



# BIG STONE COUNTY MINNESOTA

## 2024 Services and Fees

|                                     | FEE                | DESCRIPTION/NOTES       |
|-------------------------------------|--------------------|-------------------------|
| <b>ALL COUNTY DEPARTMENTS</b>       |                    |                         |
| Black & White Photocopy             | \$0.25             | Per M.S. 13.03, Subd 3c |
| Color Photocopy                     | \$1.00             |                         |
| Electronic Media                    |                    |                         |
| Electronic Delivery (email, upload) | Staff Time         | \$10 minimum            |
| CD/DVD                              | \$10 + Staff Time  | \$30 minimum            |
| Flash Drive (32 GB)                 | \$20 + Staff Time  | \$40 minimum            |
| Flash Drive (128 GB)                | \$40 + Staff Time  | \$60 minimum            |
| External Hard Drive (2 TB)          | \$100 + Staff Time | \$120 minimum           |
| External Hard Drive (4 TB)          | \$130 + Staff Time | \$150 minimum           |
| Staff Time                          | \$40/hour          |                         |
| Non-Sufficient Funds Checks         | \$30               |                         |
| Refunds of Overpayments             | Refunded If > \$10 |                         |
| <b>ASSESSOR</b>                     |                    |                         |
| Assessing Fee - Noncommercial       | \$8                | Per parcel              |
| Assessing Fee - Commercial          | \$10               | Per parcel              |



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| <b>AUDITOR-TREASURER</b>               |                         |                             |
| Auditor Certificate                    | \$150                   |                             |
| Confession of Judgement                | \$250                   |                             |
| Delinquent Tax Publication Cost        | \$25                    |                             |
| Licenses                               |                         |                             |
| Auctioneer (M.S. 330)                  | \$20                    |                             |
| On/Off Sale 3.2 Beer License           | \$50                    |                             |
| On Sale Liquor License                 | \$750                   |                             |
| On-Sale Temporary License              | \$50                    |                             |
| On-Sale Wine with Strong Beer License  | \$100                   |                             |
| Transient Merchant (M.S. 329.11)       | \$150                   |                             |
| Tobacco                                | \$200                   |                             |
| Passport                               |                         |                             |
| Execution Fee                          | \$35                    | Payable to Big Stone County |
| Passport Book-Age 16 and over          | \$130                   | Payable to US Dept of State |
| Passport Book-Under age 16             | \$100                   | Payable to US Dept of State |
| Passport Card-Age 16 and over          | \$30                    | Payable to US Dept of State |
| Passport Card-Under age 16             | \$15                    | Payable to US Dept of State |
| Expedited Service                      | \$60                    | per application             |
| Property Taxes                         |                         |                             |
| Data Request                           | \$.10/record            | Excel/CSV File              |
| Economic Development Abatement         | \$200                   |                             |
| Special Assessment Setup & Maintenance | \$2/parcel/year         |                             |
| Special Assessment Search/Certify      | \$5/parcel              |                             |
| Tax Estimate                           | \$50                    |                             |
| Tax Search/Certify/Delinquent          | \$5/parcel              |                             |
| Tax Forfeiture Process                 | \$300/year + Staff Time | Per M.S. 289.09             |
| Tax Forfeiture Notice of Expiration    | \$200/parcel            |                             |
| Tax Forfeiture Repurchase              | \$100/parcel            |                             |
| TIF Setup                              | \$300                   |                             |
| TIF Annual Maintenance                 | \$100                   |                             |



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| Staff Time                            | \$40/hour          |                         |
| Non-Sufficient Funds Checks           | \$30               |                         |
| Refunds of Overpayments               | Refunded if > \$10 |                         |
| <b>ENVIRONMENTAL</b>                  |                    |                         |
| Permits                               |                    |                         |
| Accessory Building Permit             | \$100              |                         |
| Dwelling/Commercial Building Permit   | \$200              |                         |
| Conditional Use Application           | \$750              |                         |
| Land Alteration Permit                | \$200              |                         |
| Mining Permit                         | \$100              |                         |
| Ordinance Amendment                   | \$500              |                         |
| Rezoning Permit                       | \$500              |                         |
| Sewer Permit-New                      | \$300              |                         |
| Sewer Permit-Replacement              | \$200              |                         |
| Variance Permit                       | \$500              |                         |
| Any permit after the fact             | \$200              |                         |
| WCA-Boundary & Type Determination     | \$100              |                         |
| WCA-Replacement Plan Decision         | \$500              |                         |
| WCA-Banking Plan Application Decision | \$500              |                         |
| WCA-Appeal of LGU Decision            | \$350              |                         |



