

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
May 17, 2023
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Spillane
Council Member Emens
Council Member Goletz
Council Member Rampacek - ***ABSENT***
Council Member Rutsky
Council Member Taylor
Administrator Capabianco
Borough Attorney – Raffetto

Mayor Lowande read a Proclamation for Police Week.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Spillane
Seconded By: Taylor

Ernestine Spence - Ms. Spence was upset about the car show events that are going on in town every Wednesday night. She feels the event wasn't advertised enough to residents. It is an inconvenience to the residents to have the street closed for these events. Mayor Lowande explained the purpose of the events is to bring more people into the town. People come to the car show, they walk around and eat at the restaurants which will help them out.

Michelle Scott - Ms Scott would like to see the Borough website updated. The site is not user friendly and has old information on it.

Administrator Capabianco explained we are working on updating and it will be completed by the end of the year.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Taylor
 Seconded By: Spillane

PUBLIC HEARING AND ADOPTION OF THE 2023 LOCAL MUNICIPAL BUDGET

****Budget to be tabled until the June 21st meeting****

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane			X			
Mayor Lowande						

ORDINANCES FIRST READING BY TITLE ONLY –(Public Hearing June 21, 2023)

ORDINANCE #11-23

BOND ORDINANCE PROVIDING FOR THE RECONSTRUCTION OF ROADS IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$500,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

FIRST READING: May 17, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens			X
Council Member Goletz	X		X
Council Member Rampacek			AB
Council Member Rutsky		X	X
Council Member Taylor			X
Council President Spillane			X
Mayor Lowande			

PUBLICATION: May 26 2023

SECOND READING: June 21, 2023

PUBLIC HEARING: June 21, 2023

ORDINANCE #12-23

**AN ORDINANCE OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE CHAPTER 13 REFUSE
COLLECTION WITH ADDITIONAL LANGUAGE IN SECTION 1 SUBSECTION 8 TIME
AND FREQUENCY OF COLLECTION**

FIRST READING: May 17, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens		X	X
Council Member Goletz			X
Council Member Rampacek			AB
Council Member Rutsky			X
Council Member Taylor	X		X
Council President Spillane			X
Mayor Lowande			

PUBLICATION: May 26 2023

SECOND READING: June 21, 2023

PUBLIC HEARING: June 21, 2023

ORDINANCE #13-23

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG CREATING CHAPTER 34, PRIVATELY OWNED SALT SHEDS

FIRST READING: May 17, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens		X	X
Council Member Goletz	X		X
Council Member Rampacek			AB
Council Member Rutsky			X
Council Member Taylor			X
Council President Spillane			X
Mayor Lowande			

PUBLICATION: May 26 2023

SECOND READING: June 21, 2023

PUBLIC HEARING: June 21, 2023

ORDINANCE #14-23

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG CREATING CHAPTER 33, TREE REMOVAL AND REPLACEMENT

FIRST READING: May 17, 2023

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens			NO
Council Member Goletz	X		Y
Council Member Rampacek			AB
Council Member Rutsky		X	NO
Council Member Taylor			NO
Council President Spillane			NO
Mayor Lowande			

ORDINANCES SECOND READING – Public Hearing

ORDINANCE #10-23

AN ORDINANCE AMENDING ORDINANCE #10-21 RELATING TO THE ESTABLISHMENT OF SALARY AND COMPENSATION LIMITS FOR CERTAIN OFFICES, POSITIONS AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Emens	Y		Y			Y	Y		Y
Council Member Goletz			Y		Y	Y			Y
Council Member Rampacek			AB			AB			AB
Council Member Rutsky			Y			Y			Y
Council Member Taylor			Y	Y		Y		Y	Y
Council President Spillane		Y	Y			Y			Y
Mayor Lowande									

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

- | | |
|-----------------|--|
| #110-05-17-23** | Approve Minutes April 19, 2023 |
| #111-05-17-23** | Approve Executive Session Minutes – April 19, 2023 |
| #112-05-17-23** | Approve Monthly Reports – April |
| #113-05-17-23** | Approve Payment of Vouchers |
| #116-05-17-23** | Accepting Retirement of Public Works Director – Joseph P. Intravartola |

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#114-05-17-23

Authorizing the Borough of Jamesburg Tax Collector to Prepare and Mail Estimated Tax Bills

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek						X
Council Member Rutsky	X		X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

#115-05-17-23

Approving Stormwater Pollution Prevention Plan

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

#117-05-17-23

Enter into a Shared Service Agreement With Milltown for Street Sweeping

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

#118-05-17-23

Authorization for Milltown to File A Shared Service Grant With the Department of Community Affairs

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek

No report.

