

Village of Beverly Hills  
Regular Village Council Meeting  
Tuesday, April 16, 2024

Municipal Building  
18500 W. 13 Mile Road  
7:30 p.m.

Zoom link: <https://us02web.zoom.us/j/81563823759>

Meeting ID: 815 6382 3759

Dial in: 1-646-876-9923 (US)

### AGENDA

Roll Call/Call to Order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting April 2, 2024.
2. Review and file **bills** recapped as of Monday, April 8, 2024.
3. Review and consider Beverly Hills Lions Club's **request** to hold White Cane Collection from April 19 to May 4, 2024.
4. Review and consider **resolution** recognizing May 2024 as Mental Health Awareness Month.

Business Agenda

1. Public Hearing to receive comments on Relinquishment of Easement located at 32300 Plumwood Lane.
2. Review and consider **Relinquishment** of Easement located at 32300 Plumwood Lane.
3. Review and consider **Budget Amendments** for FY 2024.
4. Receive and file quarterly **financial statement** date ending March 31, 2024.

Public Comments

Manager's **report**

Council comments

Adjournment

This will be a hybrid meeting held in person in the Village Council Chambers with a remote participation option available via Zoom due to the COVID-19 pandemic.

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

## REGULAR COUNCIL MEETING MINUTES – APRIL 2, 2024 – PAGE 1

Present: President George; President Pro-Tem Hrydziuszko; Members: Abboud, Drummond, Kecskemeti, Mooney, and O’Gorman

Absent: None

Also Present: Village Manager, Campbell  
Village Clerk/Assistant Manager, Rutkowski  
Village Attorney, Ryan  
Public Safety Director, Torongeau

**ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

**AMENDMENTS TO AGENDA/APPROVE AGENDA**

Motion by Mooney, second by Abboud, to approve the agenda as published.

Motion passed.

**COMMUNITY ANNOUNCEMENTS**

None.

**PUBLIC COMMENTS**

None.

**CONSENT AGENDA**

Motion by Mooney, second by Abboud, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a joint Planning Commission/Council meeting held February 14, 2024.
2. Review and consider approval of minutes of a regular Council meeting held March 19, 2024.
3. Review and file bills recapped as of Monday, March 25, 2024.
4. Review and consider authorizing participation in the 2024 Oakland County West Nile Virus Program.
5. Review and consider Parks & Recreation Board’s recommendation to host 2024 Concerts in the Park.
6. Review and consider Beverly Hills Lions Club’s request to host the Memorial Day Fun Run on Village streets on May 27, 2024.
7. Set public hearing date for May 7, 2024 to receive comments on special assessments to be added to the 20242 tax roll.
8. Set public hearing date for May 7, 2024 to receive comments on the Fiscal Year 2024/2025 proposed budget.

Roll Call Vote:  
Motion passed (7-0)

**BUSINESS AGENDA****REVIEW AND CONSIDER DISSOLUTION OF FUNDS 403 AND 404**

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Campbell gave an overview. At the last Village Council meeting, Administration proposed the dissolution of Fund 403 Stafford SAD and Fund 404 Hummell/Coryell SAD which are Special Assessment District Funds. Both SADs are complete and there is no longer activity in the funds. However, Council correctly asked that we verify the amount of the SADs for Hummell/Coryell SAD and the Stafford SAD and confirm whether under the Charter requires us to return any funding to residents. Under Section 2.02(v) of the Village Code, the excess by which any special assessment proves larger than the actual cost of the improvement and expenses incidental thereto, may be placed in the General Fund of the Village. If the assessment is larger than necessary by more than 5%, the entire excess shall be refunded on a pro rata basis to the current owners of the property assessed.

Pursuant to Village records, the amount of the SAD and incidentals for the Hummell/Coryell was \$503,156.30. The purpose of the SAD was for drainage and paving purposes on several different roads. The SAD includes seven (7) houses of Hummell court, one (1) house on Sheridan, ten (10) houses on Coryell, nine (9) houses on Elwood, four (4) houses on Buttonwood, eleven (11) houses on Plantation, and thirty (30) houses on Embassy. Thus, 72 properties are a part of this SAD. Currently, there is \$58,054.15 left in Fund 404. That excess assessment amount is larger than 5% of the SAD and incidental costs. Thus, pursuant to the ordinance, the Village will mail \$806.30 to each current owner within the Hummell/Coryell special assessment district from Fund 404.

Fund 403 was a SAD created to perform paving services on Stafford. The amount of the SAD was \$111,200.04. The amount in this fund of \$2,590.21 is less than the 5% noted in Section 2.02(v) of the Village Ordinance. The Administration requests that the \$2,590.21 remaining in Fund 403 be transferred to Fund 101, the General Fund.

Motion by Mooney, second by O’Gorman, be it resolved that the Beverly Hills Village Council approves the transfer of monies in Fund 403, the Stafford Special Assessment District, in the amount of \$2590.21 to the General Fund, and the excess proceeds in Fund 404, the Coryell/Hummel SAD, in the amount of \$58,054.15 be distributed on a pro rata basis to the current owners of the 72 properties that are part of the Coryell/Hummel SAD in the amount of \$806.30.

Roll call vote:  
Motion passed (7-0)

**REVIEW AND CONSIDER BEVERLY PARK 2050 VISION SUBCOMMITTEE’S RECOMMENDATION TO AWARD THE BEVERLY PRAK MASTER PLAN BID TO SMITHGROUP**

Campbell gave an overview. In December of 2023, the Village Council created a subcommittee to move forward with the creation of the Beverly Park 2050 Master Plan. The subcommittee consists of three (3) members from the Village Council and three (3) members from the Parks and Recreation Board. The subcommittee determined that the visioning project would benefit from the assistance of a professional firm. An RFP was published on MITN on February 23, 2024. The RFP is attached for reference. An addendum was published on March 12, 2024, providing for an option to get a tree survey as part of the RFP. The RFP closed on March 19, 2024. The RFP was provided to the Council. The Village received 8 proposals/bids from 8 different firms. A bid tabulation sheet prepared by the Village Clerk was also provided.

The subcommittee met and recommended that the Village not move forward with the tree survey at this time. Further, the subcommittee determined that SmithGroup was the most qualified bidder based on their submittal and the criteria contained in the RFP. The Smith Group proposal is attached to the memorandum for Council review.

It is the subcommittee's recommendation that the Village Council approve the proposal from SmithGroup in an amount not to exceed \$23,500. Upon approval from the Village Council, SmithGroup will be forwarding a Consulting Agreement that will be reviewed by the Village Attorney. A budget amendment will be required for these professional services. There are ample funds in the General Fund to pay for these services.

George gave an overview of the bids received by the subcommittee and said SmithGroup stood out to the group. He noted that the Village should get quotes from Davey Group for a park tree survey since they are already doing a survey on Village streets, and it could be more economical to add onto that project.

Hrydziuszko echoed that SmithGroup stood out to the subcommittee. She said the soil and drainage assessments will be beneficial.

Kecskemeti agreed that the drainage aspect of the plan was important. George said it would cost \$4,500 to add the drainage assessment. Abboud recommended including the geotechnical component to the bid award.

Mooney inquired why the funding would come from the General Fund and not the Park Capital Fund. Ryan noted that this would be a study and is not an actual capital improvement.

Motion by Hrydziuszko, second by Kecskemeti, be it resolved that the Village Council approves SmithGroup as the most qualified bidder for its Beverly Park 2050 Master Plan proposal and bid in the amount of \$28,000.00 which includes the geotechnical assessment, and further, authorizes the Village Manager to enter into an Agreement with SmithGroup, upon the Village Attorney's review and approval of the contract.

Roll call vote:  
Motion passed (7-0)

## **PUBLIC COMMENTS**

None.

## **MANAGER'S REPORT**

Greening Scholarship – The Greening Scholarship application deadline has been extended to May 1, 2024. Instructions are available on the Village website.

Village Office Closed - The Village Office will be closed on March 29, 2024. The Village office will reopen on April 1, 2024.

Yard Waste Pickup and Curbside Chipping - Yard Waste Pickup has resumed. Place compostable items in one of the following containers:

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

- Garbage can with a Recycle Beverly Hills or SOCRRA yard waste label; or
- Brown paper bag designed for yard waste disposal.

Curbside Chipping will begin on April 22, 2024. Residents can place stacked branches between 2 and 6 inches in diameter at the curbside for collection and chipping. We ask that branches be stacked and not bundled and that the cut ends all face the direction of traffic flow. Collection will be 1-2 days after your regular trash and recycling collection.

Birmingham's Big Night Out - Birmingham's Big Night Out is Thursday, April 4, 2024 at 7 p.m. The night will be reminiscent of the nightclub scene that was popular through the 1930s and 40s. All proceeds benefit NEXT. Tickets can be purchased online. NEXT is a non-profit organization enriching the lives of the 50+ population of Birmingham, Bingham Farms, Beverly Hills, Franklin, and surrounding areas since 1978.

Memorial Day Parade - Beverly Hills' 41st annual Memorial Day Parade, Carnival, and Ceremony will take place on Monday, May 27, 2024. We are looking for volunteers to help with one of the community's favorite events! Would you be interested in coordinating the Bike Brigade for youngsters to ride in the parade? Maybe you'd like to help with parade logistics? We have plenty of opportunities for volunteers. Please email [bhmemorialparade@gmail.com](mailto:bhmemorialparade@gmail.com) if you would like to join the fun!

Budget Meeting - The Budget Study Session is scheduled for Monday, April 22, 2024 at 6:00 p.m. in the Village Council Chambers.

Beverly Hills is a Part of a New State House District - In 2018, Michigan voters passed a ballot initiative creating the Michigan Independent Citizens Redistricting Commission. The Commission is an independent body created to draw new State House, State Senate, and Congressional Districts for the State of Michigan based on 2020 Census Data. These maps were to be used for the next ten years. For State House Districts, the Commission separated the Village of Beverly Hills into two districts. The east side of the Village from Greenfield to Southfield between 13 Mile and 14 Mile was part of State House District 5. District 5 also included portions of Birmingham, Berkley, Southfield, Oak Park and Detroit and is currently represented by Representative Natalie Price. The rest of Beverly Hills is part of State House District 19, which includes Franklin, Bingham Farms, and portions of Bloomfield Township, Southfield and Farmington Hills. District 19 is represented by the Representative Samantha Steckloff. The State House map was challenged in Federal Court by a group of voters. The Court held that the Commission's House District Map violated the Constitution, and the Court required that the Commission issue a remedial map. Under the Commission's remedial map, which has been approved by the Court, the east side of Beverly Hills will now, starting in 2024, be a part of a new, redrawn, District 6. District 6 will also include Berkley and portions of Birmingham, Royal Oak, Southfield, and Oak Park. There will be no change to District 19.

Tree City USA Designation - The Village of Beverly Hills has been officially recognized as part of the Tree City USA program by the Arbor Day Foundation! The Tree City USA program provides communities with a framework to maintain and grow their tree cover. It also gives them an avenue to celebrate their work, showing residents, visitors, and the entire country that they're committed to the mission of environmental change. The benefits trees bring to urban environments

include cooler temperatures, cleaner air, higher property values, and healthier residents. We are happy to be part of this program and thank Public Services Director Johnston for his work on this.

Abboud thanked everyone who supported Next’s fundraiser, Birmingham’s Big Night Out.

**COUNCIL COMMENTS**

George commented on communication and how the Council interacts with Board members and staff. He said there are remedial education opportunities through the MML’s Elected Officials Academy and encouraged Council to brush up on the offerings through the EOA.

**ADJOURNMENT**

Motion by Mooney, second by Abboud, to adjourn the meeting at 7:59 p.m.

Motion passed.

**John George**  
**Council President**

**Kristin Rutkowski**  
**Village Clerk**



TO PRESIDENT GEORGE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF  
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 03/26/2023 THROUGH 04/08/2024.

ACCOUNT TOTALS:

101	GENERAL FUND	\$112,818.67
202	MAJOR ROAD FUND	\$36,449.67
203	LOCAL STREET FUND	\$28,036.92
205	PUBLIC SAFETY DEPARTMENT FUND	\$57,696.41
287	ARPA FUNDS	\$756.70
401	CAPITAL PROJECTS FUND	\$15,774.39
592	WATER/SEWER OPERATION FUND	\$62,198.42
701	TRUST & AGENCY FUND	\$1,540.00
	<b>TOTAL</b>	<b>\$315,271.18</b>
		<hr/>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	\$315,271.18
		<hr/>
	<b>GRAND TOTAL</b>	<b>\$315,271.18</b>
		<hr/>

Check Date	Bank	Check	Vendor Name	Invoice Vendor	Amount
<b>Bank ARPA COMERICA - ARPA FUNDS</b>					
04/08/2024	ARPA	27	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	756.70
<b>ARPA TOTALS:</b>					
Total of 1 Checks:					756.70
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					756.70
<b>Bank COM COMERICA</b>					
04/08/2024	COM	88436	AERO FILTER, INC.	AERO FILTER, INC.	195.00
04/08/2024	COM	88437	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	407.29
04/08/2024	COM	88438	APPRIVER, LLC	APPRIVER, LLC	433.42
04/08/2024	COM	88439	APRIL BARRETT	APRIL BARRETT	400.00
04/08/2024	COM	88440	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	256.79
04/08/2024	COM	88441	BADGER METER INC	BADGER METER INC	431.40
04/08/2024	COM	88442	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	1,540.00
04/08/2024	COM	88443	BEVERLY HILLS ACE	BEVERLY HILLS ACE	192.68
04/08/2024	COM	88444	C&G PUBLISHING	C&G PUBLISHING	280.00
04/08/2024	COM	88445	CINDI DINKINS	CINDI DINKINS	1,050.00
04/08/2024	COM	88446	CINTAS CORPORATION #31	CINTAS CORPORATION #31	82.44
04/08/2024	COM	88447	CLEANNET	CLEANNET	858.00
04/08/2024	COM	88448	COMCAST	COMCAST	43.15
04/08/2024	COM	88449	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	28,996.67
04/08/2024	COM	88450	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	5,031.75
04/08/2024	COM	88451	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	6,534.90
04/08/2024	COM	88452	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	582.18
04/08/2024	COM	88453	CORE & MAIN	CORE & MAIN	2,124.00
04/08/2024	COM	88454	CRYSTAL SCOTT	CRYSTAL SCOTT	100.00
04/08/2024	COM	88455	CTS-COMPANIES	CTS-COMPANIES	457.75
04/08/2024	COM	88456	DENISE WINTER	DENISE WINTER	250.00
04/08/2024	COM	88457	DETROIT PISTONS	DETROIT PISTONS	800.00
04/08/2024	COM	88458	DETROIT SALT COMPANY	DETROIT SALT COMPANY	7,939.14
04/08/2024	COM	88459	DTE ENERGY	DTE ENERGY	7,971.01
04/08/2024	COM	88460	EAGLE LANDSCAPING & SUPPLY	EAGLE LANDSCAPING & SUPPLY	838.00
04/08/2024	COM	88461	ERIC KOENIG	ERIC KOENIG	1,050.00
04/08/2024	COM	88462	FIRE DEFENSE EQUIPMENT CO.	FIRE DEFENSE EQUIPMENT CO.	49.63
04/08/2024	COM	88463	G&M ENTERPRISES, LTD.	G&M ENTERPRISES, LTD.	3,482.00
04/08/2024	COM	88464	GREAT AMERICA FINANCIAL SVC	GREAT AMERICA FINANCIAL SVC	600.00
04/08/2024	COM	88465	HELEN HIERTA	HELEN HIERTA	100.00
04/08/2024	COM	88466	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	289.18
04/08/2024	COM	88467	HOWARD SHOCK	HOWARD SHOCK	1,050.00
04/08/2024	COM	88468	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	38,608.48
04/08/2024	COM	88469	HURON VALLEY GUNS	HURON VALLEY GUNS	395.94
04/08/2024	COM	88470	HYDROCORP	HYDROCORP	346.00
04/08/2024	COM	88471	J.C. EHRLICH	J.C. EHRLICH	63.39
04/08/2024	COM	88472	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	455.63
04/08/2024	COM	88473	JEANETTE WATER	JEANETTE WATER	250.00
04/08/2024	COM	88474	JOHN MILLIRON	JOHN MILLIRON	1,050.00
04/08/2024	COM	88475	KELLER THOMA	KELLER THOMA	131.25
04/08/2024	COM	88476	MARCUS WHITELAW	MARCUS WHITELAW	357.59
04/08/2024	COM	88477	MICHAEL MILES	MICHAEL MILES	1,050.00
04/08/2024	COM	88478	MICHIGAN ASSOC. OF CHIEFS	MICHIGAN ASSOC. OF CHIEFS	100.00
04/08/2024	COM	88479	MICHIGAN MUNICIPAL RISK	MICHIGAN MUNICIPAL RISK	47,126.75
04/08/2024	COM	88480	MIKE SAVOIE CHEVROLET	MIKE SAVOIE CHEVROLET	217.64
04/08/2024	COM	88481	NORTHGATE CONSTRUCTION LLC	NORTHGATE CONSTRUCTION LLC	300.00
04/08/2024	COM	88482	NYE UNIFORM EAST	NYE UNIFORM EAST	463.50
04/08/2024	COM	88483	PAUL CHICKENSKY	PAUL CHICKENSKY	1,050.00
04/08/2024	COM	88484	PITNEY BOWES BANK PURCHASE	PITNEY BOWES BANK PURCHASE	500.00
04/08/2024	COM	88485	PITNEY BOWES CREDIT CORP.	PITNEY BOWES CREDIT CORP.	132.79
04/08/2024	COM	88486	POWER DMS, INC.	POWER DMS, INC.	7,287.50
04/08/2024	COM	88487	ROAD COMMISSION FOR OAKLAND	ROAD COMMISSION FOR OAKLAND	3,264.34
04/08/2024	COM	88488	S.O.C.R.R.A.	S.O.C.R.R.A.	38,488.00
04/08/2024	COM	88489	S.O.C.W.A.	S.O.C.W.A.	46,961.52
04/08/2024	COM	88490	SAFEBUILT INC.	SAFEBUILT INC.	26,466.40
04/08/2024	COM	88491	SAFEBUILT INC.	SAFEBUILT INC.	1,039.66
04/08/2024	COM	88492	STAPLES	STAPLES	228.20
04/08/2024	COM	88493	SUPERIOR GROUNDCOVER	SUPERIOR GROUNDCOVER	270.00
04/08/2024	COM	88494	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,000.00
04/08/2024	COM	88495	TOM TRICE	TOM TRICE	605.64
04/08/2024	COM	88496	U-SAVE RENTALS, INC.	U-SAVE RENTALS, INC.	717.00
04/08/2024	COM	88497	VIALYTICS AMERICAS INC	VIALYTICS AMERICAS INC	13,512.00
04/08/2024	COM	88498	WOW! BUSINESS	WOW! BUSINESS	658.88

**COM TOTALS:**

Total of 63 Checks: 314,514.48  
 Less 0 Void Checks: 0.00

04/04/2024 04:31 PM  
User: JAY  
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS  
CHECK DATE FROM 03/26/2024 - 04/08/2024

Check Date	Bank	Check	Vendor Name	Invoice Vendor	Amount
Total of 63 Disbursements:					314,514.48
REPORT TOTALS:					
Total of 64 Checks:					315,271.18
Less 0 Void Checks:					0.00
Total of 64 Disbursements:					315,271.18



**To:** Honorable President George; Village Council Members

**From:** Kristin Rutkowski, Village Clerk/Assistant Village Manager

**Subject:** Lions Club White Cane Collection

**Date:** April 9, 2024

Administration received a request from the Beverly Hills Lions Club to host their annual White Cane Collection in the Village from April 19 – May 4, 2024. The Village Council has approved this request for the past several years.

