

**BOONE COUNTY PLANNING COMMISSION
BOONE COUNTY ADMINISTRATION BUILDING
FIRST FLOOR FISCAL COURTROOM
BUSINESS MEETING
OCTOBER 20, 2021
7:00 P.M.**

Chairman Rolfsen opened the Business Meeting at 7:00 p.m. and welcomed the audience to the Planning Commission's October 20, 2021 Business Meeting. Chairman Rolfsen then invited everyone to join him in reciting the Pledge of Allegiance.

COMMISSION MEMBERS PRESENT:

Mr. Randy Bessler
Mrs. Pamela Goetting
Ms. Corrin Gulick
Mr. Steve Harper
Mrs. Janet Kegley
Mr. Rick Lunnemann
Mr. Kim Patton, Vice Chairman
Mr. Charlie Rolfsen, Chairman
Mrs. Jackie Steele
Mr. Tom Szurlinski
Mr. Kenny Vaught

COMMISSION MEMBERS NOT PRESENT:

Mr. Kim Bunger, Secretary/Treasurer
Mr. Don McMillian
Mr. Bob Schwenke
Mr. Steve Turner, Temporary Presiding Officer

LEGAL COUNSEL PRESENT:

Mr. Dale Wilson

STAFF MEMBERS PRESENT:

Mr. Kevin P. Costello, AICP, Executive Director

APPROVAL OF THE MINUTES:

Chairman Rolfsen stated that the Commissioners received copies of the Minutes from the October 6, 2021 Business Meeting and Public Hearings. Chairman Rolfsen asked if there were any other comments or corrections?

Mr. Patton moved to approve the Minutes as presented. Mrs. Goetting seconded the motion and it carried unanimously.

ACTION ON PLAN REVIEWS:

None

EXECUTIVE DIRECTOR'S REPORT:

Mr. Kevin P. Costello, AICP, referred to his October 19, 2021 Memo that was distributed to the Board earlier. He gave a brief history of acquiring aerial photography for Boone County GIS. The last acquisition was in 2020 and in a county like Boone County, it is important to have current photography due to continued growth from the impact of the Amazon project and road construction projects. SD1 and the City of Florence have contacted Boone County GIS to acquire new photography. As a result, staff investigated options and pursued a subscription service from NearMap. Mr. Costello introduced Steve Gay, Director of GIS Services.

Mr. Gay presented information about NearMap and their proposal to provide a subscription service for aerial photography to include access to current aerial photography of Boone County and aerial photography from flights in the Spring and Fall, 2022. The total cost of a one-year subscription is \$20,000. This fee allows users from the Planning Commission, the Boone County Fiscal Court and Cities of Florence, Union and Walton and SD1 access to the updated and historical photography. Mr. Gay noted that Hamilton County CAGIS, the Kenton County Airport Board and OKI utilized the NearMap subscription service.

In response to a question by Mr. Lunnemann, Mr. Gay noted that the coverage area is mostly the developed or planned developed area. It covers 174 square miles or 68% of the County.

Mrs. Steele asked if the other entities mentioned would be using the service too why is the Planning Commission paying the entire fee? Mr. Costello replied that the cost was already in the budget and we would possibly be billing them in subsequent years if the service is renewed and especially if the cost goes up. This has already been articulated to them.

Mr. Costello mentioned that there are enough funds in this year's budget category (GIS Operations) to fund the project. Further, interest in this project started after the Planning Commission adopted its FY 2021-2022 Budget. **Mr. Patton moved to authorize the Executive Director to review and sign a one-year contract with NearMap for an amount not to exceed \$20,000 based upon their October 12, 2021 quote. Mr. Harper seconded the motion and it passed unanimously.**

OTHER:

None

ADJOURNMENT

There being no further business to come before the Planning Commission, **Mr. Patton moved to adjourn the meeting. Mr. Szurlinski seconded the motion and it passed unanimously. The meeting was adjourned at 7:21 P.M.**

APPROVED

**Charlie Rolfsen
Chairman**

Attest:

**Kevin P. Costello, AICP
Executive Director**