

Boone County Historic Preservation Review Board
Meeting Minutes
May 14, 2020
4:00 PM

The Boone County Historic Preservation Review Board held their monthly meeting on the above date via video teleconference using the Zoom online platform. The meeting was conducted pursuant to KRS 61.826, Kentucky Senate Bill 150 and OAG 20-05 and was necessitated by the state of emergency regarding the threats to public health presented by the novel Coronavirus (COVID-19) pandemic.

- I. **Call to Order.** There being a quorum of the membership present, Chair Pat Wingo called the meeting to order at 4:00 PM.

- II. **Roll Call.** Review Board members present were Chair Pat Wingo, Vice-Chair Bridget Striker, Pat Berry, Pat Fox, Lisa Hoffman, Dr. Eric Jackson, and Tom Schiffer. Also present was Matt Becher representing the Staff of the Boone County Planning Commission and Kevin Costello, Boone County Planning Commission Executive Director.

- III. **Approval of Minutes.** Ms. Fox moved to approve the minutes of the January 9, 2020, Review Board business as presented. The motion was seconded by Mr. Schiffer and approved unanimously.

- IV. **Items for Discussion and/or Action**
 1. **Status of Boone County Zoning Update.** Mr. Becher reminded everyone that the Planning Commission continues work on the 5-year update of the Boone County Zoning Regulations. He directed everyone to the Planning Commission's website and links to the current status of both the Zoning Update and Graves Road Interchange Study. He indicated that the Zoning Update schedule is on track to the best of his knowledge, with completion expected by the end of 2020.

 2. **Status of Graves Road Interchange Study.** Mr. Becher stated that a Zoom meeting with the stakeholders group assembled for the study was held on May 12. Staff shared drafts of the first three chapters of the study and comments received after the January kickoff public workshop. TEC Engineering presented the results of the traffic study and recommendations conducted for the project. He again directed board members to the Planning Commission website and draft study materials and noted that the project must be completed by late 2020.

 3. **Review Board 2020 Action Plan.** Mr. Becher shared his desktop with visible copy of 2020 Action Plan drafted following the board's January retreat. He noted that per **Task 1 Review Board FY2019-2020 Funding**, the Kentucky Historical Society has sent an invoice for \$3,000 for the proposed Old Courthouse Historic Highway Marker. Mr. Becher submitted it to the County

Finance Department. Ms. Wingo added that she received a similar invoice for the proposed Florence Baptist Church highway marker. Mr. Becher went on to say that he expects Artistic Iron Works to complete repair work on the iron fence at Old Burlington soon at a cost of \$680. This leaves up to \$1320 of the Review Board's 2019-2020 budget allocation to be put toward the Florence Church marker. There was additional discussion about how best to split the funding for the Florence marker between the City of Florence, Review Board and Boone County Historical Society. Mr. Becher suggested that the money raised by the Boone County Library's ghost walk at Old Burlington is probably best put into the perpetual care fund for future fence painting. Ms. Striker agreed and said she would take care of that. Mr. Wingo indicated that she would contact Betsy Conrad with the Historical Society. Regarding **Item 2 2020 Preservation Awards**, after brief discussion, there was unanimous agreement that the awards should not be held in 2020 due to the ongoing pandemic. The few 2020 nominees suggested so far will be folded into with 2021 awards. There was no significant discussion or update about **Items 3, 4, & 5**. Regarding **Item 6 Periodic Articles in local publications**, Mr. Becher noted that Mark Hansel is no longer with the NKY Tribune and he did not know if anyone else there would be receptive to articles about local history. He estimated that there were several dozen of the "Historic Boone County" columns written over a period of about 10 years by himself, board members, and other special guests. Per discussion at the January retreat, Ms. Wingo and Ms. Hoffman agreed to look through them and find suitable media outlets. For **Item 7 Boone County Zoning Update**, Mr. Becher said that he would remind everyone to review drafts of relevant articles (such as the Cemeteries Section) as they become available. As for **Item 8 Historic Preservation Public Survey**, Ms. Striker said that she would get back into that once the library was fully back online. She asked whether state CLG coordinator Vicki Birenberg was still planning to come for a visit, since the last two meetings have been canceled. She was going to give the board some insight into a statewide survey conducted last year. Mr. Becher said he would extend an invitation to Ms. Birenberg for the board's June meeting. Ms. Striker estimated that it would be at least September before a survey could be developed and distributed. Mr. Becher summarized by saying that he would update the draft 2020 Action Plan based on this discussion and distribute it to board members.

4. **2020 Preservation Awards Nominees.** Mr. Becher directed everyone to the list of nominees displayed on his shared desktop. He reviewed the list, noting any status changes and additions since the last meeting. Based on the prior discussion to defer the 2020 awards and combine them with 2021, Mr. Becher just asked that board members pass additional nominees along as they come to light.
5. **2018-2019 Projects: Florence Survey & African-American Resources.** Ms. Wingo said that all phases of the **Florence Architectural Survey** have been completed and that she will provide a flash drive with final files to Mr. Becher

for the Historic Preservation Office files. For the **African-American Resources project**, Ms. Striker stated that all aspects of the grant project are done and the final report has been submitted to the National Park Service for the Network to Freedom Grant. Mr. Becher brought up the African-Americans of Boone County, Kentucky, online story map, which is the public interface for the data gathered for the project. Ms. Striker talked about the content and structure of the site and related webpages as Mr. Becher navigated through it. All were impressed with the depth and significance of the material, most of which has never before been compiled, let alone so readily accessed.

6. 2019-2020 Projects: KHS Historical Markers, Old Burlington Cemetery.

Mr. Becher commented that most of the details about this item was covered during discussion of Task 1 of the 2020 Action Plan. He added that the Review Board could work with the Historical Society on dedication events for the highway markers, when the time comes. He does not know whether the markers will be cast and ready for installation in autumn of 2020. If not, then dedication events could be held in early 2021. The Old Courthouse marker will be located somewhere on the courthouse grounds. Ms. Wingo indicated that the owner of the church is very excited about the marker for the church and want to make a video about it and the history of the property.

7. Upcoming Review Board Meeting Schedule and Procedures.

Mr. Becher stated that the remaining 2020 business meeting dates agreed upon at the January retreat are June 11, September 10, October 8 and November 12. He noted that the board typically does not meet during the busy summer months of July and August but have already canceled two scheduled meetings due to the pandemic. Ms. Wingo indicated that a decision about a potential meeting on July 9 could be evaluated at the June 11 meeting. All agreed this was an appropriate course of action.

V. Adjourn

There being no further business to discuss, Ms. Wingo asked for a motion to adjourn. Mr. Schiffer made the motion to adjourn at 4:59 PM. Mr. Berry seconded and all agreed. The next business meeting of the Historic Preservation Review Board will be June 11, 2020, 4:00 PM via video teleconference.

Respectfully submitted,

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Thomas Schiffer, Recording Secretary

Pat Wingo, Chair
Boone County Historic Preservation Review Board

Date