

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
February 3, 2015
5:30 P.M.

ITEM I.

CALL TO ORDER

Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court. Commissioner Charlie Walton led the Invocation and Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Ben Reece, Finance Director
Mike Hall, Sheriff's Department
Scott Pennington, County Engineer
Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Lisa Buerkley, Assistant County Administrator
Sharon Burcham, Fiscal Court Clerk

Judge Moore extended a welcome and congratulated the Leadership of Northern Kentucky class that was in the audience. He challenged the class to learn about the community, the government and to get involved.

ITEM II.

APPROVAL OF MINUTES

A. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Minutes from the meeting January 20, 2015. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).

ITEM III.

PRESENTATIONS

Spencer Stork and Rob Hans from the Kentucky Transportation Cabinet, District 6 Office presented the 2015-2016 plan for maintenance, operation and construction for our area. They introduced Laura Mitchell, Section Supervisor and Jason Braun, Maintenance Crew for Boone County. Spencer Stork, Staff Engineer gave an update on projects from last year, stated there is a \$889,094 allotment for Boone County this year, \$270,000 for maintenance & traffic budget; \$504,207 for the main program. Five projects were presented. Judge Moore commented on the recommendations presented. Scott Pennington referenced a Staff Memo supporting the District 6 R.S. Program recommendations. Jeff Earlywine asked a question about Ky 8 between Ky 20 and Tanners Lane. Spencer Stork responded. Commissioner Flaig asked a question and Judge Moore responded. Judge Moore asked for a Motion to support the rural secondary road projects for District 6. Commissioner Flaig moved, seconded by Commissioner Kenner to accept the recommendations. ALL PRESENT VOTING 4-0. Judge Moore thanked the team from District 6 for their presentation.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-14. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF HANNAH KAELEN TO THE POSITION OF STAFF ACCOUNTANT AND A RECLASSIFICATION OF DUTIES AND COMPENSATION FOR SARAH LAFOLLETTE, STAFF ACCOUNTANT IN THE FINANCE DEPARTMENT. Ben Reese gave an explanation of the duties and responsibilities of these positions. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-15. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPOINTING VICKY ROARK TO THE POSITION OF PART TIME TAX SPECIALIST IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-16. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE RECLASSIFICATION OF BRANDON MARKSBERRY, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF LEVEL I BUILDING INSPECTOR AND THE RECLASSIFICATION OF PAUL STEPHENSON TO THE POSITION OF LEVEL III BUILDING INSPECTOR IN THE BUILDING INSPECTION DEPARTMENT. Lisa Buerkley commented on the process of classification. Jerry Noran, Chief Building Inspector was present. Judge Moore commented that the County Building Inspector is State certified and works with other cities in the County. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-17. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF CHELSEA VOHWINKLE, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF TELECOMMUNICATOR IN THE PSCC DEPARTMENT. Judge Moore explained the 911 Operation, Jim Staverman, Director was present. Lisa Buerkley commented they are trying to bring the department back up to full hire. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM V.

ORDINANCES

A. None at this time.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-18. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, RE-APPOINTING GREG BREETZ, DAVID BROWN, HARVEY RICHARDSON AND JESSE SHIPP TO THE AVIATION NOISE ABATEMENT COMMITTEE. Judge Moore explained this Board was put into effect when the Airport was building runways and the County was dealing with aircraft noise. The Board has not been active recently but the CVG staff asked to have the Board reappointed. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-19. A RESOLUTION OF THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PURCHASE OF VEHICLES FOR THE BOONE COUNTY SHERIFF'S DEPARTMENT FOR FISCAL YEAR 2016. Jeff Earlywine explained that the order has to go in early but the purchase will not be made in this fiscal year. Judge Moore commented that the Sheriff's Department has requested new vehicles based upon need. Jeff Earlywine noted that no new vehicles would be purchased in FY 2015. Commissioner Flaig asked if the

