

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
1st Floor, Fiscal Courtroom
Burlington, Kentucky
Wednesday, March 31, 2021
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge/Executive Gary W. Moore Called to Order the meeting of the Boone County Fiscal Court.
- B. Judge/Executive Gary W. Moore presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Charles E. Kenner, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3
Robert D. Neace, County Attorney

Members of the Staff Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Robert Franxman, County Engineer
Benjamin T. Reece, Treasurer
Lori Zombek, Director of Human Resources
Sharon Burcham, Fiscal Court Clerk

ITEM II.

NOTICE OF PUBLIC MEETING

Judge Moore asked the Fiscal Court Clerk to read into the record the Notice of Public Meeting: Notice of Public Meeting of the Boone County Fiscal Court. This meeting by the Boone County Fiscal Court will be structured as a Workshop Caucus Meeting and no Final Action will be taken on any matter. The meeting will be held at the Administration Building, 2950 Washington Street, Burlington, KY, 41005, 1st Floor, Fiscal Courtroom on Wednesday, March 31st, 2021 at 8:30 AM. Any individual requiring a special accommodation to participate in said meeting should contact the County in advance of the meeting at (859) 334-3571. Gary W. Moore, Boone County Judge/Executive

ITEM III.

ITEMS FOR DISCUSSION

- A. Graves Road Interchange Study - Review and discuss Planning Commission Report/recommendations. Discuss specific changes/amendments suggested at First Reading of Ordinance.

Judge Moore led the discussion with a list of five (5) points to review. 1) It was suggested that the maximum percentages of land use type would be applied separately to GR-BP (east) of 202 acres and GR-BP (West) of 208 acres. 2) A 21.6 acre parcel in the SE corner of Focus Area 6 currently recommended for High Suburban Residential (HSD) be amended to Business Park (GR=BPE). 3) The 3.3 acre portion of 21.6 acres fronting on Petersburg Road would remain Business Park (BP). 4) The 13 acre parcel located in Focus Area B will remain Business Park (BP). Judge Moore stated property owners can request changes to zoning at any time. 5) Kevin Costello stated Design Requirements are suggestions only and have flexibility. Judge Moore confirmed that due to the changes a new First Reading will be presented April 13th, at the 8:30 AM meeting. Public comment will be accepted. Second Reading will be April 27th, 2021.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
1st Floor, Fiscal Courtroom
Burlington, Kentucky
Wednesday, March 31, 2021
8:30 A.M.

B. Public Water system expansion plan update – Staff update regarding early planning work including meetings with Boone County Water District Board and staff.

Judge Moore stated it is a priority for all homes in Boone County to have water. The goal is to have shovel-ready projects within 12 months. Jeff Earlywine, County Administrator, presented maps depicting where water lines exist now. Discussion was had as to decision of completing side streets or completing loops in the County. Jeff Earlywine, County Administrator, stated the County will reach out to residents to establish mutual interest.

C. Environmental Permitting/WOTUS-FILO program – Update regarding status of program and partnership efforts with Kentucky Fish and Wildlife and Boone Conservancy.

Judge Moore introduced Tom VanArsdall, Fish and Wildlife Commission, and he presented the assessment of Boone County properties and his goal to repair streams. Judge Moore stated there are 302 acres next to Boone Cliffs and Middle Creek and 165 acres near Dinsmore property they plan to mitigate.

D. Tax Increment Financing (TIF) District – Update regarding activity and interest for the creation of new TIF Districts within the County.

Jeff Earlywine, County Administrator, explained the statutory process to create new TIF Districts. TIF Districts pay for infrastructure. Jeff reported that the County Staff has been actively working with several developments where TIF Districts have been requested.

E. Animal Shelter project update – Status of the project/fund-raising efforts and related impacts resulting from the pandemic.

Matthew Webster, Assistant County Administrator and Colleen Bray, Director of Animal Care and Control presented the status of the fund-raising campaign for the new shelter explaining the impact the pandemic has had on the campaign. There are four major donors at this time and the recommendation is for the Court to move forward with the project adjusting the private fund-raising campaign to \$2M. Judge Moore explained this would raise the commitment from the Court to \$4M. The campaign will continue to raise funds.

F. Compensation Study update – Status of compensation study and work from consulting firm. Early findings and preliminary recommendations.

Lori Zombek, Director of Human Resources, explained the purpose of the compensation study and the focus of retaining employees and rates of pay compared to the market. There will be an Executive Summary presented from the consulting firm. Report from MAG will be presented in the near future.

G. Parks Master Plan project – Update from Staff and review of dates/next steps in the process.

David Whitehouse, Director of Parks, stated the Steering Committee continued their work during the pandemic. The goal was to discover what County residents wanted. Several recommendations were received and plans are being made to follow the recommendations. Ideas and suggestions will be presented to the Court at the April 27th meeting.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
1st Floor, Fiscal Courtroom
Burlington, Kentucky
Wednesday, March 31, 2021
8:30 A.M.

H. County Nuisance Ordinance (Chapter 150.60-150.68) - Report from Staff regarding the limitation(s) of existing Ordinance and suggested amendments to clarify Ordinance and improve its effectiveness.

Matthew Webster, Assistant County Administrator, explained this project deals with unfit, unsafe structures that are not covered within the current Ordinance. There is a need to improve efficiency and to modernize and update the Ordinance to protect the property owners. It will address issues related to eminent danger. Judge Moore stated the final improvements will be brought to the Court for approval.

I. Budget Update – Preliminary report from Staff regarding the Fiscal Year 21-22 budget preparation and development.

Jeff Earlywine, County Administrator, explained there is a lot of activity within Budget to make up for lost ground due to the pandemic. The Budget proposal for FY21-22 will reflect many changes and some items deferred last year due to the pandemic.

J. COVID-19 Update –

Judge Moore stated all employees are back to work and thanked the internal Covid team for all their work. Jeff Earlywine, County Administrator, stated the Jail Work Camp is back to work with limited duties. The County will continue to follow the Governor's mandates.

K. Other topics/issues from Fiscal Court members.

Judge Moore asked if there were any to the questions or project the Court needed to discuss, none presented.

ITEM XII.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Caucus Meeting. Commissioner Brewer moved, seconded by Commissioner Kenner, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

NEXT FISCAL COURT MEETING – Tuesday, April 13th, @ 8:30 A.M.

CLERK CERTIFICATION

The Fiscal Court Clerk does hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court Caucus Meeting of March 31st, 2021.


Fiscal Court Clerk

Date: 14 Apr 2021