ACTION MINUTES

CITY COUNCIL
OF THE CITY OF BRADBURY

REGULAR MEETING

Tuesday, August 20, 2024 – 7:00 P.M.

BRADBURY CIVIC CENTER

600 Winston Avenue, Bradbury, CA 91008

CALL TO ORDER

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Barakat at 7:00 pm followed by the Pledge of Allegiance lead by Councilmember Lewis.

ROLL CALL -

PRESENT:	Mayor Richard Barakat, Mayor Pro Tem Richard Hale, Councilmember Bruce Lathrop, Councilmember Monte Lewis and Councilmember Liz Bruny.
ABSENT:	None.
STAFF:	City Manager Kevin Kearney, City Clerk Diane Jensen, Management Analyst Mario Flores, and City Attorney Cary Reisman.

APPROVAL OF AGENDA:

Mayor Pro Tem Hale motioned to approve the Agenda with Councilmember Lewis seconding the motion, which passed unanimously, 5:0.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

In compliance with the California Political Reform Act, each City Councilmembers has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

Attorney Reisman said he was not aware of any conflicts.

1. PUBLIC COMMENT

Mayor Barakat opened the floor to Public Comment.

Speakers:

A. Jonathan Beckman – A Missionary for the Church of Jesus Christ of Latter-Day Saints living in the Duarte/Bradbury area for five months. He was before City Council looking for opportunities to better serve the Bradbury community.

B. Laura Jasso – Running for the Duarte Unified School District Board Trustee, District 1, which includes a portion of Bradbury. She wanted to introduce herself to the City Council.

C. Monte Lewis - Informed City Council that after 16 years on City Council, he did not file for re-election in the upcoming November 2024 election. Although he expressed his appreciation and admiration serving with the other four councilmembers, he is stepping aside so that someone with the drive and passion needed for this position can have that opportunity.

ACTION ITEMS*

2. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to "to waive the reading and adopt."

A. Minutes: Regular Meeting, Tuesday, July 16, 2024.

B. Monthly Investment Report for the month of July, 2024.

C. Resolution No. 24-18: Demands & Warrants for August 2024.

D. Resolution No. 24-19: A Resolution of the City Council of the City of Bradbury, California, Approving and the Blanket Authority to File Applications for Grant Funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding for Projects and Programs

E. Appointment of Planning Commissioners for Districts 2 and 4

F. Resolution No. 24-20: A Resolution of the City Council of the City of Bradbury, County of Los Angeles, Approving and Authorizing the City Manager to Execute the Los Angeles Region Safe Clean Water Program, Municipal Transfer Agreement with the Los Angeles County Flood Control District

Because Mayor Barakat was not present for the July, 2024 City Council meeting, he abstained from voting on the Consent Calendar. Mayor Pro Tem Hale made a motion to approve the Consent Calendar with Councilmember Lewis seconding that motion. The motion passed 4:0.

3. APPROVAL OF THE USE OF THE GENASYS PLATFORM FOR FUTURE USE WITH LA COUNTY FIRE FOR EVACUATIONS

The Genasys Protect (Genasys) platform is a multifaceted communication and emergency management system used during emergencies. The LA County Fire Department (LAFD) divided the City of Bradbury into five zones they believe are most efficient for during evacuation. Bennett Cummings, Supervisor and Management Coordinator for the Los Angeles County Office of Emergency Management, explained that if City Council approved the Genasys Platform, Bradbury residents could download the app and receive real-time information for their respective zone during an evacuation.

Action:

a. Council likes the platform and its benefits; however, suggested using Bradbury's existing District maps so residents won't get confused on where to go during an emergency.

b. Councilmember Bruny made a motion to approve the Genasys Platform for future use with LA County Fire Department for evacuations but to rework the zones to ensure they match geography and community clusters. Mayor Pro Tem Hale seconded that motion which passed 5:0.

4. REQUEST BY THE RETIREMENT COMMUNITY TO UTILIZE THE CIVIC CENTER'S BACK PARKING LOT ON NOVEMBER 2, 2024

At the last City Council meeting on August 20, 2024, Andrew Smith, Executive Director of Royal Oaks Manor, requested the use the Civic Center's back parking lot for a Gala at the retirement community on November 2, 2024. This item prompts a discussion on allowing usage of the lot.

Action:

Council will permit the use of the back parking lot for the 11.02.2024 Gala providing the retirement community agrees to the following requirements:

a. Have the parking lot cleaned before and after the event.

b. Provide Certificate of Insurance.

c. Use of the lot during the hours of 3:00 p.m. and 8:00 p.m.

5. REJECTION OF BIDS – BRADBURY ROAD WIDENING PROJECT

There was only one bid received during the second bid phase of the Bradbury Road Widening Project and that bid was deemed not a responsive bid due to it being significantly higher than the engineer's cost estimate, therefore not in the best interests of the City to accept.

Action:

Mayor Pro Tem Hale made a motion reject the only bid, and to instruct Dave Gilbertson, on behalf of the City of Bradbury to meet with various contractors until he feels the best one is found. Should a contractor be found, the decision to hire and the final bid amount will be made by the City Council. Councilmember Bruny seconded the motion which passed 5:0.

6. DISCUSSION ON USE OF CALRECYCLE FUNDS

The City currently has $14,279.38 from CalRecycle to spend on eligible beverage container recycling projects or programs. This could include installing a water refill station in the City or through a grant program to support surrounding organizations with their environmental programs and events.

Action:

- Council was not interested in replacing the water fountain at City Hall.
- Consideration of Water fountain on Royal Oaks North with the possibility of the City of Duarte helping with the costs.

Staff was given enough direction to move forward. No motions were granted.

7. ORDINANCE NO. 392: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGULATING PUBLIC NUISANCES TO PROHIBIT TENTS, TARPS AND CANOPIES

Pursuant to City Council direction during the July meeting, Staff has drafted Ordinance No. 392, which regulates tents, tarps, and canopies on private property. It is recommended that the City Council introduce Ordinance No. 392.

Councilmember Lathrop made a motion to introduce Ordinance 392 and Councilmember Lewis seconded the motion which passed 5:0.

8. URGENCY ORDINANCE NO. 393U: AN URGENCY ORDINANCE OF THE CITY OF BRADBURY, CALIFORNIA ADOPTING CHANGES TO TITLE IX OF THE BRADBURY MUNICIPAL CODE RELATING TO SHORT TERM RENTALS AND ADVERTISEMENT OF SHORT-TERM RENTALS AND THE CITY

ORDINANCE NO. 393: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE RELATING TO SHORT TERM RENTALS AND ADVERTISEMENT OF SHORT-TERM RENTAL IN THE CITY

The City's current regulations on short-term rentals are not clear in regulating against short-term renting of swimming pools, athletic courts or yards. Urgency Ordinance No. 393U immediately halts these unregulated activities, and Ordinance No. 393 goes through the regular process of codifying changes in the City's municipal code.

Councilmember Lathrop made a motion to adopt Urgency Ordinance 393U. Mayor Barakat recommended a roll call for the approval of 393U. City Clerk Jensen called on the vote of each Councilmember which was 5:0 all in favor.

Mayor Pro Tem Hale made a second motion to introduce and authorize reading by title only of Ordinance 393. Councilmember Lewis seconded this motion which passed 5:0.

9. RESOLUTION NO. 24-21: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY APPOINTING TO THE OFFICES TO THE PERSONS NOMINATED TO BE ELECTED TO FILL A VACANCY IN THE OFFICES OF CITY COUNCIL FOR DISTRICTS 1, 2 AND 4 THAT WERE TO BE ELECTED AT THE GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024 (FOUR YEAR TERMS)

It is recommended that the City Council adopt Resolution No. 24-21, which appoints Mr. Hale, Ms. Szymkowski, and Mr. Lathrop to their respective nominated Districts and cancels the November 5, 2024 election.

Mayor Barakat made a motion to adopt Resolution 24-21, which provides the appointment of three members to the Offices of the City Council. The resolution cancels the need for a General Election in November 2024. Councilmember Lewis seconded the motion, which passed 5:0.

10. BRADBURY NIGHT OUT

This item allows the City Council to provide feedback, which Staff will document and use when planning next year's event commences in the winter. The Bradbury Public Safety Committee has provided their feedback to Staff on the June 20th Bradbury Night Out event which has been documented.

The common theme heard from the councilmembers was that there were quite a few attendees who were not residents of Bradbury. The large number of nonresident attendees may have been a contributing factor as to why the food trucks ran out of food for the Bradbury residents. There was discussion on how to tackle this issue before next year's event. No motions were discussed but Staff will bring back ideas at a later time.

11. MATTERS FROM THE CITY MANAGER –

City Manager Kearney proposed several dates for a Special Meeting to discuss upcoming projects. All councilmembers can attend a meeting on Monday, September 30th at 6:00 p.m.

12. MATTERS FROM THE CITY ATTORNEY – No comments.

13. MATTERS FROM THE CITY COUNCIL – No comments from any councilmembers.

14. ITEMS FOR FUTURE AGENDAS – None at this time.

Meeting stopped at 8:15 for Closed Session.

CLOSED SESSION

A. PENDING LITIGATION

Pending Litigation pursuant to Government Code Section 54956.9(d)(4) Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation. *(1 potential case.)*

CLOSED SESSION

Staff was brought back into the meeting at 8:21 p.m.

City Attorney Reisman stated no formal votes were taken or requested. Counsel will direct staff on how to proceed.

ADJOURNMENT

At 8:23 p.m., the Regular meeting of the City of Bradbury City Council was adjourned to a Regular Meeting at the Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, September 17, 2024 at 7:00 p.m.

SIGNED BY:

Richard G. Barakat

09.17.2024

RICHARD G. BARAKAT, MAYOR — **DATE**
CITY OF BRADBURY

ATTEST:

09.17.2024

DIANE JENSEN, CITY CLERK — **DATE**
CITY OF BRADBURY