

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
September 15, 2015
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Bob Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Lisa Buerkley, Assistant County Administrator
Ben Reece, Finance Director
Scott Pennington, County Engineer
Bill Mark, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

- A. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Minutes from the meeting of September 1, 2015, with no corrections to be made. Judge Moore called for a vote on the motion, MOTION PASSED 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore asked the Fiscal Court Clerk to read into the record the Special Hearing Notice for A REPORT OF THE VIEWING COMMITTEE REGARDING THE REQUEST TO VACATE THE RIGHT OF WAY ON THE EAST SIDE OF RADNOR LANE NEAR THE INTERSECTION WITH CANTERING HILLS WAY (ACROSS THE STREET FROM 605 AND 609 RADNOR LANE) IN BOONE COUNTY, KENTUCKY AS RECOMMENDED BY THE VIEWING COMMITTEE. Judge Moore asked Scott Pennington, County Engineer, to comment on the report. Scott explained this is a short street; the original site was for a future street that is not needed. Judge Moore asked Commissioner Kenner, who served on the Committee if he had any comments. Commissioner Kenner stated none. Judge Moore asked to approve the Resolution at this time.

(ITEM VII.) A). Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-168. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RIGHT-OF-WAY VACATION OF THE RIGHT-OF-WAY ON THE EAST SIDE OF RADNOR LANE NEAR THE INTERSECTION WITH CANTERING HILLS WAY (ACROSS THE STREET FROM 605 AND 609 RADNOR LANE) IN BOONE COUNTY, KENTUCKY AS RECOMMENDED BY THE VIEWING COMMITTEE. Judge Moore asked if there was anyone in the audience in favor or against the Resolution. A representative from Drees Company was in attendance and stated he was in favor of the Resolution. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

- B. SPGE House Bill 1 Presentations:

Judge Moore introduced Chief David Jones of the Verona Fire Protection District. Chief Jones presented that the tax rate for the Verona Fire Protection District will stay the same, \$1.85 per \$1,000. They support 2 part-time firemen/24 hrs. day along with volunteers, with 375 EMS calls and 250 fire calls last year. Commissioner Flaig asked a question which Chief Jones answered. Judge Moore asked if there would any increase in any other fees, Chief Jones answered no change in fees. Judge Moore thanked Chief Jones for attending.

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ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-163. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE HIRING OF NICHOLAS A. CARLOTTA AS A SEASONAL EMPLOYEE NEW HIRE, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AT THE BOONE COUNTY GOLF COURSES IN THE CONCESSION DEPARTMENT. Judge Moore asked Lisa Buerkley, Assistant County Administrator, to comment. Lisa explained this is a seasonal position filling where students have left for college. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-164. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF CHUCK BIXLER, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF RESIDENTIAL BUILDING INSPECTOR IN THE BUILDING INSPECTION DEPARTMENT. Judge Moore stated this is an opening in the Building Inspection Department and Mr. Jerry Noran, Chief Building Inspector is present in the audience along with Mr. Bixler. Lisa Buerkley, Assistant County Administrator, commented this is an open position. Judge Moore asked if there were any questions or discussion from the Court. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-165. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF TIFFANY RENAKER, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF ANIMAL CONTROL OFFICER AT THE BOONE COUNTY ANIMAL SHELTER. Judge Moore asked Lisa Buerkley, Assistant County Administrator, to explain. Lisa commented that Tiffany is a part time Animal Control Officer now and will fill the full time position along with adding some administrative duties. Animal Control still has 1 full time AOC open position and 1 part-time position open. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-166. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF JOHN JONAS, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, TO THE POSITION OF PROPERTY MAINTENANCE TECHNICIAN IN THE PROPERTY MAINTENANCE DEPARTMENT. Judge Moore asked Lisa Buerkley, Assistant County Administrator to explain. Lisa commented this was an open position and Mr. Jonas has worked in the Parks and Parks Maintenance Departments. Commissioner Flaig asked how long he has been with us, Lisa Buerkley answered 4 summers of seasonal employment. Judge Moore stated we have promoted within several departments allowing employees to move up which is always good. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-167. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING SEASONAL NEW HIRES, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, FOR POSITIONS IN THE BOONE COUNTY PARKS DEPARTMENT FOR SEASONAL MAINTENANCE AND FOR THE 21st CENTURY GRANT PROGRAM. Judge Moore referred to Lisa Buerkley, Assistant County Administrator. Lisa asked David Whitehouse, Director of Parks, who was in the audience to present the details on these positions. David Whitehouse explained the duties of the positions being filled. Commissioner Walton asked David Whitehouse to give him a copy of the Grant. Lisa Buerkley, Assistant County Administrator made comments to which David Whitehouse answered. Commissioner Walton asked a question regarding the grant amount involved to which David Whitehouse responded. Commissioner Walton asked if transportation was provided. David Whitehouse answered that parents transport the children. A discussion followed on providing transportation. Commissioner Flaig asked a question to which David Whitehouse responded. Commissioner Walton commented that he thinks the Grant is a great grant but needs transportation included. Judge Moore asked if there was any other discussion. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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ITEM V.

