

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, September 20, 2022
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

Pursuant to California Government Code section 54953(e)(1), the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. You will be able to hear the entire proceedings (other than the Closed Session) and to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times. The Zoom information is <https://us02web.zoom.us/j/88913489347>, One tap mobile +16699009128,, 88913489347#, or dial (669) 900-9128 and enter code 889 1348 9347#.

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Lathrop, Mayor Pro-Tem Barakat, Councilmembers Hale, Lewis and Bruny

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be “to waive the reading and adopt.”

- A. Minutes: Regular Meeting of August 16, 2022
- B. Resolution No. 22-23: Demands & Warrants for September 2022
- C. Monthly Investment Report for the month of August 2022
- D. LA County Sanitation Districts: Tax Sharing Resolutions – Annexation No. 22-439
- E. Appointment of Planning Commissioners for Districts 2 and 4
- F. Fiscal Year 2020-2021 Annual Financial Audit Report

2. Proposed MOU to Expand Bradbury’s Community Services Officer Program and Adoption of Resolution No. 22-24 Allocating COPS Funds

The City of Monrovia has provided a new contract to the City of Bradbury for two shared CSOs between the two cities. The total cost for the new MOU is \$149,528 and can be covered by the City’s COPS yearly allocation and surplus. It is recommended that the City Council direct the City Manager to enter into an agreement with the City of Monrovia and adopt Resolution No. 22-24.

3. Discussion on Use of Cal Recycle Funds

At the August Council meeting, Staff presented two more potential locations in Duarte for a water refill station to be installed. After Council reviewed the options, Staff was directed to present potential locations to install a water refill station in Bradbury. It is recommended that the City Council review all potential locations and approve one of the proposed areas for the installation of a water refill station in either the City of Duarte or the City of Bradbury. A fountain in Duarte would have a not to exceed cost of \$8,700 and a fountain in Bradbury would have a not to exceed cost of \$18,000.

4. Discussion on Electric Vehicle Charging Stations at the Bradbury Civic Center

At the March 2022 meeting, the City Council directed staff to research costs for electric charging stations. In summary, a private wall mount or pedestal in the back parking lot of the Civic Center is estimated to be around \$25,000 to \$30,000. There are also additional costs to be considered for the station’s software and yearly maintenance. It is recommended that the City Council direct Staff on how to proceed.

5. Discussion on City Staff Salaries, Holidays, and First Friday Closures

At the request of Mayor Lathrop, this item discusses current City Staff salaries, paid holidays, and First Friday Closures.

6. Matters from the City Manager

7. Matters from the City Attorney

8. Matters from the City Council

Mayor Lathrop

League of California Cities

Duarte Education Foundation

Director of Bradbury Disaster Committee

Area “D” Office of Disaster Management

Mayor Pro-Tem Barakat
LA County Sanitation Districts
San Gabriel Valley Council of Governments (SGVCOG)
San Gabriel Valley Mosquito & Vector Control District
Foothill Transit

Councilmember Hale

Councilmember Lewis

Councilmember Bruny
Duarte Community Education Council (CEC)

9. ITEMS FOR FUTURE AGENDAS

CLOSED SESSION

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY

RECESS TO CLOSED SESSION REGARDING:

- A. Pending Litigation**
Pending litigation pursuant to Government Code section 54956.9 (d) (4) (Based on existing facts and circumstances, the City Council has decided, or is deciding whether, to initiate litigation. (One potential case)
- B. Public Employee Performance Evaluation**
Government Code Section 54957 (b)(4)
Title: City Planning

REPORT FROM CLOSED SESSION

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, October 18, 2022 at 7:00 p.m.

* **ACTION ITEMS** Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, September 16, 2022 at 5:00 p.m."



CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, AUGUST 16, 2022
AT THE BRADBURY CIVIC CENTER
600 WINSTON AVENUE, BRADBURY, CA 91008**

**CALIFORNIA GOVERNMENT
CODE SECTION 54953(e)(1):**

Pursuant to California Government Code Section 54953(e)(1), the City is allowing Councilmembers, Staff and the public to participate in this meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lathrop at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Lathrop, Mayor Pro-Tem Barakat, Councilmembers Hale and Bruny

ABSENT: Councilmember Lewis

STAFF: City Manager Kearney, City Attorney Reisman, City Clerk Saldana and Management Analyst Musa

COUNCILMEMBER LEWIS EXCUSED:

Mayor Pro-Tem Barakat made a motion to excuse Councilmember Lewis from the meeting. Councilmember Hale seconded the motion, which carried.

APPROVAL OF AGENDA:

Councilmember Hale made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Barakat seconded the motion, which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated that he was not aware of any potential conflicts of interest.

PUBLIC COMMENT:

None

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes: Regular Meeting of July 19, 2022
- B. Resolution No. 22-22: Demands & Warrants for August 2022
- C. Monthly Investment Report for the month of July 2022

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Hale made a motion to approve the Consent Calendar as presented. Mayor Pro-Tem Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lathrop, Mayor Pro-Tem Barakat, Councilmembers Hale and Bruny

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

**APPROVAL OF CONSULTANT
AGREEMENT WITH DE NOVO PLANNING
GROUP FOR UPDATE OF THE SAFETY
CHAPTER OF THE HEALTH AND SAFETY
ELEMENT OF THE GENERAL PLAN:**

City Manager Kearney stated that Government Code Section 65302(g) regulating General Plans requires the City to update its Safety Element (the Safety Chapter of the Health and Safety Element) with the revision of the Housing Element.

California Government Code Section 65302(g) relating to Safety Elements of the General Plan has been amended to include analysis of additional topics, including those related to wildfires and climate adaptation and resiliency. While the recent hazard mitigation plan addresses many of the wildfire requirements, it does not address climate adaptation and resiliency. Staff does not have the expertise to prepare this update.

The City reached out to two consultants that is has been working before with to obtain a proposal for the update of the Safety Chapter of the Health & Safety Element. Only De Novo Planning Group provided a response. De Novo is a well-respected planning firm that has prepared Safety Element updates for a number of cities (i.e. Gardena and Hawthorne).

PROPOSAL:

De Novo has provided a proposal for \$37,250. The project is billed on the time expended, but it is a "not-to-exceed contract." Staff has checked with other cities updating their Safety Element as to costs and it is in line with those cities.

RECOMMENDATION:

It is recommended that the City Council approve the Agreement between the City of Bradbury and De Novo Planning Group, Inc. for services to update the City's Safety Element at a not-to-exceed amount of \$37,250.

DISCUSSION:

City Manager Kearney stated that this discussion was continued from the July meeting and staff supplied the City Council with more information, such as:

- City of Los Angeles: Safety Element Background & Summary of Amendments;
- Introducing SB 379: Climate Adaptation and Resiliency Strategies; and
- SCAG: Southern California Climate Adaptation Framework

Perry Banner from De Novo Planning Group was online to answer questions about the Safety Element Update.

Councilmember Hale asked how long the process takes. City Manager Kearney stated that the time table is in De Novo's proposal.

City Manager Kearney stated that the City Council approves the Safety Element, not the HCD (Department of Housing and Community Development).

There will be two public hearings: one with the City Council and one with the Planning Commission. Community input can be taken at the regular City Council meeting and regular Planning Commission meeting.

**MOTION TO APPROVE AGREEMENT
WITH DE NOVO PLANNING GROUP:**

Councilmember Hale made a motion to approve the Professional Services Agreement with De Novo Planning Group, Inc. for the Preparation of an Update to the Safety Chapter of the Safety Element of the General Plan at a not-to-exceed amount of \$37,250. Mayor Pro-Tem Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lathrop, Mayor Pro-Tem Barakat,
Councilmembers Hale and Bruny

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

**PRESENTATION - AN UPDATE BY
CALIFORNIA AMERICAN WATER ON
THE LEMON AVENUE RESERVOIR:**

City Manager Kearney stated that California American Water (Cal-Am) has been coordinating with City Staff on the demolition, filling, and landscaping of the Lemon Avenue reservoir. At the February 2022 City Council meeting, Cal-Am presented plans that included estimates of 26,000 cubic yards of import soil transported by approximately 3,250 haul trucks to fill the Reservoir. It was assumed soils import and grading would take place over 25 days, which translated to about 130 trucks per day. The City Council commented that the import of soils seemed excessive, especially since Cal-Am did not have immediate plans to develop the site. Since the February meeting, Cal-Am has revised their plans and reduced the volume of import. The initial estimates of 26,000 cubic yards of import soil has now been reduced to approximately 15,000 cubic yards.

HAUL ROUTE:

The current haul route from the project site is west on Lemon Avenue, then south of Mountain Avenue to the 210 Freeway. The route passes by the Wild Rose Elementary School in Monrovia, and an additional assessment would need to be conducted on the health risks.

**LONG-TERM PLANS FOR
RESERVOIR SITE:**

It is unknown at this time what will happen to the Reservoir site in the long term. Cal-Am has conducted a study on system-wide storage, and the results of the study suggested it as a site for additional water storage. However, Staff has been told that

the timeline associated with the construction of such water storage is unknown.

CAL-AM REPRESENTATIVES:

(Name), Civil Engineer, and Brandon (Name), Landscape Architect, were online to make the presentation and answer questions from the City Council.

DISCUSSION:

Councilmember Hale stated that he is not comfortable with the project, because he is concerned that Cal-Am will fill the site and then put a new tank on top. Councilmember Hale also was concerned about the traffic and the nearby school. Maybe Cal-Am should to post a bond for the road.

Councilmember Hale stated that he wants to see the plans and asked if our City Engineer, David Gilbertson, could look at them as well.

Councilmember Hale stated that he built a tank for Cal-Am in the past which included landscaping. As soon as the tank was finished, Cal-Am shut off the water and all of the landscaping died. He does not want that to happen again.

The Cal-Am Representatives stated that the current site is getting watered, but right now water conservation is necessary. Other than that, is Cal-Am going in the right direction?

ACTION TAKEN:

City Manager Kearney stated that he will set up a meeting between Cal-Am, the City Engineer and Councilmember Hale to look at the finalized plans for the Lemon Water Reservoir.

PRESENTATION BY SOUTHERN CALIFORNIA EDISON ON WILDFIRE MITIGATION EFFORTS:

Jeanette Soriano, Government Relations Manager, and Albert Diaz, District Manager of Monrovia, gave a presentation on Wildfire Mitigation Efforts by Southern California Edison.

The topics of the Power Point Presentation included:

- 2021 Wildfire Season
- SCE's Wildfire Mitigation Activities
- Public Safety Power Shutoffs (PSPS)
- Reducing the Need for PSPS
- PSPS Communications
- Customer Programs and Resources

Edison provided Council and Staff with a sample of Insulated Wire.

DISCUSSION:

Mayor Lathrop inquired if the City could use its Rule 20A money to pay for insulated wire in the City of Bradbury. Ms. Soriano stated that this would be a great idea, but that the Rule 20A program is for undergrounding utilities only and that the PUC is retiring the Rule 20A program soon.

**DISCUSSION OF THE ANNEXATION
OF THE ROYAL OAKS RETIREMENT
COMMUNITY:**

City Manager Kearney stated that the City of Bradbury redistricted in 2021. As part of the process, the City Council directed Staff to annex a portion of Royal Oaks Drive North, directly below the Retirement Community ("Manor"), which was found to be in Los Angeles County territory. Such an annexation would ensure that Bradbury's District Three meets regulations regarding district contiguity. Staff recently learned of a Duarte Councilmember's desire to annex the Retirement Community, which would affect Bradbury's current District map and annexation efforts of a portion of Royal Oaks Drive North.

ANALYSIS:

It is Staff's understanding that since the incorporation of Bradbury in 1957, the Retirement Community has always been an unincorporated parcel of land belonging to Los Angeles County. The Retirement Community has a lot size of approximately 17.71 acres and the County Assessor's map shows the property divided by three legal lot lines (pursuant to the Subdivision Map Act).

The following are current resident estimates of the Retirement Community in comparison to Bradbury:

Population:

City of Bradbury - 925

Retirement Community – 260

Number of registered Voters:

City of Bradbury - 650

Retirement Community – 199

City Staff recently met with the Manor's Executive Director to better understand the Community and its desire for annexation.

OPTIONS:

City Manager Kearney stated that there are a few options the City Council can explore in response to a potential City of Duarte annexation of the Retirement Community:

1. The City of Bradbury could annex the entire Retirement Community;
2. The City of Duarte could annex the majority of the Retirement Community and Bradbury could annex a side and/or northern most section;
3. The City of Duarte could annex the entire Retirement Community;
4. The City of Bradbury could continue with its current annexation plan through LAFCO since an application is already pending.

FINANCIAL ANALYSIS:

A Bradbury annexation of the Retirement Community is unlikely to produce significant property tax revenue since the property belongs to a non-profit organization. After credits for the claimed, non-profit exemption, initial estimates assume City property tax revenues to be approximately \$500 a year. There could be additional future revenue sources for planning reviews and building permits.

**INFORMAL CONTRACT WITH
BEAR DEMOGRAPHICS:**

Staff has entered into an informal contract with Bear Demographics and Research, Inc. for a not-to-exceed amount of \$2,500 to provide initial consulting services on an hourly basis to advise Staff on a potential annexation and/or redistricting.

RECOMMENDATION:

This item is a review of the background on the 2021 redistricting, the efforts to annex a portion of Royal Oaks Drive North, and options for the City Council to explore if the City of Duarte were to annex the Retirement Community. It is recommended that the City Council direct Staff on how to proceed.

DISCUSSION:

Mayor Lathrop stated that he is not in favor of annexing the entire Retirement Community.

Mayor Pro-Tem Barakat felt that the City does not need to do anything about the redistricting.

Councilmember Hale also does not want to annex the entire Manor, because the residents would make up an entire district.

Mayor Lathrop inquired if Duarte can annex the Manor. Andrew Westall from Bear Demographics replied that is up to LAFCO.

Councilmember Bruny was also not in favor of annexing the Manor.

PUBLIC COMMENT:

Mr. Andrew Smith, Executive Director of the Royal Manor, stated that they prefer a full annexation by either the City of Bradbury or the City of Duarte. They don't want to be part of Los Angeles County.

MOTION:

Councilmember Hale made a motion for Bradbury to continue with its current annexation plan through LAFCO and to let Duarte annex the Manor. Mayor Pro-Tem Barakat seconded the motion.

COMMENT FROM LAFCO:

Paul Novak of LAFCO stated that under the current law cities must be contiguous. In our scenario the City of Duarte is not contiguous with the Manor. The City Council needs to amend its motion to explore other option, because the Duarte Mesa does not touch Royal Oaks Drive North.

MORE DISCUSSION:

Mayor Pro-Tem Barakat stated that Duarte Councilmember Margaret Finley wants Duarte to annex the Manor. Mayor Pro-Tem Barakat suggested to let Duarte or the County maintain Royal Oaks Trail.

Mayor Lathrop said let Duarte do what they want to do.

AMENDED MOTION:

Councilmember Hale amended his motion for the City of Bradbury to do nothing, to withdraw our application with LAFCO for the annexation of a portion of Royal Oaks Trail and to send a letter to the County to ask them to maintain the trail in front of the Manor. Mayor Pro-Tem Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lathrop, Mayor Pro-Tem Barakat, Councilmembers Hale and Bruny

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

**DISCUSSION ON THE UPCOMING
RETIREMENT OF THE CITY CLERK:**

City Manager Kearney stated that this is an ongoing discussion about the planned retirement of City Clerk Claudia Saldana in the spring of 2023, and the challenges associated with filling her position. This is an informal discussion with no formal recommended actions. Rather, this item seeks input from the City Council on how they would like to proceed. It is expected that there will be multiple discussions on this item in the next few months.

The City Clerk's position has expanded with the City's needs since she started working for the City in June of 1988. Today Claudia's position has three main functions. These roles and responsibilities are equivalent in other cities to 1) City Clerk, 2) Accounting Technician, and 3) Executive Assistant to the City Manager.

City Manager Kearney stated the City Council discussed this item at the July 2022 meeting and requested additional job descriptions for both the positions of City Clerk and Accounting Technician. The City Council additionally requested the most recent Bradbury job announcement for the Management Analyst.

Mayor Lathrop stated that the City should outsource payroll and some of the light accounting could be done by the Management Analyst. City Manager Kearney stated that the Management Analyst position was not recruited for accounting tasks. City Manager Kearney also stated that he asked the current Management Analyst if she would be willing to take over some of Claudia's responsibilities and she declined.

Councilmember Bruny inquired about what the part-time Finance Director's responsibilities are. City Manager Kearney replied that the Finance Director's responsibilities are different from the tasks that Claudia is doing. The Finance Director prepares the City's financial reports, completes reports required by the State Controller's Office, prepares Journal Entries, manages investments (CDs) for the City, and is the main liaison for City audits. It would not make sense to have the Finance Director take over Claudia's responsibilities as he gets paid \$87/hour, because he is a CPA. On top of that, the Finance Director is at the office only once a week for half a day and may not be available to dedicate more time to Bradbury. This was an informal discussion and the City Council took no formal action. It is expected that there will be more discussions regarding this item over the next few months.

NO ACTION TAKEN:

**DISCUSSION ON THE USE OF
CAL RECYCLE FUNDS:**

Management Analyst Musa stated that the City received \$5,000 from the CalRecycle Beverage Container Recycling/County Payment Program. At the April City Council Meeting, Staff was directed to contact the City of Duarte about partnering and installing a water refill station on the Duarte portion of Royal Oaks Trail. City Staff identified an old water refill station that needs to be replaced but the proposal was complicated due to an existing partnership between Duarte and a third-party organization in regards to a plaque that would be placed on the water refill station stating that it was a donation from the City of Bradbury. Since then, the City of Duarte has designated two more potential locations for a water refill station to be installed.

RECOMMENDATION:

It is recommended that the City Council review both potential locations and approve one of the proposed areas for the installation of a water refill station for the City of Duarte at a not-to-exceed amount of \$7,500.

DISCUSSION:

Mayor Pro-Tem Barakat suggested to place the water refill station near the bridge on Royal Oaks Trail. Mayor Pro-Tem Barakat also stated that there is no water refill station on Mount Olive Drive.

DIRECTION TO STAFF:

The City Council directed Staff to identify possible locations for a water refill station in the City of Bradbury and to report back at the next City Council meeting.

**DISCUSSION AND UPDATE ON
BRADBURY NIGHT OUT:**

Bradbury Night Out (BNO) is an annual event to celebrate the City's anniversary and National Night Out. This year's Bradbury Night Out took place on July 28, 2022. Management Analyst Musa reported that we had over 26 service providers hosting a booth and three food vendors. Residents enjoyed the variety of vendors present, especially the Wildlife Learning Center, which brought several animals, including a porcupine, armadillo, hedgehog, owl and more. One of the highlights of BNO was the attendance of Los Angeles County Supervisor Kathryn Barger.

The City allocated \$10,000 for the event but only spent \$7,000. Based on the feedback received from residents and vendors, the main challenge was long wait times for food and event parking. Staff hopes to improve the parking situation and will consider hiring a different food vendor for next year's event.

MATTERS FROM THE CITY MANAGER:

City Manager Kearney stated that the CSO contract with the City of Monrovia should be ready soon and that we may have to call a Special Meeting before the regular September City Council Meeting to adopt the contract.

MATTERS FROM THE CITY ATTORNEY:

City Attorney Reisman stated that he enjoyed Bradbury Night Out and that he bonded with an owl (Zeus from the Wildlife Learning Center).

MATTERS FROM THE CITY COUNCIL:

MAYOR LATHROP: Nothing to report

COUNCILMEMBER BARAKAT: Nothing to report

COUNCILMEMBER HALE: Nothing to report

COUNCILMEMBER LEWIS: Not present

COUNCILMEMBER BRUNY: Nothing to report

ITEMS FOR FUTURE AGENDAS: None

CLOSED SESSION

**PUBLIC COMMENT REGARDING
CLOSED SESSION ONLY:** None

RECESS TO CLOSED SESSION: The City Council adjourned to a Closed Session to discuss:

- A. Appointment of Temporary Public Employee**
Government Code Section 54957(b)(1)
Title: Management Analyst

REPORT FROM CLOSED SESSION: City Attorney Reisman reported that the City Council met in Closed Session to discuss the matter regarding the Management Analyst. No formal votes were taken or required.

ADJOURNMENT: At 9:15 p.m. Mayor Lathrop adjourned the meeting to a regular meeting to be held on Tuesday, September 20, 2022 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 22-23

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA,
APPROVING DEMANDS AND WARRANTS NO. 17088 THROUGH NO. 17103
(PRE-RELEASED CHECKS)
AND DEMANDS AND WARRANTS NO. 17104 THROUGH NO. 17128
(REGULAR CHECKS)**

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$4,499.24 (pre-released Checks) and \$70,819.24 at September 20, 2022 from the General Checking Account

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
17088	Data Ticket (7/13/22)	Daily Citation Processing Daily Notices <i>Acct. 101-23-6120</i>	\$0.65 <u>\$1.72</u> \$2.37
17089	Molly Maid (8/17/22)	15-Aug-2022 Cleaning <i>Acct. 101-16-6260</i>	\$105.00
17090	California American Water (8/30 & 9/1/22)	<u>Service Address:</u> 1775 Woodlyn (Royal Oaks Trail) 301 Mt Olive Drive Irrigation 2410 Mt Olive Lane Irrigation 2256 Gardi Street <i>Acct. 200-48-6400</i>	\$654.62 \$187.90 \$84.32 <u>\$51.59</u> \$978.43
17091	California American Water (8/30/22)	<u>Service Address:</u> 600 Winston Ave (City Hall) <i>Acct. 101-16-6400</i>	\$384.18
17092	SGVCMA (8/24/22)	San Gabriel Valley City Managers' Association Annual Membership Dues <i>Acct. 101-30-6030</i>	\$55.00
17093	Delta Dental (9/1/22)	<u>Dental Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-16-5100</i>	\$131.43 \$42.88 <u>\$42.88</u> \$217.19

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>	
17094	Vision Service Plan (9/1/22)	<u>Vision Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i>	\$61.07	
		City Clerk <i>Acct. 101-13-5100</i>	\$23.66	
		Management Analyst <i>Acct. 101-13-5100</i>	<u>\$23.66</u>	\$108.39
17095	The Standard (9/1/22)	<u>Basic Life and AD&D:</u> City Manager <i>Acct. 101-12-5100</i>	\$9.25	
		City Clerk <i>Acct. 101-13-5100</i>	\$9.25	
		Management Analyst <i>Acct. 101-13-5100</i>	<u>\$9.25</u>	\$27.75
17096	Charter Communications (9/9/22)	Spectrum Enterprise Internet <i>Acct. 101-16-6230</i>		\$169.98
17097	Southern California Edison (9/12/22)	2298 Gardi Street <i>Acct. 200-48-6400</i>		\$41.37
17098	Southern California Edison (9/12/22)	City Hall Utilities <i>Acct. 101-16-6400</i>		\$489.59
17099	The Gas Company (9/15/22)	City Hall Utilities <i>Acct. 101-16-6400</i>		\$14.30
17100	Staples (9/15/22)	Office Supplies (HP toner for copier, copy paper, gel wrist rest, USB flash drives) <i>Acct. 101-16-6200</i>		\$1,726.41
17101	Frontier (9/15/22)	Fire Alarm Line <i>Acct. 101-23-7420</i>		\$112.28
17102	T-Mobile (9/18/22)	Mobile Business Internet (Hot Spot) <i>Acct. 113-20-8120</i>		\$32.00
17103	SGVCMA (9/14/22)	September 21, 2022 City Managers' Meeting <i>Acct. 101-12-6020</i>		\$35.00

Total Pre-Released Checks **\$4,499.24**

REGULAR CHECKS:

<u>Check</u>	<u>Name and (Invoice Date)</u>	<u>Description</u>	<u>Amount</u>
17104	Area D (9/1/22)	Annual Membership Dues for FY 22/23 <i>Acct. 101-24-6030</i>	\$900.00
17105	Blackboard, Inc. (9/6/22)	Connect CTY Renewal Period: Nov 18, 2022 to Nov 17, 2023 <i>Acct. 113-20-8120</i>	\$865.20
17106	Bradbury Estates HOA (9/7/22)	Reimbursement of HOA Fee collected by City for Permit #3796 (29 Starlite) <i>Acct. 101-20-7220</i>	\$120.00
17107	Burrtec (6/30/22)	June 2022 Street Sweeping <i>Acct. 200-48-7290</i>	\$313.14
17108	Burrtec (7/31/11)	July 2022 Street Sweeping <i>Acct. 200-48-7290</i>	\$313.14
17109	California American Water (9/7/22)	<u>Service Address:</u> 600 Winston Ave (City Hall) <i>Acct. 101-16-6400</i>	\$456.49
17110	California American Water (9/7 & 9/9/22)	<u>Service Address:</u> 1775 Woodlyn (Royal Oaks Trail) \$532.86 301 Mt Olive Drive Irrigation \$244.55 2410 Mt Olive Lane Irrigation \$92.03 2256 Gardi Street <u>\$70.82</u> <i>Acct. 200-48-6400</i>	\$940.26
17111	DUDEK (8/17/22)	Community Wildfire Protection Plan <i>Acct. 219-21-7761</i>	\$1,430.00
17112	DUDEK (9/12/22)	Community Wildfire Protection Plan <i>Acct. 219-21-7761</i>	\$390.00
17113	Jones & Mayer (8/31/22)	<u>City Attorney:</u> August Retainer \$2,900.00 <i>Acct. 101-15-7020</i> 243 Barranca Ave Receivership \$438.98 <i>Acct. 101-15-7070</i> Code Enforcement (1527 R.O.) \$357.50 <i>Acct. 101-23-7450</i> Street Widening Project \$330.00 <i>Acct. 200-48-7750</i> Zoning/General Plan <u>\$742.50</u> <i>Acct. 101-15-7075</i>	\$4,768.98

