

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, April 16, 2024
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Barakat, Mayor Pro Tem Hale, Councilmembers Lathrop, Lewis & Bruny.

APPROVAL OF THE AGENDA: Majority Vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET.SEQ.

1. PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30am -5:00pm, Monday through Friday, at 626.358.3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a city public meeting. Please call the City Manager at 626.358.3218 at least 48 hours prior to the scheduled meeting for special assistance.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to “to waive the reading and adopt.”

- A. Minutes: Regular Meeting, Tuesday, March 19, 2024.
- B. Monthly Investment Report for the month of March, 2024
- C. Resolution No. 24-07. Demands & Warrants for April, 2024.
- D. Ordinance No. 391 – Adoption. An Ordinance of the City Council of the City of Bradbury Amending the Bradbury Municipal Code Regarding Fence, Wall and Hedge Heights on Residential Properties and Court Lighting.

2. BRADBURY ROAD WIDENING PROJECT UPDATE AND COMMUNITY DISCUSSION ON RETAINING WALL & LANDSCAPING AESTHETICS

This item provides a project update and an anticipated project timeline. It also prompts a Community Discussion to solicit feedback on the aesthetic features of the retaining wall and the landscaping treatment. It is recommended that the City Council: 1) conduct the Community Discussion; 2) determine how to fulfil the requirements of the 2nd community meeting; and 3) review and approve the proposed project timeline.

3. APPROVAL OF PUBLIC WORKS SERVICES AGREEMENT BETWEEN THE CITY OF BRADBURY AND THE BRADBURY ESTATES COMMUNITY SERVICES DISTRICT

This item formalizes the Bradbury Estates Community Services District’s utilization of the City’s contract engineer, RKA Consulting Group, for public works inspections, plan reviews and encroachment permit. It is recommended that the City Council adopt the Agreement.

4. MATTERS FROM THE CITY MANAGER

5. MATTERS FROM THE CITY ATTORNEY

6. MATTERS FROM THE CITY COUNCIL

Mayor Barakat

LA County Sanitation Districts

LA County City Selection Committee

Director of Bradbury Disaster Committee

So. California Joint Powers Insurance Authority

Mayor Pro Tem Hale

Councilmember Lathrop

League of California Cities

Duarte Community Education Council (CEC)

Councilmember Bruny

Area "D" Office of Disaster Management

Duarte Education Foundation

Foothill Transit

Councilmember Lewis

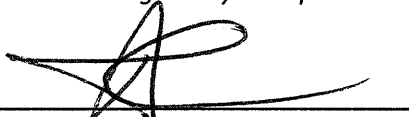
7. ITEMS FOR FUTURE AGENDAS

ADJOURNMENT:

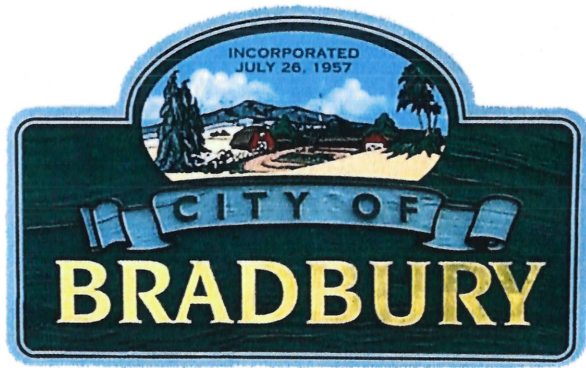
The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, May 21, 2024 at 7:00 p.m.

* ACTION ITEMS: Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Diane Jensen, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate by 5:00pm on Friday, April 12, 2024."

A handwritten signature in black ink, appearing to be 'Diane Jensen', written over a horizontal line.

City Clerk – City of Bradbury



MINUTES

**CITY COUNCIL
OF THE CITY OF BRADBURY
REGULAR MEETING
Tuesday, March 19, 2024 – 7:00 P.M.
BRADBURY CIVIC CENTER
600 Winston Avenue, Bradbury, CA 91008**

CALL TO ORDER

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Barakat at 7:00 pm.

ROLL CALL -

PRESENT: Mayor Barakat, Mayor Pro Tem Hale and Councilmembers Lathrop, Lewis and Bruny.

ABSENT: None.

STAFF: City Manager Kearney, City Clerk Jensen, Management Analyst Flores, City Planner Kasama and City Attorney Reisman.

APPROVAL OF AGENDA:

Councilmember Lewis made a motion to approve the agenda with Mayor Pro Tem Hale seconding that motion which passed unanimously, 5:0. The Council proceeded with the City of Bradbury business.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ. *In compliance with the California Political Reform Act, each City Councilmembers has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.*

City Attorney Reisman stated that he had not been made aware of any conflicts.

PUBLIC COMMENT

Mayor Barakat opened the meeting to Public Comments.

Susan Pilcher, a Monrovia resident on Wildrose Avenue, thanked the Mayor and Council for working so well with the residents during the initial legal phase of the Wildrose/Road Widening project.

ACTION ITEMS*

1. CONSENT CALENDAR

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- A. Minutes: Regular Meeting, Tuesday, February 20, 2024.
- B. Monthly Investment Report for the month of February, 2024
- C. Resolution No. 24-06. Demands & Warrants for February, 2024.

It was moved to approve the Consent Calendar by Councilmember Lewis with Mayor Pro Tem Hale seconding that motion which passed 5:0.

2. ORDINANCE NO. 391 – INTRODUCTION: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING FENCE AND WALL HEIGHTS ON RESIDENTIAL PROPERTIES AND COURT LIGHTING

Following the Planning Commission meeting on February 28, 2024, the following was recommended:

- 1. Council sends a notice of a Public Hearing 10 days prior to the March 19, 2024 City Council meeting which was executed.
- 2. Open Public Hearing (details above.)
- 3. Approve and Introduce Ordinance 391.
- 4. Schedule 2nd reading for the Regular Council meeting on April 16, 2024.

Mayor Pro Tem Hale made a motion to approve the recommendations with Councilmember Bruny seconding. The motion passed unanimously, 5:0.

The City Council opened a Public Hearing and solicited testimony on the proposed Ordinance 391.

- a. Wayne Socha – Monrovia resident disagreed with increasing wall height to eight (8) feet.
- b. Susan Pilcher – Monrovia resident doesn't want the existing flowers and foliage to be harmed or removed.
- c. Patty Wundries – Bradbury Estates resident, was interested in discussing the ongoing light issues she's incurred.
- d. Lindsay Laughty – Monrovia resident, was not opposed and understood the need due to recent home break-ins.

3. AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WILLDAN FINANCIAL SERVICES FOR A COMPREHENSIVE USER FEE STUDY

The City of Bradbury's last Fee Study was in over 10 years ago. Following the City's RFP on January 8, 2024, five responses were received and Staff recommended Willdan Financial Services. Their cost proposal was next to the lowest submitted but they committed to provide Staff with additional services such as:

- A. User-friendly Excel-based models which the City can retain and update as needed.
- B. At the conclusion of said project, Willdan will provide training so Staff can be independent to evaluate changes in an efficient manner.

Councilmember Lathrop made a motion to approve Staff's recommendations along with authorizing the City Manager to execute all necessary documents related to the Professional Services Agreement. Councilmember Lewis seconded.

AYES: Mayor Barakat, Councilmembers Lathrop, Lewis and Bruny.

NOES: Mayor Pro Tem Hale

ABSTAIN: None.

The motion passed 4:1.

4. DISCUSSION ON BRADBURY NIGHT OUT'S AUDIO

The audio for Bradbury Night Out (BNO) has posed a challenge for Staff in recent years. Staff has consulted with Pacific Productions (Pacific) for technical audio assistance regarding the upcoming BNO event. Pacific provided two quotes: \$900 to rent audio equipment and \$4,817 to purchase new audio equipment. It is recommended that the City Council elects to rent audio equipment at a not-to-exceed amount of \$900 for BNO since it is not budgeted for Fiscal Year 2023-24.

Staff provided Council two options (rent vs purchasing) regarding the technical audio assistance for Bradbury Night Out. Council approved a first-year rental budget of \$900.00. Councilmember Bruny made the motion to approve with Mayor Barakat seconding that motion. The motion passed 5:0.

5. DISCUSSION ON LAW ENFORCEMENT SERVICES

This item prompts a discussion on the City's current and future law enforcement services. It also allows for any action and direction from the City Council.

Council asked that City Manager Kearney get three proposals from the City of Monrovia Police Department and report back at next meeting on April 24, 2024, should he have all the required information by that date.

3 Proposals:

- a. Full City
- b. Split City in half at Mt. Olive Drive.
- c. Only Bradbury Estates

6. **MATTERS FROM THE CITY MANAGER** Asked Councilmembers to bring back binders.
7. **MATTERS FROM THE CITY ATTORNEY** Will discuss matters during the Closed Session.

8. **MATTERS FROM THE CITY COUNCIL**

Mayor Barakat

- a. Bring back "Laminated" cards with emergency information for Councilmembers and Staff.
- b. Research key systems for Staff and Councilmembers to use in case of emergency and entrance is required at City Hall.

