

MINUTES
BOONE COUNTY FISCAL COURT
Boone County Administration Building
Fiscal Courtroom (1st Floor)
Burlington, Kentucky
Thursday, June 8th, 2023
5:30 P.M.

ITEM I.

CALL TO ORDER

- A. Judge Gary W. Moore called to order the meeting of the Boone County Fiscal Court.
- B. Commissioner Jesse A. Brewer presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive
Cathy H. Flaig, Commissioner, District 1
Chet Hand, Commissioner, District 2
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive
Matthew H. Webster, Assistant County Administrator
Robert Franxman, County Engineer
Robert Notton, County Treasurer/Finance Director
Lori Zombek, Director of Human Resources
Jordan Dallas Turner, County Attorney
Major Gary Peace, Sheriff's Department
Shona Schulkers, Fiscal Court Clerk

ITEM II.

APPROVAL OF MINUTES

- A. Judge Moore presented the Minutes from the Fiscal Court Meeting of May 23rd, 2023, for approval. Commissioner Hand moved, seconded by Commissioner Flaig to approve the Minutes from the May 23rd, 2023, meeting. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).
- B. Judge Moore presented the Minutes from the Budget Workshop Special Meeting of May 25th, 2023, for approval. Commissioner Flaig moved, seconded by Commissioner Brewer to approve the Minutes from the May 25th, 2023, meeting. Commissioner Hand asked to amend the minutes, he said the phrase "ALL PRESENT VOTING" under Adjournment is confusing, as Commissioner Brewer was not in attendance. Judge Moore called for a vote on the motion, with this correction, MOTION PASSES (4-0).
- C. Judge Moore presented the Minutes from the Special Meeting of May 30th, 2023, for approval. Commissioner Hand moved, seconded by Commissioner Brewer to approve the Minutes from the May 30th, 2023, meeting. Judge Moore called for a vote on the motion, MOTION PASSES (4-0).

ITEM III.

PRESENTATIONS

- A. Laura Pleiman, Human Services Director – FY24 Tax Board Funding Report (see Item VII. B) Jordan Turner has a conflict with a potential agency in line for funding due to ongoing litigation and asked to recuse herself and leave the courtroom. Laura Pleiman reported on all programs being funded via PowerPoint. The allocation is \$2,207,000 for 70 programs in 37 organizations. Commissioner Hand asked a question, Laura Pleiman and Judge Moore answered.

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Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING THE RECOMMENDATIONS OF THE BOONE COUNTY TAX ADVISORY BOARDS AS IT RELATES TO SUPPORTING INTELLECTUAL DISABILITY, AGING AND MENTAL HEALTH PROGRAMS DURING FISCAL YEAR 2024 IN THE AMOUNT OF \$2,207,000 IN TOTAL ALLOCATIONS. Commissioner Hand asked a question, Judge Moore answered. Mr. Cicero, citizen asked a question, Laura Pleiman answered. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

(Jordan Turner returned to the courtroom.)

ITEM IV.

PERSONNEL MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A RESTRUCTURE TO JOB DESCRIPTIONS FOR THE BUILDING INSPECTION DEPARTMENT. Lori Zombek commented this is the final step in the slight restructure for the department, this will not impact pay (budget). Commissioner Brewer moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF MARISSA HURST TO THE POSITION OF HORTICULTURE TECHNICIAN FOR THE BOONE COUNTY PARKS DEPARTMENT. Lori Zombek presented the candidate. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF NEW AND RETURNING SEASONAL STAFF FOR THE BOONE COUNTY PARKS DEPARTMENT. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF TIMOTHY ZIMMERMAN TO THE POSITION OF ANIMAL CONTROL OFFICER FOR THE BOONE COUNTY ANIMAL CARE AND CONTROL DEPARTMENT. Lori Zombek commented he is the head zookeeper. Commissioner Hand asked a question, Lori Zombek and Jeff Earlywine answered. Commissioner Flaig moved, seconded by Commissioner Hand, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENTS, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF SEASONAL NEW HIRES AT THE BOONE COUNTY GOLF COURSES. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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- F. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE APPOINTMENT, BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF NATASHA GOTT TO THE TELECOMMUNICATION POSITION (DISPATCHER) FOR THE PUBLIC SAFETY COMMUNICATION CENTER. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM V.

ORDINANCES

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, a Second Reading of AN ORDINANCE RELATING TO THE BOONE COUNTY FISCAL COURT ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE COUNTY OF BOONE, KENTUCKY. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the ordinance. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Judge Moore asked the Fiscal Court Clerk to read into the record, a First Reading of AN ORDINANCE OF THE BOONE COUNTY FISCAL COURT, KENTUCKY APPROVING, A REQUEST, WITH A CONDITION OF DINSMORE HOMESTEAD FOUNDATION INC, PER BARBARA BARDES (APPLICANT) FOR DINSMORE HOMESTEAD FOUNDATION INC, PER BARBARA BARDES AND COUNTY OF BOONE, PER JEFF EARLYWINE, COUNTY ADMINISTRATOR (OWNERS) FOR A ZONING MAP AMENDMENT FROM CONSERVATION (CONS) TO CONSERVATION/PLANNED DEVELOPMENT (CONS/PD) FOR AN APPROXIMATE 9.2 ACRE AREA LOCATED ALONG THE NORTHWEST SIDE OF BURLINGTON PIKE, BETWEEN MIDDLE CREEK ROAD AND BELLEVIEW ROAD, APPROXIMATELY 650 FEET SOUTHWEST OF MIDDLE CREEK ROAD, AND BEING PART OF THE PROPERTIES LOCATED AT 5656 BURLINGTON PIKE AND 5700 BURLINGTON PIKE, BOONE COUNTY, KENTUCKY. Michael Schwartz, Director of Zoning Services presented the request via PowerPoint for a zone change with one (1) condition for the construction of a Heritage Center building and parking. The Planning Commission voted unanimously to approve. Commissioner Flaig asked questions, Jeff Earlywine and Michael Schwartz answered. Commissioner Hand asked questions, Michael Schwartz answered. Barbara Bardes added comments about the history of the Dinsmore Homestead.