<u>Check</u>	<u>Name and (Invoice Date)</u>	<u>Description</u>	<u>Amount</u>
17114	Kevin Kearney (Sep 2022)	<u>Reimbursement:</u> Hyatt Regency Long Beach League Conference Sep 7-9, 2022 Acct. 101-12-6020	\$642.15
17115	Kevin Kearney (Sep 2022)	Monthly Cell Phone Allowance Acct. 101-12-6440	\$75.00
17116	City of Monrovia (8/11//22) (9/6/22)	<u>Bradbury Transportation Services:</u> August 2022 September 2022 Acct. 204-40-7325 (Prop C)	\$704.07 \$704.07 \$1,408.14
17117	Pasadena Humane Society (8/31/22)	Animal Control Services for Aug 2022 Acct. 101-25-7000	\$982.80
17118	Post Alarm Systems (9/4/22)	City Hall Monitoring for Oct 2022 Fire & Intrusion Systems Acct. 101-23-7420	\$132.92
17119	Priority Landscape Services (9/1/22)	<u>Sep 2022 Landscape Services:</u> Bradbury Civic Center Acct. 101-21-7020 Royal Oaks Drive North Acct. 101-21-7015 Lemon Trail Acct. 101-21-7045 Mt. Olive Drive Entryway & Trail Acct. 101-21-7035	\$220.45 \$434.59 \$144.87 \$585.77 \$1,385.68
17120	RKA Consulting Group (8/24/22) (8/30/22)	<u>City Engineer:</u> City Engineering Services Acct. 101-19-7230 Development Projects Acct. 101-19-7230 BBY/Wildrose Street Widening Acct. 210-48-7750 (Measure R)	\$588.00 \$4,494.00 \$15,886.39 \$20,968.39
17121	Southern Calif. Edison (9/1/22)	Street Lights Acct. 200-48-6410	\$960.59
17122	LA County Sheriff's Dept. (9/8/22)	July 2022 Law Enforcement Services Acct. 101-23-7410	\$10,729.52
17123	Suresh Malkani (Aug 2022)	Finance Director Services (21.00 hrs @ \$86.80/hours) Acct. 101-14-5010	\$1,822.80

<u>Check</u>	<u>Name and (Invoice Date)</u>	<u>Description</u>	<u>Amount</u>
17124	TeamLogic IT (9/1/22)	Computer Services & Supplies <i>Acct. 113-20-8120</i>	\$684.00
17125	Urban Graffiti Enterprises, Inc. (8/31/22)	Graffiti Removal at 350 Mount Olive Drive and 1825 Royal Oaks Drive North <i>Acct. 101-23-7450</i>	\$180.00
17126	U.S. Bank Corporate Payment Systems (8/22/22)	<u>Kevin Kearney Visa Card:</u> Morrallito Mexican Grill \$43.76 (Mtg with Royal Oaks Exec Dir) <i>Acct. 101-12-6025</i> ZOOM (tech funds) \$49.00 <i>Acct. 113-20-8120</i> Smart & Final \$43.44 Smart & Final \$37.64 All American Softy \$1,024.94 Taco Super Gallito \$1,029.36 <i>Acct. 101-11-6100 (all BNO)</i> League of California Cities <u>\$50.00</u> <i>Acct. 101-12-6020</i> <u>\$2,278.14</u>	
17126	U.S. Bank Corporate Payment Systems (8/22/22)	<u>Sophia Musa Visa Card:</u> USPS (postage) \$5.92 <i>Acct. 101-62-6120</i> Target \$290.18 Bella Sera Trattoria (raffle) \$50.00 Dollar Tree (decorations) \$34.45 Dollar Tree (balloon weighs) \$8.27 Claro's (gift basket) \$110.25 Pavilions (balloons) \$22.04 <i>Acct. 101-11-6100 (all BNO)</i> Broadvoice (City Hall phone) <u>\$177.26</u> <i>Acct. 101-16.6440</i> <u>\$698.37</u>	
17126	U.S. Bank Corporate Payment Systems (8/22/22)	<u>Claudia Saldana Visa Card:</u> Claro's Arcadia \$271.03 <i>Acct. 101-11-6100 (BNO)</i> USPS (stamps) <u>\$120.00</u> <i>Acct. 101-16-6450</i> <u>\$391.03</u>	\$3,367.54
17127	VCA Code Group (8/11/22)	<u>Professional Services for July 2022:</u> Code Enforcement \$135.00 <i>Acct. 101-23-7450</i> City Planner (Retainer) \$3,900.00 <i>Acct. 101-20-7210</i> City Planner (Hourly Services) <u>\$4,702.50</u> <i>Acct. 101-20-7240</i>	\$8,737.50

17128	West Coast Arborists (8/15/22)	Street Tree Maintenance FY 22/23 Acct. 101-11-6100	\$8,245.00
-------	-----------------------------------	---	------------

Total Regular Checks	\$70,819.24
-----------------------------	--------------------

SEPTEMBER 2022 PAYROLL:

ACH	Kevin Kearney (Sep 2022)	Salary: City Manager Acct. 101-12-5010	\$12,500.00	
		Withholdings Acct. 101-00-2011	<u>(3,128.34)</u>	\$9,371.66
ACH	Claudia Saldana (Sep 2022)	Salary: City Clerk Acct. 101-13-5010	\$6,057.92	
		Withholdings Acct. 101-00-2011	<u>(1,648.07)</u>	\$4,409.85
ACH	Sophia Musa (Sep 2022)	Salary: Management Analyst Acct. 101-16-5010	\$5,027.58	
		Withholdings Acct. 101-00-2011	(970.77)	
		PERS Employee Share Acct. 101-16-5100	<u>(339.36)</u>	\$3,717.45

Total Payroll	\$17,498.96
----------------------	--------------------

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR SEPTEMBER 2022:

EFT	Aetna (Sep 2022)	<u>Health Insurance for Sep 2022:</u>		
		City Manager Acct. 101-12-5100	\$1,731.46	
		City Clerk Acct. 101-13-5100	\$929.38	
		Management Analyst Acct. 101-16-5100	<u>\$747.00</u>	\$3,407.84
EFT	EDD (Sep 2022)	State Tax Withholdings	\$1,126.07	
		SDI Acct. 101-00-2011	<u>\$259.44</u>	\$1,385.51
EFT	Dept. of Treasury Internal Revenue Service (Sep 2022)	Federal Tax Withholdings	\$2,557.38	
		Social Security	\$2,924.60	
		Medicare	<u>\$683.98</u>	\$6,165.96
		(Employee's portion of Social Security and Medicare is matched by the City) Acct. 101-00-2011		

EFT	California PERS (Sep 2022)	City Manager Acct. 101-12-5100	\$1,944.42	
		City Clerk Acct. 101-13-5100	\$937.52	
		Management Analyst Acct. 101-16-5100	<u>\$714.92</u>	\$3,596.86

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 22-23, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of September, 2022 by the following roll call vote:"

AYES:

NOES:

ABSENT:

CITY CLERK – CITY OF BRADBURY



Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

see CR# 17100

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$62.39	07/27/22	09/15/22	3111203351
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
3M GEL WRIST REST FOR KEY	683876	1.0000 EA	\$20.99	\$20.99
STAPLES MULTIUSE COPY PAP	1149611	1.0000 EA	\$64.49	\$64.49
COUPONDISCOUNT	558100	1.0000 ST	-\$28.50	-\$28.50

Purchased by: CLAUDIA SALDANA
Order #: 9842174510

SUBTOTAL	\$56.98
TAX	\$5.41
TOTAL	\$62.39

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$547.77	08/11/22	09/15/22	3120412191
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP 651A CYAN STANDARD YIE	990209	1.0000 EA	\$501.89	\$501.89
COUPONDISCOUNT	558100	1.0000 ST	-\$1.64	-\$1.64

Purchased by: CLAUDIA SALDANA
Order #: 9842653991

SUBTOTAL	\$500.25
TAX	\$47.52
TOTAL	\$547.77

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$1,116.25	08/11/22	09/15/22	3120477791
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP 651A YELLOW STANDARD Y	990210	1.0000 EA	\$501.89	\$501.89
HP 651A MAGENTA STANDARD	990211	1.0000 EA	\$501.89	\$501.89
VERBATIM PINSTRIPE 8GB US	1913050	1.0000 EA	\$37.99	\$37.99
COUPONDISCOUNT	558100	1.0000 ST	-\$1.65	-\$1.65
COUPONDISCOUNT	558100	1.0000 ST	-\$1.65	-\$1.65
COUPONDISCOUNT	558100	1.0000 ST	-\$0.06	-\$0.06
COUPONDISCOUNT	558100	1.0000 ST	-\$17.00	-\$17.00
COUPONDISCOUNT	558099	1.0000 ST	-\$2.00	-\$2.00

Purchased by: CLAUDIA SALDANA
Order #: 9842653991

SUBTOTAL	\$1,019.41
TAX	\$96.84
TOTAL	\$1,116.25

401422





P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4246 0445 5575 6224
STATEMENT DATE 08-22-2022
AMOUNT DUE \$3,351.16
NEW BALANCE \$3,351.16
PAYMENT DUE ON RECEIPT

000000510 01 SP 0.570 106481543076566 P

CITY OF BRADBURY
ATTN CLAUDIA SALDANA
600 WINSTON AVE.
BRADBURY CA 91008-1123

AMOUNT ENCLOSED
\$ 3,367.54

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

see CK# 17126

4246044555756224 000335116 000335116

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
CITY OF BRADBURY 4246 0445 5575 6224	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$4,028.09	\$3,367.54	\$0.00	\$0.00	\$0.00	\$0.00	\$4,044.47	\$3,351.16

CORPORATE ACCOUNT ACTIVITY				
CITY OF BRADBURY 4246-0445-5575-6224			TOTAL CORPORATE ACTIVITY \$4,044.47 CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-26	07-24	74798262207000000000461	PAYMENT - THANK YOU 00000 C	2,963.73 PY
08-22	08-20	74798262234000000000955	PAYMENT - THANK YOU 00000 C	1,080.74 PY

NEW ACTIVITY				
KEVIN KEARNEY 4246-0446-0277-2711		CREDITS \$0.00	PURCHASES \$2,278.14	CASH ADV \$0.00
		TOTAL ACTIVITY \$2,278.14		
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-29	07-26	24013392209003205950925	MORRALITO MEXICAN GRILL DUARTE CA	43.76
07-29	07-27	24231682209837000027201	SMART AND FINAL 746 DUARTE CA	43.44
08-01	07-29	24011342210000047341135	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	49.00
08-01	07-28	24231682210837000029675	SMART AND FINAL 746 DUARTE CA	37.64

<div>CUSTOMER SERVICE CALL</div> <div>800-344-5696</div>	ACCOUNT NUMBER		ACCOUNT SUMMARY			
	4246-0445-5575-6224		PREVIOUS BALANCE	4,028.09		
			PURCHASES & OTHER CHARGES	3,367.54		
	STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00		
	08/22/22	.00	CASH ADVANCE FEES	.00		
<div>SEND BILLING INQUIRIES TO:</div> <div>U.S. Bank National Association</div> <div>C/O U.S. Bancorp Purchasing Card Program</div> <div>P.O. Box 6335</div> <div>Fargo, ND 58125-6335</div>	AMOUNT DUE		LATE PAYMENT CHARGES	.00		
			CREDITS	.00		
			PAYMENTS	4,044.47		
					ACCOUNT BALANCE	3,351.16
			3,351.16			

AUG 30 2022



Company Name: CITY OF BRADBURY
Corporate Account Number: 4246 0445 5575 6224
Statement Date: 08-22-2022

see Ck# 17126

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-01	07-29	24492152211852421997480	PAYPAL *ALLAMERICAN 402-935-7733 CA	1,024.94	
08-01	07-29	24943002211400559000016	TACOS SUPER GALLITO WHS 323-363-0861 CA	1,029.36	
08-17	08-16	24492152228852240932719	PAYPAL *LEAGUECALIF LEAGU 402-935-7733 CA	50.00	
SOPHIA MUSA			CREDITS	PURCHASES	CASH ADV
4246-0446-5320-2600			\$0.00	\$698.37	\$0.00
					TOTAL ACTIVITY
					\$698.37
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-27	07-26	24137462208001254973882	USPS PO 0522740820 DUARTE CA	5.92	
07-27	07-26	24164072207091007650816	TARGET 00003020 DUARTE CA	290.18	
07-29	07-28	24342852209017032950168	BELLA SERA TRATTORIA MONROVIA CA	50.00	
07-29	07-28	24445002210000756720715	DOLLAR TREE DUARTE CA	34.45	
07-29	07-28	24445002210000756720897	DOLLAR TREE DUARTE CA	8.27	
07-29	07-28	24493982210968698752166	CLAROS ARCADIA ARCADIA CA	110.25	
08-01	07-28	24231682210837001451183	PAVILIONS #2200 MONROVIA CA	22.04	
08-15	08-14	24453512226017076629235	BROADVOICE 888-325-5875 CA	177.26	
CLAUDIA A SALDANA			CREDITS	PURCHASES	CASH ADV
4246-0470-0126-4883			\$0.00	\$391.03	\$0.00
					TOTAL ACTIVITY
					\$391.03
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-29	07-28	24493982210968698663488	CLAROS ARCADIA ARCADIA CA	271.03	
08-18	08-17	24137462230001253446890	USPS PO 0522740820 DUARTE CA	120.00	

Department: 00000 Total:
Division: 00000 Total:

\$3,367.54
\$3,367.54

City of Bradbury **Monthly Investment Report for the month of August 2022**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:	<u>Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>
Wells Fargo Bank - General Checking	\$ 1,080,982.84	n/a	0%

Investments:	<u>Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>
Local Agency Investment Fund (LAIF)	\$ 3,371,707.68	n/a	1.28%

Ally Bank CD	\$ 247,000.00	9/26/2022	1.95%
Webbank	\$ 243,000.00	7/18/2023	2.75%
Texas Exchange Bank Crowley CD	\$ 249,000.00	7/9/2024	0.50%
BMW Bank of NA	\$ 248,000.00	12/10/2024	0.90%

Total \$ 5,439,690.52

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds	<u>Amount</u>
General Fund (101)	\$4,076,626.78
Utility Users Tax Fund (102)	\$590,224.59
Deposits Fund (103)	(\$10,121.98)
Long Term Planning Fee Fund (112)	\$6,369.13
Technology Fee Fund (113)	\$11,499.81
Gas Tax Fund (200)	\$1,124.30
SB 1 Gas Tax Fund (201)	\$14,850.73
Prop A Fund (203)	\$32,739.91
Prop C Fund (204)	\$20,892.27
TDA Fund (205)	\$6.53
Sewer Fund (206)	\$0.00
STPL Fund (208)	\$1,052.93
Recycling Grant Fund (209)	\$31,409.09
Measure R Fund (210)	\$86,018.43
Measure M Fund (212)	\$64,105.21
Measure W Fund (213)	\$10,863.82
COPS Fund (215)	\$352,398.70
County Park Grant Fund (217)	\$9,233.45
CWPP Grant Fund (219)	\$12,413.82
ARPA Fund (220)	\$127,983.00
Total	\$ 5,439,690.52

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
 This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:  Reviewed By:

Kevin Kearney
 City Manager

Laurie Silver
 City Treasurer

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022		2022-23 Budget	2022-23 YTD @ 09/30/2022	
General Fund:							
101-00-4000	Operating Transfers In	665,476	667,520	100%	-	#DIV/0!	
101-00-4010	Property Tax-Current Secured	481,798	460,505	96%	490,000	25,052	5%
101-00-4030	Property Tax-Current Unsecured	18,000	14,490	81%	20,000	14,077	70%
101-00-4060	Public Safety Augmentation F	11,000	11,865	108%	11,000	2,387	22%
101-00-4070	Delinquent Taxes	8,000	9,451	118%	9,000	1,566	17%
101-00-4100	Sales & Use Tax	3,000	2,832	94%	3,500	787	22%
101-00-4110	Franchise Fee-Cable TV	27,000	18,229	68%	20,000	4,702	24%
101-00-4111	PEG Fees	-	3,653	#DIV/0!	-	940	#DIV/0!
101-00-4120	Franchise Fee-SC Edison	19,500	19,739	101%	20,000		0%
101-00-4130	Franchise Fee-SC Refuse	39,500	28,975	73%	25,000	8,986	36%
101-00-4140	Franchise Fee-SC Gas Co.	3,550	3,836	108%	3,500		0%
101-00-4150	Franchise Fee-Cal Am Water	47,500	46,363	98%	50,000		0%
101-00-4160	AB939 Refuse Admin. Fee	20,000		0%	10,000	20,399	204%
101-00-4190	Real Property Transfer Tax	22,500	31,832	141%	35,000	4,868	14%
101-00-4200	Motor Vehicle In-Lieu	145,000	146,411	101%	145,000		0%
101-00-4210	Dist & Bail Forfeiture	1,200	280	23%	400	146	37%
101-00-4220	Fines-City	2,500	1,595	64%	2,500	232	9%
101-00-4350	Business License	40,000	26,301	66%	29,000	5,088	18%
101-00-4360	Movie & TV Permits	-	65,870	#DIV/0!	15,000		0%
101-00-4370	Bedroom License Fee	10,000	5,150	52%	6,500		0%
101-00-4410	Variances & CUPs	1,635	1,635	100%	1,635	1,635	100%
101-00-4420	Lot Line Adjustment/Zone Changes	-	-	#DIV/0!	3,800		0%
101-00-4440	Subdivisions/Lot Splits	-	-	#DIV/0!	4,800		0%
101-00-4460	Planning Dept. Review	65,000	32,305	50%	36,000	7,127	20%
101-00-4470	Building Construction Permit	100,000	76,437	76%	100,000	3,033	3%
101-00-4480	Building Plan Check Fees	100,000	122,931	123%	100,000	293	0%
101-00-4485	Landscape Plan Check Permit	9,000	11,942	133%	10,000		0%
101-00-4490	Green Code Compliance	10,000	15,472	155%	25,000	29	0%
101-00-4500	Civic Center Rental Fee	900	360	40%	900		0%
101-00-4530	Environmental & Other Fees	2,500	1,854	74%	2,500	742	30%
101-00-4540	City Engineering Plan Check	100,000	58,717	59%	90,000	9,503	11%
101-00-4600	Interest Income	50,000	6,545	13%	12,000	6,558	55%
101-00-4700	Sales of Maps & Publications	100	15	15%			#DIV/0!
101-00-4800	Other Revenue	-	82	#DIV/0!	-		#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,500		0%
101-00-4900	Reimbursements	2,000	12,664	633%	15,000	-	0%
101-00-4920	Sale of Prop. A Funds	-	-	#DIV/0!	-	-	#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	-	0%	-	-	#DIV/0!
101-24-4610	Donations	500	500	100%	-	-	#DIV/0!
Total General Fund Revenues		2,012,079	1,911,176	95%	1,301,535	118,150	9%

Utility Users Tax Fund:

102-00-4600	Interest	5,000	4,778	96%	12,000		0%
102-00-4830	Electric	-	-	#DIV/0!	-	-	#DIV/0!
		5,000	4,778	96%	12,000	-	0%

Deposits Fund:

103-00-2039	Chadwick Ranch Development	75,000	101,225	135%	60,000		0%
		75,000	101,225	135%	60,000	-	0%

Long Term Planning Fee Fund:

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022	2021-22 %	2022-23 Budget	2022-23 YTD @ 09/30/2022	2022-23 %
112-00-4490	Long-Term Planning Fee	4,000	4,651	116%	7,500	153	2%
112-00-4600	LTP Fee Interest Income	150	28	19%	125		0%
		4,150	4,679	113%	7,625	153	2%
Technology Fee Fund:							
113-00-4520	Technology Fee	11,000	6,991	64%	17,500	403	2%
113-00-4600	Technology Fee Interest Income	500	215	43%	550		0%
		11,500	7,206	63%	18,050	403	2%
Gas Tax Fund:							
200-00-4600	Interest	200	88	44%	250		0%
200-48-4260	Gas Tax	35,000	27,833	80%	28,250	3,388	12%
		35,200	27,921	79%	28,500	3,388	12%
SB1 Gas Tax Fund:							
201-00-4000	Transfers In						
201-00-4260	Gas Tax	30,000	17,238	57%	19,700	5,301	27%
201-00-4600	Gas Tax Interest	300	361	120%	750		0%
		30,300	17,599	58%	20,450	5,301	26%
Prop. A Fund:							
203-40-4260	Prop. A Transit Funds	25,000	26,566	106%	22,000	4,686	21%
203-00-4600	Prop. A Transit Interest	200	94	47%	600		0%
		25,200	26,660	106%	22,600	4,686	21%
Prop. C Fund:							
204-48-4260	Prop. C Funds	23,000	22,036	96%	18,000	3,887	22%
204-48-4600	Prop. C Interest	450	151	34%	350		0%
		23,450	22,187	95%	18,350	3,887	21%
Transportation Development Act Fund:							
205-48-4260	TDA Funds	5,000	4,587	92%	5,000	413	8%
205-48-4600	TDA Interest	-	18	#DIV/0!	30		0%
		5,000	4,605	92%	5,030	413	8%
Sewer Fund:							
206-50-4600	Sewer Fund Interest	-	2,641	#DIV/0!	10,000	2,914	29%
206-50-4606	Winston Ave. Assessment	-	-	#DIV/0!	74,423	-	0%
		-	2,641	#DIV/0!	84,423	2,914	3%
STPL Fund:							
208-00-4600	STPL Interest	10	8	80%	20	3,297	16485%
		10	8	80%	20	3,297	16485%
Recycling Grant Fund:							
209-00-4260	Recycling Grant Funds	5,000	5,000	100%	5,000		0%
209-00-4600	Recycling Grant Interest	100	50	50%	150		0%
		5,100	25,153	493%	5,150	-	0%
Measure R Fund:							
210-48-4260	Measure R Funds	18,000	16,524	92%	13,500		0%
210-00-4600	Measure R Interest	300	582	194%	1,200		0%
		18,300	17,106	93%	14,700	-	0%

Revenues

Acct. Number	Account Description	2021-22 Budget	2021-22 YTD @ 06/30/2022	2022-23 Budget	2022-23 YTD @ 09/30/2022
Measure M Fund					
212-48-4260	Measure M Funds	16,500	18,699 113%	16,000	0%
212-00-4600	Measure M Interest	400	392 98%	800	0%
		16,900	19,091 113%	16,800	- 0%
Measure W Fund					
213-48-4260	Measure W Funds	50,500	53,094 105%	50,506	0%
213-48-4600	Measure W Interest	-	- #DIV/0!	1,000	0%
		50,500	53,094 105%	51,506	- 0%
Citizen's Option for Public Safety (COPS) Fund:					
215-23-4260	COPs Funds	100,000	161,285 161%	100,000	0%
215-00-4600	COPs Interest	2,500	2,902 116%	5,500	0%
		102,500	164,187 160%	105,500	- 0%
County Park Grant:					
217-00-4210	County Park Grant	-	- #DIV/0!	-	#DIV/0!
217-00-4600	Grant Fund Interest Income	500	74 15%	650	0%
		500	74 15%	650	- 0%
Fire Safe Grant:					
219-00-4260	Community Wildfire Protection Plan	24,994	16,033 64%	5,000	65 1%
219-00-4600	Fire Safe Grant Interest Income	75	1 1%	50	0%
		25,069	16,034 64%	5,050	65 1%
ARPA Fund:					
220-00-4215	ARPA Revenues	100,000	- 0%	175,000	127,983 73%
220-00-4600	Interest Income	-	1,032 #DIV/0!	1,200	0%
		100,000	1,032 1%	176,200	127,983 73%
Total Revenues					
		2,545,758	2,426,456 95%	1,954,139	270,640 14%

Expenditures

Account Description		2021-22 Budget	2-231-22 YTD @ 06/30/2022		2022-23 Budget	2-231-22 YTD @ 09/30/2022	
General Fund:							
City Council Division:							
101-11-6100	Events and awards	6,500	922	14%	14,000	3,854	28%
101-11-6110	City Newsletter	-		#DIV/0!	400	265	66%
101-11-6500	Community Support (homelessness)	3,000	3,000	100%	4,000		0%
		9,500	3,922	41%	18,400	4,119	22%
City Manager Division:							
101-12-5010	Salaries	126,720	130,753	103%	150,000	25,000	17%
101-12-5100	Benefits	50,747	51,256	101%	58,099	9,870	17%
101-12-6020	Meetings & Conferences	5,000	3,076	62%	5,000	635	13%
101-12-6025	Expense Account	1,500	280	19%	1,500	26	2%
101-12-6050	Mileage	1,000	489	49%	1,000	-	0%
101-12-6440	Cell Phone	1,000	900	90%	900	150	17%
		185,967	186,754	100%	216,499	35,681	16%
City Clerk Division:							
101-13-5010	Salaries	67,000	67,000	100%	72,695	12,116	17%
101-13-5100	Benefits	30,000	27,793	93%	29,359	4,888	17%
101-13-6020	Meetings & Conferences	-		#DIV/0!	-		#DIV/0!
101-13-6050	Mileage	100	107	107%	100		0%
101-13-6210	Special Department Supplies	275		0%	500		0%
101-13-6220	Election Supplies	500	564	113%	600		0%
101-13-6225	Codification	3,000	4,854	162%	3,500	655	19%
101-13-7000	Contract Election Services	15,000		0%	-		#DIV/0!
		115,875	100,318	87%	106,754	17,659	17%
Finance Division:							
101-14-5010	Salaries	15,789	17,033	108%	25,000	2,794	11%
101-14-5100	Benefits	1,355	512	38%	-	865	#DIV/0!
101-14-6210	Special Department Supplies	400	400	100%	500		0%
101-14-6230	Contracted Computer Services	1,000	1,981	198%	1,500		0%
101-14-7010	Contracted Banking Services	4,500	4,540	101%	4,000		0%
101-14-7020	Contracted Audit Services	19,000	10,000	53%	17,000		0%
101-14-7040	GASB Reports	700	700	100%	1,000	700	70%
		42,744	35,166	82%	49,000	4,359	9%
City Attorney Division:							
101-15-7020	City Attorney Retainer	31,800	29,162	92%	34,800	5,550	16%
101-15-7070	City Attorney Special Service	3,000	14,080	469%	2,000	4,435	222%
101-15-7075	Development Code Update		14,373	#DIV/0!	7,000	1,400	20%
101-15-7080	Seminars & Training	-	-	#DIV/0!	1,000		0%
101-15-6125	City Attorney-Planning	3,000	-	0%	10,000	6,458	65%
101-15-7450	City Attorney-Code Enforcement	2,000		0%	2,000		0%
		39,800	57,615	145%	56,800	17,843	31%
General Government Division:							
101-16-5010	Salaries	55,605	55,605	100%	60,331	10,055	17%
101-16-5100	Benefits	14,286	16,724	117%	21,297	3,242	15%
101-16-6010	Seminars & Training	1,000	496	50%	1,000		0%
101-16-6020	Meetings & Conferences	200	712	356%	1,000		0%
101-16-6040	Transportation & Lodging	500		0%	1,000		0%
101-16-6050	Mileage	300	371	124%	400		0%
101-16-6120	Postage	700	253	36%	400	58	15%
101-16-6200	Office Supplies	3,000	990	33%	2,000	1,963	98%
101-16-6210	Special Departmental Supplies		997	#DIV/0!	16,100		0%
101-16-6230	Computer & Website Services	10,000	2,396	24%	4,000	914	23%
101-16-6240	PERS UAL Payment	6,291	9,598	153%	12,920	12,490	97%
101-16-6241	PERS Replacement Benefit Contribution	2,600	2,823	109%	3,000		0%
101-16-6242	PERS SSA 218 Annual Fee	200		0%	200		0%