Mayor Pro Tem Hale

Would like information on cost and production time for street sign replacement for the City of Bradbury.

Councilmember Lathrop

Councilmember Bruny

Requested Staff confirm the items listed under each councilmember's name to be sure they are with the correct councilmember.

Councilmember Lewis

9. **ITEMS FOR FUTURE AGENDAS - Street Signs**

CLOSED SESSION

CALL TO ORDER/ROLL CALL – Closed session began at 7:55 pm with Mayor Barakat, Mayor Pro Tem Hale, Councilmembers Lathrop, Bruny and Lewis, City Manager Kearney and City Attorney Reisman in attendance.

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY – No Public Comment.

RECESS TO CLOSED SESSION REGARDING:

- A. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION.** Pursuant to Government Code sec. 54956.9, (d)(1)
Grow Monrovia v. City of Bradbury - L.A. Superior Court Case No. 23STCP00128

OUTCOME: City Attorney announced litigation is finished. Paperwork in the process of being signed.
Wildrose construction may now begin.

- B. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Government Code Section 54957 (b)(4)
Title: RKA Engineering

ADJOURNMENT: At 8:17 pm, the Regular Meeting was adjourned to a Regular Meeting at the Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, April 16, 2024 at 7:00 pm.

SIGNED BY:

RICHARD G. BARAKAT, MAYOR
City of Bradbury

04.16.2024

DATE

ATTEST:

DIANE JENSEN, CITY CLERK
City of Bradbury

04.16.2024

DATE

City of Bradbury Monthly Investment Report Mar-24

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:
Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 73,078.14	n/a	0%

Investments:

Local Agency Investment Fund (LAIF)

\$ 3,516,751.68	n/a	4.23%
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Texas Exchange Bank Crowley CD
Metro Credit Union
BMW Bank of NA
BMO Bank of NA
Treasury Bills
Treasury Bills

\$ 249,000.00	07.09.2024	0.50%
\$ 243,000.00	07.26.2024	5.55%
\$ 248,000.00	12.10.2024	0.90%
\$ 240,000.00	10.14.2025	5.35%
\$ 999,870.90	10.03.2024	5.30%
\$ 400,079.50	01.23.2025	4.70%

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)
Utility Users Tax Fund (102)
Deposits Fund (103)
Long Term Planning Fee Fund (112)
Technology Fee Fund (113)
Gas Tax Fund (200)
SB 1 Gas Tax Fund (201)
Prop A Fund (203)
Prop C Fund (204)
TDA Fund (205)
Sewer Fund (206)
STPL Fund (208)
Recycling Grant Fund (209)
SB 1383 Organic Waste Recycling (209)
Measure R Fund (210)
Measure M Fund (212)
Measure W Fund (213)
COPS Fund (215)
County Park Grant Fund (217)
CWPP Grant Fund (219)
ARPA Fund (220)

Amount
\$4,468,071.75
\$505,524.06
\$17,149.69
\$11,794.40
\$11,651.62
\$7,885.50
\$368.48
\$75,681.04
\$42,481.61
\$374.94
\$0.00
\$1,079.06
\$9,659.81
\$20,103.00
\$70,191.69
\$91,853.02
\$15,769.46
\$590,816.86
\$9,462.57
\$19,861.66
\$0.00

Total

\$ 5,969,780.22

Total

\$ 5,969,780.22

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.

Submitted By:



Reviewed By:

Laurie Stiver

City Manager

Date

City Manager

Date

This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

4/10/24

Revenues

Acct. Number	Account Description	2022-23 Budget	2022-23 YTD @ 06/30/2023		2023-24 Budget	2023-24 YTD @ 03/31/2024	
General Fund:							
101-00-4000	Operating Transfers In	-	-	#DIV/0!	-	-	#DIV/0!
101-00-4010	Property Tax-Current Secured	490,000	494,100	101%	490,000	288,078	59%
101-00-4030	Property Tax-Current Unsecured	20,000	18,069	90%	22,000	23,931	109%
101-00-4050	Property Tax Prior Year	-	-	#DIV/0!	-	-	#DIV/0!
101-00-4060	Public Safety Augmentation F	11,000	12,419	113%	12,300	9,225	75%
101-00-4070	Delinquent Taxes	9,000	10,043	112%	9,000	5,310	59%
101-00-4100	Sales & Use Tax	3,500	2,679	77%	2,500	761	30%
101-00-4110	Franchise Fee-Cable TV	20,000	18,640	93%	18,500	8,907	48%
101-00-4111	PEG Fees	-	3,737	#DIV/0!	3,750	7,073	189%
101-00-4120	Franchise Fee-SC Edison	20,000	23,934	120%	25,000	-	0%
101-00-4130	Franchise Fee-SC Refuse	25,000	32,866	131%	38,000	24,625	65%
101-00-4140	Franchise Fee-SC Gas Co.	3,500	4,518	129%	5,000	-	0%
101-00-4150	Franchise Fee-Cal Am Water	50,000	45,469	91%	46,000	43,401	94%
101-00-4160	AB939 Refuse Admin. Fee	10,000	-	0%	20,000	-	0%
101-00-4190	Real Property Transfer Tax	35,000	40,184	115%	35,000	4,967	14%
101-00-4200	Motor Vehicle In-Lieu	145,000	152,883	105%	145,000	80,019	55%
101-00-4210	Dist & Bail Forfeiture	400	509	127%	400	308	77%
101-00-4220	Fines-City	2,500	18,343	734%	2,500	-	0%
101-00-4350	Business License	29,000	30,721	106%	29,000	17,241	59%
101-00-4360	Movie & TV Permits	15,000	32,960	220%	15,000	6,180	41%
101-00-4370	Bedroom License Fee	6,500	46,350	713%	6,500	5,150	79%
101-00-4410	Variances & CUPs	1,635	3,269	200%	1,635	500	31%
101-00-4420	Lot Line Adjustment/Zone Changes	3,800	-	0%	1,500	1,902	127%
101-00-4440	Subdivisions/Lot Splits	4,800	-	0%	1,500	-	0%
101-00-4460	Planning Dept. Review	36,000	28,864	80%	36,000	6,465	18%
101-00-4470	Building Construction Permit	100,000	143,770	144%	150,000	102,066	68%
101-00-4480	Building Plan Check Fees	100,000	37,569	38%	100,000	84,975	85%
101-00-4485	Landscape Plan Check Permit	10,000	4,168	42%	10,000	3,768	38%
101-00-4490	Green Code Compliance	25,000	16,142	65%	25,000	6,594	26%
101-00-4500	Civic Center Rental Fee	900	-	0%	900	900	100%
101-00-4530	Environmental & Other Fees	2,500	1,854	74%	2,500	698	28%
101-00-4540	City Engineering Plan Check	90,000	71,569	80%	70,000	53,994	77%
101-00-4600	Interest Income	12,000	90,418	753%	45,000	74,919	166%
101-00-4700	Sales of Maps & Publications	-	107	#DIV/0!	10	-	0%
101-00-4800	Other Revenue	-	39,931	#DIV/0!	-	-	#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,500	4,820	107%	4,500	-	0%
101-00-4900	Reimbursements	15,000	34	0%	5,000	-	0%
101-00-4920	Sale of Prop. A Funds	-	-	#DIV/0!	-	-	#DIV/0!
101-20-4260	Housing Element Grant Reimbursement	-	-	#DIV/0!	-	42,768	#DIV/0!
101-23-4950	Vacant Property Registry Fee	-	-	#DIV/0!	-	-	#DIV/0!
101-24-4610	Donations	-	-	#DIV/0!	-	500	#DIV/0!
101-00-4951	Lemon Avenue Trail Project - Grant_FY 2023/24	-	-	#DIV/0!	-	-	#DIV/0!
Total General Fund Revenues		1,301,535	1,430,939	110%	1,378,995	905,225	66%
Utility Users Tax Fund:							
102-00-4600	Interest	12,000	4,080	34%	12,000	4,473	37%
102-00-4830	Electric	-	-	#DIV/0!	-	-	#DIV/0!
		12,000	4,082	34%	12,000	4,473	37%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	60,000	-	0%	-	-	#DIV/0!
103-00-2040	1901 Royal Oaks Dr. North	-	-	#DIV/0!	-	20,000	#DIV/0!
		60,000	-	#DIV/0!	-	20,000	#DIV/0!
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	7,500	1,921	26%	3,500	3,448	99%