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| Non-Sufficient Funds Checks                       | \$30                               |                         |
| Refunds of Overpayments                           | Refunded if > \$10                 |                         |
| <b>HIGHWAY</b>                                    |                                    |                         |
| Equipment-Supplies and Operator Included          |                                    |                         |
| Motor Grader-Blading                              | \$150/hour                         |                         |
| Motor Grader-Plowing                              | \$180/hour                         |                         |
| Mechanics/Sign Truck                              | \$105/hour                         |                         |
| Tandem Truck                                      | \$140/hour                         |                         |
| Tandem Truck with Pup Trailer                     | \$180/hour                         |                         |
| Tandem Truck with Sander, Wing and Plow           | \$180/hour                         |                         |
| Cat D6 Dozer                                      | \$150/hour                         |                         |
| 4-Wheel Drive Tractor                             | \$110/hour                         |                         |
| 4-Wheel Drive Tractor w/Snow Blower               | \$170/hour                         |                         |
| Tractor w/Batwing Mower                           | \$130/hour                         |                         |
| Ranger  | \$50/hour                          |                         |
| Ranger w/sprayer                                  | \$65/hour                          |                         |
| Bobcat Skid Steer                                 | \$80/hour                          |                         |
| Bobcat Skid Steer w/attachment                    | \$120/hour                         |                         |
| John Deere 644H Front End Loader                  | \$160/hour                         |                         |
| Front End Loader w/Snow Blower                    | \$240/hour                         |                         |
| Excavator   | \$150/hour                         |                         |
| Equipment-No Operator Included                    |                                    |                         |
| Packer-Rubber Tire                                | \$20/hour or \$125/day             |                         |
| Chipper Shredder                                  | \$50/hour or \$250/day             |                         |
| Water Pump/Hose                                   | \$30                               |                         |
| Miscellaneous                                     |                                    |                         |
| Pickup, Sport Utility Vehicle-All Types and Sizes | \$.80/mile                         |                         |
| Survey vehicle                                    | \$.95/mile                         |                         |
| Driveway  | \$0 unless unauthorized then \$100 |                         |
| Ditch Cleanout                                    | \$0 unless unauthorized then \$100 |                         |
| Special Event / Road closure                      | \$0 unless unauthorized then \$100 |                         |
| Oversize  | \$25                               |                         |
| Overweight  | \$60                               |                         |
| Oversize & Overweight                             | \$85                               |                         |
| Annual Oversize Moving Permit                     | \$100                              |                         |
| Construction Materials Annual 6 Axle              | \$300 per truck/trailer            |                         |
| Construction Materials Annual 7 Axle              | \$500 per truck/trailer            |                         |
| SPECIAL Farm 6 Axle                               | \$100 per truck/trailer            |                         |
| SPECIAL Farm 7 Axle                               | \$165 per truck/trailer            |                         |
| Culvert to Townships                              | Cost + 10%                         |                         |



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| <b>RECORDER</b>                                |                        |                                   |
| Copy of Recorded Document                      | \$1/page               |                                   |
| Real Estate Recording                          |                        |                                   |
| Document Recording-All Document types          | \$46                   | No page limit                     |
| Satisfactions/Assignments                      | \$46                   |                                   |
| Certified copies of Recorded Documents on file | \$10                   |                                   |
| Plat Recording                                 | \$56                   |                                   |
| Copy of Official Plat                          | \$10                   |                                   |
| Certified Copy of Official Plat                | \$15                   |                                   |
| Well Disclosure Certificate                    | \$50                   |                                   |
| Deed Tax                                       | .33% of purchase price | \$1.65 minimum if \$3,000 or less |
| Mortgage Registration Tax                      | .23% of total debt     |                                   |
| Vital Statistics                               |                        |                                   |
| Ordination Registration Fee                    | \$20                   |                                   |
| Notary Registration Fee                        | \$20                   |                                   |
| Certified Birth Certificate                    | \$26                   |                                   |
| (Each additional record at same time)          | \$19                   |                                   |
| Non-Certified Birth Certificate                | \$13                   |                                   |
| Death Certificate                              | \$13                   |                                   |
| (Each additional record at same time)          | \$6                    |                                   |
| Marriage License Application Fee               | \$115                  | No Premarital Education           |
| (with Affidavit of Premarital Education)       | \$40                   |                                   |
| Certified Copy of Marriage Record              | \$9                    |                                   |



