



Boone County, Kentucky

BID # BCFY21-0038

MEDICAL DIRECTOR SERVICES for Boone County Jail

ACCEPTANCE DATE: April 6, 2021, 2:00 pm “local time”

ACCEPTANCE PLACE

Boone County Fiscal Court – *Negometrix Platform*

<https://app.negometrix.com/buyer/839>.

Opening will be virtual:

Topic: *Medical Director Services*

Time: *Apr 6, 2021 02:00 PM Eastern Time (US and Canada)*

Join Zoom Meeting

<https://us02web.zoom.us/j/87360664182?pwd=WG1McW90WlZiZjJlJlU3lzRU9rUVpiZz09>

+1 646 558 8656 US (New York)

Meeting ID: *873 6066 4182*

Passcode: *667970*

Find your local number: <https://us02web.zoom.us/j/87360664182?pwd=WG1McW90WlZiZjJlJlU3lzRU9rUVpiZz09>

Requests for information related to this Invitation should be directed to *Jason Maydak, Project Sponsor* through the Negometrix platform.

Issue Date: March 9, 2021

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT OUR OFFICE AS SOON AS POSSIBLE.

NOTICE

The Boone County Fiscal Court will receive sealed bids through the Negometrix Solicitation platform, 41005, **until 2:00 pm “local time” on April 6, 2021 for Medical Director Services at the Boone County Jail.** Bids will be publicly presented in a virtual format at the date and time listed above.

Specifications may be obtained at www.boonecountyky.org/publicnotices or <https://app.negometrix.com/buyer/839>.

Boone County reserves the right to reject any and all Bids, to waive any informalities and to negotiate for the modifications of any proposal or to accept that Bid which is deemed the most desirable and advantageous from the standpoint of customer value and service and concept of operations, even though such proposal may not, on its face, appear to be the lowest and best price. No bid may be withdrawn for a period of thirty (30) days after scheduled time of receipt of proposal.

INTENT

It should be noted that the inclusion of the any plans, drawings or brand names mentioned in this solicitation are provided for reference purposes only. The plans or drawings (if applicable) should be not be reproduced or used for any other purpose. The Boone County “**Medical Director Services Review Committee**” shall be the sole judge of whether a proposal meets the intent of these specifications.

KENTUCKY PREFERENCE LAW

The scoring of proposal is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries. *Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.



JASON MAYDAK

Jailer

E-Mail: jmaydak@boonecountky.org

CAPTAIN RACHAEL MONTGOMERY

Chief Deputy

E-Mail: rmontgomery@boonecountky.org

3020 Conrad Lane
P.O. Box 884
Burlington, KY 41005

**Office Of
The Boone County Jailer**

Administrative Offices
(859) 334-2178

Fax (859) 334-2296

Web Address: <http://www.boonecountky.org/jail/>

24 Hour Control Center
(859) 334-2143

Jail Work Camp
(859) 334-4890

Boone County Jail Request for Interest

March 1st, 2021

Overview:

The Boone County Jail is looking for qualified applicants interested in providing physician based medical director services for the Boone County Jail Medical Department. The nature of this work includes directing patient care teams of APRN's and nursing staff through the development of protocols and standardized procedures. The Medical Director will work with the assistance of the Health Service Administrator in the supervision of the everyday operations of the medical staff. The Jail Medical Director will complete a minimum of 4 hours of work monthly with at least 2 of those hours being completed onsite per month.

