

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
April 24, 2018
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court explaining this is one of our quarterly meetings that are held in the morning.
- B. Commissioner Charles E. Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Charlie Walton, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Benjamin T. Reece, Treasurer - ABSENT
Lori Zombek, Director of Human Resources
Maj. Gary Peace, Sheriff Department
Sharon Burcham, Fiscal Court Clerk
Emily Fricke, Fiscal Court Clerk Assistant

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the April 10, 2018 Fiscal Court Meeting for approval. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Minutes from the April 10, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

ITEM III.

PRESENTATIONS

A. Judge Moore introduced Mr. Chad Snyder from KYTC. Mr. Snyder was present to provide the recommended spending for the Flex Funds in Boone County. He listed KY #8 at Tanners Road underground drainage, KY #8 slide by Conrad Park stabilization. Judge Moore commented Spring has been a challenge with slides due to rain. Scott Pennington, County Engineer, stated he had driven the routes and recommended the areas listed and supported the funding plan. Commissioner Flaig asked a question, Mr. Snyder responded. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE PROPOSED FY2018-19 KYTC RURAL SECONDARY PROGRAM, INCLUDING THE USE OF "FLEX FUNDS"; AS RECOMMENDED BY KYTC DISTRICT SIX STAFF. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF STEVEN SALMON TO THE FULL-TIME POSITION OF PUBLIC SERVICES LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, stated this is the last open position in Public Works. This candidate has a construction background. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES AND A SEASONAL RE-HIRE FOR GROUNDS MAINTENANCE AT THE BOONE COUNTY GOLF COURSES. Lori Zombek, Director of Human Resources, stated this is our seasonal ramp up, these positions have no benefits. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF AMBER PEARSON, KEN OVERBEE AND ANDREW NEACE TO THE FULL-TIME POSITION OF TELECOMMUNICATOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, stated this will bring us close to being fully staffed. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM V.

ORDINANCES

A. Judge Moore stated there are no Ordinances to present at this date.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CAROL LAMPL TO THE BOONE COUNTY AGRICULTURAL GRIEVANCE BOARD. Judge Moore commented this Board has not met; it is an as-needed citizens group. When development happens where property meets up to agricultural land and there is a conflict. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CLAIRE PARSONS, LISA BUERKLEY AND HEATHER BAILEY TO THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT COUNCIL ON AGING. Judge Moore stated all of these appointments are serving now. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MARK STALLINGS TO THE BELLEVIEW/MCVILLE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated Mr. Stallings has agreed to serve another term, he is a local businessman. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ROBERT ASSEO TO THE FLORENCE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated Mr. Asseo is a good member of this Board. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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ITEM VII.

ADMINISTRATIVE MATTERS

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACCEPTING THE ANNUAL FY2017 AUDIT OF THE ASSISTED HOUSING DEPARTMENT. Judge Moore introduced Ruth Tanner, Director of Assisted Housing. Mrs. Tanner stated there were no findings on the audit and she is presenting the audit for approval. Judge Moore commented that this Director Tanner does a great job with federal funds and their record keeping. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT SETTING THE SALARIES OF THE COUNTY COMMISSIONERS, COUNTY ATTORNEY, COUNTY CORONER AND DEPUTIES AND ASSISTANTS FOR THE COUNTY ATTORNEY AND COUNTY CORONER FOR THE NEW TERM OF OFFICE COMMENCING ON JANUARY 7, 2019. Jeff Earlywine, County Administrator, stated this occurs every four years, all Counties complete setting salaries of elected officials. This has to be completed by the first Monday of the month of May. We compared salaries to other counties. Commissioners and the County Attorney salaries were consistent with other counties, Coroner was behind and we adjusted. Judge Moore commented the Coroner position was on call 24/7 with quite a lot of responsibility and strongly supports the adjustment. Judge Moore moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AND CERTIFYING THE ACQUISITION OF RIGHT OF WAY ASSOCIATED WITH THE LONGBRANCH ROAD WIDENING PROJECT. Scott Pennington, County Engineer, explained this is for Right of Way acquisition for two parcels from the sub-stations. Jeff Earlywine, County Administrator, stated this is for two utility company properties for the turn lane and multi-use path. The School Board owns the other parcel and declared it surplus, the County bid and the School Board approved our bid for \$100 for two parcels. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT SELECTING THE FIRM OF STRAND ASSOCIATES AS THE PREFERRED DESIGN CONSULTANT FOR THE EVERGREEN/RIDGEVIEW SANITARY SEWER PROJECT. Judge Moore stated this is another project where the County was awarded a \$1M block grant. The residents asked for public sewers. Commissioner Walton stated he was recusing himself from voting on this Resolution. Jeff Earlywine, County Administrator, stated the County provided an RFQ to engineering firms to design the project, 5 bids were received and the recommendation is to select Strand as the preferred engineering firm. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-0 with 1 abstention.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING AN AGREEMENT WITH STRAND ASSOCIATES, INC., FOR RIGHT-OF-WAY ACQUISITION SERVICES FOR THE FROGTOWN ROAD SIDEWALK PROJECT. Scott Pennington, County Engineer, stated this project is north of Frogtown Road next to St. Timothy Church. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated April 24th, 2018 and pre-paid Invoice Reports dated April 12th and April 19th, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore presented the Golf Invoice Report dated April 24th, 2018 and a pre-paid Golf Invoice Report dated April 19th, 2018. Commissioner Flaig moved, seconded by Commissioner Walton to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

C. Judge Moore presented the Monthly Treasurer and Interfund Transfer Report ending March 31, 2018. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Monthly Treasurer and Interfund Transfer Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

D. Judge Moore presented the FY2018 Third Quarter Budget Report. 2018. Jeff Earlywine, County Administrator, stated this is the Third Quarter updated year-end forecast. Revenue numbers were presented pertaining to taxes, occupational license, deeds and license/permits. Grants were received for emergency road fund. Golf was behind due to weather. Expenses are in good shape, all on pace to stay in budget. Judge Moore stated everything is tracking where projected and asked for a Motion to accept the Report. Commissioner Walton moved, seconded by Commissioner Flaig to approve the Third Quarter Budget Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court. He stated phone calls have been coming in pertaining to Ryle Road, near the curve; there are 3 to 4 resident homes. The County is stabilizing the road and trucks have been hauling in concrete. The road will be repaired when construction is complete. Jeff Earlywine, County Administrator, added the County is reviewing active slide areas. Scott Pennington, County Engineer, commented those areas are Botts Lane, Woolper Road, Ashby Fork Road, Lawrenceburg Ferry Road. Judge Moore stated these slides have been challenging due to weather.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business to come before the Court, none presented.

Judge Moore announced the next Fiscal Court meeting will be May 8th at 5:30 P.M. The Court wanted to offer condolences to the family of Barb Maher; she was a long-time employee for the County.

ITEM XI

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Walton, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

CLERK CERTIFICATION

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of April 24th, 2018.


Fiscal Court Clerk

Date: 9 May 2018