The letter from the Lions Club is attached. They have already submitted a Certificate of Liability Insurance.

**Suggested Motion:**

Be it resolved, the Beverly Hills Village Council authorizes the Beverly Hills Lions Club to solicit donations for their annual White Cane Collection from April 19 to May 4, 2024 within Beverly Hills and approves their request to have the sign outside of the Village Office temporarily read: "Support Lions White Cane Collection April 19 through May 4, 2024" provided that a Certificate of Liability Insurance naming the Village as an additional insured is submitted to the Clerk's Office.

Attachment

# BEVERLY HILLS LIONS CLUB



Beverly Hills, Michigan 48025



March 29, 2024

[krutkowski@villagebeverlyhills.com](mailto:krutkowski@villagebeverlyhills.com)

ATTENTION: Ms. Kristin Rutkowski  
Beverly Hills Village  
18500 W. 13 Mile Road  
Beverly Hills, MI 48025

Re: Lions Club White Cane Collection

Dear Ms. Rutkowski,

The Beverly Hills Lions Club has designated our annual White Cane Collection campaign to proceed for April 19 through May 4, 2024. Our club is again requesting approval from the Village to conduct funds solicitations within Beverly Hills which will primarily occur at the Corners Shopping Center and Market Fresh store which are located at the 13 Mile and Southfield Road intersection.

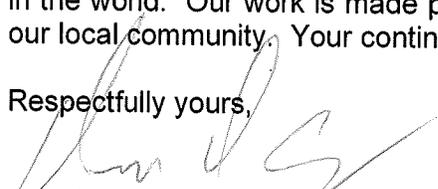
The funds raised by the Lions will be used primarily to support activities related to the sight and hearing impaired. We support approximately 20 different charitable causes including The Leader Dog School for the Blind, the Silent Children's Clinic at Beaumont Hospital for hearing impaired children, among many others. I am sure you are also aware that the Lions Club of Beverly Hills supports many activities within the Village including the Halloween Hoot, the Memorial Day Fun Run, the High School Senior Scholarship Award and, most recently, Beverly Hills Java and Jazz.

We are respectfully requesting approval from the Village of Beverly Hills to conduct our solicitation program and that the following notice be placed by the Village on the display sign outside the Village Offices, provided there is no conflict.

**Support Lions White Cane Collection  
April 19 through May 4, 2024**

Our parent organization, the Lions Club International, is the largest service organization in the world. Our work is made possible in large part due to the support from leaders in our local community. Your continuing support is most appreciated.

Respectfully yours,

  
Dennis D. Alberts, Event Co-Chair  
Beverly Hills Lions Club White Cane Collection  
4055 Country Club Drive  
Bloomfield Hills, MI 48301  
248-203-9860



**RESOLUTION RECOGNIZING MAY 2024 AS  
MENTAL HEALTH AWARENESS MONTH**

WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

WHEREAS, Mental Health America's (MHA) 2023 "State of Mental Health in America" Survey, ranks Michigan as 25th in the Nation for prevalence of mental illness, and 20th in the nation for access to care; and

WHEREAS, May 1 through May 31, 2024 is recognized as Mental Health Awareness month. MHA's 2024 theme is "Where to Start: Mental Health in a Changing World", which highlights getting back to the basics including self-care, coping skills, advocating for mental health, and knowing when to seek additional help; and

WHEREAS, Oakland Community Health Network joins national partners in promoting this year's "Where to Start" campaign; and

WHEREAS, mental health management ensures that individuals can focus on their abilities to live, work, learn and fully participate and contribute to our society, while promoting diversity, inclusion, and acceptance; and

WHEREAS, improved systems of care for vulnerable populations, access to non-emergent and crisis-services, advanced integrated physical and behavioral health care along with provider relations help to fortify services coordinated by OCHN; and

WHEREAS, Oakland Community Health Network (OCHN), and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that the Beverly Hills Village Council hereby recognizes May 2024 as Mental Health Awareness Month. The Village of Beverly Hills calls upon our citizens, government agencies, public and private institutions, businesses, faith-based organizations, and schools to recommit our state to increasing awareness and understanding of mental illness, and

the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.

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John George  
Council President  
April 16, 2024



## MEMORANDUM

To: Honorable President George and Village Council

From: Jeff Campbell, Village Manager

Date: April 11, 2024

Re: Review and Consider Vacating a Portion of an Easement That Runs Through 32300 Plumwood Lane, Beverly Hills, MI 48025

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The applicant is requesting that the Council vacate a portion of an unused easement that runs through his lot at 32300 Plumwood Lane, Beverly Hills, MI 48025. The unused portion of the easement runs through the applicant's rear yard. The utility company still use the southernmost 30 foot of the easement, and that portion of the easement shall not be vacated. Attached please find the request along with a memorandum from former Planning Director, Mark Stec, maps of the areas detailing the easement, letters from the utility companies stating they have no objection with vacating the easement, and evidence of notice published in the local newspaper and mailed to addresses within 300 feet of the existing easement. Please be advised that Mr. Stec consulted with the Village Attorney on vacating this easement to make sure the Village comports with Section 560.222a of the of the Michigan Plat Act. The Council must hold a public hearing on this matter. Further, a two-thirds majority of the owners of record of each platted lot or parcel of land within 300 feet of any part of the recorded easement must consent to vacating this easement. Attached to this memorandum are letters of support for vacating the easement from 13 of the 16 homes within 300 feet of the recorded easement.

### SUGGESTED RESOLUTION

Be It Resolved that the Village Council approves the vacation of the 12-foot easement that runs through the rear yard of Lot 70 in Cranbrook Woods Subdivision No. 1, commonly known as 32300 Plumwood Lane, Beverly Hills, MI 48025, except for the South 30 feet of the original 12-foot easement, where existing utility equipment remains, and further, authorizes the Administration to file documents to vacate the portion easement in Lot 70 with the Oakland County Register of Deeds and the State of Michigan, upon approval of the easement document by the Village Attorney.



**To: Jeff Campbell, Village Manager**

**From: Mark Stec, Planning & Zoning Administrator**

**Date: 3/20/24**

**RE: Platted Easement Relinquishment Request\_32300 Plumwood Lane**

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The homeowner of the property located at 32300 Plumwood Lane has submitted the attached request to have a platted easement located within the rear yard of his property located in the "Cranbrook Woods No. 1" subdivision relinquished. The 12-foot easement requested to be relinquished is indicated to be an easement for "Electric and Communications Utilities" on the original subdivision plat from 1951. Please see the attached plat depicting the easement and the portion of it located on 32300 Plumwood that is being requested to be vacated. The homeowner has indicated that the reason for the request to relinquish the easement is that he wants to construct an addition to the rear of his home. He has also indicated that there are not any overhead lines or utility poles within the portion of the easement that he is requesting to be vacated.

Per the village attorney the process laid out in Section 560.222a of the of the Michigan Plat Act would be the process required to be followed to relinquish the easement. I have attached this section of the plat act for reference. Included in the attached letter from the homeowner are letters from the various electric and telecommunications utilities stating that they have no objection to the easement be relinquished. The homeowner has been provided with the addresses of the homes falling within 300 feet of the property and has indicated that he will be contacting those homeowners to receive preliminary approval from a two-thirds majority as required by subsection (c) of Section 560.222a of the MI Plat Act

Both the homeowner and I have searched for any language associated with the easement, but cannot find any, and it appears that the easement may only have been included on the recorder subdivision plat without any associated document.

Public notice has been provided to all property owners within 300 feet of 32300 Plumwood by direct mail and notice was published in the March 20, 2024, edition of the [Birmingham-Bloomfield Eagle](#) newspaper. A public hearing should be held by the village council prior to taking action on the request.

**Attachments:**

- **2/25/24 Request**
- **1951 "Cranbrook Woods No. 1" subdivision plat**
- **Section 560.222a of the MI Plat Act**
- **Public notices**

**560.222a Public utility easement as part of recorded plat; relinquishment by written agreement; parties; requirements.**

Sec. 222a. (1) Notwithstanding section 222, a public utility easement that is part of a recorded plat may be relinquished without filing an action in circuit court if a written agreement for that purpose is entered into among all of the following parties:

- (a) Each public utility or municipal entity that has the right to use the recorded easement.
- (b) The owner or owners of record of each platted lot or parcel of land subject to the easement.
- (c) A two-thirds majority of the owners of record of each platted lot or parcel of land within 300 feet of any part of the recorded easement.
- (d) The governing board of the municipality in which the subdivision covered by the plat is located.

(2) An agreement described in subsection (1) shall meet all applicable requirements for recordation and is effective upon being recorded with the register of deeds and filed with the department of labor and economic growth. The register of deeds and the department of labor and economic growth shall cross-reference the document to the affected plat.

**History:** Add. 2004, Act 590, Imd. Eff. Jan. 4, 2005.

**Popular name:** Plat Act

**Popular name:** Subdivision Control

**560.223 Complaint; contents.**

Sec. 223. The complaint shall set forth:

- (a) The part or parts, if any, sought to be vacated and any other correction or revision of the plat sought by the plaintiff.
- (b) The plaintiff's reasons for seeking the vacation, correction, or revision.

**History:** 1967, Act 288, Eff. Jan. 1, 1968;—Am. 1978, Act 367, Imd. Eff. July 22, 1978.

**Popular name:** Plat Act

**Popular name:** Subdivision Control

**560.224 Repealed. 1978, Act 367, Imd. Eff. July 22, 1978.**

**Compiler's note:** The repealed section pertained to notice of petition.

**Popular name:** Plat Act

**Popular name:** Subdivision Control

**560.224a Joinder of parties defendant.**

Sec. 224a. (1) The plaintiff shall join as parties defendant each of the following:

- (a) The owners of record title of each lot or parcel of land included in or located within 300 feet of the lands described in the petition and persons of record claiming under those owners.
- (b) The municipality in which the subdivision covered by the plat is located.
- (c) The director of the department of energy, labor, and economic growth.
- (d) The drain commissioner and the chairperson of the board of county road commissioners having jurisdiction over any of the land included in the plat.

(e) Each public utility which is known to the plaintiff to have installations or equipment in the subdivision or which has a recorded easement or franchise right which would be affected by the proceedings.

(f) The director of the state transportation department and the director of the department of natural resources if any of the subdivision includes or borders a state highway or federal aid road.

(g) If the requested action may result in a public highway or a portion of a public highway that borders upon, crosses, is adjacent to, or ends at a lake or the general course of a stream being vacated or altered in such a manner as would result in the loss of public access, the director of the department of natural resources and, if the subdivision is located in a township, the township. The department of natural resources and, if applicable, the township shall review the application and determine within 30 days whether the property should be retained by the state or township as an ingress and egress point, and shall convey that decision to the court.

(2) Service of process upon the joined parties defendant shall be made in accord with the general rules governing service of process in civil actions except that the parties defendant specified in subsection (1)(b), (f), or (g) may be served by registered mail and the parties defendant specified in subsection (1)(a) may be served by registered mail if there are more than 20 persons that must be joined pursuant to subsection (1)(a).

**History:** Add. 1978, Act 367, Imd. Eff. July 22, 1978;—Am. 1979, Act 184, Imd. Eff. Dec. 19, 1979;—Am. 1996, Act 219, Imd. Eff. May 28, 1996;—Am. 2010, Act 63, Imd. Eff. May 6, 2010.

Rendered Thursday, March 9, 2023

Page 29

Michigan Compiled Laws Complete Through PA 4 of 2023

©

*Courtesy of [www.legislature.mi.gov](http://www.legislature.mi.gov)*

Syndeeco, Inc.  
24205 Telegraph Rd.  
Southfield, Mi. 48033-7915  
(800)356-2839



From the Desk of: Thomas W. Straith P.E.; NSPE  
President – Syndeeco, Inc.

TO: Mark Stec, Planning & Zoning Administrator  
Village of Beverly Hills  
[mstec@villagebeverlyhills.com](mailto:mstec@villagebeverlyhills.com)  
18500 W. 13 Mile Road  
Beverly Hills, MI 48025

April 2, 2023 / 2-25-24

Handwritten initials "TS" inside a circle.

**Please route this request to the village council or others as appropriate.**

Mark Stec,

This is Thomas W. Straith P.E. I am the owner of 32300 Plumwood St. Beverly Hills, Mi. 48025 This letter is my follow-up to our recent series of communications on vacating the "overhead easement for electrical and communications utilities" we have discussed previously several times. I apologize for my delay in getting this to you, as I have spent about half of my time in Florida this fall/winter taking care of my 96 year old father and that tends to delay things a bit.

Attached on the next two pages following this letter, please find two single sheet documents in one PDF file. This file contains the Cranbrook Woods No. 1 subdivision plat map, and the site survey for my lot which is #70 on the plat map. Per our last conversation, please accept this letter as my request that the Village vacate the unused overhead electric & communications utility easement that transits my back yard at my residence 32300 Plumwood St. Beverly Hills, Mi. 48025. Specifically I am asking for the village to vacate all of the easement except the southmost 30 feet of the easement. The southmost 30 feet contains guy wires tensioning the wires that proceed south from a pole on my lot line. I have no dispute with the guy wires. The remainder of the easement is vacant and has never been used since the easement was included in the original subdivision map filed July 26, 1951.

On the plat map, I have highlighted in orange where electric or communication wires are hung from poles in the vicinity of my lot#70. Note that there are no wires occupying the easement on either my lot or the lot immediately to my north. My utility comes overhead from a power pole on my south lot line and is fed to there from the subdivision to the East. As an aside, my survey shows that those wires are not within the recorded easement as they run from the subdivision to the east to the power pole that services me. Instead they run along my lot line, but there is no recorded easement for the route in which they are hung. This fact does not really bother me.

On the plat map there are wires hung on lots 69 and 68 marked in green. The ex-husband of the woman living in lot 69 tells me that he has documentation wherein the easement across lot 69 was vacated. He is looking for that material and said he would supply a copy when found. I wonder about this a bit since there are still cable wires and electric conductors that he insists are not energized transiting his easement.

The third page of this letter contains a copy of my existing site plan. This copy was sent to DTE asking them to vacate the unused easement, but DTE's response was that there is no easement across my property.

Since my original request we have substantially completed the two other projects on my site, with the re-grading of the front yard, and installation of the culvert under the driveway and through to the Drainage easement at the south end of lot 69. All of this has been accomplished with Right of Way permit PRW23-0059 which is complete and has been inspected, with the exception of the pouring of the aprons of the two driveways which will be accomplished as soon as it becomes warm enough to safely pour concrete. Our Second project, the renovation of our kitchen being performed by Mainstreet designs under their

Handwritten initials "TS" inside a circle.

February 25, 2024

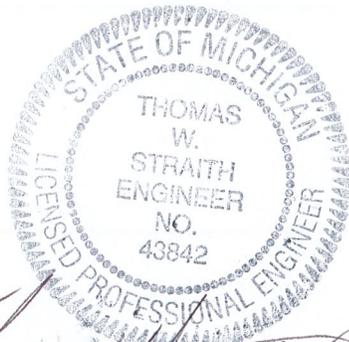
Permit is coming along rapidly. Since we have now received the replies asked for from electrical and communications contractors, it is now time to complete the Vacating of the easement we have been discussing.

