constitutional \$ received
101-000-665.00	General	INTEREST F/INVESTMENTS	4,000	90,000	94,000	Interest Income significantly higher in calendar 2023
101-000-688.50	General	OTHER REVENUE - OPIOIDS SETTLEMENT	-	15,884	15,884	Unexpected Revenue Recd from Opioids Settlement
		Net Revenue Amendment Increase (Decrease)		262,090		
		General Fund Expenditure Amendments				
101-171-702.00	General	WAGES - FULL TIME EMPLOYEES	180,029	5,000	185,029	Adjust to projected actuals in Village Manager Department
101-171-704.00	General	WAGES - PART TIME EMPLOYEES	25,000	1,500	26,500	
101-171-711.00	General	MEDICARE	0	2,000	2,000	
101-171-712.00	General	HEALTH INSURANCE OPT OUT	7,200	700	7,900	
101-171-716.00	General	DEFINED CONTRIBUTION	17,760	1,000	18,760	
101-171-718.03	General	DENTAL INSURANCE	2,192	(2,192)	-	
101-171-718.04	General	HEALTH - H R A - BCN	5,401	(5,401)	-	
101-171-916.02	General	EDUCATION & TRAINING	3,000	3,000	6,000	
101-191-702.00	General	WAGES - FULL TIME EMPLOYEES	167,026	13,474	180,500	Adjust to projected actuals in Finance and Accounting Department
101-191-709.00	General	FICA	13,122	1,500	14,622	
101-191-716.00	General	DEFINED CONTRIBUTION	9,896	1,500	11,396	
101-191-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	40,701	3,000	43,701	
101-248-710.00	General	UNEMPLOYMENT INSURANCE	-	4,706	4,706	Adjust to actuals paid
101-248-801.00	General	PROFESSIONAL SERVICES	80,000	(60,000)	20,000	Reclass legal from professional fees and adjust to projected actuals
101-248-802.00	General	LEGAL FEES	5,000	32,000	37,000	
101-248-933.00	General	SOFTWARE MAINTENANCE AGREEMENTS	0	7,000	7,000	New account per COA
101-248-933.01	General	BS&A SOFTWARE ANNUAL SUPPORT FEE	6,896	(3,000)	3,896	Adjust to actuals paid
101-248-935.00	General	PROPERTY LIABILITY INSURANCE	50,000	(10,000)	40,000	Adjust to actuals paid
101-248-955.00	General	MISCELLANEOUS EXPENSE	7,000	(6,000)	1,000	Expenditures posted to individual departments
101-265-820.00	General	JANITORIAL SERVICE-moved to Dept 463	13,000	(13,000)	-	Moved to Dept 463
101-265-850.01	General	COMMUNICATIONS - PHONE, INTERNET	8,798	2,000	10,798	Adjust to Projected actuals
101-265-934.26	General	R&M BUILDING & GROUNDS	20,000	(20,000)	-	Expenditures Reclassed
101-265-934.55	General	BUILDING MAINTENANCE	-	15,000	15,000	R & M reclassified into Building/Grounds
101-265-934.56	General	GROUNDS MAINTENANCE	-	10,000	10,000	R & M reclassified into Building/Grounds
101-371-702.00	General	WAGES - FULL TIME EMPLOYEES	55,398	40,000	95,398	Adjust to projected actuals. Code Enforcement and Permit Tech is now included in Wages.
101-371-709.00	General	FICA	4,238	2,000	6,238	
101-371-711.00	General	MEDICARE	0	1,000	1,000	
101-371-712.00	General	HEALTH INSURANCE OPT OUT	0	2,200	2,200	
101-371-716.00	General	DEFINED CONTRIBUTION	5,540	4,000	9,540	
101-371-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	4,159	3,500	7,659	
101-371-728.00	General	DC HEALTH SAVINGS 3% CONTRIBUTION	57,060	(54,000)	3,060	
101-371-805.50	General	GRADE INSPECTIONS	0	5,000	5,000	This is a new account in FY23
101-371-807.00	General	SAFE BUILT CODE ENFORCEMENT	90,000	(57,072)	32,928	Code Enforcement has been brought in house
101-371-808.00	General	SAFE BUILT PERMIT TECH	0	30,000	30,000	Permit Tech services has been brought in house
101-441-702.00	General	WAGES - FULL TIME EMPLOYEES	87,336	20,000	107,336	Adjust to projected actuals
101-441-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	27,774	(16,000)	11,774	
101-441-820.00	General	JANITORIAL SERVICE	-	10,500	10,500	This account was reclassified from Dept 265
101-441-920.00	General	UTILITIES - DPW Building	3,500	9,000	12,500	DPW utilities now fully posted to this account
101-441-920.50	General	STREET LIGHT UTILITIES AND OPER MAIN	12,000	2,000	14,000	Includes DTE and Street Light maintenance
101-441-932.70	General	GAS - VEHICLES	0	5,000	5,000	Adjust to projected actuals
101-441-934.26	General	R&M BUILDING & GROUNDS	5,000	37,000	42,000	Now includes Island landscaping/Weed/Grass/Trim
101-441-934.34	General	ISLAND LANDSCAPING	32,000	(32,000)	-	Account no longer used, recl to R&M Bldg/Grounds
101-441-934.37	General	WEED/GRASS CUTTING/TRIMMING	199	(199)	-	Account no longer used, recl to R&M Bldg/Grounds
101-528-919.06	General	CURBSIDE CHIPPING	30,000	25,000	55,000	Projected level for FY23

Village of Beverly Hills						
Proposed Budget Amendments to Council						
FY 2023						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
101-528-919.07	General	STORM DAMAGE - PICKUP AND DISPOSAL		15,000	15,000	This amendment is adjusting to actuals as of 3.16.23
101-693-880.01	General	CDBG GRANTS TO BASCC - EXPENSES PAID	5,000	6,000	11,000	Adjust to actuals paid as of 3.16.23
101-693-896.00	General	HALLOWEEN HOOT EXPENSES	10,000	(3,800)	6,200	Adjust to final actuals
101-701-702.00	General	WAGES - FULL TIME EMPLOYEES	37,500	(10,000)	27,500	Adjust Planning Department to Projected Actuals
101-701-712.00	General	HEALTH INSURANCE OPT OUT	0	1,600	1,600	
101-701-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	7,560	(7,000)	560	
101-701-946.00	General	PLANNING & ENGINEER CONSULTANT	15,000	(10,000)	5,000	
101-702-702.00	General	WAGES - FULL TIME EMPLOYEES	37,500	(10,000)	27,500	Adjust Zoning Department to Projected Actuals
101-702-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	7,560	(7,000)	560	
101-702-946.00	General	PLANNING & ENGINEER CONSULTANT	8,500	(5,000)	3,500	
101-728-702.00	General	WAGES - FULL TIME EMPLOYEES	0	23,000	23,000	New Economic Development Department as of FY23, Wages and Benefits relate to new position of Permit Supervisor and Economic Development Associate. 75% of this new position is reflected in this department
101-728-709.00	General	FICA	0	1,426	1,426	
101-728-711.00	General	MEDICARE	0	334	334	
101-728-714.00	General	LONGEVITY	0	750	750	
101-728-716.00	General	DEFINED CONTRIBUTION	0	2,300	2,300	
101-728-718.00	General	HEALTH INSURANCE - ACTIVE EMPLOYEES	0	1,400	1,400	
101-728-718.02	General	LIFE & DISABILITY INS	0	200	200	
101-728-718.03	General	DENTAL INSURANCE	0	200	200	
101-728-728.00	General	DC HEALTH SAVINGS 3% CONTRIBUTION	0	690	690	
101-728-915.00	General	MEMBERSHIPS AND DUES	0	500	500	
101-751-934.22	General	PARK - TREE MAINTENANCE/REMOVAL	1,000	15,000	16,000	Adjust to actual level
101-900-975.00	General	CAPITAL BUILDING IMPROVEMENTS	0	15,000	15,000	HVAC system in DPW Building
		Net Expenditure Amendment Increase (Decrease)		51,316		
		Net of Revenues & Expenditures		210,775		
		Major Road Fund Revenue Amendments				
202-000-546.00	Major	STATE GAS & WEIGHT TAX	843,959	18,000	861,959	Increase to projected FY23 actuals
202-000-583.00	Major	MATCHING FUND REVENUE OAKLAND COUNTY	45,000	44,956	89,956	Adjust to actual Oakland County Local Road Improvement Funds received
202-000-665.00	Major	INTEREST F/INVESTMENTS	3,000	30,000	33,000	Adjust to higher level of interest income
		Net Revenue Amendment Increase (Decrease)	891,959	92,956	984,915	
		Major Road Fund Expenditure Amendments				
202-449-926.00	Major	RESURFACE ASPHALT - 14 MILE/Sidewalks	1,537,817	(50,000)	1,487,817	Holdback for final work to be completed in FY24
202-463-792.00	Major	ROAD REPAIR MATERIAL	-	35,000	35,000	New account combining Asphalt/Coldpatch/Gravel, Sand/Slag
202-463-818.00	Major	LABOR	6,665	(5,000)	1,665	Majority of expenditures reallocated to various accounts
202-463-919.07	Major	STORM DAMAGE - PICKUP AND DISPOSAL	-	7,253	7,253	Adjust to actuals paid as of 3.16.23
202-463-926.00	Major	GRAVEL/SAND/SLAG	21,465	(21,465)	-	Moved to Road Repair Material account
202-463-934.39	Major	SEALING ROAD JOINTS & CRACKS	20,840	(20,840)	-	Account number changed
202-463-943.00	Major	SEALING ROAD JOINTS & CRACKS	-	20,840	20,840	
202-463-937.00	Major	ASPHALT & COLD PATCH	12,220	(12,220)	-	Balance moved to Road Repair Material
202-474-927.00	Major	R&M TRAFFIC SIGNS & POSTS	16,560	(16,560)	-	G/L Account number changes
202-474-927.50	Major	R&M STREET SIGNS & POSTS	2,174	(2,174)	-	
202-474-934.17	Major	TRAFFIC COUNTER/COUNTS	104	(104)	-	
202-474-934.28	Major	R&M TRAFFIC LIGHTS	20,000	(20,000)	-	
202-474-934.80	Major	R&M TRAFFIC SIGNS & POSTS	-	16,560	16,560	
202-474-934.81	Major	R&M STREET SIGNS & POSTS	-	2,174	2,174	
202-474-934.82	Major	TRAFFIC COUNTER/COUNTS	-	104	104	
202-474-934.83	Major	R&M TRAFFIC LIGHTS	-	20,000	20,000	
202-474-934.29	Major	R & M BRIDGES (INVENTORY/INSP	5,173	5,000	10,173	Adjust to actual year to date spending
202-478-818.01	Major	WINTER LABOR	10,500	(5,000)	5,500	Reduce to expected FY23 level
		Net Expenditure Amendment Increase (Decrease)		(46,432)		

Village of Beverly Hills						
Proposed Budget Amendments to Council						
FY 2023						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
		Net of Revenues & Expenditures		139,388		
		Local Road Fund Revenue Amendments				
203-000-546.00	Local	STATE GAS & WEIGHT TAX	406,907	5,000	411,907	Reduce to projected level in FY23
203-000-583.00	Local	MATCHING FUND REVENUE - OAKLAND COUNTY	-	16,284	16,284	Adjust to actual Oakland County Local Road Improvement Funds received
203-000-665.00	Local	INTEREST F/INVESTMENTS	2,000	20,000	22,000	Adjust to higher level of interest income
		Net Revenue Amendment Increase (Decrease)		41,284		
		Local Road Fund Expenditure Amendments				
203-463-792.00	Local	ROAD REPAIR MATERIAL	-	49,568	49,568	Combine Gravel, Sand/Slag and Asphalt/Cold Patch
203-463-926.00	Local	GRAVEL SAND & SLAG	10,764	(10,764)	-	
203-463-937.00	Local	ASPHALT & COLD PATCH	38,804	(38,804)	-	
203-463-818.00	Local	LABOR	10,785	(10,000)	785	
203-463-919.07	Local	STORM DAMAGE - PICKUP AND DISPOSAL	-	9,932	9,932	Adjust to YTD actuals paid
203-463-934.16	Local	BASINS GRATES & COVERS	1,040	15,000	16,040	Adjust to projected actuals
203-463-934.25	Local	SIDEWALK MAINTENANCE	2,084	5,000	7,084	Adjust to projected actuals
203-463-934.37	Local	Grounds Maintenance: WEED/GRASS CUTTING/TRIMMING	10,000	(6,000)	4,000	Adjust to expected actuals
203-463-940.00	Local	EQUIPMENT RENTAL	40,000	(25,000)	15,000	Expenditures reallocated to other accounts
203-474-927.00	Local	R&M TRAFFIC SIGNS & POSTS	13,973	(13,973)	-	Change in account numbers, adjust to YTD activity level
203-474-927.50	Local	R&M STREET SIGNS & POSTS	5,174	(5,174)	-	
203-474-934.17	Local	TRAFFIC COUNTER/COUNTS	104	(104)	-	
203-474-934.80	Local	R&M TRAFFIC SIGNS & POSTS	-	20,000	20,000	
203-474-934.81	Local	R&M STREET SIGNS & POSTS	-	10,000	10,000	
203-478-818.01	Local	WINTER LABOR	7,245	(6,000)	1,245	Adjust to expected activity level
203-478-940.01	Local	WINTER EQUIPMENT RENTAL	30,000	(15,000)	15,000	Adjust to expected activity level
203-482-946.00	Local	ENGINEERING - OTHER	15,000	(10,000)	5,000	Adjust to expected activity level
		Net Expenditure Amendment Increase (Decrease)		(31,319)		
		Net of Revenues & Expenditures		72,603		
		Public Safety Fund Revenue Amendments				
205-000-505.06	Public Safety	FEDERAL GRANT - FEMA	-	14,717	14,717	Fit Tester SCBA Masks
205-000-573.00	Public Safety	PPT REIMBURSEMENTS	18,000	2,955	20,955	Adjust to actual received
205-000-577.25	Public Safety	STATE GRANTS - MCOLES	-	4,000	4,000	MCOLE Grant towards PS Uniforms
205-000-665.00	Public Safety	INTEREST F/INVESTMENTS	3,000	157,000	160,000	Adjust for higher interest income revenue
205-000-674.04	Public Safety	DONATIONS	-	3,500	3,500	
205-000-693.00	Public Safety	SALES OF CAPITAL ASSETS - PROCEEDS	-	17,280	17,280	Proceeds of PS Vehicles Sold
		Net Revenue Amendment Increase (Decrease)		199,452		
		Public Safety Fund Expenditure Amendments				
205-345-702.00	Public Safety	WAGES - FULL TIME EMPLOYEES	2,360,010	(50,000)	2,310,010	True up Budget to projected actuals for FY23. Adjustments include open positions and wage increases per PSO contract.
205-345-704.01	Public Safety	SCHOOL CROSSING GUARDS	20,000	(5,000)	15,000	
205-345-709.00	Public Safety	FICA	207,681	(27,000)	180,681	
205-345-711.00	Public Safety	MEDICARE	0	27,000	27,000	
205-345-712.00	Public Safety	HEALTH INSURANCE OPT OUT	4,200	2,000	6,200	
205-345-713.03	Public Safety	OVERTIME - OFFICER	78,750	61,250	140,000	
205-345-713.04	Public Safety	OVERTIME - SUPERVISOR	84,000	16,000	100,000	
205-345-713.05	Public Safety	OVERTIME - STANDBY	10,000	(10,000)	-	
205-345-714.00	Public Safety	LONGEVITY	28,000	(7,000)	21,000	
205-345-716.00	Public Safety	DEFINED CONTRIBUTION	188,897	(8,897)	180,000	
205-345-716.01	Public Safety	DEFINED CONTRIBUTION - P.S. FORFEITURES	0	(5,290)	(5,290)	
205-345-718.00	Public Safety	HEALTH INSURANCE - ACTIVE EMPLOYEES	291,173	(5,000)	286,173	
205-345-718.02	Public Safety	LIFE & DISABILITY INS	25,122	(5,000)	20,122	
205-345-718.04	Public Safety	HEALTH - H R A - BCN	25,000	10,000	35,000	

Village of Beverly Hills						
Proposed Budget Amendments to Council						
FY 2023						
a/c	Fund	Account Description	Original Budget	Amendment	Amended Budget	
205-345-725.00	Public Safety	WORKERS COMPENSATION	35,000	16,834	51,834	
205-345-728.00	Public Safety	DC HEALTH SAVINGS 3% CONTRIBUTION	47,453	(5,000)	42,453	
205-345-763.00	Public Safety	SOFA EXPENSES PAID OUT	5,000	(5,000)	-	Not expected in FY23
205-345-849.00	Public Safety	DISPATCH CONTRACT	387,092	(34,676)	352,416	Reduced cost verified with Birmingham
205-345-932.00	Public Safety	VEHICLE REPAIRS & MAINTENANCE	115,000	(55,000)	60,000	Gas separated out to separate account
205-345-932.70	Public Safety	GAS - VEHICLES	0	60,000	60,000	New account as of FY23
205-345-934.26	Public Safety	R&M BUILDING & GROUNDS	30,000	50,000	80,000	Includes painting expense and various other
205-345-938.00	Public Safety	PS VEHICLE LEASE COSTS	15,000	(15,000)	-	No cars will be leased in FY23
205-346-702.00	Public Safety	WAGES - FULL TIME EMPLOYEES	88,517	3,483	92,000	True up Budget to projected actuals
205-346-718.00	Public Safety	HEALTH INSURANCE - ACTIVE EMPLOYEES	10,533	3,967	14,500	True up Budget to projected actuals
205-346-718.03	Public Safety	DENTAL INSURANCE	702	1,498	2,200	True up Budget to projected actuals
205-900-981.00	Public Safety	CAPITAL VEHICLES PURCHASES	229,000	(50,000)	179,000	Unable to Purchase the 2 Detective cars by y/e
205-900-983.50	Public Safety	CAPITAL FIRE TRUCK LEASE PAYMENT:SUTPHEN	86,198	(86,198)	-	Reclass to 205-906-991.50
205-900-985.50	Public Safety	CAPITAL EQUIPMENT - FEMA CONTRIBUTION	0	15,567	15,567	Separate a/c for FEMA related purchase
205-900-992.00	Public Safety	INTEREST EXPENSE BOND PAYMENT	12,663	(12,663)	-	Reclass to 205-906-992.50
205-900-995.10	Public Safety	INTERFUND TRANSFER TO 401 FOR CAR & BODY	100,000	(100,000)	-	Reclass to 205-966-995.10
205-906-991.50	Public Safety	PRINCIPAL PAYMENT - FIRE TRUCK	0	89,202	89,202	Reclass F/205-900-983.50
205-906-992.50	Public Safety	INTEREST EXPENSE - FIRE TRUCK	0	9,658	9,658	Reclass F/205-900-992.00
205-966-995.14	Public Safety	INTERFUND TRANSFER TO 401 - FIRE TRUCK	0	100,000	100,000	Reclass from 205-900-995.10
		Net Expenditure Amendment Increase (Decrease)		(20,265)		
		Net of Revenues & Expenditures		219,717		
		Park Improvement Fund Revenue Amendments				
208-000-665.00	Park Improv	INTEREST F/INVESTMENTS	250	5,000	5,250	Increase to projected actuals
		Net Revenue Amendment Increase (Decrease)		5,000		
		Park Improv Fund Expenditure Amendments				
208-900-986.01	Park Improv	CAPITAL PARK SITE IMPROVEMENT	250,000	(250,000)	-	G/L Account # change
208-900-985.91	Park Improv	EQUIPMENT - BEVERLY PARK	-	250,000	250,000	G/L Account # change
208-900-975..01	Park Improv	BUILDINGS, BUILDING IMPROV - BEVERLY PARK	-	22,500	22,500	Pavilion Roof approved by Council
208-900-975..01	Park Improv	BUILDINGS, BUILDING IMPROV - BEVERLY PARK	-	10,000	10,000	Restroom upgrades
		Net Expenditure Amendment Increase (Decrease)	250,000	32,500	272,500	
		Net of Revenues & Expenditures		(27,500)		
		ARPA Fund Revenue Amendments				
287-000-665.00	ARPA	INTEREST F/INVESTMENTS	150	(150)	-	ARPA is a non interest bearing account
		Net Revenue Amendment Increase (Decrease)	150	(150)	-	
		ARPA Fund Expenditure Amendments				
287-538-946.00	ARPA	ARPA PROJECT - WATER - MARGUERITE/HUMMEL	490,350	(490,350)	-	Changes are to be in compliance with the new Chart of Accounts and are stricly account reclassifications
287-538-972.01	ARPA	ARPA PROJECT - WATER - MARGUERITE/HUMMEL	0	490,350	490,350	
287-538-972.03	ARPA	ARPA PROJECT - WATER - SERVICE LINE VERI	0	354,000	354,000	
287-538-973.02	ARPA	ARPA PROJECT - SEWER - SANITARY PUMP STA	354,000	(354,000)	-	
		Net Expenditure Amendment Increase (Decrease)	490,350	0		
		Net of Revenues & Expenditures		(150)		

VILLAGE OF BEVERLY HILLS

RESOLUTION TO GO INTO CLOSED SESSION
TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS
PURSUANT TO MCL 15.268(c)

At a regular meeting of the Village Council, Oakland County, Michigan, held at the Village Office at 18500 W. Thirteen Mile Road, Beverly Hills, Michigan 48025, on 21st day of March, 2023 at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ with
support from _____ to adopt the following resolution:

WHEREAS, at the regular Village Council Meeting held on Tuesday, March 21, 2023, Village Council desires to go into closed session to discuss union negotiations.

NOW, THEREFORE, BE IT RESOLVED that the Village of Beverly Hills hereby agrees to meet in Closed Session, as permitted by the Open Meeting Act MCL 15.268(c) at the Regular Meeting held on Tuesday, March 21, 2023, at 7:30 p.m. at the Village of Beverly Hills, 18500 W. Thirteen Mile Road, Beverly Hills, Michigan, 48025. The purpose of the Closed Session is to discuss collective bargaining negotiations with the Village Labor Attorney, Ms. Gouri Sashital.

RESOLVED,

AYES: _____

NAYES: _____

ABSENT: _____

ABSTENTIONS: _____

RESOLUTION DECLARED ADOPTED.

John George, President

CERTIFICATION

I, Kristin Rutkowski, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the Village Council of the Village of Beverly Hills at its regular meeting held on March 21, 2023.

Kristin Rutkowski, Village Clerk



To: Honorable President George; Village Council Members

From: Jeff Campbell, Village Manager

Subject: Manager's Report

Date: March 17, 2023

Chipping Services

There are still limbs throughout the Village. DPW will continue collecting and chipping branches through the end of the month. We have already chipped 250 tons of limbs and branches. The Administration appreciates your patience as we work to collect the large number of limbs and branches that fell during the storms. Please place any branches or limbs that need to be removed to the side of the curb as soon as possible. Please be advised that DPW cannot dispose of branches greater than 6 inches in diameter.

Update on Water Main Replacement

One of the Village's designated ARPA projects is the replacement of the water main along Marguerite and Hummel. The project began on Tuesday, March 14, 2023, and is progressing nicely. D'Angelo Brothers is completing work on schedule. As of today, March 16, they have installed over 800 feet of water main, two gate wells, and three fire hydrants. They have been very responsive to the needs of residents. Weather permitting, we are currently projecting this job to be completed by March 31, with final property restoration being completed in the Spring.

Safe Routes to School

On March 3, 2023, Safe Routes to School informed the Village it received a grant of \$1,320,000 in Safe Route to School Funding to connect sidewalks to ensure routes to Birmingham Public Schools and Our Lady Queen of Martyrs. The funding will be available in 2024. The next step in the process involves defining an implementation strategy for both the non-infrastructure and infrastructure components of your projects. Use of these federal transportation funds requires two distinct processes. The Village will engage in a kick-off meeting with Safe Routes to School and MDOT in early to mid-April of 2023.

Foreclosure Prevention

The Oakland County Treasurer's office is holding taxpayer assistance meetings. These meetings help taxpayers with keeping their properties by working with them to get on a repayment schedule and/or by identifying resources that may be beneficial to them and their situation. Attached is a letter from the Treasurer detailing this information and relevant contact numbers. Please be advised that the tax foreclosure deadline for the 2020 or prior year taxes is on March 31, 2023.

Yard Waste Collection

SOCRAA will begin collecting yard waste on April 3, 2023. Place compostable items in one of the following containers:

- Garbage can with a Recycle Beverly Hills or SOCRRRA yard waste label
- Brown paper bag designed for yard waste disposal

If you wish to use the same can for trash, please cover the yard waste label. For more information on yard waste guidelines, please visit

https://www.villagebeverlyhills.com/community/refuse_and_recycling/yard_waste_guidelines.php

Beverly Hills Public Safety **Activity Report**

March 2nd – March 16th,
2023

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- The Department has applied for a MMRA grant for the in-house security cameras. The Department is also in the process of hiring three Officers but the background, Psy testing, Physicals and paperwork through Mcoles is pending.
- With the last weeks of extreme weather here please stay clear of all wires on the ground. It is not a good time for a tutorial and show and tell for children. Be aware and call the Public Safety Department immediately. (248) 540 3400. Thanks'

CALLS FOR SERVICE

- **293 Calls for Service.**
- **36 Tickets issued.**
- **12 Arrests.**
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly School.
- Welfare Check on Riverside.
- Suspicious Person on Riverview.
- Operation Medicine Cabinet.
- Welfare Check on Valley Ridge.
- Prisoner Transport at the station.
- Radar Detail on Riverside.
- Assist Franklin PD at 14 Mile and Lahser.
- Crime Prevention at Greenfield School.
- Citizen Assist on Riverside.
- Traffic Enforcement at Groves High School.