ITEM VI.

JUDGE'S REPORT

- A. Judge Moore asked the Fiscal Court Clerk to read into the record A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE RE-APPOINTMENT BY GARY W. MOORE, COUNTY JUDGE/EXECUTIVE, OF ROBIN BENNETT TO THE BOONE COUNTY ARCHIVE COMMISSION. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

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ITEM VII.

ADMINISTRATIVE MATTERS

- A. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AUTHORIZING THE FILING OF A KENTUCKY HOUSE BILL (HB) 1 COUNTY CLERKS ELECTION EQUIPMENT GRANT APPLICATION FOR UP TO \$175,168.95 IN HB 1 PROJECT FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT (DLG); AUTHORIZING AND DIRECTING THE BOONE COUNTY JUDGE/EXECUTIVE TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY DLG TO CARRY OUT THIS PROJECT; AND AUTHORIZING THE JUDGE/EXECUTIVE TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT. Jeff Earlywine reported that earlier this year we completed a grant application for e-poll books, this grant will allow the purchase of various election equipment. Justin Crigler, County Clerk added comments about the grant. Commissioner Hand asked questions, Justin Crigler answered. Mr. Cicero, citizen asked a question, Justin Crigler answered. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Read during Presentation.
- C. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT SUPPORTING SUBMITTAL OF AN ECONOMIC DEVELOPMENT FUND APPLICATION TO THE KENTUCKY ECONOMIC DEVELOPMENT CABINET UNDER THE KENTUCKY PRODUCT DEVELOPMENT INITIATIVE FOR A PROJECT AT CVG AIRPORT LOCATED IN BOONE COUNTY, KENTUCKY. Jeff Earlywine reported that the \$3.66 million grant will stimulate and support local projects. The grant was a regional application and will provide 60 jobs at the airport. Larisa Sims, CVG commented this grant funding will be for the re-development of the old car rental facility. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR CUSTODIAL SUPPLIES FOR FISCAL YEAR 2024 TO BAUMANN PAPER COMPANY, FEDERAL SUPPLIES AND STIGLER SUPPLY COMPANY. Matthew Webster reported on the annual bid for cleaning supplies. Commissioner Hand moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE BID FOR FOOD FOR THE BOONE COUNTY JAIL FOR FISCAL YEAR 2024 TO ATLANTIC FOODS CORPORATION Rob Notton reported on the annual bid, only one (1) vendor participated. Judge Moore asked a question, Rob Notton will get the answer. Jeff Earlywine added comments. Commissioner Hand moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- F. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT AWARDING THE GUARDRAIL BID FOR FISCAL YEAR 2024 TO GEORGE B STONE. Rob Franxman reported no bids were received the first time, advertised again. Commissioner Flaig moved, seconded by Commissioner Brewer, to

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approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

- G. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT UPDATING THE CURRENT CENTERLINE LENGTH OF STREETS OWNED AND MAINTAINED BY THE COUNTY TO 451.2 MILES Rob Franxman commented that NKADD requested the miles be updated with KYTC as this determines our funding allocations. Commissioner Hand asked a question, Rob Franxman answered. Commissioner Brewer moved, seconded by Commissioner Flaig, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- H. Judge Moore asked the Fiscal Court Clerk to read into the record, A RESOLUTION RELATING TO THE BOONE COUNTY FISCAL COURT APPROVING A LEASE AGREEMENT FOR STORAGE SPACE TO BE UTILIZED BY THE COUNTY CLERK'S OFFICE FOR THE USE OF ELECTION RELATED EQUIPMENT. Jeff Earlywine reported that offsite storage was necessary as there is not sufficient storage onsite. Some equipment will still be stored in the Administration Building. Justin Crigler, County Clerk added that no voting equipment or e-poll books will be stored offsite. Commissioner Hand asked a question. Justin Crigler answered. Jeff Earlywine added comments. Marcie Clark, citizen asked a question, Judge Moore answered. Jeff Earlywine added comments. Commissioner Flaig moved, seconded by Commissioner Brewer, to approve the resolution. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

ITEM VIII.

FISCAL MATTERS

- A. Commissioner Hand moved, seconded by Commissioner Flaig to approve Invoice and Golf Invoice Reports dated June 8th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- B. Commissioner Brewer moved, seconded by Commissioner Hand to approve Pre-Paid Invoice Reports dated June 1st and May 25th, 2023. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- C. Commissioner Flaig moved, seconded by Commissioner Brewer to approve Fiscal Court Order #27 – A Fiscal Court Order authorizing transfers in the amount of \$342,702.12, within the adopted Fiscal Year 2022-2023 Budget. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- D. Commissioner Brewer moved, seconded by Commissioner Hand to approve Fiscal Court Order #28 – A Fiscal Court Order authorizing transfers in the amount of \$39,000.00, within the adopted Fiscal Year 2022-2023 Budget. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).
- E. Commissioner Flaig moved, seconded by Commissioner Brewer to accept the Monthly Financial Report for the Ten-Month Period ending April 30, 2023. Commissioner Hand asked a question, Judge Moore and Rob Notton answered. Judge Moore called for a vote on the motion, ALL PRESENT VOTING AYE (4-0).

