

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**June 26, 2018**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles E. Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Charlie Walton, Commissioner, District 3  
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Scott Pennington, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Col. Les Hill, Sheriff Department  
Sharon Burcham, Fiscal Court Clerk

**ITEM II.**

**APPROVAL OF MINUTES**

A. Judge Moore presented the Minutes from the June 12, 2018 Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Minutes from the June 12, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 4-0.

**ITEM III.**

**PRESENTATIONS**

There were no Presentations.

**ITEM IV.**

**PERSONNEL MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RYAN HEATH TO THE FULL TIME POSITION OF LICENSE COORDINATOR IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Lori Zombek, Director of Human Resources stated this is a key position for this department. This candidate comes from Kenton County with past customer service experience. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MICHAEL MEYER TO THE FULL-TIME POSITION OF TELECOMMUNICATOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, stated with candidate has a criminal justice degree and background in security. Judge Moore stated this is an ongoing challenge to fill these positions. Lori Zombek stated we now have 2 open positions. Apply on our website if interested. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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**ITEM V.**

**ORDINANCES**

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, AMENDING CHAPTER 73 OF THE BOONE COUNTY CODE OF ORDINANCES AND ESTABLISHING A 911 DWELLING UNIT SERVICE FEE HEARING BOARD TO RESOLVE ANY CLAIMS OF INCORRECT DETERMINATION OF OCCUPIED INDIVIDUAL RESIDENTIAL UNITS OR OCCUPIED INDIVIDUAL COMMERCIAL UNITS AS DEFINED IN BOONE COUNTY, KY CODE OF ORDINANCES 37.36. Matthew Webster, Assistant County Administrator, explained this is for the 911 Dwelling Fee to appoint an appeals board as it pertains to the collection of the dwelling fee. The decision was made to expand the jurisdiction of the Parking Appeals Board to include the 911 Dwelling Fee Unit as an appealable item subject to review by this same Board. Commissioner Flaig asked about staggering the years of service on the Board, Matthew Webster responded. Judge Moore stated that Campbell County has also appointed a Board for this reason and advised this is the First Reading, the Second Reading will be July 24<sup>th</sup> where there will be discussion and vote. Judge Moore asked if there were any questions from the Court, none presented.

Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. B: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, OF THE ANNUAL BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2019. Judge Moore stated this is the second reading of the Budget, workshops and Hearings have been completed. The County is required to file the Budget by July 1. Jeff Earlywine, County Administrator, advised the Budget received a favorable review from the Department of Local Government and explained the Master Fee schedule changes with the sales tax being added. Judge Moore commented the 6% sales tax by State Legislatures will go to the State, the County receives nothing. Judge Moore also recognized the Conservation Team in attendance and asked if they wanted to speak about the Budget. Rebecca Ortwein, Vice Chairman of the Conservation Team shared all the activities they have provided to the citizens of Boone County and requested a total budget of \$247,000. Judge Moore stated the FY2018 Budget is currently set at \$180,000. Jeff Earlywine, County Administrator commented the County had also donated a newer pickup truck to them earlier this year. Judge Moore asked the Court for any questions or amendments to the Budget. None presented. Judge Moore thanked the entire staff and Department Heads and leadership for all the work that has gone into preparing the Budget. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

Judge Moore asked the Fiscal Court Clerk to read into the record the Second Reading of Item V. C: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY CORROSION RESISTANT REINFORCING UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator, stated this company is located in Walton, they create stainless steel applications for concrete. Their total investment will be \$12.5M with ten (10) new jobs, 50% credit on their Occupational License fee and they are ready to activate their incentives. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

