

AGENDA

Regular Meeting of the Bradbury City Council To be held on Tuesday, February 15, 2022 at the Bradbury Civic Center 600 Winston Avenue, Bradbury, CA 91008

Pursuant to California Government Code section 54953(e)(1), the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. You will be able to hear the entire proceedings (other than the Closed Session) and to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times. The Zoom information is <https://us02web.zoom.us/j/8591600704>, One tap mobile +16699009128, 8591600704#, or dial (669) 900-9128 and enter code 859 160 0704#.

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Bruny, Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes: Regular Meeting of January 18, 2022
- B. Resolution No. 22-05: Demands & Warrants for February 2022
- C. Monthly Investment Report for the month of January 2022
- D. Resolution No. 22-06: Approving the Renewal of the General Services Agreement with the County of Los Angeles ending June 30, 2027
- E. Second Reading and Adoption of Ordinance No. 382: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL REQUIREMENTS

2. Presentation: An Update by California American Water Company on the Lemon Avenue Reservoir

Cal-Am has been coordinating with City Staff on the demolition, filling, and landscaping of the Lemon Avenue Reservoir. This item is a presentation by Cal-Am Staff on their plans for the project site.

3. Discussion on City Council Committees

This item is to review the City Council Committees and discuss any changes needed.

4. Matters from the City Manager

5. Matters from the City Attorney

6. Matters from the City Council

Mayor Bruny

Duarte Community Education Council (CEC)

Mayor Pro-Tem Lathrop

League of California Cities

Duarte Education Foundation

Councilmember Barakat

LA County Sanitation Districts

San Gabriel Valley Council of Governments (SGVCOG)

San Gabriel Valley Mosquito & Vector Control District

Foothill Transit

Councilmember Hale

Councilmember Lewis

California JPIA

Director of Bradbury Disaster Committee

Area "D" Office of Disaster Management


7. ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, March 15, 2022 at 7:00 p.m.

* **ACTION ITEMS** Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, February 11, 2022 at 5:00 p.m."


CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, JANUARY 18, 2022**

EXECUTIVE ORDER NO. 25-20:

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings (other than the Closed Session) and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Pro-Tem Lathrop at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis

ABSENT: Mayor Bruny

STAFF: City Manager Kearney, City Attorney Reisman (remote), City Clerk Saldana and Management Analyst Musa

MAYOR BRUNY EXCUSED:

Councilmember Lewis made a motion to excuse Mayor Bruny from the meeting. Councilmember Hale seconded the motion, which carried.

APPROVAL OF AGENDA:

Councilmember Hale made a motion to approve the agenda to proceed with City business. Councilmember Lewis seconded the motion, which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ,:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items. City Manager Kearney stated that staff was not aware of any potential conflicts.

PUBLIC COMMENT:

City Manager Kearney introduced Mr. Suresh Malkani, the City's new Finance Director, to the City Council.

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes: Regular Meeting of December 21, 2021
- B. Resolution No. 22-01: Demands & Warrants for January 2022
- C. Monthly Investment Report for the month of December 2021

- D. Resolution No. 22-02: Calling for the Holding of a General Municipal Election to be held on Tuesday, June 7, 2022, for the Election of Certain Officers
- E. Resolution No. 22-03: Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a General Municipal Election to be held on Tuesday, June 7, 2022 with the Statewide Direct Primary Election
- F. Resolution No. 22-04: Adopting Regulations for Candidates for Elective Office pertaining to the Candidates Statements Submitted to the Voters at an Election to be held on Tuesday, June 7, 2022
- G. Second Reading and Adoption of Ordinance No. 381:
AN ORDINANCE OF THE CITY OF BRADBURY ADOPTING BY REFERENCE TITLE 26 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA BUILDING CODE, 2019 EDITION; TITLE 29 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA MECHANICAL CODE, 2019 EDITION; TITLE 28 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA PLUMBING CODE, 2019 EDITION; TITLE 27 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA ELECTRICAL CODE, 2019 EDITION; TITLE 30 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA RESIDENTIAL CODE, 2019 EDITION; TITLE 31 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA GREEN BUILDING STANDARDS CODE, 2019 EDITION; TITLE 33 OF THE LOS ANGELES COUNTY CODE, INCORPORATING THE CALIFORNIA EXISTING BUILDING CODE, EDITION 2019; THE CALIFORNIA HISTORICAL BUILDING CODE, EDITION 2019; MAKING AMENDMENTS TO SAID CODES; AMENDING TITLE IV, CHAPTER 3, TITLE XVII, CHAPTERS 1, 2, 3, 4, 5, 6, 7, 8, 9, 12 AND 13.

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Lewis made a motion to approve Consent Calendar as presented. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Pro-Tem Lathrop Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: Mayor Bruny

Motion passed 4:0

**CAL-AM PRESENTATION ON
CITYWIDE WATER PRESSURE:**

City Manager Kearney stated that Staff recently became aware of water pressure deficiencies in certain parts of the City. A map was provided to the City Council in the agenda packet outlining where the deficiencies exist. Cal-Am representatives Brian Baretto, External Affairs Manager, and Mark Reifer, Engineering Manager, were present online to make a presentation on the issue and to discuss resolutions.

DISCUSSION:

The City Council inquired how the deficiencies were discovered. Mark Reifer replied that Cal-Am field tests of fire hydrants identified five areas (Sycamore Lane, Starlite Drive, the intersection of Dedoar Lane/Oak Knoll Lane, El Cielo Lane and Spinks Canyon) that need improvements to meet fire flow

requirements of 1,500 GPM. Councilmember Hale stated that he thought 2,500 GPM was required for two-story homes. Mark Reifer replied that the Fire Department requires 1,500 GPM.

Brian Baretto stated that construction to meet the fire flow requirements is scheduled for the latter part of this year and the first quarter(s) of 2023. Councilmember Lewis was concerned about the time frame of 18 months from now because (most of) Bradbury is in a High Severity Fire Zone. What is Cal-Am's contingency plan to bridge the gap? Mr. Baretto stated that Cal-Am is going to coordinate with the Fire Department. Councilmember Lewis wanted to know when the City will hear what the contingency plan is. Brian Baretto stated that the contingency plan should be ready in 3-6 months.

Mayor Pro-Tem Lathrop inquired about the percentage of fire hydrants in the City that do not meet fire flow requirements. Mark Reifer stated less than 10%.

Councilmember Lewis stated it will be scary during the next fire season but that the burn area from the Bobcat Fire gives us a little bit of a cushion.

ACTION:

City Manager Kearney stated that Cal-Am will come back to the City Council with the contingency plan when it is ready.

**INTRODUCTION OF
ORDINANCE NO. 382:**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL REDUCTION REQUIREMENTS

SUMMARY:

Management Analyst Musa stated the SB 1383 is a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). CalRecycle is the state agency responsible for creating the regulatory standards for SB 1383 and will begin enforcement by April 1, 2022. Although the City of Bradbury is exempt from the organics recycling regulations, the City still needs to adopt an ordinance to implement relevant provisions of SB 1383.

Ordinance No. 282 implements and codifies regulations applicable to the City of Bradbury, such as:

- Compliance with CALGreen Recycling Requirements
- Model Water Efficient Landscaping Ordinance Requirements (WELO)
- Procurement Requirements for City Departments, Direct Service Providers, and Vendors
- Inspections and Investigations & Enforcement

BACKGROUND:

Senate Bill 1383 (Short-Lived Climate Pollutants Act) was adopted in 2016 and established methane emissions reductions targets and granted CalRecycle the authority to pass regulations to achieve those targets. This state mandate set the statewide goal for the reduction of organic waste to landfills by 50% by 2020, and 75% by 2025, in addition to the recovery of 20% edible food waste for human consumption.

SB 1383 requires local jurisdictions to update or develop programs that will address several program areas within the solid waste and recycling discipline by April 1, 2022.

**5-YEAR EXEMPTION FOR
SMALL JURISDICTIONS:**

SB 1383 requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations, but allows certain small cities to secure exemptions from some of those requirements. Bradbury applied for and was granted a small jurisdiction exemption from the mandatory organics recycling portion of SB 1383. The term of the exemption is five (5) years.

RECOMMENDATION:

It is recommended that the City Council introduce for first reading, by title only, Ordinance No. 382 and set the second reading and adoption for February 15, 2022.

**PUBLIC HEARING OPENED
AND CLOSED:**

Mayor Lathrop opened the public hearing for public testimony. There being no public input, Mayor Pro-Tem declared the public hearing closed.

**MOTION TO INTRODUCE
ORDINANCE NO. 382:**

Councilmember Lewis made a motion to introduce for first reading, by title only, Ordinance No. 382, and set the second reading and adoption for February 15, 2022. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Pro-Tem Lathrop Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: Mayor Bruny

Motion passed 4:0

**RECOMMENDATION OF AWARD
OF A 2-YEAR CONTRACT FOR
TREE TRIMMING AND MAINTENANCE
SERVICES TO WEST COAST ARBORISTS:**

Management Analyst Musa stated that the City of Bradbury has solicited proposals for tree trimming and maintenance services. Fifteen (15) qualified vendors were contacted with a Request for Proposal (RFP). The RFP was also made available on the City of Bradbury website. Mariposa Tree Management and West Coast Arborists (WCA) were the only two vendors who responded to the RFP.

BACKGROUND:

The last City Street Trimming program was spread over a two-year period in Fiscal Years 2017-18 and 2018-19.

FINANCIAL IMPACT:

The City's FY 2021-22 budget provides \$15,000 for street tree trimming and maintenance, and it is anticipated that another \$15,000 for tree trimming will be budgeted in 2022-23.

LOWEST BIDDER:

The bid document states that the contract will be awarded to the bidder with the lowest base bid. Mariposa's base bid is \$2,539 and WCA's base bid is \$2,423.

