

**MINUTES**  
**BOONE COUNTY FISCAL COURT**  
**SPECIAL BUDGET MEETING**  
**Boone County Administration Building**  
**1st Floor, Fiscal Courtroom**  
**Burlington, Kentucky**  
**Thursday, May 11, 2023**  
**5:30 P.M.**

**ITEM I.**

**CALL TO ORDER**

- A. Judge/Executive Gary W. Moore called to order the Special Budget Meeting.
- B. Commissioner Cathy H. Flaig presented the Invocation and the Pledge to the Flag.

Members of the Court Present:

Gary W. Moore, County Judge/Executive  
Cathy H. Flaig, Commissioner, District 1  
Chet Hand, Commissioner, District 2  
Jesse A. Brewer, Commissioner, District 3

Members of the Staff and Other Officials Present:

Jeffrey S. Earlywine, County Administrator/Deputy Judge/Executive  
Matthew H. Webster, Assistant County Administrator  
Robert Franxman, County Engineer  
Robert Notton, County Treasurer/Finance Director  
Jordan Dallas Turner, County Attorney  
Col. Les Hill, Sheriff's Department  
Shona Schulkers, Fiscal Court Clerk

Members of the Staff Absent:

Lori Zombek, Director of Human Resources

**ITEM II.**

**READING OF SPECIAL CAUCUS MEETING**

- A. Judge Moore asked the Fiscal Court Clerk to read into the record the Special Caucus Meeting Notice. Please take notice a Special Caucus Meeting will be held by the Boone County Fiscal Court Thursday, May 11<sup>th</sup>, 2023, at 5:30 p.m. for the purpose of reviewing the proposed FY2024 Budget. The meeting may be attended by the public in person at the Fiscal Court Meeting Room, 1<sup>st</sup> floor in the Administration Building, 2950 Washington Street, Burlington, KY 41005 and can be viewed on the County's home page at [www.boonecountyky.org](http://www.boonecountyky.org) or via Spectrum CATV on channel 203 and via altafiber Fiopitics on channel 831. This Budget Workshop for the Fiscal Court represents the only Agenda item, and no other matters will be discussed by the Fiscal Court at this Special Meeting. There will be no public comments accepted at this meeting and no final action taken by the Fiscal Court. Any person requiring a special accommodation to participate at this meeting is encouraged to contact the Boone County Fiscal Court offices in advance of the meeting at (859) 334-3571.

**ITEM III.**

**PRESENTATIONS**

- A. Review of the proposed FY2024 Budget (operating funds) Judge Moore stated this is an annual event, the meeting will not take public comments until the First Reading on Tuesday, May 30, 2023. Jeff Earlywine presented via PowerPoint highlighting the current conditions heading into FY24 with low unemployment rates, household income is strong, new real property tax estimate is \$216 million and building permits of all types are up 12.5%. He also noted performance during FY23 with a carryover balance that will be spent by June 30, 2023. Occupational License is the largest source of revenue which is up 12.9% from prior year. Jeff Earlywine also stated there were key factors that will shape the FY24 budget with no new tax, no tax increase, minimal fee changes, investments in infrastructure and maintenance and no new debt. Jeff Earlywine reviewed tax rates and there are no changes for FY24. There will be \$33 million in

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reserves after FY24. Jeff Earlywine reviewed the discretionary funds, and mentioned revenues are up 6.8% for FY24 along with a decrease in expenditures from FY23. He stated the KACo insurance premium decreased based on a decision to increase the deductible. The county is looking into additional insurance umbrella coverage beyond \$5 million. Jeff Earlywine reported the Conservation District has proposed a request for an increase in their budget from \$290,000 to \$517,000. Judge Moore stated they need a vehicle and have additional program needs; his estimate is \$375,000 total. He also stated they would like to hire a full time position.

Jason Maydak, Jailer reviewed his proposed budget asking for a 30% pay increase to include the 7% COLA, which is \$1 million more than last year. He stated due to workforce challenges and being competitive with Campbell and Kenton Counties, this increase will help with staffing. They are currently short full time and part time positions.

- B. Discussions: The Commissioners discussed the options for the Conservation District and are asking for their amendments, Jeff Earlywine will respond directly to the Conservation District. The Commissioner also discussed the jail budget, they would like additional information before making their decision. They would also like to see a narrative for each department with any increases in expenditures of 10% or greater over last year.
- C. Short break.
- D. Final comments – Jeff Earlywine commented he would send the PowerPoint presentation to everyone. Judge Moore stated the First Reading of the Budget will be on May 30, 2023, with public comments.

**ITEM IV.**

**ADJOURNMENT**

Judge Moore called for adjournment of the Boone County Fiscal Court Special Budget Workshop Meeting. Commissioner Hand moved, seconded by Commissioner Brewer, to adjourn the meeting. ALL PRESENT VOTING - AYE 4-0.

**Next Fiscal Court Meeting – Tuesday, May 23, 2023 @ 5:30 PM**

**Next Special Caucus Meeting – Thursday, May 25, 2023 @ 4:00 PM**

**CLERK CERTIFICATION**

I, Shona Schulkers, Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken during the Boone County Fiscal Court Special Budget Workshop Meeting of May 11<sup>th</sup>, 2023.

Date: 5/23/23

  
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Fiscal Court Clerk