Expenditures

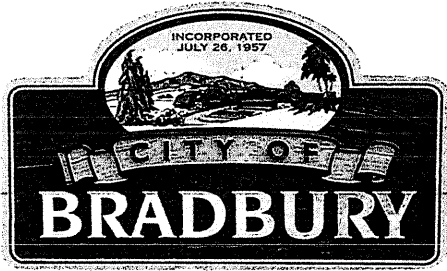
Account Description		2021-22 Budget	2-231-22 YTD @ 06/30/2022		2022-23 Budget	2-231-22 YTD @ 09/30/2022	
101-16-6250	Copier & Duplications		-	#DIV/0!	-		#DIV/0!
101-16-6300	Insurance	39,187	36,652	94%	40,000	42,609	107%
101-16-6400	Utilities	7,380	7,081	96%	5,500	1,724	31%
101-16-6440	Telephone	2,100	1,689	80%	2,000	338	17%
101-16-6450	Building Operations	1,200	504	42%	2,000	83	4%
101-16-6460	Building & Cleaning Service	4,500	4,500	100%	4,000	1,515	38%
101-16-6470	Maintenance & Supplies	20,500	21,468	105%	1,000	63	6%
101-16-7435	Redistricting	65,000	40,250	62%	-	-	#DIV/0!
101-16-6415	Street Signs	6,000		0%	10,000	-	0%
		240,549	203,109	84%	188,148	75,054	40%
Engineering Division:							
101-19-7230	Contracted Engineering Services	80,000	54,950	69%	80,000	19,908	25%
		80,000	54,950	69%	80,000	19,908	25%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences						
101-20-6120	Postage	500	35	7%	300		0%
101-20-6210	Special Department Supplies	500	80	16%	300	(8)	-3%
101-20-6240	Environmental Filing Fees	500		0%	-		#DIV/0!
101-20-7210	City Planner Retainer	46,800	30,125	64%	46,800	11,700	25%
101-20-7220	Contracted Building & Safety	120,000	73,235	61%	90,000	1,422	2%
101-20-7240	City Planner Special Service	15,000	6,765	45%	10,000	10,973	110%
101-20-7245	General Plan update		33,436	#DIV/0!	15,000		0%
101-20-7075	Development Code Update	2,000		0%			#DIV/0!
		185,300	143,676	78%	162,400	24,087	15%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	10,332	103%	10,000	1,455	15%
101-21-7020	City Hall Grounds Maintenance	7,000	9,540	136%	7,500	1,878	25%
101-21-7025	Trail Maintenance	10,000	2,758	28%	10,000		0%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,184	52%	12,000	1,031	9%
101-21-7045	Lemon/RO Horse Trail	7,000	1,685	24%	7,000	290	4%
101-21-7060	Street Tree Trimming	15,000	16,956	113%	15,000		0%
		61,000	47,455	78%	61,500	4,654	8%
Public Safety Division:							
101-23-6210	Special Departmental Services		42	#DIV/0!	50	3	6%
101-23-7410	Contract Services Sheriff	126,940	105,783	83%	128,000	21,157	17%
101-23-7420	City Hall Security	3,000	4,770	159%	3,500	642	18%
101-23-7450	Code Enforcement	12,000	1,439	12%	1,500	412	27%
101-23-7757	AED Purchase			#DIV/0!			#DIV/0!
		141,940	112,034	79%	133,050	22,214	17%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	110	65	59%	100		0%
101-24-6020	Meetings & Conferences	500		0%	500		0%
101-24-6030	Memberships & Dues	400	360	90%	450		0%
101-24-6100	Events & Awards	200		0%	200		0%
101-24-6470	Maintenance & Supplies	5,500	261	5%	5,000		0%
101-24-6480	Civic Center Generator	1,000	291	29%	300		0%
101-24-7245	Hazard Mitigation Plan	-		#DIV/0!	-		#DIV/0!
		7,710	977	13%	6,550	-	0%

Expenditures

Account Description		2021-22 Budget	2-231-22 YTD @ 06/30/2022		2022-23 Budget	2-231-22 YTD @ 09/30/2022	
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	11,450	10,496	92%	8,500	1,937	23%
101-25-7010	Pest Control Services	500		0%	500		0%
		11,950	10,496	88%	9,000	1,937	22%
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	10,500	12,078	115%	11,000	9,824	89%
		10,500	12,078	115%	11,000	9,824	89%
General Fund Totals		1,132,835	968,550	85%	1,099,101	237,339	22%
Utility Users Tax Fund:							
102-15-7075	Development Code Update						
102-42-7630	NPDES Stormwater Compliance	90,000	16,128	18%	1,600	98	6%
		90,000	16,128	18%	1,600	98	6%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	75,000	92,263	123%	50,000	12,645	25%
		75,000	92,263	123%	50,000	12,645	25%
Long Term Planning Fee Fund:							
112-20-7245	General Plan Expense	2,000	-	0%	-	-	#DIV/0!
		2,000	-	-	-	-	#DIV/0!
Technology Fee Fund:							
113-20-4500	Permit Digitizing	-	-	#DIV/0!			#DIV/0!
113-20-7730	Website	3,000	1,800	60%	5,000		0%
113-20-8120	Capital Equipment-Server & Copier	10,000	19,648	196%	12,000	4,132	34%
		13,000	21,448	165%	17,000	4,132	24%
Gas Tax Fund:							
200-48-6400	Utilities-Select System	11,000	11,389	104%	11,000	2,471	22%
200-48-6410	Street Lights	10,000	10,468	105%	11,000	1,910	17%
200-48-7000	PW Contract Services	1,000	763	76%	600		0%
200-48-7290	Street Sweeping	4,000	4,384	110%	4,000		0%
200-48-7750	Wild Rose Project	25,097	14,168	56%	6,430	275	4%
		51,097	41,172	81%	33,030	4,656	14%
SB1 Gas Tax Fund:							
201-48-7750	Wild Rose Project	81,615	18,281	22%	61,070	33,329	55%
201-48-7755	City Wide Slurry Seal			#DIV/0!			#DIV/0!
		81,615	18,281	22%	61,070	33,329	55%
Prop. A Fund:							
203-00-7600	Sale of Prop. A Funds					4,686	
		-	-	#DIV/0!	-	4,686	#DIV/0!
Prop. C Fund:							
204-20-6030	Memberships & Dues	900	353	39%	400		0%
204-40-7325	Transit Services	9,000	7,745	86%	8,449	1,408	17%
204-48-7745	Royal Oaks North Curb Extension				-		
204-48-7750	Wild Rose Project	36,570	15,348		21,220		
		46,470	23,446	50%	30,069	1,408	5%
Transportation Development Act Fund:							
205-48-7045	RO Trail	-	2,600	#DIV/0!	5,000		0%
205-48-7720	Lemon/RO Horse Trail Project	-		#DIV/0!	-		#DIV/0!
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.	5,000	2,920	58%	-		#DIV/0!
205-00-7760	Return of Funds	-	-	#DIV/0!	-		#DIV/0!
		5,000	5,520	#DIV/0!	5,000	-	#DIV/0!

Expenditures

Account Description		2021-22 Budget	2-231-22 YTD @ 06/30/2022		2022-23 Budget	2-231-22 YTD @ 09/30/2022	
Sewer Fund:							
206-50-7601	Mt. Olive Lane Sewer Project	-	-	#DIV/0!	-	-	#DIV/0!
206-50-7602	DUSD Message Board	-	-	#DIV/0!	-	-	#DIV/0!
206-50-7606	Winston Ave Project	-	-	#DIV/0!	-	-	#DIV/0!
		665,476	-	0%	-	-	#DIV/0!
STPL Fund:							
208-48-7750	Wild Rose Project	1,055	-	0%	1,055	-	0%
		1,055	-	0%	1,055	-	0%
Recycling Grant Fund:							
209-35-7300	Recycling Education	5,000	-	0%	5,000	-	0%
		5,000	-	-	5,000	-	-
Measure R Fund:							
210-48-7750	Wild Rose Project	88,739	-	0%	88,739	-	0%
		88,739	-	0%	88,739	-	0%
Measure M Fund							
212-48-7750	Wild Rose Project	58,470		0%	58,470		0%
		58,470	-	0%	58,470	-	0%
Measure W Fund							
213-42-7630	NPDES Stormwater Compliance				50,506		
		50,500	42,230	84%	50,506	-	0%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-7410	Contract Services Sheriff	50,000	50,000	100%			#DIV/0!
215-23-7411	Contract CSO Services & Supplies	56,500	52,116	92%	55,000		0%
		106,500	102,116	96%	55,000	-	0%
County Park Grant:							
217-21-7650	Civic Center Park	1,000	-	0%	1,000		0%
		1,000	-	0%	1,000	-	0%
Fire Safe Grant 14-USFS-SFA-0053:							
219-21-7761	Community Wildfire Protection Plan	30,934	3,555	11%	5,000	65	1%
		30,934	3,555	11%	5,000	65	1%
ARPA Fund:							
220-00-5000	Operating Transfers Out	-	-	#DIV/0!	132,500		0%
220-00-6215	ARPA Expenses	100,000	-	0%	5,300		0%
		100,000	-	0%	137,800	-	0%
Total Expenditures		2,604,691	1,334,709	51%	1,699,440	298,358	18%



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard T. Hale, Jr., Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 20, 2022

SUBJECT: **SANITATION DISTRICT – TAX SHARING RESOLUTION**

ATTACHMENTS: 1) Cover Letter & Tax Sharing Resolution

RECOMMENDATION

It is recommended that the City Council adopt the Joint Tax Sharing Resolution with the Sanitation Districts of Los Angeles County.

SUMMARY

528 Winston Avenue recently connected to the sewer. The property's development and connection has initiated the process with the Sanitation District of Los Angeles County to annex the sewer connection into the County District, so that the property might receive off-site disposal of sewerage.

This annexation process is routine when dealing with new sewer lines and new developments.

ATTACHMENT #1



**LOS ANGELES COUNTY
SANITATION DISTRICTS**
Converting Waste Into Resources

Robert C. Ferrante
Chief Engineer and General Manager

1955 Workman Mill Road, Whittier, CA 90601-1400
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998
(562) 699-7411 • www.lacsd.org

August 29, 2022

General Annexation File

Ms. Claudia Saldana, City Clerk
City of Bradbury
600 Winston Avenue
Bradbury, CA 91010

SEP 01 2022

Dear Ms. Saldana:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your city and others. The applicant has requested, in writing, annexation of his property into the County Sanitation District No. 22 (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your city will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your city would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Annexation No.

22-439

Type of Project

one existing single-family home

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your city, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your city. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry



Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: 22-439

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Library

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES
COUNTY, AND THE GOVERNING BODIES OF

City of Bradbury

Upper San Gabriel Valley Municipal Water District

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22.

"ANNEXATION NO. 439"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 22 entitled *Annexation No. 439*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 22 in the annexation entitled *Annexation No. 439* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2022, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 22 a total of 0.4957460 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 439* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 22 as a result of annexation entitled *Annexation No. 439*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 22 of Los Angeles County, and the governing bodies of City of Bradbury and Upper San Gabriel Valley Municipal Water District, signatory hereto.

CITY OF BRADBURY

SIGNATURE

ATTEST:

PRINT NAME AND TITLE

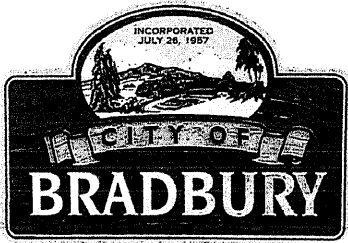
Secretary

Date

(SIGNED IN COUNTERPART)

ANNEXATION TO: CO.SANITATION DIST.NO 22 DEBT S.
ACCOUNT NUMBER: 066.85
TRA: 03403
EFFECTIVE DATE: 07/01/2022
ANNEXATION NUMBER: 439 PROJECT NAME: A-22-439
DISTRICT SHARE: 0.009242042

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.275612604	27.5622 %	0.009242042	0.002547232	-0.002606702	0.273005902
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000104494	0.0104 %	0.009242042	0.000000965	0.000000000	0.000104494
003.01	L A COUNTY LIBRARY	0.020932372	2.0932 %	0.009242042	0.000193457	-0.000193457	0.020738915
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.160728623	16.0728 %	0.009242042	0.001485460	-0.001485460	0.159243163
007.31	L A C FIRE-FFW	0.006330407	0.6330 %	0.009242042	0.000058505	0.000000000	0.006330407
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001511381	0.1511 %	0.009242042	0.000013968	-0.000013968	0.001497413
030.70	LA CO FLOOD CONTROL MAINT	0.008552983	0.8552 %	0.009242042	0.000079047	-0.000079047	0.008473936
122.01	CITY-BRADBURY TD #1	0.062129674	6.2129 %	0.009242042	0.000574205	-0.000574205	0.061555469
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000500095	0.0500 %	0.009242042	0.000004621	-0.000004621	0.000495474
400.00	EDUCATIONAL REV AUGMENTATION FD	0.070611588	7.0611 %	0.009242042	0.000652595	EXEMPT	0.070611588
400.01	EDUCATIONAL AUG FD IMPOUND	0.143297735	14.3297 %	0.009242042	0.001324363	EXEMPT	0.143297735
400.15	COUNTY SCHOOL SERVICES	0.001296446	0.1296 %	0.009242042	0.000011981	EXEMPT	0.001296446
400.21	CHILDREN'S INSTIL TUITION FUND	0.002572897	0.2572 %	0.009242042	0.000023778	EXEMPT	0.002572897
791.04	CITRUS COMMUNITY COLLEGE DIST	0.022754829	2.2754 %	0.009242042	0.000210301	EXEMPT	0.022754829
791.20	CHILDREN'S CTR FUND CITRUS C C	0.000593503	0.0593 %	0.009242042	0.000005485	EXEMPT	0.000593503
855.03	DUARTE UNIFIED SCHOOL DISTRICT	0.213250768	21.3250 %	0.009242042	0.001970872	EXEMPT	0.213250768
855.06	CO.SCH.SERV.FD. - DUARTE	0.008320192	0.8320 %	0.009242042	0.000076895	EXEMPT	0.008320192
855.07	DEV.CTR.HDCPD.MINOR-DUARTE	0.000899409	0.0899 %	0.009242042	0.000008312	EXEMPT	0.000899409
***066.85	CO.SANITATION DIST.NO 22 DEBT S.	0.000000000	0.0000 %	0.009242042	0.000000000	0.000000000	0.004957460



Bruce Lathrop, Mayor (District 2)
Richard Barakat, Mayor Pro-Tem (District 3)
Richard T. Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Claudia Saldana, City Clerk

DATE: September 20, 2022

SUBJECT: **Appointment of Planning Commissioners for Districts 2 and 4**

SUMMARY

At this time the Planning Commission has two (2) vacancies to be filled due to the expiration of terms. The current commission vacancies have been properly noticed per the requirements of the Maddy Act. Staff recommends that the City Council confirm the appointments of the Planning Commissioners for Districts 2 and 4.

ANALYSIS

Each Commissioner serves for a term of two (2) years. The Planning Commission meets on the fourth Wednesday of each month. The primary staff liaison is the Contract City Planner.

The following are the current Commissioners eligible for re-appointment to the Planning Commission.

<u>Commissioner</u>	<u>Term</u>	<u>Appointed</u>	<u>Expires</u>	<u>District</u>
Bill Novodor	2-year	March 2010	Sep 2022	2
Robert Jones	2-year	May 2018	Sep 2022	4

FINANCIAL REVIEW

The Appointment of Commissioners will have no fiscal impact on the City.

PUBLIC NOTICE PROCESS

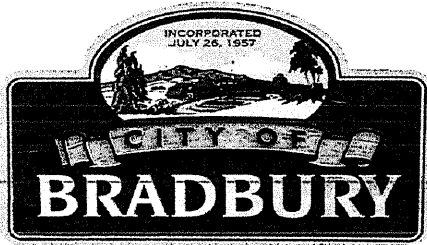
This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

STAFF RECOMMENDATION

It is recommended that the City Council confirm the appointments of the Planning Commissioners for Districts 2 and 4.

FOR CITY COUNCIL AGENDA 9-20

AGENDA ITEM # 1.E



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard T. Hale, Jr., Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 20, 2022

SUBJECT: **Fiscal Year 2020-2021 Annual Financial Audit Report**

ATTACHMENT: 1) FY 2020-21 Audit Report

SUMMARY

As required by local and State law, the City of Bradbury must complete an annual audit of its financial activities. The Pun Group has completed its independent audit of the City's general-purpose financial statements for fiscal year 2020-21, and the City Treasurer has been sent the report. It is recommended the City Council receive and file the Annual Financial Report as presented.

ANALYSIS

The Pun Group Accountants & Advisors have prepared the annual independent auditor's report and general-purpose financial statement for the fiscal year ending June 30, 2021. The work was completed in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States.

It was determined that the statements present fairly in all material respects the financial position of the City of Bradbury and that they are in conformity with the generally accepted accounting principals. With regard to internal controls over financial reporting, the independent auditors noted no matters that they would consider to be a material weakness.

The City Council's approval and acceptance of the Fiscal Year 2020-21 audited financial report is needed to remain in compliance with local, State and Federal law.

FINANCIAL REVIEW

There is no financial impact in accepting this report.

STAFF RECOMMENDATION

It is recommended the City Council receive and file the Annual Financial Audit Report as presented.

ATTACHMENT #1

City of Bradbury

Bradbury, California

Independent Auditors' Reports and Basic Financial Statements

For the Year Ended June 30, 2021



City of Bradbury
Basic Financial Statements
For the Year Ended June 30, 2021

Table of Contents

	<u>Page</u>
Independent Auditors' Reports:	
Report on the Financial Statements.....	1
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	5
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position.....	11
Statement of Activities	12
Governmental Fund Financial Statements:	
Balance Sheet	14
Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.....	17
Statement of Revenues, Expenditures, and Changes in Fund Balances	18
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities.....	20
Notes to the Basic Financial Statements	23
Required Supplementary Information (Unaudited):	
Budgetary Comparison Schedules:	
General Fund	47
Sewer Special Revenue Fund	48
Utility Users Tax (UUT) Special Revenue Fund.....	49
Citizens' Option for Public Safety (COPS) Special Revenue Fund.....	50
Public Transportation Fund (Prop A) Special Revenue Fund	51
Budgetary Information.....	53
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios	54
Schedule of the City's Contributions - Pensions	56

City of Bradbury
Basic Financial Statements
For the Year Ended June 30, 2021

Table of Contents (Continued)

Supplementary Information:

Nonmajor Governmental Funds:

Combining Balance Sheet	62
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	65
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual	
County Park Grant Special Fund	68
Measure R Special Revenue Fund	69
Recycling Grant Special Revenue Fund	70
Fire Grant Special Revenue Fund	71
Measure M Special Revenue Fund	72
TDA Special Revenue Fund	73
Gas Tax Special Revenue Fund	74
Proposition C Special Revenue Fund.....	75
SB 1 Gas Tax Special Revenue Fund	76
Measure W Special Revenue Fund	77

**INDEPENDENT AUDITORS' REPORT**www.pungroup.cpa

To the Honorable Mayor and Members of the City Council
of the City of Bradbury
Bradbury, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Bradbury, California (the "City"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America, require that the Budgetary Comparison Schedules, the Schedules of the City's Proportionate Share of the Net Pension Liabilities and Related Ratios, and the Schedule of the City's Contributions - Pensions on pages 47 through 57 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis ("MD&A") that accounting principles generally accepted in the United States of America required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The Combining and Individual Nonmajor Fund Financial Statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining and Individual Nonmajor Fund Financial Statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining and Individual Nonmajor Fund Financial Statements are fairly stated in all material respects, in relation to the basic financial statements as a whole.

To the Honorable Mayor and Members of the City Council
of the City of Bradbury
Bradbury, California
Page 3

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 30, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

The PwC Group, LLP

Santa Ana, California
August 30, 2022

This page intentionally left blank.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Independent Auditors' Report

To the Honorable Mayor and Members of the City Council
of the City of Bradbury
Bradbury, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Bradbury, California (the "City"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated August 30, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Honorable Mayor and Members of the City Council
of the City of Bradbury
Bradbury, California
Page 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "The Per Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California
August 30, 2022

BASIC FINANCIAL STATEMENTS

This page intentionally left blank.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

This page intentionally left blank.

City of Bradbury
Statement of Net Position
June 30, 2021

	Governmental Activities
<hr/>	
ASSETS	
Current assets:	
Cash and investments	\$ 4,987,961
Accounts receivable	267,752
Taxes receivable	85,652
Interest receivable	2,740
Prepaid items	10,340
Total current assets	<u>5,354,445</u>
Noncurrent assets:	
Capital assets:	
Nondepreciable	836,674
Depreciable, net	2,729,902
Total capital assets	<u>3,566,576</u>
Total noncurrent assets	<u>3,566,576</u>
Total assets	<u>8,921,021</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Pension related deferred outflows of resources	<u>63,204</u>
Total deferred outflows of resources	<u>63,204</u>
 LIABILITIES	
Current liabilities:	
Accounts payable and accrued liabilities	171,968
Unearned revenue	241,403
Net pension liability	118,908
Total current liabilities	<u>532,279</u>
Total liabilities	<u>532,279</u>
 DEFERRED INFLOWS OF RESOURCES	
Pension related deferred inflows of resources	<u>37,997</u>
Total deferred inflows of resources	<u>37,997</u>
 NET POSITION	
Investment in capital assets	3,566,576
Restricted	426,416
Unrestricted	4,420,957
Total net position	<u><u>\$ 8,413,949</u></u>

City of Bradbury
Statement of Activities
For the Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 918,494	\$ 447,492	\$ 3,893	\$ -	\$ (467,109)
Public safety	218,339	-	282,308	-	63,969
Public works	339,186	117,938	189,707	10	(31,531)
Parks and recreation	25,819	-	-	-	(25,819)
Total governmental activities	\$ 1,501,838	\$ 565,430	\$ 475,908	\$ 10	(460,490)
General Revenues:					
					532,060
					6,308
					127,941
					144,160
					32,094
					13,275
					49,785
					905,625
					445,135
					Net Position:
					7,968,814
					\$ 8,413,949

GOVERNMENTAL FUND FINANCIAL STATEMENTS

City of Bradbury
Balance Sheet
Governmental Funds
June 30, 2021

	Major Funds			
	Special Revenue Funds			
	General Fund	Sewer	Utility Users Tax	COPS
ASSETS				
Cash and investments	\$ 3,167,965	\$ 665,484	\$ 603,560	\$ 290,328
Accounts receivable	267,752	-	-	-
Taxes receivable	79,115	-	-	-
Interest receivable	1,733	376	332	160
Prepaid items	10,340	-	-	-
Due from other funds	6,179	-	-	-
Total assets	<u>\$ 3,533,084</u>	<u>\$ 665,860</u>	<u>\$ 603,892</u>	<u>\$ 290,488</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued liabilities	\$ 107,314	\$ -	\$ 1,887	\$ -
Unearned revenues	-	-	-	235,740
Due to other funds	-	-	-	-
Total liabilities	<u>107,314</u>	<u>-</u>	<u>1,887</u>	<u>235,740</u>
Deferred Inflows of Resources:				
Unavailable revenue	139,769	-	-	-
Total deferred inflows of resources	<u>139,769</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances:				
Nonspendable	10,340	-	-	-
Restricted	172,798	-	-	54,748
Committed	-	665,860	602,005	-
Assigned	1,000,000	-	-	-
Unassigned	2,102,863	-	-	-
Total fund balances	<u>3,286,001</u>	<u>665,860</u>	<u>602,005</u>	<u>54,748</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 3,533,084</u>	<u>\$ 665,860</u>	<u>\$ 603,892</u>	<u>\$ 290,488</u>

City of Bradbury
Balance Sheet (Continued)
Governmental Funds
June 30, 2021

	Major Funds		
	Special Revenue Funds		
	Public	Nonmajor	Total
	Transportation	Governmental	Governmental
	Fund (Prop A)	Funds	Funds
ASSETS			
Cash and investments	\$ 61,394	\$ 199,230	\$ 4,987,961
Accounts receivable	-	-	267,752
Taxes receivable	-	6,537	85,652
Interest receivable	32	107	2,740
Prepaid items	-	-	10,340
Due from other funds	-	-	6,179
Total assets	<u>\$ 61,426</u>	<u>\$ 205,874</u>	<u>\$ 5,360,624</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable and accrued liabilities	\$ 60,000	\$ 2,767	\$ 171,968
Unearned revenues	-	5,663	241,403
Due to other funds	-	6,179	6,179
Total liabilities	<u>60,000</u>	<u>14,609</u>	<u>419,550</u>
Deferred Inflows of Resources:			
Unavailable revenue	-	-	139,769
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>139,769</u>
Fund Balances:			
Nonspendable	-	-	10,340
Restricted	1,426	197,444	426,416
Committed	-	-	1,267,865
Assigned	-	-	1,000,000
Unassigned	-	(6,179)	2,096,684
Total fund balances	<u>1,426</u>	<u>191,265</u>	<u>4,801,305</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 61,426</u>	<u>\$ 205,874</u>	<u>\$ 5,360,624</u>

This page intentionally left blank.

City of Bradbury
Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2021

Total Fund Balances - Total Governmental Funds	\$	4,801,305
---	----	-----------

Amounts reported for governmental activities in the government-wide statement of net position were different because:

Capital assets used in governmental activities were not financial resources and therefore, were not reported in governmental funds.

Capital assets, nondepreciable	\$	836,674	
Capital assets, net of accumulated depreciation		2,729,902	3,566,576

Net pension liabilities and the related deferred outflows of resources and deferred inflows of resources are not due and payable in the current period or not available for current expenditures and are not reported in the governmental fund financial statements:

Pension related deferred outflows of resources		63,204	
Net pension liability		(118,908)	
Pension related deferred inflows of resources		(37,997)	

Revenue reported as unavailable revenue in the governmental funds when it is not received soon enough after year-end for current expenditures. The availability criteria does not apply to the Government-Wide Financial Statements and, therefore, the revenue is recognized when eligibility requirements are met and earned.

		139,769
--	--	---------

Net Position of Governmental Activities	\$	8,413,949
--	----	-----------

City of Bradbury
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2021

	Major Funds			
	General Fund	Special Revenue Funds		
		Sewer	Utility Users Tax	COPS
REVENUES:				
Taxes	\$ 814,363	\$ -	\$ -	\$ -
Licenses and permits	99,701	-	-	-
Use of money and property	6,991	6,319	6,323	2,201
Intergovernmental	237,819	67,433	-	70,054
Charges for current services	379,000	-	-	-
Other revenue	55,485	-	-	-
Total revenues	<u>1,593,359</u>	<u>73,752</u>	<u>6,323</u>	<u>72,255</u>
EXPENDITURES:				
Current:				
General government	824,851	35,160	-	-
Public safety	148,285	-	-	70,054
Public works	-	-	91,186	-
Parks and recreation	25,819	-	-	-
Capital outlay	-	305,696	-	-
Total expenditures	<u>998,955</u>	<u>340,856</u>	<u>91,186</u>	<u>70,054</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>594,404</u>	<u>(267,104)</u>	<u>(84,863)</u>	<u>2,201</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	44,815	240,000	-	-
Transfers out	(284,815)	-	-	-
Total other financing sources (uses)	<u>(240,000)</u>	<u>240,000</u>	<u>-</u>	<u>-</u>
Net change in fund balances	354,404	(27,104)	(84,863)	2,201
FUND BALANCES:				
Beginning of year	2,931,597	692,964	686,868	52,547
End of year	<u>\$ 3,286,001</u>	<u>\$ 665,860</u>	<u>\$ 602,005</u>	<u>\$ 54,748</u>

City of Bradbury
Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Governmental Funds
For the Year Ended June 30, 2021

	Public Transportation Fund (Prop A)	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Taxes	\$ -	\$ -	\$ 814,363
Licenses and permits	-	-	99,701
Use of money and property	445	2,324	24,603
Intergovernmental	21,669	181,666	578,641
Charges for current services	-	-	379,000
Other revenue	-	-	55,485
Total revenues	<u>22,114</u>	<u>183,990</u>	<u>1,951,793</u>
EXPENDITURES:			
Current:			
General government	-	-	860,011
Public safety	-	-	218,339
Public works	60,000	136,226	287,412
Parks and recreation	-	-	25,819
Capital outlay	-	-	305,696
Total expenditures	<u>60,000</u>	<u>136,226</u>	<u>1,697,277</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(37,886)</u>	<u>47,764</u>	<u>254,516</u>
OTHER FINANCING SOURCES (USES):			
Transfers in	-	-	284,815
Transfers out	-	-	(284,815)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(37,886)</u>	<u>47,764</u>	<u>254,516</u>
FUND BALANCES:			
Beginning of year	<u>39,312</u>	<u>143,501</u>	<u>4,546,789</u>
End of year	<u>\$ 1,426</u>	<u>\$ 191,265</u>	<u>\$ 4,801,305</u>

City of Bradbury
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balances to the Government-Wide Statement of Activities
For the Year Ended June 30, 2021

Net Change in Fund Balances - Total Governmental Funds: \$ 254,516

Amounts reported for governmental activities in the statement of activities are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds:

Capital outlay	\$	305,696	
Depreciation		(78,452)	227,244

Certain pension expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, net of contribution made after measurement date in the amount of \$24,748.	(31,805)
---	----------

Revenues reported as unavailable revenue in the governmental funds and recognized as revenue in the Statement of Activities.	(4,820)
--	---------

Change in Net Position of Governmental Activities	\$ 445,135
--	-------------------

NOTES TO THE BASIC FINANCIAL STATEMENTS

This page intentionally left blank.

City of Bradbury
Notes to the Basic Financial Statements
For the Year Ended June 30, 2021

Note 1 – Reporting Entity

The City of Bradbury, California (the "City"), was incorporated on July 26, 1957. The City provides a broad range of services to its citizens, including general government, public safety, streets, sanitation, and parks and recreation. Many of the municipal governmental functions of the City are provided by special districts. Examples of some of these special districts, which usually encompass areas larger than the City itself, are the Fire Protection District, the Library District, the Sewer Maintenance District and the County Flood Control District. Certain other governmental functions are paid for by the City, but performed by Los Angeles County departments under contract. Some of the contracts now in effect are for police protection, street maintenance, and tax collection services.

The City is a general law city operating under the City Council/City Manager form of government. The financial reporting entity of the City is comprised of various funds. The accompanying financial statements include those of the City and contain only the funds of the City.

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The primary criteria for including a potential component unit within the reporting entity are the governing body's financial accountability and a financial benefit or burden relationship and whether it is misleading to exclude. A primary government is financially accountable and shares a financial benefit or burden relationship, if it appoints a voting majority of an organization's governing body and it is able to impose its will on the organization, or if there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. A primary government may also be financially accountable if an organization is fiscally dependent on the primary government regardless of whether the organization has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board, and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government.

There are no component units for the City that meet the criteria for blended or discrete presentation.

Note 2 – Summary of Significant Accounting Policies

A. Basis of Presentation

The basic financial statements of the City have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP") as applied to governmental agencies. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

B. Measurement Focus, Basis of Accounting, and Financial Statements Presentation

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are allocated to account for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

The City's government-wide financial statements include a statement of net position and a statement of activities. These statements present summaries of governmental activities for the City. The City does not have any business-type activities; therefore, only governmental activities are reported.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

B. Measurement Focus, Basis of Accounting, and Financial Statements Presentation (Continued)

Government-Wide Financial Statements (Continued)

The government-wide financial statements are presented on an "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets and liabilities are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which the liability is incurred.

Certain types of transactions are reported as program revenues for the City in three categories: (1) charges for services, (2) operating grants and contributions, and (3) capital grants and contributions.

Certain eliminations have been made in regards to interfund activities, payables, and receivables. The transfers in and out, and due to and due from other funds activities have been eliminated.

Governmental Fund Financial Statements

Governmental fund financial statements include a balance sheet and a statement of revenues, expenditures, and changes in fund balances for all major governmental funds and nonmajor funds in aggregate. An accompanying schedule is presented to reconcile and explain the differences in net position as presented in these statements to the net position presented in the government-wide financial statements. The City has presented all major funds that met the qualifications for major fund reporting.

All governmental funds are accounted for on a spending or "*current financial resources*" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheets. The statement of revenues, expenditures, and changes in fund balance presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recognized as soon as they are both "measurable" and "available". Revenues are considered to be available when they are collectible within the current period as soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. The primary revenue sources, which have been treated as susceptible to accrual by the City, are property taxes, sales tax, intergovernmental revenues, other taxes, and grant revenues. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The reconciliations of the Fund Financial Statements to the Government-Wide Financial Statements are presented to explain the differences.

The City reports the following major governmental funds:

General Fund is the general operating fund of the City. All general tax revenues and other receipts not allocated by law or contractual agreement to other funds are accounted for in this fund. Expenditures of this fund include general operating costs not paid through other funds. The General Fund is used to account for all activities of the City not accounted for in some other fund.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

B. Measurement Focus, Basis of Accounting, and Financial Statements Presentation (Continued)

Governmental Fund Financial Statements (Continued)

Sewer Special Revenue Fund is used to account for assessments collected and projects funded with the assessments.

Utility Users Tax Special Revenue Fund is used to record the receipt and disbursement of funds received from the utility users tax assessed by the City. When it was approved by voters, it was specified to be separated into its own fund for the purpose of complying with the Clean Water Act. The fund is used to preserve the City's essential municipal services, maintain a safe and quality community and meet the obligations for State and Federal Mandates.

Citizens' Option for Public Safety ("COPS") Special Revenue Fund – is used to account for the receipt and disbursement of funds allocated by the State of California and must be used for front line law enforcement expenditures.

Public Transportation (Prop A) Special Revenue Fund – is used to account for the receipt and disbursement of funds received from the motor vehicle registration fee collected by the State of California and must be used for programs that reduce motor vehicle emissions. The City has used these funds for the purchase of alternative fuel vehicles and for enhancements to the City's website.

C. Cash and Investments

Investments are reported at fair value.

Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity, or sale of investments.

The City pools cash investments of all funds. Each fund's share in this pool is displayed in the accompanying financial statements as cash and investments. Investment income earned from pooled investments is allocated to those various funds based on each fund's average cash and investment balance.

Certain disclosure requirements, if applicable, for deposits and investment risks in the following areas:

- Interest Rate Risk
- Credit Risk
 - Overall
 - Custodial Credit Risk
 - Concentration of Credit Risk
- Foreign Currency Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end and other disclosures.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

D. Fair Value Measurement

U.S. GAAP defines fair value, establishes a framework for measuring fair value and establishes disclosures about fair value measurement. Investments, unless otherwise specified, recorded at fair value in the financial statements, are categorized based upon the level of judgment associated with the inputs used to measure their fair value.

Levels of inputs are as follows:

The three levels of the fair value measurement hierarchy are described below:

- Level 1 – Inputs are unadjusted, quoted prices for identical assets and liabilities in active markets at the measurement date.
- Level 2 – Inputs, other than quoted prices included in Level 1 that are observable for the assets and liabilities through corroboration with market data at the measurement date.
- Level 3 – Unobservable inputs that reflect management’s best estimate of what market participants would use in pricing the assets and liabilities at the measurement date.

E. Receivables

Receivables include such items as taxes, intergovernmental revenues, charges for services, miscellaneous accounts receivable, and interest receivable. No allowance for doubtful accounts has been established, as the City believes all amounts are considered to be collectible in the normal course of business.

F. Capital Assets

Capital assets are valued at historical cost or estimated historical cost if actual historical cost was not available. The City's capitalization policy is \$5,000 and above for machinery and equipment; \$10,000 and above for building improvements; \$20,000 and above for buildings; and \$50,000 and above for infrastructure assets. Capital assets are depreciated on a straight-line basis over their estimated useful lives as follows:

Machinery and Equipments	7-10 Years
Roadways - Pavement	25 Years
Roadways - Signs	10 Years
Sewer - Existing Pipe	75 Years
Fence	50 Years
Buildings	50 Years
Curbs and Gutters	100 Years
Bridge	75 Years

G. Interfund Activity

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans).

H. Compensated Absences

The City accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. All full-time employees accrue vacation leave according to their years of service. Unused sick days are forfeited at termination or resignation; therefore, there is no liability for sick leave at June 30, 2021.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

I. Pensions

The City contributes to the California Public Employees' Retirement System ("CalPERS"), a cost-sharing multiple-employer defined benefit pension plan. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the plans and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

The following timeframes are used for pension reporting:

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Measurement Period	July 1, 2019 to June 30, 2020

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

J. Deferred Outflows / Inflows of Resources

The statement of net position reports separate sections for Deferred Outflows of Resources and Deferred Inflows of Resources, when applicable.

Deferred Outflows of Resources represent outflows of resources (consumption of net position) that apply to future periods and that, therefore, will not be recognized as an expense until that time.

Deferred Inflows of Resources represent inflows of resources (acquisition of net position) that apply to future periods and that, therefore, are not recognized as a revenue until that time.

K. Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable – This amount indicates the portion of fund balance which cannot be spent because they are either not in spendable form, such as prepaid items, inventories or loans receivable, or legally or contractually required to be maintained intact, such as the principal portion of an endowment.

Restricted – This amount indicates the portion of fund balance which has been restricted a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – This amount indicates the portion of fund balance which can only be used for specific purposes pursuant to formal resolution or ordinance of the City Council. The City Council is considered the highest authority for the City. Adoption of a resolution by the City Council is required to commit resources or to rescind the commitment.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

K. Fund Balances (Continued)

Assigned – This amount indicates the portion of fund balance which is constrained by the City’s intent to be used for specific purposes, but is neither restricted nor committed. The City Manager is authorized by the City Council to determine and define the amount of assigned fund balance.

Unassigned – This amount indicates the portion of fund balance that does not fall into one of the above categories. This category is for any balances that have no restrictions placed upon them. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than the general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

When expenditures are incurred for purposes where only unrestricted fund balances are available, the City uses the unrestricted resources in the following order: committed, assigned, and unassigned.

L. Net Position

In the government-wide financial statements, net position balances are classified as follows:

Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation.

Restricted – This component of net position consists of restricted assets reduced by liabilities related to those assets.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of investment in capital assets or the restricted component of net position.

When expenses are incurred for purposes in which both restricted and unrestricted components of net position are available, the City’s policy is to apply the restricted component of net position first.

M. Property Tax Revenues

Property taxes in California are levied in accordance with Article XIII B of the State Constitution at one percent of county-wide assessed valuations. This one percent is allocated pursuant to state law to the appropriate units of local government. Property tax revenue is recognized in the fiscal year for which taxes have been levied, provided that the revenue is collected in the current period or will be collected within 60 days thereafter.

The following dates relate to property tax levies and collections:

Lien Date	January 1
Levy Date	July 1
Due Dates	November 1 and February 1
Collection Dates	December 10 and April 10

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

N. Use of Estimates

The preparation of the basic financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

O. Implementation of New GASB Pronouncements

During fiscal year ended June 30, 2021, the City has implemented the following new GASB Pronouncement:

GASB Statement No. 84 Fiduciary Activities. This statement establishes standards relating accounting and financial reporting for identifying and financial reporting of fiduciary activities. Those provisions are effective for reporting periods beginning after December 15, 2019, as amended by GASB Statement No. 95. Application of this statement was effective starting in fiscal year ending June 30, 2021. Application of this statement did not have a material effect on the City's financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 90, Majority Equity Interests. This statement defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. Those provisions are effective for reporting periods beginning after December 15, 2019. Application of this statement did not have a material effect on the City's financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 93, Replacement of Interbank Offered Rates. This statement addresses those and other accounting and financial reporting implications that result from the replacement of London Interbank Offered Rate (LIBOR). The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Application of this statement did not have a material effect on the City's financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 98, The Annual Comprehensive Financial Report. This Statement establishes the term annual comprehensive financial report and its acronym ACFR. That new term and acronym replace instances of comprehensive annual financial report and its acronym in generally accepted accounting principles for state and local governments. Those provision are effective for fiscal years ending after December 15, 2021. The City has elected early implementation of this statement. Application of this statement did not have a material effect on the City's financial statements for the fiscal year ended June 30, 2021.

Note 3 – Cash and Investments

Cash and investments as of June 30, 2021 consisted of the following:

Petty cash	\$	300
Demand deposits		1,138,347
Investments with LAIF		3,356,314
Investments in certificates of deposit		493,000
Total	\$	<u>4,987,961</u>

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 3 – Cash and Investments (Continued)

A. Deposits

The carrying amount of the City's demand deposits was \$1,138,347 at June 30, 2021. The bank balances at that date were \$1,177,161, the total amount of which was collateralized or insured with accounts held by the pledging financial institutions in the City's name as discussed below.

The California Government Code requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City's deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits. The City may waive collateral requirements for cash deposits, which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation ("FDIC"). The City, however, has not waived the collateralization requirements.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures, if applicable. Interest income earned on pooled cash and investments is allocated on an accounting period basis to the various funds based on the period-end cash and investment balances.

B. Investments

Under the provisions of the City's investment policy and in accordance with Section 53601 of the California Government Code, the City may invest in the type of investments listed in the table below. The table also identifies certain provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Investment Fund	N/A	No Limit	\$ 40,000,000
U.S. Government Obligations	5 Years	No Limit	No Limit
Certificates of Deposit	360 Days	No Limit	No Limit

C. Fair Value Measurement

At June 30, 2021, investments are reported at fair value. The following table presents the fair value measurement of investments on recurring basis and the levels within the fair value hierarchy in which the fair value measurements fall at June 30, 2021:

<u>Investment Type</u>	<u>Significant Other Observable Input (Level 2)</u>
Negotiable certificates of deposit	\$ 493,000 ⁽¹⁾

⁽¹⁾ Price based on market prices from Intercontinental Exchange.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 3 – Cash and Investments (Continued)

D. Risk Disclosures

Interest Rate Risk - As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investment policy limits investments to a maximum maturity of five years.

At June 30, 2021, the City had the following investment maturities:

Investment Type	Amount	Investment Maturities (in Years)		
		Less than 1	1 to 2	2 to 3
Local Agency Investment Fund	\$ 3,356,314	\$ 3,356,314	\$ -	\$ -
Negotiable certificates of deposit	493,000	246,000	247,000	-
Total	\$ 3,849,314	\$ 3,602,314	\$ 247,000	\$ -

Credit Risk – State law limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. It is the City's policy to limit its investments in these investment types to the top rating issued by Standard & Poor's and Moody's Investor Service. At June 30, 2021, the City's credit risks, expressed on a percentage basis, were as follows:

Credit Quality Distribution for Securities with Credit Exposure as a Percentage of Total Investments			
Investment Type	Moody's Credit Rating	S&P's Credit Rating	% of Investments with Interest Rate Risk
Local Agency Investment Fund	Not Rated	Not Rated	87.19%
Negotiable certificates of deposit	Not Rated	Not Rated	12.81%
Total			100.00%

Custodial Risk – For deposits, custodial credit risk is the risk that, in the event of the failure of a depository financial institution, the City will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer), the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Concentration of credit risk – The City's investment policy does not allow for investments in any one institution that is in excess of 5% of the City's total portfolio, except for LAIF and certificate of deposit, where there is no limit. The City's certificate of deposit in the amount of \$493,000 represented 12.81% of total City investments.

E. Investment in Local Agency Investment Fund ("LAIF")

The City is a participant in LAIF, which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The City's investments with LAIF at June 30, 2021 included a portion of the pool funds invested in Structured Notes and Asset-Backed Securities, which included the following:

Structured Notes: debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 3 – Cash and Investments (Continued)

E. Investment in Local Agency Investment Fund (“LAIF”) (Continued)

Asset-Backed Securities: generally, mortgage-backed securities that entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (for example, Collateralized Mortgage Obligations) or credit card receivables.

As of June 30, 2021, the City had \$3,356,314 invested in LAIF, which had invested 2.31% of the pool investment funds in Structured Notes and Asset-Backed Securities. The investment in LAIF is reported at amortized cost.

Note 4 – Interfund Transactions

Due To and Due From

At June 30, 2021 the City had the following due to and from other funds:

	Due From Other Funds
Due To Other Funds	General Fund
Nonmajor Governmental Fund	\$ 6,179

The due to and due from is short-term borrowing to cover cash deficit.

Transfers In and Out

At June 30, 2021 the City had the following transfers in and out from other funds:

Transfer Out	Transfer In		Total
	General Fund	Sewer Speical Revenue Fund	
General Fund	\$ -	\$ 240,000	\$ 240,000
Nonmajor Governmental Funds	44,815	-	44,815
Total	\$ 44,815	\$ 240,000	\$ 284,815

The purpose of the transfers was to transfer funds to cover budgeted projects.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 5 – Capital Assets

The following schedule shows changes in capital assets for the year ended June 30, 2021:

	Balance July 1, 2020	Additions	Deletions	Balance July 1, 2021
Nondepreciable Assets:				
Land	\$ 117,197	\$ -	\$ -	\$ 117,197
Construction in progress	465,531	253,946	-	719,477
Total Nondepreciable Assets	582,728	253,946	-	836,674
Depreciable Assets:				
Structures and improvements	859,900	-	-	859,900
Machinery and equipment	101,709	-	-	101,709
Infrastructure	2,929,802	51,750	-	2,981,552
Total Depreciable Assets	3,891,411	51,750	-	3,943,161
Less Accumulated Depreciation:				
Structures and improvements	(165,486)	(17,198)	-	(182,684)
Machinery and equipment	(69,681)	(9,480)	-	(79,161)
Infrastructure	(899,640)	(51,774)	-	(951,414)
Total Accumulated Depreciation	(1,134,807)	(78,452)	-	(1,213,259)
Total Depreciable Assets, Net	2,756,604	(26,702)	-	2,729,902
Total Capital Assets, Net	\$ 3,339,332	\$ 227,244	\$ -	\$ 3,566,576

Depreciation expense was charged in the following functions in the statement of activities:

General government	\$ 26,678
Public works	51,774
Total	<u>\$ 78,452</u>

Note 6 – Self-Insurance with Joint Powers Authority

A. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Bradbury is a member of the California Joint Powers Insurance Authority (the “Authority”). The Authority is composed of 123 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

B. Primary Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 6 – Self-Insurance with Joint Powers Authority (Continued)

B. Primary Self-Insurance Programs of the Authority (Continued)

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$100,000 to \$500,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$500,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses also have a \$50 million per occurrence limit. The coverage structure is composed of a combination of pooled self-insurance, reinsurance, and excess insurance. Additional information concerning the coverage structure is available on the Authority's website: <https://cjpia.org/coverage/risk-sharing-pools/>.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$75,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$75,000 to \$200,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$200,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2020-21 the Authority's pooled retention is \$1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$1 million. Coverage from \$1 million to \$5 million is purchased through reinsurance policies, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

C. Purchased Insurance

Pollution Legal Liability Insurance

The City of Bradbury participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Bradbury. Coverage is on a claims-made basis. There is a \$250,000 deductible. The Authority has an aggregate limit of \$20 million.

Property Insurance

The City of Bradbury participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Bradbury property is currently insured according to a schedule of covered property submitted by the City of Bradbury to the Authority. City of Bradbury property currently has all-risk property insurance protection in the amount of \$66,420,545. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 6 – Self-Insurance with Joint Powers Authority (Continued)

C. Purchased Insurance (Continued)

Crime Insurance

The City of Bradbury purchases crime insurance coverage in the amount of \$3,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority.

D. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2020-2021.

Note 7 – Deferred Compensation Plan

The City had made available to its employees a deferred compensation plan, whereby employees authorize the City to withhold funds from salaries to be invested in individual investment accounts. Funds may be withdrawn by participants upon termination of employment or retirement. The City makes no contributions under the Plan. The amount held by trustees for the employees at June 30, 2021 was \$42,283. The Trustee invests compensation deferred by employees in various investment options selected by the employee and retains title to all accumulated funds until they are paid to the employee or other beneficiary. Plan assets were established in the trust arrangement specified by Internal Revenue Code Section 457(g). The plan assets are not reflected on the City's financial statements.

Note 8 – Defined Benefit Pension Plans

General Information about the Pension Plan

Plan Description

The City contributes to the California Public Employees' Retirement System ("CalPERS"), a cost-sharing multiple-employer defined benefit pension plan. CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by State statute and City ordinance. Copies of the CalPERS annual financial report may be obtained from their website at www.calpers.ca.gov under Forms and Publications.

Employees Covered by Benefit Terms

At June 30, 2019, the valuation date, the following employees were covered by the benefit terms:

	Miscellaneous	
	Classic	PEPRA
Active employees	2	1
Transferred and terminated employees	6	-
Retired Employees and Beneficiaries	1	-
Total	9	1

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

General Information about the Pension Plan (Continued)

Benefit Provided

CalPERS provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. A classic CalPERS member becomes eligible for Service Retirement upon attainment of age 60 with at least 5 years of credited service. PEPRA miscellaneous members become eligible for service retirement upon attainment of age 62 with at least 5 years of service. The service retirement benefit is a monthly allowance equal to the product of the benefit factor, years of service, and final compensation. The final compensation is the monthly average of the member's highest 36 full-time equivalent monthly pay. Retirement benefits for miscellaneous employees are calculated as 2.0% of the average final 60-month compensation.

Participant is eligible for non-industrial disability retirement if becomes disabled and has at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service. Industrial disability benefits are not offered to miscellaneous employees.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Upon the death of a retiree, a one-time lump sum payment of \$500 will be made to the retiree's designated survivor(s), or to the retiree's estate.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2 percent.

Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The Public agency cost-sharing plans covered by either the Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2020, the active employee and employer's contribution rates for classic miscellaneous plan were 7.000% and 8.081%, respectively; and for PEPRA miscellaneous plan were 6.75% and 6.985% of annual payroll, respectively.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The June 30, 2019 were rolled forward to determine the June 30, 2020 total pension liabilities, based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	The lesser of contract COLA or 2.50% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.50% thereafter.

¹The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from December 2017 that can be found on the CalPERS website.

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as followed:

Asset Class ¹	New Strategic Allocation	Real Return Years 1-10 ²	Real Return Years 11+ ³
Global Equity	50.00%	4.80%	5.98%
Fixed Income	28.00%	1.00%	2.62%
Inflation Assets	0.00%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Assets	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%
	<u>100.00%</u>		

(1) In the System's Comprehensive Annual Financial Report, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

(2) An expected inflation of 2.00% used for this period.

(3) An expected inflation of 2.92% used for this period.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liabilities of the Plan as of the measurement date at June 30, 2020, calculated using the discount rate of 7.15%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15%) or 1 percentage-point higher (8.15%) than the current rate:

	Plan's Net Pension Liability/(Asset)		
	Discount Rate -1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Miscellaneous	\$ 189,886	\$ 118,908	\$ 60,261

Pension Plan Fiduciary Net Position

Detail information about the plan's fiduciary net position is available in the separately issued CalPERS financial report and can be obtained from CalPERS' website under Forms and Publications.

Proportionate Share of Net Pension Liability and Pension Expense

The following table shows the plan's proportionate share of the risk pool collective net pension liability over the measurement period:

	Increase (Decrease)		
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability/(Asset)
Miscellaneous			
Balance at: 6/30/19 (Valuation date)	\$ 1,088,043	\$ 996,752	\$ 91,291
Balance at: 6/30/20 (Measurement date)	1,173,067	1,054,159	118,908
Net Changes during 2019-20	<u>\$ 85,024</u>	<u>\$ 57,407</u>	<u>\$ 27,617</u>

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)

Proportionate Share of Net Pension Liability and Pension Expense (Continued)

The following is the approach established by the plan actuary to allocate the net pension liability and pension expense to the individual employers within the risk pool.

- (1) In determining a cost-sharing plan's proportionate share, total amounts of liabilities and assets are first calculated for the risk pool as a whole on the valuation date (June 30, 2019). The risk pool's fiduciary net position ("FNP") subtracted from its total pension liability ("TPL") determines the net pension liability ("NPL") at the valuation date.
- (2) Using standard actuarial roll forward methods, the risk pool TPL is then computed at the measurement date (June 30, 2020). Risk pool FNP at the measurement date is then subtracted from this number to compute the NPL for the risk pool at the measurement date. For purposes of FNP in this step and any later reference thereto, the risk pool's FNP at the measurement date denotes the aggregate risk pool's FNP at June 30, 2020 less the sum of all additional side fund (or unfunded liability) contributions made by all employers during the measurement period (2019-2020).
- (3) The individual plan's TPL, FNP and NPL are also calculated at the valuation date. TPL is allocated based on the rate plan's share of the actuarial accrued liability. FNP is allocated based on the rate plan's share of the market value assets.
- (4) Two ratios are created by dividing the plan's individual TPL and FNP as of the valuation date from (3) by the amounts in step (1), the risk pool's total TPL and FNP, respectively.
- (5) The plan's TPL as of the Measurement Date is equal to the risk pool TPL generated in (2) multiplied by the TPL ratio generated in (4). The plan's FNP as of the Measurement Date is equal to the FNP generated in (2) multiplied by the FNP ratio generated in (4) plus any additional side fund (or unfunded liability) contributions made by the employer on behalf of the plan during the measurement period.
- (6) The plan's NPL at the Measurement Date is the difference between the TPL and FNP calculated in (5).

Deferred outflows of resources, deferred inflows of resources, and pension expenses are allocated based on the City's share of contributions during the measurement period.

The City's proportionate share of the net pension liability was as follows:

	Miscellaneous Plan
June 30, 2019	0.00089%
June 30, 2020	0.00109%
Change - Increase (Decrease)	0.00020%

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)

Proportionate Share of Net Pension Liability and Pension Expense (Continued)

For the year ended June 30, 2021, the City recognized pension expense of \$56,553 for the miscellaneous plan.

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The expected average remaining service lifetime (“EARSL”) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the risk pool. The EARSL for risk pool for the 2019-2020 measurement period is 3.8 years, which was obtained by dividing the total service years of 548,581 (the sum of remaining service lifetimes of the active employees) by 145,663 (the total number of participants: active, inactive, and retired).

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Miscellaneous Plan		
	Deferred outflows of Resources	Deferred inflows of Resources
Pension contribution made after measurement date	\$ 24,748	\$ -
Changes of Assumptions	-	(848)
Difference between Expected and Actual Experience	6,127	-
Actual earnings in excess of expected earning on pension investments	822	-
Adjustment due to differences in proportions	31,507	-
Difference between employer's actual contributions and employer's proportionate share of contributions	-	(37,149)
Total	\$ 63,204	\$ (37,997)

For the year ended June 30, 2021, deferred outflows of resources related to pensions was \$33,118, resulting from City's contributions subsequent to the measurement date, will be recognized as a reduction of the collective net pension liability in the year ending June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Miscellaneous Plan
2022	\$ 1,423
2023	(9,032)
2024	6,373
2025	1,695
2026	-
Thereafter	-
Total	\$ 459

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 9 – Classification of Fund Balances

At June 30, 2021, fund balances are classified in the governmental funds as follows:

	General Fund	Special Revenue Funds				Nonmajor Governmental Funds	Total
		Sewer	UUT	COPS	Public Transportation Fund (Prop A)		
Nonspendable:							
Prepaid items	\$ 10,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,340
Restricted:							
Covid 19	172,798	-	-	-	-	-	172,798
COPS	-	-	-	54,748	-	-	54,748
Gas Tax	-	-	-	-	-	14,357	14,357
Proposition C	-	-	-	-	-	19,683	19,683
Country Park Grant	-	-	-	-	-	9,165	9,165
Proposition A	-	-	-	-	1,426	-	1,426
Measure R	-	-	-	-	-	66,034	66,034
STPL	-	-	-	-	-	1,046	1,046
Recycling	-	-	-	-	-	596	596
Fire Grant	-	-	-	-	-	-	-
Measure M	-	-	-	-	-	41,739	41,739
TDA	-	-	-	-	-	1,241	1,241
SB 1 Gas Tax	-	-	-	-	-	43,583	43,583
Total Restricted	172,798	-	-	54,748	1,426	197,444	426,416
Committed:							
Sewer improvements and operations	-	665,860	-	-	-	-	665,860
Clean water	-	-	602,005	-	-	-	602,005
Total Committed	-	665,860	602,005	-	-	-	1,267,865
Assigned:							
Economic uncertainties	1,000,000	-	-	-	-	-	1,000,000
Unassigned	2,102,863	-	-	-	-	(6,179)	2,096,684
Total Fund Balances	\$ 3,286,001	\$ 665,860	\$ 602,005	\$ 54,748	\$ 1,426	\$ 191,265	\$ 4,801,305

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 9 – Classification of Fund Balances (Continued)

In order to prudently protect its fiscal solvency, the City maintains a minimum assigned fund balance of \$1,000,000 as reserves for economic uncertainties. The reserve is important in order to:

- Ensure that the City is able to respond to the challenges of a changing environment.
- Reduce the budgetary impacts of bad economic times.
- Insulate the City from actions of the State that may result in reduction of revenues.
- Mitigate exposure to natural disasters or other catastrophic events.
- Demonstrate continued creditworthiness to bond rating agencies and the financial community.

The nature and purpose of each reserve is described below:

- A. Infrastructure - funds set aside for one-time infrastructure expenditures relating to City owned infrastructure repairs such as streets, sewers or other City facilities.
- B. Economic changes, natural disaster or other catastrophic events - funds set aside for local disasters, emergencies, and /or unexpected economic changes that adversely impact the City's financial position.

This reserve was not formally adopted by the City Council.

Note 10 – Other Required Disclosures

Excess of Expenditures over Appropriations

	Appropriations	Expenditures	Excess Expenditures over Appropriations
Major Funds:			
General Fund			
Public safety	\$ 140,121	\$ 148,285	\$ (8,164)
Utility Users' Tax Special Revenue Fund			
Public works	42,230	91,186	(48,956)
Public Transportation Fund (Prop A)			
Special Revenue Fund			
Public works	9,000	60,000	(51,000)
Nonmajor Governmental Funds:			
Recycling Grant Special Revenue Fund			
Public works	5,000	7,200	(2,200)
TDA Special Revenue Fund			
Public works	-	8,027	(8,027)
Gas Tax Special Revenue Fund			
Public works	22,000	28,766	(6,766)
Proposition C Special Revenue Fund			
Public works	900	8,826	(7,926)

The excess was due to higher than anticipated expenditures that exceeded the approved appropriations. The Council was informed of the excesses through monthly reports, and that the expenditures were higher than yearly budgeted amounts due to unforeseen expenses. However, the Council did not formally increase the budgetary appropriations since the revenues were higher than expected and they exceeded the total expenditures.

City of Bradbury
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2021

Note 11 – Commitments and Contingencies

A. Grants

The City participates in Federal and State grant programs. These programs are subject to further examination by the grantors. Expenditures which may be disallowed by the granting agencies, if any, cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

B. Litigation

The City has not been named in any lawsuit that has a potentially material effect on its financial position. There is one matter involving a threat of litigation, which has been accrued in the City's financial position. While the outcome of this matter if litigation is commenced is not presently determinable, in the opinion of management of the City, based in part on the advice of counsel, the resolution of this matter is not expected to have a material adverse effect on the financial position or results of operations of the City.

This page intentionally left blank.

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)

This page intentionally left blank.

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Comparison Schedule
For the Year Ended June 30, 2021

General Fund				
	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Taxes	\$ 738,200	\$ 738,200	\$ 814,363	\$ 76,163
Licenses and permits	147,000	147,000	99,701	(47,299)
Use of money and property	51,100	51,100	6,991	(44,109)
Intergovernmental	12,000	12,000	237,819	225,819
Charges for current services	240,100	240,100	379,000	138,900
Other revenue	6,220	6,220	55,485	49,265
Total revenues	<u>1,194,620</u>	<u>1,194,620</u>	<u>1,593,359</u>	<u>398,739</u>
EXPENDITURES:				
Current:				
General government	772,674	844,134	824,851	19,283
Public safety	140,121	140,121	148,285	(8,164)
Parks and recreation	36,000	36,000	25,819	10,181
Total expenditures	<u>948,795</u>	<u>1,020,255</u>	<u>998,955</u>	<u>21,300</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>245,825</u>	<u>174,365</u>	<u>594,404</u>	<u>420,039</u>
OTHER FINANCING USES:				
Transfers in	-	-	44,815	44,815
Transfers out	(240,000)	(240,000)	(284,815)	(44,815)
Total other financing uses	<u>(240,000)</u>	<u>(240,000)</u>	<u>(240,000)</u>	<u>-</u>
Net change in fund balance	<u>\$ 5,825</u>	<u>\$ (65,635)</u>	<u>354,404</u>	<u>\$ 420,039</u>
FUND BALANCE:				
Beginning of year			<u>2,931,597</u>	
End of year			<u>\$ 3,286,001</u>	

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Comparison Schedule (Continued)
For the Year Ended June 30, 2021

Sewer Special Revenue Fund

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ -	\$ -	\$ 6,319	\$ 6,319
Intergovernmental	11,000	11,000	67,433	56,433
Total revenues	<u>11,000</u>	<u>11,000</u>	<u>73,752</u>	<u>62,752</u>
EXPENDITURES:				
Current:				
General Government	40,000	40,000	35,160	4,840
Capital outlay	673,396	673,396	305,696	367,700
Total expenditures	<u>713,396</u>	<u>713,396</u>	<u>340,856</u>	<u>372,540</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(702,396)</u>	<u>(702,396)</u>	<u>(267,104)</u>	<u>435,292</u>
OTHER FINANCING SOURCES:				
Transfers in	240,000	240,000	240,000	-
Total other financing sources	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	<u>-</u>
Net change in fund balance	<u>\$ (462,396)</u>	<u>\$ (462,396)</u>	<u>(27,104)</u>	<u>\$ 435,292</u>
FUND BALANCE:				
Beginning of year			692,964	
End of year			<u>\$ 665,860</u>	

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Comparison Schedule (Continued)
For the Year Ended June 30, 2021

Utility Users Tax (UUT) Special Revenue Fund

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 10,000	\$ 10,000	\$ 6,323	\$ (3,677)
Total revenues	<u>10,000</u>	<u>10,000</u>	<u>6,323</u>	<u>(3,677)</u>
EXPENDITURES:				
Current:				
Public works	-	42,230	91,186	(48,956)
Total expenditures	<u>-</u>	<u>42,230</u>	<u>91,186</u>	<u>(48,956)</u>
Net change in fund balance	<u>\$ 10,000</u>	<u>\$ (32,230)</u>	<u>(84,863)</u>	<u>\$ (52,633)</u>
FUND BALANCE:				
Beginning of year			<u>686,868</u>	
End of year			<u>\$ 602,005</u>	

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Comparison Schedule (Continued)
For the Year Ended June 30, 2021

Citizens' Option for Public Safety (COPS) Special Revenue Fund

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 3,000	\$ 3,000	\$ 2,201	\$ (799)
Intergovernmental	100,000	100,000	70,054	(29,946)
Total revenues	<u>103,000</u>	<u>103,000</u>	<u>72,255</u>	<u>(30,745)</u>
EXPENDITURES:				
Current:				
Public safety	<u>103,500</u>	<u>103,500</u>	<u>70,054</u>	<u>33,446</u>
Total expenditures	<u>103,500</u>	<u>103,500</u>	<u>70,054</u>	<u>33,446</u>
Net change in fund balance	<u>\$ (500)</u>	<u>\$ (500)</u>	2,201	<u>\$ 2,701</u>
FUND BALANCE:				
Beginning of year			<u>52,547</u>	
End of year			<u>\$ 54,748</u>	

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Comparison Schedule (Continued)
For the Year Ended June 30, 2021

Public Transportation Fund (Prop A) Special Revenue Fund

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 300	\$ 300	\$ 445	\$ 145
Intergovernmental	23,619	23,619	21,669	(1,950)
Total revenues	<u>23,919</u>	<u>23,919</u>	<u>22,114</u>	<u>(1,805)</u>
EXPENDITURES:				
Current:				
Public works	<u>9,000</u>	<u>9,000</u>	<u>60,000</u>	<u>(51,000)</u>
Total expenditures	<u>9,000</u>	<u>9,000</u>	<u>60,000</u>	<u>(51,000)</u>
Net change in fund balance	<u>\$ 14,919</u>	<u>\$ 14,919</u>	(37,886)	<u>\$ (52,805)</u>
FUND BALANCE:				
Beginning of year			<u>39,312</u>	
End of year			<u>\$ 1,426</u>	

This page intentionally left blank.

City of Bradbury
Required Supplementary Information (Unaudited)
Budgetary Information
For the Year Ended June 30, 2021

Budget and Budgetary Accounting

The City adopts an annual budget prepared on the modified accrual basis of accounting for the governmental funds. The City Manager or his designee is authorized to transfer budgeted amounts between the accounts of any department. Revisions that alter the total appropriations of any department or fund must be approved by City Council. Expenditures may not legally exceed appropriations at the program level. Budgets were not adopted for the STPL Special Revenue Fund.

City of Bradbury
Required Supplementary Information (Unaudited)
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios
For the Year Ended June 30, 2021

Last Ten Fiscal Years

California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan

Measurement Date	<u>6/30/2015¹</u>	<u>June 30, 2016</u>	<u>June 30, 2017</u>	<u>June 30, 2018</u>	<u>June 30, 2019</u>
City's Proportion of the Net Pension Liability	0.00256%	0.00077%	0.00077%	0.00070%	0.00089%
City's Proportionate Share of the Net Pension Liability	\$ 175,694	\$ 66,246	\$ 76,419	\$ 67,418	\$ 91,291
City's Covered Payroll	<u>167,611</u>	<u>203,105</u>	<u>185,286</u>	<u>200,481</u>	<u>213,242</u>
City's Proportionate Share of the Net Pension Liability as a Percentage of Its Covered Payroll	<u>104.82%</u>	<u>32.62%</u>	<u>41.24%</u>	<u>33.63%</u>	<u>42.81%</u>
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Total Pension Liability	<u>78.51%</u>	<u>92.47%</u>	<u>92.41%</u>	<u>93.76%</u>	<u>91.53%</u>

¹ Historical information is presented only for measurement periods for which GASB No. 68 is presented for periods after GASB 68 implementation in 2013-14. Additional years of information will be displayed as it becomes available.

City of Bradbury
Required Supplementary Information (Unaudited)
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios (Continued)
For the Year Ended June 30, 2021

Last Ten Fiscal Years

California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan

Measurement Date	<u>June 30, 2020</u>
City's Proportion of the Net Pension Liability	0.00109%
City's Proportionate Share of the Net Pension Liability	\$ 118,908
City's Covered Payroll	<u>220,732</u>
City's Proportionate Share of the Net Pension Liability as a Percentage of Its Covered Payroll	<u>53.87%</u>
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Total Pension Liability	<u>89.86%</u>

City of Bradbury
Required Supplementary Information (Unaudited)
Schedule of the City's Contributions - Pensions
For the Year Ended June 30, 2021

Last Ten Fiscal Years

California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan

Fiscal Year	2014-15 ¹	2015-16	2016-17	2017-18	2018-19
Actuarially Determined Contribution	\$ 29,107	\$ 13,626	\$ 11,319	\$ 14,550	\$ 17,974
Contribution in Relation to the Actuarially Determined Contribution ²	(29,107)	(163,293)	(11,319)	(14,550)	(17,974)
Contribution Deficiency (Excess)	\$ -	\$ (149,667)	\$ -	\$ -	\$ -
Covered Payroll ²	\$ 167,611	\$ 203,105	\$ 185,286	\$ 200,481	\$ 213,242
Contributions as a Percentage of Covered Payroll	17.37%	6.71%	6.11%	7.26%	8.43%

¹ Historical information is presented only for measurement periods for which GASB No. 68 is presented for periods after GASB 68 implementation in 2013-14. Additional years of information will be displayed as it becomes available.

² Payroll from prior year \$220,732 was assumed to increase by 2.75 percent payroll growth assumption from 2019-20 to 2020-21.

Notes to Schedule

Change in Benefit Terms: There were no changes to benefit terms.

Changes of Assumptions: In 2020 and 2019, there were no changes of assumptions. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. In 2017, the discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts reported were based on the 7.5 percent discount rate.

City of Bradbury
Required Supplementary Information (Unaudited)
Schedule of the City's Contributions - Pensions (Continued)
For the Year Ended June 30, 2021

Last Ten Fiscal Years

California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan

Fiscal Year	2019-20	2020-21
Actuarially Determined Contribution	\$ 18,537	\$ 24,748
Contribution in Relation to the Actuarially Determined Contribution ²	(18,537)	(24,748)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	<u>\$ 220,732</u>	<u>\$ 226,802</u>
Contributions as a Percentage of Covered Payroll	<u>8.40%</u>	<u>10.91%</u>

This page intentionally left blank.

SUPPLEMENTARY INFORMATION

This page intentionally left blank.

NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS:

County Park Grant Special Revenue Fund - To account for the park grants provided by state and county agencies to build the recreational park located behind City Hall.

Measure R Special Revenue Fund - To account for the receipt and disbursement of funds from Los Angeles County which were created by a voter approved sales tax in 2008. These funds are allocated by Metropolitan Transportation Authority (MTA) to fund street projects.

Surface Transportation Program Local (STPL) Special Revenue Fund - To account for the receipt and disbursement of funds received from the State of California through the MTA and must be used for street improvements on certain major streets within the City.

Recycling Grant Special Revenue Fund - To account for the receipt and disbursement of funds received from the State of California for programs that promote the recycling of waste materials.

Fire Grant Special Revenue Fund - To account for the receipt and disbursement of grant funds received from the U.S. Department of Forestry for brush clearance.

Measure M Special Revenue Fund - To account for the receipt and disbursement of funds from Los Angeles County which were created by a voter approved sales tax in 2016. These funds are allocated by MTA to fund street projects.

TDA Special Revenue Fund - To account for the receipt and distribution of funds allocated by MTA originating from the Transportation Development Act, Article 3 for the planning and construction of pedestrian and bicycle facilities.

Gas Tax Special Revenue Fund - To account for the receipt and disbursement of gas tax subventions from the State of California. Cities are allocated a share of the revenues derived by the State from taxes on gasoline, which must be spent on construction, improvement and maintenance of public streets and street engineering services.

Proposition C Special Revenue Fund - To account for the receipt and disbursement of a portion of the ½ cent sales tax approved by the voters in 1982 and 1990. Approximately 20% of the monies generated by the tax are returned to local agencies to be used for public transportation purposes and maintenance of streets “heavily used by public transit”.

SBI Gas Tax Special Revenue Fund - To account for the receipt and disbursement of funds received from the Road Repair and Accountability Act of 2017. These funds must be spent for local streets and roads.

Measure W Special Revenue Fund - To account for the receipt and disbursement of funds from Los Angeles County which were created by a voter approved sales tax in 2016. This is funded by a parcel tax of 2.5 cents per square foot of impermeable areas.

City of Bradbury
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2021

	Special Revenue Funds			
	County Park Grant Fund	Measure R Fund	STPL Fund	Recycling Grant Fund
ASSETS				
Cash and investments	\$ 9,160	\$ 65,998	\$ 1,045	\$ 6,256
Accounts receivable	-	-	-	-
Taxes receivable	-	-	-	-
Interest receivable	5	36	1	3
Total assets	<u>\$ 9,165</u>	<u>\$ 66,034</u>	<u>\$ 1,046</u>	<u>\$ 6,259</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ -
Unearned revenues	-	-	-	5,663
Due to other funds	-	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,663</u>
Fund Balances:				
Restricted	9,165	66,034	1,046	596
Unassigned (deficit)	-	-	-	-
Total fund balances	<u>9,165</u>	<u>66,034</u>	<u>1,046</u>	<u>596</u>
Total liabilities and fund balances	<u>\$ 9,165</u>	<u>\$ 66,034</u>	<u>\$ 1,046</u>	<u>\$ 6,259</u>

(Continued)

City of Bradbury
Combining Balance Sheet (Continued)
Nonmajor Governmental Funds
June 30, 2021

	Special Revenue Funds			
	Fire Grant Fund	Measure M Fund	TDA Fund	Gas Tax Fund
ASSETS				
Cash and investments	\$ -	\$ 41,717	\$ 827	\$ 14,546
Accounts receivable	-	-	-	-
Taxes receivable	-	-	413	2,570
Interest receivable	-	22	1	8
Total assets	<u>\$ -</u>	<u>\$ 41,739</u>	<u>\$ 1,241</u>	<u>\$ 17,124</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ 2,767
Unearned revenues	-	-	-	-
Due to other funds	6,179	-	-	-
Total liabilities	<u>6,179</u>	<u>-</u>	<u>-</u>	<u>2,767</u>
Fund Balances:				
Restricted	-	41,739	1,241	14,357
Unassigned (deficit)	(6,179)	-	-	-
Total fund balances	<u>(6,179)</u>	<u>41,739</u>	<u>1,241</u>	<u>14,357</u>
Total liabilities and fund balances	<u>\$ -</u>	<u>\$ 41,739</u>	<u>\$ 1,241</u>	<u>\$ 17,124</u>

(Continued)

City of Bradbury
Combining Balance Sheet (Continued)
Nonmajor Governmental Funds
June 30, 2021

	Special Revenue Funds			Total Nonmajor Governmental Funds
	Proposition C Fund	SB 1 Gas Tax Fund	Measure W Fund	
ASSETS				
Cash and investments	\$ 19,673	\$ 40,008	\$ -	\$ 199,230
Accounts receivable	-	-	-	-
Taxes receivable	-	3,554	-	6,537
Interest receivable	10	21	-	107
Total assets	<u>\$ 19,683</u>	<u>\$ 43,583</u>	<u>\$ -</u>	<u>\$ 205,874</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ 2,767
Unearned revenues	-	-	-	5,663
Due to other funds	-	-	-	6,179
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,609</u>
Fund Balances:				
Restricted	19,683	43,583	-	197,444
Unassigned (deficit)	-	-	-	(6,179)
Total fund balances	<u>19,683</u>	<u>43,583</u>	<u>-</u>	<u>191,265</u>
Total liabilities and fund balances	<u>\$ 19,683</u>	<u>\$ 43,583</u>	<u>\$ -</u>	<u>\$ 205,874</u>

(Concluded)

City of Bradbury
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2021

	Special Revenue Fund			
	County Park Grant Fund	Measure R Fund	STPL Fund	Recycling Grant Fund
REVENUES:				
Use of money and property	\$ 539	\$ 561	\$ 11	\$ 99
Intergovernmental	324	13,499	-	7,101
Total revenues	<u>863</u>	<u>14,060</u>	<u>11</u>	<u>7,200</u>
EXPENDITURES:				
Current:				
Public works	-	-	-	7,200
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,200</u>
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	863	14,060	11	-
OTHER FINANCING USES				
Transfers out	-	-	-	-
Net change in fund balances	863	14,060	11	-
FUND BALANCES:				
Beginning of year	8,302	51,974	1,035	596
End of year	<u>\$ 9,165</u>	<u>\$ 66,034</u>	<u>\$ 1,046</u>	<u>\$ 596</u>

(Continued)

City of Bradbury
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Nonmajor Governmental Funds
For the Year Ended June 30, 2021

	Special Revenue Fund			
	Fire Grant Fund	Measure M Fund	TDA Fund	Gas Tax Fund
REVENUES:				
Use of money and property	\$ 50	\$ 335	\$ 10	\$ 136
Intergovernmental	20,148	15,295	9,014	28,435
Total revenues	<u>20,198</u>	<u>15,630</u>	<u>9,024</u>	<u>28,571</u>
EXPENDITURES:				
Current:				
Public works	32,901	-	8,027	28,766
Total expenditures	<u>32,901</u>	<u>-</u>	<u>8,027</u>	<u>28,766</u>
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	(12,703)	15,630	997	(195)
OTHER FINANCING USES				
Transfers out	-	-	-	-
Net change in fund balances	(12,703)	15,630	997	(195)
FUND BALANCES:				
Beginning of year	6,524	26,109	244	14,552
End of year	<u>\$ (6,179)</u>	<u>\$ 41,739</u>	<u>\$ 1,241</u>	<u>\$ 14,357</u>

(Continued)

City of Bradbury
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Nonmajor Governmental Funds
For the Year Ended June 30, 2021

	Proposition C Fund	SB 1 Gas Tax Fund	Measure W Fund	Total Nonmajor Governmental Funds
REVENUES:				
Use of money and property	\$ 171	\$ 412	\$ -	\$ 2,324
Intergovernmental	17,974	19,370	50,506	181,666
Total revenues	<u>18,145</u>	<u>19,782</u>	<u>50,506</u>	<u>183,990</u>
EXPENDITURES:				
Current:				
Public works	8,826	-	50,506	136,226
Total expenditures	<u>8,826</u>	<u>-</u>	<u>50,506</u>	<u>136,226</u>
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	9,319	19,782	-	47,764
OTHER FINANCING USES				
Transfers out	-	-	-	-
Net change in fund balances	9,319	19,782	-	47,764
FUND BALANCES:				
Beginning of year	10,364	23,801	-	143,501
End of year	<u>\$ 19,683</u>	<u>\$ 43,583</u>	<u>\$ -</u>	<u>\$ 191,265</u>

(Concluded)

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
County Park Grant Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 100	\$ 100	\$ 539	\$ 439
Intergovernmental	-	-	324	324
Total revenues	<u>100</u>	<u>100</u>	<u>863</u>	<u>763</u>
EXPENDITURES:				
Current:				
Public works	1,000	1,000	-	1,000
Total expenditures	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Net Change in Fund Balance	<u>\$ (900)</u>	<u>\$ (900)</u>	863	<u>\$ 1,763</u>
FUND BALANCE:				
Beginning of year			<u>8,302</u>	
End of year			<u>\$ 9,165</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Measure R Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 800	\$ 800	\$ 561	\$ (239)
Intergovernmental	14,660	14,660	13,499	(1,161)
Total revenues	<u>15,460</u>	<u>15,460</u>	<u>14,060</u>	<u>(1,400)</u>
Net Change in Fund Balance	<u>\$ 15,460</u>	<u>\$ 15,460</u>	14,060	<u>\$ (1,400)</u>
FUND BALANCE:				
Beginning of year			51,974	
End of year			<u>\$ 66,034</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Recycling Grant Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 50	\$ 50	\$ 99	\$ 49
Intergovernmental	5,000	5,000	7,101	2,101
Total revenues	5,050	5,050	7,200	2,150
EXPENDITURES:				
Current:				
Public works	5,000	5,000	7,200	(2,200)
Total expenditures	5,000	5,000	7,200	(2,200)
Net Change in Fund Balance	\$ 50	\$ 50	-	\$ (50)
FUND BALANCE:				
Beginning of year			596	
End of year			<u>\$ 596</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Fire Grant Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 150	\$ 150	\$ 50	\$ (100)
Intergovernmental	45,000	45,000	20,148	(24,852)
Total revenues	45,150	45,150	20,198	(24,952)
EXPENDITURES:				
Current:				
Public works	50,000	50,000	32,901	17,099
Total expenditures	50,000	50,000	32,901	17,099
Net Change in Fund Balance	<u>\$ (4,850)</u>	<u>\$ (4,850)</u>	(12,703)	<u>\$ (7,853)</u>
FUND BALANCE:				
Beginning of year			6,524	
End of year			<u>\$ (6,179)</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Measure M Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ 300	300	\$ 335	\$ 35
Intergovernmental	16,005	16,005	15,295	(710)
Total revenues	16,305	16,305	15,630	(675)
Net Change in Fund Balance	<u>\$ 16,305</u>	<u>16,305</u>	15,630	<u>\$ (675)</u>
FUND BALANCE:				
Beginning of year			26,109	
End of year			<u>\$ 41,739</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
TDA Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ -	\$ -	\$ 10	\$ 10
Intergovernmental	5,000	5,000	9,014	4,014
Total revenues	<u>5,000</u>	<u>5,000</u>	<u>9,024</u>	<u>4,024</u>
EXPENDITURES:				
Current:				
Public works	-	-	8,027	(8,027)
Capital outlay	5,000	5,000		
Total expenditures	<u>5,000</u>	<u>5,000</u>	<u>8,027</u>	<u>(8,027)</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	997	<u>\$ (4,003)</u>
FUND BALANCE:				
Beginning of year			244	
End of year			<u>\$ 1,241</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Gas Tax Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ -	\$ -	\$ 136	\$ 136
Intergovernmental	23,700	23,700	28,435	4,735
Total revenues	23,700	23,700	28,571	4,871
EXPENDITURES:				
Current:				
Public works	22,000	22,000	28,766	(6,766)
Total expenditures	22,000	22,000	28,766	(6,766)
Net Change in Fund Balance	\$ 1,700	\$ 1,700	(195)	\$ (1,895)
FUND BALANCE:				
Beginning of year			14,552	
End of year			<u>\$ 14,357</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Proposition C Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Use of money and property	\$ -	\$ -	\$ 171	\$ 171
Intergovernmental	18,700	18,700	17,974	(726)
Total revenues	<u>18,700</u>	<u>18,700</u>	<u>18,145</u>	<u>(555)</u>
EXPENDITURES:				
Current:				
Public works	900	900	8,826	(7,926)
Total expenditures	<u>900</u>	<u>900</u>	<u>8,826</u>	<u>(7,926)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>17,800</u>	<u>17,800</u>	<u>9,319</u>	<u>(8,481)</u>
Net Change in Fund Balance	<u>\$ 17,800</u>	<u>\$ 17,800</u>	9,319	<u>\$ (8,481)</u>
FUND BALANCE:				
Beginning of year			10,364	
End of year			<u>\$ 19,683</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
SB 1 Gas Tax Special Revenue Fund
For the Year Ended June 30, 2021

	Budget		Actual	Variance with Final Budget
	Original	Final		
REVENUES:				
Use of money and property	\$ -	\$ -	\$ 412	\$ 412
Intergovernmental	13,500	13,500	19,370	5,870
Total revenues	13,500	13,500	19,782	6,282
NET CHANGE IN FUND BALANCE	<u>\$ 13,500</u>	<u>\$ 13,500</u>	19,782	<u>\$ 6,282</u>
FUND BALANCE:				
Beginning of year			23,801	
End of year			<u>\$ 43,583</u>	

City of Bradbury
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
Measure W Special Revenue Fund
For the Year Ended June 30, 2021

	Budget			Variance with
	Original	Final	Actual	Final Budget
REVENUES:				
Intergovernmental	\$ 60,000	\$ 60,000	\$ 50,506	\$ (9,494)
Total revenues	<u>60,000</u>	<u>60,000</u>	<u>50,506</u>	<u>(9,494)</u>
EXPENDITURES:				
Current:				
Public works	60,000	60,000	50,506	9,494
Total expenditures	<u>60,000</u>	<u>60,000</u>	<u>50,506</u>	<u>9,494</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE:				
Beginning of year			-	
End of year			<u>\$ -</u>	

This page intentionally left blank.

City of Bradbury

Bradbury, California

Independent Accountants' Report on Applying Agreed-Upon Procedures to Appropriations Limit Schedule

For the Year Ended June 30, 2021





INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Members of City Council
of the City of Bradbury
Bradbury, California

We have performed the procedures enumerated below on the appropriation limit of the City of Bradbury, California (the "City") for the year ended June 30, 2021. The City's management is responsible for the Appropriation Limit Schedule.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution, which was agreed to by the City and the League of California Cities (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution*). This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We obtained the completed worksheets used by the City to calculate its appropriations limit for the year ended June 30, 2021, and verified that the limit and annual calculation factors were adopted by resolution of City Council. We also verified that the population and inflation options were selected by a recorded vote of City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Schedule, we added the prior year's limit to the total adjustments, and agreed the resulting amount to the current year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We agreed the current year information presented in the accompanying Appropriations Limit Schedule to corresponding information in worksheets used by the City.

Finding: No exceptions were noted as a result of our procedures.

4. We agreed the appropriations limit presented in the accompanying Appropriations Limit Schedule to the appropriations limit adopted by the City Council.

Finding: No exceptions were noted as a result of our procedures.

To the Honorable Mayor and Members of City Council
of the City of Bradbury
Bradbury, California
Page 2

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accompanying Appropriations Limit Schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and the management of the City and is not intended to be and should not be used by anyone other than these specified parties.

The PwC Group, LLP

Santa Ana, California
August 30, 2022

City of Bradbury
Appropriations Limit Schedule
For the Year Ended June 30, 2021

	<u>Amount</u>	<u>Source</u>
A. Appropriations Limit FY 2019-2020	\$ 2,302,250	Prior year appropriation limit adopted by the City
B. Calculation Factors:		
1) Population increase %	1.0373	California Department of Finance
2) Inflation increase %	<u>0.9989</u>	California Department of Finance
3) Total adjustment %	1.0362	(B1 x B2)
C. Annual Adjustment Increase	<u>83,247</u>	{(B3-1) x A}
D. Other Adjustments:		
1) Loss responsibility (-)	-	N/A
2) Transfer to private (-)	-	N/A
3) Transfer to fees (-)	-	N/A
4) Assumed responsibility (+)	-	N/A
E. Total Adjustments	<u>83,247</u>	(C+D)
F. Appropriations Limit FY 2020-2021	<u><u>\$ 2,385,497</u></u>	(A+E)

See Accompanying Notes to Appropriations Limit Schedule.

City of Bradbury
Notes to Appropriations Limit Schedule
For the Year Ended June 30, 2021

Note 1 – Purpose of Limited Procedures Review

Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII B, the annual calculation of the appropriations limit is subject to a limited procedures review in connection with the annual audit.

Note 2 – Method of Calculation

Under Section 10.5 of Article XIII B, for fiscal years beginning on or after July 1, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

Note 3 – Population Factors

A California governmental agency may use as its population factor either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the City for the year ended June 30, 2021, represents the annual percentage change in population for the County of Los Angeles.

Note 4 – Inflation factors

A California governmental agency may use as its inflation factor either the annual percentage change in the 4th quarter per capita personal income (which percentage is supplied by the California Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the City for the year ended June 30, 2021, represents the annual percentage change in per capita personal income.

Note 5 – Other Adjustments

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The City had no such adjustments for the year ended June 30, 2021.



August 30, 2022

To the Honorable Mayor and the Members of the City Council
of the City of Bradbury
Bradbury, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Bradbury, California (the “City”) for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 31, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 2 to the financial statements, the City implemented the following accounting standards:

GASB Statement No. 84, *Fiduciary Activities*. This statement establishes standards relating accounting and financial reporting for identifying and financial reporting of fiduciary activities. Those provisions are effective for reporting periods beginning after December 15, 2019, as amended by GASB Statement No. 95. Application of this statement was effective starting in fiscal year ending June 30, 2021. Application of this statement did not have a material effect on the City’s financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 90, *Majority Equity Interests*. This statement defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government’s holding of the equity interest meets the definition of an investment. Those provisions are effective for reporting periods beginning after December 15, 2019. Application of this statement did not have a material effect on the City’s financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 93, *Replacement of Interbank Offered Rates*. This statement addresses those and other accounting and financial reporting implications that result from the replacement of London Interbank Offered Rate (LIBOR). The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Application of this statement did not have a material effect on the City’s financial statements for the fiscal year ended June 30, 2021.

GASB Statement No. 98, *The Annual Comprehensive Financial Report*. This Statement establishes the term annual comprehensive financial report and its acronym ACFR. That new term and acronym replace instances of comprehensive annual financial report and its acronym in generally accepted accounting principles for state and local governments. Those provision are effective for fiscal years ending after December 15, 2021. The City has elected early implementation of this statement. Application of this statement did not have a material effect on the City’s financial statements for the fiscal year ended June 30, 2021.

No other new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the City's financial statements were:

- Management's estimate of the investment fair market value is based on information provided by the US Bank as the custodian for investments in negotiable certificates of deposit. We evaluated the key factors and assumptions used to develop the investment fair market value in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the depreciation on capital assets is based on industry standard and past experience on actual useful life of the asset groups. We evaluated the key factors and assumptions used to develop the depreciation on capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the net pension liabilities is based on the proportionate share of actuarial valuation on total pension liability and based on proportionate share of the fiduciary net position for CalPERS. We evaluated the key factors and assumptions used to develop the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

- Note 2 – Summary of Significant Accounting Policies
- Note 8 – Defined Benefit Pension Plans
- Note 10 – Other Required Disclosures
- Note 11 – Commitments and Contingencies

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

To the Honorable Mayor and Members of the City Council
of the City of Bradbury
Bradbury, California
Page 3

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 30, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the City’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedules – General Fund and Major Special Revenue Funds, the Schedule of the City’s Proportionate Share of the Net Pension Liability and Related Ratios, and the Schedule of the City’s Contributions – Pensions, which are Required Supplementary Information (“RSI”) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Combining and Individual Fund Financial Statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

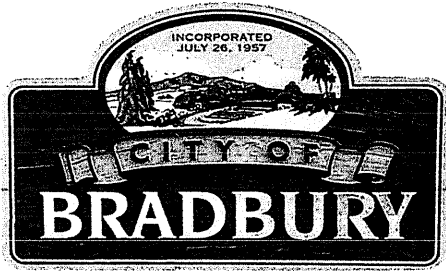
Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "The Pw Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California



Bruce Lathrop, Mayor (District 2)
Richard Barakat, Mayor Pro-Tem (District 3)
Richard T. Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 20, 2022

SUBJECT: **PROPOSED MOU TO EXPAND BRADBURY'S COMMUNITY SERVICES OFFICER PROGRAM AND ADOPTION RESOLUTION NO. 22-24 ALLOCATING COPS FUNDS**

ATTACHMENTS: 1) Resolution No. 22-24: Designating COPS Funding
2) Proposed MOU - CSO Program, 2022-2025
3) Previous MOU – CSO Program, 2019-2023

SUMMARY

The City of Monrovia has provided a new contract to the City of Bradbury for the shared CSO program between the two cities. Overall, the proposed MOU closely mirrors the previous MOU, except in a few areas. The new MOU outlines two (2) CSOs instead of one, stipulates that Bradbury will reimburse Monrovia for the proportionate share of the staff, equipment, and training costs, and details a sizable increase in Labor/Wages costs.

It is recommended that the City Council adopt Resolution No. 22-24 (Attachment #1), which alters the current COPS programming to dedicated \$149,528 toward the CSO program. It is also recommended that the City Council direct the City Manager to enter into an agreement with the City of Monrovia for the CSO Program (Attachment #2).

DISCUSSION

In 1996, the California Legislature adopted Assembly Bill 3229, which established the Citizens Options for Public Safety (COPS) program. Though the Supplemental Law Enforcement Services Fund (SLESF), the City receives \$100,000 in COPS program funds. The purpose of SLESF is to supplement front-line law enforcement services in

accordance with a spending plan developed by the City and approved by City Council. These funds cannot pay for the City's Sheriffs contract, but the City can use them to enhance service, such as traffic patrol, increased patrols, or additional law enforcement services.

In 2016, the City Council decided to utilize part of the City's COPS funds in developing a Community Services Officer program. The thought was that a CSO position in Bradbury could be helpful in the focusing of crime prevention, as well as taking on some of the non-law enforcement duties to assist the community. The idea would also be that the CSO would be able to take fingerprints, write reports, and handle evidence. The cost share for Bradbury to participate in the program was listed as \$37,000. Ultimately, the City decided to move forward with sharing a Community Services Officer with the City of Monrovia.

In 2017, the CSO program launched, and the City has had very positive feedback from the community. The current CSO provides residents with a sense of comfort with the increased visibility, he is able to spend time with residents consulting them on video camera best practices, and he is able to educate residents on a wide variety of animal control measures.

In 2019, the City of Monrovia provided Bradbury with a new MOU which stipulated that Bradbury agrees to reimburse Monrovia half of the actual amount of the program, with a not-to exceed cap of \$52,000. At the time of implementation in Fiscal Year 2016/17, the pilot program projected a total cost of \$100,000 for the program; however, Monrovia ended up incurring a greater share of the costs, with more closely resembled \$101,850.

The City of Monrovia has previously inquired if Bradbury were willing to expand the program to two (2) CSOs, and the Bradbury City Council had initially expressed interest.

FINANCIAL ANALYSIS

The proposed MOU (Attachment #2) stipulates two (2) CSOs for a total cost of \$299,056. As outlined in Exhibit B of the MOU, the split yearly cost to Bradbury for the program is \$149,528. The current MOU stipulates \$53,500 for a singularly, shared CSO. The current agreement calls for \$74,764 per CSO. Monrovia's reasoning for the cost increase is that they never fully billed for the true cost, which includes the vehicle, equipment, uniforms, etc. Ultimately, the sizable increase is labor costs, which Monrovia has not been billing at true cost.

The City receives approximately \$100,000 a year in COPS funding from the State of California. For the current Fiscal Year 2022/23, the City has a surplus of \$352,400 in COPS funding which can be applied to this and future contracts. The current MOU expense of \$149,528 currently exceeds the yearly COPS allocation by \$49,528. This difference can be covered by the current COPS surplus. The MOU does exceed the

yearly allocation in COPS funding; however, the COPS surplus is ample to cover the life of the MOU until 2025.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 22-24 (Attachment #1), which alters the current COPS programing to dedicated \$149,528 toward the CSO program. It is also recommended that the City Council direct the City Manager to enter into an agreement with the City of Monrovia for the CSO Program (Attachment #2).

ATTACHMENT #1

RESOLUTION NO. 22-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, ALLOCATING FUNDS FROM THE CITIZEN'S OPTION FOR PUBLIC SAFETY ("COPS") PROGRAM, AND DOCUMENTING THE DETERMINATIONS REQUIRED BY THE SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE

Whereas, the City of Bradbury receives funds pursuant to Assembly Bill 3229 of 1996, commonly known as the Brulte Bill or the Citizen's Option for Public Safety ("COPS") Program; and

Whereas, the City of Bradbury currently has a budget allocation of \$100,000 in COPS funding for Fiscal Year 2022-2023, with a surplus of \$352,400 in COPS funding; and

Whereas, all cities which receive COPS must allocate the funds and account for these allocations through an oversight process coordinated by the Supplemental Law Enforcement Oversight Committee ("SLEOC") of the County of Los Angeles; and

Whereas, this resolution will confirm and document decisions made during the Fiscal Year 2022-2023 budget process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. The City Council allocates a portion of its COPS funds as follows:

City of Monrovia for CSO	\$ 149,528
Total amount allocated	\$ 149,528

Section 2. That the City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20th day of September, 2022.

MAYOR

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of September, 2022 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

CLAUDIA SALDANA - CITY CLERK

ATTACHMENT #2

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding Agreement ("Agreement") is dated **Month, Day, 2022** ("Effective Date"), and is between the City of Monrovia, a California municipal corporation ("City") and the City of Bradbury, a California municipal corporation ("Bradbury")

RECITALS

A. City and Bradbury jointly desire to continue a Community Service Officer (CSO) program.

The parties therefore agree as follows:

1. **Services.**

A. Scope of Services. City and Bradbury shall jointly cooperate to perform the services described in the Scope of Services, attached as **Exhibit A**. City and Bradbury may request, in writing, changes in the scope of services to be performed. Any changes mutually agreed upon by the parties shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the City Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "City Representative"). For the purposes of this Agreement, the Bradbury Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "Bradbury Representative").

C. Time for Performance. The CSO Program shall commence on the Effective Date.

D. Standard of Performance. City shall perform all services under this Agreement in accordance with the standard of care generally exercised by like professionals under similar circumstances and in a manner reasonably satisfactory to Bradbury.

E. Personnel. City has all personnel required to perform the services required under this Agreement. All of the services required under this Agreement shall be performed by City or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Personnel assigned shall be selected by the City. While in the City of Bradbury, the assigned personnel will be responsible for calls for service as directed by the City of Bradbury.

F. Compliance with Laws. City shall comply with all applicable federal, state and local laws, including the California Education Code, ordinances, codes, regulations and requirements applicable to this Agreement.

2. Term of Agreement. This Agreement shall be in effect through June 30, 2025, unless terminated earlier as provided for in Section 7 of this Agreement.

3. Compensation.

A. Compensation. As full compensation for City's services provided under this Agreement, Bradbury agrees to reimburse the City an amount not to exceed one-half the cost (salary, benefits, and equipment) of the Community Service Officers as outlined in Exhibit B. Bradbury shall make payment for the services in accordance with Section 4 of this Agreement.

B. Additional Services. City and Bradbury shall not allow any claims for additional services or related payments under this Agreement, unless the City Representative and the Bradbury Representative authorize the additional services in writing prior to the performance of the additional services or incurrence of additional expenses. Any additional services or expenses that are authorized shall be compensated at a rate mutually agreed to by the parties.

4. Method of Payment.

A. Payment. Bradbury shall pay all undisputed invoice amounts within thirty (30) calendar days after receipt up to the maximum compensation set forth in Section 3 of this Agreement.

B. Audit of Records. City shall make all records, invoices, time cards, cost control sheets and other records maintained by City in connection with this agreement available during City's regular working hours to Bradbury for review and audit by Bradbury.

5. Indemnification.

A. Indemnities for Third Party Claims.

1) To the fullest extent permitted by law, Bradbury shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Bradbury, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that BRADBURY shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitors' active or passive negligence except for Liabilities arising from

the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties.

2) To the fullest extent permitted by law, City shall, at its sole cost and expense, defend, hold harmless and indemnify Bradbury and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those Bradbury agents serving as independent contractors in the role of Bradbury officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of City, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that City shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitors' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties.

B. Survival of Terms. City's and Bradbury's indemnifications and obligations under this Section 9 shall survive the expiration or termination of this Agreement.

6. Mutual Cooperation.

A. City's Cooperation. City shall provide Bradbury with all pertinent data, documents and other requested information as is reasonably available for Bradbury's proper performance of the services required under this Agreement.

B. Bradbury's Cooperation. Bradbury shall provide City with all pertinent data, documents and other requested information as is reasonably available for City's proper performance of the services required under this Agreement.

7. Termination of Agreement.

City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Bradbury at least sixty (60) calendar days before the termination is to be effective. Bradbury may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least sixty (60) calendar days before the termination is to be effective. Should this Agreement be terminated, Bradbury agrees to pay the prorated amount on a monthly basis for any costs incurred by the City in delivering the services as identified in Exhibit A.

8. Notices. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Bradbury's and City's regular business hours, or (c) three business

days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the party to be notified as set forth below:

If to City:
Oliver Chi
City Manager
City of Monrovia
415 South Ivy Avenue
Monrovia, CA 91016

If to Bradbury:
Kevin Kearney
City Manager
City of Bradbury
600 Winston Avenue
Bradbury, CA 91008

With courtesy copy to:

Cary S. Reisman, City Attorney
City of Bradbury
Jones & Mayer
3777 N. Harbor Blvd.
Email: csr@jones-mayer.com
Fullerton, CA 92835
Telephone: (714) 446-1400
Facsimile: (714) 446-1448

9. Non-Discrimination and Equal Employment Opportunity. In the performance of this Agreement, neither the City nor Bradbury shall discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. City and Bradbury will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

10. No Third Party Beneficiaries Intended. This Agreement is made solely for the benefit of the parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

11. Exhibits. Exhibits A and B constitute a part of this Agreement and are incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, the provisions of this Agreement shall control.

12. Entire Agreement and Modification of Agreement. This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the parties. No party has been induced to enter into

this Agreement by, nor is any party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both parties.

13. Headings. The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the parties to this Agreement.

14. Word Usage. Unless the context clearly requires otherwise, (a) the words “shall,” “will” and “agrees” are mandatory and “may” is permissive; (b) “or” is not exclusive; and (c) “includes” or “including” are not limiting.

15. Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the effective date of this agreement is conditioned on approval by the Bradbury’s City Council, and that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.

16. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a State or federal court with geographic jurisdiction over the City of Monrovia.

17. Attorneys’ Fees. In any litigation or other proceeding by which one party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded reasonable attorneys’ fees together with any costs and expenses, to resolve the dispute and to enforce the final judgment.

18. Contract Interpretation. No party shall have any portion of this Contract interpreted against it by virtue of having drafted that portion or any other portion of this Contract.

19. Dispute Resolution. If a dispute arises out of or relates to this contract, or the breach thereof, and if the dispute cannot be settled through negotiation, and if either party chooses not to terminate this contract, the Parties agree first to try in good faith to settle the dispute by mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. The Parties agree to equally share the costs of mediation. If either party commences arbitration, litigation or some other dispute resolution procedure before making a good faith attempt to mediate the dispute, that party waives its rights to recover its costs and attorney’s fees in that procedure, even if it is deemed the prevailing party. The Parties agree that the mediation called for by this provision shall take place in Los Angeles County utilizing JAMS alternative dispute resolution services.

20. Severability. If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

[SIGNATURE PAGE FOLLOWS]

The parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

City:

City of Monrovia,
a California municipal corporation

By: _____
Name: Dylan Feik
Title: City Manager

ATTEST:

By: _____
Name: Alice D. Atkins, CMC
Title: City Clerk

APPROVED AS TO FORM:

By: _____
Name: Craig A. Steele
Title: City Attorney

Bradbury:

City of Bradbury,
a California municipal corporation

By: _____
Name: Kevin Kearney
Title: City Manager

ATTEST:

By: _____
Name: Claudia Saldana
Title: City Clerk

APPROVED AS TO FORM:

By: _____
Name: Cary S. Reisman
Title: City Attorney

EXHIBIT A SCOPE OF SERVICES

Joint Monrovia-Bradbury Community Services Officer (CSO) Program Scope of Services

CSO Program Purpose

The Community Services Officer (CSO) program will perform field services related public safety work between the City of Monrovia Police Department (City) and the City of Bradbury (Bradbury).

CSO Position General Provisions

A CSO is a non-sworn position that was established to investigate crimes that have already occurred which have little or no workable leads. The CSO will be capable of collecting evidence (photographs, fingerprints, DNA, etc.), investigating non-injury traffic collisions, enforcing parking restrictions, and handling municipal code violations.

CSO Program Goals

To provide two (2) part-time employees (2 employees / 20 hours per week each) assistance to the City of Bradbury. The CSOs will provide a high level of customer service to victims of crimes where immediate sworn law enforcement response is not needed. The CSOs will provide full service investigation of those crimes, including evidence collection. The CSOs will also provide the City of Bradbury with an additional resource to respond to municipal code and parking violations, as well as handle non-injury traffic collisions in the City of Bradbury.

CSO Assignment

- A. The CSOs will work a 5-day / week, 8-hour / day shift, from Monday - Friday from 0800 to 1600 hours. The CSOs will be available to the City of Bradbury 20 hours per week each, with the 20 hour period being negotiable (within the scheduled work week) depending on City of Bradbury's needs.
- B. Should the City of Bradbury require the CSO to work in excess of 20 hours per week, the City of Bradbury agrees to pay for any overtime staffing costs incurred.
- C. Clothing will be authorized City of Monrovia CSO uniform.
- D. The CSO will report within the City of Monrovia Police Department command structure of the Operations Division. The CSO will be directly supervised by the Monrovia Police Department Field Supervisor and the Watch Commander.
- E. The CSO will be trained to document all City of Bradbury investigations on Los Angeles County Sheriff's Department's forms, and will book all evidence at Los Angeles County Sheriff's facilities using their procedures. Those investigative reports will be approved by Los Angeles County Sheriff personnel.
- F. The City of Bradbury will reimburse the City of Monrovia for their proportionate share of the staff, equipment and training costs necessary to provide CSOs as determined in this agreement.

CSO Duties and Responsibilities

- A. Provide full service investigation of those crimes that have already occurred which have little or no workable leads including evidence collection (photographs, fingerprinting, DNA, etc.)
- B. Enforce some municipal code violations
- C. Investigate non-injury traffic collisions
- D. Enforce parking restrictions
- E. Other duties as negotiated

EXHIBIT B CSO Funding Cost

Labor/Wages	Lifetime	Annual
CSO	635,440	127,088
<i>Subtotal</i>	<i>635,440</i>	<i>127,088</i>
Vehicle	Lifetime	Annual
Purchase Cost	38,000	7,600
Decals	1,000	200
Equipment	14,750	2,950
Radio	12,000	2,400
Fuel	19,000	3,800
Maintenance	20,000	4,000
Damage/Repair	2,200	440
<i>Subtotal</i>	<i>106,950</i>	<i>21,390</i>
Miscellaneous		
Equipment	1,000	200
Uniform	1,750	350
Training	2,500	500
<i>Subtotal</i>	<i>5,250</i>	<i>1,050</i>
Total : 1.0 CSO	747,640	149,528
Total : 2.0 CSO	1,495,280	299,056
City of Bradbury		149,528
City of Monrovia		149,528

City of Monrovia uses a 5-year replacement schedule

ATTACHMENT #3

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding Agreement ("Agreement") is dated March 5, 2019 ("Effective Date"), and is between the City of Monrovia, a California municipal corporation ("City") and the City of Bradbury, a California municipal corporation ("Bradbury")

RECITALS

A. City and Bradbury jointly desire to continue a Community Service Officer (CSO) program.

The parties therefore agree as follows:

1. Services.

A. Scope of Services. City and Bradbury shall jointly cooperate to perform the services described in the Scope of Services, attached as **Exhibit A**. City and Bradbury may request, in writing, changes in the scope of services to be performed. Any changes mutually agreed upon by the parties shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the City Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "City Representative"). For the purposes of this Agreement, the Bradbury Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "Bradbury Representative").