RECOMMENDATION:

It is recommended that the City Council award a two-year contract for tree trimming and maintenance services to West Coast Arborists, Inc. in an amount not to exceed \$15,000 for each of Fiscal Year 2021-22 and 2022-23.

MOTION TO AWARD BID:

Councilmember Hale made a motion to award a two-year contract for tree trimming and maintenance services to West Cost Arborists, Inc. in an amount not to exceed \$15,000 for each of Fiscal Year 2021-22 and 2022-23. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Pro-Tem Lathrop Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: Mayor Bruny

Motion passed 4:0

**DISCUSSION ABOUT
BRADBURY NIGHT OUT:**

At the request of Mayor Pro-Tem Lathrop, the City Council discussed its desire to schedule a Bradbury Night Out (BNO) event in 2022. BNO is a recognition of Bradbury's incorporation on July 26, 1957. The Council has previously decided that Thursdays work best. If BNO were to be held, it could be either scheduled for Thursday, July 21 or July 28, 2022.

The City has budgeted \$6,500 this fiscal year for BNO, but is uncertain at this time about holding the event because of COVID-19.

RECOMMENDATION:

It is recommended that the City Council direct Staff on how to proceed with scheduling a Bradbury Night Out event.

DISCUSSION:

Councilmember Hale suggested to revisit this item in 60 days. Councilmember Barakat agreed to put it off for 2-3 months.

Mayor Pro-Tem Lathrop stated that he wants to put Bradbury Night Out on the calendar.

ACTION:

The City Council will revisit this issue in 60-90 days.

**DATE FOR A STUDY SESSION ON
PLANNING RELATED ITEMS:
:**

City Manager Kearney stated that there are a number of planning related items that need to be reviewed and discussed with the City Council. These include:

- Reviewing the upcoming Housing Element
- Discussing a State mandated overlay density zone
- Revisiting the recently passed Urgency Ordinance regarding Senate Bill 9
- Understanding the addition of State mandated family daycare homes (AB234) to residential zoning

RECOMMENDATION:

It is recommended that City Council set a date for a Study Session. It is preferred that the Study Session be held before the regular City Council meeting on February 15, 2022.

**STUDY SESSION SET FOR
FEBRUARY 7, 2022:**

The City Council scheduled the Study Session for Monday, February 7, 2022 at 6:00 pm. There is a possibility that the meeting might be held remote via ZOOM.

MATTERS FROM THE CITY MANAGER:	City Manager Kearney reported that the Cal-Am Lemon well project is moving forward with the demolition and backfilling the reservoir. Councilmember Hale stated that he would like Cal-Am to put a 6 or 7-foot berm around the reservoir. City Manager Kearney stated that he will invite Cal-Am to make a presentation on the project at the February 15, 2022 meeting.
MATTERS FROM THE CITY ATTORNEY:	Nothing to report until Closed Session
MATTERS FROM THE CITY COUNCIL:	
MAYOR BRUNY:	Not present
MAYOR PRO-TEM LATHROP:	Nothing to report
COUNCILMEMBER BARAKAT:	Nothing to report
COUNCILMEMBER HALE:	Nothing to report
COUNCILMEMBER LEWIS:	Nothing to report
ITEMS FOR FUTURE AGENDAS:	Cal-Am Water Company Lemon Well Project Presentation at the February 15, 2022 meeting. City Manager Kearney stated the Superintendent of the Duarte Unified School District will make a presentation at the March City Council meeting.
	CLOSED SESSION
PUBLIC COMMENT REGARDING CLOSED SESSION ONLY:	None
RECESS TO CLOSED SESSION:	The City Council adjourned to a Closed Session to discuss the following: A. PENDING LITIGATION Pursuant to Government Code Section 54956.9 (d)(1): <i>City of Bradbury v. Zhongying USA Capitals Inc.</i> Los Angeles Superior Court Case No. 19GDGP00356
REPORT FROM CLOSED SESSION:	City Attorney Reisman reported that City Council met in Closed Session to discuss pending litigation. No formal votes were taken. The City Council instructed the City Attorney on how to proceed.
ADJOURNMENT:	At 7:46 p.m. Mayor Pro-Tem Lathrop adjourned the meeting to a Study Session on Monday, February 7, 2022 at 6:00 p.m.

MAYOR PRO-TEM – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 22-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA,
APPROVING DEMANDS AND WARRANTS NO. 16782 THROUGH NO. 16798
(PRE-RELEASED CHECKS)
AND DEMANDS AND WARRANTS NO. 16799 THROUGH NO. 16829
(REGULAR CHECKS)**

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$2,181.51 (pre-released Checks) and \$107,093.75 at February 15, 2022 from the General Checking Account

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16782	U.S. Bank (12/31/21)	Custody Charges for Dec 2021 Safekeeping Fees <i>Acct. 101-14-7010</i>	\$69.75
16783	Arroyo Plumbing, Inc. (1/12/22)	Test (1) Backflow Device for California American Water <i>Acct. 101-21-7025</i>	\$58.00
16784	Lira's Mechanical Inc. (1/20/22)	Performed Full Maintenance on City Hall Air Conditioner <i>Acct. 101-16-6470</i>	\$300.00
16785	California American Water (1/31/22)	<u>Service Address:</u> 600 Winston (City Hall) <i>Acct. 101-16-6400</i> 1775 Woodlyn (Royal Oaks Trail) <i>Acct. 200-48-6400</i>	\$144.21 <u>\$205.08</u> \$349.29
16786	California American Water (2/1/22)	<u>Service Address:</u> 301 Mt Olive Drive Irrigation 2410 Mt Olive Lane Irrigation 2256 Gardi Street <i>Acct. 200-48-6400</i>	\$93.36 \$32.89 <u>\$12.34</u> \$138.59
16787	Delta Dental (2/1/22)	<u>Dental Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-16-5100</i>	\$131.43 \$42.88 <u>\$42.88</u> \$217.19

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16788	Vision Service Plan (2/1/22)	<u>Vision Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-13-5100</i>	\$61.07 \$23.66 <u>\$23.66</u> \$108.39
16789	The Standard (2/1/22)	<u>Basic Life and AD&D:</u> City Manager <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-13-5100</i>	\$9.25 \$9.25 <u>\$9.25</u> \$27.75
16790	Spectrum (2/9/22)	Business Internet <i>Acct. 101-16-6230</i>	\$149.98
16791	Southern California Edison (2/14/22)	2298 Gardi Street <i>Acct. 200-48-6400</i>	\$46.17
16792	Southern California Edison (2/14/22)	City Hall Utilities <i>Acct. 101-16-6400</i>	\$224.54
16793	The Gas Company (2/16/22)	City Hall Utilities <i>Acct. 101-16-6400</i>	\$49.35
16794	Staples (2/15/22)	Office Supplies <i>Acct. 101-62-6200</i> Tech Expense <i>Acct. 113-20-8120</i>	\$78.82 <u>\$217.77</u> \$296.59
16795	Frontier (2/15/22)	Fire Alarm Line Service from 12/22/21 to 01/25/22 <i>Acct. 101-23-7420</i>	\$109.92
16796	T-Mobile (2/18/22)	Mobile Internet (Hot Spot) <i>Acct. 113-20-8120</i>	\$32.00
16797	VOID	VOID	\$0.00
16798	California Building Standards Commission (12/31/21)	Building Standards Administration Special Revolving Fund (BSASRF) For the Quarter Oct-Dec 2021 (Balance) <i>Acct. 101-20-7220</i>	\$4.00

Total Pre-Released Checks **\$2,181.51**

REGULAR CHECKS:

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16799	Bear Demographics & Research LLC (12/30/21)	Professional Services-Redistricting Period: Oct 16 to Dec 30, 2021 Acct. 101-16-7435	\$13,250.00
16800	Bradbury Estates HOA (1/19/22)	Reimbursement of HOA Fees Collected with Permit No. 3691 Acct. 101-00-4470	\$618.00
16801	Jones & Mayer (1/31/22)	<u>City Attorney:</u> January Retainer \$2,650.00 Acct. 101-15-7020 243 Barranca Receivership \$2,307.50 Acct. 101-15-7070 Chadwick Ranch \$747.50 Acct. 103-00-2039 Code Enforcement \$350.00 Acct. 101-23-7450 Zoning/General Plan <u>\$323.07</u> Acct. 101-15-7075	\$6,378.07
16802	Kevin Kearney (2/10/22)	<u>Reimbursement:</u> CCMF Dinner at CM Conference \$75.00 Acct. 101-12-6020 Fuser for City Hall Printer \$321.85 Acct. 113-20-8120 Uber to LAX \$13.86 Acct. 101-12-6025 United (checked bag) \$35.00 Acct. 101-12-6025 Uber from LAX \$59.93 Acct. 101-12-6025 Amazon.com (cables for ZOOM) <u>\$26.00</u> Acct. 113-20-8120	\$531.64
16803	Kevin Kearney (2/7/22)	Mileage Reimbursement Period: Oct-Dec 2021 \$83.38 Period: Jan-Feb, 2022 <u>\$68.21</u> Acct. 101-12-6050	\$151.59
16804	Kevin Kearney (Feb 2022)	Monthly Cell Phone Allowance Acct. 101-12-6440	\$75.00
16805	League of California Cities (Jan 2022)	Annual Membership Dues Acct. 101-30-6030	\$845.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16806	Michael Baker International (9/24/21)	Chadwick Ranch Professional Services through Aug 29, 2021 <i>Acct. 103-00-2039</i>	\$3,920.00
16807	Michael Baker International (1/24/22)	Chadwick Ranch Professional Services through Dec 31, 2021 <i>Acct. 103-00-2039</i>	\$640.00
16808	Molly Maid (2/1/22)	05-Jan-2022 Cleaning \$105.00 12-Jan-2022 Cleaning \$105.00 19-Jan-2022 Cleaning \$105.00 28-Jan-2022 Cleaning <u>\$105.00</u> <i>Acct. 101-16-6460</i>	\$420.00
16809	Municode (1/31/22)	Codification Electronic Update (19 pages) <i>Acct. 101-13-6225</i>	\$342.00
16810	Pasadena Humane Society (1/31/22)	Animal Control Services for Jan 2022 <i>Acct. 101-25-7000</i>	\$954.17
16811	Post Alarm Systems (2/1/22)	Service Call (Ticket 346833) Cellbounce Converter 3G-LTE Alarmnet AT&T <i>Acct. 101-23-7420</i>	\$350.01
16812	Post Alarm Systems (1/5/22)	Service Call (Ticket 346297) CR123A 3V Lithium Battery <i>Acct. 101-23-7420</i>	\$283.29
16813	Priority Landscape Services (1/21/22)	Irrigation Repair on Mt. Olive Drive <i>Acct. 101-21-7035</i>	\$275.00
16814	Priority Landscape Services (1/21/22)	Irrigation Repairs on Royal Oaks Trail <i>Acct. 101-21-7015</i>	\$344.00
16815	Priority Landscape Services (1/21/22)	<u>Jan 2022 Landscape Services:</u> Bradbury Civic Center \$220.45 <i>Acct. 101-21-7020</i> Royal Oaks Drive North \$434.59 <i>Acct. 101-21-7015</i> Lemon Trail \$144.87 <i>Acct. 101-21-7045</i> Mt. Olive Drive Entryway & Trail <u>\$585.77</u> <i>Acct. 101-21-7035</i>	\$1,385.68