Revenues

Acct. Number	Account Description	2022-23 Budget	2022-23 YTD @ 06/30/2023	2023-24 Budget	2023-24 YTD @ 03/31/2024	
113-00-4600	LTP Fee Interest Income	125	52 42%	125	80 64%	
		7,625	1,973 26%	3,625	3,528 97%	
Technology Fee Fund:						
113-00-4520	Technology Fee	17,500	11,688 67%	10,000	6,822 68%	
113-00-4600	Technology Fee Interest Income	550	103 19%	550	90 16%	
		18,050	11,791 65%	10,550	6,912 66%	
Gas Tax Fund:						
200-48-4260	Gas Tax	28,250	29,638 105%	28,250	28,165 100%	
200-00-4600	Interest	250	10 4%	250	64 26%	
		28,500	29,648 104%	28,500	28,229 99%	
SB1 Gas Tax Fund:						
201-00-4260	Gas Tax	19,700	18,863 96%	19,700	13,397 68%	
201-00-4600	Gas Tax Interest	750	70 9%	750	30 4%	
		20,450	18,933 93%	20,450	13,427 66%	
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	22,000	27,468 125%	22,000	19,533 89%	
203-00-4600	Prop. A Transit Interest	600	287 48%	600	529 88%	
		22,600	27,755 123%	22,600	20,062 89%	
Prop. C Fund:						
204-48-4260	Prop. C Funds	18,000	22,784 127%	18,000	15,201 84%	
204-48-4600	Prop. C Interest	350	173 49%	350	294 84%	
		18,350	22,957 125%	18,350	15,495 84%	
Transportation Development Act Fund:						
205-48-4260	TDA Funds	5,000	4,587 92%	5,000	1,782 36%	
205-48-4600	TDA Interest	30	0% 0%	30	- 0%	
		5,030	4,587 91%	5,030	1,782 35%	
Sewer Fund:						
206-00-4000	Transfers In	-	#DIV/0!	-	73,161 #DIV/0!	
206-50-4600	Sewer Fund Interest	10,000	4 0%	-	- #DIV/0!	
206-50-4606	Winston Ave. Assessment	74,423	73,161 98%	-	- #DIV/0!	
		84,423	73,165 87%	-	73,161 #DIV/0!	
STPL Fund:						
208-00-4600	STPL Interest	20	7 35%	20	9 45%	
		20	7 35%	20	9 45%	
Recycling Grant Fund:						
209-00-4260	Recycling Grant Funds	5,000	5,000 100%	5,000	- 0%	
209-00-4600	Recycling Grant Interest	150	206 137%	150	244 163%	
		5,150	5,206 101%	5,150	244 5%	
Measure R Fund:						
210-48-4260	Measure R Funds	13,500	17,083 127%	13,500	7,450 55%	
210-00-4600	Measure R Interest	1,200	527 44%	400	540 135%	
		14,700	17,610 120%	13,900	7,990 57%	
Measure M Fund						
212-48-4260	Measure M Funds	16,000	19,324 121%	16,000	9,784 61%	
212-00-4600	Measure M Interest	800	487 61%	400	692 173%	
		16,800	19,811 118%	16,400	10,476 64%	
Measure W Fund						

Revenues

Acct. Number	Account Description	2022-23 Budget	2022-23 YTD @ 06/30/2023		2023-24 Budget	2023-24 YTD @ 03/31/2024	
213-48-4260	Measure W Funds	50,506	76,454	151%	50,506		0%
213-48-4600	Measure W Interest	1,000		0%			#DIV/0!
		51,506	76,454	148%	50,506	-	0%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	224,440	224%	100,000	186,159	186%
215-00-4600	COPs Interest	5,500	3,221	59%	2,200	4,067	185%
		105,500	227,661	216%	102,200	190,226	186%
County Park Grant:							
217-00-4210	County Park Grant	-	-	#DIV/0!	-		#DIV/0!
217-00-4600	Grant Fund Interest Income	650	64	10%	650	76	12%
		650	64	10%	650	76	12%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	5,000	8,819	176%			#DIV/0!
219-00-4600	Fire Safe Grant Interest Income	50	104	208%		159	#DIV/0!
		5,050	8,923	177%	-	159	#DIV/0!
ARPA Fund:							
220-00-4215	ARPA Revenues	175,000	-	0%			#DIV/0!
220-00-4600	Interest Income	1,200	427	36%			#DIV/0!
		176,200	427	0%	-	-	#DIV/0!
Total Revenues		1,954,139	1,981,993	101%	1,688,926	1,301,474	77%

Expenditures

Account Description		2022-23 Budget	2022-23 YTD @ 06/30/2023		2023-24 Budget	2023-24 YTD @ 03/31/2024	
General Fund:							
City Council Division:							
101-11-6100	Events and awards	14,000	10,994	79%	28,900	12,733	44%
101-11-6110	City Newsletter	400	265	66%	400	-	0%
101-11-6500	Community Support (homelessness)	4,000	3,600	90%	4,000	3,000	75%
		18,400	14,859	81%	33,300	15,733	47%
City Manager Division:							
101-12-5010	Salaries	150,000	153,333	102%	190,000	130,000	68%
101-12-5100	Benefits	58,099	60,662	104%	62,197	66,686	107%
101-12-6020	Meetings & Conferences	5,000	4,475	90%	5,000	3,193	64%
101-12-6025	Expense Account	1,500	320	21%	1,500	1,140	76%
101-12-6050	Mileage	1,000	1,098	110%	1,000	683	68%
101-12-6440	Cell Phone	900	975	108%	900	675	75%
		216,499	220,863	102%	260,597	202,377	78%
City Clerk Division:							
101-13-5010	Salaries	72,695	107,695	148%	73,570	57,351	78%
101-13-5100	Benefits	29,359	39,992	136%	21,267	20,705	97%
101-13-6020	Meetings & Conferences	-	689	#DIV/0!	1,500	1,816	121%
101-13-6050	Mileage	100	52	52%	500	157	31%
101-13-6210	Special Department Supplies	500	-	0%	500	-	0%
101-13-6220	Election Supplies	600	-	0%	600	314	52%
101-13-6225	Codification	3,500	2,916	83%	3,500	2,162	62%
		106,754	151,344	142%	102,437	82,505	81%
Finance Division:							
101-14-5010	Salaries	25,000	19,646	79%	22,500	19,795	88%
101-14-5100	Benefits	-	-	#DIV/0!	-	-	#DIV/0!
101-14-6210	Special Department Supplies	500	420	84%	500	15	3%
101-14-6230	Contracted Computer Services	1,500	-	0%	1,500	1,500	100%
101-14-7010	Contracted Banking Services	4,000	3,597	90%	4,000	3,227	81%
101-14-7020	Contracted Audit Services	17,000	17,510	103%	17,500	8,035	46%
101-14-7040	GASB Reports	1,000	700	70%	1,000	700	70%
		49,000	41,873	85%	47,000	33,272	71%
City Attorney Division:							
101-15-6125	City Attorney-Planning	10,000	8,383	84%	10,000	6,071	61%
101-15-7020	City Attorney Retainer	34,800	31,900	92%	34,800	27,285	78%
101-15-7070	City Attorney Special Service	2,000	34,721	1736%	25,000	26,633	107%
101-15-7075	Development Code Update	7,000	3,245	46%	7,000	13,509	193%
101-15-7080	Seminars & Training	1,000	385	39%	1,000	-	0%
101-15-7450	City Attorney-Code Enforcement	2,000	1,238	62%	1,000	2,822	282%
		56,800	79,872	141%	68,800	76,320	111%
General Government Division:							
101-16-5010	Salaries	60,331	67,321	112%	60,331	43,158	72%
101-16-5100	Benefits	21,297	16,936	80%	21,297	10,632	50%
101-16-6010	Seminars & Training	1,000	-	0%	1,000	97	10%
101-16-6020	Meetings & Conferences	1,000	35	4%	1,000	133	13%
101-16-6040	Transportation & Lodging	1,000	-	0%	1,000	815	82%
101-16-6050	Mileage	400	-	0%	400	259	65%
101-16-6120	Postage	400	704	176%	400	368	92%
101-16-6200	Office Supplies	2,000	5,224	261%	4,500	2,811	62%
101-16-6210	Special Departmental Supplies	16,100	-	0%	1,500	784	52%
101-16-6230	Computer & Website Services	4,000	12,136	303%	5,000	6,888	138%
101-16-6240	PERS UAL Payment	12,920	12,490	97%	12,920	10,918	85%
101-16-6241	PERS Replacement Benefit Contribution	3,000	2,858	95%	3,000	2,724	91%
101-16-6242	PERS SSA 218 Annual Fee	200	-	0%	200	-	0%
101-16-6250	Copier & Duplications	-	1,048	#DIV/0!	-	938	#DIV/0!
101-16-6300	Insurance	40,000	42,609	107%	57,000	53,762	94%
101-16-6400	Utilities	5,500	10,197	185%	8,000	7,397	92%
101-16-6440	Telephone	2,000	2,210	111%	2,000	2,069	103%
101-16-6450	Building Operations	2,000	439	22%	1,000	3,561	356%
101-16-6460	Building & Cleaning Service	4,000	5,836	146%	4,000	4,650	116%
101-16-6470	Maintenance & Supplies	1,000	2,536	254%	4,500	1,087	24%

