

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 7, 2015
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Cathy Flaig presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Gwen Vice, Assistant County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Lisa Buerkley, Assistant County Administrator
Ben Reece, Finance Director
Maj. Mike Hall, Sheriff's Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Minutes from the meeting of June 16, 2015. Judge Moore called for a vote on the motion, MOTION PASSED 4-0.

B. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Minutes from the special meeting of June 30, 2015. Judge Moore called for a vote on the motion, MOTION PASSED 3-0/1 abstain. (Judge Moore)

ITEM III.

PRESENTATIONS

- A. None at this time.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-116. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF DIANE MEYER, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF PART TIME TAX SPECIALIST IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Judge Moore asked Lisa Buerkley, Assistant County Administrator, to explain. Lisa commented, this is an open position in the department. It is a part-time position with no benefits. Commissioner Flaig asked how many hours per week, Lisa Buerkley, Assistant County Administrator answered, 20-24 hours per week. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-117. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE HIRING OF BILL W. ANGEL, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF FLEET SERVICES SUPERVISOR IN PUBLIC WORKS DEPARTMENT. Judge Moore commented that Jim Reisenbeck, our longtime Fleet Manager is retiring. Jim has had an amazing career, very knowledgeable of the fleet and the operation and will be missed. Lisa Buerkley, Assistant County Administrator, commented that Mr. Angel is currently employed with Kentucky State Highway District 6 Office; he operated the entire garage, is very personable and has a lot of knowledge of the position. Judge Moore commented that Scott Pennington, our County Engineer, also knows Mr. Angel. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-118. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A RECLASSIFICATION OF DUTIES AND COMPENSATION BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, FOR HANNAH WORLEY TO BECOME SUPERVISOR AT THE UNION POOL IN THE PARKS DEPARTMENT. Lisa Buerkley, Assistant County Administrator, explained that Hannah Worley is currently a seasonal employee at the Union Pool. As college students leave, she will stay and move up to the Supervisor position. Commissioner Flaig asked if this was a part-time position, Lisa Buerkley, Assistant County Administrator, responded, yes, she is seasonal but will be there longer. Commissioner Flaig asked if she was trained in CPR. Lisa Buerkley, answered, yes. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM V.

ORDINANCES

- A. First Reading – None at this time.
- B. Second Reading – None at this time.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-119. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/ EXECUTIVE, APPOINTING ARNOLD CADDELL TO THE TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION. Judge Moore stated that everyone know Arnold Caddeli. Arnold is stepping down more from his duties at the bank and has strong feelings about doing more for small businesses. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-120. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACTION OF GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, APPOINTING FRANK BEDNAR TO THE BOONE COUNTY BOARD OF ADJUSTMENT AND ZONING APPEALS. Judge Moore remarked that Frank Bednar filled an internship for the County before; he lives in the County and works in industry. Commissioner Flaig also commented he is ex-military. Judge Moore added he lives in the City of Florence. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-121. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AMENDING THE ADMINISTRATIVE CODE FOR THE COUNTY, PREVIOUSLY ENACTED WITH RESOLUTION 14-93, AND AMENDED ON JUNE 10, 2014. Jeff Earlywine, County Administrator, commented that this Resolution was tabled at our last meeting to give the staff more time to complete the adjustments. New changes were highlighted in yellow; we wanted to keep policies up to date with State and Federal Labor Laws and best management practices. A special thanks to the County Attorney's office for all their assistance on this. Judge Moore asked if there were any questions or comments on the changes. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-122. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO EXECUTE A MEMORANDUM OF AGREEMENT FOR THE DEVELOPMENT OF THE REGIONAL HAZARD MITIGATION PLAN THROUGH FEMA. Judge Moore asked Jeff Earlywine, County Administrator to comment. Jeff stated this is an 8 County effort, all local governments in the ADD District. The Agreement states how to prepare for natural disasters and emergencies and make us eligible for FEMA funds. Commissioner Flaig asked how the County Emergency plan works with this. Jeff Earlywine, County Administrator, answered the County emergency plan is separate. Judge Moore asked for any other questions or discussion. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-123. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BIDS FOR HARDWARE FOR FISCAL YEAR 2015-16. Judge Moore asked Lisa Buerkley, Assistant County Administrator to explain. Lisa stated this is an annual item. Property Maintenance has a need for hardware on a daily basis. We ask for a discount on our hardware. The County has contracts with other vendors but we always compare for the better price. Judge Moore asked if Florence Hardware had bid. Lisa Buerkley answered that Florence Hardware did not participate in the bid. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-124. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BIDS FOR CUSTODIAL SUPPLIES FOR FISCAL YEAR 2015-16. Judge Moore asked Lisa Buerkley, Assistant County Administrator, to explain. Lisa Buerkley commented there are many items on the breakdown for custodial supplies. The County tries to bid out for all departments; two companies were awarded the bid. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-125. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BIDS FOR GROUND SUPPLIES/FERTILIZERS FOR FISCAL YEAR 2015-16. Judge Moore commented this was another annual bid. Lisa Buerkley, Assistant County Administrator, explained this bid was for the golf and parks departments. We selected 5 vendors with over 101 items. Judge Moore asked if there were any questions or discussion. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-126. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR A 2016 REAR-WHEEL DRIVE, GASOLINE- POWERED, FULL SIZE TRANSIT VAN FOR PROPERTY MAINTENANCE TO BILL COLLINS FORD. Jeff Earlywine, County Administrator, commented this item was recently approved in our FY 2016 budget. The County received five bids with the best price of \$24,592, being a savings of over \$2,500 from the state price. Commissioner Flaig asked if the old vehicle would be auctioned. Jeff Earlywine, County Administrator, answered yes. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-127. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE PROPOSAL FOR ARCHITECTURAL SERVICES FOR THE HISTORIC COURTHOUSE FEASIBILITY STUDY TO HUB & WEBER ARCHITECTS, PLC . Judge Moore asked Matthew Webster, Government and Community Coordinator to explain. Matthew explained the County received seven bids with two firms at the top. The Committee had a unanimous vote to select Hub & Weber to conduct the study at the cost of \$14,000. The maximum bid on the RFP was \$25,000. Judge Moore thanked Matthew and stated that Hub & Weber also did the Petersburg Community Center for the County. Commissioner Flaig asked how long the study would take, Matthew answered, two to three months. Commissioner Flaig asked if the exterior of the building was considered. Matthew Webster answered, there were not specifics, they were asked to identify all problems in their study. Judge Moore commented there is not money in the budget for construction or repairs. Anything outside the study will come back to the Court. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

ITEM VIII.

FISCAL MATTERS

Judge Moore explained there would be no Fiscal Matters due to the Special Meeting of June 30, 2015.

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ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business before the Court. Mr. Bob Cicero from the audience approached. Mr. Cicero had personal comments about the County's budget and the health care costs. Judge Moore thanked him for his comments.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business before the Court. None presented.

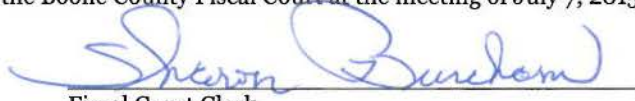
ITEM XI.

ADJOURNMENT

Judge called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Flaig, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of July 7, 2015.



Fiscal Court Clerk

Date: 22 July 2015