

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
January 8, 2019
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse Brewer, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Sheriff Department – Col. Les Hill
Sharon Burcham, Fiscal Court Clerk

Judge Moore introduced Jesse Brewer, the new Commissioner for District 3 and welcomed him to his first Court meeting.

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the December 18th, 2018 Fiscal Court Meeting for approval. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Minutes from the December 18th, 2018 Fiscal Court Meeting, with no changes. Judge Moore called for a vote on the motion, MOTION PASSED AYE 3-0 with one abstention from Commissioner Brewer as he was not in attendance on that date.

ITEM III.

PRESENTATIONS

- A. There were no Presentations.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DEREK ATWOOD AND AUSTIN MAHONEY TO THE SEASONAL POSITION OF SCOREKEEPER FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources stated this position is for seasonal scorekeepers. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE OF JIM GEISEN TO THE NEW POSITION OF JAIL PROPERTY MANAGER AT THE JAIL FACILITY. Lori Zombek, Director of Human Resources stated the jail has additional needs and more duties. Commissioner Flaig asked a question regarding time spent at the jail, Lori Zombek responded. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF EMILY ROWEKAMP TO THE FULL-TIME POSITION OF LICENSED VETERINARY TECHNICIAN FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL CENTER. Lori Zombek, Director of Human Resources, stated Emily is in attendance today, she has three (3) years' experience working for the County and is handling the duties now. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE EXECUTIVE, OF DARREN KERFOOT TO THE POSITION OF BUILDING INSPECTOR LEVEL 2 FOR THE BOONE COUNTY BUILDING DEPARTMENT. Lori Zombek, Director of Human Resources, stated Mr. Kerfoot is in attendance today along with his team, this program is working for us, it gives us another certified inspector on Board. Commissioner Brewer asked a question regarding different levels. Mr. Jerry Noran, Chief Inspector explained the 4 levels. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM V.

ORDINANCES

A. Judge Moore asked the Fiscal Court Clerk to read into the record the First Reading of Item V. A: AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, PROVIDING FOR A CREDIT OF ITS OCCUPATIONAL LICENSE FEE FOR NEW EMPLOYEES AS PART OF AN ECONOMIC DEVELOPMENT PROJECT BY KROGER COMPANY, UNDER THE KENTUCKY BUSINESS INVESTMENT PROGRAM (KRS 154.32-010-KRS 154.32-100). Jeff Earlywine, County Administrator, stated this project is a couple years old, it is an investment of \$17M with 146 jobs with an average wage of \$37,500. It includes delivery to homes, restocking Kroger stores, with a potential of more job creation. It involves 20 year Bonds, with a credit of Occupational License fees. Judge Moore stated there is no money provided up front, they have up to ten (10) years to earn the credit, and there is no incentive for the retail stores. This is a distribution Center. Commissioner Brewer asked a question, Jeff Earlywine, County Administrator responded. Judge Moore stated the seconding reading will be on February 5th.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item V. B: A Planning Commission Report/Zoning Map Amendment of AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT, KENTUCKY, APPROVING, WITH CONDITIONS, A REQUEST OF STEVEN BERLING (APPLICANT) FOR CATHY DRYDEN, JOHN DRYDEN, CYNTHIA SCHROEDER AND JERRY INSKEEP (OWNERS), FOR A ZONING MAP AMENDMENT FROM SUBURBAN RESIDENTIAL ONE (SR-1) TO PUBLIC FACILITIES (PF) FOR A 14.86 ACRE SITE LOCATED ON THE EAST SIDE OF GUNPOWDER ROAD, APPROXIMATELY 40 FEET NORTH OF THE GUNPOWDER ROAD/RIDGEVIEW DRIVE INTERSECTION, APPROXIMATELY 25 FEET SOUTH OF THE GUNPOWDER ROAD/BILL WENTZ INTERSECTION, AND INCLUDING THE PROPERTY AT 8756 GUNPOWDER ROAD, BOONE COUNTY, KENTUCKY (ANNEXATION INTO THE CITY OF FLORENCE PENDING). THE REQUEST IS FOR A ZONE CHANGE TO PERMIT MEMORY CARE, ASSISTED LIVING AND SENIOR HOUSING. Judge Moore stated this project is pending annexation with the City of Florence. Jeff Earlywine, County Administrator, stated the City of Florence has passed its First Reading. We wanted to make the Court familiar with the project. It is a 15 acre site on the North side of Gunpowder. It will have 1 large 3-story building, 100 beds, 28 independent town homes. Judge Moore stated it is a Senior-living type development. We will follow the City of Florence action on this.

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ITEM VI.

JUDGE'S REPORT

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF KATIE NOLAN TO FILL THE OPEN SEAT ON THE BOONE COUNTY URBAN FORESTRY COMMISSION. Judge Moore stated this is a new applicant. She is an engineer and lives in Boone County. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF BRETT RIGGINS TO FILL THE UNEXPIRED TERM OF CHARLIE WIELER TO THE BELLEVIEW/MCVILLE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES. Judge Moore stated Mr. Riggins lives in Walton, he works with Duke Energy at the East Bend Power plant. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF LONA VALENTINE TO THE TAX ADVISORY BOARD, MENTAL HEALTH. Judge Moore stated this is a re-appointment. Ms. Valentine is an attorney, she lives in Boone County and participates in all meetings. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VI. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF PATRICK W. BERRY TO THE BOONE COUNTY HISTORIC PRESERVATION REVIEW BOARD. Judge Moore stated this is a re-appointment. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ALLOCATION OF FUNDS IN THE AMOUNT OF \$335,819.00, REPRESENTING ALL OUTSTANDING FUNDS WITHIN THE EARL PARKER ROBINSON FUND (FUND #88) TO THE NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT TO BE USED EXCLUSIVELY FOR CAPITAL MAINTENANCE AND BUILDING IMPROVEMENTS FOR THE BOONE COUNTY HEALTH DISTRICT BUILDING. Judge Moore explained this is a legacy gift that was set up for capital improvements. Jeff Earlywine, County Administrator, explained the original donation was forty (40) years ago to be used only for capital maintenance and improvements. The facility has extensive needs and they are asking for all funds in the amount of \$335,819 to be used for a new roof, painting, HVAC, parking lot repair, walkways and landscaping. Commissioner Kenner stated all improvements need to be made with the volume of customers they see it is greatly needed. Commissioner Flaig asked a question, Jeff Earlywine, responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE COUNTY JUDGE/EXECUTIVE TO EXECUTE A LEASE AGREEMENT EXTENSION WITH THE BOONE CONSERVANCY, INC., FOR AN APPROXIMATE 129 ACRE PARCEL OF PROPERTY LOCATED AT 1973 BURLINGTON PIKE, BOONE COUNTY, KENTUCKY IN WESTERN BOONE COUNTY WITH THE BOONE CONSERVANCY, INC. David Whitehouse, Director of Parks, stated this is to renew the Lease which was initiated in 2009 with Boone Conservancy. It was a three (3) year Lease Agreement which did not have an automatic renewal. Commissioner Flaig asked what the land is used for, David responded, horseback riding and trails for hiking. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A PARTNERSHIP WITH THE BOONE COUNTY WATER DISTRICT, AND FUNDING AUTHORIZATION IN THE AMOUNT OF \$1,000,000.00, FOR A WATER SERVICE EXTENSION PROJECT ALONG EAST BEND, HATHAWAY AND BEECH GROVE ROADS IN WESTERN BOONE COUNTY. Judge Moore stated the Budget appropriated \$1M to partner with Boone Water to push waterlines further into Western Boone County. Jeff Earlywine, County Administrator, presented a map stating the new waterlines would cover from Locust Grove to Beech Grove, Big Jimmy Hill, Dale Williams Road and Hathaway. Approximately 4.35 linear miles and would pass 70 residences. Commissioner Flaig asked a question, Jeff Earlywine responded. Commissioner Brewer asked a question, Judge Moore responded. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING A SAFE AS SURPLUS PROPERTY FROM THE BOONE COUNTY JAIL. Matthew Webster, Assistant County Administrator, stated this is an older combination safe that is no longer a value to the Jail. It will be placed on the public auction site. Benjamin Reece, Treasurer, commented on the success of the on-line auctions. Commissioner Flaig moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING MISCELLANEOUS ITEMS FROM A COUNTY BUILDING AS SURPLUS BY THE PROPERTY MAINTENANCE DEPARTMENT. Matthew Webster, Assistant County Administrator, explained this covers 17 old radiators and 5 covers from the Commonwealth Attorney's office, there will be a reserve placed on them for the cost of scrap. Commissioner Brewer moved, seconded by Commissioner Kenner, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AMENDING RESOLUTION NO. 2018-315 REGARDING THE 2011 FORD CROWN VIC DECLARED SURPLUS TO CORRECT THE VIN NUMBER. Matthew Webster, Assistant County Administrator, stated in December we declared a Crown Vic as surplus and donated it to another agency. We discovered a clerical error and this is the correction of the VIN number. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

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ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated January 8th, 2019 and pre-paid Invoice Reports dated December 20th, December 27th, 2018 and January 3rd, 2019. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0.

B. Judge Moore presented the Golf Invoice Report dated January 8th, 2019 and pre-paid Golf Invoice Reports dated December 27th, 2018 and January 3rd, 2019. Commissioner Kenner moved, seconded by Commissioner Flaig to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE 4-0

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court. Jeff Earlywine, County Administrator, shared the sale of Bonds for the golf course project. There was good participation with 5 institutions bidding. Judge Moore stated the goal is to have the golf course open in the Spring and commented our AAA rating was a benefit. Commissioner Brewer asked a question about the AAA rating, Jeff Earlywine responded.

ITEM X.

NEW BUSINESS

Judge Moore asked if there was any New Business to come before the Court. Mr. Thomas Ford who lives on Evergreen Drive in Florence addressed the Court concerning speeding on his street. He has talked to Public Works and the Traffic Division at the Sheriff's Department. Judge Moore stated they had done a traffic study. Scott Pennington, County Engineer, commented on the Traffic Study and speed limit signs. Commissioner Flaig asked a question, Scott Pennington responded. Judge Moore thanked Mr. Ford and stated the Court would follow up.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING AYE 4-0.

NEXT FISCAL COURT MEETING - Tuesday, January 22nd, 2019 at 5:30 P.M.

CLERK CERTIFICATION

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of January 8th, 2019.


Fiscal Court Clerk

Date: 23 JAN 2019