**ITEM VII.**

**JUDGE'S REPORT**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JOHN HAWKINS TO THE TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS. Judge Moore stated this is Mr. Hawkins' final term. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF KATE McCLAIN TO THE BOONE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES. Judge Moore stated this will be Ms. McClain's first term, the Library presents names to fill the position. This is an outstanding candidate. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF EDWARD DIVINE TO THE POINT PLEASANT FIRE PROTECTION DISTRICT BOARD OF TRUSTEE. Judge Moore explained Mr. Divine is the Chairman of the Board. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DON HARWARD TO THE VERONA FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated this will be the second term for Mr. Harward. Commissioner Walton asked if there were term limits for Fire Boards, Judge Moore responded, no limits and explained the dynamics of Fire Department Boards. Commissioner Walton asked a question regarding elected positions, Judge Moore responded. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF LARRY BARGER TO THE WALTON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated Mr. Barger is a business owner in Boone County. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF FRANK HITZFIELD TO THE PETERSBURG FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JUSTIN BAILEY TO THE HEBRON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 3-1, Commissioner Flaig voting No.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MATT HOUSTON TO THE BURLINGTON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated this is a new appointment, Mr. Houston is present. He was a member of the Engage Class and completed an on-line application. He is an employee at CVG. Commissioner Walton moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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I. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. I: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF TIMOTHY DONOGHUE TO THE TRANSIT AUTHORITY OF NORTHERN KENTUCKY (TANK) BOARD. Judge Moore commented Mr. Donoghue is the current Chair. Commissioner Flaig asked how many terms he has served, Judge Moore responded. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

J. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. J: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RAY MERKEL TO THE BOONE COUNTY URBAN FORESTRY COMMISSION. Judge Moore stated Mr. Merkel works in the landscape industry. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

**ITEM VII.**

**ADMINISTRATIVE MATTERS**

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ADOPTING THE GOLF COURSE BUDGET FOR FISCAL YEAR 2018-19. Jeff Earlywine, County Administrator, stated this Budget is higher than the previous year due to the major expansion project which will create a more diverse form of revenue. The last Interfund transfer for the Golf Department, from the General Fund, will be June of 2018. Judge Moore asked for any questions from the Court, Commissioner Walton asked how long the payback would be for the \$4.8M loan. Jeff Earlywine responded, it is a twenty (20) year note. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT UPDATING AND AMENDING THE ADMINISTRATIVE CODE FOR BOONE COUNTY. Lori Zombek, Director of Human Resources, explained the County is required to update the Administrative Code each year. One change was made to vacation payout moving the end date from the month of June to the month of December. Another change addressed with recruitment of PSCC personnel due to retention. Jeff Earlywine, County Administrator, explained the vacation pay out changes. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ANNUAL STANDING ORDER TO PRE-APPROVE CERTAIN RECURRING EXPENSES FOR FY 2018-19. Ben Reece, County Treasurer, stated this is a form required by the Department of Local Government and explained the change for payout of poll workers and large contracts with a set due date. Commissioner Flaig asked a question to which Mr. Reece responded. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ANNUAL STANDING ORDER SETTING THE MAXIMUM NUMBER OF JAIL PERSONNEL. Jeff Earlywine, County Administrator, explained this is a housekeeping matter, the Court sets the number of personnel at the jail however medical personnel have been added this year. Commissioner Flaig asked when the new health employees would start, Mr. Earlywine responded, July 1<sup>st</sup>. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR CUSTODIAL SUPPLIES USED BY COUNTY DEPARTMENTS TO HP PRODUCTS, PHILLIPS SUPPLY AND MAILENDER, INC., AS PRIMARY VENDORS AND INTERBORO PACKAGING CORP, ALL AMERICAN POLY AND CENTRAL POLY-BAG CORP AS ALTERNATE VENDORS FOR FISCAL YEAR 2018-19. Lori Zombek, Director of Human Resources explained that every year bids are taken for supplies. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR GROUND SUPPLIES FOR FISCAL YEAR 2018-19 TO ADVANCED TURF SOLUTIONS, HARRELL'S, THE HILL COMPANY AND SITEONE LANDSCAPE AS PRIMARY VENDORS AND ALVIS MATERIALS AS THE PRIMARY VENDOR FOR MULCH ONLY; AND ADVANCED TURF SOLUTIONS, HARRELL'S, THE HILL COMPANY AND SITEONE LANDSCAPE AS ALTERNATE VENDORS FOR PARKS AND THE GOLF COURSES. Lori Zombek, Director of Human Resources, explained this bid is to cover supplies for the Parks Department and our Golf Courses. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

G. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. G: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR HARDWARE ITEMS TO CRESCENT SPRINGS HARDWARE FOR FISCAL YEAR 2018-19. Lori Zombek, Director of Human Resources, explained there are also supplemental suppliers with these items. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

H. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. H: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, BOONE COUNTY JUDGE/EXECUTIVE TO RENEW AN AGREEMENT WITH GREATER CINCINNATI CRIME STOPPERS, FOR THE PURPOSE OF PROVIDING FUNDING FOR THAT ORGANIZATION THROUGH A ONE DOLLAR (\$1.00) FEE ADDED TO COURT COSTS COLLECTED IN BOONE COUNTY FOR A TWO (2) YEAR TERM. Judge Moore stated this has been a long-standing process that has been very successful. Commissioner Flaig moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

I. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. I: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE ADDITIONAL FEES ASSOCIATED WITH THE ARCHITECTURAL DESIGN SERVICES FOR THE BOONE LINKS GOLF COURSE CLUBHOUSE PROJECT TO BRANDSTETTER CARROLL, INC., IN THE AMOUNT OF \$37,895.00. Matthew Webster, Assistant County Administrator, explained the two (2) phases for repair and upgrade of the Boone Links Clubhouse, design and bidding and construction management. This expense will cover design and construction management. Commissioner Flaig asked the completion date, Mr. Webster responded, April of 2019. Commissioner Kenner moved, seconded by Commissioner Walton, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

J. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. J: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT ACKNOWLEDGING THE COMPLETION AND ACCEPTANCE OF THE FY2016 AUDIT REPORT. Judge Moore stated this is the Audit Report for 2016 that was performed by State Auditors. The 2017 Audit will be performed by a private firm and they are starting the first of July. Commissioner Walton moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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**ITEM VIII.**

**FISCAL MATTERS**

A. Judge Moore presented the Invoice Report dated June 26<sup>th</sup>, 2018 and a pre-paid invoice Report dated June 14<sup>th</sup>, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated June 26<sup>th</sup>, 2018 and a pre-paid Golf Invoice Report dated June 14<sup>th</sup>, 2018. Commissioner Kenner moved, seconded by Commissioner Walton to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

C. Judge Moore presented the Treasurer's Monthly Financial Report, Interfund Transfers and Financial Statements for the month ending May 31, 2018. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

D. Judge Moore presented Fiscal Court Order #3 authorizing transfers in the amount of \$257,190.00 within the adopted Fiscal Year 2017-18 Budget. Commissioner Walton moved, seconded by Commissioner Flaig to approve Court Order #3 and transfers. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

**ITEM IX.**

**OLD BUSINESS**

Judge Moore asked if there was any Old Business to come before the Court, none presented.

**ITEM X.**

**NEW BUSINESS**

Judge Moore asked if there was any New Business to come before the Court. Jeff Earlywine, County Administrator, commented in 2009 there was a discussion and debate on the issue of golf carts being permitted for operation on County roads. The statute is different now and has given broader authority to local governments. We are recommending that the Court direct the Staff to prepare an Ordinance in line with the State Statute to permit use of golf carts within a 35 MPH or less location and to meet all federal DOT requirements. Judge Moore stated we continue to get calls from residents with this request. This would not be a county-wide Ordinance but approved communities only. Commissioner Flaig asked a question regarding inspection and renewal, Jeff Earlywine, responded. After discussion Judge acknowledged the interest from the Court members to create a draft Ordinance. Jeff Earlywine, County Administrator, indicated that the internal committee would begin work on an Ordinance that should be ready for consideration by the end of summer.

**ANNOUNCEMENTS:**

Saturday, June 30<sup>th</sup> is the Monthly Cleanup at Public Works.  
The City of Union will have their 4<sup>th</sup> of July parade and fireworks on Friday, June 29<sup>th</sup>.

**ITEM XI.**

**ADJOURNMENT**

Judge Moore called for Adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Walton, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

SPECIAL FISCAL COURT MEETING - Friday, June 29<sup>th</sup> 2:30 PM -- Year End Fiscal  
NEXT FISCAL COURT MEETING - Tuesday, July 10, 2018 @ 5:30 P.M.

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**CLERK CERTIFICATION**

I, Sharon Burcham, having been appointed to the Office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of June 26<sup>th</sup>, 2018.

  
Fiscal Court Clerk

Date: 11 July 2018