

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

ITEM I. **CALL TO ORDER**

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Cathy H. Flaig presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Chet Hand, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Matthew H. Webster, County Administrator/Deputy Judge/Executive
Robert Franxman, County Engineer
Robert Notton, County Treasurer/Finance Director
Lori Zombek, Director of Human Resources
Jordan Dallas Turner, County Attorney
Major Bill Mark, Sheriff's Department
Shona Schulkers, Fiscal Court Clerk

Members of the Staff and Other Officials Absent:

William Knoebel, Assistant County Attorney

ITEM II. **APPROVAL OF MINUTES**

- A. Judge Moore presented the Minutes from the Fiscal Court Meeting of July 25th, 2023, for approval. Commissioner Brewer moved, seconded by Commissioner Hand to approve the Minutes from the July 25th, 2023, meeting. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).

ITEM III. **PRESENTATIONS**

- A. None.

ITEM IV. **PERSONNEL MATTERS**

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF A NEW SEASONAL ARBORETUM INTERN FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek presented the candidate. This position is open due to a resignation. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF OLIVIA STEPHENSON TO THE TELECOMMUNICATION POSITION (DISPATCHER) FOR THE PUBLIC SAFETY COMMUNICATION CENTER. Lori Zombek presented the candidate who was in attendance. Commissioner Hand asked a question, Lori Zombek answered. Commissioner Hand moved,

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JAKE BUERGER TO THE POSITION OF SOLID WASTE SERVICES RECYCLING TECHNICIAN FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek presented the candidate. The position is open due to a resignation. Commissioner Hand asked a question, Lori Zombek answered. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF CARLOS SANTIAGO TO THE POSITION OF ASSISTANT VETERINARY TECHNICIAN FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL DEPARTMENT. Lori Zombek presented the candidate who was in attendance. He is working to obtain his veterinary license and has obtained a license outside of the states. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JESSE MILLER TO THE POSITION OF LABORER FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek presented the candidate. The position is open due to a promotion. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

Judge Moore skipped to Item VII. A, then returned for Item IV. F.

- F. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT MODIFYING THE JOB DESCRIPTION AND TITLE OF THE HUMAN SERVICES DIRECTOR TO COMMUNITY SERVICES & PROGRAMS DIRECTOR AND APPOINTING LAURA PLEIMAN TO THIS POSITION. Matthew Webster reported on the new position that includes moving a ¾ time position to full time status with a \$4,000 increase in salary. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- G. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ALANNA ELWOOD TO THE POSITION OF HORTICULTURE TECHNICIAN FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek presented the candidate. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

ITEM V.

ORDINANCES

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, a Second Reading of AN ORDINANCE OF THE BOONE COUNTY FISCAL COURT ADOPTING THE FULL REPORT OF THE REAPPORTIONMENT COMMISSIONERS ESTABLISHING THE BOUNDARY LINES OF COUNTY COMMISSIONER DISTRICTS PURSUANT TO THE REQUIREMENTS OF KRS 67.045, AMENDING AND SUPERCEDING ORDINANCE NO. 11-07 ENACTED BY THE FISCAL COURT ON AUGUST 9, 2011. Judge Moore stated this is part of our statutory requirement every ten (10) years. All the districts must be balanced, District 1 did not have any changes. District 2 had the most growth, three (3) precincts were moved from District 2 to District 3. Voters will vote for all three (3) Commissioners during the election, not just the Commissioner for their district. Commissioner Hand asked a question, Judge Moore answered. Commissioner Flaig added comments. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VI.

JUDGE'S REPORT

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF JIM LOKESAK TO THE NORTHERN KENTUCKY CONVENTION AND VISITORS BUREAU BOARD OF COMMISSIONERS. Judge Moore presented the candidate. Commissioner Hand asked a question, Judge Moore answered. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VII.

