

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**March 3, 2015**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Cathy Flaig presented the Invocation and Pledge

Present: Gary W. Moore, County Judge/Executive  
Cathy Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Lisa Buerkley, Assistant County Administrator  
Ben Reece, Finance Director  
Scott Pennington, County Engineer  
Tom Scheben, Sheriff's Department  
Sharon Burcham, Fiscal Court Clerk

Absent: Charlie Walton, Commissioner, District 3

**ITEM II.**

**BOONE COUNTY, KENTUCKY**  
**PUBLIC PROPERTIES CORPORATION**

- A. The Boone County Public Properties Corporation was called to Order by Gary W. Moore, President.
- B. Boone County Public Properties Meeting Notice acknowledged.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-30. A RESOLUTION RELATING TO THE BOONE COUNTY PUBLIC PROPERTIES CORPORATION AUTHORIZING GARY W. MOORE, PRESIDENT, TO EXECUTE AN ANNEXATION AGREEMENT BETWEEN THE BOONE COUNTY PUBLIC PROPERTIES CORPORATION AND THE CITY OF UNION FOR AN APPROXIMATE 31.25 ACRE PARCEL CURRENTLY USED AS A PUBLIC PARK. Judge Moore explained this was a technical clean up item; 2 parcels of land, 1 owned by Fiscal Court and the other owned by Public Properties Corporation. The Court had a discussion with the City of Union that the property is not a part of city limits, to partner with the City to develop the property within the city limits. No land is being given up, annexing into the City limits. Judge Moore asked for any discussion or questions. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

D. Commissioner Kenner moved to adjourn the Special Meeting of the Boone County Public Properties Corporation, seconded by Commissioner Flaig. Judge Moore called for a vote for adjournment, ALL PRESENT VOTING 3-0.

Judge Moore announced that Commissioner Walton is out of town and will be in attendance at the next meeting.

**ITEM III.**

**APPROVAL OF MINUTES**

A. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Minutes from the meeting of February 17, 2015. Commissioner Flaig asked if she was allowed to vote, Judge Moore replied, per her review of the Minutes. Judge Moore called for a vote on the motion, MOTION PASSES 3-0.

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**ITEM IV.**

**PRESENTATIONS**

A. Judge Moore remarked there were no presentations this evening but the Court wanted to share the sad news that Jim Cummins had passed. He was a long-time community servant, a retired County employee at the Parks Department and had committed 30 years to Boone County Knothole. A loss to the community and our thoughts are with his family.

**ITEM V.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-31. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING SEASONAL EMPLOYEE NEW HIRES, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AT THE BOONE COUNTY GOLF COURSES. Assistant County Administrator, Lisa Buerkley, explained these employees are seasonal and will be working in the concessions and pro shop for the Golf Course. They were not included at the last meeting. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-32. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE RE-APPOINTMENT OF BRIAN A. MENKE TO THE POSITION OF PART-TIME ARBORETUM INTERN AND THE APPOINTMENT OF MICHAEL G. FORSTE AND CORY R. SCHULER, TO THE POSITIONS OF PART-TIME ARBORETUM INTERN BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, IN THE BOONE COUNTY PARKS DEPARTMENT. Assistant County Administrator, Lisa Buerkley, explained they are seasonal workers. Judge Moore asked for any discussion. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

**ITEM VI.**

**ORDINANCES**

A. None to present.

**ITEM VII.**

**JUDGE'S REPORT**

A. Nothing to report.

**ITEM VIII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-33. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO EXECUTE AN ANNEXATION AGREEMENT BETWEEN THE BOONE COUNTY FISCAL COURT AND THE CITY OF UNION FOR AN APPROXIMATE 12 ACRE PARCEL CURRENTLY USED AS A PUBLIC PARK. Judge Moore explained this is the same issue as with the Boone County Public Properties. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.



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B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-34. B. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE TO ADOPT SPECIAL EVENT TEMPORARY ROAD CLOSURE POLICIES AND PROCEDURES. Judge Moore asked Government and Community Regulations Coordinator, Matthew Webster, to present the Special Event Policies and Procedures document. Matthew explained it was for block parties and community events as the County has had no policy in the past. It is to inform the local fire chief and emergency personnel. County Administrator, Jeff Earlywine, commented it covers policies and procedures, is very customer friendly, there is no fee involved and it is a simple application to complete. It is for public safety. Commissioner Flaig asked if any tape or fencing would be provided and what about neighbors. Matthew Webster answered that cones could be obtained with a deposit if needed and there is a section for neighbors to sign the application. Judge Moore commented that around the community, businesses and sometimes homeowners have called. This allows a format to notify the fire district and law enforcement and first responders. It is about safety. Commissioner Flaig commented. Jeff Earlywine, County Administrator responded it is not for road closings. Commissioner Flaig commented, County Administrator, Jeff Earlywine, responded. Judge Moore remarked we are adopting a procedure; it can be amended if needed and make adjustments along the way. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 3-0.

**ITEM IX.**

**FISCAL MATTERS**

A. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve Invoice Report dated 03-03-2015 and pre-paid invoice reports dated (2-19-15 and 2-26-15). Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Commissioner Flaig moved, seconded by Commissioner Kenner to approve Golf Course Invoice Report dated 03-03-2015 and pre-paid invoice reports dated (2-19-15 & 2-26-15). Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

**ITEM X.**

**OLD BUSINESS**

A. Judge Moore asked if there were any questions pertaining to the zone change report on Zig Zag Road. It is not on the agenda as at the 2<sup>nd</sup> reading there was no action taken. Today is the 90 day limit for the Planning Commission's recommendation to be accepted. Judge Moore asked if there was any other Old Business to address. None presented.

**ITEM XI.**

**NEW BUSINESS**

A. Judge Moore asked if there was any New Business before the Court. None presented.

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**ITEM XII.**

**ADJOURNMENT**

Commissioner Kenner moved, seconded by Commissioner Flaig, to adjourn the meeting, ALL PRESENT VOTING AYE 3-0. Next Fiscal Court meeting will be March 17, 2015 @ 5:30 pm.

**CLERK CERTIFICATION**

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of March 3, 2015.

  
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Fiscal Court Clerk

Date: 3-18-2015