

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, February 24, 2026
5:30 pm

ITEM I.**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Chet Hand, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Matthew H. Webster, County Administrator/Deputy Judge/Executive
Matt Dowling, Deputy County Administrator
Robert Franxman, County Engineer/Assistant County Administrator
Lisa Goetz, County Treasurer
Jeff Lucas, Director of Human Resources
Jordan Turner, County Attorney
Major Chris Hall, Sheriff's Department
Shona Schulkers, Fiscal Court Clerk

ITEM II.**CONSENT AGENDA**

Judge Moore stated that he would like to remove Item G from the Consent Agenda. Judge Moore asked if there were any requests for other items to be removed, Commissioner Hand asked to remove Item H. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the consent agenda except Item II, G and H. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

- A. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING MINUTES FROM THE FISCAL COURT MEETING OF FEBRUARY 10, 2026. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF NEW SEASONAL STAFF FOR THE PARKS DEPARTMENT AND GOLF COURSES AND A TRANSFER/RATE CHANGE OF EXISTING SEASONAL STAFF FOR THE PARKS DEPARTMENT. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CHRISTOPHER TUCKER TO THE POSITION OF ANIMAL CONTROL OFFICER I FOR THE ANIMAL SERVICES DEPARTMENT. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- D. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF STEVEN WESTERMEYER TO THE POSITION OF FLEET SERVICES MANAGER FOR THE PUBLIC WORKS DEPARTMENT. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING INVOICE AND GOLF INVOICE REPORTS DATED FEBRUARY 24, 2026. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- F. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING PRE-PAID INVOICE REPORTS DATED FEBRUARY 19 AND FEBRUARY 12, 2026. Commissioner Flaig moved, seconded by Commissioner Hand to approve. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

Items voted separate from Consent Agenda:

Judge Moore asked the Fiscal Court Clerk to read into the record Item II. G, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING FISCAL COURT ORDER #14 AUTHORIZING TRANSFERS IN THE AMOUNT OF \$1,151,574.05 WITHIN THE ADOPTED FISCAL YEAR 2025-2026. Matthew Webster reported that the majority of the transfer amount is for the annual pre-order of Sheriff's vehicles. There is a short window to order the vehicles for FY27 to receive current pricing. Funds must be transferred to issue a purchase order to place the vehicle order. Commissioner Flaig asked a question, Matthew Webster answered. Commissioner Hand, Matthew Webster, Commissioner Flaig and Judge Moore added comments. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

Judge Moore stated there is a corresponding item and asked the Fiscal Court Clerk to read into the record Item VI. J, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE PURCHASE OF POLICE SPECIAL SERVICE AND ADMINISTRATIVE VEHICLES FROM PAUL MILLER FORD. Commissioner Hand asked questions, Matthew Webster answered. Judge Moore added comments. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

Judge Moore asked the Fiscal Court Clerk to read into the record Item II. H, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACCEPTING THE MONTHLY TREASURER'S REPORT FOR THE SEVEN MONTH PERIOD ENDING JANUARY 31, 2026. Commissioner Hand asked a question, Matthew Webster answered. Commissioner Hand moved, seconded by Commissioner Brewer, to accept the report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM III.

PRESENTATIONS

- A. None.

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ITEM IV.

ORDINANCES

- A. None.

ITEM V.

JUDGE'S REPORT

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF TIM BANISH TO FILL A VACANCY TO THE BOONE COUNTY HISTORIC PRESERVATION REVIEW BOARD. Judge Moore presented the candidate, who was in attendance. Commissioner Hand added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VI.

