

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, April 18th, 2023
8:30 A.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Jesse A. Brewer presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Chet Hand, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Robert Notton, County Treasurer/Finance Director
Lori Zombek, Director of Human Resources
Jordan Dallas Turner, County Attorney
Col. Les Hill, Sheriff's Department
Shona Schulkers, Fiscal Court Clerk

Members of the Staff Absent:

Robert Franxman, County Engineer

ITEM II.

APPROVAL OF MINUTES

- A. Judge Moore presented the Minutes from the Fiscal Court Meeting of April 4th, 2023, for approval. Commissioner Hand moved, seconded by Commissioner Flaig to approve the Minutes from the April 4th, 2023, meeting. Judge Moore called for a vote on the motion, MOTION PASSES (3-0, 1 abstention).

ITEM III.

PRESENTATIONS

- A. None.

ITEM IV.

PERSONNEL MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF AMBRE ISAACS TO THE SEASONAL RECEPTIONIST POSITION IN THE BUILDING DEPARTMENT. Lori Zombek presented the candidate. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES AT THE BOONE COUNTY GOLF COURSES. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES FOR THE PRO SHOP DEPARTMENT AT THE BOONE COUNTY GOLF COURSES. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RETURNING SEASONAL STAFF FOR THE BOONE COUNTY PARKS DEPARTMENT. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM V.

ORDINANCES

- A. None.

ITEM VI.

JUDGE'S REPORT

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ANDY RESER TO THE UNEXPIRED POSITION FOR THE BOONE COUNTY URBAN FORESTRY COMMISSION. Judge Moore commented Andy lives in Boone County and works for OKI. Commissioner Hand asked a question, Judge Moore answered. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VII.

ADMINISTRATIVE MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT MAKING APPLICATION FOR REIMBURSEMENT OF COUNTY FUNDS UTILIZED FOR THE TRANSPORTATION OF NON-PUBLIC SCHOOL STUDENTS DURING THE SCHOOL YEAR OF 2022-2023. Rob Notton reported this is an annual resolution to apply for funds. The county will receive 100% reimbursement from the state in September, and the county is just a pass through for the funds. Judge Moore added comments. Commissioner Flaig asked a question, Judge Moore answered. Jeff Earlywine added a comment. Commissioner Hand asked a question, Judge Moore answered. Commissioner Flaig asked a question, Rob Notton answered. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT DECLARING AS SURPLUS OLD COMPUTER EQUIPMENT BEING SUBMITTED FOR AUCTION FROM THE BOONE COUNTY INFORMATION SERVICES DEPARTMENT. Commissioner Hand asked a question, Jason Gamble, Information Systems Director answered, and added comments. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING AND DIRECTING THE COUNTY ADMINISTRATOR TO MAKE APPLICATION TO THE BOONE COUNTY PLANNING COMMISSION FOR A TEXT AMENDMENT TO THE COUNTY'S ZONING ORDINANCE THAT WOULD LIST SHORT TERM RENTAL UNITS AS CONDITIONALLY PERMITTED USES WITHIN ALL GRAVES ROAD ZONING DISTRICTS. Jeff Earlywine reported on the previous ordinances, there was an inadvertent omission by Planning Commission on the language within the Graves Road zoning district. This resolution would direct the staff to move forward with a text amendment. Commissioner Brewer asked a question, Jeff Earlywine answered. Commissioner Hand asked question, Commissioner Brewer and Jeff Earlywine answered. Judge Moore commented, followed by discussion. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING MOWING CONTRACT SERVICES FOR KY18, CENTRAL PARK, IDLEWILD PARK, BURLINGTON COMMONS AND BURLINGTON CEMETERY TO SZABO PROJECT SERVICES, INC. David Whitehouse Parks & Recreation Director reported that the previous vendor, Merkle Lawncare advised they could no longer mow for the county. Szabo was the next bidder on four (4) of five (5) properties and they could start mowing immediately. Commissioner Hand asked questions, David Whitehouse answered. Jeff Earlywine, Commissioner Brewer, and David Whitehouse added comments, followed by discussion. Commissioner Hand asked a question, David Whitehouse answered, Jeff Earlywine commented. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VIII.

FISCAL MATTERS

- A. Commissioner Flaig moved, seconded by Commissioner Hand to approve Invoice and Golf Invoice Reports dated April 18th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Commissioner Brewer moved, seconded by Commissioner Flaig to approve Pre-Paid Invoice Reports dated April 13th and April 6th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Commissioner Hand moved, seconded by Commissioner Brewer to approve Fiscal Court Order #22 – A Fiscal Court Order authorizing transfers in the amount of \$148,011, within the adopted Fiscal Year 2022-2023 Budget. Commissioner Hand asked a question, Rob Notton and David Whitehouse answered. Judge Moore and Commissioner Flaig added comments. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Commissioner Brewer moved, seconded by Commissioner Flaig to approve Fiscal Court Order #21 – A Fiscal Court Order authorizing transfers in the amount of \$25,000, within the adopted Fiscal Year 2022-2023 Budget. Commissioner Hand asked a question, Rob Notton answered. Judge Moore added comments. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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ITEM IX. **OLD BUSINESS**

- A. Judge Moore asked if there was any Old Business to come before the Court. Commissioner Hand asked for an update on his previous requests. Jeff Earlywine stated that updates will be provided at the May 9th meeting.

ITEM X. **NEW BUSINESS**

- A. Staff Presentation – Staff report on potential lease agreement for the Rivershore Sports Complex. Jeff Earlywine reported we had entered into a lease agreement with Boone County Knothole last year for the use of their baseball fields on Camp Ernst Road. Boone County Knothole purchased Rivershore Sports Complex about 10 years ago, they have used it primarily for adult softball and league play. There are 35 acres, 6 baseball fields, paved parking, restrooms, and concessions. Commissioner Brewer asked a question, Jeff Earlywine answered. The lease agreement will be year to year for up to five (5) years for \$1.00 per year. Commissioners Brewer and Flaig asked questions, David Whitehouse answered. Jeff Earlywine added the next step in the process would be to finalize the lease agreement and bring back to the May 9th meeting. Commissioner Flaig asked a question, Judge Moore answered, and added comments. Commissioner Flaig asked another question, David Whitehouse answered. Judge Moore asked for a motion to finalize the lease agreement with cost estimates. Commissioner Brewer moved, seconded by Commissioner Hand to finalize the lease agreement. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

Judge Moore asked if there was any other New Business to come before the Court. There was none.

ITEM XI. **ADJOURNMENT**

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Brewer moved, seconded by Commissioner Hand, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0).

NEXT FISCAL COURT MEETING – Tuesday, May 9th, 2023 @ 5:30 P.M.

Announcements:

Judge Moore introduced Bruno Giacomuzzi, Senior VP and COO with St. Elizabeth Healthcare who approached the podium to invite the Fiscal Court to a ribbon cutting on Tuesday, April 25th at 12pm for the St. Elizabeth Florence Campus Main Entrance Reopening. The main entrance will officially open on Monday, May 1st.

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CLERK CERTIFICATION

I, Shona Schulkers, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of April 18th, 2023.


Fiscal Court Clerk

Date: 5/9/23