

Boone County Historic Preservation Review Board
Meeting Minutes
September 10, 2020
4:00 PM

The Boone County Historic Preservation Review Board held their monthly meeting on the above date in the Second Floor Main Hall, Ferguson Center at the Historic Boone County Courthouse, 2988 Burlington Pike, Burlington.

- I. **Call to Order.** There being a quorum of the membership present, Chair Pat Wingo called the meeting to order at 4:01 PM.

- II. **Roll Call.** Review Board members present were Chair Pat Wingo, Vice-Chair Bridget Striker, Pat Berry, Pat Fox, and Tom Schiffer. Also present were Assistant County Administrator Matthew Webster and Matt Becher and representing the Staff of the Boone County Planning Commission.

- III. **Approval of Minutes.** Ms. Striker moved to approve the minutes of the July 9, 2020, Review Board business as presented. The motion was seconded by Mr. Schiffer and approved unanimously.

- IV. **Items Updates**
 1. **Boone County Zoning Code & Graves Road Interchange Study updates.** Mr. Becher noted that there have been no significant developments to report since the board's July meeting but that, to the best of knowledge, the Zoning update remains on track for completion in 2020. Mr. Webster added that the City of Florence is reviewing draft language for short-term rentals. Mr. Becher noted that the Graves Road study should also be done by year's end. A complete draft is being reviewed by County Administration, prior to distribution to the project stakeholders group.

 2. **CLG FY 2019-2020 Continuing Education.** Mr. Becher reminded everyone that the hour of credit needed to be done by Sept 30. Ms. Wingo stated that she greatly enjoyed the Boone County Public Library's virtual conference held the prior month. Ms. Striker stated that it was very well received.

 3. **County Infirmary Cemetery.** Mr. Becher reported that Eagle Scout Liam Collins has completed his cleanup of this cemetery, located behind County Animal Shelter. With the help of family and other volunteers, the cemetery was completely cleared of all brush, weeds and debris. Small metal signs were added to all visible stone grave markers, many of which are small and could easily be mistaken for fieldstones. The project will definitely be on the list for a Cemetery Preservation Award in 2021.

V. Items for Discussion and/or Action

1. **Local Historic Preservation Public Survey.** Ms. Striker asked if everyone was comfortable with the short list of questions discussed at the July meeting. After general agreement and brief discussion, Ms. Striker indicated that she would have the questions distributed through the Library's social media page(s). She will also provide the survey to Chris Courtney in County Administration for distribution through the CERKL newsletter service.
2. **Historic Boone County Column Articles.** Ms. Wingo indicated that she and Ms. Hoffman have gone through the 100+ articles and set a draft calendar with plans to re-publish one article per month. The first article was written by Mr. Becher in 2011 and is titled "A Profound Sense of History." The group briefly reviewed the calendar and offered a few comments. Ms. Wingo will revise it and the first article to Mr. Becher for any editing, and thereafter to Chris Courtney for CERKL distribution.
3. **2019-2020 Project: KHS Historical Markers.** Mr. Becher reported that staff of the Kentucky Historical Society acknowledged that the roadside marker application process is on hold, although approved markers are still in the works. This includes those for the Old Boone County Courthouse and Florence Baptist Church. KHS staff could not give a timeline for completion of markers as the foundry is several months behind. Ms. Striker added that the owners of the church (Ion/Apex) remain very enthusiastic about the project and are eager to see the marker completed.
4. **2020-2021 Funding and Potential Projects.** Mr. Becher reminded everyone that Fiscal Court has again allocated \$5,000 for preservation projects in FY 2020-2021. Based on discussion at the June meeting, he has been working on the **Cemetery Signage Project** first discussed at the January retreat. He identified and prioritized a list of about 20 small family cemeteries around the county that would be good candidates for signage. FastSigns in Florence (who made the original cemetery signs in the late 2000s) has estimated costs ranging from \$165 to \$322 for installed signs, depending on location, sign size, and installation type (e.g., fence mounted or on new posts). Given the complex logistics of the project, he asked the board to set a number of signs or total dollar amount. After some discussion, the board directed Mr. Becher to procure as many signs as possible for a budgeted amount of \$2,000. Mr. Becher then brought the **Renaker House Bronze Plaque** to the board's attention as a possible project. A descendant of A.B. Renaker recently saw the plaque for the first time and found that Mr. Renaker's first name was given as Albert, rather than Alvin. County Administration inquired whether the Review Board could replace the plaque using 2020-2021 funds. Mr. Becher contacted Erie Landmark, who cast the original series of 19 plaques for the Burlington Wayfinding project in 2008. They quoted a price of \$508.50 shipped for a replacement plaque with corrected spelling. Mr. Webster indicated that the County's Sign Shop should be able to install the new sign

on a metal post to match those from the original project. Mr. Becher added that the board might want to consider doing additional plaques to take advantage of combined shipped. There were more buildings on the 2008 wayfinding list than funding could accommodate at the time. One good candidate is the 1939 Boone County Recorder Building, which was adaptively reused as Rassenfoss Dentistry in 2013. The board directed Mr. Becher to look into obtaining permission from the building owners for a plaque and acquiring two plaques for a budget of approximately \$1,000. Mr. Becher then informed the board that none of the 2020-2021 funding would need to be put toward tree removal at the Old Burlington Cemetery, which leaves about \$2,000 in the budget. Ms. Striker indicated that she could put any leftover FY 2020-2021 funds toward research for the **African-American Multiple Properties National Register Nomination** planned for FY 2021-2022.

VI. Adjourn

There being no further business to discuss, Ms. Wingo asked for a motion to adjourn. Mr. Berry made the motion to adjourn at 4:59 PM. Ms. Striker seconded and all agreed. The next business meeting of the Historic Preservation Review Board will be October 8, 2020, 4:00 PM.

Respectfully submitted,

Matt Becher, Rural/Open Space Planner
Boone County Planning Commission

Thomas Schiffer, Recording Secretary

Pat Wingo, Chair
Boone County Historic Preservation Review Board

Date