

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**April 4, 2017**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge Gary W. Moore called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Cathy H. Flaig presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Charlie Walton, Commissioner, District 3  
Gwen Vice, Assistant County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Benjamin T. Reece, Treasurer/Finance Director  
Scott Pennington, County Engineer  
Lori Zombek, Director of Human Resources  
Maj. Tom Scheben, Sheriff Department  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the March 21, 2017 meeting for approval. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Minutes from the March 21, 2017 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

**ITEM III.**

**PRESENTATIONS**

A. Judge Moore introduced Adam Jones and Jason Kerl from the Disc Golf club. The Club is promoting the National Disc Golf Tour to be held August 17<sup>th</sup>-19<sup>th</sup> at England-Idlewild Park in Burlington. The course at England-Idlewild is the toughest and longest public disc golf course in the Nation. The Club is expecting 168 top professionals to attend, with 500-1,000 spectators and is requesting volunteers. Judge Moore asked if they had contacted the Convention & Visitors Bureau. Commissioner Flaig asked a question about the players. Adam Jones responded professionals will be playing. Judge Moore thanked them for attending.

Judge Moore recognized John Wainwright, Walton City Councilman in the audience and thanked him for his service to the City of Walton.

B. Judge Moore acknowledged the Cooper High School Boys Basketball Team and Coaches. The Court presented a Proclamation to them for their successful year and being State Champion Runner-Up for the 2016-2017 season.

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**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT OF EIGHT (8) SEASONAL NEW HIRES BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, FOR THE MAINTENANCE DEPARTMENT AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated these positions are seasonal for the maintenance department at the Golf Courses. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

**ITEM V.**

**ORDINANCES**

A. There were no Ordinances presented.

**ITEM VI.**

**JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF DR. ERIC JACKSON BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE BOONE COUNTY HISTORIC PRESERVATION REVIEW BOARD. Judge Moore commented, Dr. Jackson is a Professor at NKU; he is on the State Board for Historical Preservation and lives in Boone County. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT OF ERIC RICHARDSON BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE BOONE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES. Judge Moore commented Mr. Richardson is the Chairman of the Library Board and wants to serve again. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF TAMI WILSON BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO FILL THE UNEXPIRED TERM OF SANDRA CATANZARO ON THE TAX ADVISORY BOARD, INTELLECTUAL DISABILITY. Judge Moore stated Tami Wilson will be filling the vacant position. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF MICHAEL KLAHR BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO FILL THE UNEXPIRED TERM OF JUSTIN MENKE FOR THE CENTRAL PARK ARBORETUM ADVISORY COUNCIL. Judge Moore stated there is no one who knows more about the Arboretum than Mike Klahr. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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**ITEM VII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT, AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO SIGN AND EXECUTE ANY AND ALL DOCUMENTS RELATED TO AND TO APPROVE THE ASSISTED HOUSING ANNUAL PLAN. Judge Moore explained this is completed on an annual basis. Ruth Tanner, Director of Assisted Housing is in the audience for any questions. Our department is recognized by the State as a model program. Commissioner Walton asked if any tenants purchase property. Ruth Tanner responded, most vouchers are for rental assistance however 14-15 individuals have purchased homes. Commissioner Flaig asked how many vouchers were given last year, Ruth Tanner responded 955 vouchers. Jeff Earlywine added the County has 998 vouchers, and a waiting list. Judge Moore asked how long the waiting list was, Ruth Tanner responded, 5-6 month wait time on the waiting list. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT, AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO SIGN AND EXECUTE ANY AND ALL DOCUMENTS RELATED TO AND TO APPROVE THE ASSISTED HOUSING MODIFICATIONS AND UPDATES TO THE CURRENT ADMINISTRATIVE PLAN. Ruth Tanner, Director of Assisted Housing commented this update is to make sure the Plan flows in the right direction. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING AND APPROVING THE EXECUTION OF A COUNTY ROAD AID CO-OP PROGRAM CONTRACT BETWEEN THE FISCAL COURT AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF RURAL AND MUNICIPAL AID, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AS PROVIDED IN THE KENTUCKY REVISED STATUTES AND ACCEPTING ALL ROADS AND STREETS REFERRED TO THEREIN AS BEING A PART OF THE COUNTY ROAD SYSTEM. Judge Moore stated this is an annual event which allows the County to receive funding through the State gas tax. Jeff Earlywine, County Administrator, commented the contribution is down annually about 20%. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Court to Table Item VII. D. Commissioner Walton moved, seconded by Commissioner Flaig, to Table the Resolution. Judge Moore called for a vote on the motion to Table, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACKNOWLEDGING THE COMPLETION AND ACCEPTANCE OF THE FY2015 AUDIT REPORT. Benjamin Reece, Treasurer, stated this was a clean audit and we have completed the Exit Interview. There was some discussion about the reported revenue from the severe weather from 2011 that was received in 2015. Judge Moore added the County is audited every year but every 4<sup>th</sup> year the audit is done by the State. 2016 Audit will be completed by the State Auditor. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F. A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE KENTON COUNTY FISCAL COURT REGARDING AN EMERGENCY NOTIFICATION SYSTEM. Jeff Earlywine, County Administrator, explained bids were received by our Emergency Management Department. Our current vendor is CodeRed. The County reached out to other Counties to partner with bidding to reduce costs. Kenton County has agreed to partner with Boone County. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated April 4<sup>th</sup>, 2017 and pre-paid Invoice Reports dated March 23<sup>rd</sup> and March 30<sup>th</sup>, 2017. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

Judge Moore reminded the audience that all fiscal matters can be reviewed on our website at [OPENGOV.com](http://OPENGOV.com).

B. Judge Moore presented the Golf Invoice Report dated April 4<sup>th</sup>, 2017 and pre-paid Golf Invoice Reports dated March 23<sup>rd</sup> and March 30<sup>th</sup>, 2017. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

**ITEM IX.**

**OLD BUSINESS**

Judge Moore asked if there was any old business to come before the Court. A question was raised from the audience that was not included on the Agenda.

**ITEM X.**

**NEW BUSINESS**

Judge Moore asked if there was any new business to come before the Court. Commissioner Walton asked the public to gather information before the April 18<sup>th</sup> meeting regarding the dwelling fee. There is some misinformation out whether the price is \$75 or \$90. We are concerned; we try our best to be accurate. We invite everyone to come to the next meeting. Judge Moore added, the County will be eliminating the 911 Landline Fee and the new system is a flat fee only. The Boone County website has a FAQ and invited the public to review.

**ANNOUNCEMENTS**

Judge Moore announced the Dogwood Dash sponsored by the Arboretum will be April 29<sup>th</sup>. Go on-line and register. Spring Clean Up for the residents of the County will be April 19<sup>th</sup> through April 22<sup>nd</sup>. Drop offs can be made at two locations, Public Works and Union Pool. There will be a special public meeting April 5<sup>th</sup> to discuss possible sewer service within the Evergreen and Ridgeview Drive area in Florence.

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**ITEM XI.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Walton, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0. Judge Moore announced the next meeting will be April 18<sup>th</sup>, 2017.

**CLERK CERTIFICATION**

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Boone County Fiscal Court at the meeting of April 4, 2017.



Fiscal Court Clerk

Date: 19 April 2017