We are requesting organizations or individuals interested in providing the services described to contact the Jailer electronically or in writing no later than April 1st, 2021, and include your desired fee for the above listed services:

Jailer Jason Maydak
Boone County Jail
P.O. Box 884
Burlington, KY 41005
jmaydak@boonecountky.org

Job Responsibilities:

- Provides medical direction and administration including, but not limited to, developing clinical practice guidelines, nursing protocols and standardized policies/procedures with the assistance of the Health Service Administrator that dictate the everyday operations of the medical staff
- Provides oversight and leadership to the healthcare team at the Boone County, KY jail, including Nurse Practitioners, Registered Nurses, Licensed Practical Nurses and ancillary staff



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- Provides on-Call services within normal business hours, as well as, overnight and on weekends for emergency purposes only
- Attends and participate in quarterly meetings with HSA, medical providers, and nursing staff
- Documents all patient contact accurately and legibly on the medical record.
- Provides direct patient care, including physical evaluation, assessment, diagnosis and treatment plans for patients at the jail
- Prescribes medication, diagnostics and treatment as appropriate
- Documents all patient encounters, assessments and action in the Electronic Health Record.
- Refers patients to specialists as appropriate, and monitors patient care
- In conjunction with the Health Services Administrator, directs and coordinates patient care activities of the nursing and ancillary healthcare staff
- Adheres at all times to the established policies and procedures of the Boone County Jail, including the safety, environmental and Infection Control standards
- Actively participates in the Continuous Quality Control program, and provides input with regard to the healthcare services and program at the Boone County Jail
- Promotes cohesiveness and teamwork in both the healthcare department and the facility at all times

Desirable Experience:

- Holds significant knowledge in the prevention, education, diagnosing and treatment of a variety of chronic care conditions AND acute care conditions in any setting
- Experience in a supervising position that required the development of protocols or policies
- Knowledge or ability to gain knowledge of the NCCHC Standards for Jails and ICE National Detention Standards
- Ability to interact effectively and professionally with persons from diverse cultural, socioeconomic, education, racial, ethnic and professional backgrounds.
- Must be computer literate with ability to enter information in the EHR system



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- Ability to communicate effectively, clearly, concisely with others

License/Certificate Requirements:

- Licensed to practice as a Medical or Osteopathic Physician in the State of Kentucky-unrestricted license.
- Board certified/eligible
- Current DEA license
- Current CPR Certification required.
- Demonstrates the knowledge and ability to apply all principles of comprehensive healthcare (medical, nursing and allied healthcare principles).

KENTUCKY PREFERENCE LAWS

The scoring of proposals is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries.

***Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.**

Reciprocal preference for Kentucky resident bidders

KRS 45A.490 Definitions for KRS 45A.490 to 45A.494.

As used in KRS 45A.490 to 45A.494:

- (1) "Contract" means any agreement of a public agency, including grants and orders, for the purchase or disposal of supplies, services, construction, or any other item; and
- (2) "Public agency" has the same meaning as in KRS 61.805.

KRS 45A.492 Legislative declarations.

The General Assembly declares:

- (1) A public purpose of the Commonwealth is served by providing preference to Kentucky residents in contracts by public agencies; and
- (2) Providing preference to Kentucky residents equalizes the competition with other states that provide preference to their residents.

KRS 45A.494 Reciprocal preference to be given by public agencies to resident bidders -- List of states -- Administrative regulations.

- (1) Prior to a contract being awarded to the lowest responsible and responsive bidder on a contract by a public agency, a resident bidder of the Commonwealth shall be given a preference against a nonresident bidder registered in any state that gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder.
- (2) A resident bidder is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:
 - (a) Is authorized to transact business in the Commonwealth; and
 - (b) Has for one (1) year prior to and through the date of the advertisement, filed Kentucky corporate income taxes, made payments to the Kentucky unemployment insurance fund established in KRS 341.490, and maintained a Kentucky workers' compensation policy in effect.
- (3) A nonresident bidder is an individual, partnership, association, corporation, or other business entity that does not meet the requirements of subsection (2) of this section.
- (4) If a procurement determination results in a tie between a resident bidder and a nonresident bidder, preference shall be given to the resident bidder.
- (5) This section shall apply to all contracts funded or controlled in whole or in part by a public agency.
- (6) The Finance and Administration Cabinet shall maintain a list of states that give to or require a preference for their own resident bidders, including details of the preference given to such bidders, to be used by public agencies in determining resident bidder preferences. The cabinet shall also promulgate administrative regulations in accordance with KRS Chapter 13A establishing the procedure by which the preferences required by this section shall be given.
- (7) The preference for resident bidders shall not be given if the preference conflicts with federal law.
- (8) Any public agency soliciting or advertising for bids for contracts shall make KRS 45A.490 to 45A.494 part of the solicitation or advertisement for bids.

