

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
February 21, 2017
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Lori Zombek, Director of Human Resources
Col. Les Hill, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

Judge Moore stated that Commissioner Flaig would not be in attendance tonight.

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the February 7, 2017 meeting for approval. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Minutes from the February 7, 2017 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 3-0.

ITEM III.

PRESENTATIONS

- A. None at this time.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF REBECCA HAYES BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AS A SEASONAL NEW HIRE FOR CONCESSIONS AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated all the appointments were for seasonal, they will not receive benefits. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF ELEVEN (11) SEASONAL RE-HIRES AND TWO (2) SEASONAL NEW HIRES BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, FOR GROUNDS MAINTENANCE AT THE BOONE COUNTY GOLF COURSES. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF BOB AHLFELD, JACK HOEFKER, RICK SALING AND STEVE SNYDER BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, AS SEASONAL NEW HIRES FOR THE PRO SHOP AT THE BOONE COUNTY GOLF COURSES. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS OF ALEXANDER HOFFMAN, LAUREN THOMAS AND ADAM POLLAUFG, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF SEASONAL INTERNS AT THE ARBORETUM FOR THE BOONE COUNTY PARKS DEPARTMENT. Commissioner Kenner moved, seconded by Judge Moore, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM V.

ORDINANCES

A. Judge Moore stated the Staff would like to give an update on the Clover Communities Florence, LLC., Ordinance. Jeff Earlywine, County Administrator, explained this is an eleven (11) acre site west of Preakness Drive. The request is for a 119 multi-family housing development. Three (3) acres of this property is located within the City of Florence. The City of Florence is considering annexing the entire project. The Planning Commission recommended denial of the zoning map amendment. The City of Florence will continue with the zoning. Judge Moore asked if there were any questions, none presented. No action.

B. Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, APPROVING THE REQUEST OF JOHN DIERSING, QUALITY SIGNS (APPLICANT) FOR ROGER J. FOYS, BISHOP OF COVINGTON (OWNER) FOR A ZONING MAP AMENDMENT TO THE BOONE COUNTY, KENTUCKY ZONING MAP TO ESTABLISH A SPECIAL SIGN DISTRICT FOR PROPERTY ZONED PUBLIC FACILITIES/PLANNED DEVELOPMENT/HOUSTON-DONALDSON STUDY CORRIDOR OVERLAY (PF/PD/HDO) FOR A 15.68 ACRE SITE LOCATED AT 1150 DONALDSON HIGHWAY, BOONE COUNTY, KENTUCKY (MARY QUEEN OF HEAVEN PARISH AND SCHOOL). Judge Moore explained the Court has had the First reading, this is the final action. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF JOSHUA AARON ELLIS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO FILL THE UNEXPIRED TERM OF JOHN PELTZ ON THE PARKING VIOLATION HEARING BOARD. Judge Moore commented this applicant had applied using our on-line process. He works in security at the Creation Museum. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT OF LONA VALENTINE BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE TAX ADVISORY BOARD, MENTAL HEALTH. Judge Moore commented Ms. Valentine has served for several years; she is a practicing attorney and lives in Boone County. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF A VIEWING COMMITTEE, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, REGARDING THE REQUEST TO VACATE STREET RIGHT-OF-WAY FROM 10855-11000 TOEBBEN DRIVE, INDEPENDENCE, IN UNINCORPORATED BOONE COUNTY, KENTUCKY. Judge Moore stated this Resolution is to appoint the Viewing Committee only. Scott Pennington, County Engineer, commented this property is on Toebben Drive, owned by FedEx Ground. They are in the process of an expansion and need to acquire property. Judge Moore explained this process involves the Commissioner who's District the property is in. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AND DIRECTING THE COUNTY STAFF TO PROCEED WITH THE SOLICITATION OF BIDS FOR NEW MARKED AND UN-MARKED POLICE VEHICLES FOR THE BOONE COUNTY SHERIFF'S DEPARTMENT. Jeff Earlywine, County Administrator, explained the Staff is requesting authorization to solicit bids as funds were not appropriated in the current budget. There are twenty (20) vehicles that need replacing. The bid will be for fifteen (15) marked vehicles and five (5) unmarked vehicles. The bids will be brought back to Court and placed into the budget for next year. Judge Moore asked if there were any questions. Judge Moore stated this Resolution is to get permission to go to bid; money will not be spent until next budget. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR REPLACEMENT OF SIDING AND GUTTERS ON THE LASSING POINTE GOLF COURSE CLUBHOUSE TO KENTUCKIANA GENERAL CONSTRUCTION (KGC) AT THE BID PRICE OF \$26,685.00. Matthew Webster, Assistant County Administrator, explained a study was conducted to upgrade or replace the golf course clubhouses. During that study we identified issues at the Lassing Pointe Clubhouse. We need to protect the asset. The Court received two (2) quotes and Mike Albrecht, Director of Property Maintenance, recommended the lowest bid as the best bid. Judge Moore asked if there were any questions. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING A BID FOR CONSTRUCTION SERVICES FOR THE BOONE COUNTY HISTORIC COURTHOUSE RENOVATION PROJECT TO CENTURY CONSTRUCTION. Matthew Webster, Assistant County Administrator, stated we are truly excited to make a recommendation. It was concluded the building is structurally sound but in need of repair. Mechanicals,