Attached please find letters from DTE, AT&T and WOW stating that they do not have objection to the vacating and removal of the easement on my property as described above. Additionally, as a State Licensed professional engineer, I am required to take continuing education classes for the maintenance of my license. An interesting class came up on the whole topic of public right of way and other easements. Throughout the conduct of the class I asked several questions relating to the vacating of this easement, and the proper methodology to be applied. The Resulting comments are below:

- 1) Asking the village council to Vacate this never used "overhead Easement for electrical and communications utilities" is the proper route to take to vacate the easement contained on the plat map filed with the village.
- 2) Getting indication from the electrical and communications utilities that they have no objection to the vacating of this easement as described, should serve to support the Village in undertaking and granting a request for removing this easement.
- 3) Interestingly, were there to have been an objection, we probably would have won in court due to "adverse possession". The easement was filed with the original plat map in the early 1950's. The easement was never used, and myself and the previous owners "openly and notoriously" occupied the airspace of this overhead easement for 70 years with a 18-24" caliper pine tree that grew in the middle of the easement blocking the installation of any wiring through that easement. This was never complained about or cleared by any utility, and it is the judgement of the attorneys conducting the class that this set of circumstances more than meets the criteria for adverse possession of this overhead utility easement.
  - a. (Note here that Applicable state laws specifically prohibit easements for stuff that might be needed in the distant future. If the easement has not been occupied in over 70 years since it was recorded the easement would violate the concept of existing for a specific needed purpose.)
- 4) Havins said that the vote by the village council is the best way to tie up all the loose ends.

Please take what steps are necessary to get this issue before the village council and let me know how I can help the process along. If my presence will be needed at council (as I presume it will), please give me notice as early as possible so I can take any necessary steps to deconflict with Florida trips to see to the needs of my father

Please feel free to contact me at your earliest convenience,



Sincerely,

*Thomas W. Straith 2/25/24* *Lisa W. Straith*

**Mr. Thomas W. Straith** P.E. 43842.; NSPE

**Mrs. Lisa W. Straith**

President - Syndevo, Inc.

Serving manufacturing industries for over 60 years since 1959

(248) 755-9213 (c) 248.356.2839 (o) 248.356.0928 (f) [tstraith@syndevo.com](mailto:tstraith@syndevo.com)

COPY

# CRANBROOK WOODS No. 1

## A SUBDIVISION OF PART OF THE N. 1/2 OF SEC. 3, T. 1 N., R. 10 E., SOUTHFIELD TWP., OAKLAND CO., MICHIGAN

SCALE: 1 IN. = 150 FT.

NOTE: All dimensions are shown in feet and decimals thereof.  
All curvilinear dimensions are shown along the arc.  
All bearings are either radial or at right angles to street lines unless otherwise shown.  
Building lines are 33 feet from street lines unless otherwise shown.

Kimberly, On this Plat map, Easements in the area highlighted in Orange represent easment space occupied by DTE wires and/or other. Area highlighted in BLUE is the area I have been told has been "vacated". the person telling me this says he has copies of the documents and will get me a copy of them.

### SURVEYOR'S CERTIFICATE

I hereby certify that the plat hereon delineated is a correct one, and that monuments consisting of iron bars 1/2 inch in diameter and 48" in length, 1 in concrete cylinders 4" in diameter and 48" in depth, have been placed in the ground at all points marked thus (o) as shown on said plat, at all angles boundaries of the land plat, at all intersections of streets, and of the boundaries of the plat.

WARNER & WARNER  
By: *Burton Warner*  
Reg. Land Surveyor

### DEDICATION

WE, THE PROPRIETORS: That we, C. Allan Brady, and Marie S. Brady, his Proprietors, have caused the land embraced in the annexed plat to be laid out and platted, to be known as "Cranbrook Woods No. 1", a Subdivision of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Michigan, and that the streets as shown on said plat are hereby dedicated to the public.

ES:

*Howard T. Keating* (L.S.)  
T. Keating  
*C. Allan Brady* (L.S.)  
C. Allan Brady  
*Marie S. Brady* (L.S.)  
Marie S. Brady

### ACKNOWLEDGMENT

I, *Howard T. Keating*, Notary Public in and for the County of Wayne, State of Michigan, do hereby certify that the foregoing is a true and correct copy of the original as the same was presented to me for record, and that the same is a true and correct copy of the original as the same was presented to me for record, and that the same is a true and correct copy of the original as the same was presented to me for record.

My commission expires: *Howard T. Keating*  
Notary Public  
Wayne Co., Michigan

### CERTIFICATE OF MUNICIPAL APPROVAL

I hereby certify that this plat has been approved by the Township Board of the Township of Southfield at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 1955.

Fannie Adams - Clerk

### DESCRIPTION

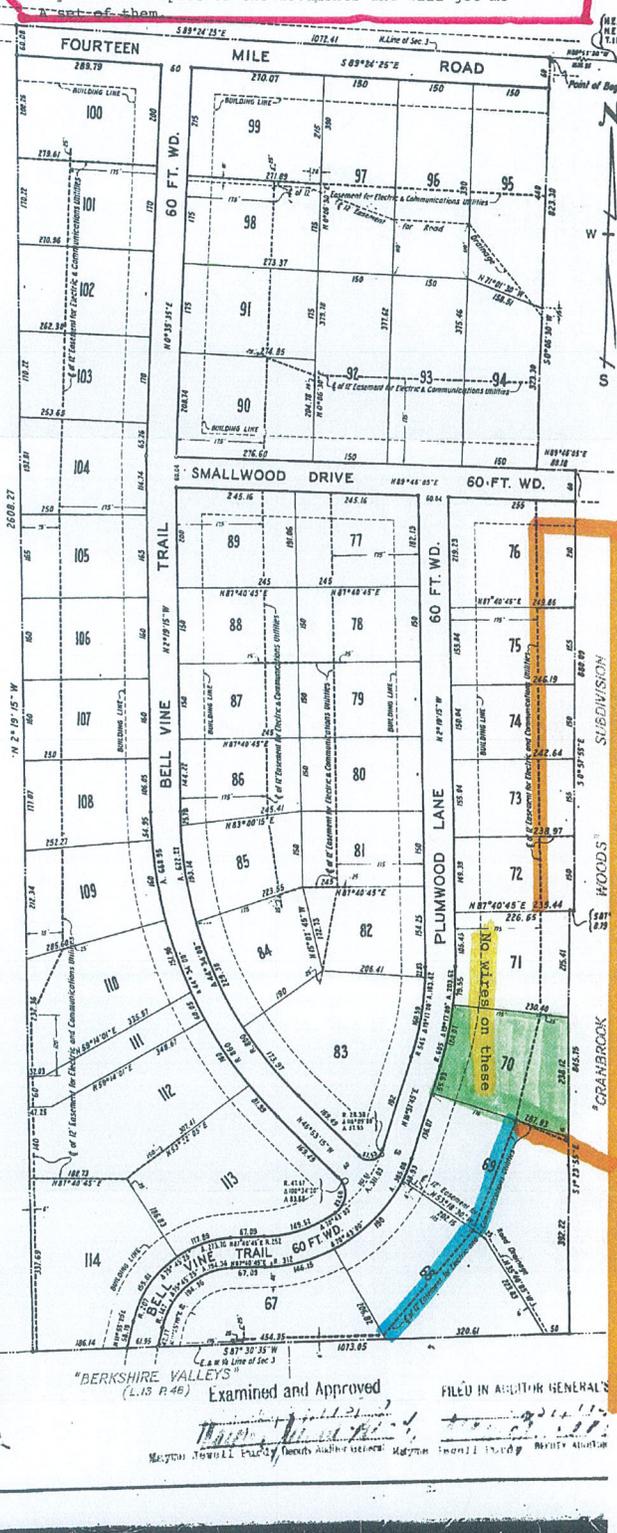
The land embraced in the annexed plat of "Cranbrook Woods No. 1" a Subdivision of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Michigan, is described as follows: Beginning at a point on the North line of Sec. 3, distant 3' 30" W., 1626.96' from the N.E. corner of the N. 1/2 of the N.E. 1/4 of Sec. 3, R. 10 E.; thence S. 0° 24' 30" W., 823.30', part of last described line being a boundary of "Cranbrook Woods"; thence continuing along the boundary of said line, N. 89° 46' 05" E., 80.181', and S. 0° 57' 55" E., 880.00', and S. 87° 40' 8.791', and S. 1° 23' 55" E., 845.75' to the S.W. corner of said Subdivision, thence along said line, S. 87° 30' 35" W., part of last described line being along the N. line of "Berkshire Valleys" 3, Plate, Page 45; thence N. 2° 19' 15" W., 2608.271' to a point on the N. Sec. 3, which point is distant, S. 89° 24' E., 1573.881' from the N.W. corner 3; thence along the N. line of Sec. 3; S. 89° 24' 25" E., 1072.411' to the beginning.

APPROVED THIS *26th* DAY OF *July* A.D. 1955  
By: *Lee O. Brooks*  
LEE O. BROOKS

*Sol D. Lomerson*  
SOL D. LOMERSON

Approved by Oakland County Board of Auditors, pursuant to Act 122, P. A. of 1929, as amended, this *26th* day of *July*, 1955.

*W. E. Lilly*  
W. E. LILLY



BY COUNTY TREASURER: *James A. ...*  
COUNTY CLERK: *...*  
RECORDED THIS *26th* DAY OF *July* A.D. 1955  
FILED IN AUDITOR GENERAL'S OFFICE





December 7, 2023

Mr. Mark Stec  
Planning & Zoning Administrator  
Village of Beverly Hills  
18500 W. 13 Mile Road  
Beverly Hills, Michigan 48025

RE: Platted easement vacation request – 32300 Plumwood Street, Beverly Hills

Dear Mr. Stec:

Please be advised that the Detroit Edison Company (“DECo”) has reviewed your request for a platted easement vacation on the existing public utility easement at the above-captioned property. We do not object to a vacation of the platted 12-foot-wide easement going through Lot 70 (yellow highlighted area) with the exception of the South 30 feet, where DTE currently has existing utility equipment, therefore, the 12-foot-wide platted easement for that Southernmost 30 feet will need to be retained.

DECo does not have the authority to consent to a vacation on an easement dedicated upon the plat. Permission is required from the city or township in which the platted subdivision easement is located. Therefore, nothing in this letter should be construed as an approval or consent by DECo to your vacation request.

DECo has no objection to the vacation with the conditions stated above; however, please be aware that DECo is not responsible for any damage done to personal property located upon the platted easement as the result of DECo maintaining equipment within the platted easement. Additionally, maintenance of private property placed upon the platted easement is at the owner’s sole risk. Finally, proper clearances must be adhered to at all times to allow for future construction within the platted easement.

Please forward me a copy of the City Resolution if this request is approved.

Should you have any questions or require additional information, please contact me at 586.202.7881.

Sincerely,

*Kimberly A. Tassen*

Kimberly A. Tassen, SR/WA, R/W-NAC  
DTE Energy  
Right of Way Facilitator  
SE Region Planning & Design  
Redford Service Center

5 of 7  
JT



Angela Wesson  
Right of Way Manager  
AT&T Technology Operations  
Central Construction & Engineering

AT&T Michigan  
54 N. Mill St  
Pontiac, MI 48342

O: 248.456.0361  
M: 248.877.9518  
ad3245@att.com  
www.att.com

Thomas W. Straith  
32300 Plumwood Street  
Beverly Hills, MI 48025

December 28, 2023

Mr. Straith,

Please be advised that Michigan Bell Telephone Company, d/b/a AT&T Michigan, whose address is 444 Michigan Avenue, Detroit, Michigan, 48226 has no objection to the proposed vacation of the Northern portion of the Easement for Electric and Communications Utilities crossing your property. Specifically, the Southern 30' of the Easement shall be retained as an utility easement for future services.

Said property is described as: Lot 70, Cranbrook Woods No. 1 Subdivision, part of the N ½ of Section 3, T 1N, R 10E, City of Beverly Hills, Oakland County, Michigan.

Thank you,

Angela Wesson  
AT&T - ROW Manager

6 of 7 (Tax)

## Mark Stec

---

**From:** Frank Binaghi <frank.binaghi@wowinc.com>  
**Sent:** Monday, May 15, 2023 10:38 AM  
**To:** Mark Stec  
**Subject:** Fwd: Easement Vacation Reqeust\_32300 Plumwood\_Beverly Hills MI  
**Attachments:** vill2-05052023142715.pdf

**CAUTION:** This email originated from outside your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mark,

I have reviewed the request to vacate this easement and WOW has no objections.

Please let me know if you need anything else.

**Frank Binaghi** | Mgr, Construction  
email [frank.binaghi@wowinc.com](mailto:frank.binaghi@wowinc.com) mobile 586-453-3504

**WOW!**

On Wed, May 10, 2023 at 4:22 PM Tom Williford <[tom.williford@wowinc.com](mailto:tom.williford@wowinc.com)> wrote:  
Adding our construction department. Can you guys help Jeff with this request?

**Tom Williford** | Mgr, Operations  
email [tom.williford@wowinc.com](mailto:tom.williford@wowinc.com) mobile 586-453-5545

**WOW!**

On Wed, May 10, 2023 at 2:25 PM Jeffrey Bonikowski <[jeffrey.bonikowski@wowinc.com](mailto:jeffrey.bonikowski@wowinc.com)> wrote:  
Hello Terrell,

Wanted to see if you knew who I might be able to forward this too. It's for a resident in the Village of Beverly Hills looking to have a Ped moved in his yard.

Thanks,

7/7 1  


7/27/51

Plat Book Account of Nov 27/58 Page 334

# "CRANBROOK WOODS No. 1"

## A SUBDIVISION OF PART OF THE N. 1/2 OF SEC. 3, T. 1 N., R. 10 E., SOUTHFIELD TWP., OAKLAND CO., MICHIGAN

33909

SCALE: 1 IN = 150 FT.

NOTE: All dimensions are shown in feet and decimals thereof. All curvilinear dimensions are shown along the arc. All lot lines are either radial or at right angles to street lines unless otherwise shown. Building lines are 30 feet from street lines unless otherwise shown.

REGISTER OF DEEDS JUL 27 1951  
Oakland County Mich.  
Received for record at 1:59 P.M. and recorded in Liber 638 Page 33  
of Oakland County Register of Deeds Records.  
*Orin McQuaid*  
ORRIN MCQUAID, Register of Deeds.

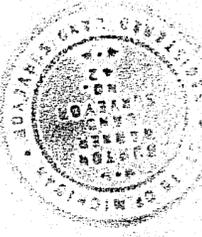
WARNER & WARNER  
REG. CIVIL ENGINEERS & LAND SURVEYORS  
818 FARMELL BLDG., DETROIT, MICH.

### SURVEYOR'S CERTIFICATE

We hereby certify that the plat hereon delineated is a correct one, and that permanent monuments consisting of iron bars 1/2 inch in diameter and 48" in length, encased in concrete cylinders 4" in diameter and 48" in depth, have been placed in the ground at all points marked thus (O) as shown on said plat, at all angles in the boundaries of the land platted, at all intersections of streets, and of streets with the boundaries of the plat.

WARNER & WARNER

By *Burton Warner*  
Burton Warner  
Reg. Land Surveyor



### DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That we, C. Allan Brady, and Marie S. Brady, his wife, as Proprietors, have caused the land embraced in the annexed plat to be surveyed, laid out and platted, to be known as "Cranbrook Woods No. 1" a Subdivision of part of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Michigan, and that the streets as shown on said plat are hereby dedicated to the use of the public.

### WITNESSES:

*Howard T. Keating*  
Howard T. Keating (L.S.)  
*Marie S. Brady*  
Marie S. Brady (L.S.)

### ACKNOWLEDGMENT

On this 26<sup>th</sup> day of August, A.D., 1950, before me, a Notary Public, in and for said County, personally came the above named C. Allan Brady, and Marie S. Brady, his wife, known to me to be the persons who executed the above dedication, and acknowledged the same to be their free act and deed.

*Howard T. Keating*  
Howard T. Keating, Notary Public  
Wayne Co., Michigan

December 12, 1952

### CERTIFICATE OF MUNICIPAL APPROVAL

I hereby certify that this plat has been approved by the Township Board of the Township of Southfield at a public meeting held August 28, 1952.

*Fannie Adams*  
Fannie Adams - Clerk

### DESCRIPTION

The land embraced in the annexed plat of "Cranbrook Woods No. 1" a Subdivision of part of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Michigan, is described as follows: Beginning at a point on the North line of Sec. 3, distant N. 89° 53' 30" W., 1626.961 from the N.E. corner of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E.; thence S. 0° 06' 30" W., 823.301, part of last described line being along the boundary of "Cranbrook Woods"; thence continuing along the boundary of said Subdivision, N. 89° 46' 05" E., 80.131, and S. 0° 57' 55" E., 860.001, and S. 87° 40' 45" W., 8.791, and S. 1° 23' 55" E., 845.751 to the S.W. corner of said Subdivision, which point is on the E. & W. line of Sec. 3; thence along said line, S. 87° 30' 35" W., 1073.051, part of last described line being along the N. line of "Berkshire Valleys" (Liber 13, Plats, Page 46); thence N. 2° 19' 15" W., 2608.271 to a point on the line of Sec. 3, which point is distant, S. 89° 24' 25" E., 1573.881 from the N.W. corner of Sec. 3; thence along the N. line of Sec. 3; S. 89° 24' 25" E., 1072.411 to the point of beginning.