The reciprocal preference as described in KRS 45A.490-494 above shall be applied in accordance with 200 KAR 5:400.

Determining the residency of a bidder for purposes of applying a reciprocal preference

Any individual, partnership, association, corporation, or other business entity claiming resident bidder status shall submit along with its response the attached Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status. The BIDDING AGENCY reserves the right to request documentation supporting a proposer's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

A nonresident bidder shall submit, along with its response, its certificate of authority to transact business in the Commonwealth as filed with the Commonwealth of Kentucky, Secretary of State. The location of the principal office identified therein shall be deemed the state of residency for that bidder. If the bidder is not required by law to obtain said certificate, the state of residency for that bidder shall be deemed to be that which is identified in its mailing address as provided in its bid.

Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries.

Pursuant to 200 KAR 5:410, and KRS 45A.470, Kentucky Correctional Industries will receive a preference equal to twenty (20) percent of the maximum points awarded to a bidder in a solicitation. In addition, the following "qualified bidders" will receive a preference equal to fifteen (15) percent of the maximum points awarded to a bidder in a solicitation: Kentucky Industries for the Blind, any nonprofit corporation that furthers the purposes of KRS Chapter 163 and any qualified nonprofit agencies for individuals with severe disabilities as defined in KRS 45A.465(3). Other than Kentucky Industries for the Blind, a bidder claiming "qualified bidder" status shall submit along with its response to the solicitation a notarized affidavit which affirms that it meets the requirements to be considered a qualified bidder-affidavit form included. If requested, failure to provide documentation to a public agency proving qualified bidder status may result in disqualification of the bidder or contract termination.

REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING RESIDENT BIDDER STATUS (Not Required unless claiming Resident Bidder Status)

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

- Is authorized to transact business in the Commonwealth;
- Has for one year prior to and through the date of advertisement
- Filed Kentucky income taxes;
- Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
- Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a proposer's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature	Printed Name
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Title	Date
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Company Name _____

Address _____

Subscribed and sworn to before me by _____

(Affiant) (Title)

of _____ this ____ day of _____, 20__.

(Company Name)

Notary Public

[seal of notary] My commission expires: _____

REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING QUALIFIED BIDDER STATUS

(Not Required Unless Claiming Qualified Bidder Status)

FOR BIDS AND CONTRACTS IN GENERAL:

I. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, and all subcontractors therein, meets the requirements to be considered a "qualified bidder" in accordance with [200 KAR 5:410\(3\)](#); and will continue to comply with such requirements for the duration of any contract awarded. Please identify below the particular "qualified bidder" status claimed by the bidding entity.

_____ A nonprofit corporation that furthers the purposes of KRS Chapter 163

_____ Per KRS 45A.465(3), a "Qualified nonprofit agency for individuals with severe disabilities" means an organization that:

- (a) Is organized and operated in the interest of individuals with severe disabilities; and
- (b) Complies with any applicable occupational health and safety law of the United States and the Commonwealth; and
- (c) In the manufacture or provision of products or services listed or purchased under KRS 45A.470, during the fiscal year employs individuals with severe disabilities for not less than seventy-five percent (75%) of the man hours of direct labor required for the manufacture or provision of the products or services; and
- (d) Is registered and in good standing as a nonprofit organization with the Secretary of State.

The BIDDING AGENCY reserves the right to request documentation supporting a proposer's claim of qualified bidder status. Failure to provide such documentation upon request may result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name _____

Address _____

Subscribed and sworn to before me by _____
(Affiant) (Title)

of _____ this ____ day of _____, 20__.
(Company Name)

Notary Public

[seal of notary]

My commission expires:
