

REGULAR MEETING **MINUTES**

Regular Meeting of the City of Bradbury City Council **Tuesday, October 17, 2023** **Bradbury Civic Center**

CALL TO ORDER – The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Pro Tem Hale at 7:00pm followed by the Pledge of Allegiance lead by Councilmember Lathrop.

ROLL CALL -

PRESENT: Mayor Pro Tem Hale, Councilmembers Lathrop, Bruny & Lewis.

ABSENT: Mayor Barakat.

STAFF: City Manager Kearney, City Clerk Jensen, Management Analyst Flores and City Attorney Reisman.

Mayor Pro Tem Hale made a motion to excuse Mayor Barakat from the meeting. Councilmember Bruny seconded the motion which carried unanimously.

APPROVAL OF AGENDA: Councilmember Bruny made a motion to approve the new agenda with Councilmember Lewis seconding that motion. Without any objections, the Council proceeded with the City of Bradbury business.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ. – *In compliance with the California Political Reform Act, each City Councilmembers has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.*

City Attorney Reisman stated he was not aware of any potential conflicts.

1. PUBLIC COMMENT - Mayor Pro Tem Hale opened the meeting to Public Comments.

Eric Ortiz, attending counselor with the community-based nonprofit "Healing and Justice Center" (HJC) serving LA County but focused in the San Gabriel Valley area, spoke about HJC's mission to support individuals, communities and organizations by creating safe healing connected spaces. He stated that HJC focused on tenant rights, affordable housing and digital equity. Eric is asking city councils in the San Gabriel area to help close the digital divide by supporting HJC's letter to the LA County Board of Supervisors. This letter stated lower income areas were not being provided the same discounts as more affluent areas and urged the Board to investigate for discriminatory practices and take steps to ensure all of LA County has equitable and affordable access to internet.

ACTION ITEMS*

2. CONSENT CALENDAR APPROVAL: Before voting on the approval of the Consent Calendar, City Manager Kearney reported a calculation total that was incorrect on page no. 5 of the Demands and Warrants No. 23-20 dated 10.17.2023. Prior to the meeting, each councilmember was provided a corrected Page 5 for review. Councilmember Bruny made a motion to approve the newly amended Page 5 as part of Resolution No. 23-20 Demands & Warrants. Councilmember Lewis seconded that motion.

- A. Minutes: Regular Meeting, Tuesday, September 19, 2023.
- B. Monthly Investment Report for the month of September 2023
- C. Resolution No. 23-20. Demands & Warrants for October 17, 2023.
- D. Ordinance No. 386: An Ordinance of the City Council of the City of Bradbury, California, Repealing and Readopting Chapter 9.29 of the Bradbury Municipal Code Relating to Reasonable Accommodations Policy and Procedures and Finding the Ordinance to be Exempt Pursuant to the "Common Sense" Exemption of CEQA Guidelines Section 15061(b)(3)
- E. Ordinance No. 387: An Ordinance of the City Council of the City of Bradbury, California, Adopting Chapter 9.30 of the Bradbury Municipal Code Relating to Density Bonus Laws and Finding the Ordinance to be Exempt Pursuant to the "Common Sense" Exemption of CEQA Guidelines Section 15061(b)(3)
- F. Ordinance No. 388: An Ordinance of the City Council of the City of Bradbury, California, Amending the Bradbury Municipal Code Relating to Secondary Living Quarters and Finding the Ordinance to be Exempt Pursuant to the "Common Sense" Exemption of CEQA Guidelines Section 15061(b)(3), CEQA Guidelines Section 15282(h), and Government Code Section 65852.21

3. PRESENTATION BY SOUTHERN CALIFORNIA EDISON (SCE) RECAPING OUTAGE OCCURANCE AND WORK DONE ON SEPTEMBER 7, 2023 ON THE WOODLYN LANE AREA. Jeanette Soriano, Senior Account Manager Specialist in Monrovia office prepared presentation to discuss both the 09.07.23 outage and SCE's beliefs regarding the "disconnects" in communication and correspondence between the City of Bradbury and SCE.

ISSUE: The residents on Woodlyn Lane did not have ample warning of the full Woodlyn Lane closure which caused confusion during the work. SCE believes they provided reasonable notice for the Woodlyn Lane road closure occurring on September 7, 2023.

RESOLVE: Council members discussed the many communication routes to notify its residents in cases of emergency or short notice changes in schedules such as: (a.) Calling City Hall which is open Mon-Fri. from 8:30am-5:00pm; (b.) Calling RKA who's number is provided on the work permit provided by the City of Bradbury to SCE; (c.) Calling or emailing the City Manager; (d.) Emailing City of Bradbury residents via their emergency email system; (e.) Immediately put-up signage in the area of future SCE scheduled work; (f.) Instructions posted on how to get out of area; (g) better communication overall between both parties. City Manager to get back to SCE regarding the definition of what constitutes a "formal notification."

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ISSUE: The City of Bradbury did not believe their residents received ample warning of the scheduled Woodlyn Lane closure either by text, email, phone calls or signage on their street which caused a significant safety issue as residents did not know gates to their street would be closed or that SCE workers would be turning them away which led to chaos and confusion which could have been avoided had SCE simply notified the City of Bradbury and the residents of Woodlyn Lane. SCE believes that according to their safety and compliance measures, they provided reasonable notice for the road closure occurring on September 7, 2023.

RESOLVE: Council members discussed the many communication routes to notify its residents in cases of emergency or short notice changes in schedules such as: (a.) Calling City Hall which is open Mon-Fri. from 8:30am-5:00pm; (b.) Calling RKA who's number is provided on the work permit provided by the City of Bradbury to SCE; (c.) Calling or emailing the City Manager; (d.) Emailing City of Bradbury residents via their emergency email system; (e.) Immediately put-up signage in the area of future SCE scheduled work; (f.) Instructions posted on how to get out of area; (g) better communication overall between both parties. City Manager to get back to SCE regarding the definition of what constitutes a "formal notification."

4. PRESENTATION BY THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (COG) PROVIDING UPDATES FOR THE UPCOMING YEAR. Martin Medrano, Community Relations Manager, explained that this COG is a regional government planning agency operating as a joint power authority (JPA) with a membership of 31 incorporated cities. The core aim is to maximize resources available to the communities efficiently while continuously seek sustainable solutions for shared challenges and strongly advocate for regional and member interest. This past year, they secured funds on the state and federal level which helped the "57/60 Confluence Project" break ground in June 2023. This project will enhance traffic flow, alleviate congestion and improve commuter safety and air quality once complete. Some other projects are renting E-Bikes as a second form of transportation, developing three tiny home shelters with 105 beds of interim housing and will be establishing three regional food recovery hubs.

5. PRESENTATION – AN UPDATE BY CALIFORNIA AMERICAN WATER ON THE LEMON AVENUE RESERVOIR. Shem Haz, principal at Civiltech Engineering, presented updates to the retirement of the Lemon Avenue Reservoir because the draft plans are now close to finalization and City Council needs to review these plans and provide feedback. This is third refinement to the retirement plans with Shem stating that all broken concrete will be taken off site and only 26,000 cubic yards of soil will be needed to fill the Reservoir site. Due to about 130 trucks per day hauling the soil over approximately 25 days, this impacts both Bradbury and Monrovia residents. The truck route passes by the Bradoaks Elementary School in Monrovia so coordination with school drop-off times will need to be a priority. After all work has been done, selling half of the lot as residential could be an option but there are more details needing to be addressed so Council will keep moving forward.

6. FISCAL YEAR 2021-2022 ANNUAL FINANCIAL AUDIT REPORT Council reviewed and discussed the completed independent audit of the City's general purpose financial statements for Fiscal Year 2021-22 performed by The Pun Group. This group recommended that the City of Bradbury establish effective year-end closing procedures which will help to reduce accounting errors and correcting journal entries after the year-end closing. Management will approve all of the balances and expense/revenue reports in a timely manner each month. Staff will work with auditors and City Treasurer to help prevent any future findings. Councilmember Bruny made a motion to file the Annual Financial Report as presented and Councilmember Lathrop seconded the motion which carried unanimously.

7. AWARD OF BID FOR LOCAL HAZARD MITIGATION PLAN (LHMP) - Both the state and federal government require local municipalities to prepare, adopt, maintain and update every five years, per FEMA, an approved local Hazard Mitigation Plan. Because the City of Bradbury's is due for an update, a Request for Proposal (RFP) was sent out with seven responses after an extension to the original deadline. Staff believes Atlas Planning Solutions is the best partner to develop the City's updated LHMP. Councilmember Lewis made a motion to authorize the City Manager to enter into a contract for consultant services with Atlas Planning Solutions for the update of a LHMP in the not to exceed amount of \$42,800.00. Councilmember Bruny seconded the motion which carried unanimously.

8. DISCUSSION ON FUNDING PROJECT(S) WITH ANNUAL ALLOCATION OF CAL RECYCLE FUNDS Every year the City of Bradbury applies for the Cal Recycle beverage container recycling payment program and receives \$5000. It has been a challenge to expend all funds because they are restricted to Container Recycling and litter abatement only. With a total fund amount of \$9,818.00, the City of Bradbury either must partner with other cities to fund related events or install a water refill station on one of Bradbury's recreational trails. Council was asked where they would like a water refill station in their city as it will cost nearly \$14,000.00 so will ask Cal-AM. Many suggestions were spoken; however, there was not one location chosen so Staff will return to present actual costs of the installation based on the preidentified feasible areas.

9. DISCUSSION ON BRADBURY NIGHT OUT: Even with this year's record-breaking attendance numbers, staff received numerous requests to change the date for the popular annual event, Bradbury Night Out (BNO.) Traditionally, this event has been in July which is one of the hottest months in Bradbury and it's not uncommon to see temperatures over 100 degrees. The received requests were to move the event to a month that wasn't so hot but which still had enough sunlight until the event was over. Based upon three analyses consisting of sunset times, weather temperatures and patterns for the month of June over several years, Council voted unanimously to change the date for the next BNO to June 20, 2024.

10. DISCUSSION ON LAW ENFORCEMENT SERVICES: The idea of changing Bradbury's law enforcement services from the LA County Sheriff's Department to the Monrovia Police Department was talked about in June to be on topic of discussion at a future City Council meeting. It is on the current agenda so that Council can decide whether or not the City of Bradbury should switch police departments. Because no formal studies or cost reports had been done and provided to Council prior to the meeting, no decisions were made regarding the switch of police departments. The question as to whether or not Monrovia's police department would provide a greater service to Bradbury was also a concern. Until all of these questions are answered, the Council would not be taking any vote to switch from the LA County Sheriff's Department to the Monrovia Police Department. This idea will be put on the November Council Agenda and after data providing answers to the Council's questions has been provided.

11. MATTERS FROM THE CITY MANAGER:

- a) Fall Cleanup October 19, 20, 21st.
- b) Schedule Special City Council Meeting to discuss Housing Element on 11.07.23.
- c) Inventory Day, Saturday October 20th at 9:00am at City Hall.

12. MATTERS FROM THE CITY ATTORNEY: No need for a Closed Session to discuss Grow Monrovia due to waiting on other side's attorney to respond.

13. MATTERS FROM THE CITY COUNCIL:

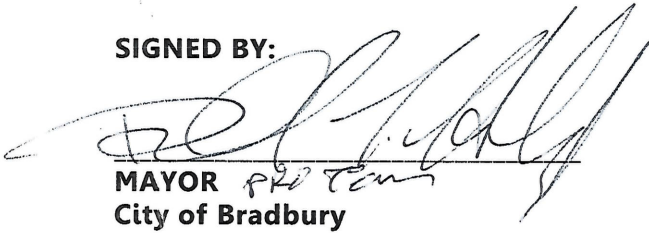
<i>Mayor Barakat:</i>	<i>None</i>
<i>Mayor Pro Tem Hale:</i>	<i>Prevent burglaries in Bradbury. Increase City's fence Height from 6" Fence around perimeter with wrought iron curved tops</i>
<i>Councilmember Lathrop</i>	<i>Planning Commission and City Council Retreat.</i>
<i>Councilmember Bruny</i>	<i>None</i>
<i>Councilmember Lewis</i>	<i>None</i>

14. ITEMS FOR FUTURE AGENDAS:

- a) Council Retreat – find location and date.
- b) Plans for Lemon Reservoir Lot

ADJOURNMENT At 8:54 pm, Mayor Pro Tem Hale moved to adjourn the meeting and Councilmember Lathrop seconded the motion. The Regular City Council Meeting was adjourned to Bradbury Civic Center, 600 Winston Avenue, Bradbury, CA 91008 on Tuesday, November 21, 2023 at 7:00pm.

SIGNED BY:


MAYOR *PRD Tenny*
City of Bradbury

11/28/2023
DATE

ATTEST:


CITY CLERK DIANE JENSEN
City of Bradbury

11.28.2023
DATE