

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Judge Gary W. Moore presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Chet Hand, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Robert Franxman, County Engineer
Robert Notton, County Treasurer/Finance Director
Lori Zombek, Director of Human Resources
Jordan Dallas Turner, County Attorney
William Knoebel, Assistant County Attorney
Col. Les Hill, Sheriff's Department
Shona Schulkers, Fiscal Court Clerk

ITEM II.

BOONE COUNTY, KENTUCKY
PUBLIC PROPERTIES CORPORATION

- A. Call to Order.....President Gary W. Moore
- B. Reading of the Public Properties Corporation Meeting Notice.
A meeting will be held by the Boone County Public Properties Corporation on Tuesday, July 25th, 2023, at 5:30 p.m. prior to the Fiscal Court Meeting at the Administration Building, 2950 Washington Street, 1st floor, Burlington, KY, 41005. The purpose of this meeting is to consider the transfer of real property held by the Boone County Public Properties Corporation to the Boone County Fiscal Court. The meeting can be viewed on the County's home page at www.boonecountyky.org or via Spectrum CATV on channel 203 and via altafiber Fiopics on channel 831. Any individual requiring a special accommodation to participate in said Public Hearing should contact the County in advance of the hearing at (859) 334-3571.
- C. Report from County Administration regarding Boone County Public Properties Corporation.
Jeff Earlywine stated the Boone County Public Properties Corporation is active and in good standing. He reported on the history of the Boone County Public Properties Corporation. Commissioner Brewer pointed out to add "Kentucky" after Boone County in the name as there are other Boone Counties.
- D. A RESOLUTION RELATING TO THE BOONE COUNTY, KENTUCKY PUBLIC PROPERTIES CORPORATION AUTHORIZING GARY W. MOORE, JUDGE/EXECUTIVE AND CORPORATION PRESIDENT, TO TRANSFER DEEDS IN THE NAME OF THE BOONE COUNTY, KENTUCKY PUBLIC PROPERTIES CORPORATION TO THE BOONE COUNTY FISCAL COURT. Judge Moore mentioned there is no compensation as President. Commissioner Hand motioned to add "Kentucky" after Boone County in the name, seconded

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

by Commissioner Brewer. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0). Commissioners Hand, Brewer and Flaig asked questions, Bill Knoebel, Jeff Earlywine, Jordan Turner, and Judge Moore answered. David Whitehouse, Parks Director, and Judge Moore added comments. Discussions ensued. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the original resolution as amended. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

E. Adjournment

ITEM III.

APPROVAL OF MINUTES

- A. Judge Moore presented the Minutes from the Fiscal Court Meeting of July 11th, 2023, for approval. Commissioner Flaig moved, seconded by Commissioner Hand to approve the Minutes from the July 11th, 2023, meeting. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).

ITEM IV.

PRESENTATIONS

- A. None.

ITEM V.

PERSONNEL MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF RICK DUNCAN TO A SEASONAL POSITION FOR THE PUBLIC WORKS DEPARTMENT. Lori Zombek presented the candidate. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SAMUEL SHOUP TO THE PART-TIME TELECOMMUNICATION POSITION (DISPATCHER) FOR THE PUBLIC SAFETY COMMUNICATION CENTER. Lori Zombek presented the candidate. Commissioner Hand asked a question, Lori Zombek answered. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT OF MATTHEW DOWLING, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, TO THE POSITION OF DEPUTY COUNTY ADMINISTRATOR FOR THE JUDGE/EXECUTIVE OFFICE. Matthew Webster presented the candidate. There were sixty (60) applicants, six (6) were interviewed and two (2) were finalists. Matt Dowling is currently the City Administrator for Elsmere. Judge Moore and Commissioner Flaig added comments. Commissioner Hand asked a question, Matt Dowling answered. Matthew Webster added he will start in thirty (30) days. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE PAY UPGRADE, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ERIN LINDHURST IN THE CAMP PROGRAM FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek presented the candidate. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VI.

ORDINANCES

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, a First Reading of AN ORDINANCE OF THE BOONE COUNTY FISCAL COURT ADOPTING THE FULL REPORT OF THE REAPPORTIONMENT COMMISSIONERS ESTABLISHING THE BOUNDARY LINES OF COUNTY COMMISSIONER DISTRICTS PURSUANT TO THE REQUIREMENTS OF KRS 67.045, AMENDING AND SUPERCEDING ORDINANCE NO. 11-07 ENACTED BY THE FISCAL COURT ON AUGUST 9, 2011. Jeff Earlywine gave an overview of the ordinance. James Horton, GSI Data Specialist reported via PowerPoint on the current conditions and recommendations. District 1 had no changes. Greenview, Hopeful and Oakbrook moved from District 2 to District 3. Judge Moore added comments. Commissioner Hand asked for the PowerPoint Presentation. Commissioner Brewer asked for the district map. Commissioner Flaig added comments about James Horton, who is retiring on July 31. Judge Moore stated the Second Reading will be on August 8th.

ITEM VII.

JUDGE'S REPORT

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DURRAN ALEXANDER TO THE PARKING VIOLATION AND 911 DWELLING UNIT SERVICE FEE HEARING BOARD. Judge Moore presented the candidate. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF DOUG BRAMER TO FILL THE VACANT POSITION FOR THE AVIATION NOISE ABATEMENT COMMITTEE. Judge Moore presented the candidate and stated this is a regional board. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ERIC HALL TO FILL THE VACANT POSITION FOR THE TRANSIT AUTHORITY OF NORTHERN KENTUCKY (TANK) BOARD. Judge Moore presented the candidate and stated TANK is the largest external expenditure in the county budget. Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

ITEM VIII.

