

**BOONE COUNTY PLANNING COMMISSION
BOONE COUNTY ADMINISTRATION BUILDING
FIRST FLOOR FISCAL COURTROOM
BUSINESS MEETING
DECEMBER 15, 2021
7:00 P.M.**

Vice-Chairman Kim Patton opened the Business Meeting at 7:00 p.m. and welcomed the audience to the Planning Commission's December 15, 2021 Business Meeting. Vice Chairman Patton then invited everyone to join him in reciting the Pledge of Allegiance.

COMMISSION MEMBERS PRESENT:

Mr. Randy Bessler
Ms. Pamela Goetting
Ms. Corrin Gulick
Mrs. Janet Kegley
Mr. Rick Lunnemann
Mr. Don McMillian
Mr. Kim Patton, Vice Chairman
Mr. Bob Schwenke
Mr. Tom Szurlinski
Mr. Kenneth Vaught

COMMISSION MEMBERS NOT PRESENT:

Mr. Steve Harper
Mr. Charlie Rolfsen, Chairman
Ms. Jackie Steele
Mr. Steve Turner, Temporary Presiding Officer

LEGAL COUNSEL PRESENT:

Mr. Dale Wilson

STAFF MEMBERS PRESENT:

Mr. Kevin P. Costello, AICP, Executive Director
Mr. Michael Schwartz, Director, Zoning Services
Mr. Todd K. Morgan, AICP, Senior Planner

APPROVAL OF THE MINUTES:

Vice Chairman Patton stated that the Commissioners received copies of the Minutes from the December 1, 2021 Business Meeting and Public Hearings. Vice Chairman Patton asked if there were any other comments or corrections? **Mr. Szurlinski moved to approve the Minutes as presented. Ms. Gulick seconded the motion and it carried unanimously.**

TECHNICAL/DESIGN REVIEW – Steve Harper, Chairman, Todd Morgan, Staff

1. Chili's – 5000 Houston Road

Staff Member, Todd Morgan, referred to a PowerPoint presentation. He showed building elevations indicating the changes in paint colors and a new metal awning. He also reviewed proposed changes to the building mounted signs. The total front façade signage is 92.67 square feet. The total signage for the left building elevation is 13.72 square feet. The total signage for the right elevation is 64 square feet. An LED border will be installed on all four building elevations. Finally, the existing monument sign will be modified with new channel lettering. Mr. Morgan noted that the Technical/Design Review Committee met prior to the Business Meeting and recommended approval unanimously. Mr. McMillian inquired what was considered the front of the building? Mr. Morgan replied the side showing the building entrance facing Houston Road.

Vice Chairman Patton asked if there was a motion to take action on the request? Mr. Lunnemann moved to approve the request as presented based upon the Technical/Design Review Committee recommendation. Mrs. Kegley seconded the motion and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT:


Mr. Kevin P. Costello, AICP, referred to his December 13, 2021 email regarding the vacant Planner position. He explained that Staff initially conducted 6 interviews and narrowed the choice to 3 candidates. The staff recommended Ms. Alaina Hagenseker to the Executive Committee. Mr. Costello described her background, both work experience and education. He concluded that it is his recommendation and the Executive Committee's recommendation to hire/appoint Ms. Hagenseker to be a Planner in the Zoning Services Division effective January 10, 2022 and in accordance with the terms of Mr. Costello's email.

Mrs. Kegley moved to appoint/hire Ms. Hagenseker as recommended by Mr. Costello effective January 10, 2022 and based upon meeting all requirements, contingencies and terms of the position and job offer. Mrs. Goetting seconded the motion and it passed unanimously.


OTHER:

Ms. Gulick inquired about a safe location in the event of a tornado. Mr. Costello explained that the safe location would be the basement of the Boone County Administration Building. There are multiple stairwells to get to the basement. The alert system would be outdoor sirens and Code Red notifications.

There being no further business to come before the Planning Commission, **Mr. Schwenke moved to adjourn the meeting. Mr. Szurlinski seconded the motion. The meeting was adjourned by unanimous consent at 7:15 P.M.**

APPROVED


Kim Patton
Vice Chairman

Attest:


Kevin P. Costello, AICP
Executive Director