

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, June 20, 2023
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Lathrop, Mayor Pro Tem Barakat, Councilmembers Hale, Lewis & Bruny

CITY COUNCIL REORGANIZATION

Appointment of Mayor and Mayor Pro-Tem

NEW ROLL CALL

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a city public meeting. If special assistance is needed, please call the City Manager's Office (626.358.3218) 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request

otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be “to waive the reading and adopt.”

- A. Minutes: Regular Meeting of May 16, 2023
- B. Resolution No. 23-07: Demands & Warrants for May 2023
- C. Monthly Investment Report for the month of May 2023
- D. Resolution No. 23-08: A Resolution of the City Council of the City of Bradbury, California, Designating Diane Jenson as City Clerk
- E. Resolution No. 23-09: Approval of Gann Appropriation Limit for FY 2023-24
- F. Reappointment of Public Safety Committee Seats

2. Award of Bid – Lemon Avenue Trail Project

Bids for the Lemon Avenue Trail project were opened on May 2, 2023 with SDC Engineering Inc. being the lowest responsible bidder. It is recommended that the City Council award contract to SDC Engineering, Inc. in the amount of \$181,597.10.

3. Fiscal Year 2023-24 Annual Rate Adjustment for Solid Waste Collection and Recycling

Pursuant to Section 10.10 of the Franchise Agreement between the City of Burrtec, this item reviews Burrtec’s proposed new rates for trash, recycling, manure, and green waste starting July 1, 2023. It is recommended that the City Council approve the new refuse collection and recycling rates.

4. Adoption of Resolution No. 23-10: Adoption of Budget for Fiscal Year 2022-2023, Resolution No. 23-11: Allocating the City of Bradbury’s Citizen Option for Public Safety (COPS) Funds, and Resolution No. 23-12: Allocation the City of Bradbury’s SB 1 Funds.

The proposed Fiscal Year 2023-2024 budget is next year’s budget forecast. It is recommended the City Council adopt Resolution No. 23-10, Resolution No. 23-11 and Resolution No. 23-12.

5. City Council Liaisons for Fiscal year 2023/2024 and Consideration of Resolution No. 23-13 Pertaining to the Appointments to the San Gabriel Valley Council of Governments

This item prompts the City Council to discuss the 2023-24 organization and association assignments. It is recommended that the City Council designate City Council members to organizations and associations and adopt Resolution No. 23-13.

6. Matters from the City Manager

- a. Bradbury Night Out: July 27, 2023

7. Matters from the City Attorney

8. Matters from the City Council

Mayor Lathrop

California JPIA

League of California Cities

Duarte Education Foundation

*Director of Bradbury Disaster Committee
Area "D" Office of Disaster Management*

Mayor Pro Tem Barakat

Foothill Transit

LA County Sanitation Districts

San Gabriel Valley Council of Governments (SGVCOG)

San Gabriel Valley Mosquito & Vector Control District

Councilmember Hale

Councilmember Lewis

Councilmember Bruny

Duarte Community Education Council (CEC)

9. ITEMS FOR FUTURE AGENDAS

CLOSED SESSION

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY

RECESS TO CLOSED SESSION REGARDING:

A. Conference with Legal Counsel – Pending Litigation

Pending Litigation pursuant to Government Code sec. 54956.9, (a)
LAFCO Annexation No. 2021-10 to the City of Bradbury

B. Conference with Legal Counsel – Pending Litigation

Pending Litigation pursuant to Government Code sec. 54956.9, (d)(1)
Grow Monrovia v. City of Bradbury - L.A. Superior Court Case No. 23STCP00128

C. Public Employee Performance Evaluation

Government Code Section 54957 (b)(4)
Title: City Manager

D. Conference with Labor Negotiator

Agency Negotiator:	Cary S. Reisman, City Attorney
Unrepresented Employee:	City Manager
Authority Gov't Code Section:	54957.6

REPORT FROM CLOSED SESSION

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, July 18, 2023 at 7:00 p.m.

* *ACTION ITEMS:* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Diane Jensen, Assistant City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, June 16, 2023 by 5:00 p.m."



ASSISTANT CITY CLERK – CITY OF BRADBURY



May 22, 2023

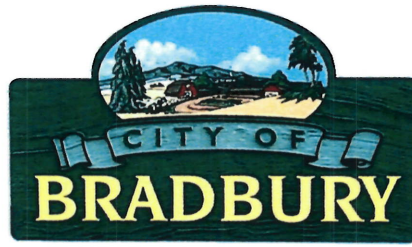
City of Bradbury
600 Winston Ave.
Bradbury,, CA. 91008

Dear Kevin and Councilmembers

I would like to nominate myself for Mayor pro tem at our June, 2023 council meeting during the reorganization portion of the agenda. I have served as Mayor several times and feel I can represent the city and its citizens in a positive way.

Sincerely,

Richard T. Hale Jr.
Bradbury Councilman



REGULAR MEETING

MINUTES

Regular Meeting of the City of Bradbury City Council
Tuesday, May 16, 2023
Bradbury Civic Center

CALL TO ORDER – The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lathrop at 7:00pm followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Lathrop, Mayor Pro Tem Barakat and Councilmember Lewis.
ABSENT: Councilmembers Hale and Bruny
STAFF: City Manager Kearney, City Attorney Reisman & Assistant
City Clerk Jensen.

APPROVAL OF AGENDA: Mayor Lathrop made a motion to approve the agenda. Councilmember Barakat seconded the motion. It was the consensus of the Council to proceed with the City of Bradbury business.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ. – *In compliance with the California Political Reform Act, each City Councilmembers has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.*

City Attorney Reisman stated that he was aware of no potential conflicts.

PUBLIC COMMENT ABOUT ANYTHING NOT ON THE AGENDA: - **No public comments.**

ACTION ITEMS*

1. Consent Calendar Approval

- A. Minutes: Regular Meeting of April 18, 2023
- B. Resolution No. 23-05: Demands & Warrants for May 2023
- C. Monthly Investment Report for the month of April 2023

A motion was made by Mayor Pro Tem Barakat to approve the Consent Calendar. His motion was seconded by Councilmember Lewis. The motion passed 3:0 by roll call.

AYES: Mayor Lathrop, Mayor Pro Tem Barakat and, Councilmember Lewis.
NOES: None.
ABSENT: Councilmembers Hale and Bruny.

2. Proclamation of Retirement for Claudia Saldana, City Clerk: On behalf of the City Council, Mayor Lathrop presented Claudia Saldana a retirement plaque thanking her for serving the City of Bradbury these last 35 years.

3. Presentation – Duarte Unified School District: An annual activity update was provided by Dr. Gordon Amerson, Superintendent Duarte Unified School District.

- Largest school in district is Royal Oaks.
- Competitive Advantage Program (CAP) 2023-'24 will focus on understanding the effects of Covid/Pandemic on students; how it's the "new reality" and where coding and AI fit in with all of this.
- From the initial \$79M Measure-S funding, 2023/24 will see multiphase projects such as a new gym, new tennis courts and the relocation of the sewer line at Duarte High School.
- Dr. Amerson will provide to City Council the data showing how many Bradbury children utilize the Duarte District Schools and the grades attended therein. The data will cover the last five years to present. Dr. Amerson will also provide the college choices of those students.

4. Proposed Forecast of Fiscal Year 2023 – 2024: City Manager Kearney presented the 2023-24 budget forecast highlighting any major changes from prior year. Council to make final decision by way of vote at next month's meeting on June 20th.

Councilmember Lewis would like to work toward the extension of the sewer on Mt. Olive Drive as well as receiving the sewer reimbursement schedule.

5. Matters from the City Manager: City Manager Kearney provided updates for Bradbury Night Out on July 27th. He reminded Council about their reorganization and his annual evaluation during next month's meeting on June 20th.

6. Matters from the City Attorney: Nothing stated.

7. Matters from the City Council:

Mayor Pro Tem Barakat ~ Trash trucks came at 6am instead of 7am.

Mayor Lathrop ~ Is it possible to clean up a stretch of the trail along the bike path between Royal Oaks North and Mt. Olive Drive? Is it possible for the City to help?

8. Items for Future Agendas: Sewer Projects and Forecasts.

CLOSED SESSION

RECESS TO CLOSED SESSION @ 7:45pm: Councilmembers, City Attorney Reisman and City Manager Kearney discussed the following:

- A. Conference with Legal Counsel – Pending Litigation pursuant to Government Code sec. 54956.9, (a) LAFCO Annexation No. 2021-10 to the City of Bradbury.
- B. Conference with Legal Counsel – Pending Litigation pursuant to Government Code sec. 54956.9, (d)(1) Grow Monrovia v. City of Bradbury - L.A. Superior Court Case No. 23STCP00128
- C. Conference with Labor Negotiator - City Manager Kearney acting as the agency negotiator with regard to unrepresented employees for the positions of City Clerk, Asst. City Clerk and Management Analyst. Authority – Government Code Section 54957.6
- D. Conference with Labor Negotiator - City Attorney Reisman, agency negotiator with regard to the position of City Manager. Authority – Government Code Section 54957.

REPORT FROM CLOSED SESSION: At 8:21pm, Closed Session ended – City Attorney Reisman reported session was "informative only" and no formal votes taken.

ADJOURNMENT At 8:23 pm, Mayor Lathrop moved to adjourn the meeting and Councilmember Lewis seconded the motion. The Regular City Council Meeting was adjourned to Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, June 20, 2023 at 7:00pm.

SIGNED BY:

06.20.2023

BRUCE LATHROP, MAYOR
CITY OF BRADBURY

DATE

ATTEST:

06.20.2023

DIANE JENSEN, ASST. CITY CLERK
CITY OF BRADBURY

DATE

RESOLUTION NO. 23-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 17497 THROUGH NO. 17508 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 17509 THROUGH NO. 17546 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$2,539.82 (pre-released Checks) and \$243684.94 on June 20, 2023 from the General Checking Account for a total of \$246,224.76.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check #</u>	<u>Vendor & Due Date</u>	<u>Description</u>	<u>Amount</u>
17497	Cal Am Water 06.01.2023	<u>Service Address:</u> 600 Winston Avenue 101.16.6400 2410 Mt Olive Ln Irrigation 1775 Woodlyn Avenue 301 Mt. Olive Drive 2256 Gardi Street 200.48.6400	\$548.50 \$64.41 \$713.86 \$193.92 <u>\$62.581</u> \$1583.27
17498	Southern Cal. Edison 06.12.2023	600 Winston Avenue 101.16.6400	\$287.56
17499	City Clerks Assoc. 05.19.2023	Webinar Training; Elections Diane 101.13.6020	\$75.00
17500	Southern Calf Edison 06.12.2023	2298 Gardi Street 200.48.6400	40.21
17501	Staples 06.01.2023	3-Hole Punch Paper Holder, Pens 101.16.6200	\$61.82
17502	The Standard 06.01.2023	<u>Basic Life and AD&D:</u> City Manager 101.12.5100 City Clerk 101.13.5100 Assistant City Clerk 101.13.5100	\$9.25 \$9.25 <u>\$9.25</u> \$28.95
17503	ICMA Membership 05.25.2023	City Manager Balance due Membership 101.30.6030	\$25.00

17504	Vision Service Plan 06.01.2023	<u>Vision Insurance:</u>		
		City Manager (family)	\$61.07	
		101.12.5100		
		City Clerk	\$23.66	
		101.13.5100		
		Assistant City Clerk	<u>\$23.66</u>	\$108.39
		101.13.5100		
17505	Frontier 06.16.2023	Fire Alarm Line		\$107.54
		101.23.7420		
17506	The Gas Company 06.14.2023	City Hall Utilities		\$20.10
		101.16.6400		
17507	Spectrum Charter Communications 06.09.2023	Office Internet		\$169.98
		101.16.6230		
17508	T-Mobile 06.18.2023	Business Office Internet		\$32.00
		113.20.8120		
Total Pre-Released Checks			\$2,539.84	

REGULAR CHECKS

Check	Vendor & Invoice Date	Description	Amount
17509	Burrtec Waste Company 06.25.2023	Street Sweeping 200.48.7290	\$338.92
17510	Delta Dental 06.01.2023	Dental Insurance: City Manager (family) 101-12-5100 City Clerk 101-13-5100 Assistant City Clerk 101-13-5100	\$131.43 \$42.88 <u>\$42.88</u>
			\$174.31
17511	California JPIA 07.15.2023	All Risk Insurance: Fire Flood, Earthquake FY23/24 101.16.6300	\$8423.00
17512	California JPIA 07.15.2023	Liability Insurance FY 23/24 101.16.6300	\$44049.00
17513	Kevin Kearney June 2023	Cell Phone Allowance 101.12.6440	\$75.00
17514	Kevin Kearney July 2023	Cell Phone Allowance 101.12.6440 <i>*check printed twice so paying to employee in July.</i>	\$75.00
17515	Kevin Kearney March, April, May 2023	Mileage Reimbursement 101.12.6050	\$270.91
17516	Kevin Kearney June 2023	Reimbursement for BNO FY 23/24 Ice Cream Vendor 101.121.6100	\$951.05
17517	City of Monrovia 06.23.2023	Transportation Prop C April 2023 204.40.7325	\$704.07

17518	City of Monrovia 06.24.2023	Transportation Prop C May 2023 204.40.7325	\$704.07
17519	City of Monrovia 06.23.2023	CSO Program – 1 Officer FY 22/23 COPS Fund 215.23.7411	\$49,843.00
17520	City of Monrovia 06.23.2023	CSO Program – 1 Officer FY 22/23 COPS Fund 215.23.7411	\$74,764.00
17521	Pasadena Humane Society 06.31.2023	Animal Control Services For June 2023 Acct. 101.25.7000	\$982.80
17522	Post Alarms June 2023	Office Alarm System 101.23.7420	\$132.92
17523	Post Alarms January 2023	Office Alarm System 101.23.7420	\$132.92
17424	Priority Landscape Services 06.01.2023	DG Mt. Olive Trail: Bradbury Civic Center Acct. 101.21.7015	\$3510.00
17525		Royal Oaks Drive North 101.21.7015	\$1920.00
17526		Bender Board R.O. Trail 101.21.7015	\$1491.00
17527		D.G R.O. Trail 101.21.7015	\$1560.00
17528		<u>City Hall Services</u> Lemon Trail 101.21.7045 City Hall 101.21.7020 R. O. North Trail 101.21.7015 Mount Olive Drive 101.21.7035	156.32 232.01 446.16 <u>597.33</u>
17529	County of LA Fiscal Division 05.08.2023	Equipment Cost for repair Street sign 200.48.7000	\$38.90
17530	RKA Consulting Group April 2023	Professional Services April: City Engineering Services Development Projects 210.48.7750	\$14,472.50

17531	RKA Consulting Group 06.14.2023	Professional Services for April: City Engineering Services Development Projects 101.19.7230	\$4557.00
17532	RKA Consulting Group 04.26.2023	Professional Services for April: City Engineering Services Development Projects 101.19.7230	\$1112.00
17533	San Gabriel Valley COG 07.01.2023	Annual Dues FY 23/24 101.30.6030	\$6,725.04
17534	Southern Calif Edison 06.21.2023	LS 1 ALLNITE 200.48.6410	\$1078.20
17535	LA County Sheriff Dept. 05.24.2023	Law Enforcement Services For April 2023 101.23.7410	\$10,729.52
17536	Suresh Malkani May 2023	Finance Director Pay Acct. 101.14.5010	\$2887.70
17537	TeamLogic IT 06.06.2023	Computer Services Acct. 101.16.6230	\$690.00
17538	Wild Life Learning June 2023	Wildlife Entertainment Bradbury Night Out FY 23/24 10111.6100	\$985.00
17539	Burrtec May 2023	Street Sweeping 200.48.7290	338.92
17540	Coverall Services 06.11.2023	June Office Cleaning Services 101.16.6460	\$394.00
17541	Cal-Am Water 06.30.2023	1775 Woodlyn Lane 2256 Gardi Street 301 Mt. Olive 2410 MT. Olive Lane 200.48.6400 600 Winston 101.16.6400	1012.49 81.03 211.19 71.81 <u>612.67</u> 1989.19
17542	Consensus Cloud Solutions 06.12.2023	eFax for Services for June 2023 Acct. 101.16.6230	\$10.00
17543	Cougar Mountain July 2023	Annual Dues FY 23/24 101.14.6230	\$831.47

17544	Jones & Mayer 06.16.2023	Retainer Fees 101.15.7020 243 Barranca Receivership 101.15.7070 Code Enforcement 101.15.7450 Grow Monrovia 101.15.7070 Lemon Trail 217.50.7601 Zoning/General Plan 101.15.6125	\$2,900.00 18.46 \$357.50 \$1152.39 \$715.00 <u>\$137.50</u>	
				\$4817.18
17545	League of California Cities Due on Receipt	LA County Division Dues FY 23/24		\$829.50
17546	US Bank Corporate 04.24.2023	<u>Kevin Kearney Visa Card</u> Zoom (tech funds) 113.20.8120 San Gabriel City Manager Meeting 101.126020 Duarte Chamber of Commerce 101.12.6020 <u>Sophia Musa Visa Card</u> Target Acct. 101.16.6450 Smart & Final Acct. 101.12.6020 Broadvoice (City Hall Phone) 101.16.6440 <u>Claudia Saldana Visa Card</u> Notary school + test 101.16.6120 Shaffer awards -Plaque Claudia 101.11.6100 ALDI (paper towels) 101.16.6450 City Clerks Association 101.13.6020 Walmart office toner 101.16.6250	\$49.00 \$85.00 \$40.00 <u>\$174.00</u> \$30.85 \$7.24 \$202.00 <u>\$240.13</u> 324.00 40.82 \$8.04 250.00 <u>\$53.64</u>	
			\$676.50	\$1090.63

2023 JUNE DIRECT DEPOSIT PAYROLL:

ACH	Kevin Kearney	Salary: City Manager 101.12.5010	\$12,500.00	
		Withholdings 101.00.2011	<u>(\$2,966.26)</u>	\$9,533.74
ACH	Claudia Saldana	Salary: City Clerk 101.13.5010	\$6,057.92	
		Withholdings 101.00.2011	<u>(\$1,556.16)</u>	\$4,501.76
ACH	Diane Jensen	Salary: Asst. City Clerk 101.13.5010	\$5,833.33	
		Withholdings 101.00.2011	<u>(\$1,446.72)</u>	\$4,386.61

Total Payroll	<u>\$20,351.88</u>
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ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR MAY 2023:

EFT	Aetna	<u>Health Insurance for May 2023:</u>		
		City Manager	\$1,784.23	
		101.12.5100		
		City Clerk	\$975.10	
		101.13.5100		
		Assistant City Clerk	\$954.49	
		101.13.5100		\$3,713.82
EFT	EDD	State Tax Withholdings	\$1,128.20	
		SDI	<u>\$240.40</u>	\$1,368.60
		101.00.2011		
EFT	Dept. of Treasury IRS	Federal Tax Withholdings	\$2,787.76	
		Social Security	\$3024.52	
		Medicare	<u>\$707.34</u>	\$6,519.62
		101.00.2011		
EFT	California PERS	City Manager	\$1,944.42	
		101.12.5100		
		City Clerk	\$937.52	
		101.13.5100		\$2,881.94
			TOTAL	\$14,483.98

MAYOR – CITY OF BRADBURY

ATTEST:

"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 23-07, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of June 2023 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ASSISTANT CITY CLERK – CITY OF BRADBURY

City of Bradbury **Monthly Investment Report for the month of May 2023**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:

Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 1,670,074.70	n/a	0%

Investments:

Local Agency Investment Fund (LAIF)

\$ 3,423,775.19	n/a	2.99%
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Webbank Salt Lake City

\$ 243,000.00	7/18/2023	2.75%
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Texas Exchange Bank Crowley CD

\$ 249,000.00	7/9/2024	0.50%
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BMW Bank of NA

\$ 248,000.00	12/10/2024	0.90%
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Sallal Credit Union Seattle Wash

\$ 240,000.00	9/29/2023	4.20%
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Total

\$ 6,073,849.89

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)

\$4,632,699.41

Utility Users Tax Fund (102)

\$582,673.89

Deposits Fund (103)

(\$10,121.98)

Long Term Planning Fee Fund (112)

\$8,081.71

Technology Fee Fund (113)

\$14,067.74

Gas Tax Fund (200)

\$4,652.82

SB 1 Gas Tax Fund (201)

\$8,428.12

Prop A Fund (203)

\$53,735.62

Prop C Fund (204)

\$32,005.85

TDA Fund (205)

(\$848.96)

Sewer Fund (206)

\$0.00

STPL Fund (208)

\$1,060.28

Recycling Grant Fund (209)

\$29,920.12

Measure R Fund (210)

\$71,103.52

Measure M Fund (212)

\$79,160.97

Measure W Fund (213)

\$17,802.98

COPS Fund (215)

\$520,613.90

County Park Grant Fund (217)

\$9,297.89

CWPP Grant Fund (219)

\$19,516.01

ARPA Fund (220)

\$0.00

Total


\$ 6,073,849.89

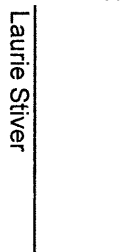
I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.

