

**BOONE COUNTY PLANNING COMMISSION
BOONE COUNTY ADMINISTRATION BUILDING
FIRST FLOOR FISCAL COURTROOM
BUSINESS MEETING
AUGUST 18, 2021
7:00 P.M.**

Chairman Rolfsen opened the Business Meeting at 7:00 p.m. and welcomed the audience to the Planning Commission's August 18, 2021 Business Meeting. Chairman Rolfsen then invited everyone to join him in reciting the Pledge of Allegiance.

COMMISSION MEMBERS PRESENT:

Mr. Randy Bessler
Mrs. Pamela Goetting
Ms. Corrin Gulick
Mr. Steve Harper
Mrs. Janet Kegley
Mr. Rick Lunnemann
Mr. Don McMillian
Mr. Kim Patton, Vice Chairman
Mr. Charlie Rolfsen, Chairman
Mr. Bob Schwenke
Mrs. Jackie Steele
Mr. Tom Szurlinski
Mr. Steve Turner, Temporary Presiding Officer

COMMISSION MEMBERS NOT PRESENT:

Mr. Kim Bunger, Secretary/Treasurer

LEGAL COUNSEL PRESENT:

Mr. Dale Wilson

STAFF MEMBERS PRESENT:

Mr. Kevin P. Costello, AICP, Executive Director
Mr. Kevin Wall, Director, Zoning Services
Mr. Todd K. Morgan, Senior Planner

APPROVAL OF THE MINUTES:

Chairman Rolfsen stated that the Commissioners received copies of the Minutes from the August 4, 2021 Business Meeting and Public Hearings. Chairman Rolfsen asked if there were any other comments or corrections?

Mr. Patton moved to approve the Minutes as presented. Mr. Harper seconded the motion and it carried unanimously.

ACTION ON PLAN REVIEWS:

TECHNICAL/DESIGN REVIEW – Todd Morgan, Staff

1. Wayfair – 5101 Renegade Way

Staff Member, Todd Morgan, referred to a Power Point presentation. The applicant wants to install address numbers on the existing Wayfair building. He showed pictures of the existing signage. On the two front corners of the building, the applicant would like to install 2 address signs. Each address sign is 35.46 square feet in area. The total sign area for the building will be 288.78 square feet. Normally, they are only allowed 2 building mounted signs.

The Technical/Design Review Committee met prior to the Business Meeting and voted unanimously to approve the request as submitted.

Chairman Rolfsen asked if there was a motion to act on the request? Mr. Lunnemann moved to approve the request based upon the Technical/Design Review Committee recommendation as presented. Mrs. Steele seconded the motion and it passed unanimously.

TECHNICAL/DESIGN REVIEW – Todd Morgan, Staff

2. LBA Realty – 2775 Ted Bushelman Blvd

Staff Member, Todd Morgan, referred to a Power Point presentation. It is a very similar request as the applicant would like to install two address signs. It is for the GE Aviation Building. Again, the building already has 2 building mounted signs. Each address sign is 18.07 square feet in area. The total sign area for the site will be 290.34 square feet.

The Technical/Design Review Committee met prior to the Business Meeting and voted unanimously to approve the request as submitted. Ms. Brooke Aleny, Atlantic Signs, noted that the new owner of the building is rebranding the building to match their existing buildings.

Chairman Rolfsen asked if there was a motion to act on the request? Mr. Harper moved to approve the request based upon the Technical/Design Review Committee recommendation as presented. Mr. Patton seconded the motion and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Kevin P. Costello, AICP, explained that the FY 2020-2021 Audit is in the process of being completed. It is being conducted by Von Lehmann and will be completed by the end of August or early September. It will be filed with the State since the Planning Commission is an SPGE. Once again, there is information in the audit about the financial impact of the retirement system. Each Board Member will get a copy of the audit. Mr. Costello reminded everyone about next Wednesday's Long Range/Comp Plan Committee Meeting. It involves reviewing a project in Harmony Subdivision and an update of the new zoning code.

OTHER:

Chairman Rolfsen announced that Ms. Lori Heilman resigned as a Board Member. She is very busy with her children and her work. The Mayor of Florence will have to appoint a new person. Chairman Rolfsen stressed that even though there has been an increase in the number of COVID cases, the Board is still meeting in person. If anyone has a concern, feel free to contact him. There is an option to mask for the meetings if one feels more comfortable. If we have a request that may draw a lot, we could switch to a virtual meeting or public hearing. Mr. Wilson stated that under Kentucky Open Meetings Law, we can hold video teleconference meetings. All we have to do is give out information about the meeting including the meeting link. That would be the case even if we didn't have a State of Emergency.

Chairman Rolfsen introduced the Planning Commission's newest member, Pamela Goetting.

Mr. Costello reminded Board members to continue to turn their microphones on when they speak. In the past, we have had problems picking up the sound from Board Members. He also noted that the Board Meeting is on live television now and is being streamed (via computer or phone) on the web. The web link is on the Planning Commission's web site.

ADJOURNMENT

There being no further business to come before the Planning Commission, **Mr. Patton moved to adjourn the meeting. Mr. Szurlinksi seconded the motion and it passed unanimously. The meeting was adjourned at 7:20 P.M.**

APPROVED

Charlie Rolfsen
Chairman

Attest:

Kevin P. Costello, AICP
Executive Director