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plumbing, electric and making handicap accessible are all included to make this a Community Center. There were four (4) contractors that bid ranging in price from \$1.7M to \$2M for the entire scope of work. Century Construction was the lowest bidder. \$1.1M was budgeted. We found the building needed additional work in the Annex where the elevator will be. Mr. Gene Weber and Mr. Chris Meyer of Hub&Weber are present for any questions. Matthew thanked the members of the Committee for all the work, thanked the Court and asked that they accept the bid of \$1,402,000. Judge Moore commented it was only an additional \$400,000 from capital improvements. Commissioner Walton asked what the use of the facility would be and would we vote on its' exact use? Matthew Webster responded, we will report findings to the Steering Committee; it would be open for use as a Community Center, a multi-purpose building, open and available to the public. Commissioner Walton requested we have guidelines and procedures for groups to use the building. Matthew Webster responded, the next step will be to develop guidelines, it will be reserved through Property Maintenance and it will be brought to the Court to approve when guidelines have been created. Judge Moore stated we are preserving a treasure that we want to maintain and protect it. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT HIRING STRAND ASSOCIATES TO PERFORM ADDITIONAL HYDRAULIC ANALYSIS AND STUDY WITHIN THE UPPER WOOLPER CREEK WATERSHED. Scott Pennington, County Engineer, stated we are working through the process, this property is at Benjamin Lane, and we are looking at the culvert there to see what we can do and needed additional analysis. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AND DIRECTING THE COUNTY STAFF TO PROCEED WITH A TEXT AMENDMENT APPLICATION, ON BEHALF OF THE FISCAL COURT, WITH THE BOONE COUNTY PLANNING COMMISSION. Jeff Earlywine, County Administrator, stated we have authorized the staff to make an application to consider an amendment to the Zoning Ordinance. This is for a solid waste transfer station that Best Way is requesting. Our Zoning Ordinance does not permit this in an industrial zone. It will need to be a two-step process. Unlike a zoning map amendment, the statutes only permit the Planning Commission or the Court to amend text of a zoning Ordinance. Judge Moore stated the change in text in the zoning regulation would be made then the applicant will come back with the project. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING CERTAIN PROPERTY OF SERVER RACKS, SERVER ENCLOSURES, AN AUDIO-VISUAL RACK AND SERVER RACK WITH ATTACHED SWITCHES FROM THE INFORMATION SYSTEMS DEPARTMENT AS SURPLUS. Matthew Webster, Assistant County Administrator, explained while having work done on the chiller system in our basement we noted items that were not in active use. Property Maintenance and Information Systems determined there was no need for this equipment and requested it be placed on our GovDeals.com site. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

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ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated February 21st, 2017 and pre-paid Invoice Reports dated February 10th and February 16th, 2017. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

B. Judge Moore presented the Golf Invoice Report February 21st, 2017 and pre-paid Golf Invoice Reports dated February 10th and February 16th, 2017. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

C. Judge Moore presented the Monthly Treasurer's and Interfund Transfer Report for January, 2017. Commissioner Walton moved, seconded by Commissioner Kenner to approve the Monthly Treasurer's and Interfund Transfer Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

D. Judge Moore presented the FY2017 Second Quarter Budget Report. Jeff Earlywine, County Administrator, explained we are at the mid-point of our Budget. On the revenue side we are where we want to be, the 2nd Quarter is where the real estate taxes are posted. Some revenue categories are down slightly. Jeff commented on the Jail regarding the State and Federal revenue; Public Works is down somewhat; Dispatch PSCC is down, there is a continuing steady decline of landline fees. Golf income has been steady. General Fund has \$10.25M in recurring expenses. The mild winter for Public Works helped with salt and fuel expenses. Jail spending is up 8.3%, the daily population continues to exceed the bed capacity. There is no sign of relief in the future; the County might need to look at where we are with that facility. Judge Moore asked if there were any questions. Commissioner Walton asked to look at the Jail needs and how much funding we would need for a new facility. Judge Moore responded, he agreed. The State transfers the cost to the local community by not taking the State prisoners. We can put together an assessment. Judge Moore also commented the 911 Landline fees continue to vanish yet calls keep going up. Commissioner Kenner moved, seconded by Commissioner Walton to receive the FY2017 Second Quarter Budget Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0.

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court, none presented.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business to come before the Court, none presented.

ITEM XI.

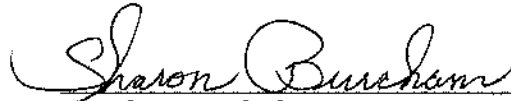
ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Walton moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING AYE 3-0. Judge Moore announced the next meeting will be March 7th, 2017.

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CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of February 21, 2017.



Fiscal Court Clerk

Date: March 8, 2017