This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:

Reviewed By:


 Kevin Kearney
 City Manager Date


 Laurie Stiver
 City Treasurer Date

\$ -

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/20	
General Fund:							
101-00-4000	Operating Transfers In	665,476	667,520	100%	-	-	#DIV/0!
101-00-4010	Property Tax-Current Secured	481,798	460,505	96%	490,000	492,771	101%
101-00-4030	Property Tax-Current Unsecured	18,000	14,490	81%	20,000	18,072	90%
101-00-4060	Public Safety Augmentation F	11,000	11,865	108%	11,000	11,219	102%
101-00-4070	Delinquent Taxes	8,000	9,451	118%	9,000	10,043	112%
101-00-4100	Sales & Use Tax	3,000	2,832	94%	3,500	2,579	74%
101-00-4110	Franchise Fee-Cable TV	27,000	18,229	68%	20,000	18,640	93%
101-00-4111	PEG Fees	-	3,653	#DIV/0!	-	3,737	#DIV/0!
101-00-4120	Franchise Fee-SC Edison	19,500	19,739	101%	20,000	23,934	120%
101-00-4130	Franchise Fee-SC Refuse	39,500	28,975	73%	25,000	32,866	131%
101-00-4140	Franchise Fee-SC Gas Co.	3,550	3,836	108%	3,500	4,518	129%
101-00-4150	Franchise Fee-Cal Am Water	47,500	46,363	98%	50,000	45,469	91%
101-00-4160	AB939 Refuse Admin. Fee	20,000	20,399	102%	10,000		0%
101-00-4190	Real Property Transfer Tax	22,500	31,832	141%	35,000	40,184	115%
101-00-4200	Motor Vehicle In-Lieu	145,000	146,411	101%	145,000	152,883	105%
101-00-4210	Dist & Bail Forfeiture	1,200	280	23%	400	509	127%
101-00-4220	Fines-City	2,500	1,595	64%	2,500	18,237	729%
101-00-4350	Business License	40,000	26,301	66%	29,000	28,738	99%
101-00-4360	Movie & TV Permits	-	65,870	#DIV/0!	15,000	32,960	220%
101-00-4370	Bedroom License Fee	10,000	5,150	52%	6,500	46,350	713%
101-00-4410	Variances & CUPs	1,635	1,635	100%	1,635	3,269	200%
101-00-4420	Lot Line Adjustment/Zone Changes	-	-	#DIV/0!	3,800	-	0%
101-00-4440	Subdivisions/Lot Splits	-	-	#DIV/0!	4,800	-	0%
101-00-4460	Planning Dept. Review	65,000	32,305	50%	36,000	28,864	80%
101-00-4470	Building Construction Permit	100,000	76,437	76%	100,000	136,619	137%
101-00-4480	Building Plan Check Fees	100,000	122,931	123%	100,000	35,627	36%
101-00-4485	Landscape Plan Check Permit	9,000	11,942	133%	10,000	4,168	42%
101-00-4490	Green Code Compliance	10,000	15,472	155%	25,000	15,741	63%
101-00-4500	Civic Center Rental Fee	900	360	40%	900	-	0%
101-00-4530	Environmental & Other Fees	2,500	1,854	74%	2,500	1,854	74%
101-00-4540	City Engineering Plan Check	100,000	58,717	59%	90,000	69,122	77%
101-00-4600	Interest Income	50,000	6,545	13%	12,000	90,330	753%
101-00-4700	Sales of Maps & Publications	100	15	15%		107	#DIV/0!
101-00-4800	Other Revenue	-	82	#DIV/0!	-	39,931	#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,500	-	0%
101-00-4900	Reimbursements	2,000	12,664	633%	15,000	34	0%
101-00-4920	Sale of Prop. A Funds	-	-	#DIV/0!	-	-	#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	-	0%	-	-	#DIV/0!
101-24-4610	Donations	500	500	100%	-	-	#DIV/0!
Total General Fund Revenues		2,012,079	1,931,575	96%	1,301,535	1,409,375	108%
Utility Users Tax Fund:							
102-00-4600	Interest	5,000	4,778	96%	12,000	4,080	34%
102-00-4830	Electric	-	-	#DIV/0!	-	-	#DIV/0!
		5,000	4,778	96%	12,000	4,080	34%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	75,000	101,225	135%	60,000	-	0%
		75,000	101,225	135%	60,000	-	0%
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	4,000	4,651	116%	7,500	1,814	24%

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/20.	
112-00-4600	LTP Fee Interest Income	150	28	19%	125	52	42%
		4,150	4,679	113%	7,625	1,866	24%
Technology Fee Fund:							
113-00-4520	Technology Fee	11,000	6,991	64%	17,500	11,257	64%
113-00-4600	Technology Fee Interest Income	500	215	43%	550	103	19%
		11,500	7,206	63%	18,050	11,360	63%
Gas Tax Fund:							
200-00-4600	Interest	200	88	44%	250	10	4%
200-48-4260	Gas Tax	35,000	27,833	80%	28,250	25,322	90%
		35,200	27,921	79%	28,500	25,332	89%
SB1 Gas Tax Fund:							
201-00-4000	Transfers In						
201-00-4260	Gas Tax	30,000	17,238	57%	19,700	18,863	96%
201-00-4600	Gas Tax Interest	300	361	120%	750	70	9%
		30,300	17,599	58%	20,450	18,933	93%
Prop. A Fund:							
203-40-4260	Prop. A Transit Funds	25,000	26,566	106%	22,000	25,394	115%
203-00-4600	Prop. A Transit Interest	200	94	47%	600	287	48%
		25,200	26,660	106%	22,600	25,681	114%
Prop. C Fund:							
204-48-4260	Prop. C Funds	23,000	22,036	96%	18,000	21,064	117%
204-48-4600	Prop. C Interest	450	151	34%	350	173	50%
		23,450	22,187	95%	18,350	21,237	116%
Transportation Development Act Fund:							
205-48-4260	TDA Funds	5,000	4,587	92%	5,000	3,753	75%
205-00-4600	TDA Interest	-	18	#DIV/0!	30	-	0%
		5,000	4,605	92%	5,030	3,753	75%
Sewer Fund:							
206-00-4600	Sewer Fund Interest	-	2,641	#DIV/0!	10,000	4	0%
206-50-4606	Winston Ave. Assessment	-	-	#DIV/0!	74,423	-	0%
		-	2,641	#DIV/0!	84,423	4	0%
STPL Fund:							
208-00-4600	STPL Interest	10	8	80%	20	7	35%
		10	8	80%	20	7	35%
Recycling Grant Fund:							
209-00-4260	Recycling Grant Funds	5,000	5,000	100%	5,000	5,000	100%
209-00-4600	Recycling Grant Interest	100	50	50%	150	206	137%
		5,100	25,153	493%	5,150	5,206	101%
Measure R Fund:							
210-48-4260	Measure R Funds	18,000	16,524	92%	13,500	15,793	117%
210-00-4600	Measure R Interest	300	582	194%	1,200	527	44%
		18,300	17,106	93%	14,700	16,320	111%
Measure M Fund							
212-48-4260	Measure M Funds	16,500	18,699	113%	16,000	17,865	112%

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/2023	
212-00-4600	Measure M Interest	400	392	98%	800	488	61%
		16,900	19,091	113%	16,800	18,353	109%
Measure W Fund							
213-48-4260	Measure W Funds	50,500	53,094	105%	50,506	54,476	108%
213-48-4600	Measure W Interest	-	-	#DIV/0!	1,000	-	0%
		50,500	53,094	105%	51,506	54,476	106%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	161,285	161%	100,000	224,440	224%
215-00-4600	COPs Interest	2,500	2,902	116%	5,500	3,221	59%
		102,500	164,187	160%	105,500	227,661	216%
County Park Grant:							
217-00-4210	County Park Grant	-	-	#DIV/0!	-	-	#DIV/0!
217-00-4600	Grant Fund Interest Income	500	74	15%	650	64	10%
		500	74	15%	650	64	10%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	24,994	16,033	64%	5,000	8,819	176%
219-00-4600	Fire Safe Grant Interest Income	75	1	1%	50	103	206%
		25,069	16,034	64%	5,050	8,922	177%
ARPA Fund:							
220-00-4215	ARPA Revenues	100,000	-	0%	175,000	-	0%
220-00-4600	Interest Income	-	1,032	#DIV/0!	1,200	427	36%
		100,000	1,032	1%	176,200	427	0%
Total Revenues		2,545,758	2,446,855	96%	1,954,139	1,853,057	95%

Expenditures

Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/2023	
General Fund:							
City Council Division:							
101-11-6100	Events and awards	6,500	922	14%	14,000	10,953	78%
101-11-6110	City Newsletter	-		#DIV/0!	400	265	66%
101-11-6500	Community Support (homelessness)	3,000	3,000	100%	4,000	3,600	90%
		9,500	3,922	41%	18,400	14,818	81%
City Manager Division:							
101-12-5010	Salaries	126,720	130,753	103%	150,000	137,500	92%
101-12-5100	Benefits	50,747	51,256	101%	58,099	55,456	95%
101-12-6020	Meetings & Conferences	5,000	3,076	62%	5,000	4,350	87%
101-12-6025	Expense Account	1,500	280	19%	1,500	320	21%
101-12-6050	Mileage	1,000	489	49%	1,000	827	83%
101-12-6440	Cell Phone	1,000	900	90%	900	900	100%
		185,967	186,754	100%	216,499	199,353	92%
City Clerk Division:							
101-13-5010	Salaries	67,000	67,000	100%	72,695	95,804	132%
101-13-5100	Benefits	30,000	27,793	93%	29,359	35,314	120%
101-13-6020	Meetings & Conferences	-		#DIV/0!	-	115	#DIV/0!
101-13-6050	Mileage	100	107	107%	100	52	52%
101-13-6210	Special Department Supplies	275		0%	500	-	0%
101-13-6220	Election Supplies	500	564	113%	600	-	0%
101-13-6225	Codification	3,000	4,854	162%	3,500	2,916	83%
101-13-7000	Contract Election Services	15,000		0%	-	-	#DIV/0!
		115,875	100,318	87%	106,754	134,201	126%
Finance Division:							
101-14-5010	Salaries	15,789	17,033	108%	25,000	16,758	67%
101-14-5100	Benefits	1,355	512	38%	-	-	#DIV/0!
101-14-6210	Special Department Supplies	400	400	100%	500	420	84%
101-14-6230	Contracted Computer Services	1,000	1,981	198%	1,500	-	0%
101-14-7010	Contracted Banking Services	4,500	4,540	101%	4,000	3,028	76%
101-14-7020	Contracted Audit Services	19,000	10,000	53%	17,000	17,510	103%
101-14-7040	GASB Reports	700	700	100%	1,000	700	70%
		42,744	35,166	82%	49,000	38,416	78%
City Attorney Division:							
101-15-6125	City Attorney-Planning	3,000	-	0%	10,000	8,383	84%
101-15-7020	City Attorney Retainer	31,800	29,162	92%	34,800	29,000	83%
101-15-7070	City Attorney Special Service	3,000	14,080	469%	2,000	33,299	1665%
101-15-7075	Development Code Update		14,373	#DIV/0!	7,000	3,108	44%
101-15-7080	Seminars & Training	-	-	#DIV/0!	1,000	385	39%
101-15-7450	City Attorney-Code Enforcement	2,000		0%	2,000	880	44%
		36,800	57,615	157%	46,800	75,055	160%
General Government Division:							
101-16-5010	Salaries	55,605	55,605	100%	60,331	67,321	112%
101-16-5100	Benefits	14,286	16,724	117%	21,297	16,978	80%
101-16-6010	Seminars & Training	1,000	496	50%	1,000	-	0%
101-16-6020	Meetings & Conferences	200	712	356%	1,000	35	4%
101-16-6040	Transportation & Lodging	500		0%	1,000	-	0%
101-16-6050	Mileage	300	371	124%	400		0%
101-16-6120	Postage	700	253	36%	400	704	176%
101-16-6200	Office Supplies	3,000	990	33%	2,000	5,224	261%
101-16-6210	Special Departmental Supplies		997	#DIV/0!	16,100	-	0%
101-16-6230	Computer & Website Services	10,000	2,396	24%	4,000	11,266	282%
101-16-6240	PERS UAL Payment	6,291	9,598	153%	12,920	12,490	97%
101-16-6241	PERS Replacement Benefit Contribution	2,600	2,823	109%	3,000	2,858	95%
101-16-6242	PERS SSA 218 Annual Fee	200		0%	200	-	0%

Expenditures

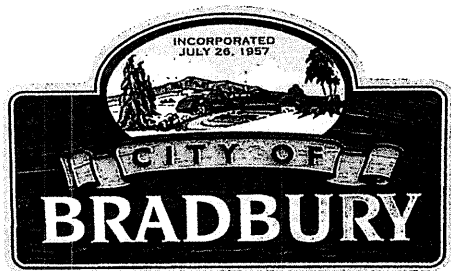
Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/2023	
101-16-6250	Copier & Duplications		-	#DIV/0!	-	994	#DIV/0!
101-16-6300	Insurance	39,187	36,652	94%	40,000	42,609	107%
101-16-6400	Utilities	7,380	7,081	96%	5,500	9,540	173%
101-16-6440	Telephone	2,100	1,689	80%	2,000	2,008	100%
101-16-6450	Building Operations	1,200	504	42%	2,000	393	20%
101-16-6460	Building & Cleaning Service	4,500	4,500	100%	4,000	5,442	136%
101-16-6470	Maintenance & Supplies	20,500	21,468	105%	1,000	2,536	254%
101-16-7435	Redistricting	65,000	40,250	62%	-	743	#DIV/0!
101-16-6415	Street Signs	6,000		0%	10,000	-	0%
		240,549	203,109	84%	188,148	181,141	96%
Engineering Division:							
101-19-7230	Contracted Engineering Services	80,000	54,950	69%	80,000	42,184	53%
		80,000	54,950	69%	80,000	42,184	53%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences					-	
101-20-6120	Postage	500	35	7%	300	(13)	-4%
101-20-6210	Special Department Supplies	500	80	16%	300	-	0%
101-20-6240	Environmental Filing Fees	500		0%	-	-	#DIV/0!
101-20-7210	City Planner Retainer	46,800	30,125	64%	46,800	31,200	67%
101-20-7220	Contracted Building & Safety	120,000	73,235	61%	90,000	82,800	92%
101-20-7240	City Planner Special Service	15,000	6,765	45%	10,000	8,828	88%
101-20-7245	General Plan update		33,436	#DIV/0!	15,000	82,903	553%
101-20-7075	Development Code Update	2,000		0%	-	-	#DIV/0!
		185,300	143,676	78%	162,400	205,718	127%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	10,332	103%	10,000	10,306	103%
101-21-7020	City Hall Grounds Maintenance	7,000	9,540	136%	7,500	4,604	61%
101-21-7025	Trail Maintenance	10,000	2,758	28%	10,000	7,487	75%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,184	52%	12,000	6,234	52%
101-21-7045	Lemon/RO Horse Trail	7,000	1,685	24%	7,000	1,495	21%
101-21-7060	Street Tree Trimming	15,000	16,956	113%	15,000	8,245	55%
		61,000	47,455	78%	61,500	38,371	62%
Public Safety Division:							
101-23-6210	Special Departmental Services		42	#DIV/0!	50	52	104%
101-23-7410	Contract Services Sheriff	126,940	105,783	83%	128,000	107,295	84%
101-23-7420	City Hall Security	3,000	4,770	159%	3,500	2,603	74%
101-23-7450	Code Enforcement	12,000	1,439	12%	1,500	1,549	103%
101-23-7757	AED Purchase			#DIV/0!	-	-	#DIV/0!
		141,940	112,034	79%	133,050	111,499	84%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	110	65	59%	100	44	44%
101-24-6020	Meetings & Conferences	500		0%	500	27	5%
101-24-6030	Memberships & Dues	400	360	90%	450	900	200%
101-24-6100	Events & Awards	200		0%	200	-	0%
101-24-6470	Maintenance & Supplies	5,500	261	5%	5,000	1,615	32%
101-24-6480	Civic Center Generator	1,000	291	29%	300	-	0%
101-24-7245	Hazard Mitigation Plan	-		#DIV/0!	-	-	#DIV/0!
		7,710	977	13%	6,550	2,586	39%