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old vehicles would be sold at auction. Judge Moore and Jeff Earlywine commented that they would be evaluated and a decision made as to what to do with them. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-20. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE IMPROVEMENT AND ACCEPTANCE OF A PRIVATE STREET, CARLI COURT, WITHIN THE CIARRA RIDGE ESTATES DEVELOPMENT, INTO THE COUNTY ROAD MAINTENANCE SYSTEM. Scott Pennington made an explanation. Judge Moore acknowledged that the residents of this street were in the audience. Jeff Earlywine commented about staff review on policy changes; update and tuning of policy regarding converting private roads to county maintenance. Update coming in the future on policy. Commissioner Flaig asked a question. Scott Pennington commented on pavement and drainage. Judge Moore commented; Scott Pennington responded. Jeff Earlywine presented information that part of the street flows into Kenton County but there was an agreement that Boone would be responsible. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0. The residents thanked the Court for passing the improvement.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-21. A RESOLUTION SUPPORTING PASSAGE OF ROAD FUND STABILIZATION BY THE 2015 KENTUCKY GENERAL ASSEMBLY TO ENSURE ADEQUATE FUNDING OF THE STATE ROAD FUND AND COUNTY ROAD AID THROUGHOUT THE COMMONWEALTH OF KENTUCKY. Judge Moore explained this goes along with State Legislature. It is to prevent a major hole in the state road fund. This will stop the free fall and we want to support efforts to amend the statute. Judge Moore explained this is not a gas tax increase. Commissioner Walton asked a question, Judge Moore responded. Commissioner Flaig asked questions to which Jeff Earlywine responded. Judge Moore explained the formula that is used. A question was asked from the audience, Judge Moore answered. Commissioner Flaig made a statement. Judge Moore asked for further discussion. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-22. A RESOLUTION OF THE BOONE COUNTY FISCAL COURT ADOPTING SECURITY AND INCIDENT INVESTIGATION PROCEDURES AND PRACTICES FOR THE PROTECTION OF PERSONAL INFORMATION AS REQUIRED BY HOUSE BILL 5. Judge Moore commented this is a brand new item. Jeff Earlywine explained what local governments are doing to protect information. All government agencies are adopting policies. Judge Moore responded. Jeff Earlywine explained the areas of job applications, medical information and employee information; it is our duty to take steps to protect. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM VIII.

FISCAL MATTERS

A. Commissioner Walton moved, seconded by Commissioner Kenner, to approve Invoice Report (2-03-15) and pre-paid invoice report dated (1/22/15 & 1/29/15). Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

B. Commissioner Flaig moved, seconded by Commissioner Walton to approve Golf Course Invoice Report (2-03-15) and pre-paid invoice report dated (1/22/15 & 1/29/15). Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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C. FY 2015 Second Quarter Budget Report was given by Jeff Earlywine; he commented that the revenue from the occupational license fees in the County is strong. Judge Moore thanked all the departments for their hard work. Judge Moore reported that all our invoices are on line, the County is transparent with financial records. Commissioner Kenner moved, seconded by Commissioner Flaig to receive and file the Budget Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM IX.

OLD BUSINESS

Jeff Earlywine asked to inform the Court of an item from 2013. A RFP was sent out by the County to lease the Hemphling property on Route 8 for public use. Kings Hammer Soccer Club expressed interest but has recently declined stating they are no longer interested and would be unable to take the project.

ITEM X.

NEW BUSINESS

None at this time.

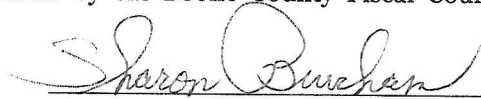
ITEM XI.

ADJOURNMENT

Commissioner Flaig moved, seconded by Commissioner Kenner, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0). Next Fiscal Court meeting will be February 17, 2015 @ 5:30 pm.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of February 3, 2015.



Fiscal Court Clerk

Date: Feb. 18, 2015