- Alarm on Warwick.
- Officers stopped a driver for an expired plate on Southfield Road. The driver was arrested for Driving While License Suspended and for warrants. The arrest was without incident.
- Medical on Beverly Court.
- Crime Prevention at Groves High School.
- Traffic Enforcement on Evergreen Road.
- Traffic Enforcement at 14 Mile and Lahser.
- Radar Detail on Southfield and Beverly.
- Crime Prevention in Huntley Square Apartments.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Suspicious Persons on Kirkshire.
- Suspicious Circumstances on Foxrun.
- Crime Prevention at Market Fresh Shopping Center.
- Medical on 13 Mile.
- Officers were dispatched to a vehicle accident on Faircrest. The driver of the wrecked vehicle was arrested for Driving Under the Influence and Driving While License Suspended. The arrest was without incident.
- Wires Down on Kinross.
- Tree in roadway on Birmingham.
- Tree in roadway on Bellvine Trail.
- Wires Down on Kinross.
- Wires Down on Pierce.
- Wires Down on Wilshire.
- Wires Down on Rutland.
- Wires Down on Marguerite.
- Tree in roadway on Chelton.
- Wires Down on Buckingham.
- Vehicle in the ditch on Southfield and Beverly.
- Vehicle in the ditch on Southfield and Kinross.
- Wires Down on Old Stage.
- Tree in roadway on Dunblaine.
- Wires Down on Wetherby.
- Road Hazard on Lost Hollow Lane.
- Traffic Accident on Lost Hollow Lane.
- Wires Down on Kinross.
- Wires Down on Embassy.
- Motorist Assist on Southfield.
- Vehicle in the ditch on Greenfield and Verona.
- Wires Down on Elizabeth.

- Tree in roadway on Hill Crest and Riverside.
- Medical on Beechwood.
- Wires Down on Locherbie.
- Wires Down on Auburn.
- Wires Down on Kirkshire.
- Wires Down on Hampton.
- Wires Down on Archers Lane.
- Wires Down on Lincolnshire.
- Wires Down on Coryell.
- Suspicious Persons in Huntley Square Apartments.
- Crime Prevention at Market Fresh Shopping Center.
- Carbon Monoxide Alarm on Valley Oaks.
- Another Carbon Monoxide Alarm on Valley Oaks.
- Noise Complaint on Warwick.
- Assist Citizen on Valley Oaks.
- Fire Truck Checks at the station.
- Fraud Reported on Sheridan.
- Hit and Run Traffic Accident on Southfield.
- Alarm on Valley Oaks.
- Assisted DPW with stop sign removal.
- Medical on Amherst.
- Odor Investigation on Vernon.
- Crime Prevention on Pierce.
- Crime Prevention in the Huntley Square Apartments.
- Alarm on 14 Mile.
- Alarm on Evergreen.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly School.
- Retail Fraud at Market Fresh.
- Crime Prevention in Huntley Square Apartments.
- Sudden Death on Sheridan.
- Operation Medicine Cabinet.
- Solicitor Complaint on Buckingham.
- Tree in roadway on Edgewood.
- Animal Complaint at Beverly Park.
- Crime Prevention at Greenfield School.
- Reckless Driving reported on 13 Mile.
- Mental Health Call on Southfield.
- Officers were notified by Farmington Hills PD that a subject was in their custody with our warrant. The arrest was made without incident.
- Parking Complaint on Riverside.
- Alarm on Southfield.
- Radar Detail on Southfield.

- Crime Prevention at Beverly Park.
- Crime Prevention at Douglas Evans Park.
- Crime Prevention at Berkshire School.
- Crime Prevention in Huntley Square Apartments.
- Crime Prevention at Groves High School.
- Officers stopped a driver for driving an unsafe vehicle at Pierce and 13 Mile. The driver was arrested for Driving While License Suspended. The arrest was without incident.
- Crime Prevention in the Huntley Square Apartments.
- Crime Prevention at Beverly Park.
- Officers stopped a driver for expired plates at 13 Mile and Southfield. The driver was arrested for Driving While License Suspended and warrants. The arrest was without incident.
- Traffic Enforcement at Amherst and Pierce.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly Park.
- Assist Southfield PD with accident on 13 Mile.
- Crime Prevention at Riverside and Locherbie.
- Suspicious Person on Saxon.
- Crime Prevention at Greenfield School.
- Informational Report made at the station.
- Medical on Amherst.
- Officers stopped a driver for a minor traffic violation at 13 Mile and Southfield. The driver was arrested for Driving While License Suspended and warrants. The arrested was without incident.
- Douglas Evans Park Closed for the night.
- Traffic Enforcement at 14 Mile and Southfield.
- Beverly Park closed for the night.
- Officers stopped a driver for expired plates at Southfield and 13 Mile. The driver was arrested for Driving While License Suspended. The arrest was without incident.
- Crime Prevention in the Huntley Square Apartments.
- Radar Detail at Southfield and Beverly.
- Crime Prevention in the Huntley Square Apartments.
- Crime Prevention at Buckingham and Bates.
- Crime Prevention at Norchester and Warwick.
- Crime Prevention at the Huntley Square Apartments.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Motorist Assist on Kirkshire.
- Traffic Enforcement on Southfield.