Expenditures

Account Description		2022-23 Budget	2022-23 YTD @ 06/30/2023		2023-24 Budget	2023-24 YTD @ 03/31/2024	
101-16-7031	User Fee Study	-			24,855		0%
101-16-7435	Redistricting	-	743	#DIV/0!	-	59	#DIV/0!
101-16-6415	Street Signs	10,000	-	0%	10,000	-	0%
		188,148	183,322	97%	223,903	153,110	68%
Engineering Division:							
101-19-7230	Contracted Engineering Services	80,000	62,325	78%	153,816	55,126	36%
101-19-7231	Lemon Ave Trail Proj - Grant Exp Acct_FY 2023/24			#DIV/0!		226,611	#DIV/0!
		-	-	#DIV/0!	-	281,737	#DIV/0!
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences		-		100	-	
101-20-6120	Postage	300	-	0%	300	2,426	809%
101-20-6210	Special Department Supplies	300	-	0%	300	-	0%
101-20-6240	Environmental Filing Fees	-	-	#DIV/0!	-	-	#DIV/0!
101-20-7210	City Planner Retainer	46,800	31,200	67%	46,800	35,100	75%
101-20-7220	Contracted Building & Safety	90,000	82,800	92%	100,000	82,999	83%
101-20-7240	City Planner Special Service	10,000	8,828	88%	15,000	16,583	111%
101-20-7245	General Plan update (Veronica Tam)	15,000	82,903	553%	20,000	19,196	96%
101-20-7075	Development Code Update		-	#DIV/0!		-	#DIV/0!
		162,400	205,731	127%	182,500	156,304	86%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	14,232	142%	10,000	10,630	106%
101-21-7020	City Hall Grounds Maintenance	7,500	4,836	64%	7,500	4,555	61%
101-21-7021	Hillside Open Space Acquisition					1,096	#DIV/0!
101-21-7025	Trail Maintenance	10,000	8,978	90%	10,000	797	8%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,831	57%	12,000	10,138	84%
101-21-7045	Lemon/RO Horse Trail	7,000	1,651	24%	7,000	3,516	50%
101-21-7060	Street Tree Trimming	15,000	8,245	55%	5,000	2,750	55%
		61,500	44,773	73%	51,500	33,482	65%
Public Safety Division:							
101-23-6210	Special Departmental Service (Hazard Mitigation Plan update)	50	52	104%	43,030	6,192	14%
101-23-6210	Hazard Mitigation Plan Update				42,980		0%
101-23-7410	Contract Services Sheriff	128,000	107,295	84%	139,463	92,281	66%
101-23-7420	City Hall Security	3,500	2,976	85%	3,500	1,859	53%
101-23-7450	Code Enforcement	1,500	1,549	103%	1,500	428	29%
101-23-7757	AED Purchase		-	#DIV/0!		-	#DIV/0!
		133,050	111,872	84%	230,473	100,760	44%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	100	44	44%	100		0%
101-24-6020	Meetings & Conferences	500	27	5%	500		0%
101-24-6030	Memberships & Dues	450	900	200%	450	900	200%
101-24-6100	Events & Awards	200	-	0%	200		0%
101-24-6470	Maintenance & Supplies	5,000	1,615	32%	5,000		0%
101-24-6480	Civic Center Generator	300		0%	300	1,555	518%
		6,550	2,586	39%	6,550	2,455	37%
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	8,500	10,811	127%	10,500	9,111	87%
101-25-7010	Pest Control Services	500		0%	500		0%
		9,000	10,811	120%	11,000	9,111	83%
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	11,000	11,479	104%	12,000	9,996	83%
		11,000	11,479	104%	12,000	9,996	83%
General Fund Totals		1,019,101	1,079,385	106%	1,230,060	1,157,162	94%
Utility Users Tax Fund:							
102-42-7630	NPDES Stormwater Compliance	1,600	11,729	733%	17,000	59,486	350%
102-42-7631	RH/SGRWM Joint Powers Authority			#DIV/0!		28,559	#DIV/0!
		1,600	11,729	#DIV/0!	17,000	88,045	#DIV/0!
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	50,000	-	0%			#DIV/0!

Expenditures

Account Description		2022-23 Budget	2022-23 YTD @ 06/30/2023	2023-24 Budget	2023-24 YTD @ 03/31/2024	
103-00-2040	1901 Royal Oaks Dr. North		- #DIV/0!		20,000	#DIV/0!
		50,000	- 0%	-	20,000	#DIV/0!
Long Term Planning Fee Fund:						
112-20-7245	General Plan Expense		- #DIV/0!	-	-	#DIV/0!
		-	- #DIV/0!	-	-	#DIV/0!
Technology Fee Fund:						
113-20-4500	Permit Digitizing	-	- #DIV/0!		300	#DIV/0!
113-20-7730	Website	5,000	1,800 36%	5,000	3,206	64%
113-20-7040	Non-Capitalized Equipment - Sonic Firewall			10,000		
113-20-8120	Capital Equipment-Server & Copier	12,000	10,770 90%	14,000	8,522	61%
		17,000	12,570 74%	29,000	12,028	41%
Gas Tax Fund:						
200-48-6400	Utilities-Select System	11,000	11,357 103%	10,500	9,885	94%
200-48-6410	Street Lights	11,000	11,124 101%	10,500	9,940	95%
200-48-7000	PW Contract Services	600	406 68%	600		0%
200-48-7290	Street Sweeping	4,000	3,651 91%	4,000	678	17%
200-48-7750	Wild Rose Project	6,430	605 9%	6,430		0%
		33,030	27,143 82%	32,030	20,503	64%
SB1 Gas Tax Fund:						
201-48-7750	Wild Rose Project	61,070	20,055 33%	28,070	11,240	40%
201-48-7755	City Wide Slurry Seal		#DIV/0!			#DIV/0!
		61,070	20,055 33%	28,070	11,240	40%
Prop. A Fund:						
203-00-7600	Sale of Prop. A Funds				704	
		-	- #DIV/0!	-	704	#DIV/0!
Prop. C Fund:						
204-20-6030	Memberships & Dues	400	- 0%	400		0%
40-7325	Transit Services	8,449	7,744 92%	8,449	4,928	58%
204-48-7745	Royal Oaks North Curb Extension			-		
204-48-7750	Wild Rose Project	21,220	604	21,220		
		30,069	8,348 28%	30,069	4,928	16%
Transportation Development Act Fund:						
205-48-7045	RO Trail	5,000	856 17%	4,000	550	14%
205-48-7720	Lemon/RO Horse Trail Project	-	- #DIV/0!	-		#DIV/0!
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.	-	- #DIV/0!	-		#DIV/0!
205-00-7760	Return of Funds	-	- #DIV/0!	-		#DIV/0!
		5,000	856 #DIV/0!	4,000	550	#DIV/0!
Sewer Fund:						
206-50-7601	Mt. Olive Lane Sewer Project	-	- #DIV/0!	-	-	#DIV/0!
206-50-7602	DUSD Message Board	-	- #DIV/0!	-	-	#DIV/0!
206-50-7606	Winston Ave Project	-	- #DIV/0!	-	-	#DIV/0!
		-	- #DIV/0!	-	-	#DIV/0!
STPL Fund:						
208-48-7750	Wild Rose Project	1,055	- 0%	1,055	-	0%
		1,055	- 0%	1,055	-	0%
Recycling Grant Fund:						
209-35-7300	Recycling Education	5,000	6,695 134%	5,000	687	14%
		5,000	6,695 1	5,000	687	0
Measure R Fund:						
210-48-7750	Wild Rose Project	88,739	28,321 32%	82,739	4,048	5%
		88,739	28,321 32%	82,739	4,048	5%
Measure M Fund						
212-48-7750	Wild Rose Project	58,470	- 0%	93,470		0%
		58,470	- 0%	93,470	-	0%
Measure W Fund						
42-7630	NPDES Stormwater Compliance	50,506	47,537	50,506	2,034	
		50,506	47,537 94%	50,506	2,034	4%
Citizen's Option for Public Safety (COPS) Fund:						

Expenditures

Account Description	2022-23	2022-23		2023-24	2023-24	
	Budget	YTD @ 06/30/2023		Budget	YTD @ 03/31/2024	
215-23-7410 Contract Services Sheriff			#DIV/0!			#DIV/0!
215-23-7411 Contract CSO Services & Supplies	55,000	124,884	227%	149,528		0%
	55,000	124,884	227%	149,528	-	0%
County Park Grant:						
217-21-7650 Civic Center Park	1,000	-	0%	1,000		0%
	1,000	-	0%	1,000	-	0%
F. Safe Grant 14-USFS-SFA-0053:						
219-21-7761 Community Wildfire Protection Plan	5,000	1,885	38%			#DIV/0!
	5,000	1,885	38%	-	-	#DIV/0!
ARPA Fund:						
220-00-5000 Operating Transfers Out	132,500	-	0%			#DIV/0!
220-00-6215 ARPA Expenses	5,300	-	0%		(440)	#DIV/0!
	137,800	-	0%	-	(440)	#DIV/0!
Total Expenditures	1,619,440	1,369,408	85%	1,753,527	1,321,489	75%

RESOLUTION NO. 24-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVES THE DEMANDS & WARRANTS FOR PRE-RELEASE CHECKS #17892 TOTALING \$10,000.00 and REGULAR CHECKS #17893 through 17918, PAYROLL, ACH, EFT AND & EMPLOYEE BENEFITS TOTALING \$109,447.31 FOR A TOTAL AMOUNT OF \$119447.31.

