

**TEMPORARY STORAGE TRAILER
BOONE COUNTY PLANNING COMMISSION**

SECTION A: (To be completed by applicant)

**Fee: \$300.00 for 60 consecutive days
One (1) permit per calendar year**

1. Applicant: _____

Mailing Address: _____

_____ City _____ State _____ Zip Code

Phone Number: _____ Fax Number: _____

Email: _____

2. Location Of Trailer: _____

_____ City _____ State _____ Zip Code

3. Property Owner: _____

Mailing Address: _____

_____ City _____ State _____ Zip Code

Phone Number: _____ Fax Number: _____

Email: _____

4. Description Of Request: _____

5 Requested Starting Date: _____ Requested Ending Date: _____

I, the undersigned, understand and agree that the above described trailer will be removed no later than the expiration date shown on the approved Temporary Storage Trailer Permit.

ORIGINAL Property Owner's Signature: _____
(Faxed, Photocopied or Scanned Signatures will **NOT** be Accepted)

Applicant's Signature: _____ Date: _____

Applicant's Name (Please Print or Type): _____

SECTION B: (To be completed by Planning Commission staff)

1. Date Received: _____

2. Review Fee: _____

3. Receipt Number: _____

4. Staff Reviewer: _____ Date: _____

5. Staff Action:
_____ Approval Zoning District: _____

_____ Approval with Condition(s) (see # 6)

_____ Denial (see #7)

Starting Date: _____ Ending Date: _____

6. Conditions of Approval: _____

7. Reasons for Denial: _____

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www.boonecountyky.org

SECTION 3506 TEMPORARY STORAGE TRAILER PERMITS

- A. Temporary Storage Trailers, as defined in [ARTICLE 40](#), are permitted within Commercial Two (C-2), Commercial Services (C-3) and Recreation (R) districts subject to the terms and provisions of this Article and other applicable provisions of these regulations.
- B. Within the City of Florence:
 - 1. Temporary storage trailers shall not be located within any required off-street parking space or drive aisle.
 - 2. Temporary storage trailers may be located on a sidewalk as long as it does not impede pedestrian circulation.
 - 3. No sales shall be conducted from the temporary storage trailer.

SECTION 3507 TIME LIMITS FOR TEMPORARY STORAGE TRAILERS

- A. Temporary Storage Trailers are permitted on a site for one period of up to sixty (60) consecutive calendar days per calendar year, per address.

SECTION 3508 TEMPORARY STORAGE TRAILER PERMIT REQUIRED

- A. Prior to placing any Temporary Storage Trailer on any property, the person or persons owning or having control or supervisory authority of such trailer(s) shall apply and be required to obtain a permit from the Zoning Administrator. A completed application form as prescribed by the Zoning Administrator, fee, and a plot plan which indicates the location of the Temporary Storage Trailer(s), existing buildings and paved areas, and property lines, shall be submitted. The Zoning Administrator shall review the application and determine within three (3) working days from the submittal date whether or not the plan conforms with this [ARTICLE 35](#) and all other applicable provisions of these regulations.
- B. If the Zoning Administrator refuses to issue a Temporary Storage Trailer Permit, the reasons for such refusal shall be submitted to the applicant in writing within three (3) working days from the date the complete application was submitted. An applicant refused a permit for a Temporary Storage Trailer Permit may appeal such action to the Board of Adjustment and Zoning Appeals in accordance with the provisions of [ARTICLE 2](#).

SECTION 3509 TEMPORARY STORAGE TRAILER PERMIT PERFORMANCE STANDARDS

- A. The Zoning Administrator shall approve a complete Temporary Storage Trailer Permit application which complies with the following performance standards and all other applicable requirements of these regulations this order.
 - 1. Two Temporary Storage Trailers are permitted per permit.
 - 2. Permits are limited to enclosed trailers or portable storage containers.
 - 3. Temporary Storage Trailers shall be placed in the rear yard, except that such units may be located in the front yard or side yard if located in a screened dock or delivery area.
 - 4. Temporary Storage Trailers must be placed on a paved surface and not within designated parking areas.

5. The placement of a Temporary Storage Trailer must meet a minimum five (5) foot setback, except that any trailer with a refrigeration unit or other device used for power shall not be located within two hundred (200) feet of a property line adjacent to a residential district or use. Any Temporary Storage Trailer without a refrigeration unit or other device for power shall not be located within fifty (50) feet of a property line adjacent to a residential district or use.
6. Merchandise shall not be sold directly out of a Temporary Storage Trailer, nor shall a Temporary Storage Trailer be used for the storage of bulk hazardous or toxic materials.
7. No Temporary Storage Trailer shall block, impair, or otherwise unduly inconvenience patrons of existing commercial developments on a site. To ensure the safety of the individuals utilizing the site, a positive aesthetic view must be retained as well as adequate parking. The location of all proposed Temporary Storage Trailers will be evaluated in regard to pedestrian and vehicular traffic patterns, emergency access, access points to the site, parking lots, setbacks, and existing structures.
8. Vertical stacking of Temporary Storage Trailers and stacking of other materials or merchandise on top of any Temporary Storage Trailer is prohibited.
9. A Temporary Storage Trailer shall have no signage other than the name, address, and telephone number of the person or firm engaged in the business of renting or otherwise placing the Temporary Storage Trailer.
10. All Temporary Storage Trailers in use on a lot shall be in a condition free from rust, peeling paint, and other visible forms of deterioration.
11. The property where a Temporary Storage Trailer is placed must be occupied by a principal building, and the Temporary Storage Trailer must serve the requesting business and be located on the requesting business's premises.
12. Any deviation in the location of an approved Temporary Storage Trailer from the location indicated on the approved permit must be approved by the Zoning Administrator.

SECTION 3510 TEMPORARY STORAGE TRAILER PERMIT FEE

- A. At the time of application for a Temporary Storage Trailer Permit, the applicant shall pay in full to the Boone County Planning Commission a fee as indicated in the adopted fee schedule.