ORDINANCES

- A. First Readings – Judge Moore stated none at this time.
- B. Second Readings – Judge Moore stated none at this time.

ITEM VI.

JUDGE'S REPORT

- A. Judge Moore stated there was nothing to report at this time.

ITEM VII.

ADMINISTRATIVE MATTERS

B. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-169. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING A USED 2008 FORD E-350/450, 8 PASSENGER VAN AS SURPLUS PROPERTY AND AUTHORIZING THE LEASING OF SAID VEHICLE TO THE COMMUNITY FOUNDATION OF NORTHERN KENTUCKY. Judge Moore asked Jeff Earlywine, County Administrator, to explain. Jeff Earlywine commented that a correction needed to be made to the Resolution. The County will convey title from TANK to the Community Foundation of Northern Kentucky, not lease the vehicle. Commissioner Flaig asked how long we have been involved in this program. Jeff Earlywine, County Administrator answered at least ten (10) years and explained that TANK makes the vehicles available to repurpose. Commissioner Flaig asked about the mileage on the vehicle. Jeff Earlywine answered the vehicle has higher miles. Judge Moore commented that TANK declares the vehicle surplus. Jeff Earlywine, County Administrator stated that all three (3) Counties participate in the program. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-170. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING CERTAIN PROPERTY AS SURPLUS PROPERTY. Judge Moore asked Lisa Buerkley, Assistant County Administrator to explain. Lisa Buerkley commented that the County has an auction each year. We did not have an auction in the Spring this year but will have one on October 3rd at the Boone County Fairgrounds. There is an added item on the list; it is a vehicle that was deemed unsafe for the County to use. Judge Moore commented if you have an interest in purchasing used vehicles at the auction and read several examples from the list. Lisa Buerkley, Assistant County Administrator, added there are also mowers, copies and other office equipment on the list which is on the County website for review. Commissioner Flaig asked if the Auction was advertised. Lisa Buerkley, Assistant County Administrator answered that the Auctioneer, Larry Burcham, takes care of the advertising. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Resolution 15-171. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING A TWO (2) YEAR RENEWAL OF AN EXSITING LEASE AGREEMENT WITH THE KENTUCKY FINANCE AND ADMINISTRATION CABINET FOR COUNTY OWNED PROPERTY LOCATED AT 2955 WASHINGTON STREET, BURLINGTON, KENTUCKY. Judge Moore asked Jeff Earlywine, County Administrator to explain. Jeff Earlywine stated this is a request from the State to lease a County owned building, the old Bank building which the Commonwealth Attorney office is in. The Commonwealth Attorney has been in that building for six (6) years and is satisfied with the building. Jeff stated we would like to renew the Lease at the current rate of \$11.00 per square foot with no changes for two (2) years since it generates solid rental income for the County. If we want to request an increase it has to go back to the State by submitting a bid and may involve some additional responsibilities. Commissioner Walton made a motion to approve the Resolution, Commissioner Flaig seconded. Judge Moore called for a vote on the motion, ALL PRESENT VOTING 4-0.

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ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Reports. Commissioner Kenner moved, seconded by Commissioner Walton to approve Invoice Report dated 09-15-2015 and pre-paid invoice reports dated 09-03 and 09-11. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Golf Course Invoice Report dated 9-15-2015 and pre-paid invoice report dated 09-03. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business before the Court. Jeff Earlywine, County Administrator, asked to present to the Court the status of the Sale of Bonds for the County. On August 31st the County received a renewal of its AA1 bond rating, we lobbied for AAA rating and we will keep working to achieve that. Boone County is only 1 of 4 government agencies in the State that have the AA1 rating. On September 2nd we had 3 bids for the sale of our bonds. The sale will result in net interest savings of \$693,908 for the County. Judge Moore commented we will continue to work hard to achieve the AAA rating and if so, will be the only local government to have the AAA rating. Judge Moore thanked Jeff Earlywine for all his work on this. Judge Moore asked if there was any other Old Business before the Court, none presented.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business before the Court. None presented.

ITEM XI.

ADJOURNMENT

Judge Moore made the announcement that our County Attorney Office has been recognized as the Most Efficient Child Support Collection office for large counties in the State. Congratulations to Bob Neace, our County Attorney and his staff. That is great news and we congratulate them. Judge Moore announced the next meeting of the Court will be Tuesday, October 6, 2015 at 5:30 pm and reminded the audience that the County Auction will be Saturday, October 3rd at the Boone County Fairgrounds. Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Walton, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of September 15, 2015.



Fiscal Court Clerk

Date: 17 October 2015