C. Time for Performance. The CSO Program shall commence on the Effective Date.

D. Standard of Performance. City shall perform all services under this Agreement in accordance with the standard of care generally exercised by like professionals under similar circumstances and in a manner reasonably satisfactory to Bradbury.

E. Personnel. City has all personnel required to perform the services required under this Agreement. All of the services required under this Agreement shall be performed by City or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Personnel assigned shall be selected by the City. While in the City of Bradbury, the assigned personnel will be responsible for calls for service as directed by the City of Bradbury.

F. Compliance with Laws. City shall comply with all applicable federal, state and local laws, including the California Education Code, ordinances, codes, regulations and requirements applicable to this Agreement.

2. **Term of Agreement.** This Agreement shall be in effect through June 30, 2023, unless terminated earlier as provided for in Section 7 of this Agreement.

3. **Compensation.**

A. Compensation. As full compensation for City's services provided under this Agreement, Bradbury agrees to reimburse the City an amount not to exceed \$52,000 annually, with the precise amount of the annual reimbursement being equal to one-half the cost (salary, benefits, and equipment) associated with employing and outfitting the Community Service Officer. Bradbury shall make payment for the services in accordance with Section 4 of this Agreement.

B. Additional Services. City and Bradbury shall not allow any claims for additional services or related payments under this Agreement, unless the City Representative and the Bradbury Representative authorize the additional services in writing prior to the performance of the additional services or incurrence of additional expenses. Any additional services or expenses that are authorized shall be compensated at a rate mutually agreed to by the parties.

4. **Method of Payment.**

A. Payment. Bradbury shall pay all undisputed invoice amounts within thirty (30) calendar days after receipt up to the maximum compensation set forth in Section 3 of this Agreement.

B. Audit of Records. City shall make all records, invoices, time cards, cost control sheets and other records maintained by City in connection with this agreement available during City's regular working hours to Bradbury for review and audit by Bradbury.

5. **Indemnification.**

A. Indemnities for Third Party Claims.

1) To the fullest extent permitted by law, Bradbury shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Bradbury, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that BRADBURY shall bear the legal liability thereof) in the performance of this Agreement,

including the Indemnitors' active or passive negligence except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties.

2) To the fullest extent permitted by law, City shall, at its sole cost and expense, defend, hold harmless and indemnify Bradbury and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those Bradbury agents serving as independent contractors in the role of Bradbury officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of City, its officers, agents, servants, employees, subcontractors, materialmen, contractors or their officers, agents, servants or employees (or any entity or individual that City shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitors' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the parties.

B. Survival of Terms. City's and Bradbury's indemnifications and obligations under this Section 9 shall survive the expiration or termination of this Agreement.

6. Mutual Cooperation.

A. City's Cooperation. City shall provide Bradbury with all pertinent data, documents and other requested information as is reasonably available for Bradbury's proper performance of the services required under this Agreement.

B. Bradbury's Cooperation. Bradbury shall provide City with all pertinent data, documents and other requested information as is reasonably available for City's proper performance of the services required under this Agreement.

7. Termination of Agreement.

City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Bradbury at least sixty (60) calendar days before the termination is to be effective. Bradbury may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least sixty (60) calendar days before the termination is to be effective. Should this Agreement be terminated, Bradbury agrees to pay the prorated amount on a monthly basis for any costs incurred by the City in delivering the services as identified in Exhibit A.

8. Notices. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by

courier service during Bradbury's and City's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the party to be notified as set forth below:

If to City:
Oliver Chi
City Manager
City of Monrovia
415 South Ivy Avenue
Monrovia, CA91016

If to Bradbury:
Kevin Kearney
City Manager
City of Bradbury
600 Winston Avenue
Bradbury, CA 91008

9. Non-Discrimination and Equal Employment Opportunity. In the performance of this Agreement, neither the City nor Bradbury shall discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. City and Bradbury will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

10. No Third Party Beneficiaries Intended. This Agreement is made solely for the benefit of the parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

11. Exhibits. Exhibit A constitutes a part of this Agreement and is incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, the provisions of this Agreement shall control.

12. Entire Agreement and Modification of Agreement. This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both parties.

13. Headings. The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the parties to this Agreement.

14. Word Usage. Unless the context clearly requires otherwise, (a) the words "shall," "will" and "agrees" are mandatory and "may" is permissive; (b) "or" is not exclusive; and

(

(

(c) "includes" or "including" are not limiting.

15. Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the effective date of this agreement is conditioned on approval by the Bradbury's City Council, and that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.

16. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a State or federal court with geographic jurisdiction over the City of Monrovia.

17. Attorneys' Fees. In any litigation or other proceeding by which one party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded reasonable attorneys' fees together with any costs and expenses, to resolve the dispute and to enforce the final judgment.

18. Contract Interpretation. No party shall have any portion of this Contract interpreted against it by virtue of having drafted that portion or any other portion of this Contract.

19. Dispute Resolution. If a dispute arises out of or relates to this contract, or the breach thereof, and if the dispute cannot be settled through negotiation, and if either party chooses not to terminate this contract, the Parties agree first to try in good faith to settle the dispute by mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. The Parties agree to equally share the costs of mediation. If either party commences arbitration, litigation or some other dispute resolution procedure before making a good faith attempt to mediate the dispute, that party waives its rights to recover its costs and attorney's fees in that procedure, even if it is deemed the prevailing party. The Parties agree that the mediation called for by this provision shall take place in Los Angeles County utilizing JAMS alternative dispute resolution services.

20. Severability. If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

[SIGNATURE PAGE FOLLOWS]

The parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

City:

City of Monrovia,
a California municipal corporation

By: 

Name: Oliver Chi
Title: City Manager

ATTEST:



Name: Alice D. Atkins, CMC
Title: City Clerk

APPROVED AS TO FORM:

By: 

Name: Craig A. Steele
Title: City Attorney


Bradbury:

City of Bradbury,
a California municipal corporation

By: 

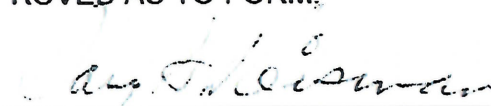
Name: Kevin Kearney
Title: City Manager

ATTEST:

By: 

Name: Claudia Saldana
Title: City Clerk

APPROVED AS TO FORM:

By: 

Name: Cary S. Reisman
Title: City Attorney

EXHIBIT A SCOPE OF SERVICES

Joint Monrovia-Bradbury Community Services Officer (CSO) Program Scope of Services

CSO Program Purpose

The Community Services Officer (CSO) program will perform field services related public safety work between the City of Monrovia Police Department (City) and the City of Bradbury (Bradbury).

CSO Position General Provisions

A CSO is a non-sworn position that was established to investigate crimes that have already occurred which have little or no workable leads. The CSO will be capable of collecting evidence (photographs, fingerprints, DNA, etc.), investigating non-injury traffic collisions, enforcing parking restrictions, and handling municipal code violations.

CSO Program Goals

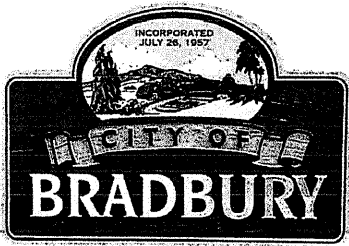
To provide part-time (20 hours per week) assistance to the City of Bradbury. The CSO will provide a high level of customer service to victims of crimes where immediate sworn law enforcement response is not needed. The CSO will provide full service investigation of those crimes, including evidence collection. The CSO will also provide the City of Bradbury with an additional resource to respond to municipal code and parking violations, as well as handle non-injury traffic collisions in the City of Bradbury.

CSO Assignment

- A. The CSO will work either a 5-day / week, 8-hour / day shift, from Monday – Friday, or alternatively, with the concurrence of both the City and Bradbury, the CSO could work an alternative 4-day / week, 10-hour / day shift, from Monday – Thursday. The CSO will be available to the City of Bradbury 20 hours per week, with the 20 hour period being negotiable (within the scheduled work week) depending on City of Bradbury's needs.
- B. Should the City of Bradbury require the CSO to work in excess of 20 hours per week, the City of Bradbury agrees to pay for any overtime staffing costs incurred.
- C. Clothing will be authorized City of Monrovia CSO uniform.
- D. The CSO will report within the City of Monrovia Police Department command structure of the Operations Division. The CSO will be directly supervised by the Monrovia Police Department Field Supervisor and the Watch Commander.
- E. The CSO will be trained to document all City of Bradbury investigations on Los Angeles County Sheriff's Department's forms, and will book all evidence at Los Angeles County Sheriff's facilities using their procedures. Those investigative reports will be approved by Los Angeles County Sheriff personnel.

CSO Duties and Responsibilities

- A. Provide full service investigation of those crimes that have already occurred which have little or no workable leads including evidence collection (photographs, fingerprinting, DNA, etc.)
- B. Enforce some municipal code violations
- C. Investigate non-injury traffic collisions
- D. Enforce parking restrictions
- E. Other duties as negotiated



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Dick Hale, Council Member (District 1)
Montgomery Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Sophia Musa, Management Analyst

DATE: September 20, 2022

SUBJECT: **DISCUSSION ON USE OF CALRECYCLE FUNDS**

ATTACHMENTS: 1. Map and Photos of Potential Water Station Locations in Duarte
2. Map and Photos of Potential Water Station Locations in Bradbury
3. Photo of Potential Water Refill Station to be Purchased

SUMMARY

Every year the City receives \$5,000 from the Cal Recycle Beverage Container Recycling City/County Payment Program. At the April City Council meeting, Staff was directed to contact Duarte about partnering and installing a water refill station on the Duarte Royal Oaks trail. City staff presented a potential water refill station to be replaced with the funds but it was complicated due to an existing partnership between Duarte and a third-party organization. The City of Duarte then designated two more potential locations for a water refill station to be installed. At the August Council meeting, Staff was directed to present potential locations to install a water refill station in Bradbury.

It is recommended that the City Council review all potential locations and approve one of the proposed areas for the installation of a water refill station in either the City of Duarte or the City of Bradbury. A fountain in Duarte would have a not to exceed cost of \$8,700 and a fountain in Bradbury would have a not to exceed cost of \$17,700.

BACKGROUND

The California Beverage Container Recycling and Litter Reduction Act provides funding to cities and counties for beverage container recycling programs. The funding source is the California Redemption Value (CRV) premium that is paid when consumers purchase beverages in glass bottles, cans, and plastic containers. Funding is distributed annually

based on a per capita formula. Bradbury is entitled to receive \$5,000 each year, and receiving the funds is as simple as completing an online form. Currently, the City has \$11,292.02 of these restricted funds.

ANALYSIS

In response to City Council's direction during the April meeting, City staff contacted the City of Duarte to inquire about a partnership to purchase and install a water refill station on the Duarte Royal Oaks trail. Duarte City staff showed interest. Duarte staff suggested the replacement of an existing water refill station which became complicated due to a partnership with a third-party organization. After further conversation, it has been confirmed that the partnership with the third-party organization will no longer hinder the replacement of any Duarte water fountain. Duarte has identified a total of 3 potential locations for the water refill station (Attachment #1). Duarte City staff would take care of installation costs and the nameplate recognizing the City of Bradbury. The specific details are to be determined but should Council approve, Bradbury would continue partnering with Duarte to purchase and install the water refill station.

The type of water refill station that has already been agreed upon by both Bradbury and Duarte includes a water bottle filling station and a pet fountain (Attachment #3). At the start of the dialogue about a partnership with Duarte, the price of the water refill station was around \$6,500 but has increased since then. The updated price for the desired water refill station is \$8,700.

The alternative option, should Council approve, would be to purchase and install a water refill station in the City of Bradbury in one of the designated locations (Attachment #2). Should the City Council desire to move forward with the water refill station installation in Bradbury, the following is a rough estimate of the cost:

Item	Estimated Cost
Elkay Outdoor ezH2O Upper Bottle Filling Station	\$8,700
Cal-Am Water Service	\$5,000
Installation (traffic control, modification of existing landscape and irrigation, installation of a concrete pad/foundation, connection to the water meter, restoration of the area (fencing, minor grading, etc.)	\$4,000
Estimated Total	\$17,700

The Cal-Am Water service cost is contingent on the availability of an established water line and meter at the preferred installation location in Bradbury. Otherwise, the Cal-Am Water service cost would be \$0. Should there be an existing water line and meter at the designated location, the following is a rough estimate of the cost:

Item	Estimated Cost
Elkay Outdoor ezH2O Upper Bottle Filling Station	\$8,700
Installation (traffic control, modification of existing landscape and irrigation, installation of a concrete pad/foundation, connection to the water meter, restoration of the area (fencing, minor grading, etc.)	\$4,000
Estimated Total	\$12,700

FINANCIAL REVIEW

Each year, the City of Bradbury receives \$5,000 from CalRecycle. These are restricted funds and cannot be used for General Fund purposes. The City has had difficulties in the past expending all monies received, which has resulted in a surplus. As such, the total balance is \$11,292.02.

Should the City Council decide to continue partnering with Duarte, all of the cost will be covered by Cal Recycle funds and will not exceed \$8,700.

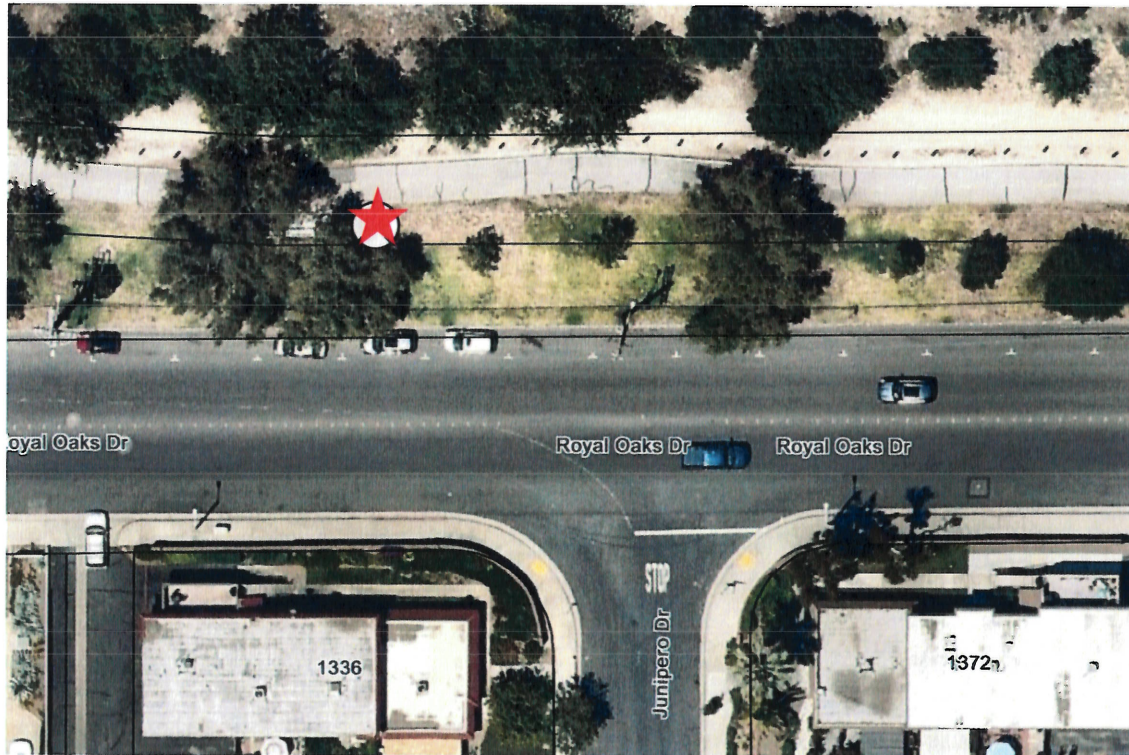
Should the City Council decide to purchase and install a water refill station in the City of Bradbury, \$11,292.02 of the cost would be covered by Cal Recycle funds and the remaining \$6,000 would be covered by general funds.

STAFF RECOMMENDATION

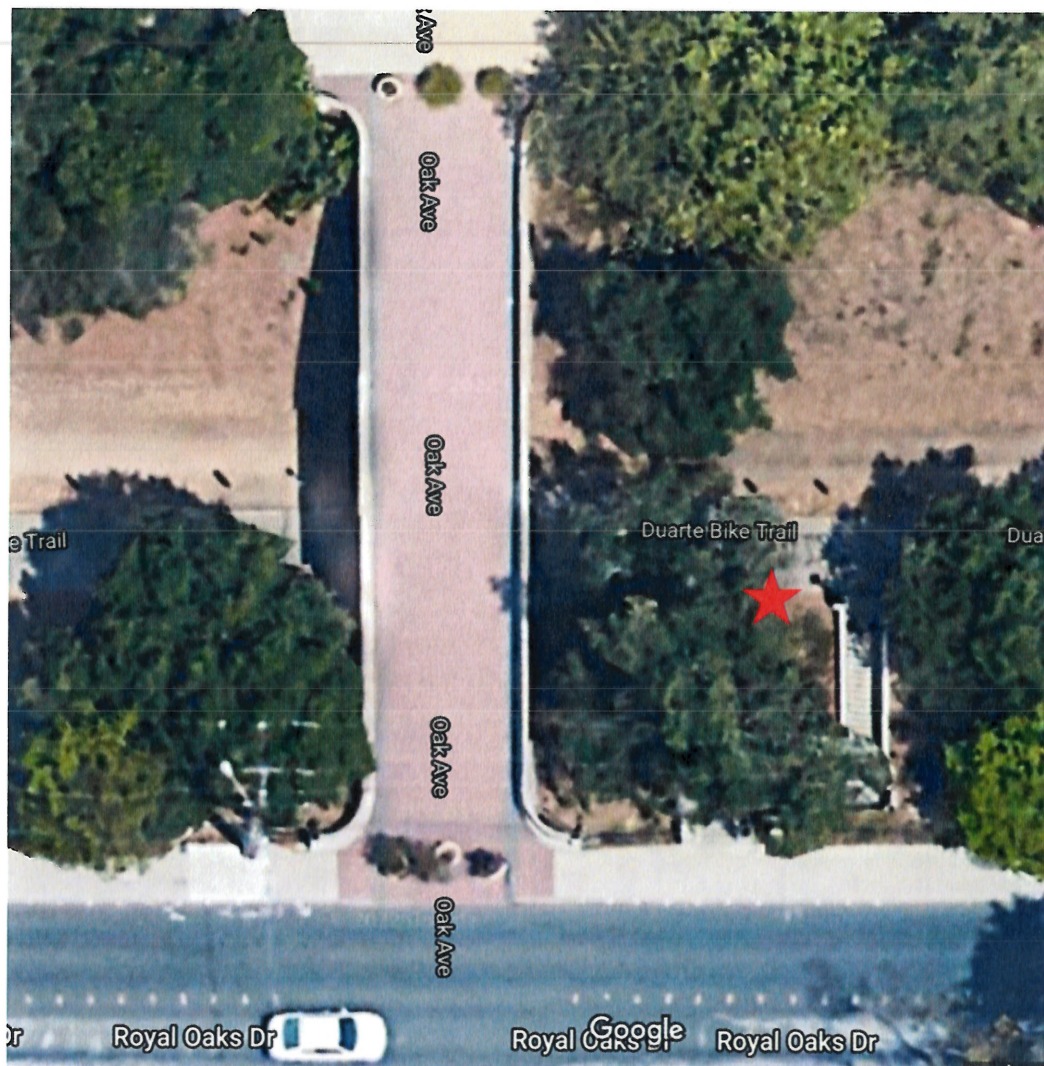
It is recommended that the City Council review all potential locations and approve one of the proposed areas for the installation of a water refill station in either the City of Duarte or the City of Bradbury. A fountain in Duarte would have a not to exceed cost of \$8,700 and a fountain in Bradbury would have a not to exceed cost of \$17,700.

Attachment #1

Option #1 – West Side of Royal Oaks Trail, between Bradbury Monument and Buena Vista



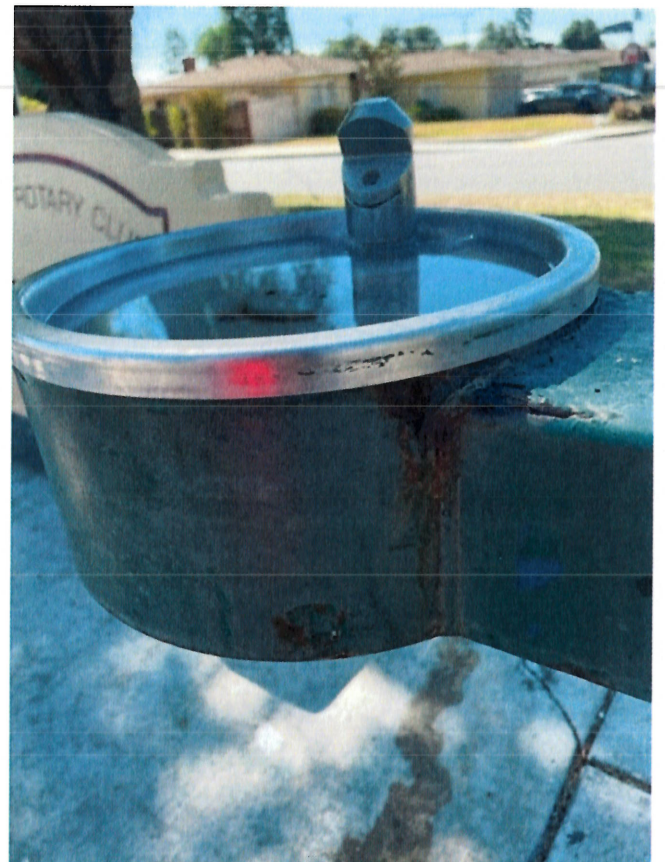
Option #2 – Near the bottom of the stairs at the Oak Avenue bridge



