

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, May 16, 2023
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Lathrop, Mayor Pro Tem Barakat, Councilmembers Hale, Lewis & Bruny

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a city public meeting. If special assistance is needed, please call the City Manager's Office (626.358.3218) 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes: Regular Meeting of April 18, 2023
- B. Resolution No. 23-05: Demands & Warrants for May 2023
- C. Monthly Investment Report for the month of April 2023

- D. Resolution No. 23-06: A Resolution of the City Council of the City of Bradbury, California, Designating Kevin Kearney as Deputy City Clerk

2. Proclamation of Retirement for Claudia Saldana, City Clerk

A mayoral presentation will be made for Claudia Saldana, City Clerk, on her upcoming retirement after serving Bradbury for 35 years.

3. Presentation – Duarte Unified School District

The Superintendent of the Duarte Unified School District will be providing an update to the City Council on activities of the School District.

4. Proposed Forecast of Fiscal Year 2023 - 2024

This item discusses the proposed upcoming budget and reviews the City's resource priorities. After the discussion, Staff will bring back the budget, with any appropriate resolutions, to the June City Council meeting for adoption.

5. Matters from the City Manager

- a. Bradbury Night Out: July 27, 2023
- b. Routine City Manager Evaluation in June
- c. City Council Reorganization in June

6. Matters from the City Attorney

7. Matters from the City Council

Mayor Lathrop

*California JPIA
League of California Cities
Duarte Education Foundation
Director of Bradbury Disaster Committee
Area "D" Office of Disaster Management*

Mayor Pro Tem Barakat

*Foothill Transit
LA County Sanitation Districts
San Gabriel Valley Council of Governments (SGVCOG)
San Gabriel Valley Mosquito & Vector Control District*

Councilmember Hale

Councilmember Lewis

Councilmember Bruny

Duarte Community Education Council (CEC)

8. ITEMS FOR FUTURE AGENDAS

CLOSED SESSION

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY

RECESS TO CLOSED SESSION REGARDING:

A. Conference with Legal Counsel – Pending Litigation

Pending Litigation pursuant to Government Code sec. 54956.9, (a)
LAFCO Annexation No. 2021-10 to the City of Bradbury

B. Conference with Legal Counsel – Pending Litigation

Pending Litigation pursuant to Government Code sec. 54956.9, (d)(1)
Grow Monrovia v. City of Bradbury - L.A. Superior Court Case No. 23STCP00128

C. Conference with Labor Negotiator

Agency Negotiator: Kevin Kearney, City Manager
Unrepresented Employee: City Clerk, Assistant City Clerk, and Management Analyst
Authority: Government Code Section 54957.6

D. Conference with Labor Negotiator

Agency Negotiator: Cary S. Reisman, City Attorney
Unrepresented Employee: City Manager
Authority: Government Code Section 54957.6

REPORT FROM CLOSED SESSION

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Street, Bradbury, CA 91008 on Tuesday, June 20, 2023 at 7:00 p.m.

* *ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Diane Jensen, Assistant City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, May 12, 2023 by 5:00 p.m."



ASSISTANT CITY CLERK – CITY OF BRADBURY

REGULAR MEETING

MINUTES

Regular Meeting of the City of Bradbury City Council
Tuesday, April 18, 2023
Bradbury Civic Center

CALL TO ORDER – The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lathrop at 7:00pm followed by the Pledge of Allegiance.

ROLL CALL -

PRESENT: Mayor Lathrop, Councilmember Hale, Lewis and Bruny.
ABSENT: Mayor Pro Tem Barakat
STAFF: City Manager Kearney, City Attorney Reisman, Assistant City Clerk Jensen & Management Analyst Musa.

APPROVAL OF AGENDA: Mayor Lathrop made a motion to approve the agenda. Councilmember Hale seconded the motion. It was the consensus of the Council to proceed with the City of Bradbury business.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ. – *In compliance with the California Political Reform Act, each City Councilmembers has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.*

City Attorney Reisman stated there were no disclosures.

PUBLIC COMMENT ABOUT ANYTHING NOT ON THE AGENDA: - Several residents gathered to comment on the Bradbury Rode Widening and the Lemon Trail Avenue Projects. The majority were residents of Monrovia. The other comments ranged from wanting confirmation on their home's original inspection plans to a Duarte resident complaining about a Bradbury Road.

1. Serena Burnett, 44 Woodlyn Lane, Bradbury – “Road Widening”
2. Susan Pilcher, 1034 Wild Rose Avenue, Monrovia – “Road Widening”
3. David Szymkowski, 6 Bradbury Hills Road, Monrovia – “Road Widening”
4. Sunny Padival, 412 Mount Olive Dr. Bradbury – “Private Property Erosion”
5. Andrew Raubitschek, 165 Spinks Canyon, Duarte Mesa – “Mt. Olive Dr.”

ACTION ITEMS*

1. **Consent Calendar Approval**
 - A. Minutes: Regular Meeting of March 21, 2023
 - B. Resolution No. 23-04: Demands & Warrants for April 2023
 - C. Monthly Investment Report for the month of March 2023

It was moved to approve the Consent Calendar by Councilmember Lewis, seconded by Councilmember Bruny and carried on a roll call. Motion passed 4:0.

AYES: Mayor Lathrop, Councilmembers, Lewis, Hale and Bruny.

NOES: None.

ABSENT: Mayor Pro Tem Barakat.

2. Presentation – California Department of Insurance The California Department of Insurance discussed homeowner insurance issues/plans in relation to the High Fire Hazard Severity Zones.

Every property has a "Wild Fire Risk" score which directly correlates to premium costs. These scores used to be hidden from homeowners but are now available on the Department of Insurance website www.insurance.ca.gov or by calling 1.800.927.4337, 8-5, M-F. Depending on the score, 2 out of 5 homeowners are eligible for up to 20% in insurance discounts.

3. Community Support Management Analyst Musa discussed 2017 budget allotted for \$3000 that was donated to homeless organizations. Musa also reminded Councilmembers there was \$4000 budgeted this year to which they needed to decide which centers would receive donations; the amount of each donation and whether to spend it all or leave some remaining for emergency situations.

After many comments and suggestions from the City Council, Mayor Lathrop put to a vote the following:

1. *Donate to same facilities which were Union Station Homeless Services, Friends In Deed and Foothill Unity Center.*
2. *Each facility to receive \$1200.00.*

It was moved to approve the \$3600.00 Charitable donation by Councilmember Bruny and seconded by Councilmember Hale and carried on a roll call. Motion passed 4:0.

AYES: Mayor Lathrop, Councilmembers, Lewis, Hale and Bruny.

NOES: None.

ABSENT: Mayor Pro Tem Barakat.

4. Matters from the City Manager City Manager Kearney asked to push his employee evaluation to the June City Council meeting due to the Mayor Pro Tem absent from this meeting.

5. Matters from the City Attorney Attorney Reisman stated the Judge signed the Judgment in favor of the City of Bradbury regarding court appearance for City of Bradbury v. Zhongying USA Inc. – L.A. Superior Court Case No. 19GDGP00356

6. Matters from the City Council

<i>Mayor Lathrop</i>	None
<i>Mayor Pro-Tem Barakat</i>	Absent
<i>Councilmember Hale</i>	None
<i>Councilmember Bruny</i>	None
<i>Councilmember Lewis</i>	None

7. Items for Future Agendas - Possible Cal-Am Water brief presentation.

CLOSED SESSION

RECESS TO CLOSED SESSION: Conference between Mayor Lathrop, City Councilmembers Lewis, Bruny and Hale, City Attorney and City Manager to discuss the following pending litigations cases.

- A. Conference with Legal Counsel – Pending Litigation pursuant to Government Code sec. 54956.9, (a) LAFCO Annexation No. 2021-10 to the City of Bradbury
- B. Conference with Legal Counsel – Pending Litigation pursuant to Government Code sec. 54956.9, (d)(1) *Grow Monrovia v. City of Bradbury* - L.A. Superior Court Case No. 23STCP00128
- C. Public Employee Performance Evaluation - Government Code Section 54957 (b)(4) Title: City Attorney

REPORT FROM CLOSED SESSION: At 8:30pm, Closed Session ended – Regular meeting resumed. City Attorney Reisman reported no formal votes taken and staff was advised how to proceed for the following two pending litigated cases:

- A. Pending Litigation LAFCO Annexation No. 2021-10 to the City of Bradbury
- B. Pending Litigation *Grow Monrovia v. City of Bradbury*.

RETURNED TO CLOSED SESSION AT 8:34pm: Conference between Mayor Lathrop, City Councilmembers Lewis, Bruny and Hale, and City Manager to discuss the Public Employee Performance Evaluation for City Attorney Cary Reisman, who was excused from this session.

REPORT FROM SECOND CLOSED SESSION at 8:38pm. City Council provided to City Manager information pertaining to the Performance Evaluation of the City Attorney

ADJOURNMENT Councilmember Hale moved to adjourn the meeting and Councilmember Lewis seconded the motion. The Regular City Council Meeting was adjourned at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, May 18, 2023 at 8:39pm.

SIGNED BY:

MAYOR – CITY OF BRADBURY

DATE

ATTEST:

CITY CLERK – CITY OF BRADBURY

DATE

RESOLUTION NO. 23-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 17451 THROUGH NO. 17463 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 17464 THROUGH NO. 17495 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$2,235.34 (pre-released Checks) and \$71,845.60 on May 16, 2023 from the General Checking Account.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check #</u>	<u>Vendor & Due Date</u>	<u>Description</u>	<u>Amount</u>
17451	Cal Am Water 05.01.2023	<u>Service Address:</u> 1775 Woodlyn Lane 301 Mt Olive Dr Irrigation 2410 Mt Olive Ln Irrigation 2256 Gardi St <i>Acct. 200.48.6400</i> 600 Winston Avenue <i>Acct. 101.16.6400</i>	\$183.22 \$144.92 \$50.31 \$19.44 254.32 \$652.21
17452	Delta Dental 05.01.2023	<u>Dental Insurance:</u> City Manager (family) <i>Acct. 101.12.5100</i> City Clerk <i>Acct. 101.13.5100</i> Assistant City Clerk <i>Acct. 101.13.5100</i> Management Analyst <i>Acct. 101.16.5100</i>	\$131.43 \$42.88 \$42.88 <u>\$42.88</u> \$260.07
17453	Charter Communications 05.10.2023	Spectrum Enterprise Internet <i>Acct. 101.16.6230</i>	\$169.98
17454	The Standard 05.01.2023	<u>Basic Life and AD&D:</u> City Manager <i>Acct. 101.12.5100</i> City Clerk <i>Acct. 101.13.5100</i> Assistant City Clerk <i>Acct. 101.13.5100</i> Management Analyst <i>Acct. 101.13.5100</i>	\$9.25 \$9.25 \$9.25 <u>\$9.25</u> \$37.00

17455	Vision Service Plan 05.01.2023	<u>Vision Insurance:</u> City Manager (family) <i>Acct. 101.12.5100</i> City Clerk <i>Acct. 101.13.5100</i> Assistant City Clerk <i>Acct. 101.13.5100</i> Management Analyst <i>Acct. 101-13-5100</i>	\$61.07 <u>\$23.66</u>	 \$132.05
17456	Southern Calif. Edison 05.11.2023	Service Address: 600 Winston (City Hall) <i>Acct. 101.16.6400</i>		\$283.62
17457	Data Ticket 05.17.2023	Citation Processing & Appeal Notices <i>Acct. 101.23.6210</i>		\$5.33
17458	Frontier 05.16.2023	Fire Alarm Line <i>Acct. 101.23.7420</i>		\$107.70
17459	County of LA 05.10.2023	Public Works Fiscal Division (Repair Royal Oaks Traffic Sign <i>Acct. 200.48.7000</i>		\$89.13
17460	Southern Calif. Edison 05.11.2023	Service Address: 2298 Gardi Street <i>Acct. 200.48.6400</i>		\$3.26
17461	The Gas Company 05.15.2023	City Hall Utilities <i>Acct. 101.16.6400</i>		\$44.58
17462	Staples 05.15.2023	Copier: HP 651A Black Toner Cartridge <i>Acct. 101.16.6250</i> Hammermill Copy Paper Quality Park Jumbo Envelopes Hanging Folder Tabs Prong Fasteners Staple Remover <i>Acct. 101.16.6200</i>	\$213.49 \$75.99 \$29.49 \$2.79 \$11.29 \$6.59	
		Discounts/Coupons Tax	(71.00) <u>\$25.52</u>	\$294.16
17463	Talbott Electric 05.18.2023	Electric work Lights on Timer for City Hall <i>Acct. 101.16.6460</i>		\$156.25

Total Pre-Released Checks

\$2,235.34

REGULAR CHECKS

Check	Vendor & Invoice Date	Description	Amount
17364	Civic Plus 06.01.2023	Municode 6/1/2023 to 5/31/2024	\$655.00
17465	VOID	VOID	\$0.00
17466	Coverall North America, Inc. 04.11.2023	Commercial Cleaning Services 05/01/23 to 04/31/2023 Acct. 101.16.6460	\$394.00
17467	De Novo Planning Group 01.25.2023	Bradbury Safety Element - For Professional Services through January 25, 2023 Acct. 101.20.7245	\$7,125.00
17468	Dog Waste Depot 04.25.2023	Dog Waste Roll Bag – 30-roll case Acct. 102.42.7630	\$122.71
17469	Foothill Unity Center 04.18.2023	Community Support (Homelessness) Acct. 101.11.6500	\$1,200.00
17470	Friends in Deed 04.18.2023	Community Support (Homelessness) Acct. 101.11.6500	\$1,200.00
17471	ICMA 07.01.2023	Membership Renewal for the period July 1, 2023 to June 30, 2024 Acct. 101.30.6030	\$755.00
17472	Kevin Kearney May 2023	Monthly Cell Phone Allowance Acct. 101.12.6440	\$75.00
17473	Kevin Kearney May 2023	<u>Reimbursements:</u> Lunch with City Managers of Rolling Hills and Hidden Hills Parking for Lunch Acct. 101.12.6025 Retirement Gathering for CM of La Canada Flintridge Acct. 101.12.6020	\$40.95 \$22.00 <u>\$40.00</u> \$102.95
17474	Pasadena Humane Society 04.30.2023	Animal Control Services For April 2023 Acct. 101.25.7000	\$982.80
17475	The Pun Group 03.31.2023	Audit of the City of Bradbury For the year ended June 30, 2022 Acct. 101.14.7020	\$10,000.00
17476	American Red Cross 04.12.2023	Adult and Pediatric First Aid, CPR and AED-BL Training Course (8 students) Acct. 101.24-6010	\$1,292.00

17477	Southern Calif. Edison 05.01.2023	SCE Street Lights Acct. 200.48.6410	\$1,078.20
17478	LA County Sheriff Dept. 04.11.2023	Law Enforcement Services For March 2023 Acct. 101.23.7410	\$10,729.52
17479	T-Mobile 05.18.12	Mobile Business Internet (Hot Spot) Acct. 113.20.8120	\$32.00
17480	Union Station 04.18.2023	Community Support (Homelessness) Acct. 101.11.6500	\$1,200.00
17481	US Bank 04.30.2023	Custody Charges for April 2023 Safekeeping Fees Acct. 101.14.7010	\$33.00
17482	VCA Code Group 04.12.2023	<u>Professional Services from</u> <u>February 26 to April 1, 2023:</u> Retainer – Jim Kasama \$3,900.00 Acct. 101.20.7210 Hourly Services <u>\$2,227.50</u> Acct. 101.20.7240 6,127.50	
17483	VCA Code Group 04.12.2023	<u>Professional Services from</u> <u>February 26 to April 1, 2023:</u> Plan Check Services Acct. 101.20.7220	\$511.72
17484	Veronica Tam & Assoc. 04.01.2023	Bradbury Housing Element Work performed for the month of March 2023 Acct. 101.20.7245	\$8,662.10
17485	Consensus Cloud Solutions 04.30.2023	eFax for Services for May 2023 Acct. 101.16.6230	\$10.00
17486	GNA Brook Fire Protection 03.30.2023	Annual Fire Extinguisher Service Acct. 101.24.6470	\$289.51

17487	Jones & Mayer 04.30.2023	Retainer Fees <i>Acct. 101.15.7020</i>	\$2,900.00	
		243 Barranca Receivership <i>Acct. 101.15.7070</i>	\$389.90	
		CA for Homeownership <i>Acct. 101.15.7070</i>	\$180.39	
		Code Enforcement <i>Acct. 101.15.7450</i>	\$275.00	
		Grow Monrovia <i>Acct. 101.15.7070</i>	\$495.00	
		Lemon Trail <i>Acct.</i>	\$715.00	
		Zoning/General Plan <i>Acct. 101.15.6125</i>	<u>\$1,842.50</u>	\$6,797.79
17488	Priority Landscape Services 05.01.2023	<u>June 2023 Landscape Services:</u>		
		Bradbury Civic Center <i>Acct. 101.21.7020</i>	\$232.01	
		Royal Oaks Drive North <i>Acct. 101.21.7015</i>	\$446.16	
		Mount Olive Drive <i>Acct. 101.21.7035</i>	\$597.33	
		Lemon Trail <i>Acct. 101.21.7045</i>	\$156.32	\$1,431.82
17489	TeamLogic IT 05.01.2023	<u>Computer Services</u> <i>Acct. 101.16.6230</i>		\$690.00
17490	Western Fence Co. 05.01.2023	Repaired Fencing around the City <i>Acct. 101.21-7025</i>		\$1,250.00
17491	RKA Consulting Group 04.26.2023	<u>Professional Services for March:</u>		
		City Engineering Services	\$1,029.00	
		Development Projects <i>Acct. 101.19.7230</i>	<u>\$5,139.75</u>	\$6,168.75

17492	US Bank Corporate 04.24.2023	<u>Kevin Kearney Visa Card</u>		
		Zoom (tech funds)	\$49.00	
		Acct. 113.20.8120		
		Little Caesars	\$43.52	
		Acct. 101.24.6010		
		BeenVerified.com	\$52.44	
		Acct. 101.23.7450		
		CCMF 23-24 Membership	\$400.00	
		Acct. 101.33.6030		
		Omni La Costa Resort Deposit	\$333.90	
		Acct. 101.12.6020		
		League Countywide CM Mtg.	\$75.00	
		Acct. 101.12.6020		
		LA Parking for LAFCO Mtg.	\$24.00	
		Acct. 101.12.6020		
		LA Parking for LAFCO Mtg.	<u>\$500.00</u>	
		Acct. 101.12.6020	<u>\$1,477.86</u>	
		<u>Sophia Musa Visa Card</u>		
		MMASC Luncheon (MA)	\$35.00	
		Acct. 101.16.6450		
		MMASC Luncheon (CM)	\$35.00	
		Acct. 101.12.6020		
		Broadvoice (City Hall Phone)	<u>\$202.18</u>	
		Acct. 101.16.6440	<u>\$272.18</u>	
		<u>Claudia Saldana Visa Card</u>		
		USPS (200 stamps)	\$126.00	
		Acct. 101.16.6120		
		ALDI (paper towels)	<u>\$8.26</u>	
		Acct. 101.16.6450	<u>\$134.26</u>	\$1,884.30
17493	Claudia Saldana	Mileage Reimbursement		\$30.39
		Acct. 101.13.6050		
17494	Suresh Malkani	Finance Director Pay		\$1,379.20
		May 2023		
		Acct. 101.14.5010		
17495	Secretary of State	Notary Exam/Application		\$40.00
		Acct. 101.13.6020		
Sub Total:				\$71,845.60
Pre-Release Checks				\$2,235.34
TOTAL:				\$74080.94

MAY 2023 DIRECT DEPOSIT PAYROLL:

ACH	Kevin Kearney	Salary: City Manager Acct. 101.12.5010	\$12,500.00	
		Withholdings Acct. 101.00.2011	<u>(\$2,966.26)</u>	\$9,533.74
ACH	Claudia Saldana	Salary: City Clerk Acct. 101.13.5010	\$6,057.92	
		Withholdings Acct. 101.00.2011	<u>(\$1,556.16)</u>	\$4,501.76
ACH	Diane Jensen	Salary: Asst. City Clerk Acct. 101.13.5010	\$5,833.33	
		Withholdings Acct. 101.00.2011	<u>(\$1,446.72)</u>	\$4,386.61
ACH	Sophia Musa	Salary: Management Analyst Acct. 101.16.5010	\$2,320.00	
		Withholdings Acct. 101.00.2011	<u>(\$233.63)</u>	
		PERS Employee Share Acct. 101.16.5100	<u>(\$156.60)</u>	\$1,929.77
			Total Payroll	<u>\$20,351.88</u>

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR MAY 2023:

EFT	Aetna	<u>Health Insurance for May 2023:</u>		
		City Manager	\$1,784.23	
		Acct. 101.12.5100		
		City Clerk	\$975.10	
		Acct. 101.13.5100		
		Assistant City Clerk	\$954.49	
		Acct. 101.13.5100		
		Management Analyst	<u>\$1,071.75</u>	\$4,785.57
		Acct. 101.16.5100		
EFT	EDD	State Tax Withholdings	\$1,128.20	
		SDI	<u>\$240.40</u>	\$1,368.60
		Acct. 101.00.2011		
EFT	Dept. of Treasury IRS	Federal Tax Withholdings	\$2,790.76	
		Social Security	\$3,312.20	
		Medicare	<u>\$774.62</u>	\$6,877.58
		Acct. 101.00.2011		
EFT	California PERS	City Manager	\$1,944.42	
		Acct. 101.12.5100		
		City Clerk	\$937.52	
		Acct. 101.13.5100		
		Management Analyst	<u>\$329.90</u>	\$3,211.84
		Acct. 101.16.5100		
TOTAL				\$16,243.59

MAYOR – CITY OF BRADBURY

ATTEST:

"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 23-05, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 16th day of May 2023 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ASSISTANT CITY CLERK – CITY OF BRADBURY

Reso. No. 23-05

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May 16, 2023



Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$32.29	03/16/23	05/15/23	3243030781
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
QUALITY PARK JUMBO OPEN E	650000	1.0000 EA	\$29.49	\$29.49

Purchased by: CLAUDIA SALDANA
Order #: 9847618969

SUBTOTAL	\$29.49
TAX	\$2.80
TOTAL	\$32.29

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$261.87	04/13/23	05/15/23	3257413741
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BOSTITCH PROFESSIONAL MAG	471544	1.0000 EA	\$6.59	\$6.59
STAPLES HANGING FOLDER TA	117796	1.0000 EA	\$2.79	\$2.79
ACCO ECONOMY 275W PRONG F	103762	1.0000 EA	\$11.29	\$11.29
HAMMERMILL COPY PLUS 85 X	122374	1.0000 EA	\$75.99	\$75.99
HP 651A BLACK STANDARD YI	990208	1.0000 EA	\$213.49	\$213.49
COUPONDISCOUNT	558100	1.0000 ST	-\$0.94	-\$0.94
COUPONDISCOUNT	558100	1.0000 ST	-\$0.40	-\$0.40
COUPONDISCOUNT	558100	1.0000 ST	-\$1.62	-\$1.62
COUPONDISCOUNT	558100	1.0000 ST	-\$6.45	-\$6.45
COUPONDISCOUNT	558100	1.0000 ST	-\$31.00	-\$31.00
COUPONDISCOUNT	558100	1.0000 ST	-\$30.59	-\$30.59

Purchased by: CLAUDIA SALDANA
Order #: 9911851174

SUBTOTAL	\$239.15
TAX	\$22.72
TOTAL	\$261.87

Cr #17462





P.O. BOX 6343
FARGO ND 58125-6343



000000393 01 SP 0.600 106481720029971 P

CITY OF BRADBURY
ATTN CLAUDIA SALDANA
600 WINSTON AVE.
BRADBURY CA 91008-1123

ACCOUNT NUMBER 4246 0445 5575 6224
STATEMENT DATE 04-24-2023
AMOUNT DUE \$2,664.36
NEW BALANCE \$2,664.36
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED
\$ 1,884.30
Please make check payable to "U.S. Bank"

APR 01 2023

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

OK # 17492

4246044555756224 000266436 000266436

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
CITY OF BRADBURY 4246 0445 5575 6224	Previous Balance	Purchases And Other + Charges	Cash + Advances	Cash Advance + Fees	Late Payment + Charges	- Credits	- Payments	New = Balance
Company Total	\$2,573.22	\$1,884.30	\$0.00	\$0.00	\$0.00	\$0.00	\$1,793.16	\$2,664.36

CORPORATE ACCOUNT ACTIVITY				
CITY OF BRADBURY 4246-0445-5575-6224			TOTAL CORPORATE ACTIVITY \$1,793.16 CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-29	03-27	7479826308800000000182	PAYMENT - THANK YOU 00000 C	1,793.16 PY

NEW ACTIVITY				
KEVIN KEARNEY 4246-0446-0277-2711		CREDITS \$0.00	PURCHASES \$1,477.86	CASH ADV \$0.00
		TOTAL ACTIVITY \$1,477.86		
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-30	03-29	240113430880000036429641	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	49.00
04-06	04-04	24445003095500369725322	LITTLE CAESARS 1619 0001 DUARTE CA	43.52
04-10	04-07	24443463097171253050940	BVD*BEENVERIFIED.COM 855-9046471 NY	52.44
04-11	04-10	24492153100852263283876	PAYPAL *CCMF 402-935-7733 CA	400.00

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0445-5575-6224		ACCOUNT SUMMARY	
	STATEMENT DATE 04/24/23	DISPUTED AMOUNT .00	PREVIOUS BALANCE	2,573.22
SEND BILLING INQUIRIES TO. U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE 2,664.36		PURCHASES & OTHER CHARGES	1,884.30
			CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	.00
			PAYMENTS	1,793.16
			ACCOUNT BALANCE	2,664.36



Company Name: CITY OF BRADBURY
Corporate Account Number: 4246 0445 5575 6224
Statement Date: 04-24-2023

CR#17492

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-12	04-10	24755423101261012553100	OMNI LA COSTA RESORT 760-4389111 CA	333.90	
			856522 ARRIVAL: 04-10-23		
04-13	04-12	24492153103852360637658	PAYPAL *LEAGUECALIF LEAGU 402-935-7733 CA	75.00	
04-14	04-12	24941663103016000821776	PCAM ARCHDIOCESE LOS ANGELES CA	24.00	
04-17	04-14	24055233105690408709791	HABIT TRUCK #4001 949-851-8881 CA	500.00	
SOPHIA MUSA			CREDITS	PURCHASES	CASH ADV
4246-0446-5320-2600			\$0.00	\$272.18	\$0.00
					TOTAL ACTIVITY
					\$272.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-03	03-31	24207853090179100576715	MUNICIPAL MANAGEMENT ASSO 877-3147080 CA	35.00	
04-03	03-31	24207853090179100576723	MUNICIPAL MANAGEMENT ASSO 877-3147080 CA	35.00	
04-17	04-15	24453513106017034469974	BROADVOICE 888-325-5875 CA	202.18	
CLAUDIA A SALDANA			CREDITS	PURCHASES	CASH ADV
4246-0470-0126-4883			\$0.00	\$134.26	\$0.00
					TOTAL ACTIVITY
					\$134.26
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-03	03-31	24137463091001382719452	USPS PO 0522740820 DUARTE CA	126.00	
04-14	04-12	24427333103710042587261	ALDI 79110 MONROVIA CA	8.26	

Department: 00000 Total: \$1,884.30
Division: 00000 Total: \$1,884.30

City of Bradbury

Monthly Investment Report for the month of April 2023

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:

Wells Fargo Bank - General Checking

Investments:

Local Agency Investment Fund (LAIF)

Webbank Salt Lake City

Texas Exchange Bank Crowley CD

BMW Bank of NA

Salal Credit Union Seattle Wash

Amount	Maturity	Interest Rate
\$ 1,576,173.75	n/a	0%
\$ 3,423,775.19	n/a	2.87%
\$ 243,000.00	7/18/2023	2.75%
\$ 249,000.00	7/9/2024	0.50%
\$ 248,000.00	12/10/2024	0.90%
\$ 240,000.00	9/29/2023	4.20%

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds	Amount
General Fund (101)	\$4,551,531.90
Utility Users Tax Fund (102)	\$580,908.80
Deposits Fund (103)	(\$10,121.98)
Long Term Planning Fee Fund (112)	\$8,003.14
Technology Fee Fund (113)	\$13,878.24
Gas Tax Fund (200)	\$3,662.30
SB 1 Gas Tax Fund (201)	\$8,412.88
Prop A Fund (203)	\$51,290.37
Prop C Fund (204)	\$30,011.36
TDA Fund (205)	(\$848.98)
Sewer Fund (206)	\$0.00
STPL Fund (208)	\$1,057.07
Recycling Grant Fund (209)	\$29,837.96
Measure R Fund (210)	\$69,446.37
Measure M Fund (212)	\$77,311.61
Measure W Fund (213)	\$17,802.98
COPS Fund (215)	\$519,038.24
County Park Grant Fund (217)	\$9,269.75
CWPP Grant Fund (219)	\$19,456.93
ARPA Fund (220)	\$0.00

Total

\$ 5,979,948.94

Total

\$ 5,979,948.94

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:

Reviewed By:

Kevin Kearney
City Manager

Laurie Stiver
City Treasurer

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022	2021-22 %	2022-23 Budget	2022-23 YTD @ 04/30/2023	2022-23 %
General Fund:							
101-00-4000	Operating Transfers In	665,476	667,520	100%	-	-	#DIV/0!
101-00-4010	Property Tax-Current Secured	481,798	460,505	96%	490,000	432,487	88%
101-00-4030	Property Tax-Current Unsecured	18,000	14,490	81%	20,000	18,072	90%
101-00-4060	Public Safety Augmentation F	11,000	11,865	108%	11,000	10,275	93%
101-00-4070	Delinquent Taxes	8,000	9,451	118%	9,000	8,633	96%
101-00-4100	Sales & Use Tax	3,000	2,832	94%	3,500	2,299	66%
101-00-4110	Franchise Fee-Cable TV	27,000	18,229	68%	20,000	14,105	71%
101-00-4111	PEG Fees	-	3,653	#DIV/0!	-	2,830	#DIV/0!
101-00-4120	Franchise Fee-SC Edison	19,500	19,739	101%	20,000	23,934	120%
101-00-4130	Franchise Fee-SC Refuse	39,500	28,975	73%	25,000	32,866	131%
101-00-4140	Franchise Fee-SC Gas Co.	3,550	3,836	108%	3,500	4,518	129%
101-00-4150	Franchise Fee-Cal Am Water	47,500	46,363	98%	50,000	45,469	91%
101-00-4160	AB939 Refuse Admin. Fee	20,000	20,399	102%	10,000	-	0%
101-00-4190	Real Property Transfer Tax	22,500	31,832	141%	35,000	40,184	115%
101-00-4200	Motor Vehicle In-Lieu	145,000	146,411	101%	145,000	76,913	53%
101-00-4210	Dist & Bail Forfeiture	1,200	280	23%	400	509	127%
101-00-4220	Fines-City	2,500	1,595	64%	2,500	18,237	729%
101-00-4350	Business License	40,000	26,301	66%	29,000	25,168	87%
101-00-4360	Movie & TV Permits	-	65,870	#DIV/0!	15,000	32,960	220%
101-00-4370	Bedroom License Fee	10,000	5,150	52%	6,500	46,350	713%
101-00-4410	Variances & CUPs	1,635	1,635	100%	1,635	3,269	200%
101-00-4420	Lot Line Adjustment/Zone Changes	-	-	#DIV/0!	3,800	-	0%
101-00-4440	Subdivisions/Lot Splits	-	-	#DIV/0!	4,800	-	0%
101-00-4460	Planning Dept. Review	65,000	32,305	50%	36,000	17,240	48%
101-00-4470	Building Construction Permit	100,000	76,437	76%	100,000	135,786	136%
101-00-4480	Building Plan Check Fees	100,000	122,931	123%	100,000	34,103	34%
101-00-4485	Landscape Plan Check Permit	9,000	11,942	133%	10,000	4,168	42%
101-00-4490	Green Code Compliance	10,000	15,472	155%	25,000	15,741	63%
101-00-4500	Civic Center Rental Fee	900	360	40%	900	-	0%
101-00-4530	Environmental & Other Fees	2,500	1,854	74%	2,500	1,483	59%
101-00-4540	City Engineering Plan Check	100,000	58,717	59%	90,000	65,525	73%
101-00-4600	Interest Income	50,000	6,545	13%	12,000	51,007	425%
101-00-4700	Sales of Maps & Publications	100	15	15%	-	82	#DIV/0!
101-00-4800	Other Revenue	-	82	#DIV/0!	-	39,931	#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,500	-	0%
101-00-4900	Reimbursements	2,000	12,664	633%	15,000	34	0%
101-00-4920	Sale of Prop. A Funds	-	-	#DIV/0!	-	-	#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	-	0%	-	-	#DIV/0!
101-24-4610	Donations	500	500	100%	-	-	#DIV/0!
Total General Fund Revenues		2,012,079	1,931,575	96%	1,301,535	1,204,178	93%
Utility Users Tax Fund:							
102-00-4600	Interest	5,000	4,778	96%	12,000	2,315	19%
102-00-4830	Electric	-	-	#DIV/0!	-	-	#DIV/0!
		5,000	4,778	96%	12,000	2,315	19%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	75,000	101,225	135%	60,000	-	0%
		75,000	101,225	135%	60,000	-	0%
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	4,000	4,651	116%	7,500	1,759	23%

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 04/30/2023	
112-00-4600	LTP Fee Interest Income	150	28	19%	125	28	22%
		4,150	4,679	113%	7,625	1,787	23%
Technology Fee Fund:							
113-00-4520	Technology Fee	11,000	6,991	64%	17,500	11,031	63%
113-00-4600	Technology Fee Interest Income	500	215	43%	550	58	11%
		11,500	7,206	63%	18,050	11,089	61%
Gas Tax Fund:							
200-00-4600	Interest	200	88	44%	250	4	2%
200-48-4260	Gas Tax	35,000	27,833	80%	28,250	22,053	78%
		35,200	27,921	79%	28,500	22,057	77%
SB1 Gas Tax Fund:							
201-00-4000	Transfers In						
201-00-4260	Gas Tax	30,000	17,238	57%	19,700	18,863	96%
201-00-4600	Gas Tax Interest	300	361	120%	750	55	7%
		30,300	17,599	58%	20,450	18,918	93%
Prop. A Fund:							
203-40-4260	Prop. A Transit Funds	25,000	26,566	106%	22,000	23,091	105%
203-00-4600	Prop. A Transit Interest	200	94	47%	600	145	24%
		25,200	26,660	106%	22,600	23,236	103%
Prop. C Fund:							
204-18-4260	Prop. C Funds	23,000	22,036	96%	18,000	19,153	106%
204-48-4600	Prop. C Interest	450	151	34%	350	88	25%
		23,450	22,187	95%	18,350	19,241	105%
Transportation Development Act Fund:							
205-48-4260	TDA Funds	5,000	4,587	92%	5,000	3,753	75%
205-00-4600	TDA Interest	-	18	#DIV/0!	30	-	0%
		5,000	4,605	92%	5,030	3,753	75%
Sewer Fund:							
206-00-4600	Sewer Fund Interest	-	2,641	#DIV/0!	10,000	2	0%
206-50-4606	Winston Ave. Assessment	-	-	#DIV/0!	74,423	-	0%
		-	2,641	#DIV/0!	84,423	2	0%
STPL Fund:							
208-00-4600	STPL Interest	10	8	80%	20	4	20%
		10	8	80%	20	4	20%
Recycling Grant Fund:							
209-00-4260	Recycling Grant Funds	5,000	5,000	100%	5,000	5,000	100%
209-00-4600	Recycling Grant Interest	100	50	50%	150	124	83%
		5,100	25,153	493%	5,150	5,124	99%
Measure R Fund:							
210-48-4260	Measure R Funds	18,000	16,524	92%	13,500	14,360	106%
210-00-4600	Measure R Interest	300	582	194%	1,200	302	25%
		18,300	17,106	93%	14,700	14,662	100%
Measure M Fund							
212-48-4260	Measure M Funds	16,500	18,699	113%	16,000	16,241	102%

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 04/30/2023	
212-00-4600	Measure M Interest	400	392	98%	800	262	33%
		16,900	19,091	113%	16,800	16,503	98%
Measure W Fund							
213-48-4260	Measure W Funds	50,500	53,094	105%	50,506	54,476	108%
213-48-4600	Measure W Interest	-	-	#DIV/0!	1,000	-	0%
		50,500	53,094	105%	51,506	54,476	106%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	161,285	161%	100,000	165,271	165%
215-00-4600	COPs Interest	2,500	2,902	116%	5,500	1,646	30%
		102,500	164,187	160%	105,500	166,917	158%
County Park Grant:							
217-00-4210	County Park Grant	-	-	#DIV/0!	-	-	#DIV/0!
217-00-4600	Grant Fund Interest Income	500	74	15%	650	36	6%
		500	74	15%	650	36	6%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	24,994	16,033	64%	5,000	8,819	176%
219-00-4600	Fire Safe Grant Interest Income	75	1	1%	50	45	90%
		25,069	16,034	64%	5,050	8,864	176%
ARPA Fund:							
220-00-4215	ARPA Revenues	100,000	-	0%	175,000	-	0%
220-00-4600	Interest Income	-	1,032	#DIV/0!	1,200	427	36%
		100,000	1,032	1%	176,200	427	0%
Total Revenues		2,545,758	2,446,855	96%	1,954,139	1,573,589	81%

Expenditures

Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 04/30/2023	
General Fund:							
City Council Division:							
101-11-6100	Events and awards	6,500	922	14%	14,000	9,161	65%
101-11-6110	City Newsletter	-		#DIV/0!	400	265	66%
101-11-6500	Community Support (homelessness)	3,000	3,000	100%	4,000	-	0%
		9,500	3,922	41%	18,400	9,426	51%
City Manager Division:							
101-12-5010	Salaries	126,720	130,753	103%	150,000	125,000	83%
101-12-5100	Benefits	50,747	51,256	101%	58,099	48,916	84%
101-12-6020	Meetings & Conferences	5,000	3,076	62%	5,000	3,482	70%
101-12-6025	Expense Account	1,500	280	19%	1,500	320	21%
101-12-6050	Mileage	1,000	489	49%	1,000	827	83%
101-12-6440	Cell Phone	1,000	900	90%	900	825	92%
		185,967	186,754	100%	216,499	179,370	83%
City Clerk Division:							
101-13-5010	Salaries	67,000	67,000	100%	72,695	83,913	115%
101-13-5100	Benefits	30,000	27,793	93%	29,359	29,541	101%
101-13-6020	Meetings & Conferences	-		#DIV/0!	-	-	#DIV/0!
101-13-6050	Mileage	100	107	107%	100	22	22%
101-13-6210	Special Department Supplies	275		0%	500	-	0%
101-13-6220	Election Supplies	500	564	113%	600	-	0%
101-13-6225	Codification	3,000	4,854	162%	3,500	2,916	83%
101-13-7000	Contract Election Services	15,000		0%	-	-	#DIV/0!
		115,875	100,318	87%	106,754	116,392	109%
Finance Division:							
101-14-5010	Salaries	15,789	17,033	108%	25,000	15,379	62%
101-14-5100	Benefits	1,355	512	38%	-	-	#DIV/0!
101-14-6210	Special Department Supplies	400	400	100%	500	420	84%
101-14-6230	Contracted Computer Services	1,000	1,981	198%	1,500	-	0%
101-14-7010	Contracted Banking Services	4,500	4,540	101%	4,000	2,995	75%
101-14-7020	Contracted Audit Services	19,000	10,000	53%	17,000	7,510	44%
101-14-7040	GASB Reports	700	700	100%	1,000	700	70%
		42,744	35,166	82%	49,000	27,004	55%
City Attorney Division:							
101-15-6125	City Attorney-Planning	3,000	-	0%	10,000	6,540	65%
101-15-7020	City Attorney Retainer	31,800	29,162	92%	34,800	26,100	75%
101-15-7070	City Attorney Special Service	3,000	14,080	469%	2,000	31,519	1576%
101-15-7075	Development Code Update		14,373	#DIV/0!	7,000	3,108	44%
101-15-7080	Seminars & Training	-	-	#DIV/0!	1,000	385	39%
101-15-7450	City Attorney-Code Enforcement	2,000		0%	2,000	605	30%
		36,800	57,615	157%	46,800	68,257	146%
General Government Division:							
101-16-5010	Salaries	55,605	55,605	100%	60,331	65,001	108%
101-16-5100	Benefits	14,286	16,724	117%	21,297	15,556	73%
101-16-6010	Seminars & Training	1,000	496	50%	1,000	-	0%
101-16-6020	Meetings & Conferences	200	712	356%	1,000	-	0%
101-16-6040	Transportation & Lodging	500		0%	1,000	-	0%
101-16-6050	Mileage	300	371	124%	400	-	0%
101-16-6120	Postage	700	253	36%	400	578	145%
101-16-6200	Office Supplies	3,000	990	33%	2,000	5,051	253%
101-16-6210	Special Departmental Supplies		997	#DIV/0!	16,100	-	0%
101-16-6230	Computer & Website Services	10,000	2,396	24%	4,000	10,566	264%
101-16-6240	PERS UAL Payment	6,291	9,598	153%	12,920	12,490	97%
101-16-6241	PERS Replacement Benefit Contribution	2,600	2,823	109%	3,000	2,858	95%
101-16-6242	PERS SSA 218 Annual Fee	200		0%	200	-	0%

Expenditures

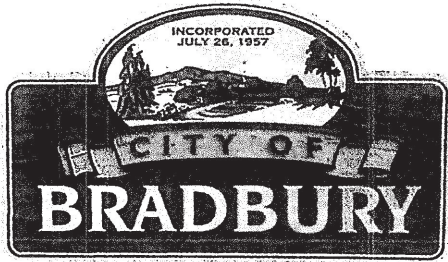
Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 04/30/2023	
101-16-6250	Copier & Duplications		-	#DIV/0!	-	811	#DIV/0!
101-16-6300	Insurance	39,187	36,652	94%	40,000	42,609	107%
101-16-6400	Utilities	7,380	7,081	96%	5,500	8,421	153%
101-16-6440	Telephone	2,100	1,689	80%	2,000	1,805	90%
101-16-6450	Building Operations	1,200	504	42%	2,000	384	19%
101-16-6460	Building & Cleaning Service	4,500	4,500	100%	4,000	4,892	122%
101-16-6470	Maintenance & Supplies	20,500	21,468	105%	1,000	2,536	254%
101-16-7435	Redistricting	65,000	40,250	62%	-	743	#DIV/0!
101-16-6415	Street Signs	6,000		0%	10,000	-	0%
		240,549	203,109	84%	188,148	174,301	93%
Engineering Division:							
101-19-7230	Contracted Engineering Services	80,000	54,950	69%	80,000	55,923	70%
		80,000	54,950	69%	80,000	55,923	70%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences					-	
101-20-6120	Postage	500	35	7%	300	49	16%
101-20-6210	Special Department Supplies	500	80	16%	300	-	0%
101-20-6240	Environmental Filing Fees	500		0%	-	-	#DIV/0!
101-20-7210	City Planner Retainer	46,800	30,125	64%	46,800	35,100	75%
101-20-7220	Contracted Building & Safety	120,000	73,235	61%	90,000	82,800	92%
101-20-7240	City Planner Special Service	15,000	6,765	45%	10,000	11,963	120%
101-20-7245	General Plan update		33,436	#DIV/0!	15,000	75,778	505%
101-20-7075	Development Code Update	2,000		0%	-	-	#DIV/0!
		185,300	143,676	78%	162,400	205,690	127%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	10,332	103%	10,000	6,350	64%
101-21-7020	City Hall Grounds Maintenance	7,000	9,540	136%	7,500	4,372	58%
101-21-7025	Trail Maintenance	10,000	2,758	28%	10,000	6,237	62%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,184	52%	12,000	5,636	47%
101-21-7045	Lemon/RO Horse Trail	7,000	1,685	24%	7,000	1,338	19%
101-21-7060	Street Tree Trimming	15,000	16,956	113%	15,000	8,245	55%
		61,000	47,455	78%	61,500	32,178	52%
Public Safety Division:							
101-23-6210	Special Departmental Services		42	#DIV/0!	50	53	106%
101-23-7410	Contract Services Sheriff	126,940	105,783	83%	128,000	117,722	92%
101-23-7420	City Hall Security	3,000	4,770	159%	3,500	2,362	67%
101-23-7450	Code Enforcement	12,000	1,439	12%	1,500	1,496	100%
101-23-7757	AED Purchase			#DIV/0!		-	#DIV/0!
		141,940	112,034	79%	133,050	121,633	91%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	110	65	59%	100	-	0%
101-24-6020	Meetings & Conferences	500		0%	500	27	5%
101-24-6030	Memberships & Dues	400	360	90%	450	900	200%
101-24-6100	Events & Awards	200		0%	200	-	0%
101-24-6470	Maintenance & Supplies	5,500	261	5%	5,000	1,325	27%
101-24-6480	Civic Center Generator	1,000	291	29%	300	-	0%
101-24-7245	Hazard Mitigation Plan	-		#DIV/0!	-	-	#DIV/0!
		7,710	977	13%	6,550	2,252	34%

Expenditures

Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 04/30/2023	
Animal & Pest Control Division:						
101-25-7000 Animal Control Services	11,450	10,496	92%	8,500	8,845	104%
101-25-7010 Pest Control Services	500		0%	500	-	0%
	11,950	10,496	88%	9,000	8,845	98%
Intergovernmental Relations Division:						
101-30-6030 Memberships & Dues	10,500	12,078	115%	11,000	10,699	97%
	10,500	12,078	115%	11,000	10,699	97%
General Fund Totals	1,129,835	968,550	86%	1,089,101	1,011,970	93%
Utility Users Tax Fund:						
102-42-7630 NPDES Stormwater Compliance	90,000	16,128	18%	1,600	11,729	733%
	90,000	16,128	18%	1,600	11,729	733%
Deposits Fund:						
103-00-2039 Chadwick Ranch Development	75,000	92,263	123%	50,000	-	0%
	75,000	92,263	123%	50,000	-	0%
Long Term Planning Fee Fund:						
112-20-7245 General Plan Expense	2,000	-	0%	-	-	#DIV/0!
	2,000	-	-	-	-	#DIV/0!
Technology Fee Fund:						
113-20-4500 Permit Digitizing	-	-	#DIV/0!	-	-	#DIV/0!
113-20-7730 Website	3,000	1,800	60%	5,000	1,800	36%
113-20-8120 Capital Equipment-Server & Copier	10,000	19,648	196%	12,000	10,608	88%
	13,000	21,448	165%	17,000	12,408	73%
Gas Tax Fund:						
200-48-6400 Utilities-Select System	11,000	11,389	104%	11,000	8,903	81%
200-48-6410 Street Lights	10,000	10,468	105%	11,000	8,968	82%
200-48-7000 PW Contract Services	1,000	763	76%	600	-	0%
200-48-7290 Street Sweeping	4,000	4,384	110%	4,000	1,956	49%
200-48-7750 Wild Rose Project	25,097	14,168	56%	6,430	605	9%
	51,097	41,172	81%	33,030	20,432	62%
SB1 Gas Tax Fund:						
201-48-7750 Wild Rose Project	81,615	18,281	22%	61,070	53,384	87%
201-48-7755 City Wide Slurry Seal			#DIV/0!		-	#DIV/0!
	81,615	18,281	22%	61,070	53,384	87%
Prop. A Fund:						
203-00-7600 Sale of Prop. A Funds						
	-	-	#DIV/0!	-	-	#DIV/0!
Prop. C Fund:						
204-20-6030 Memberships & Dues	900	353	39%	400	-	0%
204-40-7325 Transit Services	9,000	7,745	86%	8,449	6,336	75%
204-48-7745 Royal Oaks North Curb Extension				-	-	
204-48-7750 Wild Rose Project	36,570	15,348		21,220	604	
	46,470	23,446	50%	30,069	6,940	23%
Transportation Development Act Fund:						
205-48-7045 RO Trail	-	2,600	#DIV/0!	5,000	856	17%
205-48-7720 Lemon/RO Horse Trail Project	-		#DIV/0!	-	-	#DIV/0!
205-48-7735 Royal Oaks & Mt. Olive Trail Rehab.	5,000	2,920	58%	-	-	#DIV/0!
205-00-7760 Return of Funds	-	-	#DIV/0!	-	-	#DIV/0!
	5,000	5,520	#DIV/0!	5,000	856	#DIV/0!

Expenditures

Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022	2022-23 Budget	2022-23 YTD @ 04/30/2023
Sewer Fund:				
206-50-7601 Mt. Olive Lane Sewer Project	-	- #DIV/0!	-	- #DIV/0!
206-50-7602 DUSD Message Board	-	- #DIV/0!	-	- #DIV/0!
206-50-7606 Winston Ave Project	-	- #DIV/0!	-	- #DIV/0!
	665,476	- 0%	-	- #DIV/0!
STPL Fund:				
208-48-7750 Wild Rose Project	1,055	- 0%	1,055	- 0%
	1,055	- 0%	1,055	- 0%
Recycling Grant Fund:				
209-35-7300 Recycling Education	5,000	- 0%	5,000	6,695 134%
	5,000	- -	5,000	6,695 1
Measure R Fund:				
210-48-7750 Wild Rose Project	88,739	- 0%	88,739	28,321 32%
	88,739	- 0%	88,739	28,321 32%
Measure M Fund				
212-48-7750 Wild Rose Project	58,470	- 0%	58,470	- 0%
	58,470	- 0%	58,470	- 0%
Measure W Fund				
213-42-7630 NPDES Stormwater Compliance			50,506	47,537
	50,500	42,230 84%	50,506	47,537 94%
Citizen's Option for Public Safety (COPS) Fund:				
215-23-7410 Contract Services Sheriff	50,000	50,000 100%		- #DIV/0!
215-23-7411 Contract CSO Services & Supplies	56,500	52,116 92%	55,000	277 1%
	106,500	102,116 96%	55,000	277 1%
County Park Grant:				
217-21-7650 Civic Center Park	1,000	- 0%	1,000	- 0%
	1,000	- 0%	1,000	- 0%
Fire Safe Grant 14-USFS-SFA-0053:				
219-21-7761 Community Wildfire Protection Plan	30,934	3,555 11%	5,000	1,885 38%
	30,934	3,555 11%	5,000	1,885 38%
ARPA Fund:				
220-00-5000 Operating Transfers Out	-	- #DIV/0!	132,500	- 0%
220-00-6215 ARPA Expenses	100,000	- 0%	5,300	- 0%
	100,000	- 0%	137,800	- 0%
Total Expenditures	2,601,691	1,334,709 51%	1,689,440	1,202,434 71%



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: May 16, 2022

SUBJECT: **Resolution No. 23-06: A Resolution of the City Council of the City of Bradbury, California, Designating Kevin Kearney as Deputy City Clerk**

ATTACHMENTS: 1. Resolution No. 23-06

SUMMARY

With the recent departure of the City's Management Analyst, the City is in need of a Deputy City Clerk to assist with signing and posting agendas, minutes and fulfil other regulatory city clerk duties in the absence of a City Clerk. Without such designation, agendas may not be posted during specific time frames if the City Clerk happens to be on vacation or out sick.

The recommendation is to designate Kevin Kearney, City Manager, as the Deputy City Clerk until the Management Analyst position is filled. This will allow the City Manager to fulfil specific duties required by law during the absence of the current City Clerk.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-06, which designates Kevin Kearney, the City's current City Manager, as the Deputy City Clerk.

FOR CITY COUNCIL AGENDA

5/16/23

AGENDA ITEM #

1-D

ATTACHMENT #1

RESOLUTION NO. 23-06

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BRADBURY, CALIFORNIA, DESIGNATING
KEVIN KEARNEY AS DEPUTY CITY CLERK**

WHEREAS, The City of Bradbury needs to designate a Deputy City Clerk in the event of the absence of the City Clerk;

WHEREAS, The City of Bradbury desires to designate Kevin Kearney as the Deputy City Clerk;

WHEREAS, The designation of Deputy City Clerk for Kevin Kearney shall take effect starting May 16, 2023.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Bradbury, State of California, as follows:

1. The City Council of the City of Bradbury hereby designates Kevin Kearney as Deputy City Clerk; and
2. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Bradbury, State of California this 16th day of May, 2023, by the following vote:

MAYOR – CITY OF BRADBURY

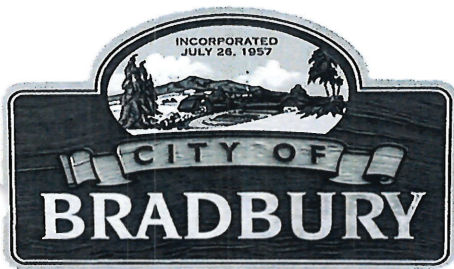
ATTEST:

ASSISTANT CITY CLERK – CITY OF BRADBURY

"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 23-06, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 16th day of May, 2023 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard T. Hale, Jr., Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager
Suresh Malkani, Finance Director

DATE: May 16, 2023

SUBJECT: PROPOSED FORECAST OF FISCAL YEAR 2023 – 2024

ATTACHMENTS:

1. FY 2023 – 2024 Work Plan
2. FY 2023 – 2024 Projected Fund Activity by Fund
3. FY 2023 – 2024 Revenue Projections
4. FY 2023 – 2024 Expenditure Projections
5. General Fund History

SUMMARY

The proposed Fiscal Year 2023 – 2024 draft budget is a snap-shot of next year's budget forecast, and it allows the City Council to discuss any priorities in the coming year.

The budget determines the City's resource priorities and sets the course for years to come. The City Council does that by linking the most important, highest priority items for the City to accomplish over the next year with the necessary resources.

This forecast represents the opportunity for City Council to review the financial picture before final adoption in June. Following this meeting, Staff will complete any necessary changes and bring the budget back before the City Council for approval in June. With this report, Staff is seeking direction from the City Council on what measures to take in the Fiscal Year 2023 – 2024 budget.

ANALYSIS

Linking objectives with necessary resources involves a process that identifies key goals prior to budget preparation, and these goals become priorities for the budget process. The following five key goals (in no particular order of importance) have been developed by the City Council:

FOR CITY COUNCIL AGENDA

5/16/23

AGENDA ITEM #

4

- **Disaster Preparedness**
- **Fiscal Responsibility**
- **Capital Improvements**
- **Infrastructure Improvements**
- **City Beautification**

DISCUSSION

A Snapshot of the Budget FY 2023 - 2024

Revenue projects are based on the trends and forecast reports from the County and State. These estimates are conservative and reflect the expectation of the City's revenues from the previous year.

Revenue to the General Fund projected at \$1,378,995 and expenditures total is \$1,150,495. The City's major General Fund revenue sources are Property Tax, Transfer Tax, Franchise Fees and Fees for Service. It should be noted that the General Fund revenues are subject to changes in economic conditions and can fluctuate significantly. The city expects revenues from licenses and permits to remain relatively stable into the upcoming year. There is not a major expectation that construction activity revenue streams will significantly increase or decrease into the new fiscal year.

Below is a summary for the upcoming Fiscal Year:

Projected General Fund Revenue =	\$1,378,995
Projected General Fund Expenditures =	\$1,150,495
Projected Difference	\$ 228,500
Projected Fund Balance =	\$3,350,208
Projected General Fund Reserves =	\$1,200,000
Projected Infrastructure Reserves =	\$ 200,000
Projected Contingency =	\$ 5,000
Projected General Fund Liability =	\$ 25,000
Unreserved General Fund Balance =	\$5,390,390

Significant Projects Completed in FY 2022-23

- ***Policies, Ordinances, Projects, and Accomplishments***
A wide variety of policies, ordinances, and projects were completed throughout the year. These include:
 - ✓ Hired a new Assistant City Clerk
 - ✓ Held Annual Breakfast with the Supervisor
 - ✓ Continued the 6th Cycle Housing Element Update

- ✓ Continuance of Routine Performance Evaluations
 - ✓ Initiated Update of the City's General Plan Safety Element
 - ✓ Planned Bradbury Night Out and Volunteer Appreciation Event
 - ✓ Adopted Ordinance Implementing SB9 into the Development Code
 - ✓ Renewed the CSO Program and Expanded it to Include Two CSOs
 - ✓ Worked with Duarte on Fountain Replacement with CalRecycle Funds
 - ✓ Continued the Bradbury Road/Wildrose Avenue Street Widening Project
 - ✓ Continued Working Toward Construction of the Lemon Avenue Trail Project
 - ✓ Facilitated Conversation on Royal Oaks Community Annexation and Worked with LAFCO on Annexation Efforts
- *Housing Element*
City Staff has submitted two Housing Element drafts to the State's Housing and Community Development Department. The State's has until June 5, 2023 to provide comments back to the City on the document.
 - *Public Safety Committee*
The Public Safety Committee acts in an advisory capacity in relation to law enforcement priorities, crime prevention and control, animal control, and emergency preparedness. This year, the Committee assisted in reviewing and finalizing the Community Wildfire Protection. The Committee had various guests attend the meetings including L.A. County Fire Department, L.A. County Sheriff's Department, and the Royal Oaks Emergency Preparedness group. During Bradbury Night Out, the Committee members assisted in welcoming residents and signing them up for Connect CTY. Lastly, five committee members went through training with American Red Cross and became CPR/First Aid/AED certified.

New Items for Consideration in FY 2023 – 2024

Recommended New Items Utilizing Restricted Funds: Currently in Budget

- *COPS/SLESF Funds - \$151,028 (Restricted Funds)*
The City receives \$102,200 in Citizens' Option for Public Safety (COPS) / Supplemental Law Enforcement Services Fund (SLESF) funding from the State for additional local law enforcement purposes each Fiscal Year. The City currently has a \$519,038 surplus from previous years and will add another \$102,200 in FY 23/24. This past year, the City utilized funding for a contracted Monrovia CSO, administrative supplies (such as tickets and equipment). Extra Sheriff's Department spot-patrol in Bradbury has been utilized in the past but has been placed on hold recently.

In October 2022, the City Council approved a new MOU with the City of Monrovia to expand the CSO program to include two (2) CSOs. The MOU has a 3-year lifetime from 2022 to 2025 at a set rate of \$299,056 which Bradbury and Monrovia

split the cost at \$149,528 each. This covers two (2) CSO labor/wages, vehicle costs, standard equipment, uniforms and training. As such, Staff is recommending the following for this upcoming fiscal year:

➤ \$149,528	Two Monrovia CSO
➤ \$ 1,500	Supplies
\$151,028	TOTAL

It should be noted that the current recommendation still places on hold the allocation of funds to LASD for additional spot-patrol. However, LASD is currently holding City COPS funds that can be utilized for future use. This amount is expected to be presented during the meeting.

Recommended New Items Utilizing General Funds: Currently in Budget

- *Los Angeles Sheriff's Department Contract Increase - \$10,709*
The Sheriff's Department has notified the City that their contracting cost model will overall increase by 7.35%. Significant negotiated employee salary increases have contributed to the rate increase. The liability surcharge on LASD services increased to 12% (from 11%). The liability surcharge increase occurred based on the review of the annual actuary study, the pro forma analysis, and the current financial condition of the liability trust fund. The current contract between Bradbury and LASD accounts for 730 annual scheduled hours within the City.
- *COLA Adjustments of 5.1% for Staff - \$19,268*
The following are COLA increases for Staff, which only includes the City Manager and Assistant City Clerk positions since the Management Analyst position is vacant.
- *Update City's Fee Schedule - \$10,000*
The City's most recent fee schedule is from Fiscal Year 14/15 and is need of updating. The budgeted funds for this line items are a placeholder. A request-for-proposal is expected to be released to solicit qualified vendors. Award of bid will be brought to the City Council for review and approval, which includes more accurate costs.
- *City Attorney Increases – Various Changes*
Increases are the following: 1) General non-retainer services – from \$275 to \$285; 2) Services to be reimbursed by 3rd parties – from \$355 to \$375; and 3) Retainer services increase from \$2,900 to \$3,000.

Other Notable Items

- For the 12 City Hall closure days, Staff recommends the following days to be designated: Friday, July 7, 2023; Friday, August 2, 2023; Friday, September 1,

2023; Friday, October 6, 2023; Friday, November 10, 2023 (Veterans' Day Observance); Wednesday, December 27, 2023; Thursday, December 28, 2023; Friday, December 29, 2023; Friday, February 2, 2024; Friday, March 1, 2024; Friday, April 5, 2024; Friday, May 3, 2024

STAFF RECOMMENDATION

Staff recommends that the City Council review the proposed draft budget forecast and provide Staff with input and direction to prepare the draft budget. Once direction is received, Staff will bring the finalized budget for adoption during the June City Council meeting.

ATTACHMENT #1

2023 – 2024 Work Plan

City Council Priorities

Disaster Preparedness
Fiscal Responsibility
Capital Improvements
Infrastructure Improvements
City Beautification

Blue = Staff Proposed
Red = Completed Last FY

Disaster Preparedness

1. Implement Community Wildfire Protection Plan (CWPP) Action Items
2. Host One Community Preparedness Education Event
3. Obtain Status as a *Firewise Community, USA*
4. Continue Increasing Disaster Communications
5. Continue Evaluating & Increasing Disaster Supplies

Fiscal Responsibility

1. Continue to Work with the Community on Fiscal Stability
2. Update the City's Fee Schedule

Capital & Infrastructure Improvements

1. Complete Road Widening at Wildrose Avenue
2. Complete Lemon Avenue Trail Project
3. Replace Aging City Signage
4. ~~Continue Street Tree Trimming Program~~
5. Explore Curb Improvements on Royal Oaks Drive North

City Beautification

1. Continue to Improve City Trails & Medians with Drought Tolerant Landscaping

Miscellaneous Community Improvement

1. Continue Work toward Updating the City's Development Code
2. Explore the Most Effective Policing Solution to Increase the Feeling of Safety within Bradbury
3. Work Regionally and with Neighboring Cities on the MS4 Permit
4. Improve Communications with the Community
5. Complete the State Mandated Housing Element Update

ATTACHMENT #2

Unrestricted Funds:

Fund 101 - General Fund
Fund 102 - Utility Users Tax Fund
Fund 103 - Deposits Fund
Fund 112 - Long Term Planning Fee Fund
Fund 113 - Technology Fee Fund

Restricted Funds:

Fund 200 - Gas Tax Fund
Fund 201 - SB1 Fund
Fund 203 - Prop. A Fund
Fund 204 - Prop. C Fund
Fund 205 - TDA Fund
Fund 208 - STPL Fund
Fund 209 - Recycling Grant Fund
Fund 210 - Measure R Fund
Fund 212 - Measure M Fund
Fund 213 - Measure W Fund
Fund 215 - COPs Fund
Fund 217 - County Park Grant Fund
Fund 219 - Fire Safe Grant
Fund 220 - Covid-19 Fund (ARPA)

7/1/2023	Proposed 6/30/2024			Proposed	
Estimated	Proposed	Proposed	Fund Balance	Increase/(Decrease)	
Fund Balance	Revenues	Expenditures	Reserved	Unreserved	in Fund Balance
4,551,708	1,378,995	1,150,495	1,430,000	3,350,208	228,500
527,406	12,000	16,000		523,406	(4,000)
51,281	-			51,281	-
11,312	3,625	-		14,937	3,625
29,008	10,550	19,000		20,558	(8,450)
5,170,715	1,405,170	1,185,495	1,430,000	3,960,390	219,675
				5,390,390	
3,662	28,500	32,030		132	(3,530)
8,413	20,450	28,070		793	(7,620)
51,290	22,600	-		73,890	22,600
30,011	18,350	30,069		18,292	(11,719)
(849)	5,030	4,000		181	1,030
1,057	20	1,055		22	(1,035)
29,838	5,150	5,000		29,988	150
69,446	13,900	82,739		607	(68,839)
77,312	16,400	93,470		242	(77,070)
17,803	50,506	50,506		17,803	-
519,038	102,200	149,528		471,710	(47,328)
9,270	650	1,000		8,920	(350)
19,457	-	-		19,457	-
-	-	-		-	-
835,748	283,756	477,467	-	642,037	(193,711)
6,006,463	1,688,926	1,662,962	1,430,000	4,602,427	25,964

ATTACHMENT #3

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
General Fund:					
101-00-4000	Operating Transfers In	44,815	667,520		
101-00-4010	Property Tax-Current Secured	472,351	460,505	460,000	490,000
101-00-4030	Property Tax-Current Unsecured	20,542	14,490	24,096	22,000
101-00-4050	Property Tax Prior Year				-
101-00-4060	Public Safety Augmentation F	11,191	11,858	12,433	12,300
101-00-4070	Delinquent Taxes	10,080	9,451	11,511	9,000
101-00-4100	Sales & Use Tax	6,308	2,832	2,501	2,500
101-00-4110	Franchise Fee-Cable TV	19,423	18,229	18,807	18,500
101-00-4111	PEG Fees	3,893	3,653	3,773	3,750
101-00-4120	Franchise Fee-SC Edison	19,077	19,740	23,934	25,000
101-00-4130	Franchise Fee-SC Refuse	38,562	28,975	28,708	38,000
101-00-4140	Franchise Fee-SC Gas Co.	3,503	3,836	4,518	5,000
101-00-4150	Franchise Fee-Cal Am Water	47,376	46,363	45,469	46,000
101-00-4160	AB939 Refuse Admin. Fee	19,634	20,399	20,400	20,000
101-00-4190	Real Property Transfer Tax	29,088	31,832	47,649	35,000
101-00-4200	Motor Vehicle In-Lieu	144,160	146,411	145,000	145,000
101-00-4210	Dist & Bail Forfeiture	645	280	679	400
101-00-4220	Fines-City	4,901	1,595	24,148	2,500
101-00-4340	BL Website Link				
101-00-4350	Business License	32,094	26,301	28,793	29,000
101-00-4360	Movie & TV Permits	34,060	65,870	43,947	15,000
101-00-4370	Bedroom License Fee	6,180	5,150	50,000	6,500
101-00-4410	Variances & CUPs	1,635	1,635	4,359	1,635
101-00-4420	Lot Line Adjustment/Zone Changes	14,578			1,500
	Landscape plan check/insp.				
101-00-4440	Subdivisions/Lot Splits	4,844			1,500
101-00-4460	Planning Dept. Review	73,539	32,305	21,544	36,000
101-00-4470	Building Construction Permit	103,845	76,437	173,804	150,000
101-00-4480	Building Plan Check Fees	51,245	122,931	41,688	100,000
101-00-4485	Landscape Plan Check Permit	9,913	11,942	5,557	10,000
101-00-4490	Green Code Compliance	7,989	15,472	20,988	25,000
101-00-4500	Civic Center Rental Fee	900	360		900
101-00-4530	Environmental & Other Fees	3,240	1,854	1,977	2,500
101-00-4540	City Engineering Plan Check	98,084	58,717	68,760	70,000
101-00-4600	Interest Income	6,523	6,545	45,327	45,000
101-00-4700	Sales of Maps & Publications	15	15	10	10
101-00-4750	Animal License Revenue				
101-00-4800	Other Revenue	-	82		-
101-00-4850	Cal-Am Loan Repayment	4,820	4,820		4,500
101-00-4900	Reimbursements	49,766	12,665	46	5,000
101-00-4910	Sale of CDBG Funds				
101-00-4920	Sale of Prop. A Funds	48,000			-
101-00-4940	CESP Reimbursements				
101-23-4950	Vacant Property Registry Fee	-			
101-24-4610	Donations	-	500		
Total General Fund Revenues		1,446,819	1,931,570	1,380,426	1,378,995

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
Utility Users Tax Fund:					
102-00-4600	Interest	6,322	4,446	3,087	12,000
102-00-4810	Water				
102-00-4820	Trash				
102-00-4830	Electric	2			-
102-00-4840	Natural Gas				
	Telecom-Major				
102-00-4850	UUT - Cable				
102-00-4855	Telecom-Minors				
102-00-4856	Telecom-AT&T				
102-00-4857	Telecom-Verizon				
102-00-4858	Telecom-Sprint Nextel				
102-00-4900	Reimbursements				
		6,324	4,446	3,087	12,000
Civic Center Fund:					
111-00-4000	Transfer In from General Fund				
111-00-4500	Civic Center Rental Fee				
111-00-4510	Buy a Brick Program				
111-00-4600	Civic Center Interest Income				
Deposits Fund:					
103-00-2039	Chadwick Ranch Development	78,209			
		78,209	-	-	-
Long Term Planning Fee Fund:					
112-00-4490	Long-Term Planning Fee	2,724	4,651	2,317	3,500
112-00-4600	LTP Fee Interest Income	66	28	37	125
		2,790	4,679	2,354	3,625
Technology Fee Fund:					
113-00-4520	Technology Fee	10,182	6,991	13,267	10,000
	Transfers In				
113-00-4600	Technology Fee Interest Income	364	195	77	550
		10,546	7,186	13,344	10,550
Gas Tax Fund:					
200-00-4200	TCRA Funds	-			-
200-00-4600	Gas Tax Interest	136	80	5	250
200-48-4260	Gas Tax	28,435	27,833	26,781	28,250
		28,571	27,913	26,786	28,500
SB1 Gas Tax Fund:					
201-00-4260	Gas Tax	19,369	17,238	22,835	19,700
201-00-4600	Gas Tax Interest	412	340	73	750
		19,781	17,578	22,908	20,450
Prop. A Fund:					
203-40-4260	Prop. A Transit Funds	21,669	26,566	28,143	22,000
203-40-4600	Prop. A Transit Interest	444	62	193	600
		22,113	26,628	28,336	22,600

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
Prop. C Fund:					
204-48-4260	Prop. C Funds	17,974	22,036	23,344	18,000
204-48-4600	Prop. C Interest	171	140	117	350
		18,145	22,176	23,461	18,350
Transportation Development Act Fund:					
205-48-4260	TDA Funds	9,014	5,000	4,448	5,000
205-48-4600	TDA Interest	10	17	-	30
		9,024	5,017	4,448	5,030
Sewer Fund:					
206-00-4000	Transfers In	240,000			-
206-50-4600	Sewer Fund Interest	6,319	2,265	3	
206-50-4605	Lemon Ave. Assessment				
206-50-4606	Winston Ave. Assessment	67,433			
206-50-4730	Mount Olive Drive Assessment				
	Transfers In				
	Mount Olive Lane Assessment				
		313,752	2,265	3	-
Prop. 1B Fund:					
207-48-4600	Prop. 1B Interest Income		-		
STPL Fund:					
208-00-4260	STPL Funds	-			-
208-00-4600	STPL Interest	10	8	5	20
		10	8	5	20
Recycling Grant Fund:					
209-00-4260	Recycling Grant Funds	7,101	5,000		5,000
209-00-4600	Recycling Grant Interest	99	47	165	150
209-00-4700	SB 1383		20,103		
		7,200	25,150	165	5,150
Measure R Fund:					
210-48-4260	Measure R Funds	13,499	16,524	17,503	13,500
210-48-4600	Measure R Interest	561	546	403	400
		14,060	17,070	17,906	13,900
Measure M Fund					
212-48-4260	Measure M Funds	15,295	18,700	19,801	16,000
212-48-4600	Measure M Interest	335	370	349	400
		15,630	19,070	20,150	16,400
Measure W Fund					
213-48-4260	Measure W Funds	50,506	53,094	72,635	50,506
213-48-4600	Measure W Interest	-		-	
		50,506	53,094	72,635	50,506
Citizen's Option for Public Safety (COPS) Fund:					
215-00-4260	COPs Funds	70,053	161,285	220,631	100,000
215-00-4600	COPs Interest	2,200	2,742	2,195	2,200
		72,253	164,027	222,826	102,200

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
County Park Grant:					
217-00-4210	County Park Grant	324			-
217-00-4600	Grant Fund Interest Income	539	69	48	650
		<u>863</u>	<u>69</u>	<u>48</u>	<u>650</u>
Fire Safe Grant:					
219-00-4260	Community Wildfire Protection Plan	20,148	16,033	11,759	
219-00-4270	HOA Contribution				
219-00-4600	Fire Safe Grant Interest Income	50		60	
		<u>20,198</u>	<u>16,033</u>	<u>11,819</u>	<u>-</u>
Covid-19 Fund:					
220-00-4215	ARPA Revenues	177,983	127,983		
220-00-4600	Interest Income	38	1,032		
		<u>178,021</u>	<u>129,015</u>	<u>-</u>	<u>-</u>
Total Revenues		<u>2,314,815</u>	<u>2,472,994</u>	<u>1,850,707</u>	<u>1,688,926</u>

ATTACHMENT #4

Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
General Fund:					
101-00-5000	Transfers Out	240,000	-	-	-
City Council Division:					
101-11-6100	Events and awards		922	12,215	14,000
101-11-6110	City Newsletter	245		353	400
101-11-6500	Community Support (homelessness)	3,000	3,000	3,000	4,000
		3,245	3,922	15,568	18,400
City Manager Division:					
101-12-5010	Salaries	124,080	130,600	150,000	157,650
101-12-5100	Benefits	48,929	51,410	58,437	62,197
101-12-6020	Meetings & Conferences	295	3,076	4,589	5,000
101-12-6025	Expense Account	418	280	156	1,500
101-12-6050	Mileage	759	490	1,103	1,000
101-12-6210	Special Department Supplies				
101-12-6440	Cell Phone	825	900	900	900
		175,306	186,756	215,185	228,247
City Clerk Division:					
101-13-5010	Salaries	63,512	67,000	96,028	73,570
101-13-5100	Benefits	26,424	27,795	33,948	21,267
101-13-6020	Meetings & Conferences		-	-	1,500
101-13-6040	Transportation & Lodging		-	-	1,000
101-13-6050	Mileage	55	107	29	500
101-13-6210	Special Department Supplies		565		500
101-13-6220	Election Supplies		-		600
101-13-6225	Codification	2,197	4,855	3,015	3,500
101-13-7000	Contract Election Services		-	-	-
		92,188	100,322	133,020	102,437
Finance Division:					
101-14-5010	Salaries	14,895	18,113	21,000	22,500
101-14-5100	Benefits	1,304	512	-	-
101-14-6210	Special Department Supplies	794	400	560	500
101-14-6230	Contracted Computer Services	1,231	1,981	-	1,500
101-14-7010	Contracted Banking Services	5,734	4,540	3,787	4,000
101-14-7020	Contracted Audit Services	17,000	17,000	17,510	17,500
101-14-7040	GASB Reports	700	700	933	1,000
		41,658	43,246	43,790	47,000
City Attorney Division:					
101-15-7020	City Attorney Retainer	31,800	31,812	30,933	34,800
101-15-7070	City Attorney Special Service	24,260	17,061	39,564	25,000
101-15-7075	NPDES Stormwater Compliance	2,150	15,773	4,144	7,000
101-15-7080	Seminars & Training	750	-	513	1,000
101-15-6125	City Attorney-Planning		-	8,611	10,000
101-15-7450	City Attorney-Code Enforcement		-	624	1,000
		58,960	64,646	84,389	78,800
General Government Division:					
101-16-5010	Salaries	49,334	55,605	79,965	60,331
101-16-5100	Benefits	8,736	16,725	18,096	21,297
101-16-6010	Seminars & Training	225	496	-	1,000
101-16-6020	Meetings & Conferences	150	711	-	1,000
101-16-6040	Transportation & Lodging			-	1,000

Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
101-16-6050	Mileage		372	-	400
101-16-6035	Joint Powers Insurance Agency				
101-16-6120	Postage	201	253	625	400
101-16-6130	Publications				
101-16-6200	Office Supplies	3,329	990	4,364	4,500
101-16-6210	Special Departmental Supplies		997	-	1,500
101-16-6230	Computer & Website Services	4,475	2,396	12,701	5,000
101-16-6240	PERS UAL Payment	6,291	9,598	16,653	12,920
101-16-6241	PERS Replacement Benefit Contribution	2,566	2,822	3,517	3,000
101-16-6242	PERS SSA 218 Annual Fee	200	-	-	200
101-16-6250	Copier & Duplications			-	-
101-16-6300	Insurance	36,352	36,652	56,812	57,000
101-16-6400	Utilities	7,029	7,081	8,959	5,500
101-16-6440	Telephone	2,142	1,689	2,140	2,000
101-16-6450	Building Operations	1,153	504	423	2,000
101-16-6460	Building & Cleaning Service	4,840	5,175	5,577	4,000
101-16-6470	Maintenance & Supplies	4,387	21,468	3,348	4,500
101-16-6415	Street Signs			-	10,000
		131,410	163,534	213,180	197,548
Engineering Division:					
101-19-7230	Contracted Engineering Services	74,148	54,950	65,800	70,000
		74,148	54,950	65,800	70,000
Planning, Zoning & Development Division:					
101-20-6020	Meetings & Conferences		35	65	100
101-20-6120	Postage	317	80	-	300
101-20-6210	Special Department Supplies			-	300
101-20-7210	City Planner Retainer	46,800	37,925	36,400	46,800
101-20-7220	Contracted Building & Safety	80,941	73,235	106,249	100,000
101-20-7240	City Planner Special Service	22,275	14,603	12,541	15,000
101-20-7245	General Plan update	14,966	33,436	49,501	20,000
101-20-7075	Development Code Update	1,935		-	
		167,234	159,314	204,756	182,500
Parks & Landscape Maintenance Division:					
101-21-7015	Royal Oaks Trail Maintenance	7,040	8,946	7,872	10,000
101-21-7020	City Hall Grounds Maintenance	4,443	9,540	5,520	7,500
101-21-7025	Trail Maintenance	12,124	2,758	6,328	10,000
101-21-7035	Mt.Olive Entrance & Trail	10,346	6,184	6,719	12,000
101-21-7045	Lemon/RO Horse Trail	3,430	1,685	1,576	7,000
	RO Trail Sprinklers				
101-21-7060	Street Tree Trimming	560	16,956	10,993	5,000
		37,943	46,069	39,008	51,500
Public Safety Division:					
101-23-6210	Special Departmental Services	11	42	61	50
101-23-7410	Contract Services Sheriff	125,121	105,783	128,754	139,463
101-23-7420	City Hall Security	3,537	4,770	2,815	3,500
101-23-7450	Code Enforcement	19,616	1,439	1,995	1,500
		148,285	112,034	133,625	144,513
Emergency Preparedness Division:					
101-24-6010	Seminars & Training	185	65	-	100
101-24-6020	Meetings & Conferences	495		36	500
101-24-6030	Memberships & Dues	360	360	1,200	450
101-24-6100	Events & Awards			-	200

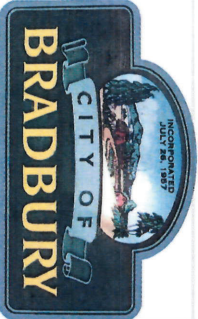
Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
101-24-6470	Maintenance & Supplies	4,532	261	1,767	5,000
101-24-6480	Civic Center Generator	944	291	-	300
		6,516	977	3,003	6,550
Animal & Pest Control Division:					
101-25-7000	Animal Control Services	5,817	11,450	10,483	10,500
101-25-7010	Pest Control Services			-	500
		5,817	11,450	10,483	11,000
Intergovernmental Relations Division:					
101-30-6030	Memberships & Dues	10,463	12,078	10,699	12,000
		10,463	12,078	10,699	12,000
General Fund Totals		1,193,173	959,298	1,172,506	1,150,495
Utility Users Tax Fund:					
102-42-7630	NPDES Stormwater Compliance		16,128	15,429	16,000
		-	16,128	15,429	16,000
Long Term Planning Fee Fund:					
112-20-7245	General Plan Expense	19,270	-	-	-
Technology Fee Fund:					
113-20-4500	Permit Digitizing	865		-	
113-20-7730	Website	10,200	1,800	2,400	5,000
113-20-8120	Capital Equipment-Server & Copier	10,222	19,648	13,765	14,000
		21,287	21,448	16,165	19,000
Gas Tax Fund:					
200-48-6400	Utilities-Select System	12,878	11,390	10,500	10,500
200-48-6410	Street Lights	10,506	10,468	10,000	10,500
200-48-6555	Street Tree Maintenance				
200-48-7000	PW Contract Services		763	600	600
200-48-7290	Street Sweeping	3,131	4,697	3,445	4,000
200-48-7750	Wild Rose Project	2,250	14,168	14,170	6,430
		28,765	41,486	38,715	32,030
SB1 Gas Tax Fund:					
201-48-7745	Royal Oaks North Curb Extension			-	
201-48-7750	Wild Rose Project		18,281	71,179	28,070
		-	18,281	71,179	28,070
Prop. A Fund:					
203-00-7600	Sale of Prop. A Funds	60,000		-	-
203-40-7625	Transit Services	-			-
		60,000	-	-	-
Prop. C Fund:					
204-20-6030	Memberships & Dues	378	353	-	400
204-40-7325	Transit Services	8,449	8,450	7,509	8,449
204-48-7750	Wild Rose Project		15,348	805	21,220
		8,827	24,151	8,314	30,069
Transportation Development Act Fund:					
205-48-7045	RO Trail	4,014	2,600	-	4,000
205-48-7720	Lemon/RO Horse Trail Project			-	
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.		2,920	-	
		4,014	5,520	-	4,000

Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
Sewer Fund:					
	Transfer Out to GF				
206-50-7600	Mt. Olive Drive Sewer Project				
206-50-7605	Lemon Ave. Project			-	
		-	-	-	-
STPL Fund:					
Prop. 1B Fund:					
207-48-7000	Prop. 1B Street Repairs	-	-	-	-
STPL Fund:					
208-48-7750	Wild Rose Project				1,055
		-	-	-	1,055
Recycling Grant Fund:					
209-35-7300	Recycling Expenses	7,200		8,927	5,000
		7,200	-	8,927	5,000
Measure R Fund:					
	Solar Feedback Signs				
210-48-7000	Contract Services				
210-48-7750	Woodlyn Lane Pavement Rehab.				
210-48-7750	Wild Rose Project			31,475	82,739
210-48-7755	City Wide Slurry Seal				
210-48-7745	Royal Oaks North Curb Extension			-	
210-00-7760	Return of Funds				
		-	-	31,475	82,739
Measure M Fund					
212-48-7750	Wild Rose Project			-	93,470
		-	-	-	93,470
Measure W Fund					
213-42-7630	NPDES Stormwater Compliance	50,506	42,230	63,383	50,506
		50,506	42,230	63,383	50,506
Citizen's Option for Public Safety (COPS) Fund:					
215-23-7410	Contract Services Sheriff		50,000	-	-
215-23-7411	Contract CSO Services & Supplies	70,053	52,116	369	149,528
		70,053	102,116	369	149,528
County Park Grant:					
217-21-7650	Civic Center Park				1,000
		-	-	-	1,000
Total Expenditures		1,412,589	1,172,300	1,347,650	1,596,456

ATTACHMENT #5



General Fund History