Expenditures

Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 05/31/2023	
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	11,450	10,496	92%	8,500	9,828	116%
101-25-7010	Pest Control Services	500		0%	500	-	0%
		11,950	10,496	88%	9,000	9,828	109%
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	10,500	12,078	115%	11,000	11,479	104%
		10,500	12,078	115%	11,000	11,479	104%
General Fund Totals		1,129,835	968,550	86%	1,089,101	1,064,649	98%
Utility Users Tax Fund:							
102-42-7630	NPDES Stormwater Compliance	90,000	16,128	18%	1,600	11,729	733%
		90,000	16,128	18%	1,600	11,729	733%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	75,000	92,263	123%	50,000	-	0%
		75,000	92,263	123%	50,000	-	0%
Long Term Planning Fee Fund:							
112-20-7245	General Plan Expense	2,000	-	0%	-	-	#DIV/0!
		2,000	-	-	-	-	#DIV/0!
Technology Fee Fund:							
113-20-4500	Permit Digitizing	-	-	#DIV/0!	-	-	#DIV/0!
113-20-7730	Website	3,000	1,800	60%	5,000	1,800	36%
113-20-8120	Capital Equipment-Server & Copier	10,000	19,648	196%	12,000	10,689	89%
		13,000	21,448	165%	17,000	12,489	73%
Gas Tax Fund:							
200-48-6400	Utilities-Select System	11,000	11,389	104%	11,000	9,981	91%
200-48-6410	Street Lights	10,000	10,468	105%	11,000	10,046	91%
200-48-7000	PW Contract Services	1,000	763	76%	600	128	21%
200-48-7290	Street Sweeping	4,000	4,384	110%	4,000	1,956	49%
200-48-7750	Wild Rose Project	25,097	14,168	56%	6,430	605	9%
		51,097	41,172	81%	33,030	22,716	69%
SB1 Gas Tax Fund:							
201-48-7750	Wild Rose Project	81,615	18,281	22%	61,070	20,055	33%
201-48-7755	City Wide Slurry Seal			#DIV/0!		-	#DIV/0!
		81,615	18,281	22%	61,070	20,055	33%
Prop. A Fund:							
203-00-7600	Sale of Prop. A Funds	-	-	#DIV/0!	-	-	#DIV/0!
Prop. C Fund:							
204-20-6030	Memberships & Dues	900	353	39%	400	-	0%
204-40-7325	Transit Services	9,000	7,745	86%	8,449	6,336	75%
204-48-7745	Royal Oaks North Curb Extension				-	-	
204-48-7750	Wild Rose Project	36,570	15,348		21,220	604	
		46,470	23,446	50%	30,069	6,940	23%
Transportation Development Act Fund:							
205-48-7045	RO Trail	-	2,600	#DIV/0!	5,000	856	17%
205-48-7720	Lemon/RO Horse Trail Project	-		#DIV/0!	-	-	#DIV/0!
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.	5,000	2,920	58%	-	-	#DIV/0!
205-00-7760	Return of Funds	-	-	#DIV/0!	-	-	#DIV/0!
		5,000	5,520	#DIV/0!	5,000	856	#DIV/0!

Expenditures

Account Description		2021-22 Budget	2021-22 YTD @ 06/30/2022	2022-23 Budget	2022-23 YTD @ 05/31/2023	
Sewer Fund:						
206-50-7601	Mt. Olive Lane Sewer Project	-	-	#DIV/0!	-	-
206-50-7602	DUSD Message Board	-	-	#DIV/0!	-	-
206-50-7606	Winston Ave Project	-	-	#DIV/0!	-	-
		665,476	-	0%	-	#DIV/0!
STPL Fund:						
208-48-7750	Wild Rose Project	1,055	-	0%	1,055	-
		1,055	-	0%	1,055	-
Recycling Grant Fund:						
209-35-7300	Recycling Education	5,000	-	0%	5,000	6,695
		5,000	-	-	5,000	6,695
Measure R Fund:						
210-48-7750	Wild Rose Project	88,739	-	0%	88,739	28,321
		88,739	-	0%	88,739	28,321
Measure M Fund						
212-48-7750	Wild Rose Project	58,470	-	0%	58,470	-
		58,470	-	0%	58,470	-
Measure W Fund						
213-42-7630	NPDES Stormwater Compliance				50,506	47,537
		50,500	42,230	84%	50,506	47,537
Citizen's Option for Public Safety (COPS) Fund:						
215-23-7410	Contract Services Sheriff	50,000	50,000	100%	-	#DIV/0!
215-23-7411	Contract CSO Services & Supplies	56,500	52,116	92%	55,000	277
		106,500	102,116	96%	55,000	277
County Park Grant:						
217-21-7650	Civic Center Park	1,000	-	0%	1,000	-
		1,000	-	0%	1,000	-
Fire Safe Grant 14-USFS-SFA-0053:						
219-21-7761	Community Wildfire Protection Plan	30,934	3,555	11%	5,000	1,885
		30,934	3,555	11%	5,000	1,885
ARPA Fund:						
220-00-5000	Operating Transfers Out	-	-	#DIV/0!	132,500	-
220-00-6215	ARPA Expenses	100,000	-	0%	5,300	-
		100,000	-	0%	137,800	-
Total Expenditures		2,601,691	1,334,709	51%	1,689,440	1,224,149



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 20, 2023

SUBJECT: **Resolution No. 23-08: A Resolution of the City Council of the City of Bradbury, California, Designating Diane Jensen as City Clerk**

ATTACHMENTS: 1. Resolution No. 23-08

SUMMARY

With the recent retirement of the City Clerk, the City is in need of a City Clerk to sign and post agendas, minutes and fulfil other regulatory city clerk duties.

The recommendation is to designate Diane Jensen, current Assistant City Clerk, as the City Clerk.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-08, which designates Diane Jensen, the City's current Assistant City Clerk, as the City Clerk.

ATTACHMENT #1

RESOLUTION NO. 23-08

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BRADBURY, CALIFORNIA, DESIGNATING
DIANE JENSEN AS CITY CLERK**

WHEREAS, The City of Bradbury desires to designate a City Clerk since the previous City Clerk recently retired;

WHEREAS, The City of Bradbury desires to designate Diane Jensen as the City Clerk;

WHEREAS, The designation of City Clerk for Diane shall take effect starting June 20, 2023.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Bradbury, State of California, as follows:

1. The City Council of the City of Bradbury hereby designates Diane Jensen as City Clerk; and
2. The Deputy City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Bradbury, State of California this 20th day of June, 2023, by the following vote:

MAYOR – CITY OF BRADBURY

ATTEST:

DEPUTY CITY CLERK – CITY OF BRADBURY

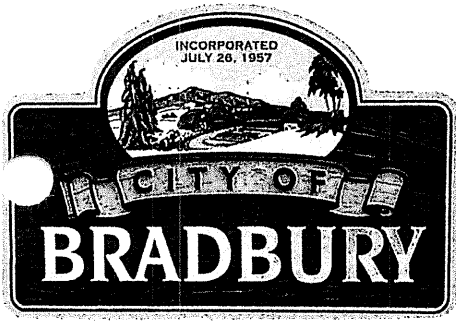
"I, Kevin Kearney, Deputy City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 23-08, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of June, 2023 by the following roll call vote:"

AYES:

NOES:

ABSENT:

DEPUTY CITY CLERK – CITY OF BRADBURY



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
D. Montgomery Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

INITIATED BY: Suresh Malkani, Finance Director

DATE: June 20, 2023

SUBJECT: **RESOLUTION NO. 23-09 – APPROVAL OF GANN
APPROPRIATION LIMIT FOR FY 2023-24**

SUMMARY

In 1979, the voters of the State of California approved Proposition 4, better known as the GANN initiative, which amended the State Constitution, Article XIII-B, requiring that the City establish an appropriation (spending) limit each year. The initiative established a method of computing this appropriations limit. It involves taking the prior year's limit and modifying it for population change and inflation change. Certain types of revenue and spending are exempt from this requirement and are part of the computation. It is recommended that Resolution No. 23-09 setting the Appropriations Limit for Fiscal Year 2023-24 at \$2,789,616. in accordance with Article XIII-B of the Constitution of the State of California be approved.

ANALYSIS

Bradbury's appropriations limit (GANN Limit) places an "upper limit" each year on the amount of monies that can be spent from City tax proceeds. Section 9710 of the Government Code provides that, "each year the governing body of each local jurisdiction shall, by resolution, establish its appropriation limit for the following year..." The GANN limit gets adjusted annually by a population and cost-of-living factor, provided by the California Department of Finance.

The GANN Appropriation Limit only applies to the City government funds. It does not apply to the Redevelopment Agency, Financing Authority, or Enterprise (Business Type) funds. Also, the law exempts certain types of appropriations from the limit, including capital outlay, revenues for "Other Agencies (Federal, State and County) Revenues", revenues for "City Services", revenues from "Fines and Forfeitures", and debt service

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

payments. Accordingly, no revenues or expenditures from these sources are included in this calculation.

FINANCIAL REVIEW

The City is in compliance with Article XIII-B of the Constitution of the State of California related to its appropriation limit. Attached are the computations for the City of Bradbury appropriations limit for fiscal 2023-24. The new limit is \$2,789,616.

This amount has been calculated by the City's Finance Director Suresh Malkani.

PUBLIC NOTICE PROCESS

Resolution No. 23-09 provides public notice that the calculations and documentation for the GANN Limit for 2023-24 fiscal year are made in accordance with applicable constitutional and statutory law and declares that the appropriations estimated in the 2023-2024 Budget year do not exceed the limitation imposed by Proposition 4.

This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

STAFF RECOMMENDATION

It is recommended that Resolution No. 23-09 setting the Appropriations Limit for Fiscal Year 2023-2024 at \$2,789,616 in accordance with Article XIII-B of the Constitution of the State of California be approved.

Attachments (1): Resolution No. 23-09
GANN Appropriation Limit Calculation

RESOLUTION NO. 23-09

**A Resolution of the City Council of the
City of Bradbury, California, Confirming the Factors Used For
Calculating the Annual Appropriations Limit
FOR THE FISCAL YEAR 2023-24**

WHEREAS, the voters of California in November, 1979 added Article XIII B (Proposition 4) to the State Constitution placing various limitations on the appropriations of the State and local governments; and

WHEREAS, the voters of California in June 1990 modified Article XIII B by approving Proposition 111 and SB88 (Chapter 60/90) which revised the annual adjustment factors to be applied to the 1986-87 Limit and each year thereafter; and

WHEREAS, the decision as to which of the factors:

- a) either the California Per Capita Income or the Percentage change in the local assessment roll from the preceding year due to the addition of local non-residential construction in the city;
- b) either the city's own population growth or the entire county; must be done by a recorded vote of the City Council; and

WHEREAS, the City of Bradbury has complied with all the provisions of Article XIII B in determining the Appropriations Limit for Fiscal Year 2023-24

Now, Therefore, the City Council of the City of Bradbury, California does resolve, determine and order as follows:

SECTION 1. That the appropriations limit for the City of Bradbury for FY 2023-24 shall be \$2,789,616

SECTION 2. That the inflation factor being used to calculate the FY 2023-24 appropriations limit is California per capita income.

SECTION 3. That the population factor being used to calculate the FY 2023-24 appropriations limit is the Cali population growth.

SECTION 4. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20th day of June, 2023.

Mayor – City of Bradbury

ATTEST:

CITY CLERK - CITY OF BRADBURY

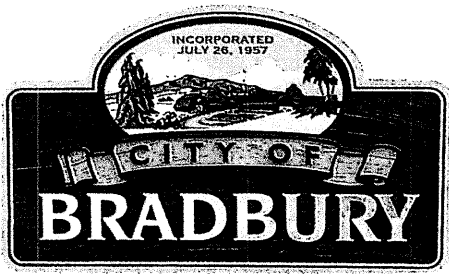
"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution No. 23-09 was duly adopted by the City Council of the City of Bradbury at an adjourned regular meeting held on the 20th day of June, 2023 by the following vote:

AYES:

NOES:

ABSENT:

Assistant City Clerk - City of Bradbury



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro-Tem (District 3)
Richard Hale, Councilmember (District 1)
Monte Lewis, Councilmember (District 2)
Elizabeth Bruny, Councilmember (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council
FROM: Kevin Kearney, City Manager
DATE: June 20, 2023
SUBJECT: **Reappointment of Public Safety Committee Seats**

SUMMARY

Currently, the terms of all six Public Safety Committee members sunset in June 2023. Staff recommends that the City Council reappoint all PSC members with a term ending in June of 2025.

DISCUSSION

In December 2018, the City Council adopted Ordinance No. 361 restructuring the former Emergency Response Committee (ERC) to the Public Safety Committee (PSC). Per Ordinance No. 361 Section 4, membership is defined:

Membership.

- A. The Public Safety Committee shall consist of five (5) members: one (1) resident of each district, appointed by the member of the City Council representing the district. No current member shall be required to vacate his or her appointment on the Committee. Current members of the Emergency Response Committee shall be deemed appointed to the Public Safety Commission at least for the duration of their current terms.
- B. The Committee may appoint such other members of the general public, the Fire Department, Sheriff's Department, Red Cross, the County of Los Angeles, FEMA, or other persons or organization similar to those above.

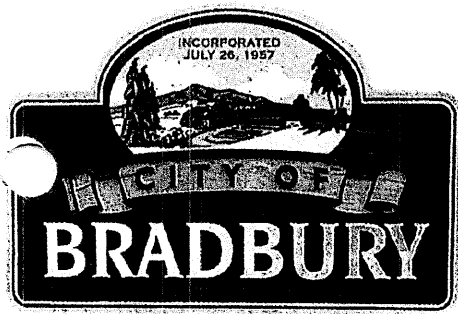
- C. Term of office: Committee members serve two-year terms and are eligible for reappointment.
- D. Removal: Any member of the Committee may be removed at any time by a majority vote of the City Council. A member shall be automatically terminated from membership on the Committee upon three (3) unexcused absences or absence from more than 50% of the meetings during the calendar year.

Current list of members is reflected in the table below.

DISTRICT	PSC MEMBER	FIRST APPOINTED	TERM EXPIRATION
1	Frank Hernandez	July 2019	June 2023
2	Serena Burnett	July 2016	June 2023
2	Jan Brink (Alt)	July 2019	June 2023
3	Janet Barakat	Feb. 2021	June 2023
4	Natalie Gilmore	March 2021	June 2023
5	Nancy McGrain	July 2019	June 2023

STAFF RECOMMENDATION

Staff recommends that the City Council reappoint all PSC members with a term ending in June of 2025.



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
D. Montgomery Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: David Gilbertson, City Engineer

DATE: June 20, 2023

SUBJECT: **Award of Bid - Lemon Avenue Trail Project**

ATTACHMENTS: 1) Bid Summary
2) Easement Agreement and Acceptance of Easement

SUMMARY

Bids for the Lemon Avenue Trail Project were opened on May 2, 2023 with SDC Engineering, Inc. being the lowest responsible bidder. It is recommended that the City Council award a contract to SDC Engineering, Inc. in the amount of \$181,597.10 and reject all other bids.

BACKGROUND

In 2020, the City Council explored the possibility of installing a multi-purpose trail on either Winston and/or Lemon Avenue. Due to costs and other obstacles, the project did not move forward at that time. In 2021, the City was made aware of State funds allocated to the City of Bradbury through the Per Capita Program. Moving forward, the City Council decided to use the grant funds to install a trail on Lemon Avenue based on the initial assessment from their discussion in 2020.

On February 21, 2023, the City Council approved the plans and authorized the City Engineer to advertise to receive formal bids for the Lemon Avenue Trail Project.

ANALYSIS

The proposed pathway improvements consist of a 4" thick stabilized decomposed granite trail material with a 1" x 4" composite header board along the south side of the street and it is completely within the existing 6' parkway. The project also includes the installation of a 3' high, 2-rail, white vinyl fence along portions of the project. This matches the trail and fencing that was installed along the westerly side of Mt. Olive Drive in 2011.

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

Staff completed plans and specifications for bidding purposes and on May 2, 2023 a total of three (3) bids were received ranging between \$181,597.70 and \$371,470.00 with the lowest responsible bid submitted by SDC Engineering, Inc. The contractor's license and references were checked and found to be satisfactory. The bid summary sheet has been attached for Council's review.

Staff met individually with every one of the affected residents along the south side of Lemon Avenue, except for the property owner at 1524 Lemon Avenue. Staff explained the overall project, discussed any impacts to their existing improvements, the need for the ADA compliant pedestrian easement across the proposed driveway and for the constrictions caused by the existing large decorative mailboxes.

Pedestrian easements are required from eight (8) of the properties along Lemon Avenue. Based on a tentative verbal agreement from all of the property owners to grant the access easement to the City, staff prepared easement deeds, legal descriptions, and plat maps and distributed the completed documents to each of the affected owners. During the review of the documents, several of the property owners raised concerns regarding indemnification for the trail improvements and the future maintenance responsibilities for the trail improvements. Consequently, the City Attorney drafted a formal Easement Agreement and Acceptance of Easement document for each of properties to execute that stipulates indemnification, future maintenance as well as other provisions. A copy of the Easement Agreement is attached for Council's review.

The impacted owners are listed below:

Address	Description	Status
1404 Lemon Avenue	1) Ped easement behind existing mailbox	Unknown
	2) Ped easement to extend trail to city boundary	Unknown
1430 Lemon Avenue	Ped easement for new concrete driveway	Unknown
1442 Lemon Avenue	Ped easement for new concrete driveway	Unknown
1456, 1462, 1488, and 1512 Lemon Avenue	Ped easement for new concrete driveway and ADA path behind existing mailboxes	Rejected by 1462 Lemon Avenue
1550 Lemon Avenue	Ped easement for new ADA ramp at intersection with Winston Avenue	Unknown

Staff has been unable to come to terms with the property owner for 1462 Lemon Avenue due to his continuing indemnification concerns. If any of the other remaining property owner fail to submit a fully executed Easement Agreement prior to the start of construction, then staff will be unable to construct a new concrete driveway that serves the properties and the existing asphalt driveway will remain as is. In addition, the large decorative mailboxes adjacent to the street will be removed so that an ADA compliant pathway can be constructed and the contractor will be directed to install standard metal locking mailboxes on 4" x 4" posts to serve each of the properties.

FINANCIAL REVIEW

The total project cost is anticipated to be \$235,757.47. A breakdown of the project costs is as follows:

Construction (including 10% contingency)	\$199,757.47
Plan Preparation	\$12,000
Additional Engineering Services (title reports, legal descriptions, additional topo survey, resident outreach)	\$16,000
CM, Inspection, and Grant Fund Administration	\$8,000
TOTAL COST	\$235,757.47

The State has allocated \$178,655 to the City of Bradbury through their General Per Capita Program. The grant does not require any monetary or in-kind match since the project is within a radius of a severely disadvantaged community.

Current anticipated costs exceed the grant by \$57,102.47 (approximately 24% of total project costs), and general fund money would need to be utilized to cover the gap. Individual meetings and easement negotiations with the property owners have been more time intensive than originally anticipated and the need for additional topographic survey of the existing private driveways are mostly the cause for the discrepancy in grant award verses current anticipated costs.

PUBLIC NOTICE PROCESS

Staff has met individually with all of the affected residents along the south side of Lemon Avenue, with the exception of property owner for 1524 Lemon Avenue, to discuss the project and review any impacts to their existing improvements. On February 3rd, postal letters were also sent out to all residents on Lemon Avenue, north and south side notifying them of the project discussion during the regularly scheduled February City Council meeting. The letter also directed residents to the Lemon Avenue Trail webpage on the City's website, which contained updated information on the project and preliminary improvement plans. This allowed all residents on Lemon Avenue several weeks to better understand the project and review preliminary plans.

On February 10, 2023, the City of Monrovia blasted out information on the Lemon Trail Project through their weekly City Manager's Update. Monrovia desired to bring awareness of the project to their constituents due to it bordering up to the eastern limits of Monrovia.

CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT)

This project was determined to be categorically exempt under CEQA in accordance with Title 14, Chapter 3, Class 1, Sections 15301 and 15302. This exemption included the minor

alteration of existing public facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The project involves negligible or no expansion of an existing use.

ALTERNATIVES

1. The City Council may elect to award the Lemon Avenue Trail Project to SDC Engineering, Inc. in the amount of \$181,597.70.
2. The City Council may elect to reject all bids.

STAFF RECOMMENDATION

It is recommended by staff that the City Council:

1. Award the Lemon Avenue Trail Project in the amount of \$181,597.70 to SDC Engineering, Inc., and
2. Reject all other bids.

ATTACHMENT #1

Bid Results - City of Bradbury - Lemon Trail Improvements

Bid Due on May 02, 2023 11:00 AM (PST)

Exported on 05/02/2023

Line Totals (Unit Price * Quantity)			Engineer's Estimate			SDC Engineering Inc.			FS Contractors			Gentry General Engineering, Inc.		
Item Num	Section	Description	Unit of Measure	Quantity	Unit Price	Line Total	Unit Price	Line Total	Unit Price	Line Total	Unit Price	Line Total		
1	Main Bid	Bonding, Mobilization, & NPDES/SWPPP Requirements	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 15,989.99	\$ 15,989.99	\$ 10,000.00	\$ 10,000.00	\$ 74,000.00	\$ 74,000.00		
2	Main Bid	Adjust Existing Pulbox to Finished Surface	EA	9	\$ 750.00	\$ 6,750.00	\$ 524.56	\$ 4,721.04	\$ 450.00	\$ 4,050.00	\$ 9,000.00	\$ 9,000.00		
3	Main Bid	Remove Existing Landscape	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00		
4	Main Bid	Remove Existing Asphalt/Asphalt Driveway	SF	1,400	\$ 4.00	\$ 5,600.00	\$ 4.30	\$ 6,020.00	\$ 3.00	\$ 4,200.00	\$ 12.00	\$ 16,800.00		
5	Main Bid	Construct Full Depth AC Pavement	SF	550	\$ 10.00	\$ 5,500.00	\$ 19.56	\$ 10,758.00	\$ 10.00	\$ 5,500.00	\$ 15.00	\$ 8,250.00		
6	Main Bid	Construct PCC Residential Driveway Type A Per SPPWC Standard Plan No. 100-2 (Width Per Plan)	SF	1,200	\$ 25.00	\$ 30,000.00	\$ 8.14	\$ 9,768.00	\$ 16.00	\$ 19,200.00	\$ 19.00	\$ 22,800.00		
7	Main Bid	Construct ADA Curb Ramp Per SPPWC Standard Plan No. 111-5, Case and Type Per Plan	EA	1	\$ 7,500.00	\$ 7,500.00	\$ 5,988.00	\$ 5,988.00	\$ 9,000.00	\$ 9,000.00	\$ 8,300.00	\$ 8,300.00		
8	Main Bid	Relocate Existing Sign	EA	1	\$ 750.00	\$ 750.00	\$ 760.00	\$ 760.00	\$ 300.00	\$ 300.00	\$ 450.00	\$ 450.00		
9	Main Bid	Sawcut and Remove Existing Portion of Wall	LF	5	\$ 30.00	\$ 150.00	\$ 200.00	\$ 1,000.00	\$ 200.00	\$ 1,000.00	\$ 480.00	\$ 2,400.00		
10	Main Bid	Excavate to 4" Below Existing Surface, Grade and Compact Existing Material to 95% Compaction, Leaving Surface 4" Below Proposed Finished	SF	6,200	\$ 3.00	\$ 18,600.00	\$ 6.13	\$ 38,006.00	\$ 1.50	\$ 9,300.00	\$ 7.00	\$ 43,400.00		
11	Main Bid	Construct 4" Polymer Coated Trail Surfacing	SF	6,200	\$ 6.00	\$ 37,200.00	\$ 5.24	\$ 32,488.00	\$ 10.00	\$ 62,000.00	\$ 10.00	\$ 62,000.00		
12	Main Bid	Furnish and Install 3" High White Vinyl Equestrian Trail Fencing	LF	530	\$ 35.00	\$ 18,550.00	\$ 44.92	\$ 23,807.60	\$ 65.00	\$ 34,450.00	\$ 112.00	\$ 59,360.00		
13	Main Bid	Construct 1" x 4" Composite Headboard	LF	1,050	\$ 15.00	\$ 15,750.00	\$ 4.30	\$ 4,515.00	\$ 10.00	\$ 10,500.00	\$ 13.00	\$ 13,650.00		
14	Main Bid	Remove Existing Mow Strip	LS	1	\$ 500.00	\$ 500.00	\$ 1,206.57	\$ 1,206.57	\$ 2,000.00	\$ 2,000.00	\$ 3,800.00	\$ 3,800.00		
15	Main Bid	Sawcut and Remove Existing Curb and Gutter	LF	150	\$ 15.00	\$ 2,250.00	\$ 25.00	\$ 3,750.00	\$ 20.00	\$ 3,000.00	\$ 66.00	\$ 9,900.00		
16	Main Bid	Remove Existing and Construct 4" PCC Concrete	SF	15	\$ 50.00	\$ 750.00	\$ 50.00	\$ 750.00	\$ 25.00	\$ 375.00	\$ 24.00	\$ 360.00		
17	Main Bid	Remove and Salvage Existing Landscape	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,800.00		
18	Main Bid	Install 1/2"x1/2" Wire Mesh on Fence	LF	150	\$ 25.00	\$ 3,750.00	\$ 20.00	\$ 3,000.00	\$ 30.00	\$ 4,500.00	\$ 38.00	\$ 5,700.00		
19	Main Bid	Install Custom 5' High 3-Rail White Vinyl Fence to Match Existing	LF	150	\$ 40.00	\$ 6,000.00	\$ 67.13	\$ 10,069.50	\$ 65.00	\$ 9,750.00	\$ 130.00	\$ 19,500.00		
Total					\$	\$ 199,600.00		\$ 181,597.70		\$ 197,125.00		\$ 371,470.00		

ATTACHMENT #2

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

**City of Bradbury
600 Winston Ave.
Bradbury, CA 91010
Attention: City Clerk**

NO FEE. GOVERNMENT CODE §27383

Space above this line for recorder's use

**RE: LEMON TRAIL PROJECT
XXX LEMON AVENUE
PORTION OF APN 8527-023-XXX**

EASEMENT AGREEMENT AND ACCEPTANCE OF EASEMENT

Preamble and Recitals

This Agreement is entered into on _____, 2023, by and between _____ hereinafter referred to as "Owners," and the City of Bradbury, hereinafter referred to as "City."

- A. Owners are the owners of certain real property located at _____ Lemon Avenue in the City of Bradbury, County of Los Angeles, State of California (the "Servient Tenement").
- B. City is the holder of an existing easement for a six-foot wide parkway along the front of Owners' property (the "Dominant Tenement").
- C. On February 21, 2023, the City of Bradbury City Council approved plans and authorized the City Engineer to advertise and receive formal bids for the "Lemon Trail Project."
- D. The Lemon Trail Project consists of a public sidewalk/walking trail across the City's existing parkway easement along the south side of Lemon Avenue in the City. The City needs to obtain necessary easements across driveways, including that of Owners, and to move or remove fences, trees or shrubbery in the parkway and Owners' driveway.
- E. Owner desires to grant an Easement to City subject to City agreeing to restore or replace the relocated or removed fences, trees or shrubbery, ornamental landscaping, and to maintain the Easement and indemnify Owners.

Grant of Easement

1. For good and valuable consideration, the receipt of which is hereby acknowledged, Owners grants to City an easement, subject to the terms of this Agreement, all uses and appurtenances incident thereto, in, over, under, upon and across that portion of real property in the City of Bradbury, County of Los Angeles, State of California described in Exhibit "A" (legal description) and as shown on Exhibit "B" (plat).

Character of Easement

2. The easement granted in this Agreement is appurtenant to the Dominant Tenement.

Description of Easement

3. The easement granted in this Agreement is an easement for ingress and egress over and across the Servient Tenement in order to install and maintain the public sidewalk/walking trail and drive approach as shown on the "Lemon Trail Project" plans, which is hereby incorporated herein by this reference.

Secondary Easements

4. The easement granted in this Agreement includes the following incidental rights:
- a. To restore vegetation and fences upon and adjacent to the easement;
 - b. To perform repairs and/or maintenance of the sidewalk/trail.

City Obligations

5. In exercising these rights, City must use reasonable care and may not unreasonably increase the burden on the Servient Tenement. City agrees to construct the improvements in substantial conformance to the 02/21/2023 plans to the maximum extent feasible. City agrees to maintain the public sidewalk/walking trail installed in accordance herewith and to promptly restore the portions of the servient tenant that are temporarily moved or disturbed to the same condition they were in prior to any access for installation or maintenance, and to minimize any inconvenience to the Owners or residents of the Servient Tenement. Unless it is not reasonably possible to do so based upon an emergency, City shall provide advance notice to the Owners prior to any entry upon the Servient Tenement.

Indemnification

6. City agrees to and does hereby hold Owners harmless and will indemnify and defend Owners from and against any and all demands, debts, liens, claims, damages, liability, cost or expense, to the extent that injury or damage results from their installation, operation or maintenance of the public sidewalk/walking trail by City or City's officers, employees, contractors or agents, whether accidental or intentional.

Term

7. The easement granted in this Agreement shall be in perpetuity, but shall not pass with the land in the event of sale to third persons of the Dominant Tenement without the express written agreement of Owners.

Exclusive Easement

8. Grantee's use of the easement granted in this Agreement shall be exclusive. Grantor shall not grant or assign to others any right-of-way or easement in the Servient Tenement without first seeking and securing approval from Grantee. Notwithstanding the terms of this provision, Grantor reserves the right to use the Servient Tenement in a manner consistent with Grantee's free use and enjoyment of the easement.

Agreement Nonassignable

9. This Agreement shall not be assigned separate and apart from the land to which it is appurtenant. Any purported assignment of this Agreement or of any interest in this Agreement shall be void and of no effect.

Attorneys' Fees

10. If any legal action or proceeding arising out of or relating to this Agreement is brought by either party to this Agreement, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, the reasonable attorneys' fees,

costs, and expenses incurred in the action or proceeding by the prevailing party.

Certificate of Acceptance of Easement

11. This is to certify that the easement conveyed by the within document is hereby accepted by order of the City Council of the City of Bradbury on April 18, 2023, in accordance with California Government Code section 27281, and the City consents to recordation hereof by its duly authorized officer, the City Manager.

Entire Agreement

12. This Agreement constitutes the entire agreement between Owners and City relating to the above easement. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. Any amendment to this Agreement shall be of no force and effect unless it is in writing and signed by Owners and City.

Binding Effect

13. This Agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of Owners and City.

Executed on September ____, 2023

CITY:
CITY OF BRADBURY, A Municipal
Corporation 600 Winston Ave.
Bradbury, CA 91008
(626) 358-3218

APPROVED AS TO FORM:

By: _____
Kevin Kearney, City Manager

By: _____
Cary S. Reisman, City Attorney

OWNERS:

Bradbury, CA 91008

By: _____

By: _____

NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

State of California)
County of _____)

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Place Notary Seal Above

NOTARY ACKNOWLEDGMENT - CITY OF BRADBURY

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

State of California)
County of _____)

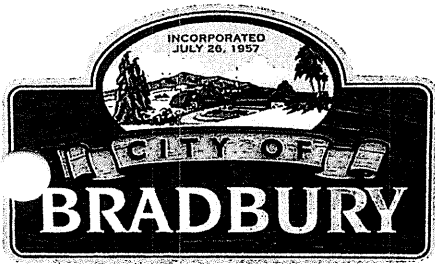
On _____ before me, _____ a Notary Public, personally appeared Kevin Kearney who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Place Notary Seal Above



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 20, 2023

SUBJECT: **FISCAL YEAR 2023-24 ANNUAL RATE ADJUSTMENT FOR SOLID WASTE COLLECTION AND RECYCLING**

ATTACHMENTS: 1. Annual Rate Review Letter & Rate Increases from Burrtec Waste Services, LLC

SUMMARY

The City of Bradbury contracts with Burrtec Waste Services for solid waste collection and recycling. Pursuant to Section 10.10 of the Franchise Agreement, "each subsequent July 1 (after July 1, 1999) the rate for each category of service shall be subject to upward or downward adjustment. Customer rates are comprised of the following categories: contractor service cost, disposal cost, recycling processing, green waste processing cost and manure waste processing cost."

Attached are the proposed new rates for trash, recycling, manure, and green waste collection in the City of Bradbury (Attachment #1). It is recommended the City Council approve the refuse collection and recycling rates set forth in the attached charts to become effective July 1, 2023.

ANALYSIS

Burrtec Waste Services began providing franchised refuse collection and recycling services in the City of Bradbury on July 1997. The initial rates for Burrtec's services were set forth in its contract and were the result of a lengthy competitive bid process and extensive negotiations. In February 2011, the City Council granted a contract extension along with service amendments to Burrtec Waste Industries to continue service until June 2018. In June 2016, the City Council granted another contract extension to continue until June 2025.

The City's contract with Burrtec sets forth a specific formula by which refuse collection and recycling rates are to be adjusted over time. The City's responsibility is to review the

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

rates proposed by Burrtec and confirm that the calculations are correct. The basic contract provisions are as follows:

- Rates are adjusted up or down based on the contract formula that accounts for various cost factors, including Consumer Price Index (CPI).
- A 4% cap is set forth on each annual adjustment.
- Burrtec may petition the City Council for an adjustment in excess of 4%, when justified by extraordinary circumstances.

Overall, Bradbury residents appear to be quite satisfied with Burrtec, and City Hall has received very few complaints about trash services. Since receiving Burrtec's request, Staff has been reviewing the cost data supplied by Burrtec, and the cost increases calculated by Burrtec seem reasonable.

Mr. Richard Nino, Vice President, will be present during this report to make a brief presentation and answer any specific questions.

FINANCIAL ANALYSIS

Burrtec provides approximately \$39,000 in franchise waste management fees to the City annually. There may be a minimal increase in revenue from franchise fees to the City from the additional fees collected from services rendered by residents.

STAFF RECOMMENDATION

It is recommended that the City Council approve the refuse collection and recycling rates set forth in the attached charts to become effective July 1, 2023.

ATTACHMENT #1



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

May 1, 2023

Mr. Kevin Kearney
City of Bradbury
600 Winston Avenue
Bradbury, CA 91010

RE: Annual Rate Adjustment 2023

Dear Mr. Kearney:

Please accept this as Burrtec's formal request for the 2023 annual rate adjustment. Attached are the draft rate review worksheets detailing the consumer price index adjustments as well as the respective disposal and processing pass through costs.

The consumer price index (CPI) based on the July 2023 All Urban Consumer Price Index for Los Angeles – Long Beach – Anaheim, CA is 7.74% and was incorporated into the calculations. Trash, green waste and recyclables continued to be delivered to the Material Recovery Facility (MRF) in Azusa. Bradbury remains under a CalRecycle approved waiver for SB 1383 compliance negating the need for food waste recycling programs.

The industry continued to experience increased tip fees for trash and green waste. Specifically, trash disposal increased from \$61.43/ton to \$68.70/ton while green waste increased from \$93.20/ton to \$125/ton. Residential recyclables processing had a slight reduction from \$9.67/ton to \$9.02/ton.

Thank you for your consideration of the requested rate adjustment.

Sincerely,

Richard Niño
Vice President

cc: Bob Coon, Chief Financial Officer, Burrtec

**City of Bradbury
Burrtec Waste Services
Annual Refuse Collection and Recycling Rate Adjustment
Effective July 1, 2023**

	Current 2022 Rates	Proposed 2023 New Rates	Change	
Residential Service:				
90/60/60	27.95	32.07	14.74%	
60/60/60	24.41	28.16	15.36%	
40/60/60	22.77	26.35	15.72%	
40/60/60 - Senior and/or handicapped	21.93	25.46	16.10%	
Additional 90 gallon refuse container (each)	7.30	7.86	7.67%	
Additional 60 gallon refuse container (each)	5.82	6.27	7.73%	
Extra refuse container collection/service (each)	15.42	16.62	7.78%	
Additional recycling container - one	no charge	no charge		
Additional recycling containers - two or more (each)	1.47	1.58	7.48%	
Green waste containers (1-5 customer owned bbls)	no charge	no charge		
Green waste containers (6-11 customer owned bbls)	26.96	29.04	7.72%	
Green waste containers (12-20 customer owned bbls)	75.47	81.32	7.75%	
Additional green waste container (60 gal)	1.47	1.58	7.48%	
Wildlife deterrent barrel (+ base fee)	9.00	9.69	7.67%	
Barrel Exchange (one exchange per year at no charge, does not apply to graffit or damaged barrels)	17.40	18.75	7.76%	
Barrel Replacement (customer damaged)	74.95	80.75	7.74%	
Backyard collection:				
Resident requested convenience (+ base fee)	65.96	71.07	7.75%	
Backyard collection - shuttle/scout (+ base fee)	65.96	71.07	7.75%	
Manual backyard collection - shuttle (+ base)	86.99	93.73	7.75%	
Senior and/or handicapped	base fee only	base fee only		
Bradbury Estates (scout service) (+ base fee)	7.32	7.89	7.79%	
Refuse bin collection:				
<u>Bin Size</u>	<u>Times per Week</u>			
1	1	98.07	106.09	8.18%
1	2	164.85	178.47	8.26%
1.5	1	110.41	119.61	8.33%
1.5	2	183.87	199.41	8.45%
2	1	139.61	151.28	8.36%
2	2	225.82	245.04	8.51%
3	1	157.61	171.12	8.57%
3	2	253.94	276.21	8.77%
3	3	372.36	405.08	8.79%
3	4	479.73	522.07	8.83%
3	5	587.06	639.00	8.85%
3	6	694.45	756.01	8.86%
4	1	210.13	228.13	8.57%
4	2	335.05	364.45	8.77%
4	3	459.97	500.77	8.87%
4	4	584.95	637.17	8.93%
4	5	709.88	773.51	8.96%
4	6	834.78	909.80	8.99%
6	1	315.26	342.27	8.57%
6	2	473.51	515.37	8.84%
6	3	631.72	688.42	8.98%
6	4	789.98	861.54	9.06%
6	5	948.19	1,034.59	9.11%
6	6	1,106.39	1,207.65	9.15%

**City of Bradbury
Burrtec Waste Services
Annual Refuse Collection and Recycling Rate Adjustment
Effective July 1, 2023**

		Current 2022 Rates	Proposed 2023 New Rates	Change
Recycling bin collection:				
<u>Bin Size</u>	<u>Times per Week</u>			
60 gal	1	11.86	12.78	7.76%
1.5	1	78.67	84.55	7.47%
2	1	98.70	106.07	7.47%
2	2	138.15	148.31	7.35%
3	1	121.33	130.33	7.42%
3	2	180.25	193.41	7.30%
3	3	261.82	280.90	7.29%
3	4	332.07	356.17	7.26%
3	5	402.27	431.41	7.24%
3	6	472.52	506.68	7.23%
Green waste bin collection:				
<u>Bin Size</u>	<u>Times per Week</u>			
1.5	1	109.29	134.61	23.17%
2	1	154.18	188.61	22.33%
2	2	308.39	377.23	22.32%
3	1	220.56	271.37	23.04%
3	2	375.92	472.48	25.69%
3	3	553.33	697.36	26.03%
3	4	720.74	911.44	26.46%
3	5	888.12	1,125.49	26.73%
3	6	1,055.57	1,339.64	26.91%
Manure bin collection:				
<u>Bin Size</u>	<u>Times per Week</u>			
1.5	1	206.36	261.84	26.89%
2	1	283.61	358.25	26.32%
2	2	567.24	716.51	26.32%
3	1	414.71	525.84	26.80%
3	2	764.20	981.41	28.42%
3	3	1,135.75	1,460.75	28.62%
3	4	1,497.29	1,929.29	28.85%
3	5	1,858.81	2,397.82	29.00%
3	6	2,220.40	2,866.42	29.09%
Bin push rates:				
<u>Distance</u>	<u>Times per Week</u>			
0'-25'	all frequencies	0.00	0.00	n/a
26'-50'	per pick-up	6.71	7.23	7.75%
51'-75'	per pick-up	10.09	10.87	7.73%
76'-100'	per pick-up	13.42	14.46	7.75%
101'-125'	per pick-up	16.79	18.09	7.74%
126'-150'	per pick-up	20.16	21.73	7.79%
151'-175'	per pick-up	23.51	25.33	7.74%
176'-200'	per pick-up	26.89	28.97	7.74%
200'+	foot/per pick-up	0.11	0.12	9.09%
Bradbury Estates - pullout service (per bin per collection)		47.41	51.08	7.74%

**City of Bradbury
Burrtec Waste Services
Annual Refuse Collection and Recycling Rate Adjustment
Effective July 1, 2023**

		Current 2022 Rates	Proposed 2023 New Rates	Change
Refuse Rolloff containers:				
<u>Size</u>	<u>Tonnage</u>			
10	5	555.93	612.78	10.23%
20	5	555.93	612.78	10.23%
30	5	555.93	612.78	10.23%
40	5	555.93	612.78	10.23%
Compactor	5	615.23	676.67	9.99%
Source Separated Recyclables Rolloff (Green Waste, Manure, Inerts)				
<u>Size</u>	<u>Tonnage</u>			
All sizes	plus disposal	230.56	248.40	7.74%
Construction & Demolition containers				
<u>Size</u>	<u>Tonnage</u>			
All sizes	plus disposal	306.87	330.62	7.74%
Extra Bin Services:				
Extra refuse bin collection/service		51.91	55.93	7.74%
Bin Exchange (one exchange per year at no charge, does not apply to graffiti or damaged bins)		86.99	93.73	7.75%
Bin Replacement + actual cost of bin (lost or stolen)		96.36	103.82	7.74%
Lock - monthly rental		7.30	7.86	7.67%
Lock removed - damaged by customer		30.69	33.07	7.75%
Temporary Bin Services:				
3 Cubic Yd (7 day use)		151.90	163.66	7.74%
Dump & Return		151.90	163.66	7.74%
Permanent Boxes - Weekly Rent Fee		215.96	232.67	7.74%
Temporary Boxes - Daily Rent Fee		30.85	33.23	7.71%
Roll-Off Dry Run/Relocation		70.14	75.57	7.74%
Streetsweeping:		338.92	392.93	15.94%

Components	Current Rates July 2022				Proposed Rates July 2023			
	90 Gallon	60 Gallon	40 Gallon	40 Senior	90 Gallon	60 Gallon	40 Gallon	40 Senior
Service	\$13.59 \$13.59	\$12.29 \$12.29	\$12.08 \$12.08	\$11.32 \$11.32	\$14.64 \$14.64	\$13.24 \$13.24	\$13.01 \$13.01	\$12.20 \$12.20
Disposal								
Refuse	5.75 (1)	3.83 (5)	2.55 (6)	2.55 (6)	6.43 (1)	4.28 (5)	2.86 (6)	2.86 (6)
Greenwaste	5.94 (2)	5.94	5.94	5.94	7.97 (2)	7.97	7.97	7.97
Recycling	0.15 (3)	0.15	0.15	0.15	0.14 (3)	0.14	0.14	0.14
Total Disposal	11.84	9.92	8.64	8.64	14.54	12.39	10.97	10.97
Franchise Fees	2.52	2.20	2.05	1.97	2.89	2.53	2.37	2.29
Total	\$27.95	\$24.41	\$22.77	\$21.93	\$32.07	\$28.16	\$26.35	\$25.46
Increase/Percent	\$4.29 18.13%	\$3.96 19.36%	\$3.78 19.91%	\$3.74 20.55%	\$4.12 14.74%	\$3.75 15.36%	\$3.58 15.72%	\$3.53 16.10%
	(a) CPI 7/2021 3.93%				(e) CPI 7/2022 7.74%			
	(1) 187.07 refuse 90 gal pounds/month at \$61.43/ton. (2) 127.56 g/w pounds/month at \$93.20/ton. (3) 31.54 recycling pounds/month at \$9.67/ton. (3a) 6.34 pounds/month at \$0.00/ton (4) 9% of total rate. (5) 124.71 refuse 60 gal pounds/month at \$61.43/ton. (6) 83.14 refuse 40 gal pounds/month at \$61.43/ton.				(1) 187.07 refuse 90 gal pounds/month at \$68.70/ton. (2) 127.56 g/w pounds/month at \$125/ton. (3) 31.54 recycling pounds/month at \$9.02/ton. (3a) 6.34 pounds/month at \$0.00/ton (4) 9% of total rate. (5) 124.71 refuse 60 gal pounds/month at \$68.70/ton. (6) 83.14 refuse 40 gal pounds/month at \$68.70/ton.			

CITY OF BRADBURY
 Burrtec Waste Services, LLC
 July 2023
 Refuse Bin Components

Bin Size	Frequency	Current Rates July 2022					Proposed Rates July 2023					Increase \$	Increase %
		Prior Year Total Service Rate	CPI 3.93%	Disposal \$61.43	Franchise Fee 9%	Total Service Rate	Prior Year Total Service Rate	CPI 7.74%	Disposal \$68.70	Franchise Fee 9%	Total Service Rate		
1	1	72.27	2.84	14.14	8.82	\$ 98.07	75.11	5.81	15.63	9.54	\$ 106.09	\$ 8.02	8.18%
1	2	117.13	4.60	28.28	14.84	\$ 164.85	121.73	9.42	31.26	16.06	\$ 178.47	\$ 13.62	8.26%
1.5	1	76.27	3.00	21.21	9.93	\$ 110.41	79.27	6.14	23.44	10.76	\$ 119.61	\$ 9.20	8.33%
1.5	2	120.18	4.72	42.42	16.55	\$ 183.87	124.90	9.67	46.89	17.95	\$ 199.41	\$ 15.54	8.45%
2	1	95.03	3.73	28.28	12.57	\$ 139.61	98.76	7.64	31.26	13.62	\$ 151.28	\$ 11.67	8.36%
2	2	143.30	5.63	56.56	20.33	\$ 225.82	148.93	11.53	62.52	22.06	\$ 245.04	\$ 19.22	8.51%
3	1	97.19	3.82	42.42	14.18	\$ 157.61	101.01	7.82	46.89	15.40	\$ 171.12	\$ 13.51	8.57%
3	2	140.72	5.53	84.84	22.85	\$ 253.94	146.25	11.32	93.78	24.86	\$ 276.21	\$ 22.27	8.77%
3	3	203.59	8.00	127.26	33.51	\$ 372.36	211.59	16.38	140.66	36.45	\$ 405.08	\$ 32.72	8.79%
3	4	256.78	10.09	169.68	43.18	\$ 479.73	266.87	20.66	187.55	46.99	\$ 522.07	\$ 42.34	8.83%
3	5	309.94	12.18	212.10	52.84	\$ 587.06	322.12	24.93	234.44	57.51	\$ 639.00	\$ 51.94	8.85%
3	6	363.16	14.27	254.52	62.50	\$ 694.45	377.43	29.21	281.33	68.04	\$ 756.01	\$ 61.56	8.86%
4	1	129.57	5.09	56.56	18.91	\$ 210.13	134.66	10.42	62.52	20.53	\$ 228.13	\$ 18.00	8.57%
4	2	184.53	7.25	113.12	30.15	\$ 335.05	191.78	14.94	125.03	32.80	\$ 364.45	\$ 29.40	8.77%
4	3	239.48	9.41	169.68	41.40	\$ 459.97	248.89	19.26	187.55	45.07	\$ 500.77	\$ 40.80	8.87%
4	4	294.49	11.57	226.24	52.65	\$ 584.95	306.06	23.69	250.07	57.35	\$ 637.17	\$ 52.22	8.93%
4	5	349.46	13.73	282.80	63.89	\$ 709.88	363.19	28.11	312.59	69.62	\$ 773.51	\$ 63.63	8.96%
4	6	404.40	15.89	339.36	75.13	\$ 834.78	420.29	32.53	375.10	81.88	\$ 909.80	\$ 75.02	8.99%
6	1	194.41	7.64	84.84	28.37	\$ 315.26	202.05	15.64	93.78	30.80	\$ 342.27	\$ 27.01	8.57%
6	2	251.33	9.88	169.68	42.62	\$ 473.51	261.21	20.22	187.55	46.39	\$ 515.37	\$ 41.86	8.84%
6	3	308.23	12.11	254.52	56.86	\$ 631.72	320.34	24.79	281.33	61.96	\$ 688.42	\$ 56.70	8.98%
6	4	365.17	14.35	339.36	71.10	\$ 789.98	379.52	29.38	375.10	77.54	\$ 861.54	\$ 71.56	9.06%
6	5	422.06	16.59	424.20	85.34	\$ 948.19	438.65	33.95	468.88	93.11	\$ 1,034.59	\$ 86.40	9.11%
6	6	478.96	18.82	509.04	99.57	\$ 1,106.39	497.78	38.53	562.65	108.69	\$ 1,207.65	\$ 101.26	9.15%

CITY OF BRADBURY
 Burrtec Waste Services, LLC
 July 2023
 Recycling Bin Components

Bin Size	Frequency	Current Rates July 2022					Proposed Rates July 2023					Increase \$	Increase %
		Prior Year Total Service Rate	CPI 3.93%	Recycling Processing \$ 9.67	Franchise Fee 9%	Total Monthly Rate	Prior Year Total Service Rate	CPI 7.74%	Recycling Processing \$ 9.02	Franchise Fee 9%	Total Monthly Rate		
1.5	1	67.67	2.66	1.26	7.08	\$ 78.67	70.33	5.44	1.17	7.61	\$ 84.55	\$ 5.88	7.47%
2	1	84.81	3.33	1.68	8.88	\$ 98.70	88.14	6.82	1.56	9.55	\$ 106.07	\$ 7.37	7.47%
2	2	117.73	4.63	3.35	12.44	\$ 138.15	122.36	9.47	3.13	13.35	\$ 148.31	\$ 10.16	7.35%
3	1	103.82	4.08	2.51	10.92	\$ 121.33	107.90	8.35	2.35	11.73	\$ 130.33	\$ 9.00	7.42%
3	2	152.99	6.01	5.03	16.22	\$ 180.25	159.00	12.31	4.69	17.41	\$ 193.41	\$ 13.16	7.30%
3	3	222.00	8.72	7.54	23.56	\$ 261.82	230.72	17.86	7.04	25.28	\$ 280.90	\$ 19.08	7.29%
3	4	281.07	11.05	10.06	29.89	\$ 332.07	292.12	22.61	9.38	32.06	\$ 356.17	\$ 24.10	7.26%
3	5	340.13	13.37	12.57	36.20	\$ 402.27	353.50	27.36	11.73	38.82	\$ 431.41	\$ 29.14	7.24%
3	6	399.21	15.69	15.09	42.53	\$ 472.52	414.90	32.11	14.07	45.60	\$ 506.68	\$ 34.16	7.23%

CITY OF BRADBURY
Burtec Waste Services, LLC
July 2023
Manure Bin Components

Bin Size	Frequency	Current Rates July 2022					Proposed Rates July 2023				
		Prior Year Total Service Rate	CPI 3.93%	Disposal \$ 93.20	Franchise Fee 9%	Total Monthly Rate	Prior Year Total Service Rate	CPI 7.74%	Disposal \$ 125.00	Franchise Fee 9%	Total Monthly Rate
1.5	1	49.53	1.95	136.31	18.57	\$ 206.36	51.48	3.98	182.81	23.57	\$ 261.84
2	1	73.45	2.89	181.74	25.53	\$ 283.61	76.34	5.91	243.75	32.25	\$ 358.25
2	2	146.94	5.77	363.48	51.05	\$ 567.24	152.71	11.82	487.50	64.48	\$ 716.51
3	1	100.81	3.96	272.61	37.33	\$ 414.71	104.77	8.11	365.63	47.33	\$ 525.84
3	2	144.52	5.68	545.22	68.78	\$ 764.20	150.20	11.63	731.25	88.33	\$ 981.41
3	3	207.54	8.16	817.83	102.22	\$ 1,135.75	215.70	16.70	1,096.88	131.47	\$ 1,460.75
3	4	261.81	10.29	1,090.44	134.75	\$ 1,497.29	272.10	21.06	1,462.50	173.63	\$ 1,929.29
3	5	316.05	12.42	1,363.05	167.29	\$ 1,858.81	328.47	25.42	1,828.13	215.80	\$ 2,397.82
3	6	370.35	14.55	1,635.66	199.84	\$ 2,220.40	384.90	29.79	2,193.75	257.98	\$ 2,866.42
										Increase \$	Increase %
										\$ 55.48	26.89%
										\$ 74.64	26.32%
										\$ 149.27	26.32%
										\$ 111.13	26.80%
										\$ 217.21	28.42%
										\$ 325.00	28.62%
										\$ 432.00	28.85%
										\$ 539.01	29.00%
										\$ 646.02	29.09%

CITY OF BRADBURY
 Burrtec Waste Services, LLC
 July 2023
 Rolloff Rate Components

Refuse

	Maximum Tonnage	Current Rates July 2022					Proposed Rates July 2023						
		Prior Year		Franchise			Prior Year		Franchise				
		Total Service Rate	CPI	Disposal \$	Fee	Total Monthly Rate	Total Service Rate	CPI	Disposal \$	Fee	Total Monthly Rate		
			3.93%	\$ 61.43	9.0%		7.74%	\$ 68.70	9.0%		Increase \$	Increase %	
10/20 yard	5	191.23	7.52	307.15	50.03	\$ 555.93	198.75	15.38	343.50	55.15	\$ 612.78	\$ 56.85	10.23%
30 yard	5	191.23	7.52	307.15	50.03	\$ 555.93	198.75	15.38	343.50	55.15	\$ 612.78	\$ 56.85	10.23%
40 yard	5	191.23	7.52	307.15	50.03	\$ 555.93	198.75	15.38	343.50	55.15	\$ 612.78	\$ 56.85	10.23%
Compactor	5	243.15	9.56	307.15	55.37	\$ 615.23	252.71	19.56	343.50	60.90	\$ 676.67	\$ 61.44	9.99%

Source Separated Recyclables (Green Waste, Manure, Inerts)

		Current Rates July 2022					Proposed Rates July 2023						
	Maximum Tonnage	Service Rate	CPI 3.93%	Disposal	Franchise Fee 9.0%	Total Monthly Rate	Service Rate	CPI 7.74%	Disposal	Franchise Fee 9.0%	Total Monthly Rate	Increase \$	Increase %
Size													
All Sizes	5	201.88	7.93	Actual	20.75	\$ 230.56	209.81	16.24	Actual	\$ 22.35	\$ 248.40	\$ 17.84	7.74%

C&D (Plus Disposal)

Size (1000 lbs Disposal)		Current Rates July 2022					Proposed Rates July 2023					Increase \$		Increase %		
		Maximum Tonnage	Service Rate	CPI 3.93%	Disposal	Franchise Fee 9.0%	Total Monthly Rate	Service Rate	CPI 7.74%	Disposal	Franchise Fee 9.0%					Total Monthly Rate
Size																
All Sizes	10		268.69	10.56	Actual	27.62	\$ 306.87	279.25	21.61	Actual	29.76	\$ 330.62	\$ 23.75	7.74%		

Rolloff Rate Components

Excess Disposal

Size	Maximum Tonnage	Current Rates July 2022				Proposed Rates July 2023			
		Excess Disposal Per Ton	Franchise Fee 9.0%	Total Monthly Rate	Excess Disposal Per Ton	Franchise Fee 9.0%	Total Monthly Rate	Increase \$	Increase %
Refuse/Contaminated manure (WM)		61.43	6.08	\$ 67.51	68.70	6.79	\$ 75.49	\$ 7.98	11.82%
Greenwaste/Mixed Organics (WM)		93.20	9.22	\$ 102.42	125.00	12.36	\$ 137.36	\$ 34.94	34.11%
Greenwaste (WWMRF)		56.96	5.63	\$ 62.59					

Service	July 2022 Current Rate	July 2023 Proposed Rate	Increase
Residential Barrels (Monthly)			
Additional Recycling Barrel	\$1.47	\$1.58	7.48%
Additional Green Waste Barrel	\$1.47	\$1.58	7.48%
Additional 60 Gallon Trash Barrel	\$5.82	\$6.27	7.73%
Additional 90 Gallon Trash Barrel	\$7.30	\$7.86	7.67%
Wildlife Deterrent Barrels	\$9.00	\$9.69	7.67%
Barrel Exchange (one exchange per year at no charge, does not apply to graffiti or damaged barrels)	\$17.40	\$18.75	7.76%
Barrel Replacement (customer damaged)	\$74.95	\$80.75	7.74%
Backyard Collection (Billed Quarterly)			
Residential Requested Convenience Collection (Plus Base Fee)	\$65.96	\$71.07	7.75%
Resident Shuttle Collection - Curbside (Determined by us, Plus Base Fee)	\$65.96	\$71.07	7.75%
Manual Backyard Collection - Shuttle (Scout) Service (Plus Base Fee)	\$86.99	\$93.73	7.75%
Senior and/or Handicapped Collection	Base Fee Only	Base Fee Only	
Bradbury Estates			
Scout Service (Recycling Barrel)	\$7.32	\$7.89	7.79%
Scout Service (Per Bin Per Pick-up)	\$47.41	\$51.08	7.74%
Green Waste Extra Barrel Service			
Extra barrels 0-5	\$0.00	\$0.00	
Extra barrels 6-11	\$26.96	\$29.04	7.72%
Extra barrels 12-20	\$75.47	\$81.32	7.75%
Extra Pick-up Rate			
Barrel	\$15.42	\$16.62	7.78%
Bin	\$51.91	\$55.93	7.74%
Bin Exchange (one exchange per year at no charge, does not apply to graffiti or damaged bins)	\$86.99	\$93.73	7.75%
Bin Replacement + actual cost of bin (lost or stolen)	\$96.36	\$103.82	7.74%
Commercial			
Recycling Barrel	\$11.86	\$12.78	7.76%
Temp Bin			
3 Cubic Yard (7 day use)	\$151.90	\$163.66	7.74%
Dump and Return	\$151.90	\$163.66	7.74%
Locks			
Lock Removal/damaged by Customer (1 time)	\$30.69	\$33.07	7.75%
Lock Installed and Monthly Rental	\$7.30	\$7.86	7.67%
Push-out Rates (Per Container 1x Per Week)			
0-25 feet	N/C	N/C	
26-50 feet	\$6.71	\$7.23	7.75%
51-75 feet	\$10.09	\$10.87	7.73%
76-100 feet	\$13.42	\$14.46	7.75%
101-125 feet	\$16.79	\$18.09	7.74%
126-150 feet	\$20.16	\$21.73	7.79%
151-175 feet	\$23.51	\$25.33	7.74%
176-200 feet	\$26.89	\$28.97	7.74%
Over 200 feet (per foot)	\$0.11	\$0.12	9.09%
Roll Off			
Dry Run Charge	\$70.14	\$75.57	7.74%
Rental Charges:			
Permanent Boxes (weekly)	\$215.96	\$232.67	7.74%
Temporary Boxes (charged daily on days exceeding allowed time)	\$30.85	\$33.23	7.71%

CITY OF BRADBURY
 Burretec Waste Services, LLC
 July 2023
 Streetsweeping

7/1/2022 Monthly Rate	Remaining 50% of the 7/1/18-7/1/22 Increase	CPI 7.74%	7/1/2023 Monthly Rate	Increase \$	Increase %
\$ 338.92	25.78	28.23	\$ 392.93	\$ 54.01	15.94%

Notes:

1. Service is provided twice a month.
2. Prior year calculation to recover the \$51.55 missed increases (50% was taken for 7/1/22, 50% to be taken for 7/1/23):

CPI		7/1/17 rate	7/1/18 rate	7/1/19 rate	7/1/20 rate	7/1/21 rate	7/1/22 rate	Total
		2.50%	3.90%	3.26%	1.90%	3.93%		
Monthly Rate	\$	313.14	\$ 320.97	\$ 333.49	\$ 344.36	\$ 350.90	\$ 364.69	\$ 51.55

CPI-All Urban Consumers (Current Series)

Original Data Value

Series Id: CUURS49ASA0

Not Seasonally Adjusted

Series Title: All items in Los Angeles-Long Beach-Anaheim, CA, all urban consumers, not seasonally adjusted

Area: Los Angeles-Long Beach-Anaheim, CA

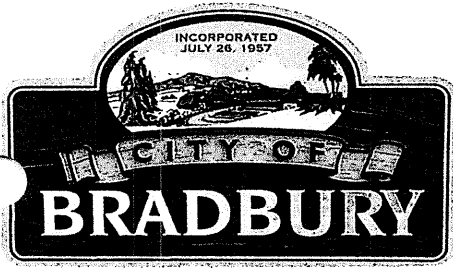
Item: All items

Base 1982-84=100

Period:

Years: 2020 to 2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	July vs July
2020	277.755	278.657	276.589	275.853	276.842	278.121	279.899	280.116	279.366	279.947	280.102	279.560	278.567	1.900%
2021	280.178	281.347	282.648	285.808	287.620	289.218	290.890	291.333	292.209	294.961	296.790	297.925	289.244	3.930%
2022	301.209	302.164	306.679	308.302	310.649	314.072	313.415	313.608	315.033	317.014	314.633	312.601	310.782	7.740%



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard T. Hale, Jr., Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager
Suresh Malkani, Finance Director

DATE: June 20, 2023

SUBJECT: **ADOPTION OF BUDGET FOR FISCAL YEAR 2023-2024**

ATTACHMENTS: 1. Resolution No. 23-10: Annual Budget for FY2023-24
2. Resolution No. 23-11: COPS Funds
3. Resolution No. 23-12: SB1 Funds
4. FY 2023 – 2024 Work Plan
5. FY 2023 – 2024 Projected Fund Activity by Fund
6. FY 2023 – 2024 Revenue Projections
7. FY 2023 – 2024 Expenditure Projections
8. General Fund History
9. Sewer Reimbursement Schedules

SUMMARY

The proposed Fiscal Year 2023 – 2024 draft budget is a snap-shot of next year's budget forecast, and it allows the City Council to discuss any priorities in the coming year.

The budget determines the City's resource priorities and sets the course for years to come. The City Council does that by linking the most important, highest priority items for the City to accomplish over the next year with the necessary resources.

It is recommended that the City Council adopt Resolution No. 23-10 approving the City of Bradbury's Annual Budget for Fiscal Year 2023-2024, Resolution No. 23-11 approving the expenditure plan for grant funds pursuant to Citizen's Options for Public Safety (COPS)/Supplemental Law Enforcement Service Fund, and Resolution No. 23-12 approving SB1 funds be dedicated to the Wildrose widening project.

ANALYSIS

Linking objectives with necessary resources involves a process that identifies key goals prior to budget preparation, and these goals become priorities for the budget process. The following five key goals (in no particular order of importance) have been developed by the City Council:

- **Disaster Preparedness**
- **Fiscal Responsibility**
- **Capital Improvements**
- **Infrastructure Improvements**
- **City Beautification**

DISCUSSION***A Snapshot of the Budget FY 2023 - 2024***

Revenue projects are based on the trends and forecast reports from the County and State. These estimates are conservative and reflect the expectation of the City's revenues from the previous year.

Revenue to the General Fund projected at \$1,378,995 and expenditures total is \$1,165,495. The City's major General Fund revenue sources are Property Tax, Transfer Tax, Franchise Fees and Fees for Service. It should be noted that the General Fund revenues are subject to changes in economic conditions and can fluctuate significantly. The city expects revenues from licenses and permits to remain relatively stable into the upcoming year. There is not a major expectation that construction activity revenue streams will significantly increase or decrease into the new fiscal year.

Below is a summary for the upcoming Fiscal Year:

Projected General Fund Revenue =	\$1,378,995
Projected General Fund Expenditures =	\$1,165,495
Projected Difference	\$ 213,500
Projected Fund Balance =	\$3,335,208
Projected General Fund Reserves =	\$1,200,000
Projected Infrastructure Reserves =	\$ 200,000
Projected Contingency =	\$ 5,000
Projected General Fund Liability =	\$ 25,000
Unreserved General Fund Balance =	\$5,365,390

Significant Projects Completed in FY 2022-23

- *Policies, Ordinances, Projects, and Accomplishments*

A wide variety of policies, ordinances, and projects were completed throughout the year. These include:

- ✓ Hired a new Assistant City Clerk
- ✓ Held Annual Breakfast with the Supervisor
- ✓ Continued the 6th Cycle Housing Element Update
- ✓ Continuance of Routine Performance Evaluations
- ✓ Initiated Update of the City's General Plan Safety Element
- ✓ Planned Bradbury Night Out and Volunteer Appreciation Event
- ✓ Adopted Ordinance Implementing SB9 into the Development Code
- ✓ Renewed the CSO Program and Expanded it to Include Two CSOs
- ✓ Worked with Duarte on Fountain Replacement with CalRecycle Funds
- ✓ Continued the Bradbury Road/Wildrose Avenue Street Widening Project
- ✓ Continued Working Toward Construction of the Lemon Avenue Trail Project
- ✓ Facilitated Conversation on Royal Oaks Community Annexation and Worked with LAFCO on Annexation Efforts

▪ *Housing Element*

City Staff has submitted two Housing Element drafts to the State's Housing and Community Development Department. The State sent revisions

has until June 5, 2023 to provide comments back to the City on the document.

▪ *Public Safety Committee*

The Public Safety Committee acts in an advisory capacity in relation to law enforcement priorities, crime prevention and control, animal control, and emergency preparedness. This year, the Committee assisted in reviewing and finalizing the Community Wildfire Protection. The Committee had various guests attend the meetings including L.A. County Fire Department, L.A. County Sheriff's Department, and the Royal Oaks Emergency Preparedness group. During Bradbury Night Out, the Committee members assisted in welcoming residents and signing them up for Connect CTY. Lastly, five committee members went through training with American Red Cross and became CPR/First Aid/AED certified.

New Items for Consideration in FY 2023 – 2024

Recommended New Items Utilizing Restricted Funds: Currently in Budget

▪ *COPS/SLESF Funds - \$151,028 (Restricted Funds)*

The City receives \$102,200 in Citizens' Option for Public Safety (COPS) / Supplemental Law Enforcement Services Fund (SLESF) funding from the State for additional local law enforcement purposes each Fiscal Year. The City currently has a \$519,038 surplus from previous years and will add another \$102,200 in FY 23/24. This past year, the City utilized funding for a contracted Monrovia CSO,

administrative supplies (such as tickets and equipment). Extra Sheriff's Department spot-patrol in Bradbury has been utilized in the past but has been placed on hold recently.

In October 2022, the City Council approved a new MOU with the City of Monrovia to expand the CSO program to include two (2) CSOs. The MOU has a 3-year lifetime from 2022 to 2025 at a set rate of \$299,056 which Bradbury and Monrovia split the cost at \$149,528 each. This covers two (2) CSO labor/wages, vehicle costs, standard equipment, uniforms and training. As such, Staff is recommending the following for this upcoming fiscal year:

➤ \$149,528	Two Monrovia CSO
➤ \$ 1,500	Supplies
\$151,028	TOTAL

It should be noted that the current recommendation still places on hold the allocation of funds to LASD for additional spot-patrol. However, LASD is currently holding City COPS funds that can be utilized for future use. This amount is expected to be presented during the meeting.

▪ *Technology Funds - \$10,000 (Restricted Funds)*

In 2022, the State legislature passed AB 2234 which became law in 2023. The bill included a number of administrative changes to the processing of housing applications and post-entitlement phase permits. A noteworthy item is that local agencies are to provide an option for building permits to be accepted through the establishment of an online permitting system. Larger cities with populations over 75,000 will be required to accept online permits on their internet website by January 1, 2024. Smaller jurisdictions have the option to push the mandated adoption to 2028 if there is a written finding that adopting an online permitting system would require a substantial increase in permitting fees. The \$10,000 earmarked in restricted funds for this item is in anticipation of acquiring a small permitting system that would allow the City to process permits via internet website. Although Bradbury will be later seeking an extension past the January 2024 implementation date, the benefits of implementing a system sooner than later would be streamlined development services and minimization of future impacts to Building Inspector turnover. Once a system is located, Staff will return to the City Council with this item for further review and discussion before any system is procured.

Recommended New Items Utilizing General Funds: Currently in Budget

▪ *Los Angeles Sheriff's Department Contract Increase - \$10,709*

The Sheriff's Department has notified the City that their contracting cost model will overall increase by 7.35%. Significant negotiated employee salary increases have contributed to the rate increase. The liability surcharge on LASD services

increased to 12% (from 11%). The liability surcharge increase occurred based on the review of the annual actuary study, the pro forma analysis, and the current financial condition of the liability trust fund. The current contract between Bradbury and LASD accounts for 730 annual scheduled hours within the City.

- *COLA Adjustments of 5.1% for Staff - \$19,268*

The following are COLA increases for Staff, which only includes the City Manager and Assistant City Clerk positions since the Management Analyst position is vacant.

- *Update City's Fee Schedule - \$10,000*

The City's most recent fee schedule is from Fiscal Year 14/15 and is in need of updating. The budgeted funds for this line item are a placeholder. A request-for-proposal is expected to be released to solicit qualified vendors. Award of bid will be brought to the City Council for review and approval, which includes more accurate costs.

- *City Attorney Increases – Various Changes*

Increases are the following: 1) General non-retainer services – from \$275 to \$285; 2) Services to be reimbursed by 3rd parties – from \$355 to \$375; and 3) Retainer services increase from \$2,900 to \$3,000.

- *Hazard Mitigation Plan Update - \$15,000*

It was recently brought to the Staff's attention that the City's Hazard Mitigation Plan is nearing its 5-year expiration date on February 2024. An up-to-date plan is important in order to be eligible for disaster mitigation grant funding. This item is a placeholder in the budget. Staff will seek bids from vendors for the Plan update and will later return to the City Council for award of bid.

Other Notable Items

- For the 12 City Hall closure days, Staff recommends the following days to be designated: Friday, July 7, 2023; Friday, August 2, 2023; Friday, September 1, 2023; Friday, October 6, 2023; Friday, November 10, 2023 (Veterans' Day Observance); Wednesday, December 27, 2023; Thursday, December 28, 2023; Friday, December 29, 2023; Friday, March 1, 2024; Friday, April 5, 2024; Friday, May 3, 2024; June 7, 2024.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 23-10 approving the City of Bradbury's Annual Budget for Fiscal Year 2023-2024, Resolution No. 23-11 approving the expenditure plan for grant funds pursuant to Citizen's Options for Public Safety (COPS)/Supplemental Law Enforcement Service Fund, and Resolution No. 23-12 approving SB1 funds be dedicated to the Wildrose widening project.

ATTACHMENT #1

RESOLUTION NO. 23-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-24 AND APPROPRIATING THE AMOUNTS BUDGETED

WHEREAS, a proposed annual budget for the City of Bradbury (City) for the fiscal year commencing July 1, 2023 and concluding June 30, 2024 was submitted to the City Council and is on file at City Hall; and

WHEREAS, On May 18, 2023, the City Manager did present the City's proposed 2023-24 budget to the City Council for its consideration; and the City Council did, at a public meeting, carefully consider the proposed budget; and

WHEREAS, the City Council did, at a public meeting, receive input from the City Manager, City staff and the public; and

WHEREAS, the City Council directed staff to make changes to the proposed budget; and those changes have been incorporated into the proposed budget.

NOW, THEREFORE, THE CITY OF BRADBURY DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget, as amended, is adopted as the Annual Budget for the City of Bradbury for Fiscal Year commencing July 1, 2023 and concluding June 30, 2024.

SECTION 2. Appropriations for the City as described in the documents titled "Proposed Budget for Fiscal Year 2023-2024" attached hereto as exhibits, respectively, are hereby adopted for the fiscal year commencing July 1, 2023 and concluding on June 30, 2024.

SECTION 3. The City Manager is hereby authorized to make transfers between budget line items in accordance with the Budget Policies adopted by the City Council.

APPROVED AND ADOPTED this 20th day of June, 2023.

Mayor,
City of Bradbury, California

I hereby certify that the foregoing Resolution No. 23-10 was adopted at an adjourned meeting of the City Council of the City of Bradbury held on this 20th day of June, 2023 by the following vote:

AYES:

NOES:

ABSENT:

Diane Jensen
Assistant City Clerk

ATTACHMENT #2

RESOLUTION NO. 23-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, ALLOCATING FUNDS FROM THE CITIZEN'S OPTION FOR PUBLIC SAFETY ("COPS") PROGRAM, AND DOCUMENTING THE DETERMINATIONS REQUIRED BY THE SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE

Whereas, the City of Bradbury receives funds pursuant to Assembly Bill 3229 of 1996, commonly known as the Brulte Bill or the Citizen's Option for Public Safety ("COPS") Program; and

Whereas, the City of Bradbury currently has a budget allocation of \$100,000 in COPS funding for Fiscal Year 2023-2024; and

Whereas, all cities which receive COPS must allocate the funds and account for these allocations through an oversight process coordinated by the Supplemental Law Enforcement Oversight Committee ("SLEOC") of the County of Los Angeles; and

Whereas, this resolution will confirm and document decisions made during the Fiscal Year 2023-2024 budget process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. The City Council allocates a portion of its COPS funds as follows:

Two Monrovia CSOs	\$149,528
Supplies	\$ 1,500
Total amount allocated	\$151,028

Section 2. That the Assistant City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20th day of June, 2023.