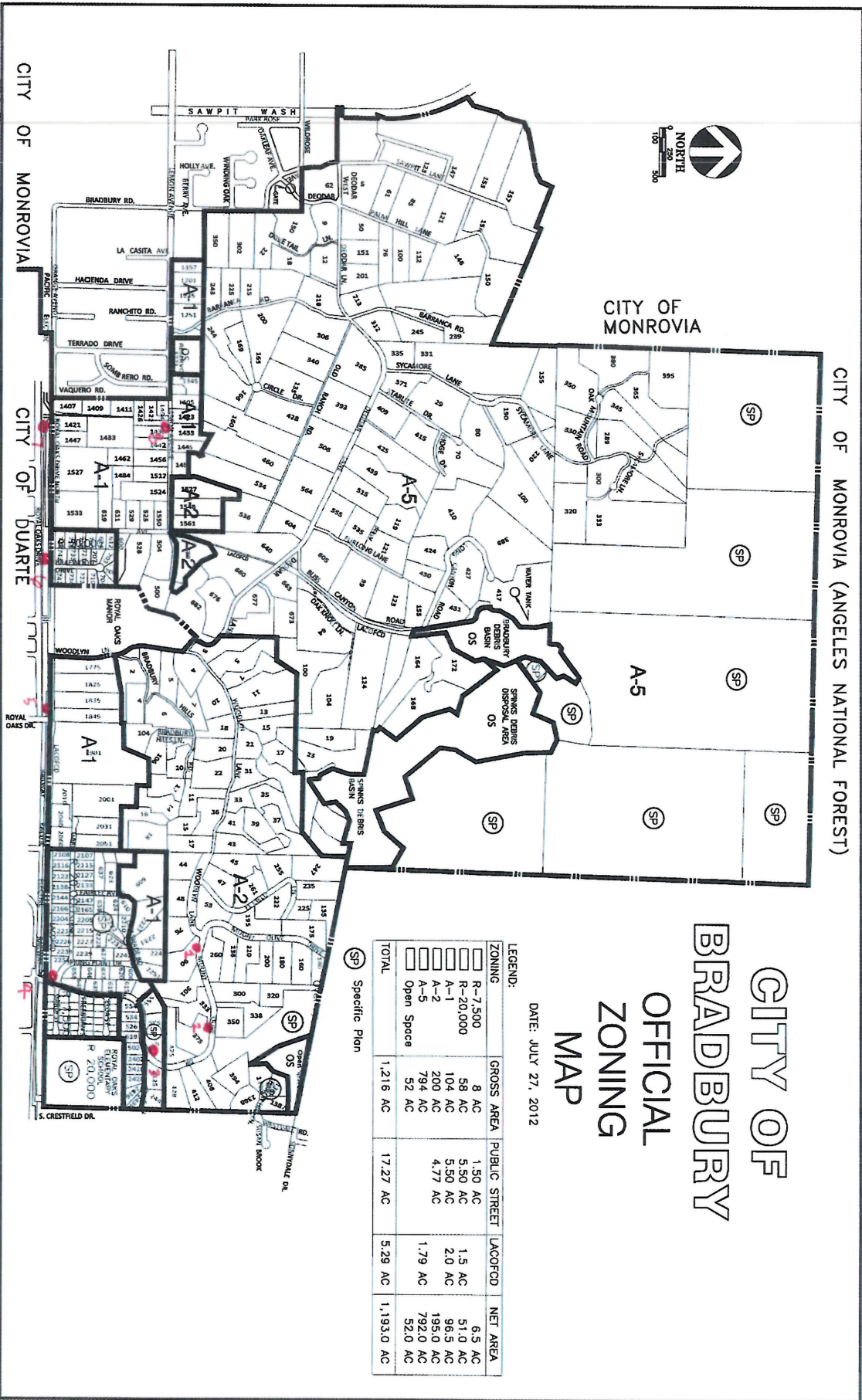


Option #3 – East of Mt. Olive to replace an existing fountain





Attachment #2



Location No. 1

Mount Olive Drive - 200' southerly of Woodlyn Lane



Location No. 2

Mount Olive Drive - At lower traffic calming



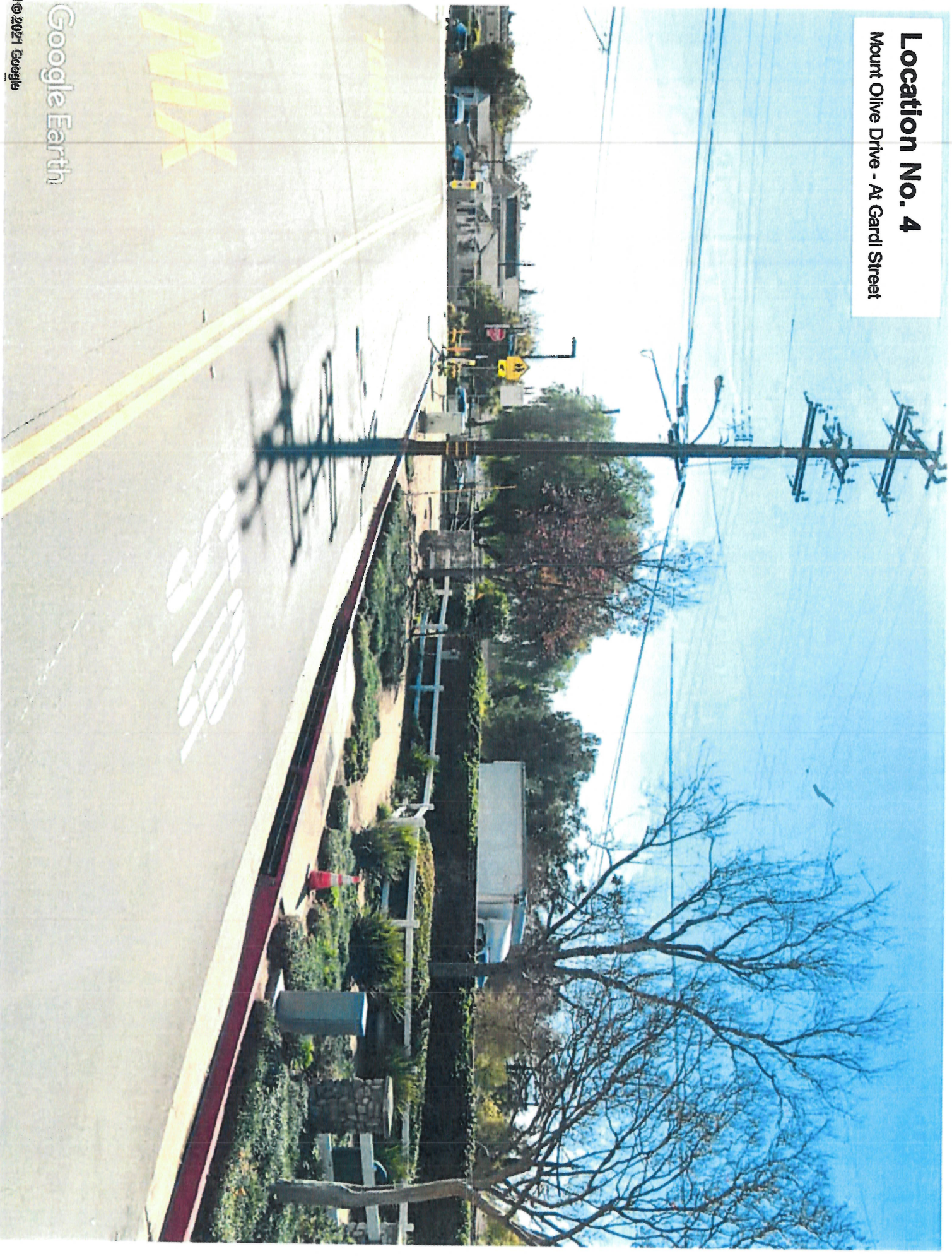
Location No. 3

Mount Olive Drive - At Mount Olive Lane



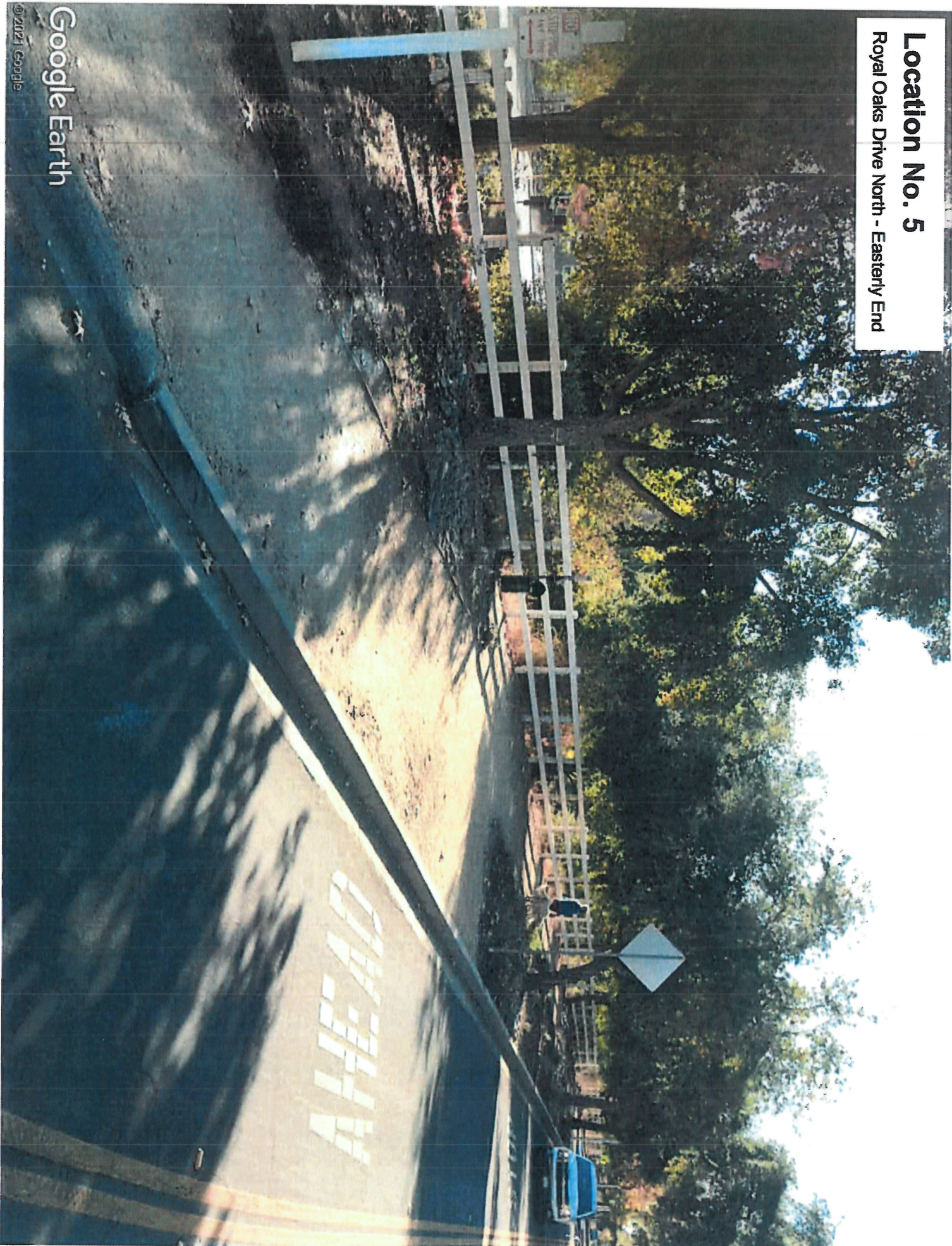
Location No. 4

Mount Olive Drive - At Gardi Street



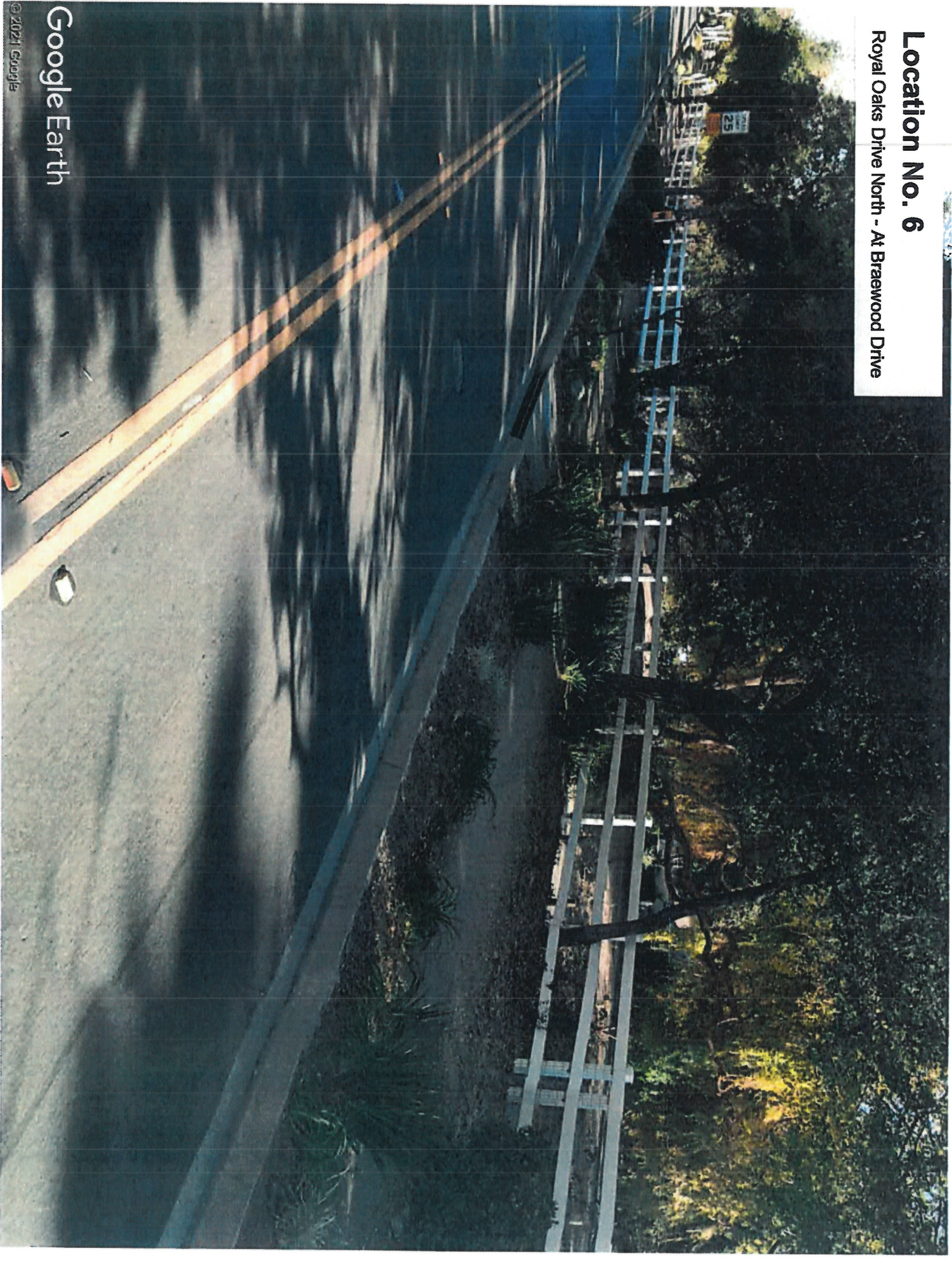
Location No. 5

Royal Oaks Drive North - Easterly End



Location No. 6

Royal Oaks Drive North - At Braewood Drive



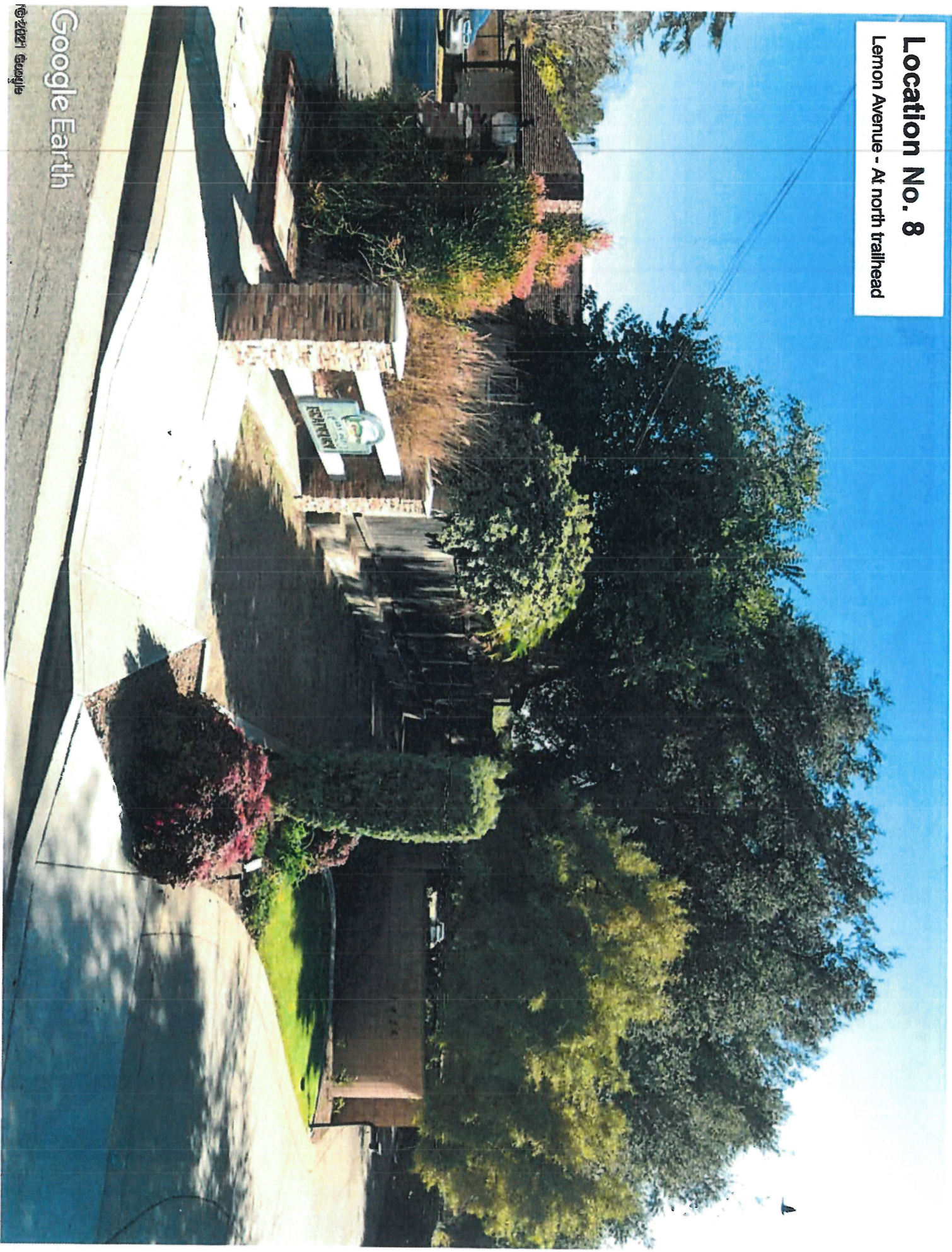
Location No. 7

Royal Oaks Drive North - Westerly End



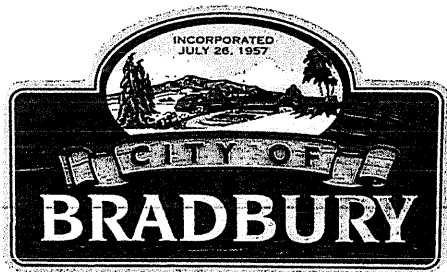
Location No. 8

Lemon Avenue - At north trailhead



Attachment #3





Bruce Lathrop, Mayor (District 2)
Richard Barakat, Mayor Pro-Tem (District 3)
Richard T. Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 20, 2022

SUBJECT: **DISCUSSION ON ELECTRIC CHARGING STATIONS AT THE
BRADBURY CIVIC CENTER**

SUMMARY

The City Council, during their March 2022 meeting, directed Staff to obtain information on electric charging station costs for additional discussion. This item reviews rough estimates on such costs. In summary, a private wall mount or pedestal in the back parking lot of the Civic Center is estimated to be around \$25,000 to \$30,000. There are additional yearly costs to also consider for the station's software and yearly maintenance plan.

Should the City Council desire to move forward with an electric charging station, Staff will work with the City Engineer to draft a Request for Proposal. Once bids are received, Staff would return to the City Council for review and approval of final costs.

It is recommended that the City Council direct Staff on how to proceed with an electric charging station at the Civic Center.

BACKGROUND

Staff has been exploring the construction of electric charging stations at the Bradbury Civic Center at the request of Mayor Lathrop, with the idea that one or more stations could be erected on the property. Over the last few months, Staff has been meeting with brokers to better understand the costs of such an installation project.

During the March 2022 meeting, Staff explored the idea of having an electric charging station with the City Council. Staff did not have cost estimates at the time, and discussions were more general about the desire to bring such infrastructure to the Civic

Center. Ultimately, the City Council expressed interest, but desired additional details on the costs.

ANALYSIS

There are three (3) areas and options where an electric charging station can be located on civic center property:

1. This first option is to place a pedestal mount station in the front parking lot of the Civic Center. The benefit of a front station is that its accessible to the public and Staff could pursue a grant through Southern California Edison. A complexity is that it then needs to be ADA compliant. This means that two parking stalls would need to be used and the stall where the station is located would need grading changes so that slope is appropriately level for ADA compliance. This option then alters the front parking lot and increases the cost through engineering design and alterations for ADA compliance.

A public station in the front of the Civic Center also means that it can be used by residents and the general public.

2. The second option is to place a wall-mount changing station on the back of the Civic Center structure to service vehicles in the back parking lot. This option keeps the station private and the costs ADA requirements are no longer applicable.
3. The last option is the place a pedestal mount in the back parking lot. Similar to the second option, there are no additional ADA costs associated since it would not be accessible to the public.

FINANCIAL ANALYSIS

There are three options to explore with electric charging stations at the Civic Center. The first option is a publicly accessible option in the front of Civic Center. Staff has not thoroughly explored this option because the ADA costs seemed quite hefty, and the City Council during the March 2022 meeting did not seem very interested in pursuing this option. The second option is a wall-mount. Rough estimates suggest that a wall-mount might cost approximately \$25,000. The third option is a back-lot pedestal. Rough estimates suggest that a pedestal mount might cost approximately \$30,000. These costs include permitting, engineering, drawings, and infrastructure installation.

Instillation costs are one time but there are ongoing costs to consider. Staff anticipates there to be an approximate \$360 per year fee for the unit software. The software is what tracks usage and handles any charges, should the City Council decide to charge for its usage (vs. making it free). There's also an approximate \$1,200 a year cost for upkeep. This is a yearly plan for a company to check on the unit and perform minor repairs. Staff has been told that the units are pretty reliable/durable for the first 6-8 years, and it is

possible to forgo a yearly plan. However, if an issue were to occur, Staff does not have the expertise to maintain the units and would need to call someone for service repairs.

The costs could be offset if the City Council decides to charge for unit usage. Estimates suggest that it cost about \$8-\$10 dollars to go from 'empty' to full charge. This additional revenue would bring down the yearly software and service plan cost. However, should the unit be placed in the back of the Civic Center, Staff does not anticipate there be much usage in the immediate future, especially since no one on Staff currently owns an electric vehicle. Usage from residents, vendors, or others is unknown and difficult to estimate.

NEXT STEPS

Should the City Council desire to move forward with an electric charging station at the Civic Center, Staff would work with the City Engineer to draft a Request for Proposal. Once proposals and costs are received, Staff would bring the RFP results to the City Council for review and award of bid.

RECOMMENDATION

It is recommended that the City Council

Claudia Saldana

From: Kevin Kearney
Sent: Friday, September 16, 2022 10:23 AM
To: Claudia Saldana
Subject: Re: Question re Agenda Item

Yes please. Add it as the last discussion item.

Sent from my iPhone

> On Sep 16, 2022, at 10:16 AM, Claudia Saldana <CSaldana@cityofbradbury.org> wrote:

>

> Kevin,

> I found your Agenda Memo "Discussion on City Staff Salaries, Holidays, and First Friday Closures" but it's not on the agenda.

> Do you want me to add it on the agenda?

>

> -----Original Message-----

> From: Kevin Kearney <kkearney@cityofbradbury.org>

> Sent: Thursday, September 15, 2022 9:28 PM

> To: Sophia Musa <SMusa@cityofbradbury.org>; Claudia Saldana <CSaldana@cityofbradbury.org>

> Subject: Food Poising

>

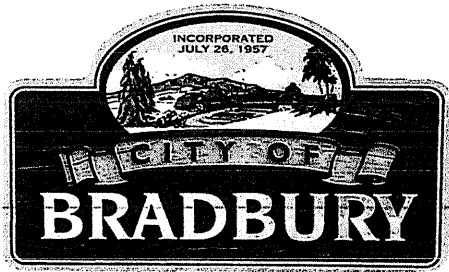
> I have food poisoning. It's been a rough evening, and by the way things are going, it's going to be a rough night. You should have all my staff reports. They are on my desk. If I'm out tomorrow, please do give them a brief read to check for any grammar or spelling errors.

>

> Thank you.

>

> Sent from my iPhone



Bruce Lathrop, Mayor (District 4)
Richard Barakat, Mayor Pro Tem (District 3)
Richard T. Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 20, 2022

SUBJECT: **DISCUSSION ON CITY STAFF SALARIES, HOLIDAYS, AND FIRST-FRIDAY CLOSURES**

ATTACHMENTS: 1) Current Staff Salaries

SUMMARY

At the request of Mayor Lathrop, this item discusses current City Staff salaries, paid holidays, and first Friday closures.

Current Staff salaries, as well as comparisons, are included in Attachment #1.

The City's employee handbook specifies the current legal holidays:

New Year's Day	January 1 st
Martin Luther King, Jr. Day	3 rd Monday in January
Presidents' Day	3 rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	1 st Monday in September
Thanksgiving Day	Last Thursday in November
Day after Thanksgiving	Last Friday in November
Christmas Eve	December 24 th
Christmas Day	December 25 th
New Year's Eve	December 31 st

The current unpaid first Friday closures are the following, and have been altered a bit since budget adoption based on more recent City Council feedback:

- Friday, July 5, 2022; Friday, August 5, 2022; Friday, September 2, 2022; Friday, October 7, 2022; Friday, November 11, 2022 (Veterans Day); Tuesday, December 27, 2022; Wednesday, December 28, 2022; Thursday, December 29, 2022; Friday, March 3, 2023; Friday, April 7, 2023; Friday, May 5, 2023; Friday, June 2, 2023.

The history behind the first Friday closures stem from an agreement made between the City Council and Staff around 2008. During the economic downturn, the City Council placed Staff on 5% furloughs. In exchange, the City Council agreed to provide Staff with the unpaid days off that related to the 5% reduction in salary. This roughly equated to 12 unpaid days. At first, these days were called furlough days. Once the economy started to improve, the City Council made the 5% reduction in salary permanent and also made the 12 unpaid days off permanent too. Thus, the name changed to first Friday closures.

RECOMMENDATION

This item is informational. The City Council should direct Staff appropriately if any action is taken.

ATTACHMENT #1

City Manager

Title	City	Salary*
City Manager	City of Bradbury	\$150,000
City Manager	City of Hidden Hills	\$213,068
City Manager	City of Rolling Hills	\$214,034
City Manager/City Clerk	City of La Habra Heights	\$144,612
City Manager/City Clerk	City of Avalon	\$210,000
City Manager	City of Irwindale	\$222,752
City Manager	City of Rolling Hills Estates	\$201,288
City Manager	City of Westlake Village	\$269,004
City Manager	City of San Marino	\$218,844
City Manager	City of La Canada-Flintridge	\$222,384
City Manager	City of Duarte	\$214,197
Average of All Salaries		\$207,289

*City Manager salaries do not have ranges compared to other city positions. Their salaries are typically evaluated on a yearly basis, and this is where increases and/or bonuses are typically given.

City Clerk

Title	City	Active Salary Scale	
		Start	Max
City Clerk	City of Bradbury	\$72,695	Static
City Clerk	City of Hidden Hills	\$70,000	\$97,110
City Clerk/Executive Assistant	City of Rolling Hills	\$70,224	\$92,208
Deputy City Clerk/Sr. Admin. Assistant	City of Avalon	\$68,811	\$88,760
Chief Deputy City Clerk	City of Irwindale	\$96,540	\$117,345
Deputy City Clerk	City of Irwindale	\$63,445	\$77,117
City Clerk/Executive Assistant	City of Rolling Hills Estates	\$96,660	\$141,084
City Clerk/Executive Assistant	City of Westlake Village	\$99,060	\$142,440
Admin. Services Manager/City Clerk	City of Sierra Madre	\$86,933	\$108,567
City Clerk	City of San Marino	\$84,864	\$105,228
City Clerk	City of La Canada Flintridge	\$93,636	\$125,484
City Clerk	City of Duarte	\$99,216	\$116,484
Average of All Salaries		\$83,507	\$110,166

Management Analyst		Active Salary Scale	
Title	City	Start	Max
Management Analyst	City of Bradbury	\$60,331*	Static
Management Analyst	City of Hidden Hills	\$60,000	\$80,000
Sr. Management Analyst ⁺	City of Rolling Hills	\$69,804	\$90,276
Management Analyst	City of Avalon	\$72,854	\$93,254
Management Analyst	City of Irwindale	\$73,577	\$89,434
Management Analyst	City of Rolling Hills Estates	\$81,456	\$104,652
Administrative Analyst	City of Westlake Village	\$82,008	\$117,852
Management Analyst	City of Sierra Madre	\$64,734	\$80,844
Management Analyst	City of San Marino	\$70,416	\$85,908
Management Analyst	City of La Canada Flintridge	\$68,784	\$92,172
Management Analyst	City of Duarte	\$66,168	\$84,528
Average of All Salaries		\$70,012	\$91,892

* This is Bradbury's current Management Analyst salary after 1 and a half CPI increases over the past 2 fiscal cycles. The original hiring salary placement was a static \$50,000 to \$55,000.

+ The City of Rolling Hills has elected to have their singular Management Analyst (MA) position as a Sr. MA, instead of a regular, lower-level MA.