- Civil Matter on 13 Mile.
- Retail Fraud Arrest at Market Fresh without incident.
- Parking Complaint on Sheridan.
- Medical at Mission Point.
- Welfare Check on Shagbark.
- Crime Prevention at the Corners Shopping Mall.
- Extra Patrol in the Corners Shopping Mall.
- Crime Prevention in the Huntley Square Apartments.
- Medical on Evergreen.
- Crime Prevention at Chelton and Walmer.
- Crime Prevention in the Huntley Square Apartments.
- Suspicious Person in the Huntley Square Apartments.
- Traffic Enforcement at Sheridan and Madison.
- Crime Prevention in Huntley Square Apartments.
- Crime Prevention at Market Fresh Shopping Center.
- Motorist Assist on Lahser.
- Medical at Mission Point.
- Traffic Accident on Southfield and 13 Mile.
- Traffic Accident on Lahser.
- Crime Prevention at Beverly School.
- Wires Down on 14 Mile and Lincoln Hills Court.
- Crime Prevention at Berkshire School.
- Alarm on Camelot Court.
- Traffic Enforcement at Beverly and Norchester.
- Citizen Assist on Warwick.
- Radar Detail on 14 Mile.
- Crime Prevention at Market Fresh Shopping Center.
- Traffic Enforcement at Waltham and Evergreen.
- Alarm on Nottingham.
- Traffic Enforcement at 14 Mile and Robinhood.
- Crime Prevention in Huntley Square Apartments.
- Parking Complaint at 13 Mile and Greenfield.
- Traffic Enforcement at 14 Mile and Lahser.
- Extra Patrol in Huntley Square Apartments.
- Traffic Enforcement at 13 Mile and Evergreen.
- Medical on 14 Mile.
- Suspicious Person on 13 Mile.
- Medical on Wetherby.
- Medical on 13 Mile.
- Suspicious Person on Southfield.
- Identity Theft on Kennoway.
- Suspicious Person on Lahser.
- Traffic Enforcement on 13 Mile.
- Lift Assist on Kennoway.

- Radar Detail on Lahser and Hillview.
- Suspicious Person on Ronsdale.
- Medical at Mission Point.
- Crime Prevention at Detroit Country Day School.
- Suspicious Persons at Beverly Park.
- Crime Prevention at Groves High School.
- Douglas Evans Park closed for the night.
- Officers stopped a driver for a minor traffic violation.
The driver was arrested without incident for a warrant.
- Traffic Enforcement on Southfield.
- Crime Prevention in the Huntley Square Apartments.
- Traffic Enforcement at Ronsdale and Evans.
- Crime Prevention at Plantation and Embassy.
- Crime Prevention at Bellvine Trail and Smallwood.
- Crime Prevention at Beverly Park.
- Wires Down on Stafford.
- Found Property at Groves High School.
- Operation Medicine Cabinet.
- Radar Detail on Southfield.
- Assist Franklin PD with an alarm on Britner Court.
- Traffic Enforcement at 14 Mile and Lahser.
- Traffic Enforcement at Beverly and Norchester.
- Medical on Southfield.
- Officers stopped a driver for defective equipment at 14 Mile and Pierce. The driver was arrested for Driving While License Suspended and warrants. The arrest was without incident.
- Crime Prevention at Groves High School.
- Suspicious Person at 14 Mile and Southfield.
- Extra Patrol at the DPW Building.
- Medical at Mission Point.
- Extra Patrol at Groves High School.
- Fire Truck Checks.
- Medical on Southfield.
- Traffic Enforcement at 13 Mile and Southfield.
- Crime Prevention at Beverly Park.
- Extra Patrol at Huntley Square Apartments.
- Crime Prevention at Huntley Square Apartments.
- Animal Complaint on Breezewood.
- Crime Prevention at Beverly School.
- Medical on Carl Elder.
- Medical on Elizabeth.
- Fraud on Kirkshire.
- Operation Medicine Cabinet.

- Suspicious Circumstances on Warwick.
- Crime Prevention at Market Fresh Shopping Center.
- Reckless Driving on Southfield.
- Citizen Assist on 13 Mile.
- Crime Prevention at Greenfield School.
- Medical on Valley Ridge.
- Assist Royal Oak PD with K9 funeral Detail.
- Officers stopped a driver for a minor traffic violation at Southfield and Beverly. The driver was arrested for never acquiring a drivers' license. The arrest was without incident.
- Crime Prevention in Huntley Square Apartments.
- Crime Prevention at Kinross and Birmingham.
- Crime Prevention at Beverly Park.
- Crime Prevention at Beverly and Mayfair.
- Traffic Accident on 13 Mile.
- Medical on Hill Crest.
- Monthly LEIN Audit at the station.
- Fraud on Amherst.
- Operation Medicine Cabinet.
- Customer Trouble at Market Fresh.
- Reckless Driving on Lahser.
- Fraud Report on Camelot Court.
- Alarm on 13 Mile.
- Assist Franklin PD with a Suspicious Circumstance 13 Mile and Lahser.
- Crime Prevention at Beverly Park.
- Mutual Aid requested by Oak Park for a structure fire on Albany.
- Parking Complaint at Beverly Park.
- Suspicious Persons in Beverly Park.
- Assist Birmingham PD for a suicidal person at 14 Mile and Greenfield.
- Traffic Enforcement at Southfield and Beverly.
- Medical on Warwick.
- Officers stopped a driver for a minor traffic violation at 14 Mile and Edgewood. The driver was arrested for never acquiring a drivers' license and for being illegally in the United States and under removal proceedings. The arrest was without incident.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly Park.
- Alarm on Dunblaine.
- Traffic Enforcement at Lahser and 13 Mile.

- Suspicious Circumstance at T.J. Maxx.
- Crime Prevention at Eastlady and Smallwood.
- Crime Prevention at Greenfield School.
- Suspicious Circumstance on Lahser.
- Motorist Assist on 13 Mile.
- Reckless Driving on 14 Mile.
- Medical at Mission Point.
- Crime Prevention at Douglas Evans Park.
- Crime Prevention at Beverly Park.