MAYOR

"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of June, 2023 by the following roll call vote:"

AYES:
NOES:
ABSENT:
ABSTAIN:
ATTEST:

DIANE JENSEN - ASSISTANT CITY CLERK

ATTACHMENT #3

RESOLUTION NO. 23-12

RESOLUTION TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Bradbury are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Bradbury must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City of Bradbury budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Bradbury, will receive an estimated \$19,700 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, the City of Bradbury, currently has \$8,413 in RMRA from prior fiscal years; and

WHEREAS, the City of Bradbury has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Bradbury used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Bradbury maintain and rehabilitate the City's public streets/roads, bridge, add active transportation infrastructure throughout the City of Bradbury this year and other of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Bradbury streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "excellent" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Bradbury, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following newly proposed projects will be funded in part with fiscal year 2023-24 Road Maintenance and Rehabilitation Account revenues:

***Bradbury Road/Wild Rose Avenue Widening Project** would widen a currently narrow curvilinear two-lane roadway, which has limited shoulder areas due to the presence of large hedges, severe slopes, and a steep hillside. The current roadway width presents hazards and challenges to large moving trucks, horse trailers, and construction vehicles. The widening of the roadway provides a safer means of access for all vehicles utilizing Bradbury Road. The existing curb-to-curb street width is approximately 23 feet and would be increased to a proposed uniform curb-to-curb street width of 36 feet. The proposed road has an estimated useful life of 100 years, and project construction would be completed during the 2023-24 fiscal year.*

PASSED AND ADOPTED by the City Council of the City of Bradbury, State of California this 20th day of June, 2023, by the following vote:

MAYOR – CITY OF BRADBURY

ATTEST:

ASSISTANT CITY CLERK – CITY OF BRADBURY

"I, Diane Jensen, Assistant City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 23-12, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of June, 2023 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ASSISTANT CITY CLERK – CITY OF BRADBURY

ATTACHMENT #4

2023 – 2024 Work Plan

City Council Priorities

Disaster Preparedness
Fiscal Responsibility
Capital Improvements
Infrastructure Improvements
City Beautification

Disaster Preparedness

1. Implement Community Wildfire Protection Plan (CWPP) Action Items
2. Host One Community Preparedness Education Event
3. Obtain Status as a *Firewise Community, USA*
4. Continue Increasing Disaster Communications
5. Continue Evaluating & Increasing Disaster Supplies

Fiscal Responsibility

1. Continue to Work with the Community on Fiscal Stability
2. Update the City's Fee Schedule

Capital & Infrastructure Improvements

1. Complete Road Widening at Wildrose Avenue
2. Complete Lemon Avenue Trail Project
3. Replace Aging City Signage
4. Explore Curb Improvements on Royal Oaks Drive North

City Beautification

1. Continue to Improve City Trails & Medians with Drought Tolerant Landscaping

Miscellaneous Community Improvement

1. Continue Work toward Updating the City's Development Code
2. Explore the Most Effective Policing Solution to Increase the Feeling of Safety within Bradbury
3. Work Regionally and with Neighboring Cities on the MS4 Permit
4. Improve Communications with the Community
5. Complete the State Mandated Housing Element Update

ATTACHMENT #5

Unrestricted Funds:

Fund 101 - General Fund
Fund 102 - Utility Users Tax Fund
Fund 103 - Deposits Fund
Fund 112 - Long Term Planning Fee Fund
Fund 113 - Technology Fee Fund

7/1/2023	Proposed 6/30/2024			Proposed	
Estimated	Proposed	Proposed	Fund Balance	Increase/(Decrease)	
Fund Balance	Revenues	Expenditures	Reserved	Unreserved	in Fund Balance
4,551,708	1,378,995	1,166,995	1,430,000	3,333,708	212,000
527,406	12,000	16,000		523,406	(4,000)
51,281	-	-		51,281	-
11,312	3,625	-		14,937	3,625
29,008	10,550	29,000		10,558	(18,450)
5,170,715	1,405,170	1,211,995	1,430,000	3,933,890	193,175
				5,363,890	

Restricted Funds:

Fund 200 - Gas Tax Fund
Fund 201 - SB1 Fund
Fund 203 - Prop. A Fund
Fund 204 - Prop. C Fund
Fund 205 - TDA Fund
Fund 208 - STPL Fund
Fund 209 - Recycling Grant Fund
Fund 210 - Measure R Fund
Fund 212 - Measure M Fund
Fund 213 - Measure W Fund
Fund 215 - COPs Fund
Fund 217 - County Park Grant Fund
Fund 219 - Fire Safe Grant
Fund 220 - Covid-19 Fund (ARPA)

3,662	28,500	32,030	132	(3,530)
8,413	20,450	28,070	793	(7,620)
51,290	22,600	-	73,890	22,600
30,011	18,350	30,069	18,292	(11,719)
(849)	5,030	4,000	181	1,030
1,057	20	1,055	22	(1,035)
29,838	5,150	5,000	29,988	150
69,446	13,900	82,739	607	(68,839)
77,312	16,400	93,470	242	(77,070)
17,803	50,506	50,506	17,803	-
519,038	102,200	149,528	471,710	(47,328)
9,270	650	1,000	8,920	(350)
19,457	-	-	19,457	-
835,748	283,756	477,467	-	(193,711)
6,006,463	1,688,926	1,689,462	1,430,000	4,575,927
				(536)

ATTACHMENT #6

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
General Fund:					
101-00-4000	Operating Transfers In	44,815	667,520		
101-00-4010	Property Tax-Current Secured	472,351	460,505	460,000	490,000
101-00-4030	Property Tax-Current Unsecured	20,542	14,490	24,096	22,000
101-00-4050	Property Tax Prior Year				-
101-00-4060	Public Safety Augmentation F	11,191	11,858	12,433	12,300
101-00-4070	Delinquent Taxes	10,080	9,451	11,511	9,000
101-00-4100	Sales & Use Tax	6,308	2,832	2,501	2,500
101-00-4110	Franchise Fee-Cable TV	19,423	18,229	18,807	18,500
101-00-4111	PEG Fees	3,893	3,653	3,773	3,750
101-00-4120	Franchise Fee-SC Edison	19,077	19,740	23,934	25,000
101-00-4130	Franchise Fee-SC Refuse	38,562	28,975	28,708	38,000
101-00-4140	Franchise Fee-SC Gas Co.	3,503	3,836	4,518	5,000
101-00-4150	Franchise Fee-Cal Am Water	47,376	46,363	45,469	46,000
101-00-4160	AB939 Refuse Admin. Fee	19,634	20,399	20,400	20,000
101-00-4190	Real Property Transfer Tax	29,088	31,832	47,649	35,000
101-00-4200	Motor Vehicle In-Lieu	144,160	146,411	145,000	145,000
101-00-4210	Dist & Bail Forfeiture	645	280	679	400
101-00-4220	Fines-City	4,901	1,595	24,148	2,500
101-00-4340	BL Website Link				
101-00-4350	Business License	32,094	26,301	28,793	29,000
101-00-4360	Movie & TV Permits	34,060	65,870	43,947	15,000
101-00-4370	Bedroom License Fee	6,180	5,150	50,000	6,500
101-00-4410	Variances & CUPs	1,635	1,635	4,359	1,635
101-00-4420	Lot Line Adjustment/Zone Changes	14,578			1,500
	Landscape plan check/insp.				
101-00-4440	Subdivisions/Lot Splits	4,844			1,500
101-00-4460	Planning Dept. Review	73,539	32,305	21,544	36,000
101-00-4470	Building Construction Permit	103,845	76,437	173,804	150,000
101-00-4480	Building Plan Check Fees	51,245	122,931	41,688	100,000
101-00-4485	Landscape Plan Check Permit	9,913	11,942	5,557	10,000
101-00-4490	Green Code Compliance	7,989	15,472	20,988	25,000
101-00-4500	Civic Center Rental Fee	900	360		900
101-00-4530	Environmental & Other Fees	3,240	1,854	1,977	2,500
101-00-4540	City Engineering Plan Check	98,084	58,717	68,760	70,000
101-00-4600	Interest Income	6,523	6,545	45,327	45,000
101-00-4700	Sales of Maps & Publications	15	15	10	10
101-00-4750	Animal License Revenue				
101-00-4800	Other Revenue	-	82		-
101-00-4850	Cal-Am Loan Repayment	4,820	4,820		4,500
101-00-4900	Reimbursements	49,766	12,665	46	5,000
101-00-4910	Sale of CDBG Funds				
101-00-4920	Sale of Prop. A Funds	48,000			-
101-00-4940	CESP Reimbursements				
101-23-4950	Vacant Property Registry Fee	-			
101-24-4610	Donations	-	500		
Total General Fund Revenues		1,446,819	1,931,570	1,380,426	1,378,995

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
Utility Users Tax Fund:					
102-00-4600	Interest	6,322	4,446	3,087	12,000
102-00-4810	Water				
102-00-4820	Trash				
102-00-4830	Electric	2			-
102-00-4840	Natural Gas				
	Telecom-Major				
102-00-4850	UUT - Cable				
102-00-4855	Telecom-Minors				
102-00-4856	Telecom-AT&T				
102-00-4857	Telecom-Verizon				
102-00-4858	Telecom-Sprint Nextel				
102-00-4900	Reimbursements				
		6,324	4,446	3,087	12,000
Civic Center Fund:					
111-00-4000	Transfer In from General Fund				
111-00-4500	Civic Center Rental Fee				
111-00-4510	Buy a Brick Program				
111-00-4600	Civic Center Interest Income				
Deposits Fund:					
103-00-2039	Chadwick Ranch Development	78,209			
		78,209	-	-	-
Long Term Planning Fee Fund:					
112-00-4490	Long-Term Planning Fee	2,724	4,651	2,317	3,500
112-00-4600	LTP Fee Interest Income	66	28	37	125
		2,790	4,679	2,354	3,625
Technology Fee Fund:					
113-00-4520	Technology Fee	10,182	6,991	13,267	10,000
	Transfers In				
113-00-4600	Technology Fee Interest Income	364	195	77	550
		10,546	7,186	13,344	10,550
Gas Tax Fund:					
200-00-4200	TCRA Funds	-			-
200-00-4600	Gas Tax Interest	136	80	5	250
200-48-4260	Gas Tax	28,435	27,833	26,781	28,250
		28,571	27,913	26,786	28,500
SB1 Gas Tax Fund:					
201-00-4260	Gas Tax	19,369	17,238	22,835	19,700
201-00-4600	Gas Tax Interest	412	340	73	750
		19,781	17,578	22,908	20,450
Prop. A Fund:					
203-40-4260	Prop. A Transit Funds	21,669	26,566	28,143	22,000
203-40-4600	Prop. A Transit Interest	444	62	193	600
		22,113	26,628	28,336	22,600

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
Prop. C Fund:					
204-48-4260	Prop. C Funds	17,974	22,036	23,344	18,000
204-48-4600	Prop. C Interest	171	140	117	350
		18,145	22,176	23,461	18,350
Transportation Development Act Fund:					
205-48-4260	TDA Funds	9,014	5,000	4,448	5,000
205-48-4600	TDA Interest	10	17	-	30
		9,024	5,017	4,448	5,030
Sewer Fund:					
206-00-4000	Transfers In	240,000			-
206-50-4600	Sewer Fund Interest	6,319	2,265	3	
206-50-4605	Lemon Ave. Assessment				
206-50-4606	Winston Ave. Assessment	67,433			
206-50-4730	Mount Olive Drive Assessment				
	Transfers In				
	Mount Olive Lane Assessment				
		313,752	2,265	3	-
Prop. 1B Fund:					
207-48-4600	Prop. 1B Interest Income		-		
STPL Fund:					
208-00-4260	STPL Funds	-			-
208-00-4600	STPL Interest	10	8	5	20
		10	8	5	20
Recycling Grant Fund:					
209-00-4260	Recycling Grant Funds	7,101	5,000		5,000
209-00-4600	Recycling Grant Interest	99	47	165	150
209-00-4700	SB 1383		20,103		
		7,200	25,150	165	5,150
Measure R Fund:					
210-48-4260	Measure R Funds	13,499	16,524	17,503	13,500
210-48-4600	Measure R Interest	561	546	403	400
		14,060	17,070	17,906	13,900
Measure M Fund					
212-48-4260	Measure M Funds	15,295	18,700	19,801	16,000
212-48-4600	Measure M Interest	335	370	349	400
		15,630	19,070	20,150	16,400
Measure W Fund					
213-48-4260	Measure W Funds	50,506	53,094	72,635	50,506
213-48-4600	Measure W Interest	-		-	
		50,506	53,094	72,635	50,506
Citizen's Option for Public Safety (COPS) Fund:					
215-00-4260	COPs Funds	70,053	161,285	220,631	100,000
215-00-4600	COPs Interest	2,200	2,742	2,195	2,200
		72,253	164,027	222,826	102,200

Revenues

Acct. Number	Account Description	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Proposed
County Park Grant:					
217-00-4210	County Park Grant	324			-
217-00-4600	Grant Fund Interest Income	539	69	48	650
		863	69	48	650
Fire Safe Grant:					
219-00-4260	Community Wildfire Protection Plan	20,148	16,033	11,759	
219-00-4270	HOA Contribution				
219-00-4600	Fire Safe Grant Interest Income	50		60	
		20,198	16,033	11,819	-
Covid-19 Fund:					
220-00-4215	ARPA Revenues	177,983	127,983		
220-00-4600	Interest Income	38	1,032		
		178,021	129,015	-	-
Total Revenues		<u>2,314,815</u>	<u>2,472,994</u>	<u>1,850,707</u>	<u>1,688,926</u>

ATTACHMENT #7

Expenditures

		2020-21 Actual	2021-22 Actual	2022-23 Estimated
Account Description				
General Fund:				
101-00-5000	Transfers Out	240,000	-	-
City Council Division:				
101-11-6100	Events and awards		922	12,215
101-11-6110	City Newsletter	245		353
101-11-6500	Community Support (homelessness)	3,000	3,000	3,000
		3,245	3,922	15,568
City Manager Division:				
101-12-5010	Salaries	124,080	130,600	150,000
101-12-5100	Benefits	48,929	51,410	58,437
101-12-6020	Meetings & Conferences	295	3,076	4,589
101-12-6025	Expense Account	418	280	156
101-12-6050	Mileage	759	490	1,103
101-12-6210	Special Department Supplies			
101-12-6440	Cell Phone	825	900	900
		175,306	186,756	215,185
City Clerk Division:				
101-13-5010	Salaries	63,512	67,000	96,028
101-13-5100	Benefits	26,424	27,795	33,948
101-13-6020	Meetings & Conferences		-	-
101-13-6040	Transportation & Lodging		-	-
101-13-6050	Mileage	55	107	29
101-13-6210	Special Department Supplies		565	
101-13-6220	Election Supplies		-	
101-13-6225	Codification	2,197	4,855	3,015
101-13-7000	Contract Election Services		-	-
		92,188	100,322	133,020
Finance Division:				
101-14-5010	Salaries	14,895	18,113	21,000
101-14-5100	Benefits	1,304	512	-
101-14-6210	Special Department Supplies	794	400	560
101-14-6230	Contracted Computer Services	1,231	1,981	-
101-14-7010	Contracted Banking Services	5,734	4,540	3,787
101-14-7020	Contracted Audit Services	17,000	17,000	17,510
101-14-7040	GASB Reports	700	700	933
		41,658	43,246	43,790
City Attorney Division:				
101-15-7020	City Attorney Retainer	31,800	31,812	30,933
101-15-7070	City Attorney Special Service	24,260	17,061	39,564
101-15-7075	NPDES Stormwater Compliance	2,150	15,773	4,144
101-15-7080	Seminars & Training	750	-	513
101-15-6125	City Attorney-Planning		-	8,611
101-15-7450	City Attorney-Code Enforcement		-	624
		58,960	64,646	84,389
General Government Division:				
101-16-5010	Salaries	49,334	55,605	79,965
101-16-5100	Benefits	8,736	16,725	18,096
101-16-6010	Seminars & Training	225	496	-
101-16-6020	Meetings & Conferences	150	711	-
101-16-6040	Transportation & Lodging			-

Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated
101-16-6050	Mileage		372	-
101-16-6035	Joint Powers Insurance Agency			
101-16-6120	Postage	201	253	625
101-16-6130	Publications			
101-16-6200	Office Supplies	3,329	990	4,364
101-16-6210	Special Departmental Supplies		997	-
101-16-6230	Computer & Website Services	4,475	2,396	12,701
101-16-6240	PERS UAL Payment	6,291	9,598	16,653
101-16-6241	PERS Replacement Benefit Contribution	2,566	2,822	3,517
101-16-6242	PERS SSA 218 Annual Fee	200	-	-
101-16-6250	Copier & Duplications			-
101-16-6300	Insurance	36,352	36,652	56,812
101-16-6400	Utilities	7,029	7,081	8,959
101-16-6440	Telephone	2,142	1,689	2,140
101-16-6450	Building Operations	1,153	504	423
101-16-6460	Building & Cleaning Service	4,840	5,175	5,577
101-16-6470	Maintenance & Supplies	4,387	21,468	3,348
101-16-6415	Street Signs			-
		131,410	163,534	213,180
Engineering Division:				
101-19-7230	Contracted Engineering Services	74,148	54,950	65,800
		74,148	54,950	65,800
Planning, Zoning & Development Division:				
101-20-6020	Meetings & Conferences		35	65
101-20-6120	Postage	317	80	-
101-20-6210	Special Department Supplies			-
101-20-7210	City Planner Retainer	46,800	37,925	36,400
101-20-7220	Contracted Building & Safety	80,941	73,235	106,249
101-20-7240	City Planner Special Service	22,275	14,603	12,541
101-20-7245	General Plan update	14,966	33,436	49,501
101-20-7075	Development Code Update	1,935		-
		167,234	159,314	204,756
Parks & Landscape Maintenance Division:				
101-21-7015	Royal Oaks Trail Maintenance	7,040	8,946	7,872
101-21-7020	City Hall Grounds Maintenance	4,443	9,540	5,520
101-21-7025	Trail Maintenance	12,124	2,758	6,328
101-21-7035	Mt.Olive Entrance & Trail	10,346	6,184	6,719
101-21-7045	Lemon/RO Horse Trail	3,430	1,685	1,576
	RO Trail Sprinklers			
101-21-7060	Street Tree Trimming	560	16,956	10,993
		37,943	46,069	39,008
Public Safety Division:				
101-23-6210	Special Departmental Services	11	42	61
101-23-6210	Hazard Mitigation (Special Departmental Services)	-	-	-
101-23-7410	Contract Services Sheriff	125,121	105,783	128,754
101-23-7420	City Hall Security	3,537	4,770	2,815
101-23-7450	Code Enforcement	19,616	1,439	1,995
		148,285	112,034	133,625
Emergency Preparedness Division:				
101-24-6010	Seminars & Training	185	65	-
101-24-6020	Meetings & Conferences	495		36
101-24-6030	Memberships & Dues	360	360	1,200

