

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
July 9, 2019
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Commissioner Charles E. Kenner presented the Invocation and the Pledge to the Flag.

Present: Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3
Robert Neace, County Attorney

Staff: Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Scott Pennington, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Sheriff Michael Helmig, Sheriff Department
Sharon Burcham, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

A. Judge Moore presented the Minutes from the June 25th, 2019 Fiscal Court Meeting for approval. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the Minutes from the June 25th, 2019 Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore presented the Minutes from the June 28th, 2019 Special Fiscal Court Meeting for approval. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Minutes from the June 28th, 2019 Special Fiscal Court Meeting, with no changes or corrections. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 3-0 with one abstention due to Judge Moore's absence on that date.

ITEM III.

PRESENTATIONS

Judge Moore presented a Proclamation to the Parks Department recognizing National Recreation and Parks Month for the month of July. Several members of the Parks Department were in attendance, David Whitehouse, Mary Ann Neltner and Jackie Heyenbruch.

ITEM IV.

PERSONNEL MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SAMUEL SHOUP TO THE FULL-TIME POSITION OF TELECOMMUNICATOR FOR THE PSCC DEPARTMENT. Lori Zombek, Director of Human Resources, commented this candidate has extensive customer service experience. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PAY RATE ADJUSTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL EMPLOYEES IN RECREATION, MAINTENANCE AND DAY CAMPS FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented this covers raises for seasonal positions at the entry level. Judge Moore stated there is no impact to the Budget. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MELANIE WOLFENBARGER TO THE PART-TIME POSITION OF TAX SPECIALIST IN THE OCCUPATIONAL LICENSE TAX DEPARTMENT. Lori Zombek, Director of Human Resources, commented this candidate has accounting experience. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

D. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PROMOTION, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JUSTIN HOLMAN TO THE POSITION OF TRUCK DRIVER/EQUIPMENT OPERATOR FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented this position was open due to the retirement of Carl Margrave after 27 years. Mr. Holman has worked for us over 6 years as a laborer. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JACOB McGAHA TO THE FULL-TIME POSITION OF LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented Mr. McGaha has auto technical skills and a customer service background. Commissioner Flaig moved, seconded by Commissioner Kenner to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

F. Judge Moore asked the Fiscal Court Clerk to read into the record Item IV. F: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF GARRIS WILSON TO THE SEASONAL POSITION OF LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek, Director of Human Resources, commented this is a seasonal position. Commissioner Kenner moved, seconded by Commissioner Brewer to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM V.

ORDINANCES

A. There were no Ordinances at this time.

ITEM VI.

JUDGE'S REPORT

A. Judge Moore stated that Item VI. A. needs to be tabled and asked for a Motion to do so. Commissioner Flaig moved, seconded by Commissioner Brewer to table the Resolution. Judge Moore called for a vote on the motion to table the Item, ALL PRESENT VOTING - AYE 4-0.

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ITEM VII.

ADMINISTRATIVE MATTERS

A. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. A: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID TO FLEETCOR FOR A NEW FUEL MONITORING SYSTEM FOR THE FUEL TANKS FOR THE PUBLIC WORKS DEPARTMENT. Jeff Earlywine, County Administrator, explained this is for a new fuel monitoring system for all fuel equipment, reporting, accountability and consumption data. Fleetcor was the only bidder. Commissioner Kenner moved, seconded by Commissioner Flaig, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

B. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. B: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF A VIEWING COMMITTEE REGARDING THE REQUEST TO VACATE THE RIGHT-OF-WAY ON PIKE STREET FROM FIRST STREET TO SECOND STREET IN BELLEVIEW, UNINCORPORATED BOONE COUNTY. Scott Pennington, County Engineer, stated this street is part of the old grid. Judge Moore stated Commissioner Flaig would be on the committee as the location is in her district. Discussion was had to review other streets. Scott Pennington stated James Horton of GIS does a great job of keeping track of the mapping system. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

C. Judge Moore asked the Fiscal Court Clerk to read into the record Item VII. C: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A CHANGE IN THE CONTRACT COMPLETION DATE AND THE TERMS OF PAYMENT AS CHANGE ORDER #13, RELATING TO THE NORTHERN KENTUCKY REGIONAL PUBLIC SAFETY COMMUNICATION PROJECT AND A 3-COUNTY CONTRACT WITH MOTOROLA. Jeff Earlywine, County Administrator, explained there is no monetary changes, they are amending the completion date and schedule for payments. Radios have been delivered and testing should begin late August, early September. Commissioner Brewer and Commissioner Flaig asked questions to which Jeff Earlywine responded. Judge Moore commented there was a savings by all 3 counties working together. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0

D. Judge Moore asked the Fiscal Court Clerk to read into the record item VII. D: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO REVIEW AND EXECUTE A CONTRACT FOR POLICE SERVICES BETWEEN THE COUNTY AND THE BOONE COUNTY SHERIFF'S DEPARTMENT PURSUANT TO KRS 23A.206 AND 24A. Judge Moore explained this is the result of State Legislation to receive State reimbursement. Our Sheriff Department is in charge of law enforcement for all levels. Ben Reece, Treasurer, commented it is an annual amendment to provide support of the Sheriff's Department, funds are received under the general fund. Commissioner Brewer asked a question pertaining to the dates of the merger. Judge Moore explained. Commissioner Flaig asked a question, Sheriff Helmig responded. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

E. Judge Moore stated that Item VII. E is in regard to the Animal Shelter and asked that Matthew Webster, Assistant County Administrator, give his presentation before reading the Resolution after the completion of the remaining Agenda.

ITEM VIII.

FISCAL MATTERS

A. Judge Moore presented the Invoice Report dated July 9th, 2019 and pre-paid Invoice Reports dated July 1st and July 3rd, 2019. Commissioner Brewer moved, seconded by Commissioner Kenner to approve the Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

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B. Judge Moore presented the Pre-paid Golf Invoice Report dated July 3rd, 2019. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Golf Invoice Reports. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM IX.

OLD BUSINESS

Judge Moore asked if there was any Old Business to come before the Court. Elaine and Bruce Demoret asked to speak to the Court. They reside on Shady Cupp Lane in Oakbrook. They asked that the recycle bin located in the Oakbrook Park be removed due to litter and various items being dropped off at the recycle bin. Pictures were presented of items being discarded at the location. Judge Moore thanked Mr. and Mrs. Demoret for bringing this to the Court's attention and stated the staff would meet with the recycle personnel. Discussion followed regarding other parks with recycle bins, signage to be used to enforce illegal dumping. County Attorney Robert Neace commented on the law regarding signage and illegal dumping.

ITEM X.

NEW BUSINESS

A. Judge Moore asked if there was any New Business to come before the Court, none presented.

Judge Moore opened the floor for Matthew Webster, Assistant County Administrator, and Colleen Bray, Director of the Animal Shelter for their presentation. Colleen shared the history of working with Animal Arts and the evaluation they performed and recommendations. Matthew Webster explained the next phase of launching the campaign for fundraising by Convergent and that private funds had been donated to pay for their services. Discussion followed regarding cost of new facility and private/public partnership to pay for the new Shelter. Judge Moore stated the current campus of Public Works, Parks Maintenance and the Animal Shelter need more space and relocating the Animal Shelter would be a benefit.

A question regarding location brought the suggestion of going into Executive Session to discuss a possible location. Judge Moore asked for a Motion to go into Executive Session for purposes of discussing property acquisition per KRS 61.310(1) b. Commissioner Brewer moved, seconded by Commissioner Kenner, to go into Executive Session. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

The Court returned after Executive Session, Commissioner Brewer moved, seconded by Commissioner Flaig, to come out of Executive Session and continue the Fiscal Court meeting. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

Judge Moore asked the Fiscal Court Clerk to read into the record Item VI, E: A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE NEXT PHASE OF WORK BY CONVERGENT NON-PROFIT SOLUTIONS ASSOCIATED WITH PRIVATE FUNDRAISING FOR THE BOONE COUNTY ANIMAL SHELTER. Commissioner Brewer asked that the Resolution have a cap for spending with a \$1 for \$1 match (public funds and private funds). Judge Moore restated the Motion to move forward with Convergent for fundraising to have a \$3M cap with a \$1 to \$1 match up to \$3M being spent by the County. Commissioner Kenner moved, seconded by Commissioner Brewer, to approve the Resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING - AYE 4-0.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Kenner moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

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NEXT FISCAL COURT MEETING - Tuesday, July 23rd, 2019 at 5:30 P.M.

CLERK CERTIFICATION

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of July 9th, 2019.


Fiscal Court Clerk

Date: July 24, 2019