APPROVED THIS 26<sup>th</sup> DAY OF August, A.D. 1951

*Robert O. Belt*  
Robert O. Belt  
SOL. P. TOMPKINS

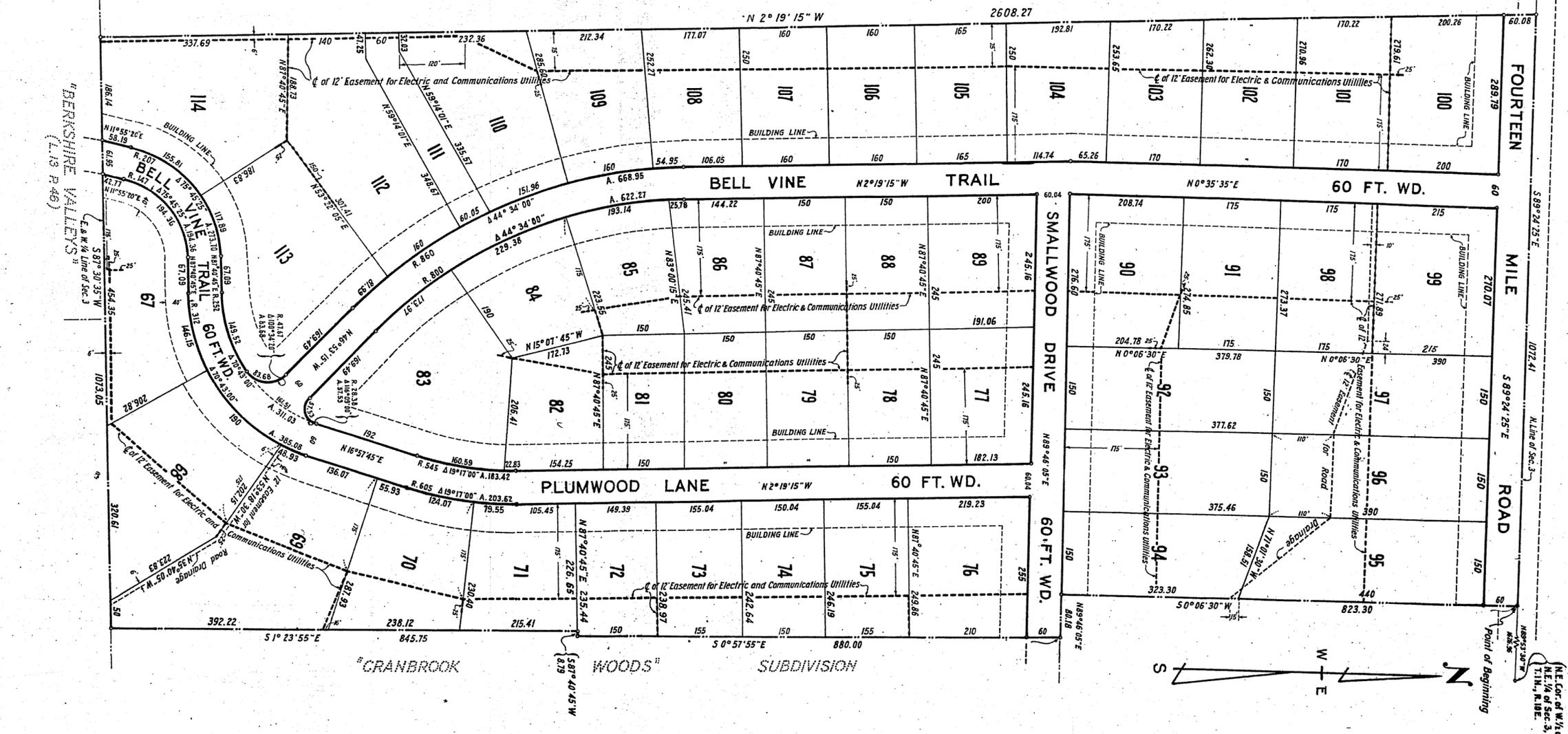
*Lee O. Brooks*  
Lee O. Brooks

Approved by Oakland County Board of Auditors, pursuant to Act 172, P. A. of 1929, as amended, this 26<sup>th</sup> day of August, 1951.

*H. E. Moore*  
H. E. Moore, Chairman

OAKLAND COUNTY TREASURER'S CERTIFICATE  
I HEREBY CERTIFY that there is no tax lien or taxes held by the State or any body thereof against the date of this instrument, as appears by the records in this office except as stated.

Examined and Approved  
*Rayne Jewell Ford*  
Rayne Jewell Ford, Deputy Auditor General



(N.E. Cor. of W. 1/2 of Sec. 3, T. 1 N., R. 10 E.)





Put in Mail  
on 3/13/24

3/18/2024

Dear owner/occupant:

Public notice is hereby given that at its April 16, 2024, meeting the Village of Beverly Hills Village Council will hold a public hearing on a request to consider the relinquishment of a 12-foot-wide easement for "Electric and Communications Utilities" located in the rear yard of the parcel of land located at 32300 Plumwood Lane (Parcel ID 24-03-177-012) within the "Cranbrook Woods No. 1" platted subdivision.

The meeting will begin at 7:30 pm in the Council Chambers of the Village of Beverly Hills municipal offices located at 18500 W 13 Mile Rd, Beverly Hills, MI 48025.

Interested parties may comment on the request in person at the scheduled hearing. Written comments may be submitted in person or by mail to The Village of Beverly Hills, Village Council, 18500 W. 13 Mile Road, Beverly Hills, MI 48025. Comments may also be submitted via email to [krutkowski@villagebeverlyhills.com](mailto:krutkowski@villagebeverlyhills.com) by 4:00 p.m. on the date of the hearing. The application may be reviewed at the Village Hall between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Mark Stec  
Planning & Zoning Administrator  
Village of Beverly Hills

Publish Date: 3/20/24, Birmingham/Bloomfield Eagle

## **Village of Beverly Hills Village Council Meeting 4/16/2024**

Public notice is hereby given that at its April 16, 2024, meeting the Village of Beverly Hills Village Council will hold a public hearing on a request to consider the relinquishment of a 12-foot-wide easement for "Electric and Communications Utilities" located in the rear yard of the parcel of land located at 32300 Plumwood Lane (Parcel ID 24-03-177-012) within the "Cranbrook Woods No. 1" platted subdivision.

The meeting will begin at 7:30 pm in the Council Chambers of the Village of Beverly Hills municipal offices located at 18500 W 13 Mile Rd, Beverly Hills, MI 48025.

Interested parties may comment on the request in person at the scheduled hearing. Written comments may be submitted in person or by mail to The Village of Beverly Hills, Village Council, 18500 W. 13 Mile Road, Beverly Hills, MI 48025. Comments may also be submitted via email to [krutkowski@villagebeverlyhills.com](mailto:krutkowski@villagebeverlyhills.com) by 4:00 p.m. on the date of the hearing. The application may be reviewed at the Village Hall between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Kristin Rutkowski  
Village Clerk

Published: Birmingham-Bloomfield Eagle 03/20/2024

0278-2412

2403176003  
MARY M WORRELL  
32123 BELL VINE TRL  
BEVERLY HILLS MI 48025 3724

2403178017  
DUANE T CROSTHWAITE  
SALLY J CROSTHWAITE  
32211 WESTLADY DR  
BEVERLY HILLS MI 48025 2740

2403178008  
DANIELA DAVIS  
32250 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2716

2403178016  
ADAM C PETROVICH  
KRISTEN R PETROVICH  
32277 WESTLADY DR  
BEVERLY HILLS MI 48025 2740

2403178006  
ROBERT F MOGLIA  
MARCIA S MOGLIA  
32350 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2718

2403178005  
ILZE BERZINS  
32400 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2720

2403177006  
SCOTT ANDERSON  
32320 BELL VINE TRL  
BEVERLY HILLS MI 48025 2645

2403177011  
DENHA TRUST VIRGINIA  
32425 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2721

2403178007  
THOMAS STRAITH  
LISA STRAITH  
32300 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2718

2403178015  
CLAUDINE FAIME  
32355 WESTLADY DR  
BEVERLY HILLS MI 48025 2742

2403177013  
KEVIN CLINTON  
BERNADETTE BROWN  
32250 BELL VINE TRL  
BEVERLY HILLS MI 48025 2643

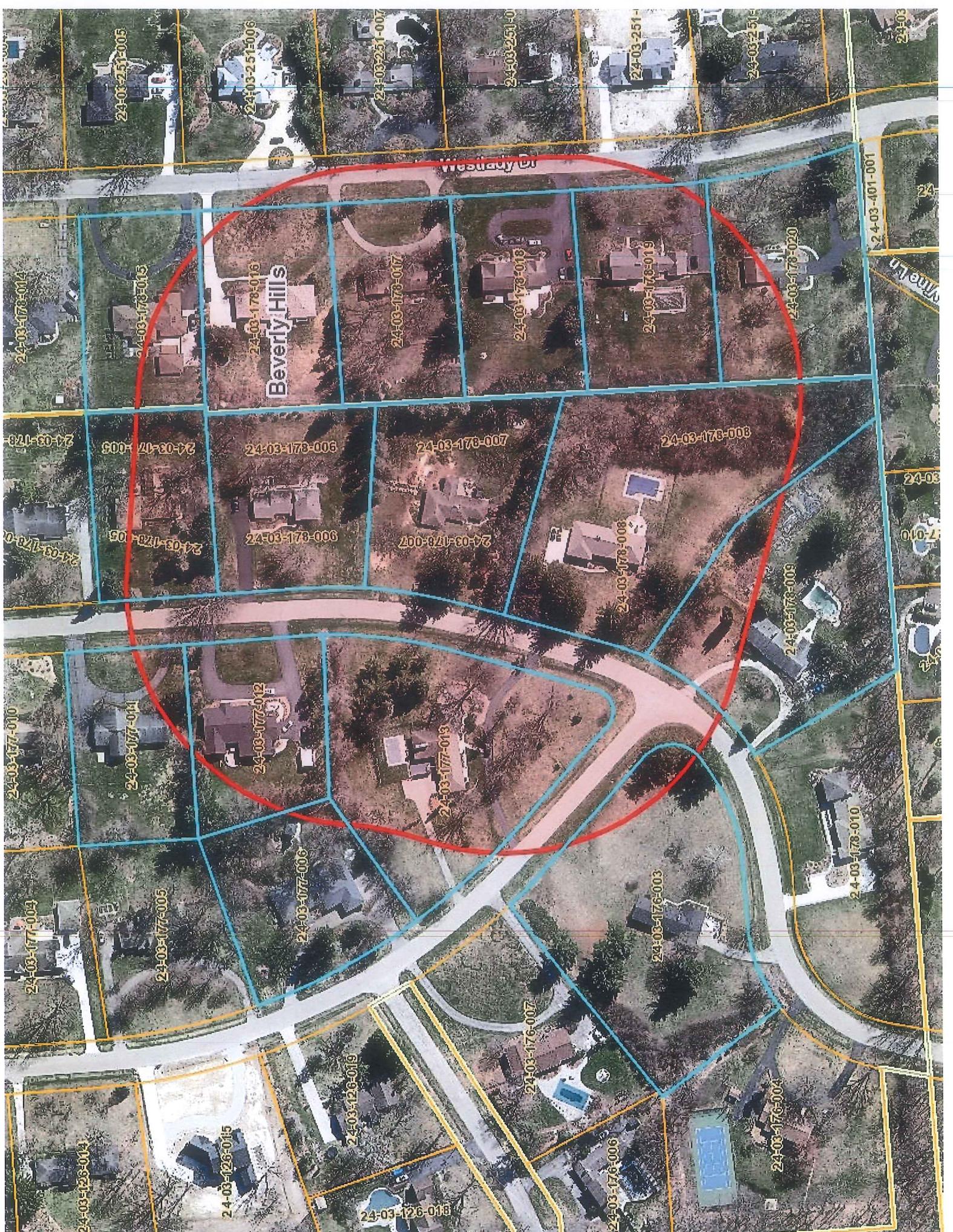
2403177012  
MARTIN L PASQUINELLI  
JULIE PASQUINELLI  
32375 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2719

2403178020  
DAVID GEORGE  
KELLY WRIGHT  
32055 WESTLADY DR  
BEVERLY HILLS MI 48025 2736

2403178018  
DANA BEATTY  
DAVID BEATTY  
32165 WESTLADY DR  
BEVERLY HILLS MI 48025 2738

2403178009  
DEMETRA COPELAND  
CHARLES COPELAND  
32190 BELL VINE TRL  
BEVERLY HILLS MI 48025 3723

2403178019  
SEAN BEDNARSH  
KRISTEN BEDNARSH  
32111 WESTLADY DR  
BEVERLY HILLS MI 48025 2738



SAMPLE LETTER  
SUPPLIED TO NEIGHBORS

Tom & Lisa Straith  
32300 Plumwood St.  
Beverly Hills, Mi. 48025  
(248) 755-9213

TO: THOMAS STRAITH & LISA STRAITH  
32300 PLUMWOOD ST  
BEVERLY HILLS MI 48025 2718

March 14, 2024

Hello Neighbor! I hope you can help me in my quest! Please Read and respond – Thank You!

HI THOMAS STRAITH & LISA STRAITH,

This is Thomas W. Straith, my wife Lisa and I are the owners of 32300 Plumwood St. Beverly Hills, Mi. 48025. That's the lot that used to have a lake in the front yard every time it rained. We've fixed that problem, and I am looking for your help in solving another problem in our lot. It won't cost you anything but a few minutes of your time! We need to Vacate an unused easement in our back yard.

Attached please find two documents. The first is the original plat map on which our neighborhood was laid out in 1951. The second is the site plan for our lot which is #70 on the plat map. The Orange on the plat map shows where telephone and power poles have wires routed through our part of the neighborhood. Our lot is shaded in Green on this map. Through our backyard and that of our neighbor to the north, you can see a dotted line. That dotted line represents an easement granted on this plat map for "Electrical and Communications Utilities". As the subdivision was built that easement in my back yard was never used. My utilities come overhead from a power pole on my south lot line and is fed to there from the subdivision to the east. I am trying to get the unused dotted line easement vacated. We are thinking about building a master bedroom suite at the rear of our house, but we may not be able to build it because of the easement.

I have requested that the easement be vacated since it is not needed and has never been used. Specifically I am asking for the village to vacate all of the easement except the southmost 30 feet of the easement. The southmost 30 feet contains guy wires tensioning the wires that proceed south from a pole on my lot line. I have no dispute with the guy wires. The remainder of the easement is vacant and has never been used since the easement was included in the original subdivision map filed July 26, 1951.

The third page of this letter contains a copy of my existing site plan. This copy was sent to DTE asking them to vacate the unused easement, but DTE's response was that there is no easement across my property. The Yellow shows the easement we want to vacate, which should be easy since there is nothing there in real life. The Orange shows where the power wires, cable and telephone currently run.

Vacating the easement will make no change to you or any services you use or might choose to add that are in our neighborhood. The process involves a village council meeting, and I would like your support asking for this unused easement to be removed. I have provided letters from the users (DTE & AT&T etc). of the neighborhood telephone and power poles stating that they do not have objection to the vacating and removal of the easement on my property as described above.

If you're curious about this, the next page has more details, If not can you please sign the letter that is the last page of this package? I'd like to pick it up ASAP to be ready for the council meeting.

As a State Licensed professional engineer, I am required to take continuing education classes for the maintenance of my license. An interesting class came up on the whole topic of public right of way and other easements. Throughout the conduct of the class I asked several questions relating to the vacating of this easement, and the proper methodology to be applied. The Resulting comments are below:

- 1) Asking the village council to Vacate this never used "overhead Easement for electrical and communications utilities" is the proper route to take to vacate the easement contained on the plat map filed with the village.
- 2) Getting indication from the electrical and communications utilities that they have no objection to the vacating of this easement as described, should serve to support the Village in undertaking and granting a request for removing this easement.
- 3) Interestingly, were there to have been an objection, we probably would have won in court due to "adverse possession". The easement was filed with the original plat map in the early 1950's. The easement was never used, and myself and the previous owners "openly and notoriously" occupied the airspace of this overhead easement for 70 years with a 18-24" caliper pine tree that grew in the middle of the easement blocking the installation of any wiring through that easement. This was never complained about or cleared by any utility, and it is the judgement of the attorneys conducting the class that this set of circumstances more than meets the criteria for adverse possession of this overhead utility easement.
  - a. (Note here that Applicable state laws specifically prohibit easements for stuff that might be needed in the distant future. The easement has not been occupied in over 70 years since it was recorded, and that violates the legal concept of easements being granted and existing for a specific needed purpose.)
  - b. {The above is a fancy way of stating you can't get an easement across someone's land for something you might do in the distant future}
- 4) Having said all the above, the vote by the village council is the best way to tie up all the loose ends.

I am Asking for your support. If you can support us, please sign the letter attached as the last page of this package, and I can pick it up and bring it to the village council meeting on April 16, 2024. It is hard to get stuff like this done and I really need your help. Thank you for your time and consideration!

Please feel free to contact me at your earliest convenience,

Sincerely,



**Mr. Thomas W. Straith** P.E 43842.; NSPE  
(248) 755-9213 [tom@straith.us](mailto:tom@straith.us)

COPY

# CRANBROOK WOODS No. 1

## A SUBDIVISION OF PART OF THE N. 1/2 OF SEC. 3, T. 1 N., R. 10 E., SOUTHFIELD TWP., OAKLAND CO., MICHIGAN

SCALE: 1 IN = 150 FT.

NOTE: All dimensions are shown in feet and decimals thereof.  
All curvilinear dimensions are shown along the arc.  
All lot lines are either real or as right angles to the streets unless otherwise shown.  
Building lines are 3 feet from street lines unless otherwise shown.

Kimberly, On this Plat map, Easements in the area highlighted in Orange represent easement space occupied by DTE wires and/or other. Area highlighted in Blue is the area I have been told has been "vacated". the person telling me this says he has copies of the documents and will get me

SURVEYOR'S CERTIFICATE  
I hereby certify that the plat herein delineated is a correct one, and that all monuments consisting of iron bars 1/2 inch in diameter and 48" in length, 1 in concrete cylinders 4" in diameter and 18" in depth, have been placed ground at all points marked thus (o) as shown on said plat, at all angles boundaries of the land platted, at all intersections of streets, and of with the boundaries of the plat.

WARNER & WARNER  
By: *Burton Warner*  
Burton Warner  
Reg. Land Surveyor

DEDICATION  
I HEREBY PRESENTS: That we, G. Allan Brady, and Marie S. Brady, his Proprietors, have caused the land embraced in the annexed plat to be laid out and platted, to be known as "Cranbrook Woods No. 1" a Subdivision of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Mich., and that the streets as shown on said plat are hereby dedicated to the public.

AS:  
*Howard T. Keating* (U.S.)  
T. Keating  
G. Allan Brady  
*Marie S. Brady* (U.S.)  
T. Keating, Jr.  
Marie S. Brady

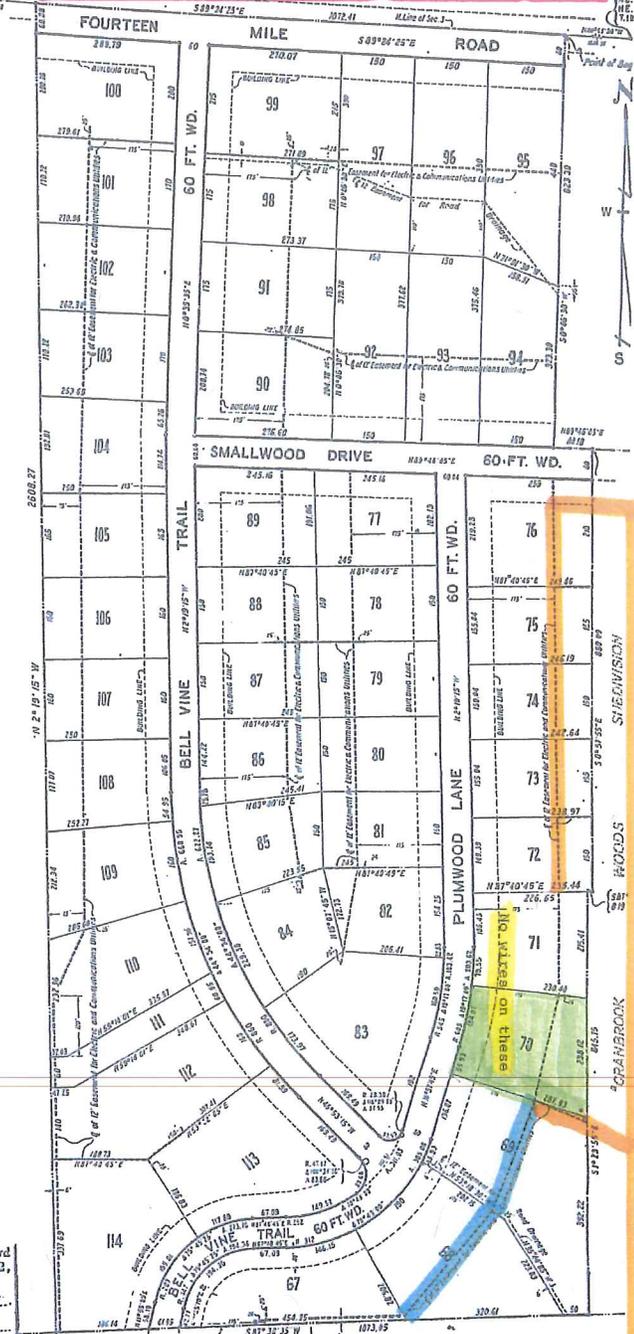
ACKNOWLEDGMENT  
I, Notary Public in and for the County of Wayne, State of Michigan, do hereby certify that on the 26 day of August, A.D. 1950, before me, a Notary Public in said County, personally came the above named G. Allan Brady, and Marie S. Brady, known to me to be the persons who executed the above dedication, and signed the same to be their free act and deed.  
Witness my hand and the seal of my office this 26th day of August, 1950.  
*Howard T. Keating*  
Howard T. Keating, Notary Public  
Wayne Co., Michigan

CERTIFICATE OF MUNICIPAL APPROVAL  
I hereby certify that this plat has been approved by the Township Board of the Town of Southfield at a meeting held on the 26th day of August, 1950.  
Fannie Adams - Clerk

DESCRIPTION  
embraced in the annexed plat of "Cranbrook Woods No. 1" a Subdivision of the N. 1/2 of Sec. 3, T. 1 N., R. 10 E., Southfield Twp., Oakland Co., Michigan, is described as follows: Beginning at a point on the North line of Sec. 3, distant 31' 00" W., 1625.50' from the N.E. corner of the N. 1/2 of the N.E. 1/4 of Sec. 3, R. 10 E.; thence S. 09° 04' 30" W., 823.30', part of last described line being a boundary of "Cranbrook Woods"; thence continuing along the boundary of said Sec. 3, N. 89° 46' 05" E., 80.18', and S. 09° 57' 55" E., 880.00', and S. 87° 40' 8.79', and S. 19° 23' 55" E., 845.75' to the S.W. corner of said Subdivision, thence along the E.W. 1/4 line of Sec. 3; thence along said line, S. 87° 30' 35" W., a part of last described line being along the N. line of "Berkshire Valleys" 3, Plats, Page 46; thence N. 29° 19' 15" W., 2683.27' to a point on the N. Sec. 3, which point is distant, S. 89° 24' E., 1573.88' from the N.W. corner of Sec. 3; thence along the N. line of Sec. 3; S. 89° 24' 25" E., 1072.41' to the beginning.

APPROVED THIS 26th DAY OF August, A.D. 1950  
OF *Lee O. Brooks*  
Lee O. Brooks  
Notary Public  
Approved by Oakland County Board of Auditors, pursuant to Act 173, P. A. of 1923, as amended, this 26th day of August, 1950.  
*W. J. Moore, Chairman*  
W. J. Moore  
Notary Public

APPROVED THIS 26th DAY OF August, A.D. 1950  
OF *Lee O. Brooks*  
Lee O. Brooks  
Notary Public  
Approved by Oakland County Board of Auditors, pursuant to Act 173, P. A. of 1923, as amended, this 26th day of August, 1950.  
*W. J. Moore, Chairman*  
W. J. Moore  
Notary Public



Examined and Approved  
FILED IN AUDITOR GENERAL'S  
MAYOR TOWNSHIP BOARD

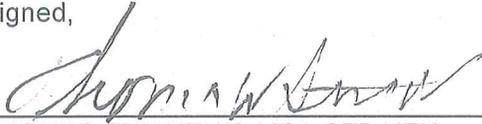


TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am THOMAS STRAITH & LISA STRAITH and I live at 32300PLUMWOOD ST I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



---

THOMAS STRAITH & LISA STRAITH

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am DUANE T CROSTHWAITE & SALLY J CROSTHWAITE and I live at 32211WESTLADY DR I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,

  
DUANE T CROSTHWAITE & SALLY J CROSTHWAITE

March 15, 2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am ILZE BERZINS and I live at 32400 PLUMWOOD ST I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



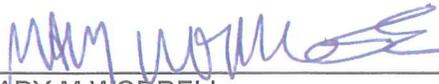
ILZE BERZINS

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am MARY M WORRELL and I live at 32123BELL VINE TRL I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,

  
\_\_\_\_\_  
MARY M WORRELL

3/24/22

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am DANIELA DAVIS and I live at 32250 PLUMWOOD ST I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



---

DANIELA DAVIS

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am DANA BEATTY & DAVID BEATTY and I live at 32165WESTLADY DR I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,

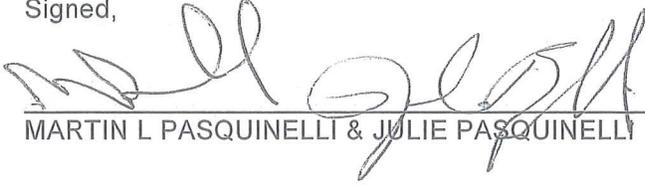
*Dana Beatty 3/15/24 David Beatty 3/17/24*  
DANA BEATTY & DAVID BEATTY

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am MARTIN L PASQUINELLI & JULIE PASQUINELLI and I live at 32375 PLUMWOOD ST  
I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and  
communication utility easement vacated in their back yard.

Signed,



MARTIN L PASQUINELLI & JULIE PASQUINELLI

March 15, 2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am SEAN BEDNARSH & KRISTEN BEDNARSH and I live at 32111WESTLADY DR I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



---

SEAN BEDNARSH & KRISTEN BEDNARSH

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am ROBERT F MOGLIA & MARCIA S MOGLIA and I live at 32350 PLUMWOOD ST I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,

  
ROBERT F MOGLIA & MARCIA S MOGLIA

March 15, 2024

4/10/2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am David George and I live at 32055 Westlady Dr. I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,

David George

March 15, 2024

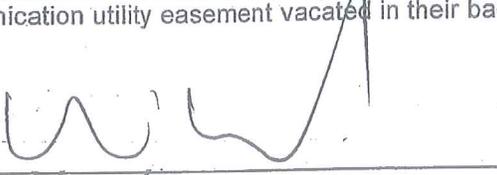
4/10/2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am Charles Caputo and I live at 32190 Bellvue. I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



March 15, 2024

4/10/2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am SCOTT ANDERSON

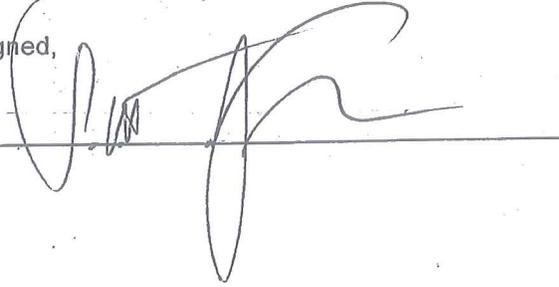
32320 BELLEVUE TRAIL

and I live at

I support

Tom & Lisa Straith's request to have the vacant unused overhead electrical and communication utility easement vacated in their back yard.

Signed,



A large, stylized handwritten signature in black ink, appearing to read 'Scott Anderson', is written over a horizontal line.

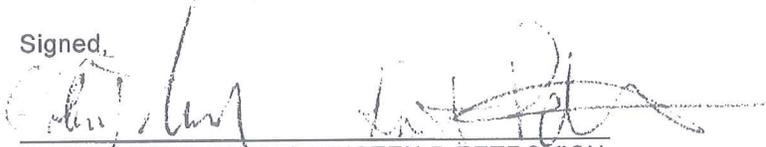
March 15, 2024

TO: Beverly Hills Village Council  
18500 W 13 Mi. Rd  
Beverly Hills, Mi. 48025

Dear Council Members

I am ADAM C PETROVICH & KRISTEN R PETROVICH and I live at 32277WESTLADY DR  
I support Tom & Lisa Straith's request to have the vacant unused overhead electrical and  
communication, utility easement vacated in their back yard.

Signed,

Handwritten signatures of Adam C Petrovich and Kristen R Petrovich in black ink.

ADAM C PETROVICH & KRISTEN R PETROVICH

**To:** Honorable President George; Village Council

**CC:** Jeffrey Campbell, Village Manager; Tom Ryan, Village Attorney; Peggy Linkswiler,  
Treasurer

**From:** Sheila McCarthy, Finance Director

**Date:** April 12, 2024

**Re:** FY 2024 Budget Amendments

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Attached are proposed FY 2024 Village of Beverly Hills Budget Amendments.

In the General Fund there are various revenue and expenditure amendments adjusting to projected year end actuals including an amendment for increased interest income, an amendment for the Beverly Hills Master Plan, an amendment for Treekeeper software, and an amendment for professional health services. The effect of the amendments is a net of revenue and expenditure increase of \$25,548.

In the Major Road Fund and Local Road fund there are amendments for additional state revenue, local grants received, and adjustments to winter road maintenance expenditures. In the Major Road Fund there is an amendment of \$40,000 for Design Engineering for the Pierce Road Asphalt Resurfacing project to be incurred in FY24 as well as an amendment of \$40,000 for Riverside Bridge Design Engineering. In the Local Roads there is an amendment to decrease the Village Asphalt resurfacing expenditure from \$700,000 to \$600,000. There are other various expenditure amendments adjusting to projected year end actuals. The effect of the amendments is a net of revenue and expenditure decrease of \$26,198 in Major Roads and a net of revenue and expenditure increase of \$117,322 in Local Roads.

In the Public Safety Fund there is an amendment adjusting property taxes as well as state grants received that were unbudgeted, a decrease in district court revenue and an increase in investment revenue. Wages are adjusted downward for the open positions budgeted. Other expenditures are adjusted to projected year end actuals. The effect of the amendments is a net of revenue and expenditure increase of \$337,608.

In the Park Improvement Fund there is a minor amendment to adjust property taxes to actuals and a small increase in interest income. The effect of the amendments is a net of revenue and expenditure increase of \$533.

In the ARPA Fund there are amendments adjusting to the projected level of FY24 expenditures for the ARPA projects. The effect of the amendments is a net of revenue and expenditure increase of \$0.

In the Capital Fund there is an amendment increasing interest income and amendments adjusting sidewalk project expenditures to HRC year-end projections. The effect of the amendments is a net of revenue and expenditure increase of \$46,635.

In the Water and Sewer Fund there is an amendment for Sewer Reserve proceeds to be received from WRC of \$100,000. There is an amendment to remove the water main improvement program in the amount of \$900,000 that is not planned at this time as well as an amendment for additional expenditures for the ARPA Sewer project overage of \$134,781 and the Water Service Line ARPA project overage of \$83,281. The effect of the amendments is a net of revenue and expenditure increase of \$781,938.

These proposed FY2024 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

**Recommended Resolution**

Be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety, Park Improvement Fund, ARPA Fund, Capital Fund and Water and Sewer Fund as reflected in the April 12, 2024, memorandum from Finance Director, Sheila McCarthy.

Village of Beverly Hills

FY24: Proposed Budget Amendments for April 16th Council Meeting

a/c	Fund	Account Description	Amended as of 4/02/24	Budget Amendments	Amended Budget	
		<b>General Fund Revenue Amendments</b>				
101-000-402.00	General	CURRENT REAL PROPERTY TAXES	1,346,693	(12,929)	1,333,764	Adjust to final current property taxes received
101-000-404.00	General	RUBBISH TAXES	932,937	(8,964)	923,973	Adjust to final current property taxes received
101-000-445.00	General	PENALTY & INTEREST TAXES	10,000	7,600	17,600	Adjust to current YTD
101-000-522.00	General	FEDERAL GRANTS - CDBG - REVENUE RECEIVED	5,000	5,000	10,000	Adjust to current YTD
101-000-665.00	General	INTEREST F/INVESTMENTS	88,000	147,000	235,000	Adjust to current lever with higher rates
101-000-688.00	General	OTHER REVENUE	1,000	9,500	10,500	Adjust for Misc revenue received
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>147,207</b>		
		<b>General Fund Expenditure Amendments</b>				
101-171-702.00	General	WAGES - FULL TIME EMPLOYEES	189,901	16,500	206,401	Adjust to projected year end actuals
101-171-704.00	General	WAGES - PART TIME EMPLOYEES	20,400	(6,000)	14,400	Adjust to projected year end actuals
101-171-716.00	General	DEFINED CONTRIBUTION PENSION PLAN EXP	18,990	2,000	20,990	Adjust to projected year end actuals
101-191-702.00	General	WAGES - FULL TIME EMPLOYEES	187,273	8,000	195,273	Adjust to projected year end actuals
101-248-752.00	General	OFFICE SUPPLIES	10,000	3,000	13,000	Adjust to projected year end actuals
101-248-801.00	General	PROFESSIONAL SERVICES	50,000	(40,000)	10,000	Adjust to projected year end actuals
101-248-934.50	General	R&M OFFICE EQUIPMENT	7,500	(7,000)	500	Expenses reclassified to various a/c's
101-265-920.00	General	UTILITIES	18,057	(8,000)	10,057	Adjust to projected actuals, DPW utilities to 441
101-441-702.00	General	WAGES - FULL TIME EMPLOYEES	86,312	9,500	95,812	Adjust to projected year end actuals
101-441-802.00	General	LEGAL FEES	5,000	(5,000)	-	Budget not required
101-528-919.01	General	RUBBISH COLLECTION	625,366	29,425	654,791	Adjust to projected actuals at year end
101-528-919.02	General	CHRISTMAS TREE CHIPPING	9,035	(666)	8,369	Adjust to final actuals
101-528-919.04	General	RUBBISH DISPOSAL	208,455	10,144	218,599	Adjust to projected actuals at year end
101-528-919.06	General	CURBSIDE CHIPPING	59,332	10,825	70,157	Projected actuals at year end based on prior
101-528-919.07	General	STORM DAMAGE - PICKUP AND DISPOSAL	25,000	42,131	67,131	Projected actuals at year end based on prior
101-693-835.00	General	CONTRACTED HEALTH SERVICES	0	5,000	5,000	Approved by Council for FY24, to be continued in FY25
101-751-801.00	General	PROFESSIONAL SERVICES:Bev Park Master Plan	0	28,000	28,000	Bev Park Master Plan approved by Council
101-900-977.42	General	TREEKEEPER SOFTWARE - Inventory/Assess	0	23,800	23,800	Tree keeper software for Village wide
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>121,659</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>25,548</b>		
		<b>Major Road Fund Revenue Amendments</b>				
202-000-546.00	Major	STATE GAS & WEIGHT - ACT 51	884,696	15,000	899,696	Adjust to expected level at year end
202-000-585.01	Major	LOCAL GRANT - SEMCOG LOCAL RATINGS GRANT	0	2,247	2,247	Unbudgeted SEMCOG Grant Received
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>17,247</b>		
		<b>Major Road Fund Expenditure Amendments</b>				
202-449-926.01	Major	RESURFACE ASPHALT - Pierce Rd	-	40,000	40,000	FY24 Expenditures per HRC - Engineering
202-463-934.26	Major	R&M BUILDING & GROUNDS	15,000	(15,000)	-	Expenses reclassified to other a/c's
202-474-934.30	Major	PAVEMENT MARKINGS	1,000	19,000	20,000	Pavemark Marking approved by Council
202-474-934.80	Major	R&M TRAFFIC SIGNS & POSTS	5,000	11,000	16,000	Expense reclass
202-474-934.81	Major	R&M STREET SIGNS & POSTS	20,000	(11,000)	9,000	Expense reclass
202-478-818.01	Major	WINTER LABOR	2,000	(2,000)	-	A/C not being used
202-478-928.00	Major	SALT AND SAND	72,555	(55,555)	17,000	Adjust to final winter expenditures

Village of Beverly Hills

FY24: Proposed Budget Amendments for April 16th Council Meeting

a/c	Fund	Account Description	Amended as of 4/02/24	Budget Amendments	Amended Budget	
202-478-934.59	Major	WINTER ROAD MAINTENANCE	7,254	17,000	24,254	Adjust to final winter expenditures
202-900-988.75	Major	CIP: MAJOR BRIDGE REHABILITATION	-	40,000	40,000	Riverside Bridge Design Engineering
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>43,445</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>(26,198)</b>		
		<b>Local Road Fund Revenue Amendments</b>				
203-000-546.00	Local	STATE GAS & WEIGHT TAX	426,547	10,000	436,547	Adjust to projected Actuals
203-000-585.01	Local	LOCAL GRANT - SEMCOG LOCAL RATINGS GRANT	0	2,247	2,247	Unbudgeted SEMCOG grant received
203-000-665.00	Local	INTEREST F/INVESTMENTS	25,000	30,000	55,000	Adjust to projected Actuals
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>42,247</b>		
		<b>Local Road Fund Expenditure Amendments</b>				
203-449-926.00	Local	ASPHALT RESURFACE	700,000	(100,000)	600,000	Reduction per HRC
203-449-927.00	Local	REPLACE CONCRETE	-	2,000	2,000	Balance of 2021 Concrete Repair Program
203-463-831.01	Local	GRADING	33,110	(33,110)	-	Reclassified to Road Repair
203-463-919.07	Local	STORM DAMAGE - PICKUP AND DISPOSAL	0	13,060	13,060	Adjust to YTD actuals
203-463-934.25	Local	SIDEWALK MAINTENANCE	51,500	4,000	55,500	Additional sidewalk maintenance
203-463-934.33	Local	CLEAN DRAINS CATCH BASINS	108,572	(25,000)	83,572	Adjusted to projected year end actuals
203-463-934.38	Local	TREE REMOVAL & MAINTENANCE	120,000	25,000	145,000	Adjusted to projected year end actuals
203-463-934.58	Local	ROAD REPAIR/MAINTENANCE	30,000	33,110	63,110	Grading budget moved here
203-474-934.30	Local	PAVEMENT MARKINGS	3,331	10,000	13,331	Pavement markings approved by council
203-474-934.81	Local	R&M STREET SIGNS & POSTS	1,500	4,500	6,000	Adjust to YTD actuals
203-478-818.01	Local	WINTER LABOR	2,000	(2,000)	-	A/C no longer used
203-478-928.00	Local	SALT AND SAND	21,635	(12,635)	9,000	Adjusted to final balance
203-478-934.59	Local	WINTER ROAD MAINTENANCE	15,769	6,000	21,769	Adjusted to final balance
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>(75,075)</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>117,322</b>		
		<b>Public Safety Fund Revenue Amendments</b>				
205-000-402.00	Public Safety	CURRENT REAL PROPERTY TAXES	7,092,024	(68,002)	7,024,022	Adjust to final current property taxes received
205-000-505.12	Public Safety	PUBLIC SAFETY SOFA GRANT	0	7,600	7,600	SOFA grants received
205-000-543.00	Public Safety	CRIMINAL JUSTICE TRAINING #302	0	7,047	7,047	Adjust to actual balance received
205-000-577.25	Public Safety	STATE GRANTS - MCOLES	-	26,000	26,000	Adjust to actual balance received
205-000-655.02	Public Safety	DISTRICT COURT FEES & FINES	80,000	(30,000)	50,000	Adjust to projected year end balance per Chief
205-000-665.00	Public Safety	INTEREST F/INVESTMENTS	185,000	170,000	355,000	Adjust to projected year end balance
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>112,645</b>		
		<b>Public Safety Fund Expenditure Amendments</b>				
205-345-702.00	Public Safety	WAGES - FULL TIME EMPLOYEES	2,696,092	(190,000)	2,506,092	Adjust for open positions
205-345-713.04	Public Safety	OVERTIME - SUPERVISOR	104,000	20,000	124,000	Additional overtime per Chief
205-345-716.00	Public Safety	DEFINED CONTRIBUTION PENSION PLAN EXP	232,679	(20,000)	212,679	Lower due to open positions
205-345-716.01	Public Safety	DEFINED CONTRIBUTION - P.S. FORFEITURES	0	(33,000)	(33,000)	DC forfeitures due to PSO departures before vesting
205-345-763.00	Public Safety	SOFA EXPENSES PAID OUT	0	12,000	12,000	Adjust to actual balance
205-345-849.00	Public Safety	DISPATCH CONTRACT	370,037	(13,963)	356,074	Adjust to projected actuals
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>(224,963)</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>337,608</b>		

a/c	Fund	Account Description	Amended as of 4/02/24	Budget Amendments	Amended Budget	
		<b>Park Improvement Fund Revenue Amendments</b>				
208-000-403.00	Park Improv	CURRENT PROPERTY TAXES - PARK	229,172	(2,217)	226,955	Adjust to final current property taxes received
208-000-665.00	Park Improv	INTEREST/INVESTMENTS	5,250	2,750	8,000	Adjust to estimated actuals
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>533</b>		
		<b>Park Improv Fund Expenditure Amendments</b>				
208-900-985.91	Park Improv	EQUIPMENT - BEVERLY PARK - Playground Equipment		0	-	
		<b>Net Expenditure Amendment Increase (Decrease)</b>	-	<b>0</b>	-	
		<b>Net of Revenues &amp; Expenditures</b>		<b>533</b>		
		<b>ARPA Fund Revenue Amendments</b>				
287-000-512.00	ARPA	ARPA FUNDS - CONTRIBUTED CAPITAL	51,000	162,206	213,206	Adjust to level of projected expenditures
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>162,206</b>		
		<b>ARPA Fund Expenditure Amendments</b>				
287-538-972.01	ARPA	WATER - MARGUERITE/HUMMEL	15,000	13,530	28,530	Adjust to level of projected expenditures per HRC
287-538-972.03	ARPA	WATER - SERVICE LINE VERIFICATION	36,000	131,641	167,641	Adjust to level of projected expenditures per HRC
287-538-973.02	ARPA	SEWER - SANITARY PUMP STATION	0	17,035	17,035	Adjust to level of projected expenditures per HRC
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>162,206</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>0</b>		
		<b>Capital Fund Revenue Amendments</b>				
401-000-665.00	Capital	INTEREST F/INVESTMENTS	20,000	18,000	38,000	Adjust to projected level of interest income
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>18,000</b>		
		<b>Capital Fund Expenditure Amendments</b>				
401-900-974.05	Capital	LAND IMPROVEMENTS - SIDEWALKS	281,500	20,480	301,980	Adj to year end projections by HRC
401-900-974.06	Capital	SIDEWALKS - SAFE ROUTES TO SCHOOL	214,115	(49,115)	165,000	Adj to year end projections by HRC
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>(28,635)</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>46,635</b>		
		<b>Water and Sewer Fund Revenue Amendments</b>				
592-000-692.00	Water/Sewer	SEWER RESERVE PROCEEDS	0	100,000	100,000	Planned Sewer Reserves from WRC to be rec'd
		<b>Net Revenue Amendment Increase (Decrease)</b>		<b>100,000</b>		
		<b>Water and Sewer Fund Expenditure Amendments</b>				
592-900-972.05	Water/Sewer	WATER MAIN IMPROV PROG	900,000	(900,000)	-	Project not planned to be done at this time
592-900-973.02	Water/Sewer	Sewer - Sanitary Pump Station (ARPA excess)	0	134,781	134,781	ARPA excess
592-900-973.03	Water/Sewer	Water - Service Line Verifications (ARPA excess)		83,281		ARPA excess
		<b>Net Expenditure Amendment Increase (Decrease)</b>		<b>(681,938)</b>		
		<b>Net of Revenues &amp; Expenditures</b>		<b>781,938</b>		



**From:** Sheila McCarthy, Finance Director

**Subject:** Cash and Investment Summary as of March 31, 2024  
Revenue and Expenditure Report for the 9 months ended March 31, 2024

**Date:** April 12, 2024

Presented is the *Cash and Investment Summary* which includes all cash accounts and CD's as of March 31, 2024, for all funds.

Also presented is the *Revenue and Expenditure Report* which includes revenue and expenditures for the General Fund, Major Road Fund, Local Street Fund, Public Safety Department, Park Improvement Fund, Library Fund, ARPA Fund and Water/Sewer Operation Fund for the 9 months ended March 31, 2024. The *Revenue and Expenditure Report* does not include prepaid and accrual adjustments that are reflected in the year end audited financial statements. Actual compared to budget financial results are monitored and budget amendments will be presented for approval, as necessary.

04/12/2024

CASH SUMMARY BY FUND FOR VILLAGE OF BEVERLY HILLS

FROM 07/01/2023 TO 03/31/2024

FUND: 101 103 105 202 203 205 208 265 271 287 301 392 393 401 402 403 404 405 408 592 593 701 703 730 732 806 901

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2024
101	GENERAL FUND	5,154,451.73	4,460,512.47	3,659,022.08	5,955,942.12
103	VACATION RESERVE FUND	67,005.24	42,511.47	22,180.40	87,336.31
105	SICK PAY FUND	150,370.67	16,556.98	2,195.19	164,732.46
202	MAJOR ROAD FUND	769,514.05	741,884.45	799,905.27	711,493.23
203	LOCAL STREET FUND	945,653.57	709,925.19	811,129.81	844,448.95
205	PUBLIC SAFETY DEPARTMENT	4,016,623.27	8,225,223.08	5,723,029.34	6,518,817.01
208	PARK IMPROVEMENT FUND	241,322.88	254,428.84	360,932.51	134,819.21
265	DRUG LAW ENFORCEMENT FUND	52,519.27	0.00	0.00	52,519.27
271	LIBRARY FUND	37,547.58	638,045.50	486,474.65	189,118.43
287	ARPA FUNDS	680,134.22	0.00	347,095.20	333,039.02
401	CAPITAL PROJECTS FUND	618,346.64	331,135.48	400,132.98	549,349.14
404	HUMMELL/CORYELL SAD	55,964.34	2,089.81	0.00	58,054.15
592	WATER/SEWER OPERATION FUND	191,733.86	5,387,017.12	4,651,332.50	927,418.48
701	TRUST & AGENCY FUND	438,069.61	498,834.98	631,684.68	305,219.91
730	RETIREE HEALTH CARE TRUST FUND	136,789.36	32,302.53	27,901.52	141,190.37
TOTAL - ALL FUNDS		13,556,046.29	21,340,467.90	17,923,016.13	16,973,498.06
Less, Cable Board Cash					(281,281.00)
					16,692,217.06

To be Distributed to Coryell/Hummel SAD participants

04/12/2024

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS  
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2023-24
		06/30/2023	03/31/2024	AMENDED BUDGET
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND				
000 - FUND REVENUE		4,461,040.58	4,042,099.21	4,631,368.00
TOTAL REVENUES		4,461,040.58	4,042,099.21	4,631,368.00
101 - VILLAGE COUNCIL		16,602.95	21,028.28	30,462.00
171 - VILLAGE MANAGER		257,997.88	209,944.12	281,050.00
191 - VILLAGE ACCOUNTING AND FINANCE		263,309.99	216,105.76	284,846.00
215 - CLERK		127,401.52	97,766.25	134,641.00
248 - GENERAL ADMINISTRATION		381,167.57	301,970.27	393,611.00
265 - BUILDING & GROUNDS MAINTENANCE		66,586.03	44,306.30	86,895.00
371 - BUILDING INSPECTION DEPARTMENT		509,287.60	392,675.07	492,086.00
441 - DEPARTMENT OF PUBLIC WORKS (DPW)		218,244.99	125,818.32	175,437.00
528 - RUBBISH COLLECTION/DISPOSAL		991,055.61	704,785.88	927,188.00
693 - COMMUNITY ACTION PROGRAM		132,578.59	131,137.60	131,432.00
701 - PLANNING		41,098.57	33,796.64	51,364.00
702 - ZONING		35,810.27	27,162.45	41,445.00
728 - ECONOMIC DEVELOPMENT		29,898.27	55,796.89	78,888.00
751 - PARKS AND RECREATION DEPARTMENT		201,824.80	140,752.75	189,030.00
900 - CAPITAL OUTLAY		33,187.01	43,664.99	66,635.00
966 - TRANSFERS OUT TO OTHER FUNDS		600,000.00	502,590.21	500,000.00
TOTAL EXPENDITURES		3,906,051.65	3,049,301.78	3,865,010.00
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		4,461,040.58	4,042,099.21	4,631,368.00
TOTAL EXPENDITURES		3,906,051.65	3,049,301.78	3,865,010.00
NET OF REVENUES & EXPENDITURES		554,988.93	992,797.43	766,358.00
Fund 202 - MAJOR ROAD FUND				
000 - FUND REVENUE		1,028,945.40	572,444.78	936,696.00
TOTAL REVENUES		1,028,945.40	572,444.78	936,696.00
449 - ROAD COMMISSION/STREET DEPT (ACT 51)		1,763,889.47	236,737.42	249,732.00
463 - ROAD/STREET MAINTENANCE		141,819.36	97,565.74	209,300.00
474 - TRAFFIC SERVICES		43,393.07	42,462.71	61,500.00
478 - WINTER MAINTENANCE - ROAD/STREET		60,689.76	31,558.97	81,809.00
482 - GENERAL ADMIN - ROAD/STREET		9,225.65	5,429.92	10,500.00
900 - CAPITAL OUTLAY		1,596.53	17,244.40	7,530.00
TOTAL EXPENDITURES		2,020,613.84	430,999.16	620,371.00

04/12/2024

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS  
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2023-24
		06/30/2023	03/31/2024	AMENDED BUDGET
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
<b>Fund 202 - MAJOR ROAD FUND:</b>				
TOTAL REVENUES		1,028,945.40	572,444.78	936,696.00
TOTAL EXPENDITURES		2,020,613.84	430,999.16	620,371.00
NET OF REVENUES & EXPENDITURES		(991,668.44)	141,445.62	316,325.00
<b>Fund 203 - LOCAL STREET FUND</b>				
000 - FUND REVENUE		1,073,699.66	631,841.24	789,517.00
TOTAL REVENUES		1,073,699.66	631,841.24	789,517.00
449 - ROAD COMMISSION/STREET DEPT (ACT 51)		20,491.08	300,402.60	700,000.00
463 - ROAD/STREET MAINTENANCE		332,408.64	379,916.54	478,595.00
474 - TRAFFIC SERVICES		16,172.16	29,880.84	22,866.00
478 - WINTER MAINTENANCE - ROAD/STREET		25,548.37	25,477.47	39,404.00
482 - GENERAL ADMIN - ROAD/STREET		7,684.20	85.20	13,000.00
900 - CAPITAL OUTLAY		0.00	19,002.00	17,577.00
TOTAL EXPENDITURES		402,304.45	754,764.65	1,271,442.00
<b>Fund 203 - LOCAL STREET FUND:</b>				
TOTAL REVENUES		1,073,699.66	631,841.24	789,517.00
TOTAL EXPENDITURES		402,304.45	754,764.65	1,271,442.00
NET OF REVENUES & EXPENDITURES		671,395.21	(122,923.41)	(481,925.00)
<b>Fund 205 - PUBLIC SAFETY DEPARTMENT</b>				
000 - FUND REVENUE		7,125,795.21	7,469,920.18	7,530,804.00
TOTAL REVENUES		7,125,795.21	7,469,920.18	7,530,804.00
345 - PUBLIC SAFETY DEPARTMENT		5,646,863.15	4,356,517.97	6,340,184.00
346 - SCHOOL RESOURCE OFFICER		135,899.01	107,611.57	141,999.00
900 - CAPITAL OUTLAY		306,516.32	142,801.30	260,000.00
906 - DEBT SERVICE		98,860.38	98,860.38	98,860.00
966 - TRANSFERS OUT TO OTHER FUNDS		100,000.00	100,000.00	100,000.00
TOTAL EXPENDITURES		6,288,138.86	4,805,791.22	6,941,043.00
<b>Fund 205 - PUBLIC SAFETY DEPARTMENT:</b>				
TOTAL REVENUES		7,125,795.21	7,469,920.18	7,530,804.00
TOTAL EXPENDITURES		6,288,138.86	4,805,791.22	6,941,043.00
NET OF REVENUES & EXPENDITURES		837,656.35	2,664,128.96	589,761.00
<b>Fund 208 - PARK IMPROVEMENT FUND</b>				
000 - FUND REVENUE		232,672.50	236,115.14	584,422.00
TOTAL REVENUES		232,672.50	236,115.14	584,422.00
900 - CAPITAL OUTLAY		123,367.70	337,860.81	659,188.00
TOTAL EXPENDITURES		123,367.70	337,860.81	659,188.00
<b>Fund 208 - PARK IMPROVEMENT FUND:</b>				
TOTAL REVENUES		232,672.50	236,115.14	584,422.00
TOTAL EXPENDITURES		123,367.70	337,860.81	659,188.00
NET OF REVENUES & EXPENDITURES		109,304.80	(101,745.67)	(74,766.00)

04/12/2024

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BEVERLY HILLS  
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2023-24 AMENDED BUDGET
		06/30/2023 NORMAL (ABNORMAL)	03/31/2024 NORMAL (ABNORMAL)	
Fund 271 - LIBRARY FUND				
000 - FUND REVENUE		553,741.91	591,200.60	594,673.00
TOTAL REVENUES		553,741.91	591,200.60	594,673.00
790 - LIBRARY		543,940.00	439,629.75	586,173.00
TOTAL EXPENDITURES		543,940.00	439,629.75	586,173.00
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		553,741.91	591,200.60	594,673.00
TOTAL EXPENDITURES		543,940.00	439,629.75	586,173.00
NET OF REVENUES & EXPENDITURES		9,801.91	151,570.85	8,500.00
Fund 287 - ARPA FUNDS				
000 - FUND REVENUE		420,892.62	250,753.85	51,000.00
TOTAL REVENUES		420,892.62	250,753.85	51,000.00
538 - WATER/SEWER SYSTEM - ARPA ONLY		420,892.62	314,188.46	51,000.00
TOTAL EXPENDITURES		420,892.62	314,188.46	51,000.00
Fund 287 - ARPA FUNDS:				
TOTAL REVENUES		420,892.62	250,753.85	51,000.00
TOTAL EXPENDITURES		420,892.62	314,188.46	51,000.00
NET OF REVENUES & EXPENDITURES		0.00	(63,434.61)	0.00
Fund 592 - WATER/SEWER OPERATION FUND				
000 - FUND REVENUE		6,128,183.96	3,959,705.35	7,165,924.00
TOTAL REVENUES		6,128,183.96	3,959,705.35	7,165,924.00
228 - INFORMATION TECHNOLOGY		0.00	1,997.13	7,904.00
536 - DIRECT CHARGES - WATER/SEWER SYSTEMS		3,376,476.82	2,309,066.59	3,642,759.00
540 - OFFICE/ADMINISTRATION CHARGES		239,060.55	226,118.82	315,470.00
543 - REPAIR & MAINTENANCE		1,283,769.35	1,145,762.13	1,592,640.00
550 - OTHER EXPENSES		(5,949.33)	1,618.92	17,000.00
559 - DEPRECIATION EXPENSE		538,529.54	403,895.25	538,427.00
900 - CAPITAL OUTLAY		0.00	0.00	900,000.00
906 - DEBT SERVICE		15,360.58	52,928.38	65,115.00
TOTAL EXPENDITURES		5,447,247.51	4,141,387.22	7,079,315.00
Fund 592 - WATER/SEWER OPERATION FUND:				
TOTAL REVENUES		6,128,183.96	3,959,705.35	7,165,924.00
TOTAL EXPENDITURES		5,447,247.51	4,141,387.22	7,079,315.00
NET OF REVENUES & EXPENDITURES		680,936.45	(181,681.87)	86,609.00



**To:** Honorable President George; Village Council Members

**From:** Jeff Campbell, Village Manager

**Subject:** Manager's Report

**Date:** April 12, 2024

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### **Curbside Chipping**

Curbside Chipping will begin next week on April 22, 2024. Residents can place stacked branches between 2 and 6 inches in diameter at the curbside for collection and chipping. We ask that branches be stacked and not bundled and that the cut ends all face the direction of traffic flow. Collection will be 1-2 days after your regular trash and recycling collection.

### **Speed Hump Pilot Project**

The Speed Hump pilot project will begin on April 15, 2024. On Monday, speed humps and the necessary signage will temporarily be installed on Weston Drive and Saxon Drive. The Village will leave the speed humps at these locations for ninety (90) days to study how effective the humps are on speeding through neighborhood roads. We will be collecting hard data on the speeds during the 90-day period. The locations for the speed humps are shown in the aerials below. The locations of the speed humps are represented by the red bars on the maps.



Letters were sent out to the residents on Weston and Saxon on April 1, 2024, notifying them of the project and the installation date.

**Projects Update**

The Village's sewer lining project for this spring has been completed. The request for bids for the Riverside Bridge rehabilitation is scheduled to close on Tuesday, April 16, 2024. A recommendation to Council will be presented shortly thereafter.

**Beverly Hills Night at DCFC**

The Village of Beverly Hills is excited to partner with the Detroit City Football Club for the 2<sup>nd</sup> year to bring you *Beverly Hills Night* at the DCFC double-header games on Saturday, June 15, 2024. By scanning the QR Code on the attached flyer, residents of Beverly Hills can purchase tickets to the June 15<sup>th</sup> games at a discounted price. Additionally, we are looking forward to once again having DCFC's mascot, Friendly the Bear, in our Memorial Day Parade this year!

**Greening Scholarship**

The Donald and Patricia Greening Community Service Scholarship Awards were established to support post-secondary education for one male and one female student each year. The application deadline has been extended to May 1, 2024. If there are questions, please contact Jay Blenkhorn at Village Hall at 248.646.6404.

**Budget Meeting**

The Budget Study Session is scheduled for Monday, April 22, 2024 at 6:00 p.m.

**Quarterly Reports**

The quarterly finance report is part of the Business Agenda. Please find the code enforcement report for January through March of 2024 included in the meeting packet.

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
1/2 – 1/5/24					
	Office	Calls, Messages, and emails			
	Riverside	Send Village Attorney a response regarding fence	CO		R
	Kennoway	Garbage in yard	Email	Y	R
	Village	Pick up unauthorized Signage throughout Village	CO		R
	13 Mile	Bagged Leaves at the curb and in the street	CO	Y	R
	Office	Performance Appraisal	CO		
		Obtain rental BOL Information / Check on Red Jeep abandoned in parking			
	BHPS	lot	CO		
	W. Rutland	Spoke with the owner regarding the lawn and stored vehicles in backyard.	Email	Y	R
	Office	Drone Training information	CO		
	Village	Unauthorized signage pick up	CO		R
	Southfield				
	Twp	Unauthorized signage pick up	CO		R
	Kennoway	Site Inspection / Junk and debris.	CO	Y	R
	Kennoway	Site Inspection / Fence taken down.	CO	Y	R
	Topper Ct	Leaf bags in street	CO	Y	R
	Marguerite	Site Inspection / Yard waste bags gone.	CO	Y	R
	W. 13 Mile	Clean wood crates and debris around dumpster	CO	Y	R
	Kirkshire	Site Inspection / Yard waste bags gone.	CO	Y	R
	14 Mile	Site Inspection / Yard waste bags gone.	CO	Y	R
	Lincolnshire	Site Inspection / Car off jack.	CO	Y	R
	Westlady	Found an open door / BHPD searched and secured door.	CO		R
	13 Mile	Garbage not picked up	CO	Y	R
		Responding to complaint of business occupant living in workout facility			
	Greenfield	and complaint of tires outside of office	CO	Y	R

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
1/8-1/14/24					
	Office	Calls, Messages, and emails			
	Office	Drone Training print material for class Jan 29, 30	CO		
	BHPS	Assist Public Safety	CO		
	Village	Pick up unauthorized signage throughout the Village	CO		
	Birwood	Site Inspection / Junk and debris	CO	Y	R
	Devonshire	Site Inspection / Yard cleaned up and Window ordered.	CO	Y	R
	W Rutland	Spoke with owner regarding progress	CO	Y	R
	BHPS	Assisting public safety	CO		R
	Office	Meeting with Village Manager on Reports			
	Office	Work on Village Council Report			
	BHPS	Assist Public Safety	CO		R
	Lincolnshire	Check / Follow up on status of notice	CO	Y	O
	Village	Check for unauthorized Signage at intersections	CO		R
	Office	Creating Report for council	CO		
	Office	Study for Unmanned Pilot License	CO		
	Belle Tire	Take car to shop for new tires and oil change	CO		
	Office	Study for Unmanned Pilot License	CO		
	Belle Tire	Pick up car / New Tires and oil change	CO		
	Topper Ct	Site Inspection / Leaf bags cleaned up.	CO	Y	R
	W 13 Mile	Site Inspection / Dumpster area cleaned, Grease dumpster gone.	CO	Y	R
	Office	Study for Unmanned Pilot License	CO		

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
1/15-2/2/24					
	Office	Calls, Messages, and emails			
	Birwood	Placed flag in BS & A for mold in house on this property for Rental insp.	CO		
	Beverly	Advise owner of tree responsibility	CO		R
	Riverview	Inspect possible tree limb though roof			
	Office	Study for Unmanned Pilot License	CO		
	Office	Design Rental Inspector Letter	CO		
	Village	Surveyed village for violations	CO		
	Office	Study for Unmanned Pilot License	CO		
	Livonia PD	Unmanned pilot Training (2 full days)			
	Village	Surveyed village for violations	CO		
	13 Mile	Trash building outside	Email	Y	R
	Weston	Feeding deer original complaint	Email	N	R
	Kirkshire	Aban. Auto TOT Beverly Hills	Email	N	R
	13 Mile	High Pitched Sound / Stopped at DPW Groves to inquire	Email	N	R
	Village	Picked up unauthorized Signage	CO		R
	14 Mile	Trash not picked up	Email	N	R
	Village	Surveyed village for violations	CO		

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
2/5 – 2/16/24	Office Beverly / Sthfld Twp.	Calls, Messages, and emails	CO		
	Office Village Sthfld Twp.	Debris on side of road	CO		
	Office Beverly	Design Rental property Inspection Checklist	CO		
	Office Beverly	Design Rental property Inspection Checklist	CO		
	Office Beverly	Design Rental property Inspection Checklist	CO	N	R
	Office Rosevear	Design Rental property Inspection Checklist	CO		
	Office Weston	Check on muddy easement, to check on in the spring	Caller	N	R
	Office Beverly	Complaint of feeding deer / spoke with owner	Email	N	R
	Office Beverly	Front yard a mess due to plumbing per N. Johnston	Caller	N	R
	Office W Rutland	Site Inspection / sump pump line removed from driveway, car gone.	CO	N	R
	Office Warwick	Site Inspection for major plumbing / sewer work in front yard/ Permitted	CO	N	R
	Office Riverside	Site Inspection for furnace replacement / check for permit/ Permitted	CO	N	R
	Office Devonshire	Check on new builders sign for size requirements	Email		R
	Office BHPS	Assist Public Safety	Call		
	Office BHPS	Pretesting for sUAP License	CO		
	Office BHPS	Assist Public Safety	Call		
	Office PSI Testing	Take sUAS Test for FAA Unmanned Pilot Certification	CO		
	Office Amherst	Debris and accumulation of household items on property	Call	Y	R
	Office Amherst	Garbage Cans outside or exposed to the street	CO	Y	R
	Office Amherst	Garbage Cans outside or exposed to the street	CO	Y	R
	Office Amherst	Found an open door on residence / BHPS Notified	CO		
	Office Devonshire	Left message with Annie Chambers of Cranbrook Reality about sign	CO	N	R
	Office Office	Traffic Control Order research for Public Safety	CO		

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
2/20 – 2/28/24	Office	Calls, Messages and emails			
	Office	Responding to FOIA Request	Email		
	Office	Apply for FAA Remote Pilot Certification / License	CO		
	BHPS	Assist Public Safety	CO		
	Village	Pick up unauthorized signage throughout the village	CO		
	Amherst	Debris and accumulation of household items on property	CO	Y	R
	Amherst	Garbage Cans outside or exposed to the street	CO	Y	R
	Amherst	Garbage Cans outside or exposed to the street	CO	Y	R
	Devonshire	Checked on open gate of Demo project / gate open I closed and secured it	CO	N	R
	BHPS	Assist Public Safety	CO		
	Village	Patrol for code violations	CO		
	Southfield Twp	31300 Southfield Acacia Cemetery Research for fence maint. / STHFLD Logo	CO		
	Devonshire	Site Inspection / Sign taken down	CO		
	Breezewood	Possible stacking of wood in front of house	CO	N	R
	Eastlady	Possible non-permitted work on front porch.	CO	N	R
	Douglas Evans	Drone Demo with City Manager, Public Service Director, Sgt Danielson	CO		
	Kirkshire	Check on possible permit violation	CO	N	R
	BHPS	Assist Public Safety	CO		
	Southfield Twp	Survey Acacia Cemetery and document fence status for notice / 100 +photos	CO		
	Office	Discussion regarding Animal Control	CO		
	Village	Inspect for possible unauthorized Signage and violations	CO		
	Office	Drone demo details	CO		
	Lauderdale	Took call about recent flooding due to possible neighbor's yards of delivered dirt	Call	Y	R
	Southfield Twp.	Writing Field Correction Notice for 31300 Southfield Acacia Cemetery Responded w/ M. Stec to insp. recent flooding due to possible neighbor activity	CO		
	Lauderdale		CO		R

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
2/29-3/8/24	Office	Calls, Messages, and emails			
	Southfield Twp	Writing Field Correction Notice for 31300 Southfield Acacia Cemetery	CO		
	Lauderdale	Responded w/ M. Stec to inspection of recent flooding due to possible neighbor act	CO		R
	Office	Explore Internet issue. Beverly Hills web site was unable to be accessed	CO		
	Office	Noar Tech DJI Drone demo for Village / N. Johnston	CO		
	Buckingham	Look up any outstanding violations	CO		
	Village	Pickup unauthorized signage throughout Village	CO		R
	Office	Took call from T Ryan on Banister Case / Fence is down / Verification to take place	Call		R
	Office	Returned call re; loud car noises/ left message	CO		R
	Elizabeth	Spoke with Complainant about this address and the loud truck noise from Diesel P.U.	Call	N	R
	Lauderdale	Spoke with M. Steck regarding possible grade change in yard complaint	CO		R
	Southfield Twp	Met with J. O'Reilly and spoke about notice to Acacia Park Cemetery	CO		
	Elizabeth	Left card in doorway requesting a call to discuss noise complaint	CO	N	R
	Elizabeth	Received follow up call from card I left day before. No violations	Call		R
	Southfield Twp	Prepare and mail out notice for Southfield Twp	CO		
	BHPS	Assist Public Safety	CO		
	BHPS	Assist Public Safety	CO		
	Office	Assist Public Safety	Email		
	Warwick	Site Inspection of water downspout	CO	Y	R
	Office	Call back Warwick owner to advise	CO		
	Mt Pleasant	MACEO Conference (2 days)			

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
3/11 – 3/31/24					
	Office	Calls, Messages, and emails			
	Office	Meeting with M. Stec on 3 properties	CO		
	13 Mile	notice for lids on cans	Email	Y	R
	BHPS	Drone demo	CO		
	Pickwick	Verify snowblower address for Carr Trucking	CO		
	Office	Meeting with M. Stec on 3 properties	CO		
	Pemberly Ct	Calls to permit holder and construction manager regarding fencing	CO		R
	Office	Returned call regarding noise complaint on Elizabeth St	Email		
	Pierce	Parking on the grass	CO	Y	O
	Riverview Ct	Parking on the grass	CO	Y	R
	Amherst	Site Inspection / Garden project moved from driveway; cans put away.	CO		
	Amherst	Site Inspection / Garbage cans now not visible from street.	CO		
	Lauderdale	Stopped lawn crew from blowing leaves into the street	CO	N	R
	Lauderdale	Spoke with owner concerning the grading of her backyard	CO	Y	R
	Coryell	Utility trailer in driveway	CO	Y	R
	Embassy	Utility trailer in driveway	CO	Y	R
	Pemberly Ct	Site Inspection on fencing	CO		R
	Village	Unauthorized signage pick up			
	Southfield				
	Twp	Unauthorized signage pick up			
	32265 Sthfld Rd	Illegal dumping at her condo complex / white heavy-duty truck burned out taillight	Call	N	R
	Marguerite	Check on Rock location / hit by car and moved/ Rich	Call	N	
	Gould Ct	Complaint of owner dumping trash from another location at this home site	Call		O
	Wesley Ct	Feeding Deer	Call	Y	R
	Devonshire	Site inspection for regulated building sign	Call		
	BHPS	Speak with Dir Torongeau and Sgt Danielson	CO		

# Code Enforcement List (CO = Code Officer)

01-01-2024 to 03-31-2024

Dates	Street	Complaint	Complaint Source (Call/CO/Email)	Notice Issued	Open/Resolved
	Marguerite	Barking dog complaint	Call		
	13 Mile	Notice Garbage can lids / spoke with possible manager of property. Site	CO / email	Y	R
	Embassy	Inspection / Trailer moved from driveway.	CO	Y	O
	Riverside Ct	Site Inspection / Car removed from grass.	CO	Y	O
	Bellvine Trail	Construction site flooding neighbor pumping water into his yard/email			
	Office	Cranbrook w/pics	Call	N	
	Office	Email Vialytics for access to training	CO		
	Office	Vialytics Training and test drive	CO		
	Office	Email Res concerning the Noise Ord. regarding Loud truck exhaust	CO		

\*Please be advised that the Village Code Enforcement Officer provides Code services to Southfield Township when necessary. The Code Officer spends between 30 minutes to an hour a week based on Southfield Township matters. Southfield Township is billed hourly for the Code Officer’s time.