- **POLICE COMMITTEE**
Council Member Taylor

The Jamesburg Police Dept. had 1568 calls for service in the month of April, 163 motor vehicle summonses were issued on 487 motor vehicle stops. 4 Criminal Complaints as well as 18 motor vehicle accidents were also noted for April.

The Police Dept. also received 29 firearm applications in April which is a continuing increase from previous year

The Jamesburg Police Dept. would like to share with the public that they will be participating in their 2023 Junior Police Academy with Spotswood Police Department. The academy dates are July 10-14 at 77 Summerhill Rd Spotswood NJ it is open to Jamesburg, Spotswood

Helmetta and Milltown resident's grades 8th-12th. There will be a parent Cadet Meeting on May 30th at 7Pm.

The Jamesburg Police Dept. will also be participating at the Law Enforcement Recruitment Fair at the Middlesex Co. College on May 23, 2023 from 2pm-6pm.

- **PERSONNEL COMMITTEE**
Council Member Rutsky

PBA negotiations are ongoing, but nearing a close. Applications for DPW supervisor have been internally posted.

Schools and Education, at the last board of Ed meeting, Elliot Stroul, former board president, announced that he will be stepping down as of July 1. Many board members and community members thanked him for his service. Board president, Paul Rutsky, as well as Elliot Stroul received recognition from the New Jersey School Board Association for 10+ years of service. Ann Luck-Deak was also acknowledged for being a newly certified board of Ed member. Teacher appreciation was last week. The administrators and the JEA work together to ensure that the staff had special treats each day. I would like to thank each and every one of our Valued Teachers for what they do for the children of Jamesburg.

The JEA pride committee worked in conjunction with Aetna to provide free eye exams and eyewear to students. The schools are hopeful to work with the JEA and Aetna to offer this service to students and families again next year.

End of year events and trips are underway. You can visit the school's website for dates.

- **PUBLIC WORKS COMMITTEE**
Council Member Goletz

For the month of April, the DPW did a great job at the Jamesburg Public Library grounds. As the library undergoes a renovation, the DPW removed many of the unwanted vegetation and the old bike rack outside. They leveled the surface, saving the library an added landscaping expense.

They had a presence at the Earth Day event with pre-event and post event activities. Last month they had a sewer clog remediation. Additionally, they continue the responsibility of maintaining the Borough's grounds and medians by mowing and tree trimming.

As noted last month, Director Intravartolo will be retiring, effective June 30. An exit interview is being scheduled to get a final assessment of the DPW's capabilities, status of equipment and other administrative directions as we move forward. The goal is to have a seamless transition and increase efficiencies.

- **ENVIRONMENT/GREEN TEAM**
Council Member Emens

Environmental Committee Report – May 2023

The spring creek cleanup organized by the Jamesburg Green Team at Green Acres park on Earth Day was a great success.

- A dumpster full of debris was removed from the park and trail area.
- We also cleared the nature trail and it is now 100% walkable from the park to East Church Street.
- Thank you to Councilman Goletz, Councilwoman Rampacek, Chris Rampacek, DPW and all of the volunteers that made the event a success.
- Councilman Goletz and I plan on meeting with representatives from the Monroe Township Green Team to regroup and discuss possible areas of collaboration, including the annual Green Fair

Library Report – May 2023

The library’s grand reopening is scheduled for June 8, 2023 at 6:30 PM. We will have a ribbon cutting ceremony and some brief remarks.

- The renovation has been underway for several weeks. The final move will finish up tomorrow (May 18) and final reconfigurations of both floors will be done in the next week. We can’t wait for the public to see it!
- We are also excited to launch Team Library — the library’s volunteer group. If you’d like to help fundraise, do events, and more, sign up! The link is on Facebook and the library’s website.

- **LAND USE/ECONOMIC DEVELOPMENT**
Council President Spillane

May meeting cancelled, nothing to report. Next Meeting 6/8 @7pm (Probably)

- **CHIEF OF POLICE**
Chief Craparotta

No report

- **ADMINISTRATOR’S REPORT**
Michael Capabianco

No report

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**
Mayor Marlene Lowande

Car shows have started on Wednesday nights. The Memorial Day parade will be May 29th at 10 am.

#119-05-17-23

Authorize Executive Session

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

Motion to Come Out of Executive Session:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

The Borough Council meeting went back into a public meeting. John Miller was interviewed by Mayor, Council and Administrator Capabianco for the DPW Supervisor position.

Motion to go Back Into Executive Session:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz	X		X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

Motion to Come Out of Executive Session:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane		X	X			
Mayor Lowande						

MOTION TO ADJOURN:

Proposed By: Goletz

Seconded By: Spillane

TIME OF ADJOURNMENT: 9:37 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg

