

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**Boone County Administration Building**  
**Fiscal Courtroom (1<sup>st</sup> Floor)**  
**Burlington, Kentucky**  
**May 19, 2020**  
**5:30 P.M.**  
**Via VideoConference**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

**ITEM II.**

**READING OF SPECIAL MEETING NOTICE**

Judge Moore asked the Fiscal Court Clerk to read into the record the Public Meeting Announcement. The Fiscal Court Clerk read: Please take notice a Special Meeting will be held by the Boone County Fiscal Court pursuant to KRS 61.826 and OAG 20-05 via video teleconference Tuesday, May 19th, 2020 at 5:30 PM for the purpose of reviewing the proposed FY2021 Budget. This meeting format has been necessitated due to the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic. The meeting may be attended by the public by viewing the video teleconference on the County's home page at [www.boonecountky.org](http://www.boonecountky.org) or via Spectrum CATV on channel 203 and via FiOptics on channel 831. This Budget Workshop for the Fiscal Court represents the only Agenda item and no other matters will be discussed by the Fiscal Court at this Special Meeting. There will be no public comments accepted at this meeting and no final action taken by the Fiscal Court. Any person requiring a special accommodation to participate at this meeting is encouraged to contact the Boone County Fiscal Court offices in advance of the meeting at (859) 334-2242. Gary W. Moore, Judge/Executive.

Present Via Teleconferencing:

Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Charles E. Kenner, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3  
Robert Neace, County Attorney

Staff:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Robert Franxman, County Engineer  
Benjamin T. Reece, Treasurer  
Lori Zombek, Director of Human Resources  
Sharon Burcham, Fiscal Court Clerk

**ITEM III.**

**PRESENTATIONS**

- A. Review of the proposed FY 2021 Budget.

Jeff Earlywine, County Administrator, presented the Fiscal Year 2021 Budget Presentation. He explained National/Regional economic indicators, the economic impact of COVID-19; the industry type as a percentage of occupational license fees; Fiscal policies that drive the Budget process and Budget challenges. Numbers were given showing the 2020 General Fund year-end forecast and Inter-fund transfer adjustments to the approved Budget. A budget summary by function and by Department. At this point Judge Moore asked if there were any questions from the Commissioners. Commissioner Flaig asked a question pertaining to the additional employee in HR; Jeff Earlywine responded. Commissioner Brewer asked a question pertaining to retirement, Jeff Earlywine responded. Judge Moore gave an explanation of the guidelines of closing businesses that are mandated by the State and the Governor's office and the County cannot override these guidelines.

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Mr. Earlywine proceeded with explanations of the General Fund, Operating Funds and Notes of Interest of the proposed 2021 Budget. The Golf Course Budget was also discussed. Rob Franxman, County Engineer, presented a list of the Fiscal Year 2021 Budget Capital Projects and an explanation of each projects timeline and completion dates. Judge Moore commented on the water lines being installed in Western Boone County and future plans. A discussion followed on the process for providing water service to more customers. Jeff Earlywine stated the Animal Shelter project has been temporarily delayed. Commissioner Kenner asked a question, Jeff Earlywine responded.

Judge Moore reviewed the schedule for the remaining Budget Meeting for the Court. A discussion was had pertaining to the public submitting questions of the Budget to our website or to Jeff Earlywine's email or [feedback@boonecountyky.org](mailto:feedback@boonecountyky.org). Commissioner Brewer asked if a regional review of FY21 salary increases could be completed for Boone County. Jeff Earlywine stated the Staff will follow up with this report.

Judge Moore provided the most current stats of COVID and announced the testing site that St. Elizabeth is commanding at Mineola Pike.

**ITEM IV.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Brewer moved, seconded by Commissioner Flaig, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

**NEXT FISCAL COURT MEETING** - Tuesday, May 26<sup>th</sup>, 2019 at 5:30 P.M. with Public Meeting for Budget.

**CLERK CERTIFICATION**

I, Sharon Burcham, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Special Meeting of the Boone County Fiscal Court of May 19<sup>th</sup>, 2020.

  
**Fiscal Court Clerk**

Date: 27 May 2020