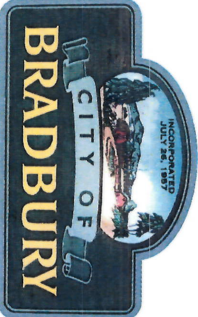
Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated
101-24-6100	Events & Awards			-
101-24-6470	Maintenance & Supplies	4,532	261	1,767
101-24-6480	Civic Center Generator	944	291	-
		6,516	977	3,003
Animal & Pest Control Division:				
101-25-7000	Animal Control Services	5,817	11,450	10,483
101-25-7010	Pest Control Services			-
		5,817	11,450	10,483
Intergovernmental Relations Division:				
101-30-6030	Memberships & Dues	10,463	12,078	10,699
		10,463	12,078	10,699
General Fund Totals		1,193,173	959,298	1,172,506
Utility Users Tax Fund:				
102-42-7630	NPDES Stormwater Compliance		16,128	15,429
		-	16,128	15,429
Long Term Planning Fee Fund:				
112-20-7245	General Plan Expense	19,270	-	-
Technology Fee Fund:				
113-20-4500	Permit Digitizing	865		-
113-20-7730	Website Development	10,200	1,800	2,400
113-20-6230	Contracted Computer Services/Software Expenses			
113-20-8120	Capital Equipment-Server & Copier	10,222	19,648	13,765
		21,287	21,448	16,165
Gas Tax Fund:				
200-48-6400	Utilities-Select System	12,878	11,390	10,500
200-48-6410	Street Lights	10,506	10,468	10,000
200-48-6555	Street Tree Maintenance			
200-48-7000	PW Contract Services		763	600
200-48-7290	Street Sweeping	3,131	4,697	3,445
200-48-7750	Wild Rose Project	2,250	14,168	14,170
		28,765	41,486	38,715
SB1 Gas Tax Fund:				
201-48-7745	Royal Oaks North Curb Extension			-
201-48-7750	Wild Rose Project		18,281	71,179
		-	18,281	71,179
Prop. A Fund:				
203-00-7600	Sale of Prop. A Funds	60,000		-
203-40-7625	Transit Services	-		
		60,000	-	-
Prop. C Fund:				
204-20-6030	Memberships & Dues	378	353	-
204-40-7325	Transit Services	8,449	8,450	7,509
204-48-7750	Wild Rose Project		15,348	805
		8,827	24,151	8,314
Transportation Development Act Fund:				
205-48-7045	RO Trail	4,014	2,600	-
205-48-7720	Lemon/RO Horse Trail Project			-
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.		2,920	-

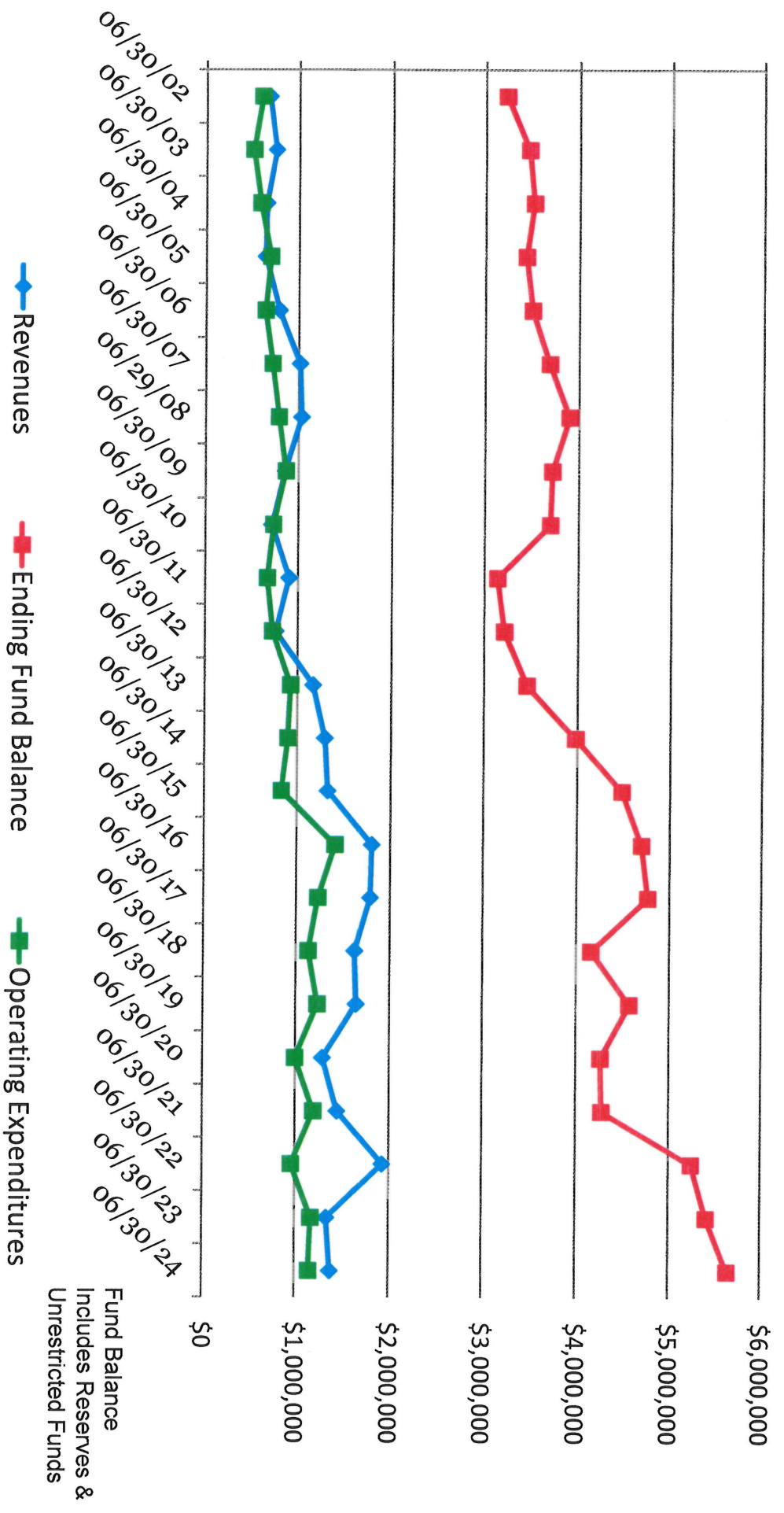
Expenditures

Account Description		2020-21 Actual	2021-22 Actual	2022-23 Estimated
		4,014	5,520	-
Sewer Fund:				
	Transfer Out to GF			
206-50-7600	Mt. Olive Drive Sewer Project			
206-50-7605	Lemon Ave. Project			-
		-	-	-
STPL Fund:				
Prop. 1B Fund:				
207-48-7000	Prop. 1B Street Repairs	-	-	-
STPL Fund:				
208-48-7750	Wild Rose Project	-	-	-
Recycling Grant Fund:				
209-35-7300	Recycling Expenses	7,200		8,927
		7,200	-	8,927
Measure R Fund:				
	Solar Feedback Signs			
210-48-7000	Contract Services			
210-48-7750	Woodlyn Lane Pavement Rehab.			
210-48-7750	Wild Rose Project			31,475
210-48-7755	City Wide Slurry Seal			
210-48-7745	Royal Oaks North Curb Extension			-
210-00-7760	Return of Funds			
		-	-	31,475
Measure M Fund				
212-48-7750	Wild Rose Project			-
		-	-	-
Measure W Fund				
213-42-7630	NPDES Stormwater Compliance	50,506	42,230	63,383
		50,506	42,230	63,383
Citizen's Option for Public Safety (COPS) Fund:				
215-23-7410	Contract Services Sheriff		50,000	-
215-23-7411	Contract CSO Services & Supplies	70,053	52,116	369
		70,053	102,116	369
County Park Grant:				
217-21-7650	Civic Center Park			
		-	-	-
Total Expenditures		<u>1,412,589</u>	<u>1,172,300</u>	<u>1,347,650</u>

ATTACHMENT #8



General Fund History



ATTACHMENT #9



WINSTON AVENUE SEWER REIMBURSEMENT

ACTUAL COST:

\$741,660.94

No.	ADDRESS	APN	AMOUNT OWED	INTEREST TO DATE- 2023	AMOUNT PAID	DATE PAID
1	1527 Lemon Avenue Bradbury, CA 91008	8527-024-012	\$ 67,423.72	\$ 11,175.75		
2	1545 Lemon Avenue Bradbury, CA 91008	8527-024-028	\$ 67,423.72	\$ 11,175.75		
3	1561 Lemon Avenue Bradbury, CA 91008	8527-024-029	\$ 67,423.72	\$ 11,175.75		
4	480 Winston Avenue Bradbury, CA 91008	8527-024-031	\$ 67,423.72	\$ 11,175.75		
5	1550 Lemon Avenue Bradbury, CA 91008	8527-023-015	\$ 67,423.72	\$ 11,175.75		
6	525 Winston Avenue Bradbury, CA 91008	8527-023-016	\$ 67,423.72	\$ 11,175.75		
7	529 Winston Avenue Bradbury, CA 91008	8527-023-017	\$ 67,423.72	\$ 11,175.75		
8	611 Winston Avenue Bradbury, CA 91008	8527-023-018	\$ 67,423.72	\$ 11,175.75		
9	528 Winston Avenue Bradbury, CA 91008	8527-022-018	\$ 0.00		\$ 67,423.72	4/8/2021
10	504 Winston Avenue Bradbury, CA 91008	8527-022-019	\$ 67,423.72	\$ 11,175.75		
11	500 Winston Avenue Bradbury, CA 91008	8527-022-027	\$ 67,423.72	\$ 11,175.75		
AMOUNT REIMBURSEMENTS-TO-DATE: \$ 67,423.72						
AMOUNT OWED REMAINING: \$ 674,237.22						
AMOUNT INTEREST REMAINING: \$ 111,757.52						
TOTAL AMOUNT REMAINING: \$ 741,660.94						

Last Modified: 5/25/2023

^ Updated Interest - ML - 5/25/23



MOUNT OLIVE LANE SEWER REIMBURSEMENT

ACTUAL COST:		\$714,130.84					
No.	ADDRESS	APN	AMOUNT OWED*	INTEREST TO DATE- 2023	AMOUNT PAID	DATE PAID	
1	534 Mount Olive Drive Bradbury, CA 91008	8527-017-020	\$ 64,920.99	\$ 8,240.20			
2	526 Mount Olive Drive Bradbury, CA 91008	8527-017-021	\$ 64,920.99	\$ 8,240.20			
3	518 Mount Olive Drive Bradbury, CA 91008	8527-017-022	\$ 64,920.99	\$ 8,240.20			
4	502 Mount Olive Drive Bradbury, CA 91008	8527-017-023	\$ 64,920.99	\$ 8,240.20			
5	2402 Mount Olive Lane Bradbury, CA 91008	8527-017-024	\$ 64,920.99	\$ 8,240.20			
6	2416 Mount Olive Lane Bradbury, CA 91008	8527-017-025	\$ 64,920.99	\$ 8,240.20			
7	2428 Mount Olive Lane Bradbury, CA 91008	8527-017-026	\$ 64,920.99	\$ 8,240.20			
8	2436 Mount Olive Lane Bradbury, CA 91008	8527-017-027	\$ 64,920.99	\$ 8,240.20			
9	2438 Mount Olive Lane Bradbury, CA 91008	8527-017-028	\$ 64,920.99	\$ 8,240.20			
10	2441 Mount Olive Lane Bradbury, CA 91008	8527-016-001	\$ 64,920.99	\$ 8,240.20			
11	2425 Mount Olive Lane Bradbury, CA 91008	8527-016-002	\$ 64,920.99	\$ 8,240.20			
			AMOUNT REIMBURSEMENTS-TO-DATE: \$ -				
			AMOUNT OWED REMAINING: \$ 714,130.84				
			AMOUNT INTEREST REMAINING: \$ 90,642.18				
			TOTAL AMOUNT REMAINING: \$ 804,773.02				

*THE COST SHOWN IS SUBJECT TO CHANGE BASED ON ADJUSTMENTS TO THE CONSTRUCTION COST OF THE PROJECT.

Last Modified: 5/25/2023



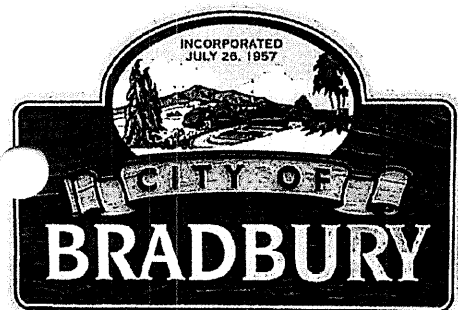
BRADBURY

MOUNT OLIVE DRIVE PHASE II SEWER REIMBURSEMENT

ACTUAL COST:		\$	503,283.00					
No.	ADDRESS	APN	AMOUNT OWED	INTEREST TO DATE - 2023	AMOUNT PAID	DATE PAID 100%		
1	428 Mount Olive Drive Bradbury, CA 91008	8527-016-003	\$ 38,714.00	\$ 9,930.73				
2	412 Mount Olive Drive Bradbury, CA 91008	8527-016-004	\$ -		\$ 43,140.00	2/13/2018		
3	406 Mount Olive Drive Bradbury, CA 91008	8527-016-021	\$ 38,714.00	\$ 9,930.73				
4	394 Mount Olive Drive Bradbury, CA 91008	8527-016-007	\$ 38,714.00	\$ 9,930.73				
5	370 Mount Olive Drive Bradbury, CA 91008	8527-016-009	\$ 77,429.00	\$ 19,861.72				
6	350 Mount Olive Drive Bradbury, CA 91008	8527-016-020	\$ 38,714.00	\$ 9,930.73				
7	338 Mount Olive Drive Bradbury, CA 91008	8524-016-019	\$ 33,714.00	\$ 8,648.16	\$ 5,000.00			
8	336 Mount Olive Drive Bradbury, CA 91008	8524-016-036	\$ 33,714.00	\$ 8,648.16	\$ 5,000.00			
9*	330 Mount Olive Drive Bradbury, CA 91008	8524-016-035	\$ 8,714.00	\$ 2,235.27	\$ 30,000.00			
10	375 Mount Olive Drive Bradbury, CA 91008	8527-019-044	\$ 38,714.00	\$ 9,930.73				
11	425 Mount Olive Drive Bradbury, CA 91008	8527-019-042	\$ -		\$ 38,714.00	3/7/2016		
12	301 Mount Olive Drive Bradbury, CA 91008	8527-019-040	\$ 38,714.00	\$ 9,930.73				
			AMOUNT REIMBURSEMENTS-TO-DATE: \$ 121,854.00					
			AMOUNT OWED REMAINING: \$ 381,429.00					
			AMOUNT INTEREST REMAINING: \$ 98,977.71					
			TOTAL AMOUNT REMAINING: \$ 480,406.71					

Last Modified: 5/25/203

* BELIEVED RESIDENT PAID IN FULL BUT NEED CONFIRMATION



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 20, 2023

SUBJECT: **City Council Liaisons for Fiscal Year 2023/2024 and
Consideration of Resolution No. 23-13 Pertaining to the
Appointments to the San Gabriel Valley Council of Governments**

ATTACHMENTS: 1. Resolution No. 23-13: San Gabriel Valley Council of
Governments

SUMMARY

This item prompts the City Council to discuss the 2023-24 organization and association assignments. It is recommended that the City Council designate City Council members to organizations and associations and adopt Resolution No. 23-13.

BACKGROUND

Enclosed is the current FY 2023/2024 liaison list. As part of the recent City Council reorganization, the Council should review the organization and association assignments.

When the City Council reorganizes each year, a part of the annual reorganization is to review the organization and association assignments.

The appointment to the San Gabriel Valley Council of Governments requires authorization by Resolution. The draft resolution is attached to this report.

The chart below includes the current appointments:

Association/Organization	22-23 Liaison	22-23 Alternate	23-24 Liaison	23-24 Alternate
California Contract Cities Association (CCCA)	vacant	vacant		
League of California Cities	Lathrop	vacant		
LA County City Selection Committee	Lathrop	vacant	Mayor	
LA County Sanitation District	Lathrop	Barakat	Mayor	
So. California Joint Powers Insurance Authority	Lathrop	City Manager	Mayor	
So. California Association of Governments (SCAG)	vacant	vacant		
Foothill Transit	Barakat	Bruny		
San Gabriel Valley Mosquito & Vector Control District	Barakat (term exp. 12/31/25)	vacant		
Duarte Community Education Council (CEC)	Bruny	Lathrop		
Duarte Education Foundation	Lathrop	Bruny		
Area D Emergency Services and Director of the Bradbury Disaster Committee	Lathrop	Bruny		
LASD Temple Station Boosters	vacant	vacant		
San Gabriel Valley COG	Barakat	vacant		

ANALYSIS

The City Council liaison appointments are intended to ensure the City Council actively participate in inter-jurisdictional organizations to ensure the interests of the community are represented in regional public policy.

It is recommended that the City Council designate City Council members to organizations and associations and for the City Council adopt Resolution No. 23-13 designating a representative as the voting member and alternate to the San Gabriel Valley Council of Governments. Further, it is typical that the residing Mayor is the representative to the Los Angeles City Selection Committee and LA County Sanitation District.

FINANCIAL REVIEW

There is no financial impact as a result of this action.

STAFF RECOMMENDATION

It is recommended that the City Council designate City Council members to organizations and associations and adopt the Resolutions No. 23-13.

RESOLUTION NO. 23-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA,
APPOINTING THE GOVERNING BOARD MEMBER AND ALTERNATE GOVERNING
BOARD MEMBER TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

WHEREAS, the City of Bradbury has executed the Joint Powers Agreement establishing the San Gabriel Valley Council of Governments; and

WHEREAS, the Council of Governments will be structured with a Governing Board made up of one elected official selected by each member city; and

WHEREAS, each member city must designate by resolution a Governing Board Member and Alternate Governing Board Member;

NOW, THEREFORE, the City Council of the City of Bradbury does resolve as follows:

SECTION 1. That the Governing Board Member representing the City of Bradbury shall be _____.

SECTION 2. That the Alternate Governing Board Member representing the City of Bradbury shall be _____.

SECTION 3. That the City Clerk shall certify to the adoption of this resolution and send a copy to the Executive Director of the San Gabriel Valley Council of Governments.

APPROVED AND ADOPTED this 20th day of June, 2023.

Mayor – City of Bradbury

ATTEST:

I hereby certify that the foregoing Resolution No. 23-13 was adopted by the City Council of the City of Bradbury at a regular meeting held on the 20st day of June, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Diane Jensen - Assistant City Clerk
City of Bradbury, California