



PRE-APPLICATION FOR A BUILDING PERMIT

Contact Information

Owner Name

Phone

Owner Address

City, State, Zip

E-Mail

Builder Name

Phone

Builder Address

City, State, Zip

E-Mail

Site Information

Sidwell/Parcel #

Zoning District

Subdivision, Lot #

Site Address

Lot Width (ft)

Lot Depth (ft)

Is this a corner lot? Yes No

Building Information

Type of Building (Commercial, Residential, Single Family, Multi-unit, addition, accessory structure, etc.)

Distance to Front of lot

Distance to Rear of lot

Distance to Left side

Distance to Right side

Building Width (ft)

Building Depth (ft)

Building Height (ft)

Number of Stories

Building Footprint (Ground floor square footage)

Total living area square footage (all floors)



ADVISORIES:

1. Submission of the completed pre-application form initiates the building process for which various permits will be required prior to and during construction.
2. Submission of the completed pre-application form conveys no right to occupy any street or public right-of-way (ROW), temporarily or permanently.
3. New buildings can't be occupied until a certificate of occupancy (or temporary C of O) has been issued by the Village.
4. Building projects differ. Consult the village office for guidance regarding the necessary permits and the applicable fees below.

Permits, fees, and deposits:

Engineering Escrow	\$ _____
Pre-application Building Permit Fee	\$ _____
Driveway/Culvert Permit	\$ _____
<u>Tree permit</u>	\$ _____
TOTAL	\$ _____

Signature of Applicant: _____

Date: _____

Office Use Only

Received by: _____, Village of Bingham Farms official. Date: _____

Need 4 copies total: Office, Treasurer, Contractor, Southfield Building Department.