Fire and EMS Services

- 24 EMS Call - Medicals.
- 1 Hazardous Condition.
- 22 Wires Down.
- 1 Lift Assist.
- 3 Smoke Investigations.
- 1 Fire Alarm.
- 1 CO Alarm.
- 2 Weekly Apparatus Checks.
- Supervise Midnight Platoons 3 and 4.
- Bi-Weekly NFIRS data export uploaded to FEMA.
- 2 Weekly County Training Committee updates completed and distributed.
- Attend & Chair Oakland County Training Committee Meeting.
- Attend Business Objects Training.
- Attend Fire Prevention and Safety Grant Application Training.
- Attend Monthly MABAS Meeting.

Detective Bureau and School Liaison

- Follow up in on CSC in Detroit.
- DNA from CSC Suspect collected.
- Berkshire Threat Investigation.
- OWI 2 subject submitted to Parole Office.
- Embezzlement Swear-To with Magistrate.
- Groves lunch Detail.
- Transfer new shotguns into patrol vehicles.
- Retail Fraud Citation.
- OWI Citations written to suspects.
- OWI Swear To.
- Conceal Pistol with BAC citation.

- SWAT Training.
- Medical, Fire, Anti Bias Trainings.
- DNA to MSP Crime Lab.
- Alliance Subpoena request submitted.
- Subpoena compliance for PNC bank.
- Follow up on Fraud case @ suspect house.
- Fobs for DCD replaced in cars.
- Traffic Conference.
- Court innovations @ 46th district court
- Bob Adams Vehicle Auction in Auburn Hills.

No — HHS didn't reach out about free grant money

By Kira Krown, Consumer Education Specialist
March 14, 2023

Did you get a message from a friend on social media about a US Department of Health and Human Services (HHS) grant opportunity? Or from someone saying they were an HHS employee? Well...they weren't who they said they were. They were a scammer.

This new twist on the age-old government grant scam often goes like this: someone reaches out to you through social media, email, or a chat app and says you qualify for free grant money from HHS. They'll direct you to a fake HHS website or online chat that seems legitimate — but it's not. Then they'll try to get your payment information or other personal details "to process" the grant. If you get a message like this:

Know that HHS (and other government agencies) won't get in touch out of the blue about grants. They won't reach out through social media, call, text, or email you about government grants. Real government grants require an application, and they're always for a specific purpose. Learn more (for free) at [grants.gov](https://www.grants.gov).

Don't pay to get a grant. HHS won't make you pay to get a grant — or insist that you use cash, a gift card, a wire transfer through a company like Western Union or MoneyGram, or cryptocurrency.

Check for a .gov domain. HHS websites always have .gov in the URL. If you're directed to an HHS-looking website with .org, .com, or .us, it's fake — even if it has the HHS logo on it.

Never share your financial or personal information with anyone who contacts you. HHS and other government agencies won't call, text, message you on social media, or email to ask for your Social Security, bank account, or credit card number. Only scammers do that.

Have you gotten a message or call about a fake HHS grant?
Report it to the FTC: [ReportFraud.ftc.gov](https://www.reportfraud.ftc.gov)



1200 N. Telegraph Road, Dept. 479
Pontiac, MI 48341-0479
(248) 858-0611
oakgov.com/treasurer

Robert Wittenberg, Treasurer

Jody Weissler DeFoe, Chief Deputy Treasurer

Oakland County Treasurer's Office Foreclosure Prevention

The Oakland County Treasurer's Office is in the final stretch of our Foreclosure Prevention efforts. The tax foreclosure deadline for the 2020 or prior year taxes is on March 31st, 2023. That means if these taxes aren't paid off by March 31st or any interested party hasn't entered into a repayment schedule with the Treasurer's office by then, the property will be foreclosed.

Since December of 2022, the Treasurer's office has conducted over a thousand Taxpayer Assistance Meetings to assist taxpayers with keeping their properties by working with them to get on a repayment schedule and/or by identifying resources that may be beneficial to them and their situation. We are here to help and strongly encourage taxpayers to contact us before the tax foreclosure deadline if they have delinquent taxes for 2020 or prior tax years. Taxpayers interested in scheduling a Taxpayer Assistance Meeting may call us at 248-858-0611 or they may visit www.oakgov.com/treasurer

Some of the resources available to assist taxpayers include:

- **Michigan Homeowners Assistance Fund (MIHAF)** which is a state grant that will cover up to \$25K for delinquent taxes (2019 and forward), mortgage payments, and utility bills. Must be a primary residence, make <150% AMI, and prove covid hardship in order to qualify. Apply at mihaf.michigan.gov.
- **Financial Empowerment Center** in the Treasurer's Office which provides one-on-one financial coaching and services to help taxpayers achieve their financial goals. Contact Reda at nafsor@oakgov.com or 248-807-5287.
- **Lakeshore Legal Aid** provides free legal services to people who are low income and seniors. 1-888-783-8190 is the number for new clients.

Again, we are here to help and strongly encourage taxpayers to contact the Treasurer's office if they have delinquent taxes for 2020 or prior tax years. If taxpayers are interested in scheduling a Taxpayer Assistance Meeting, they may call us at 248-858-0611 or they may visit www.oakgov.com/treasurer.

Thank you!

A handwritten signature in black ink, appearing to read "Robert Wittenberg".

Robert Wittenberg
Oakland County Treasurer