ADMINISTRATIVE MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A SUPPLEMENTAL AGREEMENT WITH KYTC FOR GRANT FUNDING FOR THE FROGTOWN CONNECTOR ROAD SIDEWALK PROJECT. Rob Franxman reported on the sidewalk project, the grant covers 80% of the cost, \$400,000. The completion date will be June 1, 2024. Judge Moore commented on the connection to Richwood Road, which is nearing completion. Commissioner Flaig asked a question, Rob Franxman answered. Commissioner Hand asked questions, Rob Franxman and Judge Moore answered. Judge Moore reported on the Frogtown Road three (3) lane state project, there will also be multi-use paths on both sides. The public meeting date is not set yet but should be in late summer. Commissioner Flaig asked a question, Judge Moore answered. Commissioner Hand asked a question, Rob Franxman answered. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE ACQUISITION OF EIGHTEEN (18) EASEMENTS FOR THE DUBLIN DRIVE SIDEWALK PROJECT. Rob Franxman reported H.W. Lochner is acquiring construction easements, making offers to property owners. The completion will be in summer 2024. Commissioner Hand asked questions, Jeff Earlywine and Rob Franxman answered. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING A BID FOR THE DRUM WOODCHIPPER FOR THE PUBLIC WORKS SOLID WASTE SERVICES DIVISION TO SOUTHEASTERN EQUIPMENT COMPANY, INC. Rob Franxman reported there was only one (1) bid received. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A BID FROM G.S.I. TO PERFORM SOIL NAIL WALL REPAIR ON EASTON LANE, WOOLPER ROAD, ASHBY FORK ROAD AND MARTIN ROAD USING THE KYTC MASTER AGREEMENT. Rob Franxman reported on the master agreement and four (4) landslides. Judge Moore added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDDING THE BID FOR 2.5 TON DUMP TRUCKS TO FYDA FREIGHTLINER. Rob Franxman reported only one (1) bid was received. The delivery time frame is six (6) – twelve (12) weeks. There are three (3) trucks budgeted. Commissioners Hand and Flaig asked a question. Rob Franxman answered. Jeff Earlywine added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

- F. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING A BID FOR LIQUID DEICING EQUIPMENT FOR THE SNOW REMOVAL PROGRAM IN THE PUBLIC WORKS DEPARTMENT THROUGH A SOURCEWELL CONTRACT. Rob Franxman reported on a brine production system using liquid deicer as well as rock salt. Judge Moore asked a question, Rob Franxman answered. Commissioner Flaig asked a question, Rob Franxman and Judge Moore answered. Commissioner Hand asked a question, Rob Franxman answered. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM IX.

FISCAL MATTERS

- A. Commissioner Hand moved, seconded by Commissioner Brewer to approve Invoice and Golf Invoice Reports dated July 25th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Commissioner Brewer moved, seconded by Commissioner Flaig to approve Pre-Paid Invoice Report dated July 20th and July 13th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Commissioner Brewer moved, seconded by Commissioner Flaig to approve Fiscal Court Order #2 – A Fiscal Court Order authorizing transfers in the amount of \$125,000.00, within the adopted Fiscal Year 2023-2024 Budget. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Commissioner Hand moved, seconded by Commissioner Brewer to approve Fiscal Court Order #3 – A Fiscal Court Order authorizing transfers in the amount of \$3,752.00, within the adopted Fiscal Year 2023-2024 Budget. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM X.

OLD BUSINESS

- A. Judge Moore asked if there was any Old Business to come before the Court, 1) Commissioner Hand asked how many applicants there were for the Communications position and how many interviews we will conduct, Lori Zombek answered twenty one (21) applicants and six (6) interviews. 2) Commissioner Hand asked how many public engagement surveys we have received, Matthew Webster answered 301 have been returned. Commissioner Hand asked if we could share the link with our regional partners. Commissioner Flaig asked if we can put it at the Fair. Matthew Webster indicated that he would share the survey as requested. 3) Commissioner Hand asked about the liquor store on Verona-Mudlick Road near the school. Commissioner Brewer stated it was zoned correctly. Judge Moore said he would follow up.

ITEM XI.

NEW BUSINESS

- A. Judge Moore asked if there was any New Business to come before the Court, there was none.

ITEM XII.

ADJOURNMENT

Judge Moore called for adjournment of the Fiscal Court Meeting. Commissioner Hand moved, seconded by Commissioner Brewer, to adjourn the meeting, ALL PRESENT VOTING AYE (4-0).

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Tuesday, July 25th, 2023
5:30 P.M.

NEXT FISCAL COURT MEETING – Tuesday, August 8th, 2023 @ 5:30 P.M.

Announcements:

Judge Moore announced the passing our Liz McBee, Parks Program Planner. Her funeral is on August 12, 2:30pm, Linnemann Funeral Home.

Judge Moore announced the passing of Don Markesbery.

Commissioner Hand announced the passing of Mary Kunkel.

Judge Moore announced this is the last Fiscal Court Meeting for Jeff Earlywine. His retirement celebration will be held on Thursday, July 27, 4pm-7pm, Boone Links Golf Course Clubhouse.

CLERK CERTIFICATION

I, Shona Schulkers, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court meeting of July 25th, 2023.


Fiscal Court Clerk

Date: 8/8/23