ADMINISTRATIVE MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE RE-ORGANIZATION OF THE HUMAN SERVICES DEPARTMENT TO COMMUNITY SERVICES AND PROGRAMS DEPARTMENT. Matthew Webster reported on the restructure of the department. The additional needs of the county fits within this department. Commissioner Hand asked questions, Matthew Webster answered. Commissioner Flaig asked a question, Matthew Webster answered. Judge Moore and Matthew Webster added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE FILING OF A KENTUCKY HOMELAND SECURITY LAW ENFORCEMENT PROTECTION PROGRAM GRANT APPLICATION FOR TASERS AND TASER EQUIPMENT FOR THE BOONE COUNTY SHERIFF'S DEPARTMENT AND DIRECTING THE BOONE COUNTY JUDGE/EXECUTIVE TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY TO CARRY OUT THIS PROGRAM. Matthew Webster reported on the grant request of \$138,259. Commissioner Brewer asked a question, Major Bill Mark answered. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR TRACKED SKID STEER LOADERS TO WRIGHT IMPLEMENT AND SOUTHEASTERN EQUIPMENT. Rob Franxman reported on the bids on behalf of Boone, Kenton, and Campbell Counties. Wright Implement is the primary awardee and Southeastern Equipment is secondary awardee. We should expect 30-180 days for delivery. Commissioner Brewer asked a question, Rob Franxman answered. Judge Moore added comments. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR WATER MAIN CONSTRUCTION TO HOWELL CONTRACTORS, INC. FOR WOOLPER ROAD AND SNYDER LANE (GROUP A - RURAL WATER PHASE 2). Rob Franxman reported on the four (4) bids received. The design work was finished in June. The bid is 25% below the engineers estimate. Howell Contractors has just completed Twin Lakes. Commissioner Hand asked a question, Rob Franxman answered. Judge Moore added comments. Commissioner Brewer asked a question, Rob Franxman answered. Commissioner Hand asked questions, Judge Moore answered. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE PURCHASE OF FOUR (4) 2023 JEEP GRAND CHEROKEE 4X4 SUV VEHICLES FROM BACHMAN AUTO GROUP FOR THE BOONE COUNTY SHERIFF'S DEPARTMENT UTILIZING THE STATE MASTER AGREEMENT. Rob Franxman reported on the procurement of vehicles, no bids were received thus the purchase is being made pursuant to the State Master Agreement. Judge Moore, Commissioner Brewer, and Commissioner Flaig asked questions, Rob Franxman and Matthew Webster answered, discussion ensued. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VIII.

FISCAL MATTERS

- A. Commissioner Brewer moved, seconded by Commissioner Hand to approve Invoice and Golf Invoice Reports dated August 8th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Commissioner Flaig moved, seconded by Commissioner Hand to approve Pre-Paid Invoice Report dated August 3rd and July 27th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Commissioner Flaig moved, seconded by Commissioner Hand to approve Fiscal Court Order #4 – A Fiscal Court Order authorizing transfers in the amount of \$140,541.73, within the adopted Fiscal Year 2023-2024 Budget. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

- D. Commissioner Brewer moved, seconded by Commissioner Hand to accept the Monthly Financial Report for the Twelfth Month Period ending June 30, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Commissioner Brewer moved, seconded by Commissioner Flaig to approve the Inter-Fund Transfer Report for July 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0)
- F. Rob Notton presented the Fourth Quarter Budget Report including revenue and expenses. The total receipts were above budget. Commissioners Hand, Brewer and Flaig asked questions, Matthew Webster answered, Judge Moore added comments. Commissioner Brewer moved, seconded by Commissioner Flaig to accept the Fourth Quarter Budget Report. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0)

ITEM IX.

OLD BUSINESS

- A. Rob Franxman presented the Fiber Broadband Project Update. There have been 23,571 single family dwelling units and 7,000 multi-family dwelling units completed to date with access to 1G. There are 164 addresses left to go. There are 47% of units that have subscribed to altafiber services. Public WIFI will be in all major county parks and will roll out in phases. Judge Moore added that ARPA and state funds were used for the project. Commissioner Brewer asked a question, Matthew Webster answered. Rob Franxman added comments. Commissioner Brewer asked a question, Judge Moore answered. Commissioner Hand and Judge Moore asked a question, Matthew Webster answered. There is a Ribbon Cutting on Friday at 10:30am at England Idlewild Park.

Judge Moore asked if there was any other Old Business to come before the Court, there was none.

ITEM X.

NEW BUSINESS

- A. Judge Moore asked if there was any New Business to come before the Court, Commissioner Flaig asked if there were more tickets left for the Senior Picnic. Judge Moore stated we are sold out and the City of Union had some left. He also commented, we are planning to add tickets pending set up and food details.

ITEM XI.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Brewer moved, seconded by Commissioner Flaig, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0).

NEXT FISCAL COURT MEETING – Tuesday, August 22nd, 2023 @ 5:30 P.M.

Announcements:

The Boone County Fair is tonight through Sunday.

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, August 8th, 2023
5:30 P.M.

CLERK CERTIFICATION

I, Shona Schulkers, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of August 8th, 2023.



Fiscal Court Clerk

Date: 8/22/23