ADMINISTRATIVE MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACCEPTING AND APPROVING THE GUARANTEED MAXIMUM PRICE (GMP) BUDGET AND PROJECT BUDGET FOR THE EMERGENCY MANAGEMENT & PUBLIC SAFETY COMMUNICATIONS CENTER PROJECT AS PRESENTED AND AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO EXECUTE THE BUDGET AGREEMENT WITH PEPPER CONSTRUCTION. Matt Dowling introduced the project team, Kevin Spector, SMP Design (lead architect), Tim Berter and Andrea Schramm with Pepper Construction, and the internal team, Kevin Vogelpohl, Emergency Management Director and Daniel Aylor, PSCC Department. Matt Dowling reported on the project timeline and stated that the project is 100% designed. The project is anticipated to be completed in the Spring of 2027. The GMP construction budget is \$9,691,376 and the overall project costs are \$11,380,409. Commissioner Flaig asked questions, Matt Dowling and Matthew Webster answered. Judge Moore and Matt Dowling added comments. Commissioner Hand asked questions, Tim Berter answered. Judge Moore asked a question, Matt Dowling answered. Mr. Cicero, citizen asked a question, Matt Dowling answered. Judge Moore added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE PURCHASE OF A REMOTELY OPERATED VEHICLE (ROV) FROM DEEP TREKKER, INC. FOR BOONE COUNTY WATER RESCUE UTILIZING THE APPROVED PURCHASING NETWORK, SOURCEWELL. Matthew Webster stated that the county received a Homeland Security Grant in 2024 for an ROV and we are ready to proceed with the purchase. Kevin Vogelpohl added comments. Commissioner Flaig asked a question, Kevin Vogelpohl answered. Commissioner Hand asked a question, Captain Jason Geiman, Water Rescue answered. Kevin Vogelpohl added comments. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE TO EXECUTE THE 2026 GRANT AGREEMENT FOR THE BRIGHTON RECOVERY CENTER FOR WOMEN RECOVERY KENTUCKY PROJECT IN BOONE COUNTY. Matt Dowling stated that we are completing the final steps in securing annual funding for the Brighton Recovery Center. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE TO EXECUTE THE 2026 LEGALLY BINDING AGREEMENT BETWEEN BRIGHTON RECOVERY CENTER LIMITED PARTNERSHIP AND BOONE COUNTY FISCAL COURT. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE RFP FOR THE TENNIS PROGRAM MANAGEMENT AND INSTRUCTION SERVICES TO ATKB TENNIS. David Whitehouse, Parks Director, stated that current agreement has expired and was re-bid, ATKB was the single bidder. Commissioner Hand asked questions, David Whitehouse answered. Commissioner Flaig asked a question, David Whitehouse answered. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- F. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR FIREWORKS FOR THE BOONE COUNTY 250TH CELEBRATION OF AMERICA TO YOKUM FIREWORKS. David Whitehouse, Parks Director, reported on the single bidder. Yokum has been the fireworks vendor for the last two (2) years and they handle the permitting. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- G. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING FISCAL YEAR 2026 MID-YEAR TAX FUND ALLOCATIONS FOR DESIGNATED SOCIAL SERVICE AGENCIES. Laura Pleiman, Community Services & Programs Director, reported on the criteria for requesting additional funds in the amount of \$106,600. Commissioner Hand asked questions, Laura Pleiman answered. Matthew Webster and Judge Moore added comments. Commissioner Flaig asked a question, Laura Pleiman answered. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- H. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR THE ELECTRONICS COLLECTION SERVICES TO TRI-STATE ESCRAP INC. Rob Franxman reported on the single bidder which will be utilized at the November Household Hazardous Waste event. Escrap has been the vendor for at least seven (7) years. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- I. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT REJECTING ALL BIDS FOR THE HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES. Rob Franxman reported that the bids were rejected due to the bid specifications being unclear. Bidders did not price items consistently with the units of disposable intended and were unaware of the requirement to submit qualifications. The project will be re-advertised with additional language to clarify what is required for each bidder's response. Commissioner Hand asked a question, Rob Franxman answered. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- J. Read after Court Order #14.
- K. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE FINAL CLOSEOUT PAYMENT RELATING TO THE CONSTRUCTION FOR THE PARKS BUILDING PROJECT. Matt Dowling reported that the construction is complete and the project is entering into its final administrative phase. The final obligation is \$650,261. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VII.

OLD BUSINESS

- A. Judge Moore stated that work is being done with the United States Marshals Service agreement and will be provided to the Commissioners on Wednesday for their review. Matthew Webster stated that the final draft will be presented at the next meeting. Brian Maurer spoke about federal immigration. Mr. Cicero thanked the County for their work on this matter.

ITEM VIII.

NEW BUSINESS

- A. Judge Moore stated that we made application for an FHA BUILD transportation grant for the Longbranch Road improvements. Rob Franxman stated that the City of Florence is a partner with the county on the project. The improvements will occur between Cooper High School to Orleans Boulevard and from Orleans Boulevard to US 42, Longbranch Road will then make a connection to US 42. Rob Franxman added that a KY Economic Development Grant will pay for the county's 20% match. The project will cost an estimated \$3.42 million, with the City of Florence offering \$126,000. Commissioner Brewer asked a question, Rob Franxman answered. Judge Moore added comments. Commissioner Hand asked a question, Rob Franxman answered. Matthew Webster and Commissioner Hand added comments.

Judge Moore asked if there was any other New Business to come before the Court. Jill Charles spoke about the Comprehensive Plan. Judge Moore and Chet Hand added comments. Commissioner Flaig asked a question, Judge Moore answered.

ITEM IX.

ADJOURNMENT

Judge Moore called for the adjournment of the Fiscal Court Meeting. Commissioner Brewer moved, seconded by Commissioner Hand, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0).

NEXT FISCAL COURT MEETING – Tuesday, March 10, 2026 @ 5:30 pm.

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Announcements:

Judge Moore announced the new Wawa in Hebron had their ribbon cutting, this is the first Wawa in the county.

CLERK CERTIFICATION

I, Shona Schulkers, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of February 24, 2026.



Fiscal Court Clerk

Date: 3/10/26