# **Beverly Hills Public Safety** **Activity Report**

**March 27<sup>th</sup> – April 11<sup>th</sup>, 2024**

The Public Safety Department has changed vendors for crime mapping, CrimeDar went out of business. If you are interested in crime mapping the Village, go to **CLEMIS Public Crime Search (arcgis.com)**.

The Beverly Hills Public Safety Department is hiring Public Safety Officers again, please go to our webpage at **BeverlyHillsPolice.com** and see if you qualify

## **CALLS FOR SERVICE**

- **228 Calls for Service.**
- **50 Tickets issued.**
- **6 Arrests.**
- Alarm on Hampton.
- Suspicious Persons on Wellesley Court.
- Welfare Check on 14 Mile.
- Operation Medicine Cabinet.
- Traffic Injury Accident at Beverly and Southfield.
- Noise Complaint in Huntley Square Apartments.
- Alarm on Shagbark.
- Reckless Driving reported at Evergreen and 13 Mile.
- Crime Prevention at Beverly School.
- Extra Patrol requested on Hill Crest.
- Suspicious Circumstances on Ronsdale.
- Suspicious Persons in Huntley Square Apartments.
- Odor Investigation on Riverside.
- Suspicious Circumstances on Sheridan.
- Medical on Woodhaven.
- Suspicious Circumstances in Huntley Square Apartments.
- Assisted Child Protective Services at the station.
- Traffic Enforcement at Southfield and Beverly.
- Extra Patrol requested on Wilshire.
- Suspicious Circumstances on Sheridan.
- Medical at Mission Point.

- Noise Complaint at Pierce and Dunblaine.
- Citizen Assist on Beaconsfield.
- Beverly Park closed for the night.
- Suspicious Circumstances at Mission Point.
- Medical on Kirkshire.
- Medical on Verona.
- Assisted Franklin PD with a traffic accident at Franklin and Adair Court.
- Medical on Devonshire.
- Identity theft reported on Riverview.
- Traffic Accident on 13 Mile.
- Beverly Park closed for the night.
- Welfare Check on Allerton.
- Extra Patrol on Southfield.
- Traffic Enforcement at 13 Mile and Greenfield.
- Extra Patrol around Wilshire and Sunset.
- Extra Patrol around Birmingham and Dunblaine.
- Alarm at greenfield School.
- Animal Complaint on Smallwood.
- Medical on 13 Mile.
- Suspicious Persons at Groves high School.
- Alarm on Sheridan.
- Medical at Mission Point.
- Traffic Enforcement at Beverly and Southfield.
- Noise Complaint on 13 Mile.
- Flee and elude at 13 Mile and Greenfield.
- Assisted Berkley PD with traffic accident at Greenfield and 10 Mile.
- Beverly Park closed for the night.
- Extra Patrol requested on Southfield.
- Extra Patrol around Lincolnshire and 13 Mile.
- Extra Patrol requested on 13 Mile.
- Odor Investigation on Charrington.
- Fire Truck Checks at the station.
- Medical at Mission Point.
- Lift Assist on Bedford.
- Opened Beverly Park for the day.
- Medical on Pierce.
- Medical on 13 Mile.
- Suspicious Persons on 14 Mile.
- Extra Patrol requested on Southfield.
- Alarm on Birwood.
- Medical on Kennoway Court.
- 911 Hang Up welfare check on 13 Mile.

- Parking Complaint on Wetherby.
- Crossing Guard Detail at Beverly School.
- Gun Permit Issued at the station.
- Medical on Southfield.
- Crime Prevention at Greenfield School.
- Informational Report made at the station.
- Extra Patrol requested at Woodside Athletic Club.
- Crossing Guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- A subject was arrested for brandishing a knife at Market Fresh and arrested for Felony Aggravated Assault. The arrest was without incident.
- Citizen Assist at Mission Point.
- Crime Prevention at Greenfield School.
- Crossing Guard at Beverly School.
- Traffic Detail at Southfield and Beverly.
- Radar Detail on Southfield.
- Extra Patrol around Waltham and Sunset.
- Alarm on Madoline.
- Operation Medicine Cabinet.
- Citizen Assist on Riverside.
- Traffic Enforcement at 14 Mile and Southfield.
- Extra Patrol around Devonshire and Englewood.
- Extra Patrol around Old Coach and Old Post.
- Medical on Amherst.
- Crossing guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- Lost Property reported at Berkshire School.
- Welfare Check on Amherst.
- Beverly Park closed for the night.
- Crossing Guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- Identity theft reported on Locherbie.
- Officers stopped a driver for a minor traffic violation at Walmer and Evergreen. The driver was arrested for Driving While License Suspended and taken into custody without incident.
- Crossing Guard Detail Beverly School.
- Crime Prevention at Greenfield School.
- Citizen Assist on Vernon.
- Alarm on Kinross.
- Assisted Oakland County Sheriff's Department on Bellvine Trail.
- Beverly Park closed for the night.

- Extra Patrol around 13 Mile and Greenfield.
- Radar Detail at 14 Mile and Lahser.
- Extra Patrol requested on Southfield.
- Extra Patrol around Norchester and Devonshire.
- Extra Patrol in Huntley Square Apartments.
- Crossing Guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- Medical on Marimoor.
- Medical on Southfield.
- Parking Complaint on Southfield.
- Medical at Mission Point.
- Medical on Kennoway.
- Crossing Guard Detail at Beverly School.
- Medical on Madison.
- Medical on Sheridan.
- Animal Complaint on Georgetown.
- Suspicious Circumstances in Huntley Square Apartments.
- Suspicious Circumstances on Birwood.
- Parking Complaint on Southfield.
- Beverly Park closed for the night.
- Lift Assist on Churchill.
- Traffic Accident at Saxon and Beaconsfield.
- Crossing Guard Detail at Beverly School.
- Suspicious Vehicles on Waltham.
- Medical on Amherst.
- Parking Complaint on Southfield.
- Fraud on Vernon.
- Extra Patrol requested at Market Fresh.
- Crossing Guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- Citizen Assist at Auburn.
- Extra Patrol around Lincolnshire and 13 Mile.
- Beverly Park closed for the night.
- Extra Patrol requested on Hill Crest.
- Traffic Enforcement at Evergreen and Waltham.
- Citizen Assist at Mission Point.
- Motorist Assist on Southfield.
- Beverly Park opened for the day.
- Crime Prevention at Berkshire School.
- Radar Detail at Lahser and Riverview.
- Traffic Enforcement on Southfield.
- Animal Complaint on Pierce.
- Suspicious Circumstances at Queen of Martyrs.

- Traffic Enforcement at 14 Mile and Bellvine Trail.
- Suspicious Person at Mission Point.
- Extra Patrol at Beverly Park.
- Hospice Death on Kennoway Circle.
- Beverly Park closed for the night.
- Fire Truck Checks at the station.
- Beverly Park opened for the day.
- Trespass incident on Pierce.
- Suspicious Person on Waltham.
- Officers stopped a driver for a minor traffic violation at Southfield and Beverly. The driver was arrested for warrants and Driving While License Suspended. The arrest was without incident.
- Officers responded to Old Coach for a report of a missing juvenile. Officers assisted the family in finding and returning the juvenile home safe.
- Larceny From Vehicle reported on Chelton.
- Crossing Guard Detail at Beverly School.
- Crime Prevention at Greenfield School.
- Medical at Mission Point.
- Gun Permit was issued at the station.
- Alarm on 13 Mile.
- Operation Medicine Cabinet.
- Welfare Check in Huntley Square Apartments.
- Crime Prevention at Greenfield School.
- Crossing Guard Detail at Beverly School.
- Officers were dispatched to Livonia PD to pick up a subject with a warrant. The arrest was without incident.
- Medical in Huntley Square Apartments.
- Officers were dispatched to Genesee County Jail to pick up a subject with a warrant. The arrest was without incident.
- Injury Accident at Southfield and Dunblaine.
- Beverly Park closed for the night.
- Citizen Assist on Southfield.
- Radar Detail at Lahser and Hampton.
- Extra Patrol around Chelton and Downing Place.
- Extra Patrol in Huntley Square Apartments.
- Medical on Bedford.
- Fire Larm on Rutland.
- Plan Review on 14 Mile.
- Citizen Assist at Mission Point.
- Mental Health Call on Birwood.
- Crossing Guard at Beverly School.

- Crime Prevention at Greenfield School.
- Traffic Accident on Southfield.
- Operation Medicine Cabinet.
- Assisted Oakland County SWAT with a search warrant at the station.
- Fraud reported on Sheridan.
- Larceny reported on Chelsea Place.
- Citizen Assist on Elwood.
- Animal Complaint on 13 Mile.
- Crime Prevention at Greenfield School.
- Crossing Guard at Beverly School.
- Assisted Southfield PD with a traffic accident at Evergreen and 13 Mile.
- Vehicle Lockout on Southfield.
- Medical on Pickwick Lane.
- Mental Health Call in Huntley Square Apartments.
- Fire Inspection on Southfield.
- Hit and run traffic Accident on Beverly.
- Beverly Park closed for the night.
- Officers were dispatched to Livingston County Jail to pick up a subject with a warrant. The arrest was without incident.
- Police Training at the station.
- Extra Patrol at Groves High School after hours.
- Extra Patrol around Chelton and Walmer.
- Extra Patrol around Huntley Square Apartments.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly Hills Academy.
- Crime Prevention at Beverly School.
- Beverly Park opened for the day.
- Medical at Mission Point.
- Traffic Accident at Lahser and Metamora.
- Extra Patrol at Market Fresh.
- Traffic Accident on Rutland.
- Medical at Mission Point.
- Suspicious Person at Mission Point.
- Extra Patrol at the Beverly Hills Club.
- Alarm on Buckingham.
- Gun Permit issued at the station.
- Crime Prevention at Beverly School.
- Crime Prevention at Greenfield School.
- Crime Prevention at Beverly Hills Academy.
- Closed Beverly Park for the night.
- Noise Complaint at Evergreen and 13 Mile.

- Extra Patrol at Beverly Park.
- Alarm on Birwood.

### **Fire & Emergency Medical Services**

- 32 EMS Calls.
- 2 Lift Assist.
- 2 Smoke Investigation.
- 1 Fire Alarms.
- 3 Weekly Apparatus Checks.
- 1 Plan Review.
- 1 Field Inspection.
- Supervise Midnight Platoons 3 and 4.
- NFIRS data uploaded to FEMA.
- 10 Hours Fire Training Completed.
- 2 Hours EMS Training Completed.
- Attend & Chair Monthly Oakland County Training Committee Meeting.
- Attend Fire Instructor III.

### **Detective Bureau and School Resource Officer**

- Citation issued for private property Hit & Run.
- Traffic Conference at the 46th District Court.
- Taser On-Line training completed.
- PSO Cazan took multiple reports at the desk.
- PSO Cazan served Subpoenas for Fraud case.
- Balagna conducted Groves School security detail.
- Balagna Swat callout in Dearborn.
- Balagna attended Less Lethal training.
- Citation issued for OWI-High BAC.
- Follow up with OC Prosecutor for Bazzi Threat Case.
- In-Custody Assault case sent to Oakland County Prosecutor.
- Sgt Baller attended Motorcycle Gang/Club Intelligence training.
- Obtained Subpoena from UPS for Elderly Scam case.
- In-custody arraignment for OWI-2nd Offense.
- In-custody arraignment for DWLS-FTA.
- Two In-Custody arraignments conducted for Michigan State Police-FTA.
- larceny investigation started.

## **Roadway safety the focus during Distracted Driving Awareness Month**

In support of National Distracted Driving Awareness Month, police agencies throughout Michigan are teaming up with the Michigan Office of Highway Safety Planning (OHSP) for a high-visibility enforcement effort during April.

Throughout the month, police officers across the state will remind drivers about the dangers of distracted driving while enforcing Michigan's Hands-Free Driving Law, which took effect on June 30, 2023. The goal of this initiative is to reduce traffic crashes caused by distracted drivers, ultimately preventing injuries and deaths associated with mobile device use and texting while driving.

According to Michigan Traffic Crash Facts, there were 15,441 confirmed motor vehicle crashes involving a distracted driver in Michigan during 2022, the most recent year for which data is available. These distracted-driving crashes resulted in 5,905 injuries and 57 fatalities.

"Any activity that takes your eyes off the road and your hands off the wheel is extremely reckless and puts you and other roadway users at risk," said Katie Bower, OHSP director. "Determining whether a distraction was a factor in a crash isn't always easy to ascertain, and because of this, we know distracted driving is underrepresented in crash reports. In an effort to encourage safer driving behaviors, officers will be stepping up enforcement and ticketing anyone who is caught texting or committing other hands-free law violations while driving."

Research shows the most common crash type for distracted-driving crashes is rear-end crashes, which accounted for 48.4 percent of all distracted-driving crashes in 2022.

Violating Michigan's Hands-Free Driving Law can be costly: For the first offense, a \$100 ticket and/or 16 hours of community service; for the second offense, a \$250 ticket and/or 24 hours of community service; and for a third offense, within a three-year-period, the driver is to complete a driving-improvement course.



# Beverly Hills Lions Club Fun Run/Walk

ORGANIZED by the BEVERLY HILLS LIONS CLUB

**We Serve.** Proceeds to benefit COMMUNITY SERVICE PROJECTS

## RAIN OR SHINE!

**When:** Monday, May 27, 2024  
**Where:** Beverly Elementary School  
18305 Beverly Rd.  
**Time:** 9:00 am – 4 mile Run  
9:05 am – 2 mile Family Walk

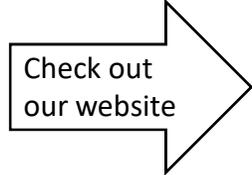
**ALL PARTICIPANTS RECEIVE**  
Complimentary T-Shirt  
Refreshments served at the end of the run.  
**RUNNER AWARDS**  
Medals awarded to top Male & Female Runners  
by age group

### Registration:

\$20 per participant for advanced entries received by Friday, May 10, 2024, or  
\$15 per participant for 19 or younger advanced entries received by Friday, May 10, 2024  
\$30 per participant for entries on race day 8:15 am – 8:45 am, or  
\$20 per participant ages 19 or under for entries on race day 8:15 am – 8:45 am

## Mail or drop off entries and payment to:

Beverly Hills Lions Club Charities  
Memorial Day Fun Run/Walk  
20010 Carriage Lane  
Beverly Hills, MI 48025



## 2024 Fun Run ENTRY FORM (Must complete all 7 steps)

1. Print Name \_\_\_\_\_
2. Print Address: (Street) \_\_\_\_\_  
(City) \_\_\_\_\_
3. Gender  Male  Female
4. Event  2 mile Walk  4 Mile Run
5. Age Division  13 & Under  14-19  20-34  35-49  50-64  65+
6. T-Shirt Size  Small  Medium  Large  X-Large  XX-Large

**WAIVER:** Inconsideration of the acceptance of my entry; I, for myself, my executors, administrators and assignees, do hereby release and discharge Beverly Hills and all other sponsors and supporters of the "Beverly Hills Fun Run" for all claims of damages, demands, actions whatsoever in any manner arising from my participation in said event. I attempt to verify I have full knowledge of the risks involved in this event and I am physically fit.



\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

detroit city football club

# BEVERLY HILLS NIGHT



# JUNE 15, 2024

SATURDAY DOUBLEHEADER 4:00 PM  
7:00 PM



VS



VS



KEYWORTH STADIUM  
3201 Roosevelt St, Hamtramck, MI