

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
March 27, 2018
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge Gary W. Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Col. Les Hill, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the March 13, 2018 Fiscal Court Meeting for approval. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Minutes from the March 13, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore introduced Coroner Missy Rittinger; she is a forensic Nurse with an extensive resume and background in the medical field. Missy presented a report with data for her time of service. She reported in 2015 there were 260 death compared to 2017 with 308 deaths. Boone County was the only County that had a decrease in drug overdose deaths. Other accomplishments stated were appointment of 2 new deputies, a remote office has been established and a new data base system. The team participated with the Airport drill. Commissioner Kenner commented on the success of the office. Judge Moore thanked Coroner Missy Rittinger for presenting her report.

Judge Moore recognized some residents that were helpful in gathering information for the Block Grant for the Evergreen/Ridgeview sewer project. Mr. Tom Ford, Ms. Carolyn Haddox-Ware and Ms. Linda Payne. Judge Moore thanked them for their participation. Mr. Ford stated this will be good for the community. Mr. Haddox-Ware stated several of the homes have limited incomes and asked the Court to address these concerns.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF BOBBIE BLACK TO THE POSITION OF SHIFT SUPERVISOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, stated this position is from a vacancy due to the Promotion of Colleen Bray. Judge Moore recognized Bobbie Black in the audience. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF NEW AND RETURNING SEASONAL EMPLOYEES IN LAND MANAGEMENT AND MAINTENANCE FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated these positions are seasonal and will not receive benefits. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF NEW SEASONAL EMPLOYEES FOR CONCESSIONS AT THE BOONE COUNTY GOLF COURSES. Judge Moore stated these are seasonal positions for the golf courses. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve Item VII. C. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM V.

ORDINANCES

A. There were no Ordinances presented.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF J. B. LIND AND JACK WEISS TO THE NORTHERN KENTUCKY PORT AUTHORITY BOARD. Judge Moore stated this is a re-appointment to the Port Authority Board. Mr. Lind is an attorney and Mr. Weiss is the owner of a barge company. They are both Boone County residents. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF HANK FEDDERS TO THE BOONE COUNTY BUILDING INSPECTOR APPEALS BOARD. Judge Moore stated this Board requires a certain skill set. Mr. Fedders is an Engineer. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO SIGN AND EXECUTE ANY AND ALL DOCUMENTS RELATED TO, AND TO APPROVE THE ASSISTED HOUSING ANNUAL PLAN FOR FY2018. Judge Moore introduced Ruth Tanner, Director of Assisted Housing. Ruth explained this is for the annual plan approval to send to HUD. The Department received no comments or suggestions. Judge Moore asked what the numbers of vouchers were that Boone County offered. Ruth responded, 998 vouchers with a 1 year wait. Commissioner Flaig asked a question. Judge Moore asked if the number of units available matched the number of vouchers, Ruth responded, No. Judge Moore stated Boone County is recognized across the State for its successful program. We appreciate the work your team does. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT, AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO SIGN AND EXECUTE ANY AND ALL DOCUMENTS RELATED TO, AND TO APPROVE THE ASSISTED HOUSING MODIFICATIONS AND UPDATES TO THE CURRENT ADMINISTRATIVE PLAN. Ruth Tanner, Director of Assisted Housing stated changes are made to our Administrative Plan to keep up with requirements. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDED THE BID FOR OPERATION OF BOONE'S LANDING/MARINA TO BOONE'S LANDING, LLC. Judge Moore explained that Mr. and Mrs. Soper currently operate the Landing/Marina and have been recommended to continue the operation. Matthew Webster, Assistant County Administrator, stated the Marina covers 42 acres. The County received 2 proposals for operation of the Marina. The Sopers presented a business plan and finance plan. This is a 3 year lease with a 2 year option to renew. Judge Moore stated the County began operation of the Marina in the 60's and purchased the Marina in 2005. Commissioner Kenner stated the Sopers did a good job of running the Marina and he approves. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A CONTRACT AMENDMENT WITH KENTUCKY TRANSPORTATION CABINET TO ADD RIGHT-OF-WAY FUNDING TO THE FROGTOWN ROAD SIDEWALK PROJECT EXTENDING THE CONTRACT TO JUNE 30, 2019. Scott Pennington, County Engineer, stated this sidewalk will run from US 42 to War Admiral. This will provide right-of-way authorization. Judge Moore stated this is an important project for new developments and schools in the area. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH H. W. LOCHNER, INC., FOR RIGHT-OF-WAY ACQUISITION SERVICES ASSOCIATED WITH THE LITTON LANE SIDEWALK PROJECT. Scott Pennington, County Engineer, stated this sidewalk will be on Litton Lane and North Bend Road. Judge Moore stated this project needs to be done as quickly as possible as it is a safety concern. Commissioner Flaig asked if it is a multi-use path, Scott Pennington responded, a standard sidewalk. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AN AGREEMENT WITH THE OWEN ELECTRIC COOPERATIVE TO RELOCATE UTILITY POLES LOCATED WITHIN THE LONGBRANCH ROAD RECONSTRUCTION PROJECT CONSTRUCTION LIMITS. Scott Pennington, County Engineer, explained this project is along Longbranch Road, next to Cooper High School. They need to relocate utility poles. Judge Moore commented this is another important project next to a school campus. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AN AGREEMENT WITH STRAND ASSOCIATES, INC., FOR DESIGN SERVICES ASSOCIATED WITH THE KENTUCKY #18 MULTI-USE-PATH CONSTRUCTION PROJECT. Judge Moore stated the County has lots of construction this summer. Jeff Earlywine, County Administrator, explained this is a \$1.5M project, with a 20% match. This is another leg of the multi-use path along 18 from the SPUI Bridge on 237 past Limaburg Road to Aero Parkway. The first phase of design work is final. The second phase is the Airport circle. Upon completion it will be a 14 mile loop. Commissioner Flaig asked if it was a multi-use path or sidewalk, Judge Moore responded a blend of both. The section along Route 18 is covered by a grant for the \$55,000 engineering design. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VIII. **FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated March 27th, 2018 and pre-paid Invoice Reports dated March 15th and March 22nd, 2018. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated March 27th, 2018 and a pre-paid Golf Invoice Reports dated March 15th and March 22nd, 2018. Commissioner Walton moved, seconded by Commissioner Kenner to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

C. Judge Moore presented the Treasurer's Monthly Financial Report and Interfund Transfer Report ending February 28th, 2018. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Treasurer's Monthly Financial Report and Interfund Transfer Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

ITEM IX. **OLD BUSINESS**

Judge Moore asked if there was any Old Business to come before the Court, none presented.

ITEM X. **NEW BUSINESS**

Judge Moore asked if there was any New Business to come before the Court, none presented.

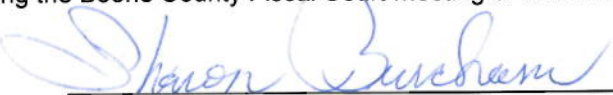
Judge Moore announced the next meeting of the Fiscal Court will be Tuesday, April 10th, 2018 at 5:30 P.M. On that date, the County will be dedicating the Historic Courthouse as the Ferguson Community Center after Judge Bruce Ferguson. The reception begins at 3:00 and the dedication program will be at 4:30.

ITEM XI **ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Walton, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of March 27th, 2018.



Fiscal Court Clerk

Date: 11 April 2018