



PETITION FOR LAND DIVISION/COMBINATION

A. GENERAL INFORMATION

Date: _____

Property Tax ID Nos. (Sidwell): _____

Owner(s) of Record (List all with an ownership interest):

Applicant(s): _____

Address: _____ Phone: _____

City: _____ E-mail: _____

B. LOT INFORMATION

1. Current Zoning District: _____

2. Amount of outstanding property taxes or liens: _____

3. Previous Divisions (List dates of any previous division affecting any land area in this request):

4. Lot Dimensions:

Existing Lot:

Width: _____ Depth: _____ Area: _____ Street Frontage: _____
Street Name: _____

New Lot A:

Width: _____ Depth: _____ Area: _____ Street Frontage: _____
Street Name: _____

New Lot B:

Width: _____ Depth: _____ Area: _____ Street Frontage: _____
Street Name: _____

Please provide a typewritten description of your proposed lot alterations in a separate attachment.



Fee Schedule:

Division involving up to 2.0 acres	\$1,000.00
Each additional acre or portion thereof	\$50.00
Consultant Review Deposit	\$300.00

APPLICATIONS SHALL BE ACCOMPANIED BY THE FOLLOWING INFORMATION:

1. Five hard copies along with a digital file of a drawing prepared by a land surveyor at a scale of not less than one inch = one hundred feet, showing the parcels that would result from the requested division of land. The drawing shall provide the dimensions of all parcels and shall show all structures on and within three hundred feet (300') of the proposed parcels. Additionally, the drawings shall certify that the proposed splits meet all ordinance requirements, including but not limited to minimum lot size, buildable area, access to buildable area, and floodplain and floodway restrictions.
2. Five hard copies along with a digital file of a legal description of all parcels that would result from the requested division of land. The legal description shall be in a form sufficient for recording with the Oakland County Register of Deeds and shall indicate the acreage of all parcels.
3. Five hard copies along with a digital file of existing or proposed deed restrictions related to the proposed parcels.
4. A policy of title insurance which indicates that the applicant is the owner in fee title to the property described.
5. Affidavits from all persons who have a legal or equitable interest in the property described, consenting to the division of land.
6. The Village may require additional information deemed necessary to make the determination required by this Ordinance.
7. Submit fees according to attached fee schedule.
8. All requests for lot splits must be filed four weeks prior to the appropriate meeting.