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| <b>SHERIFF</b>                                |                    |   |
| Civil Process                                 |                    | *Any service not addressed will be billed base on time spent.   |
| Civil Process                                 | \$75 + mileage     | Each process up to 3 attempts, \$25 each addl at same address   |
| Service of Process - Not Found                | \$75               |   |
| Eviction Summons - Unlawful Detainer          | \$75               |   |
| Writ of Recovery in Eviction                  | \$75               |   |
| Posting Three Sale Notices                    | \$75               |   |
| Certificate of Sale                           | \$75               |   |
| Mechanics Lien Sale                           | \$75               |   |
| Other Sales                                   | \$75               |   |
| Mortgage Redemption                           | \$250              |   |
| Mortgage Foreclosure Sale                     | \$100              |   |
| Schedule/Cancel Mortgage Foreclosure          | \$50               |   |
| Filing Notice of Intent to Redeem             | \$100              | Non-Refundable  |
| Execution Levy Collection                     | 6%                 |   |
| Execution Levy Preparation Fee                | \$15               | For Bank/Employer   |
| Deputy Time (Standby/Eviction/Inventory)      | \$75/hour          |   |
| Lockout/Eviction                              | \$75/hour          |   |
| Seizure Orders/Replevin                       | \$75/hour          |   |
| Mileage                                       | IRS Mileage Rate   |   |
| 911 Recording                                 | Staff Time         | Minimum \$30. Prepayment required. Audio recording provided to actual caller only. Transcript can be requested. M.S. 13.82 Subd 4 |
| Permits                                       |                    |   |
| Permit to Carry - New                         | \$100              |   |
| Permit to Carry - Renew                       | \$75               |   |
| Permit to Purchase/Transfer                   | No Charge          |   |
| Permit to Carry - Address/Information Change  | \$10               |   |
| Replacement Carry/Purchase/Transfer Card      | \$10               |   |
| Burn Permit                                   | \$5                |   |
| Mini Truck                                    | No Charge          |   |
| Temporary Water Event/Structure               | No Charge          |   |
| Explosive Permit                              | No Charge          |   |
| Testing                                       |                    |   |
| Drug Screening Fee - U/A Cup (Quick Test)     | \$15/Test          |   |
| Drug Screening Fee - U/A Cup (Lab Tested)     | \$50/Test          |   |
| Drug Screening Fee - Transdermal (Install)    | \$35/Test          |   |
| Drug Screening Fee - Transdermal (Lab Tested) | \$65/Test          | Standard Drug Screen  |
|   | \$80/Test          | Standard + \$15 additional for Fetanyl Screen   |
|   | \$115/Test         | Standard + Opiate & Fetanyl Screen  |
| Portable Breath Testing (PBT-Alcohol Testing) | \$3/Test           |   |
| Remote Alcohol Monitoring                     | See Vendor Rate    | Provided by Vendor - Contact for Current Pricing  |
| House Arrest                                  | See Vendor Rate    | Provided by Vendor - Contact for Current Pricing  |
| Jail  |                    |   |
| Pay to Stay                                   | \$30/day           |   |
| Huber/Work Release                            | \$45/day           | PrePymt of min 7 days before release to Huber   |



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| <b>SHERIFF (continued)</b>          |                    |   |
| Outside Medical Care                | Actual Costs       | Per ability to pay and/or health insurance applicability. M.S. 641.15 |
| Miscellaneous                       |                    |   |
| Fingerprinting                      | \$20               |   |
| Deputy Time/Hr                      | \$75               |   |
| Forfeiture/Administrative Fee       | \$100              |   |
| Dangerous Dog License               | \$100              |   |
| Storage                             |                    |   |
| Impound Storage                     | \$20/day           | Criminal Forfeiture   |
| Inside/Outside Storage              | \$20/day           |   |
| Firearm Storage                     | \$1/day/firearm    |   |