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. Pre-Release Checks

That the demands as set forth hereinafter are approved and warrants authorized to be drawn from the General Checking account for Pre-Release checks from said demands in the amount of **\$10,000.00** during the month of **April, 2024**.

CHECK #	VENDOR/INVOICE #	INVOICE DESCRIPTION	SUBTOTAL	TOTAL PAID
17892	Channel Law Group, LLP	Settlement Financial obligation settling Grow Monrovia case Acct. 101.15.7070		\$10,000.00

Section 2. Regular Checks

That the demands as set forth hereinafter are approved and warrants authorized to be drawn from the General Checking Account for Regular Checks from said demands in the amount of **\$58,589.08** during the month of **April, 2024**.

CHECK #	VENDOR	INVOICE & DESCRIPTION	SUBTOTAL	TOTAL PAID
17893	Mario Flores	Mileage Reimbursement Acct. 101.16.6050 2/22/24-03/26/24	120 miles @ .67 cents	\$80.40
17894	VOID	Check printed upside down		\$0.00
17895	VOID	Check printed upside down		\$0.00
17896	VOID	Check printed upside down		\$0.00
17897	Priority Landscape Inv. #16852	Landscape Services April '24		\$1,874.51
		City Hall: Acct. 101.21.7020	\$239.74	
		R.O. Dr. North Acct. 101.21.7015	\$461.02	
		Mt. Olive Dr. Acct. 101.21.7035	\$617.22	
		Lemon Trail: Acct. 101.21.7045	\$161.53	
		New Lemon Trail: Acct.101.21.7045	\$395.00	
17898	Coverall Inv. #1527155132	Office Cleaning – April '24 Acct. 101.16.6460		\$394.00
17899	Consensus Inv. #2964947	E-Fax April '24 Acct. 101.16.6230		\$10.00
17900	T-Mobile Inv.#975204096-32	Mobile Business Internet (Hot Spot) Acct.113.20.8120		\$11.00

17901	RKA	Engineering Services Feb. '24		
	Inv. 34554	Bradbury/Wildrose Street Widening Acct. 210.48.7750 (SB1)	\$1,888.25	\$8,933.75
	Inv. 34560	City Engineering Services Acct. 101.19.7230	\$477.75	
	Inv. 34561	Development Projects Acct. 101.19.7230	\$6,441.75	
	Inv. 34562	Starlite Dr. Sewer Extension Acct. 101.19.7230	\$126.00	
17902	L.A. County Sheriff's Inv.# 242328EC	Temple Station Contract Feb. '24 Acct. 101.23-7410		\$11,650.23
17903	Suresh Malkani	Finance Director Mar. '24 Acct. 101.14.5010		\$2,446.10
17904	Team Logic Inv. # 8763	City Hall IT Maintenance April '24 Acct. 101.16.6230		\$820.00
17905	TeamLogic Inv. #8677	City Hall IT Maintenance Acct. 101.16.6230		\$30.00
17906	Pasadena Humane Society Inv.#MAR2024Bradbury	Animal Control Services Acct. 101.25.7000		\$1,012.28
17907	Kevin Kearney	Monthly Cell Phone April '24 Acct. 101.12.6440		\$75.00
17908	Burrtec Waste Services Inv. N011678965	Street Sweeping Mar '24 Acct. 213.42.7630		\$338.92
17909	Jones Mayer, Attorneys	Outside Counsel March '24 Fees		
	Inv. #122061	Retainer Amount 101.15.7020	\$3,000.00	\$4,254.00
	Inv. #121800	Grow Monrovia 101.15.7070	\$769.50	
	Inv. #121801	Zoning/Gen. Plan 101.15.7075	\$484.50	
17910	VCA Inv. # 84452	Plan Check Services Acct. 101.20.7220		\$14,987.47
17911	VCA Inv. # 84453	Professional Services J. Kasama Retainer Acct. 101.20.7210		\$3,900.00
17912	Broadvoice Inv.# 694678	City Hall Phone 03.14.24 thru 04.14.24 Acct. 101.16.6400		\$209.99
17913	Post Alarm Services Inv # 1667461	City Hall Alarm May '24 Acct.101.23.7420		\$146.23
17914	Frontier 626-358-3218-050769-5	City Hall Fire Alarm Service 03.22.24 thru 04.21.24 Acct. 101.23.7420		\$101.93
17915	GNA-Brook Fire Protection Inv. 33235661ST	Annual Fire Extinguisher Service Acct. 101.24.6470		\$100.27
17916	Atlas Planning Solutions Inv. #1601	Hazard Mitigation Plan Services Acct. 101.23.6210 2nd of 6 payments	Balance = \$30,598.00	\$6,191.00
17917	US Bank	Custody Charges March '24 Acct. 101.14.7010		
17918	Wildlife Learning Center Inv.#040424-db-062024	Bradbury Night Out Animal Entertainment Acct. 101.11.6100		\$985.00

Section 3 - ACH/EFT Payments

That the demands as set forth hereinafter are approved and warrants authorized to be drawn from the General Checking Account for payments from said demands in the amount of **\$21,882.86** during the month of **April 2024**.

ACH	SDC Engineering Retention Invoice on File	Lemon Avenue Trail Project Retention Payment Acct.101.19.7231	Final		\$10,817.52
ACH	EDD - April '24	State Tax Withheld Acct.101.00.2011 SDI Withheld Acct.101.00.2011		\$1,231.48 \$291.50	\$1,522.98
ACH	IRS- April '24	Federal W/H Acct.101.00.2011 SS (Employees) Acct.101.00.5100 SS (City) Acct.101.00.2011 Medicare (Employees) Acct.101.00.5100 Medicare (City) Acct.101.00.2011		\$2,583.47 \$1,532.41 \$1,532.41 \$384.25 \$384.25	\$6,416.79
EFT	US Visa Kevin's Card	Doodle.com US. P.S stamps Acct. 101.16.6120		\$83.40 \$136.00	\$219.40
EFT	US Visa Diane's Card	Panera Bread - Food City Council Retreat 101.11.6100 Amzn: Binders, large Envelopes, paper 101.16.6200 Frontier Comm. Fire Alarm x 4 months 101.23.7420 Smart Final Cases Water 101.16.6020		\$207.99 \$92.32 \$507.69 \$17.22	\$825.22
EFT	Cal American Water No. 210019919035 Due: 04.02.24	2256 Gardi Street Service 03.08.24 -04.05.24 Acct. 200.48.6400		Paid on 04.02.24	\$67.22
EFT	Cal American Water No. 210020461222 Due: 04.02.24	2410 Mt. Olive Ln. IRRIG. Service 03.08.24 -04.05.24 Acct. 200.48.6400		Paid on 04.02.24	\$48.22
EFT	Cal American Water No. 210021468844 Due: 04.02.24	301 Mt. Olive St. IRRIG Service 03.08.24 -04.05.24 Acct. 200.48.6400		Paid on 04.02.24	\$150.33
EFT	Spectrum Inv. No. 0101050032324 Due: 04.09.24	Office Internet Service 03.23.24 - 04.22.24 Acct. 101.16.6230		Paid on 04.08.24	\$169.98
EFT	Southern CA Edison No. 8001919708 Due: 04.11.24	600 Winston City Hall Service 02.22.24 - 03.21.24 Acct. 101.16.6400		Paid on 04.11.24	\$260.03
EFT	Southern CA Edison No. 700096844036 Due: 04.11.24	2298 Gardi Street Service 02.22.24 - 03.21.24 Acct. 200.48.6400		Paid on 04.11.24	\$40.09
EFT	So. Calif. Gas No. 12971762005 Due 04.12.24	600 Winston Ave. Service 02.21.24 - 03.21.24 Acct. 101.16.6400		Paid on 04.12.24	\$52.84
EFT	Southern CA Edison No. 700162442207 Due 04.22.24	600 Winston LS-1-Allnite Service 03.01.24 - 03.31.24 Acct. 200.48.6410		Paying on 04.22.24	\$1,115.11
EFT	Cal American Water No. 210019988024 Due: 04.10.24	1775 Woodlyn Lane Service 03.06.24 - 04.05.24 Acct. 200.48.6400		Payin on 04.10.24	\$148.90
EFT	Cal American Water No. 210019989065 Due: 04.10.24	600 Winston Avenue Service 03.06.24 - 04.05.24 Acct. 101.16.6400		Paying on 04.10.24	\$28.23

Section 4. - Employee Benefits

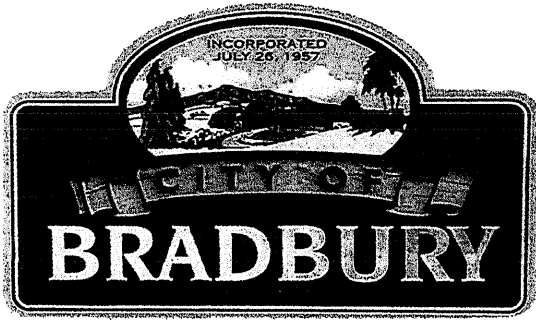
That the demands as set forth hereinafter are approved and warrants authorized to be drawn from the General Checking Account for payments from said demands in the amount of **\$8,498.76** during the month of **April 2024**.

ACH	Vision Service VSP Statement #: 820106513	<u>Vision Insurance April '24</u> CM – Kearney (family) Acct. 101.12.5100 CC – Jensen (single) Acct. 101.13.5100 MA – Flores (single) Acct. 101.16.5100	\$61.07 \$23.66 \$23.66	\$108.39
ACH	The Standard Ins. #6430650001	<u>Life & ADD April '24</u> CM – Kearney Acct. 101.12.5100 CC – Jensen Acct. 101.13.5100 MA - Flores Acct. 101.16.5100	\$9.65 \$9.65 \$9.65	\$28.95
ACH	Delta Dental Inv.# BE005990633	<u>Dental Insurance April '24</u> CM – Kearney Acct. 101.12.5100 CC – Jensen Acct. 101.13.5100 MA - Flores Acct. 101.16.5100	\$124.86 \$40.74 \$40.74	\$206.34
ACH	AETNA Inv. #J1358601	<u>Health Insurance April '24</u> CM – Kearney Acct. 101.12.5100 CC - Jensen Acct. 101.13.5100 MA - Flores Acct. 101.16.5100	\$1,976.45 \$1,076.52 \$462.78	\$3,515.75
ACH	CAL PERS	<u>Retirement March '24</u> CM - Kearney Acct. 101.12.5100 CC - Jensen Acct. 101.13.5100 MA - Flores Acct. 101.16.5100	\$2,707.50 \$948.30 \$835.75	\$4,491.55
ACH	CAL PERS Inv. #100000017501114	Replacement Benefit Fund Acct. 101.16.6241		\$147.78

Section 5 - Employee Salaries

That the demands as set forth hereinafter are approved and warrants authorized to be drawn from the General Checking Account for from said demands in the amount of **\$20,476.61** during the month of **April 2024**.

ACH	Kevin Kearney City Manager	Salary Acct. 101.12.5010 <u>Withholdings</u> Acct. 101.00.2011	\$15,833.33 -\$3,705.35	\$12,127.98
ACH	Diane Jensen City Clerk	Salary Acct. 101.13.5010 <u>Withholdings</u> Acct. 101.00.2011 PERS Pepra Acct: 101.13.5100	\$6,145.83 -\$1,284.43 -\$476.30	\$4,385.10
ACH	Mario Flores Management Analyst	Salary Acct. 101.16.5010 <u>Withholdings</u> Acct. 101.00.2011 PERS Pepra Acct: 101.16.5100	\$5,416.66 -\$1,033.33 -\$419.80	\$3,963.53



Richard G. Barakat, Mayor (District 3)
Richard T. Hale, Jr. Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Report

TO: Honorable Mayor and Council Members

FROM: Kevin Kearney, City Manager

DATE: April 16, 2024

SUBJECT: ORDINANCE NO. 391 – Adoption

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE
REGARDING FENCE, WALL AND HEDGE HEIGHTS ON
RESIDENTIAL PROPERTIES AND COURT LIGHTING**

Attachment: 1) Ordinance No. 391

SUMMARY

At the March 19, 2024, regular meeting, the City Council reviewed and introduced Ordinance No. 391 to amend Chapter 100 of the Development Code regulations regarding fence and wall heights on properties abutting the City boundary at areas that are accessible to the public. These areas are along the westerly side of the Bradbury Estates that abut the Sawpit Wash and Norumbega Drive in the City of Monrovia, and the properties on the south side of Gardi Street that abuts the recreation trail along Royal Oaks Drive. The Ordinance also updates the type of lighting specified for sports courts. The draft Ordinance was amended to include hedge heights to be consistent with the other subsections of Chapter 100. It is recommended that the City Council adopt, waive the reading in full, and authorize the reading by title only of Ordinance No. 391.

BACKGROUND

The Planning Commission was asked by the City Council to look into increasing the maximum height allowed for perimeter fences and walls to eight (8) feet where a property line coincides with the City boundary at areas accessible by the public. The Commission initiated a discussion at the December 6, 2023, special meeting. At the January 24, 2024, regular meeting, staff provided a map and photos of areas along the City boundary that are accessible by the public. The Commission determined that fences and walls at these

properties should be allowed to be up to eight (8) feet tall to discourage unauthorized access. The Commission also agreed that the type of court lighting should be updated. The Commission reviewed a draft ordinance at the February 28, 2024, regular meeting and adopted Resolution No. PC 24-320 to recommend to the City Council approval and adoption of the ordinance, and that the ordinance be found to be exempt pursuant to the California Environmental Quality Act (CEQA). The City Council, at the March 19, 2024, regular meeting, reviewed and introduced Ordinance No. 391 with an amendment to include hedges.

ENVIRONMENTAL REVIEW

It was recommended that Ordinance No. 391 is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to the common sense exemption set forth in Section 15061(b)(3) of the CEQA Guidelines because the ordinance will not cause any significant effect on the environment, and pursuant to Section 15305 of the CEQA Guidelines because the amendments are minor alterations in land use limitations.

The ordinance adopts policies affecting minor land use features and will not change the density, intensity, or allowed uses, or otherwise have other effects on the environment. The ordinance is not for any specific project and therefore will not impact any environmental resource of hazardous or critical concern, will not create cumulative impacts, or impacts to scenic highways, hazardous waste sites, or historical resources.

FINDINGS

The City Council found that the ordinance affects minor land use features without changing any density, intensity, or allowed uses, and is consistent with the City's General Plan, and that the ordinance will not have effects on the environment. The Council found the ordinance to be exempt in compliance with the California Environmental Quality Act (CEQA).

RECOMMENDATION AND ACTION

It is recommended that the City Council adopt, waive the reading in full, and authorize the reading by title only of Ordinance No. 391:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE
REGARDING FENCE, WALL AND HEDGE HEIGHTS ON
RESIDENTIAL PROPERTIES AND COURT LIGHTING

AGENDA REPORT

ADOPTION OF ORDINANCE NO. 391

APRIL 16, 2024

ATTACHMENT

ORDINANCE NO. 391

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF BRADBURY AMENDING THE BRADBURY
MUNICIPAL CODE REGARDING FENCE, WALL
AND HEDGE HEIGHTS ON RESIDENTIAL
PROPERTIES AND COURT LIGHTING**

ORDINANCE NO. 391

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF BRADBURY AMENDING THE BRADBURY
MUNICIPAL CODE REGARDING FENCE, WALL
AND HEDGE HEIGHTS ON RESIDENTIAL
PROPERTIES AND COURT LIGHTING**

**THE CITY COUNCIL OF THE CITY OF BRADBURY DOES
ORDAIN AS FOLLOWS:**

Section 1. Section 9.100.040 of the Bradbury Municipal Code is hereby amended to read as follows:

Sec. 9.100.040. – Fences, walls, windscreens and hedge height limitations.

Except as otherwise provided herein, no court fence, hedge, yard wall or retaining wall shall be erected, constructed or maintained, or permitted to be erected, constructed or maintained, unless it conforms with the following regulations:

- (1) *Height abutting public or private street.* Hedges, yard walls and retaining walls within the yard abutting public or private streets shall not exceed three feet in height. Fences within the yard abutting public or private streets shall not exceed six feet in height. Fences may be located on top of yard walls or retaining walls within the yards abutting public or private street area, provided the height of the yard wall or retaining wall does not exceed three feet and the total combined height thereof does not exceed six feet.
- (2) *Height not abutting street.* Fences, hedges, yard walls and retaining walls within the required rear yard shall not exceed six feet in height.
- (3) *Court fences.* Notwithstanding any other provisions hereof, a tennis, handball, badminton, volleyball, racquetball and sport court may be enclosed by a wire fence not exceeding 12 feet in height; provided that no part of such court fence shall be constructed within the required side yard or within 25 feet of any street or alley.
- (4) *Windscreens.* Windscreens of plastic, canvas or similar material may be attached to the fence enclosing a tennis court, provided such windscreens do not extend to a height greater than six feet above the finished surface of the court. However, where the entire tennis court is located 25 feet or more from

all property lines, the windscreens may extend to the height of the court fence.

- (5) *Entrance gate height.* Within the agricultural/residential zones open iron type gates may be installed, provided that the height of such gates does not exceed seven feet and provided that such gates are located at least 20 feet from the closest property line or street easement line.
- (6) *Fence height modification.* The Planning Commission may modify the maximum height of fences and gates in the A-1, A-2 and A-5 zones which do not entirely conform to the standards and criteria for fences and gates provided that it makes all of the findings set forth in Section 9.97.130.
- (7) *Fence, wall and hedge height exceptions.* Fence, wall and hedge heights may exceed six feet, but shall not exceed eight feet in height in the following locations:
 - (a) Rear yards on the south side of Gardi Street;
 - (b) Perimeter areas abutting Bradbury Road and Wildrose Avenue; and
 - (c) Perimeter areas in the A-5 zone, any portion of which abuts property in the City of Monrovia.

Section 2. Section 9.100.100 of the Bradbury Municipal Code is hereby amended to read as follows:

Sec. 9.100.100. – Lighting.

- (a) *Exterior lighting.*
 - (1) Exterior lighting shall be hooded and arranged to reflect away from adjoining properties and streets. Light standards shall be a maximum of 15 feet in height and exterior light fixtures may be mounted a maximum of 15 feet above grade on any wall or structure.
 - (2) The installation of exterior lighting may not, at any given time, create blight to those who reside, work and travel in the City or endanger life, safety and welfare or economic, aesthetic and safety acts inconsistent with the health, safety and general welfare of the community.
- (b) *Court lighting.*
 - (1) *Height.* Light standards shall not exceed 15 feet in height, measured from the finished surface of the court.

- (2) *Type.* Lamps shall be LED type. Lamps shall be horizontally mounted, with light directed down toward the ground, rectilinear type, with sharp cutoff fixtures.
- (3) *Number.* Tennis courts may be lighted by a maximum of eight lamps mounted on not more than six light standards. Paddle tennis courts shall be lighted by a maximum of four lamps mounted on not more than four light standards.
- (4) *Hours of illumination.* No person shall turn on, leave on, or allow to be left on or turned on, court lighting during the following times: Sunday through Thursday between 10:00 p.m. and 6:00 a.m. of the following day; and Friday and Saturday between 12:00 midnight and 6:00 a.m. of the following day.
- (5) *Lighting regulations.* Lighting shall be hooded and arranged to reflect away from adjoining properties and streets.

Section 3. This Ordinance is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to the common sense exemption set forth in Section 15061(b)(3) of the CEQA Guidelines because the ordinance will not cause any significant effect on the environment, and pursuant to Section 15305 of the CEQA Guidelines because the amendments are minor alterations in land use limitations.

Section 4. If any provision of this Ordinance is held to be unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

Section 5. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this 16th day of April, 2024.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF BRADBURY)

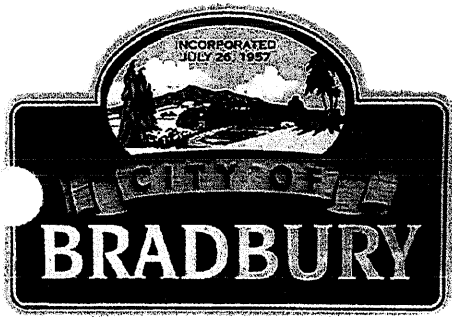
I, Diane Jensen, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. 391, was duly passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the 16th day of April, 2024, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYS:

ABSENT:

Diane Jensen
City Clerk
City of Bradbury



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
Bruce Lathrop, Council Member (District 4)
D. Montgomery Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

INITIATED BY: David Gilbertson, City Engineer

DATE: April 16, 2024

SUBJECT: **Bradbury Road Widening Project Update and Community Discussion on Retaining Wall & Landscaping Aesthetics**

ATTACHMENTS: 1) Retaining Wall Location Exhibit
2) Retaining Wall Type Exhibit

SUMMARY

On March 18, 2024, the City entered into a Settlement Agreement with Grow Monrovia that resolved all claims regarding the Bradbury Road Widening Project Litigation. Since then, City staff has been updating all project documents to comply with the Settlement Agreement. This also includes the preparation of the CEQA Addendum Memorandum caused by the reduced project scope.

One of the action items of the Settlement Agreement is to conduct two community meetings with interested parties and neighbors of the project on the aesthetics (architectural treatment) of the retaining wall including landscaping treatment. It is recommended that the City Council; 1) solicit feedback from the community on the aesthetic features of the retaining wall and the landscaping treatment, and 2) determine how to fulfil the requirements of the 2nd community meeting.

PROJECT TIMELINE

It is anticipated that the final plans, contract specifications, and CEQA Addendum Memorandum will be completed by May 1st, pending final direction for the aesthetics of the proposed retaining wall and landscaping.

The projected timeline is below and works to coincide with scheduled City Council meetings. The City Council may elect to hold Special City Council meetings for an expedited delivery of the project:

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

Approval of the Updated CEQA/Plans/Specifications:
Advertise and Bid Opening:
Award of Bid:
Start of Construction:
Completion of Construction:

May 21st Council Meeting
June 27th
July 16th Council Meeting
August 1st
November 1st

The CEQA Addendum Memorandum requires a 30-day comment period (statute of limitations) and staff was planning on the review period running concurrently with the bid advertisement phase of the schedule.

COMMUNITY DISCUSSION

The final Settlement Agreement modified certain portions of the project such as reducing the ultimate pavement width to Bradbury Road and reducing the length and height of the retaining wall. The revised limits of the proposed retaining wall is depicted on Exhibit 1 of the final Settlement Agreement (*Attachment 1*).

The final Settlement Agreement also stipulated the final aesthetics for the proposed retaining wall. The City is limited to utilizing architectural treatments as shown in Figures 1, 2, or 3 of Exhibit 3 pursuant to the final Settlement Agreement (*Attachment 2*). Figure 1 is a rock-face soil nail wall, figure 2 is a boulder-face soil nail wall, and Figure 3 is an architectural treatment that matches the aesthetics of the existing block wall at the Estates entrance. Staff's recommendation would be the architectural treatment to match the existing block wall at the Estates entrance as shown in Figure 3 as the proposed retaining wall would be to directly connect to the existing entrance walls and would then be a seamless transition to the new retaining wall. In addition, staff is recommending that the landscape treatment also match the current landscape treatment at the Estates entrance to provide the same seamless transition.

RECOMMENDATION

It is recommended that the City Council take the following actions:

1. Conduct a Community Discussion to solicit feedback on the aesthetic features of the retaining wall and the landscaping treatment.
2. Determine how to fulfill the requirements of the 2nd community meeting.
3. Review and approve the proposed project timeline.

ATTACHMENT #1



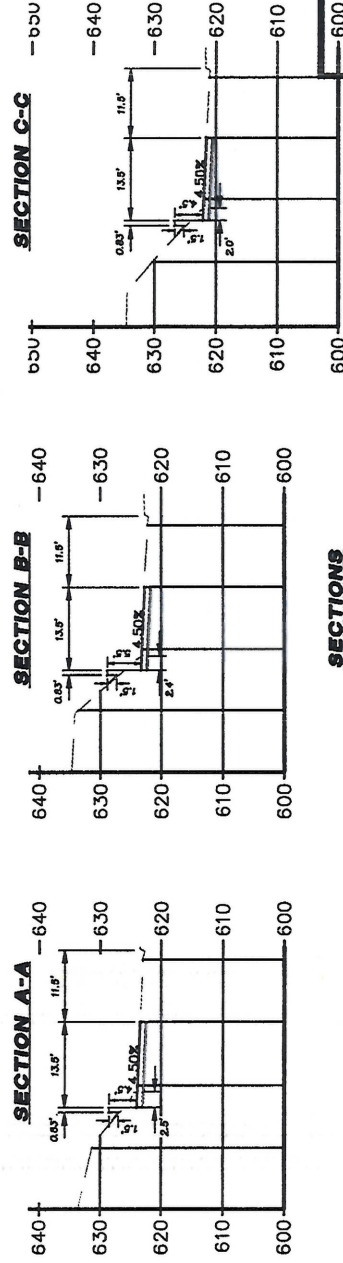
DEODAR LANE

180 DEODAR LANE

28 DOVETAIL LANE

WILD ROSE AVE

302 BRADBURY ROAD



SECTIONS
N.T.S.

PROPOSED RETAINING WALL
PROPOSED CENTERLINE STRIPING



EXHIBIT 2 - RETAINING WALL LOCATION
BRADBURY RD WIDENING

DATE: 2/21/2024 SCALE: N.T.S. DRAWN BY: SALAZAR SHEET: EXH01

DRAWING: TURNING PATH EXHIBITS - ALT BRAD WIDENING

ATTACHMENT #2

Retaining Wall Type Exhibit Bradbury Road Widening Project

Figure 1. Rock Face Soil Nail Wall



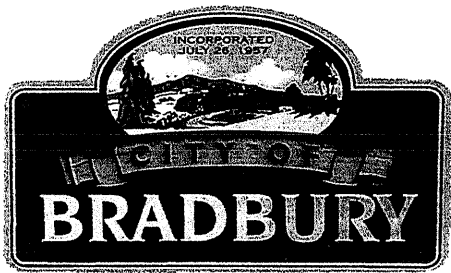
Figure 2. Boulder Face Soil Nail Wall



Retaining Wall Type Exhibit Bradbury Road Widening Project

Figure 3. Existing Block Wall at Estates Entrance





Richard Barakat, Mayor (District 3)
Richard T. Hale, Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: April 16, 2024

SUBJECT: **APPROVAL OF PUBLIC WORKS SERVICES AGREEMENT
BETWEEN THE CITY OF BRADBURY AND THE BRADBURY
ESTATES COMMUNITY SERVICES DISTRICT**

ATTACHMENTS: 1) Public Works Services Agreement between City and CSD

RECOMMENDATION

It is recommended that the City Council adopt the Public Services Agreement Between the City of Bradbury and the Bradbury Estates Community Services District ('Agreement') and have the Mayor sign the Agreement.

SUMMARY

The Bradbury Estates Community Services District ('District') has been informally utilizing the services of the contract City Engineer, RKA Consulting Group ('RKA'), for their public works inspections, plan reviews, and encroachment permits with their District related activities, such as street repaving, storm drain activities, etc. The attached Public Works Services Agreement between the City of Bradbury ('City') and the District formalizes these transactions by clarifying the scope of work, assignments and reporting structure(s), indemnification, and insurance.

RKA's costs associated with public works activities had previously been covered by permits issued. This process will still continue with the Agreement formalizing the activities by stipulating that the City will be reimbursed for such costs either by the District or property owners within the District.

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

PUBLIC WORKS SERVICES AGREEMENT BETWEEN THE CITY OF BRADBURY AND THE BRADBURY ESTATES COMMUNITY SERVICES DISTRICT

This Agreement is made and entered into as of _____, ____, 2024, by and between the City of Bradbury ("Bradbury" or "The City"), a municipal corporation, and the Bradbury Estates Community Services District (CSD or "District"), a Community Services Special District. The City and the CSD hereinafter may be referred to collectively as the "Parties."

RECITALS

The Parties have entered into this Agreement with reference to the following facts and circumstances:

1. The District desires to contract with Bradbury for the utilization of the City's contract Public Works Inspectors, Plan Reviewers, and Encroachment permit issuance personnel (collectively "Inspectors"), to provide public works inspection, plan review, and encroachment permit issuance services ("Services") to it.
2. The Parties intend that the Inspectors will provide Services to the District.

AGREEMENT

NOW, THEREFORE, BASED UPON FOREGOING RECITALS WHICH THE PARTIES AGREE TO BE TRUE AND CORRECT, IT IS MUTUALLY AGREED AS FOLLOWS:

1. TERM

The term of this Agreement shall be from the date of approval hereof by all parties, and shall continue until terminated pursuant to the provisions of this Agreement.

2. SCOPE OF WORK

The City of Bradbury agrees to allow its Inspectors to perform Services for the District and for property owners applying to the District for such services. Fees related to development projects (grading, LID, etc.) on private lots within the District shall remain under City purview and control. All other fees related to construction within the private Bradbury Estates streets (street repaving, storm drain, etc.) will be under the purview of the District with the City being reimbursed by the District or the property owners within the District.

3. ASSIGNMENT

The Inspectors performing Services for the District shall be selected by the City Manager of City, and shall perform services for the District only if performance of Services does not interfere with the Inspectors' ability to timely perform inspection and permit issuance services for City.

The City shall retain the full responsibility and authority to direct and control the activities of the Inspectors and to supervise them in accordance with the operative services agreement between the City and company employing the Inspectors.

4. CONSIDERATION

Inspection, permit issuing and plan checking fees are generally charged to the applicant for such services. Such fees shall be paid to City, which shall compensate the Inspectors. It is the intention of the parties that the use of Inspectors by District shall be revenue neutral to City. District agrees to pay to Bradbury, within thirty days of demand therefor, any excess costs incurred by Bradbury as a result of District's utilization of Inspector's Services.

5. INSPECTOR NOT AN EMPLOYEE OF DISTRICT

In the performance of services under this Agreement, Bradbury and the Inspectors shall not be considered employees of the District. Nothing herein shall be construed or deemed to create the relationship of employer/employee or principal/agent as between the District and the Inspector assigned under this Agreement. Directions issued by the District to the Inspector only relate to the objectives to be achieved and not the actual means to accomplish such objectives.

6. WORKERS' COMPENSATION

Because Inspectors are not employees of the City or the District, neither Party should be required to provide Workers' Compensation insurance for them. In the event that it is determined by a State or Federal governmental body that the Inspectors are employees of City, District shall be responsible for reimbursing City for its pro rata share of all costs and expenses assessed or incurred

7. INDEMNITY

The District shall not be liable for any damages proximately resulting from the negligent or wrongful acts or omissions of the City, or the City's employees or agents in the performance of this Agreement. The City shall not be liable for any damages proximately resulting from the negligent or wrongful acts or omissions of the District, or the District's employees or agents in the performance of this Agreement. Each party shall indemnify, defend, and save harmless the other party, its agents, officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with either party's operations, or services hereunder, including any workers' compensation suits, liability, or expense, arising from or connected with service by any person pursuant to this Agreement. If liability is imposed pursuant to Section 830, et seq., of the Government Code, by reason of a dangerous condition of public property of the District, the District shall assume liability and defend and hold the City, its officers, employees and agents harmless from any action, loss, costs, or expenses caused by any condition of District property and any negligent or wrongful act or omission of District officers, agents and employees, in any way connected with such condition of District property. The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

8. INSURANCE [NOT NECESSARILY APPLICABLE - TBD]

Each party, at its sole cost and expense and for the full term of this Agreement shall obtain and maintain at least all of the following minimum insurance requirements. All or a portion of the

required insurance may be satisfied through the use of a self-insurance program or pooled insurance, if any. The parties must provide an affidavit of self-insurance, or pooled insurance if any.

A. Comprehensive General Liability

A policy with a minimum limit of not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage, providing at least all of the following minimum coverages:

- 1) Premises Operations
- 2) Blanket Contractual
- 3) Personal Injury

B. Special Provisions

The foregoing requirements as to the types and limits of insurance coverage to be maintained by the parties, and any approval of said insurance by the other party, or its insurance consultants) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by each party pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

C. If City does not already have a type or amount of insurance called for in this paragraph, or if the addition of an additional insured clause results in an additional premium to City, District may compensate City for the cost of such additional insurance, waive that requirement or cancel the Agreement forthwith.

D. If District does not already have a type or amount of insurance called for in this paragraph, or if the addition of an additional insured clause results in an additional premium to District, and City does not agree to waive that requirement, District shall have the choice of obtaining it at its own expense, or of canceling this Agreement forthwith.

9. TERMINATION

Either party shall have the right to terminate this Agreement upon thirty days written notice to the other. In the event of such termination, City shall be paid for its services performed to the effective date of such termination.

10. NOTICES

Any written communication required during the administration of this Agreement, including notice of termination or cancellation, shall be addressed to the respective Party as follows:

DISTRICT:

Bradbury Estates Community Services District
1 Deodar Lane
Bradbury, CA 91008

CITY OF Bradbury

City of Bradbury
Attn: City Manager
600 Winston Avenue
Bradbury, CA 91008

Any Party who desires to change its address for notice may do so by giving notice as set forth herein.

11. NON-WAIVER

Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement.

12. MODIFICATION

No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and duly signed by the Parties hereof.

13. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

14. SEVERABILITY

If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in full force and effect unless the primary purpose of the Agreement to a Party has been determined to be invalid.

15. SUCCESSORS AND ASSIGNS

All rights of each Party under this Agreement shall inure to the benefit of its successors in interest and assigns; all obligations and burdens assumed under this Agreement by each Party shall bind the successors in interest and assigns of each Party.

16. GOVERNING LAW

The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California, the state in which the Agreement is signed. The Parties agree that venue for any legal action concerning any dispute arising under this Agreement shall be a court of competent jurisdiction located in Orange County, California.

17. INTEGRATION

This Agreement embodies the entire agreement of the Parties in relation to the scope of services herein described, and no other agreement or understanding verbal or otherwise, exists between the Parties.

18. DISPUTE RESOLUTION

With respect to any breach or dispute arising under this Agreement, the Parties shall meet and

attempt, in good faith and using their best and reasonable efforts, to resolve the same. If such breach or dispute is not resolved by the Parties, then the Parties shall meet and attempt to agree on an appropriate mode of resolving the dispute or breach, e.g. arbitration, mediation or other forms of alternative dispute resolution.

19. AUTHORITY

The signers of this Agreement have the capacity and are authorized to execute this Agreement as the representatives of their respective Parties, and to bind said Parties to the terms hereof. This Agreement is subject to the approval by each Party's governing body. The Parties have entered into this Agreement as of the day and year first herein above appearing.

Intending to be legally bound, the parties' authorized representatives have executed this Agreement, below, as of _____, 2024.

City of Bradbury

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

Bradbury Community Services District

(By)

Attest:

(By)