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16816	Priority Landscape Services (2/1/22)	<u>Feb 2021 Landscape Services:</u> Bradbury Civic Center <i>Acct. 101-21-7020</i> Royal Oaks Drive North <i>Acct. 101-21-7015</i> Lemon Trail <i>Acct. 101-21-7045</i> Mt. Olive Drive Entryway & Trail <i>Acct. 101-21-7035</i>	\$220.45 \$434.59 \$144.87 <u>\$585.77</u> \$1,385.68
16817	RKA Consulting Group (12/14/21)	Royal Oaks Drive North Annexation <i>Acct. 101-19-7230</i>	\$4,975.00
16818	RKA Consulting Group (12/14/21) (12/20/21) (12/20/21) (1/27/22) (1/31/22) (1/31/22)	Bradbury/Wild Rose Street Widening <i>Acct. 204-48-7750 (Prop C)</i> City Engineering Services <i>Acct. 101-19-7230</i> Development Projects <i>Acct. 101-19-7230</i> Bradbury/Wild Rose Street Widening <i>Acct. 204-48-7750 (Prop C)</i> City Engineering Services <i>Acct. 101-19-7230</i> Development Projects <i>Acct. 101-19-7230</i>	\$1,559.75 \$882.00 \$3,932.25 \$6,560.75 \$441.00 <u>\$4,693.50</u> \$18,069.25
16819	Southern California Edison (2/2/22)	Street Lights <i>Acct. 200-48-6410</i>	\$962.53
16820	LA County Sheriff's Dept. (1/10/22)	Dec 2021 Law Enforcement Services <i>Acct. 101-23-7410</i>	\$10,578.30
16821	Suresh Malkani (Nov 2021)	Finance Director (16.5 X \$80/hr) November 2021 <i>Acct. 101-14-5010</i>	\$1,320.00
16822	Suresh Malkani (Jan 2022)	Finance Director (23.75 X \$80/hr) January 2022 <i>Acct. 101-14-5010</i>	\$1,900.00
16823	TeamLogic IT (1/1/22)	Computer Services <i>Acct. 113-20-8120</i>	\$684.00
16824	TeamLogic IT (1/30/22)	Computer Services <i>Acct. 113-20-8120</i>	\$641.25

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16825	TeamLogic IT (2/1/22)	Computer Services <i>Acct. 113-20-8120</i>	\$684.00
16826	U.S. Bank Corporate Payment Systems (1/24/22)	<u>Kevin Kearney Visa Card:</u> Village on Canyon (Parking) \$22.00 <i>Acct. 101-12-6025</i> Beenverified.com \$52.44 <i>Acct. 101-23-7450</i> United (LAX-Monterey roundtrip for League CM Conference) <u>\$345.20</u> <i>Acct. 101-14-6020</i> <u>\$419.64</u>	
16826	U.S. Bank Corporate Payment Systems (1/24/22)	<u>Claudia Saldana Visa Card:</u> USPS (stamps) \$58.00 <i>Acct. 101-16-6120</i> Rite Aid (paper towels) \$8.26 <i>Acct. 101-16-6450</i> MCA Direct (election calendar) \$13.23 <i>Acct. 101-13-6220</i> Big Lots Store (moth balls) <u>\$4.96</u> <i>Acct. 101-16-6450</i> <u>\$84.45</u>	
16826	U.S. Bank Corporate Payment Systems (1/24/22)	<u>Sophia Musa Visa Card:</u> Target (bottled water & markers) \$8.46 <i>Acct. 101-16-6450</i> Broadvoice (City Hall Telephone) <u>\$167.74</u> <i>Acct. 101-16-6440</i> <u>\$176.20</u>	\$680.29
18627	The Code Group (1/19/22)	Retainer for City Planner <i>Acct. 101-20-7210</i>	\$3,900.00
16828	Western Fence Company (2/11/22)	Replaced 4 white vinyl rails and 2 fence posts on Mt. Olive Drive <i>Acct. 101-21-7025</i>	\$550.00
16829	Temple Station (2/10/22)	Additional Bradbury Patrol (Resolution No. 21-12) <i>Acct. 215-23-7410 (COPS)</i>	\$50,000.00
Total Regular Checks			<u>\$107,093.75</u>

FEBRUARY 2022 PAYROLL:

ACH	Kevin Kearney (Feb 2022)	Salary: City Manager <i>Acct. 101-12-5010</i>	\$10,560.00	
		Withholdings <i>Acct. 101-00-2011</i>	<u>(2,279.65)</u>	\$8,280.35
ACH	Claudia Saldana (Feb 2022)	Salary: City Clerk <i>Acct. 101-13-5010</i>	\$5,583.33	
		Withholdings <i>Acct. 101-00-2011</i>	<u>(1,442.40)</u>	\$4,140.93
ACH	Sophia Musa (Feb 2022)	Salary: Management Analyst <i>Acct. 101-16-5010</i>	\$4,633.75	
		Withholdings <i>Acct. 101-00-2011</i>	(859.91)	
		PERS Employee Share <i>Acct. 101-16-5100</i>	<u>(312.78)</u>	\$3,461.06
			Total Payroll	\$15,882.34

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR FEBRUARY 2022:

EFT	Aetna (Feb 2022)	<u>Health Insurance for Feb 2022:</u> City Manager <i>Acct. 101-12-5100</i>	\$1,731.46	
		City Clerk <i>Acct. 101-13-5100</i>	\$929.38	
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$747.00</u>	\$3,407.84
EFT	EDD (Feb 2022)	State Tax Withholdings SDI <i>Acct. 101-00-2011</i>	\$791.38 <u>\$228.55</u>	\$1,019.93
EFT	Dept. of Treasury Internal Revenue Service (Feb 2022)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) <i>Acct. 101-00-2011</i>	\$1,972.58 \$2,576.36 <u>\$602.54</u>	\$5,151.48
EFT	California PERS (Feb 2022)	City Manager <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-16-5100</i>	\$1,643.31 \$864.46 <u>\$664.48</u>	\$3,172.25

EFT	California PERS (Feb 2022)	Unfunded Accrued Liability		
		UAL Payment (Classic)	\$783.75	
		UAL Payment (PEPRA)	<u>\$16.08</u>	\$799.83
		Acct. 101-16-6240		

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 22-05, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 15th day February, 2022 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$78.82	01/12/22	02/15/22	20229
PO: 11222		Store: 100006160, PASEADENA, CA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
1099NEC EFILE TAX KIT 24P	24491768	1.0000 EA	\$33.99	\$33.99
W2 EFILE TAX KIT 24PK	24491763	1.0000 EA	\$37.99	\$37.99
SUBTOTAL				\$71.98
TAX				\$6.84
TOTAL				\$78.82

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$217.77	12/21/21	02/15/22	2988932911
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP 651A BLACK STANDARD YI	990208	1.0000 EA	\$198.89	\$198.89
COUPONDISCOUNT	558100	1.0000 ST	-\$0.01	-\$0.01
SUBTOTAL				\$198.88
TAX				\$18.89
TOTAL				\$217.77

Purchased by: CLAUDIA SALDANA
Order #: 9906768314

see Ch # 16794



507422

P.O. BOX 6343
FARGO ND 58125-6343

ACCOUNT NUMBER 4246 0445 5575 6224
STATEMENT DATE 01-24-2022
AMOUNT DUE \$2,499.35
NEW BALANCE \$2,499.35
PAYMENT DUE ON RECEIPT



000000519 01 SP 0.530 106481450795324 P

CITY OF BRADBURY
ATTN CLAUDIA SALDANA
600 WINSTON AVE.
BRADBURY CA 91008-1123

AMOUNT ENCLOSED
\$ 680.29
Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

see CK# 16826

4246044555756224 000249935 000249935

base tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF BRADBURY 4246 0445 5575 6224	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$2,164.75	\$735.29	\$0.00	\$0.00	\$0.00	\$55.00	\$345.69	\$2,499.35

CORPORATE ACCOUNT ACTIVITY

CITY OF BRADBURY
4246-0445-5575-6224

TOTAL CORPORATE ACTIVITY
\$345.69 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-29	12-26	74798261363000000000430	PAYMENT - THANK YOU 00000 C	345.69 PY

NEW ACTIVITY

KEVIN KEARNEY
4246-0446-0277-2711

CREDITS \$55.00
PURCHASES \$474.64
CASH ADV \$0.00
TOTAL ACTIVITY \$419.64

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-27	12-20	24789301358663100010141	VILLAGE ON CANON BEVERLY HILLS CA	22.00
01-07	01-06	24492152006745216635753	EB CAL-ICMA CITY MANA 801-413-7200 CA	55.00
01-10	01-07	24443462007138100964186	BVD*BEENVERIFIED.COM 855-9046471 NY	52.44

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4246-0445-5575-6224

STATEMENT DATE

01/24/22

DISPUTED AMOUNT

.00

ACCOUNT SUMMARY

PREVIOUS BALANCE 2,164.75
PURCHASES &
OTHER CHARGES 735.29

CASH ADVANCES .00
CASH ADVANCE FEES .00
LATE PAYMENT
CHARGES .00

CREDITS 55.00
PAYMENTS 345.69

ACCOUNT BALANCE 2,499.35

SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

2,499.35



Company Name: CITY OF BRADBURY
Corporate Account Number: 4246 0445 5575 6224
Statement Date: 01-24-2022

see Ch # 16826

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-10	01-06	24692162007100025396922	UNITED 0162387117955 800-932-2732 TX KEARNEY/KEVINRYAN 02-01-22	345.20
01-13	01-12	74492152012745901455837	LAX UA T MRY UA H LAX EB CAL-ICMA CITY MANA 8014137200 CA	55.00 CR

SOPHIA MUSA 4246-0446-5320-2600	CREDITS \$0.00	PURCHASES \$176.20	CASH ADV \$0.00	TOTAL ACTIVITY \$176.20
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-11	24164072011091017423242	TARGET 00003020 DUARTE CA	8.46
01-17	01-14	24453512014017030993293	BROADVOICE 888-325-5875 CA	167.74

CLAUDIA A SALDANA 4246-0470-0126-4883	CREDITS \$0.00	PURCHASES \$84.45	CASH ADV \$0.00	TOTAL ACTIVITY \$84.45
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-07	01-06	24137462007001199926188	USPS PO 0522740820 DUARTE CA	58.00
01-07	01-06	24943002007838006966875	RITE AID 05528 DUARTE CA	8.26
01-11	01-10	24011342011000001534866	MCA DIRECT WWW.MCADIRECT CA	13.23
01-12	01-11	24137462011300566944970	BIG LOTS STORES - #4170 DUARTE CA	4.96

Department: 00000 Total:	\$680.29
Division: 00000 Total:	\$680.29

City of Bradbury **Monthly Investment Report for the month of January 2022**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:

Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 1,383,165.95	n/a	0%

Investments:

Local Agency Investment Fund (LAIF)

\$ 3,362,756.99	n/a	0.23%
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Ally Bank CD

\$ 247,000.00	9/26/2022	1.95%
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Texas Exchange Bank Crowley CD

\$ 249,000.00	7/9/2024	0.50%
\$ 248,000.00	12/10/2024	0.90%

Total

\$ 5,489,922.94

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)

Utility Users Tax Fund (102)

Deposits Fund (103)

Long Term Planning Fee Fund (112)

Technology Fee Fund (113)

Gas Tax Fund (200)

SB 1 Gas Tax Fund (201)

Prop A Fund (203)

Prop C Fund (204)

TDA Fund (205)

Sewer Fund (206)

STPL Fund (208)

Recycling Grant Fund (209)

Measure R Fund (210)

Measure M Fund (212)

Measure W Fund (213)

COPS Fund (215)

County Park Grant Fund (217)

CWPP Grant Fund (219)

Cares Act Fund (220)

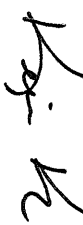
Total

Amount
\$3,992,694.74
\$590,504.48
\$59,822.41
\$4,607.55
\$27,315.97
\$8,279.08
\$51,666.45
\$16,622.44
\$11,753.33
\$2,919.58
\$603.53
\$1,050.58
\$6,292.02
\$75,849.19
\$52,668.34
(\$0.23)
\$449,794.85
\$9,212.85
(\$461.15)
\$128,726.93

\$ 5,489,922.94

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
 This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:



Reviewed By:

Kevin Kearney
 City Manager

Laurie Silver
 City Treasurer

Revenues

Acct. Number	Account Description	2020-21 Budget	2020-21 YTD @ 6/30/21		2021-22 Budget	2021-22 YTD @ 01/31/2022	
General Fund:							
101-00-4000	Operating Transfers In	-	44,815	#DIV/0!	665,476	667,520	100%
101-00-4010	Property Tax-Current Secured	430,000	472,351	110%	481,798	240,536	50%
101-00-4030	Property Tax-Current Unsecured	14,000	20,542	147%	18,000	12,270	68%
101-00-4050	Property Tax Prior Year	-	-	#DIV/0!	-	-	#DIV/0!
101-00-4060	Public Safety Augmentation F	10,000	11,191	112%	11,000	6,390	58%
101-00-4070	Delinquent Taxes	6,000	10,080	168%	8,000	5,925	74%
101-00-4100	Sales & Use Tax	1,200	6,308	526%	3,000	1,245	42%
101-00-4110	Franchise Fee-Cable TV	26,000	23,316	90%	27,000	9,110	34%
101-00-4111	PEG Fees	-	-	#DIV/0!	-	1,822	#DIV/0!
101-00-4120	Franchise Fee-SC Edison	20,000	19,077	95%	19,500	-	0%
101-00-4130	Franchise Fee-SC Refuse	38,000	38,562	101%	39,500	19,015	48%
101-00-4140	Franchise Fee-SC Gas Co.	3,000	3,503	117%	3,550	-	0%
101-00-4150	Franchise Fee-Cal Am Water	40,000	47,376	118%	47,500	-	0%
101-00-4160	AB939 Refuse Admin. Fee	18,000	19,634	109%	20,000	-	0%
101-00-4190	Real Property Transfer Tax	20,000	29,088	145%	22,500	24,687	110%
101-00-4200	Motor Vehicle In-Lieu	140,000	144,160	103%	145,000	72,600	50%
101-00-4210	Dist & Bail Forfeiture	2,000	645	32%	1,200	72	6%
101-00-4220	Fines-City	1,000	4,901	490%	2,500	1,163	47%
101-00-4340	BL Website Link	-	-	#DIV/0!	-	-	#DIV/0!
101-00-4350	Business License	40,000	32,094	80%	40,000	14,553	36%
101-00-4360	Movie & TV Permits	-	34,060	#DIV/0!	-	55,070	#DIV/0!
101-00-4370	Bedroom License Fee	10,000	6,180	62%	10,000	5,150	52%
101-00-4410	Variances & CUPs	1,500	1,635	109%	1,635	-	0%
101-00-4420	Lot Line Adjustment/Zone Changes	-	14,578	#DIV/0!	-	-	#DIV/0!
101-00-4440	Subdivisions/Lot Splits	-	4,844	#DIV/0!	-	-	#DIV/0!
101-00-4460	Planning Dept. Review	70,000	73,539	105%	65,000	8,655	13%
101-00-4470	Building Construction Permit	85,000	103,845	122%	100,000	61,398	61%
101-00-4480	Building Plan Check Fees	90,000	51,245	57%	100,000	80,172	80%
101-00-4485	Landscape Plan Check Permit	3,500	9,913	283%	9,000	5,501	61%
101-00-4490	Green Code Compliance	6,500	7,989	123%	10,000	10,875	109%
101-00-4500	Civic Center Rental Fee	900	900	100%	900	-	0%
101-00-4530	Environmental & Other Fees	1,300	3,240	249%	2,500	-	0%
101-00-4540	City Engineering Plan Check	50,000	98,084	196%	100,000	44,551	45%
101-00-4600	Interest Income	50,000	6,523	13%	50,000	13,878	28%
101-00-4700	Sales of Maps & Publications	200	15	8%	100	-	0%
101-00-4800	Other Revenue	-	-	#DIV/0!	-	82	#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,820	-	0%
101-00-4900	Reimbursements	500	49,766	9953%	2,000	12,649	632%
101-00-4920	Sale of Prop. A Funds	-	48,000	#DIV/0!	-	-	#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	-	0%	100	-	0%
101-24-4610	Donations	-	-	#DIV/0!	500	-	0%
Total General Fund Revenues		1,183,520	1,446,819	122%	2,012,079	1,374,889	68%
Utility Users Tax Fund:							
102-00-4600	Interest	10,000	6,322	63%	5,000	3,458	69%
102-00-4830	Electric	-	2	#DIV/0!	-	-	#DIV/0!
		10,000	6,324		5,000	3,458	69%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	244,209	78,209	32%	75,000	101,225	135%
		244,209	78,209	32%	75,000	101,225	135%
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	3,000	2,724	91%	4,000	3,054	76%
112-00-4600	LTP Fee Interest Income	300	66	22%	150	18	12%
		3,300	2,790		4,150	3,072	74%

Revenues

Acct. Number	Account Description	2020-21 Budget	2020-21 YTD @ 6/30/21		2021-22 Budget	2021-22 YTD @ 01/31/2022	
Technology Fee Fund:							
113-00-4520	Technology Fee	7,000	10,182	145%	11,000	5,576	51%
113-00-4600	Technology Fee Interest Income	800	364	46%	500	159	32%
		7,800	10,546	135%	11,500	5,735	50%
Gas Tax Fund:							
200-00-4200	TCRA Funds	1,200		0%	-		#DIV/0!
200-00-4600	Interest	-	136	#DIV/0!	200	70	35%
200-48-4260	Gas Tax	22,500	28,435	126%	35,000	16,242	46%
		23,700	28,571	121%	35,200	16,312	46%
SB1 Gas Tax Fund:							
201-00-4000	Transfers In						
201-00-4260	Gas Tax	13,500	19,369	143%	30,000	8,885	30%
201-00-4600	Gas Tax Interest	-	412	#DIV/0!	300	258	86%
		13,500	19,781	147%	30,300	9,143	30%
Prop. A Fund:							
203-40-4260	Prop. A Transit Funds	25,094	21,669	86%	25,000	15,177	61%
203-40-4600	Prop. A Transit Interest	300	444	148%	200	52	26%
		25,394	22,113	87%	25,200	15,229	60%
Prop. C Fund:							
204-48-4260	Prop. C Funds	20,813	17,974	86%	23,000	12,589	55%
204-48-4600	Prop. C Interest	-	171	#DIV/0!	450	121	27%
		20,813	18,145	87%	23,450	12,710	54%
Transportation Development Act Fund:							
205-48-4260	TDA Funds	5,000	9,014	180%	5,000	2,920	58%
205-48-4600	TDA Interest	-	10	#DIV/0!	-	12	#DIV/0!
		5,000	9,024	180%	5,000	2,932	59%
Sewer Fund:							
206-00-4000	Transfers In	240,000	240,000	100%	-		#DIV/0!
206-50-4600	Sewer Fund Interest	11,000	6,319	57%	-	2,640	#DIV/0!
206-50-4606	Winston Ave. Assessment		67,433	#DIV/0!			#DIV/0!
		251,000	313,752		-	2,640	#DIV/0!
STPL Fund:							
208-00-4260	STPL Funds						
208-00-4600	STPL Interest		10	#DIV/0!	10	6	60%
			10	#DIV/0!	10	6	60%
Recycling Grant Fund:							
209-00-4260	Recycling Grant Funds	5,000	-	0%	5,000		0%
209-00-4600	Recycling Grant Interest	50	99	198%	100	36	36%
		5,050	99	2%	5,100	36	1%
Measure R Fund:							
210-48-4260	Measure R Funds	15,572	13,499	87%	18,000	9,442	52%
210-00-4600	Measure R Interest	800	561	70%	300	409	136%
		16,372	14,060	86%	18,300	9,851	54%
Measure M Fund							
212-48-4260	Measure M Funds	16,005	15,295	96%	16,500	10,670	65%
212-00-4600	Measure M Interest	300	335	112%	400	272	68%
		16,305	15,630	96%	16,900	10,942	65%

Revenues

Acct. Number	Account Description	2020-21 Budget	2020-21 YTD @ 6/30/21		2021-22 Budget	2021-22 YTD @ 01/31/2022	
Measure W Fund							
213-48-4260	Measure W Funds	60,000	50,506	84%	50,500		0%
213-48-4600	Measure W Interest	-	-	#DIV/0!	-		#DIV/0!
		60,000	50,506	84%	50,500	-	0%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	100,000	100%	100,000	157,618	158%
215-00-4600	COPs Interest	3,000	2,200	73%	2,500	1,965	79%
		103,000	102,200	99%	102,500	159,583	156%
County Park Grant:							
217-00-4210	County Park Grant		324				
217-00-4600	Grant Fund Interest Income	100	539	539%	500	53	11%
		100	863	863%	500	53	11%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	45,000	20,148	45%	24,994	2,834	11%
219-00-4600	Fire Safe Grant Interest Income	150	50	33%	75		0%
		45,150	20,198	45%	25,069	2,834	11%
Covid-19 Fund:							
220-00-4215	COVID 19 Revenues	-	177,983	#DIV/0!	100,000		0%
220-00-4600	Interest Income	-	38	#DIV/0!	-	744	#DIV/0!
		-	178,021	#DIV/0!	100,000	744	1%
Total Revenues		<u>2,034,213</u>	<u>2,337,661</u>	<u>115%</u>	<u>2,545,758</u>	<u>1,731,395</u>	<u>68%</u>

Expenditures

Account Description		2020-21 YTD @ 6/30/21		2021-22 Budget	2021-22 YTD @ 01/31/2022	
General Fund:						
101-00-5000	Transfers Out	240,000	100%	-	-	#DIV/0!
City Council Division:						
101-11-6100	Events and awards	-	#DIV/0!	6,500		0%
101-11-6110	City Newsletter	245	82%	-		#DIV/0!
101-11-6500	Community Support (homelessness)	3,000	75%	3,000		0%
		3,245	75%	9,500	-	0%
City Manager Division:						
101-12-5010	Salaries	124,080	103%	126,720	74,073	58%
101-12-5100	Benefits	48,927	99%	50,747	28,430	56%
101-12-6020	Meetings & Conferences	295	8%	5,000	1,648	33%
101-12-6025	Expense Account	760	61%	1,500	148	10%
101-12-6050	Mileage	418	42%	1,000	244	24%
101-12-6440	Cell Phone	825	83%	1,000	863	86%
		175,305	99%	185,967	105,406	57%
City Clerk Division:						
101-13-5010	Salaries	63,512	103%	67,000	39,083	58%
101-13-5100	Benefits	26,424	101%	30,000	16,197	54%
101-13-6020	Meetings & Conferences		#DIV/0!	-		#DIV/0!
101-13-6050	Mileage	55	48%	100	38	38%
101-13-6210	Special Department Supplies	-	0%	275		0%
101-13-6220	Election Supplies	-	0%	500		0%
101-13-6225	Codification	2,197	44%	3,000	1,954	65%
101-13-7000	Contract Election Services	-	#DIV/0!	15,000		0%
		92,188	99%	115,875	57,272	49%
Finance Division:						
101-14-5010	Salaries	14,895	106%	15,789	5,733	36%
101-14-5100	Benefits	1,304	96%	1,355	512	38%
101-14-6210	Special Department Supplies	794	1588%	400	400	100%
101-14-6230	Contracted Computer Services	1,231	123%	1,000	1,150	115%
101-14-7010	Contracted Banking Services	5,735	127%	4,500	2,983	66%
101-14-7020	Contracted Audit Services	17,000	92%	19,000		0%
101-14-7040	GASB Reports	700	97%	700	700	100%
		41,659	104%	42,744	11,478	27%
City Attorney Division:						
101-15-7020	City Attorney Retainer	31,800	100%	31,800	15,900	50%
101-15-7070	City Attorney Special Service	24,260	970%	3,000	4,160	139%
101-15-7075	Development Code Update	2,150	#DIV/0!		2,875	#DIV/0!
101-15-7080	Seminars & Training	750	68%	-	-	#DIV/0!
101-15-6125	City Attorney-Planning		#DIV/0!	3,000	-	0%
101-15-7450	City Attorney-Code Enforcement		#DIV/0!	2,000		0%
		58,960	167%	39,800	22,935	58%
General Government Division:						
101-16-5010	Salaries	49,334	102%	55,605	32,436	58%
101-16-5100	Benefits	8,736	56%	14,286	8,968	63%
101-16-6010	Seminars & Training		0%	1,000	40	4%
101-16-6020	Meetings & Conferences	225	113%	200	678	339%
101-16-6040	Transportation & Lodging		0%	500		0%
101-16-6050	Mileage	149	50%	300	242	81%
101-16-6120	Postage	201	29%	700	191	27%
101-16-6200	Office Supplies	3,329	333%	3,000	546	18%
101-16-6210	Special Departmental Supplies		#DIV/0!		997	#DIV/0!
101-16-6230	Computer & Website Services	4,475	45%	10,000	1,566	16%

Expenditures

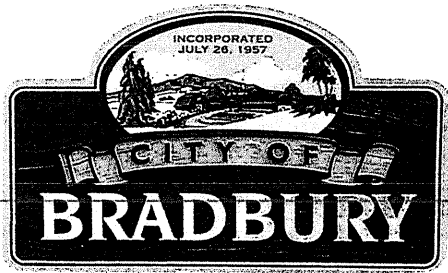
		2020-21		2021-22	2021-22	
Account Description		YTD @ 6/30/21		Budget	YTD @ 01/31/2022	
101-16-6240	PERS UAL Payment	6,291	140%	6,291	5,599	89%
101-16-6241	PERS Replacement Benefit Contribution	2,566	103%	2,600	2,518	97%
101-16-6242	PERS SSA 218 Annual Fee	200	100%	200		0%
101-16-6250	Copier & Duplications		0%		-	#DIV/0!
101-16-6300	Insurance	36,352	104%	39,187	36,652	94%
101-16-6400	Utilities	7,029	220%	7,380	4,090	55%
101-16-6440	Telephone	2,143	93%	2,100	512	24%
101-16-6450	Building Operations	1,153	96%	1,200	365	30%
101-16-6460	Building & Cleaning Service	4,840	151%	4,500	2,625	58%
101-16-6470	Maintenance & Supplies	4,387	877%	500	790	158%
101-16-7435	Redistricting		#DIV/0!	15,000	27,000	180%
101-16-6415	Street Signs	-	#DIV/0!	6,000		0%
		131,410	100%	170,550	125,815	74%
Engineering Division:						
101-19-7230	Contracted Engineering Services	74,148	99%	80,000	26,355	33%
		74,148	99%	80,000	26,355	33%
Planning, Zoning & Development Division:						
101-20-6020	Meetings & Conferences					
101-20-6120	Postage	317	63%	500	35	7%
101-20-6210	Special Department Supplies	1,935	387%	500	115	23%
101-20-6240	Environmental Filing Fees		0%	500		0%
101-20-7210	City Planner Retainer	46,800	100%	46,800	14,525	31%
101-20-7220	Contracted Building & Safety	80,941	90%	120,000	37,603	31%
101-20-7240	City Planner Special Service	22,275	149%	15,000	-	0%
101-20-7245	General Plan update	14,966	11%		-	#DIV/0!
101-20-7075	Development Code Update	-	#DIV/0!	2,000		0%
		167,234	58%	185,300	52,278	28%
Parks & Landscape Maintenance Division:						
101-21-7015	Royal Oaks Trail Maintenance	7,039	70%	10,000	5,222	52%
101-21-7020	City Hall Grounds Maintenance	4,443	63%	7,000	6,781	97%
101-21-7025	Trail Maintenance	12,124	121%	10,000	(2,542)	-25%
101-21-7035	Mt.Olive Entrance & Trail	10,345	86%	12,000	2,672	22%
101-21-7045	Lemon/RO Horse Trail	3,430	49%	7,000	671	10%
101-21-7060	Street Tree Trimming	560	#DIV/0!	15,000	250	2%
		37,941	82%	61,000	13,054	21%
Public Safety Division:						
101-23-6210	Special Departmental Services	11	#DIV/0!		36	#DIV/0!
101-23-7410	Contract Services Sheriff	125,120	100%	126,940	52,892	42%
101-23-7420	City Hall Security	3,537	118%	3,000	2,554	85%
101-23-7450	Code Enforcement	19,615	163%	12,000	622	5%
101-23-7757	AED Purchase		#DIV/0!			#DIV/0!
		148,283	106%	141,940	56,104	40%
Emergency Preparedness Division:						
101-24-6010	Seminars & Training	185	185%	110	65	59%
101-24-6020	Meetings & Conferences	495	495%	500		0%
101-24-6030	Memberships & Dues	360	96%	400	360	90%
101-24-6100	Events & Awards		0%	200		0%
101-24-6470	Maintenance & Supplies	4,532	82%	5,500	217	4%
101-24-6480	Civic Center Generator	944	94%	1,000	291	29%
101-24-7245	Hazard Mitigation Plan		#DIV/0!	-		#DIV/0!
		6,516	90%	7,710	933	12%

Expenditures

		2020-21		2021-22		2021-22	
Account Description		YTD @ 6/30/21		Budget	YTD @ 01/31/2022		
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	5,817	45%	11,450	5,725	50%	
101-25-7010	Pest Control Services		0%	500		0%	
		5,817	44%	11,950	5,725	48%	
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	10,463	100%	10,500	10,176	97%	
General Fund Totals		1,193,169	92%	1,062,836	487,531	46%	
Utility Users Tax Fund:							
102-15-7075	Development Code Update	-					
102-42-7630	NPDES Stormwater Compliance	91,186	124%	90,000	14,627	16%	
		91,186		90,000	14,627	16%	
Deposits Fund:							
103-00-2039	Chadwick Ranch Development	85,568	52%	75,000	40,865	54%	
		85,568		75,000	40,865	54%	
Long Term Planning Fee Fund:							
112-20-7245	General Plan Expense	19,270	96%	2,000	-	0%	
Technology Fee Fund:							
113-20-4500	Permit Digitizing	865	#DIV/0!			#DIV/0!	
113-20-7730	Website	10,200	510%	3,000	-	0%	
113-20-8120	Capital Equipment-Server & Copier	10,222	102%	10,000	7,857	79%	
		21,287	152%	13,000	7,857	60%	
Gas Tax Fund:							
200-48-6400	Utilities-Select System	12,878	143%	11,000	6,505	59%	
200-48-6410	Street Lights	10,506	131%	10,000	5,676	57%	
200-48-7000	PW Contract Services	-	0%	1,000	417	42%	
200-48-7290	Street Sweeping	3,131	78%	4,000	2,818	70%	
200-48-7750	Wild Rose Project	2,250	45%	25,097	7,591	30%	
		28,765	107%	51,097	23,007	45%	
SB1 Gas Tax Fund:							
201-48-7745	Royal Oaks North Curb Extension						
201-48-7750	Wild Rose Project			81,615		0%	
201-48-7755	City Wide Slurry Seal				1,038	#DIV/0!	
				81,615	1,038	1%	
Prop. A Fund:							
203-00-7600	Sale of Prop. A Funds	60,000	100%				
		60,000	100%	-	-	#DIV/0!	
Prop. C Fund:							
204-20-6030	Memberships & Dues	378	42%	900	353	39%	
204-40-7325	Transit Services	8,448	94%	9,000	4,928	55%	
204-48-7750	Wild Rose Project		#DIV/0!	36,570	15,348		
		8,826	89%	46,470	20,629	44%	
Transportation Development Act Fund:							
205-48-7045	RO Trail		#DIV/0!		2,600	#DIV/0!	
205-48-7720	Lemon/RO Horse Trail Project					#DIV/0!	
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.	4,014	80%	5,000		0%	
205-00-7760	Return of Funds						
		4,014	80%	5,000	2,600	#DIV/0!	

Expenditures

Account Description		2020-21 YTD @ 6/30/21		2021-22 Budget	2021-22 YTD @ 01/31/2022	
Sewer Fund:						
	Transfer Out to GF			665,476		0%
206-50-7601	Mt. Olive Lane Sewer Project	253,946	38%			#DIV/0!
206-50-7602	DUSD Message Board	35,160	88%			#DIV/0!
206-50-7606	Winston Ave Project	51,750	129%			#DIV/0!
		340,856	45%	665,476	-	0%
STPL Fund:						
208-48-6555	Citywide Slurry Seal					
208-48-7750	Wild Rose Project			1,055		0%
				1,055	-	0%
Recycling Grant Fund:						
209-35-7300	Recycling Education	7,200	144%	5,000	-	0%
Measure R Fund:						
210-48-7750	Wild Rose Project			88,739		0%
210-48-7755	City Wide Slurry Seal					
210-00-7760	Return of Funds					
				88,739	-	0%
Measure M Fund						
212-48-7750	Wild Rose Project			58,470		0%
212-48-7755	Citywide Slurry Seal					
212-48-7756	Bridge Repair					
				58,470	-	0%
Measure W Fund						
213-42-7630	NPDES Stormwater Compliance	50,506	84%	50,500	-	0%
Citizen's Option for Public Safety (COPS) Fund:						
215-23-7410	Contract Services Sheriff	-	0%	50,000		0%
215-23-7411	Contract CSO Services & Supplies	70,053	131%	56,500	116	0%
		70,053	68%	106,500	116	0%
County Park Grant:						
217-21-7650	Civic Center Park		0%	1,000	-	0%
Fire Safe Grant 14-USFS-SFA-0053:						
219-21-7761	Community Wildfire Protection Plan	32,901	66%	30,934	3,295	11%
Covid-19 Fund:						
220-00-5000	Operating Transfers Out	44,815	#DIV/0!	-		#DIV/0!
220-00-6215	COVID 19 Expenses	5,223	#DIV/0!	100,000		0%
		50,038	#DIV/0!	100,000	-	0%
Total Expenditures		2,063,640	78%	2,534,692	601,565	24%



Elizabeth Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro Tem (District 4)
Richard Barakat, Council Member (District 3)
Dick Hale, Council Member (District 1)
Montgomery Lewis, Council Member (District 2)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Sophia Musa, Management Analyst

DATE: February 15, 2022

SUBJECT: **RESOLUTION NO. 22-06 APPROVING A RENEWAL OF THE
GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS
ANGELES ENDING JUNE 30, 2027**

ATTACHMENTS: 1) Resolution No. 22-06
2) General Services Agreement (July 1, 2022 – June 30, 2027)

SUMMARY

It is recommended that the City Council adopt Resolution No. 22-06 approving the renewal of the City's General Services Agreement with the County of Los Angeles.

ANALYSIS

The City's General Services Agreement (GSA) with the County of Los Angeles will expire on June 30, 2022. The GSA is general in nature and provides authority for the County to provide services requested by public entities. Bradbury has contracted with the County for general service since its incorporation. Services provided under the GSA primarily consist of miscellaneous services that are requested from the County on an "as needed" basis. These include such functions as predatory animal control, prosecution of city ordinances, direct assessment collection, catch basin cleaning, and various other public works services. Ongoing and specific services such as law enforcement and public health code enforcement are handled separately by the specific County departments under Specific Services Agreements. The GSA also specifies the method by which a city requests and pays for a service and provides for the annual adjustment in rates.

Specifically, the County provides most public works services to the City including catch basin cleaning, sewer maintenance, road repairs, and agricultural management.

The attached agreement is for a five-year period, commencing July 1, 2022 and running through June 30, 2027. The agreement can be terminated on July 1st of any year upon 30 days prior written notice to the County.

FINANCIAL IMPACT

It is important to note that the contract renewal does not predict the costs and terms of the services to be provided. The agreement allows the various County departments to adjust their rates annually. When this happens, the City is often asked to review and approve new Specific Services Agreements.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 22-06 approving the renewal of the City's General Services Agreement with the County of Los Angeles.

Attachment #1

RESOLUTION NO. 22-06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRADBURY, CALIFORNIA, APPROVING THE
RENEWAL OF A GENERAL SERVICES AGREEMENT
WITH THE COUNTY OF LOS ANGELES**

WHEREAS, the City Council of the City of Bradbury desires to renew the General Services Agreement currently in effect between the County of Los Angeles and the City; and

WHEREAS, the current General Services Agreement expires on June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADBURY AS FOLLOWS:

SECTION 1. The City Council of the City of Bradbury hereby requests renewal of its standard contract with the County of Los Angeles for General Services, terminating June 30, 2027.

SECTION 2. The City Council of the City of Bradbury requests the Board of Supervisors to consent to the renewal of the General Services Agreement subject to the terms and provisions thereof and to authorize Los Angeles County Departments to continue to provide the services requested pursuant to the General Services Agreement.

SECTION 3. The City Council hereby approves and authorizes the Mayor to execute the General Service Agreement with the County of Los Angeles (Attachment "A")

SECTION 4. The City Clerk of the City of Bradbury is hereby directed to send three certified copies of this resolution and three executed copies of the General Services Agreement to the Chief Administrative Officer for the County of Los Angeles.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 15th day of February, 2022.

MAYOR

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. 22-06 was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 15th day of February, 2022 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

CLAUDIA SALDANA - CITY CLERK

Attachment #2

GENERAL SERVICES AGREEMENT

THIS GENERAL SERVICES AGREEMENT ("Agreement"), dated for purposes of reference only, July 1, 2022, is made by and between the County of Los Angeles, hereinafter referred to as the "County", and the City of Bradbury, hereinafter referred to as the "City."

RECITALS:

(a) The City is desirous of contracting with the County for the performance by its appropriate officers and employees of City functions.

(b) The County is agreeable to performing such services on the terms and conditions hereinafter set forth.

(c) Such contracts are authorized and provided for by the provisions of Section 56½ of the Charter of the County of Los Angeles and Section 51300, *et seq.*, of the Government Code.

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. The County agrees, through its officers, agents and employees, to perform those City functions, which are hereinafter provided for.

2. The City shall pay for such services as are provided under this Agreement at rates to be determined by the County Auditor-Controller in accordance with the policies and procedures established by the Board of Supervisors.

These rates shall be readjusted by the County Auditor-Controller annually effective the first day of July of each year to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the Board of Supervisors of County.

3. No County agent, officer or department shall perform for said City any

function not coming within the scope of the duties of such agent, officer or department in performing services for the County.

4. No service shall be performed hereunder unless the City shall have available funds previously appropriated to cover the cost thereof.

5. No function or service shall be performed hereunder by any County agent, officer or department unless such function or service shall have been requested in writing by the City on order of the City Council thereof or such officer as it may designate and approved by the Board of Supervisors of the County, or such officer as it may designate, and each such service or function shall be performed at the times and under circumstances which do not interfere with the performance of regular County operations.

6. Whenever the County and City mutually agree as to the necessity for any such County agent, officer or department to maintain administrative headquarters in the City, the City shall furnish at its own cost and expense all necessary office space, furniture, and furnishings, office supplies, janitorial service, telephone, light, water, and other utilities. In all instances where special supplies, stationery, notices, forms and the like must be issued in the name of the City, the same shall be supplied by the City at its expense.

It is expressly understood that in the event a local administrative office is maintained in the City for any such County agent, officer or department, such quarters may be used by the County agent, officer or department in connection with the performance of its duties in territory outside the City and adjacent thereto provided, however, that the performance of such outside duties shall not be at any additional cost to the City.

7. All persons employed in the performance of such services and functions for

the City shall be County agents, officers or employees, and no City employee as such shall be taken over by the County, and no person employed hereunder shall have any City pension, civil service, or other status or right.

For the purpose of performing such services and functions, and for the purpose of giving official status to the performance hereof, every County agent, officer and employee engaged in performing any such service or function shall be deemed to be an agent, officer or employee of said City while performing service for the City within the scope of this agreement.

8. The City shall not be called upon to assume any liability for the direct payment of any salary, wages or other compensation to any County personnel performing services hereunder for the City, or any liability other than that provided for in this agreement.

Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his or her employment.

9. The parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977 and/or a Joint Indemnity Agreement approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this agreement as set out in full herein. In the event that the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

10. Each County agent, officer or department performing any service for the

City provided for herein shall keep reasonably itemized and in detail work or job records covering the cost of all services performed, including salary, wages and other compensation for labor, supervision and planning, plus overhead, the reasonable rental value of all County-owned machinery and equipment, rental paid for all rented machinery or equipment, together with the cost of an operator thereof when furnished with said machinery or equipment, the cost of all machinery and supplies furnished by the County, reasonable handling charges, and all additional items of expense incidental to the performance of such function or service.

11. All work done hereunder is subject to the limitations of the provisions of Section 23008 of the Government Code, and in accordance therewith, before any work is done or services rendered pursuant hereto, an amount equal to the cost or an amount 10% in excess of the estimated cost must be reserved by the City from its funds to ensure payment for work, services or materials provided hereunder.

12. The County shall render to the City at the close of each calendar month an itemized invoice which covers all services performed during said month, and the City shall pay County therefore within thirty (30) days after date of said invoice.

If such payment is not delivered to the County office which is described on said invoice within thirty (30) days after the date of the invoice, the County is entitled to recover interest thereon. Said interest shall be at the rate of seven (7) percent per annum or any portion thereof calculated from the last day of the month in which the services were performed.

13. Notwithstanding the provisions of Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within thirty (30) days after the date of the invoice, the County may satisfy such indebtedness,

including interest thereon, from any funds of any such City on deposit with the County without giving further notice to said City of County's intention to do so.

14. This Agreement shall become effective on the date herein-above first mentioned and shall run for a period ending June 30, 2027, and at the option of the City Council of the City, with the consent of the Board of Supervisors of County, shall be renewable thereafter for an additional period of not to exceed five (5) years.

15. In the event the City desires to renew this Agreement for said five-year period, the City Council shall not later than the last day of May 2027, notify the Board of Supervisors of County that it wishes to renew the same, whereupon the Board of Supervisors, not later than the last day of June 2027, shall notify the City Council in writing of its willingness to accept such renewal. Otherwise, such Agreement shall finally terminate at the end of the aforescribed period.

Notwithstanding the provisions of this paragraph herein-above set forth, the County may terminate this Agreement at any time by giving thirty (30) days' prior written notice to the City. The City may terminate this Agreement as of the first day of July of any year upon thirty (30) days' prior written notice to the County.

16. This Agreement is designed to cover miscellaneous and sundry services which may be supplied by the County of Los Angeles and the various departments thereof. In the event there now exists or there is hereafter adopted a specific contract between the City and the County with respect to specific services, such contract with respect to specific services shall be controlling as to the duties and obligations of the parties anything herein to the contrary notwithstanding, unless such special contract adopts the provisions hereof by reference.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
by their duly authorized officers.

Executed this _____ day of _____ 2022.

The City of Bradbury.

By _____
Mayor

ATTEST:

City Clerk

THE COUNTY OF LOS ANGELES

By _____

By _____
Chair, Board of Supervisors

ATTEST:

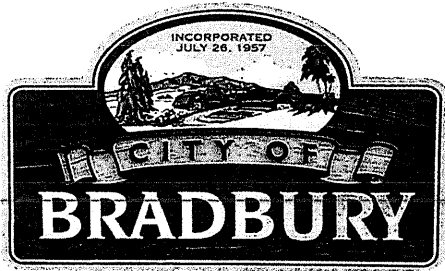
CELIA ZAVALA
Executive Officer/Clerk
of the Board of Supervisors

By _____
Deputy

APPROVED AS TO FORM:

RODRIGO A. CASTRO-SILVA
County Counsel

By _____
Senior Deputy



Elizabeth Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro Tem (District 4)
Richard Barakat, Council Member (District 3)
Dick Hale, Council Member (District 1)
Montgomery Lewis, Council Member (District 2)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Sophia Musa, Management Analyst

DATE: February 15, 2022

SUBJECT: **SECOND READING AND ADOPTION OF ORDINANCE NO. 382:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO
ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL
REDUCTION REQUIREMENTS**

ATTACHMENTS: 1) Ordinance No. 382

SUMMARY

SB 1383 is a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). CalRecycle is the state agency responsible for creating the regulatory standards for SB 1383 and will begin enforcing by April 1, 2022. Although the City of Bradbury is exempt from the organics recycling regulations, the City still needs to adopt an ordinance to implement relevant provisions of SB 1383. At the January City Council meeting, the City Council introduced Ordinance No. 382.

In moving forward, Staff recommends that the City Council, adopt, waive reading in full, and authorize reading by title only of Ordinance No. 382, and read the title of Ordinance No. 382, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL REDUCTION REQUIREMENTS."

BACKGROUND

Senate Bill (SB) 1383 (Short-Lived Climate Pollutants Act) was adopted in 2016 and established methane emissions reduction targets and granted CalRecycle the authority to pass regulations to achieve those targets. This state mandate set the statewide goal

for the reduction of organic waste to landfills by 50% by 2020, and 75% by 2025, in addition to the recovery of 20% edible food waste for human consumption. SB 1383 requires local jurisdictions to update or develop programs that will address several program areas within the solid waste and recycling discipline by April 1, 2022.

ANALYSIS

SB 1383 requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations, but allows certain small cities to secure exemptions from some of those requirements. Bradbury applied for and was granted a small jurisdiction exemption from the mandatory organics recycling portion of SB 1383. The term of the exemption is 5 years. Ordinance No. 382 implements and codifies regulations applicable to the City of Bradbury such as:

- **Compliance with CALGreen Recycling Requirements:** New commercial construction or additions resulting in more than 30% of floor area shall comply with provision of adequate recycling space. Builders must also comply with CALGreen requirements and laws related to management of C&D, including diversion of organic waste in C&D from disposal.
- **Model Water Efficient Landscaping Ordinance Requirements (MWELO):** Property owners or their landscape designers shall be required to submit a landscape design plan with a soil preparation, mulch and amendments section as specified in the ordinance.
- **Procurement Requirements for City Departments, Direct Service Providers, and Vendors:** The City shall procure recycled-content paper products including printing and writing paper. This requirement is expected to increase office supply costs.
- **Inspections and Investigations & Enforcement:** The City is authorized to inspect and enforce any violation of the ordinance. The City shall also receive written complaints regarding violations or non-compliance with SB 1383 regulations.

In order to comply with SB 1383, staff recommends that the City Council adopt Ordinance No. 382.

STAFF RECOMMENDATION

Staff recommends that the City Council, adopt, waive reading in full, and authorize reading by title only of Ordinance No. 382, and read the title of Ordinance No. 382, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL REDUCTION REQUIREMENTS."

Attachment #1

ORDINANCE NO. 382

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE TO ENACT CALIFORNIA STATE ORGANIC WASTE DISPOSAL REDUCTION REQUIREMENTS

WHEREAS, Assembly Bill 939 of 1989, the California Integrated Waste Management Act of 1989 (California Public Resources Code Section 40000, et seq., as amended, supplemented, superseded, and replaced from time to time), requires cities and counties to reduce, reuse, and recycle (including Composting) Solid Waste generated in their cities to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment; and

WHEREAS, State recycling law, Assembly Bill 341 of 2011 California Public Resources Code Section 40000, et seq., as amended, places requirements on businesses and Multi-Family property owners that generate a specified threshold amount of Solid Waste to arrange for recycling services and requires cities to implement a Mandatory Commercial Recycling program; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane. The regulations place requirements on multiple entities including cities, residential households, Commercial Businesses and business owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Organizations, and Food Recovery Services to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383 requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 Regulations, but allows certain small cities to secure exemptions from some of those requirements; and

WHEREAS, Bradbury applied for and was granted a small jurisdiction exemption from many of the requirements of SB 1383; and

WHEREAS, this ordinance implements and codifies regulations applicable to the City of Bradbury.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Article VI is hereby added to Title XI, Chapter 1 of the Bradbury Municipal Code to read as follows:

THE CITY COUNCIL OF THE CITY OF BRADBURY DOES ORDAIN AS

FOLLOWS:

Sec. 11.01.700 – Definitions

The following terms shall have the following meanings, as used in this Article:

- (a) “Commercial Business” or “Commercial Subscriber” means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling with five (5) or more units.
- (b) “Community Composting” means any approved city activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, (14 CCR Section 17855(a)(4); or, 18982(a)(8)).
- (c) “Compost” means the product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the municipal Solid Waste stream, or which are separated at a centralized facility. (14 CCR Section 17896.2(a)(4)).
- (d) “Container Contamination” or “Contaminated Container” means a container, regardless of color, that contains Prohibited Container Contaminants (14 CCR Section 18982(a)(55)).
- (e) “C&D ” means construction and demolition debris.
- (f) “Designee” means a government entity, a hauler, a private entity, or a combination of those entities.
- (g) “Enforcement Action” means an action of the City to address non-compliance with this ordinance including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.
- (h) “Excluded Waste” means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that upon collection, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or ordinance.
- (i) “Food-Soiled Paper” is paper material that has come in contact with food or liquid, such as, but not limited to, paper plates and napkins.
- (j) “Food Waste” means all food and food scraps such as, but not limited to, fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. Food waste excludes fats, oils, liquid, and grease.
- (k) “Inspection” means a site visit where a City or City designee reviews records, containers, and an entity’s handling of organic waste or edible food to determine if the entity is in compliance.

- (l) “Local Education Agency” means a school district, charter school, or county office of education that is not subject to the control of city regulations related to solid waste.
- (m) “Multi-Family Residential Dwelling” or “Multi-Family” means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered commercial businesses.
- (n) “BWELo” refers to the Bradbury Water Efficient Landscape Ordinance, (BWELo, Chapter 121 of Title IX, Part VI of the Bradbury Municipal Code.
- (o) “Non-Local Entity” means the following entities that are not subject to the City’s enforcement authority including but not limited to special district(s), federal facilities, prison(s), facilities operated by the state park system, public universities (including community colleges), county fairgrounds, or other state agencies.
- (p) “Non-Organic Recyclables” means non-putrescible and non-hazardous recyclable wastes including but not limited to bottles, cans, metals, plastics and glass.
- (q) “Notice of Violation (NOV)” means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties.
- (r) “Organic Waste” means solid wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges (14 CCR Section (18982)).
- (s) “Organic Waste Generator” means a person or entity that is responsible for the initial creation of organic waste
- (t) “Prohibited Container Contaminants” means discarded materials placed in a container that are not identified as being permitted or are considered to be excluded waste.
- (u) “Recovered Organic Waste Products” means products made from California, landfill-diverted recovered organic waste processed in a permitted or otherwise authorized facility
- (v) “Recycled-Content Paper” means paper products and printing and writing paper that consists of at least 30 percent, by fiber weight, postconsumer fiber (14 CCR Section 18982(a)(61)).
- (w) “Renewable Gas” means gas derived from organic waste that has been diverted from a California landfill and processed at an in-vessel digestion facility that is permitted.
- (x) “Self-Hauler” means a commercial generator approved by the City, who hauls organic waste to a facility or location using the generator’s own employees and equipment, in an effort to avoid subscribing to the franchise hauler’s service
- (y) “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.

- (l) “Local Education Agency” means a school district, charter school, or county office of education that is not subject to the control of city regulations related to solid waste.
- (m) “Multi-Family Residential Dwelling” or “Multi-Family” means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered commercial businesses.
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- (r) “Organic Waste” means solid wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges (14 CCR Section (18982)).
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- (v) “Recycled-Content Paper” means paper products and printing and writing paper that consists of at least 30 percent, by fiber weight, postconsumer fiber (14 CCR Section 18982(a)(61)).
- (w) “Renewable Gas” means gas derived from organic waste that has been diverted from a California landfill and processed at an in-vessel digestion facility that is permitted.
- (x) “Self-Hauler” means a commercial generator approved by the City, who hauls organic waste to a facility or location using the generator’s own employees and equipment, in an effort to avoid subscribing to the franchise hauler’s service
- (y) “Single-Family” means of, from, or pertaining to any residential premises with fewer than five (5) units.

- (z) “Solid Waste” has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and non-putrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:
- (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.
 - (2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
 - (3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.
- (aa) “Source Separated” means materials, including commingled recyclable materials, that have been separated or kept separate from the solid waste stream, at the point of generation by the resident, tenant, business owner, property owner, business owner’s employee, or property owner’s employee into different containers for the purpose of collection.

Sec. 11.01.710 – REQUIREMENTS FOR SINGLE-FAMILY GENERATORS

Single-Family organic waste generators shall comply with the following requirements.

- (a) Shall subscribe to the franchised hauler’s organic waste collection services for all organic waste generated. The City or City’s designee shall have the right to review the number and size of a generator’s containers to evaluate adequacy of capacity provided for each type of collection service for proper separation and containment of materials. Single-Family generators shall adjust its service level for its collection services as requested by the City. Generators may additionally manage their organic waste by using a community or backyard composting site.
- (b) Shall place designated materials in designated containers. A person or entity is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of the Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Commencing January 1, 2022, labels will be placed on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this article specifying what materials are allowed to be placed in each container.

**Sec. 11.01.720 – REQUIREMENTS FOR COMMERCIAL BUSINESS GENERATORS
OPERATING WITHIN THE CITY**

Commercial Businesses operating within the City shall:

- (a) Subscribe to the franchise hauler's collection services and comply with requirements of those services. The City or City's designee shall have the right to review the number and size of a generator's containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. Commercial businesses shall adjust their service level for their collection services as requested by the City.
- (b) Generator shall place designated materials in the permitted containers.
- (c) Supply and allow access to adequate number, size and location of collection containers for employees and subcontractors.
- (d) To the extent practical through education, training, inspection, and/or other measures, prohibit employees or subcontractors from placing materials in a container not designated for those materials.
- (e) Periodically inspect containers for contamination and inform employees or subcontractors if containers are contaminated and of the requirements to keep contaminants out of said containers.
- (f) Provide or arrange access for City or City's designee to their properties during all inspections conducted in accordance with this ordinance to confirm compliance.
- (g) Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing organic waste on site, or using a community composting site (14 CCR Section 18984.9(c)).

Sec. 11.01.730 – REQUIREMENTS FOR COMMUNITY COMPOSTING

Community composting operators, upon City request, shall provide information to the City or City designee to support organic waste capacity planning, including, but not limited to, an estimate of the amount of organic waste anticipated to be handled at the community composting operation. Entities contacted by the City or City designee shall respond within 60 days.

Sec. 11.01.740 – SELF-HAULER REQUIREMENTS FOR ORGANIC WASTE

- (a) Approved self-haulers shall source separate all organic waste generated on-site from solid waste in accordance with 14 CCR Sections 18984.1.

- (b) Self-Haulers shall haul their source separated organic waste to a solid waste facility, operation, activity, or property that processes or recovers source separated organic waste approved by the City.
- (c) Self-Haulers shall haul their source separated organic waste to an approved facility not less than every 7 days utilizing their own equipment and labor.
- (d) Self-Haulers that are commercial businesses shall keep a record of the amount of organic waste delivered to each approved solid waste facility, operation, activity, or property that processes or recovers organic waste. This record shall be subject to inspection by the City or City designee. The records shall include the following information:
 - (1) Delivery receipts and weight tickets from the entity accepting the waste.
 - (2) The amount of material in cubic yards or tons transported by the generator to each entity.
- (e) Self-Haulers that are commercial businesses (including multi-family self-haulers) shall provide information collected in Section 6(d) to the City or City designee no later than the 15th of each month for the previous month's activities.
- (f) An application must be approved by the City or its designee prior to commencing self-haul activities.

Sec. 11.01.750 – Compliance with CALGreen Recycling Requirements

- (a) Persons applying for a permit from the City for new construction and building additions and alterations shall comply with the requirements of this Section and all required components of the California Green Building Standards Code, 24 CCR, Part 11, known as CALGreen, as set forth in the Los Angeles County provisions incorporated into title XVII (Buildings and Construction) of the City of Bradbury Municipal Code as amended, if its project is covered by the scope of the regulation.
- (b) For projects covered by CALGreen, the applicants must, as a condition of the City's permit approval, comply with the following:
 - (1) Where five (5) or more multi-family dwelling units are constructed on a building site, provide readily accessible areas that serve occupants of all buildings on the site and are identified for the storage and collection materials, consistent with the recommendations of the franchised hauler, or comply with provision of adequate space for recycling for multi-family and commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as set forth in the Los Angeles County provisions incorporated into title XVII (Buildings and Construction) of the City of Bradbury Municipal Code as amended, provided amended requirements are more stringent

than the CALGreen requirements for adequate recycling space effective January 1, 2020.

- (2) New commercial construction or additions resulting in more than 30% of the floor area shall provide readily accessible areas identified for the storage and collection of materials, consistent with the recommendations of the franchised hauler, or shall comply with provision of adequate space for recycling for multi-family and commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as amended, as set forth in the Los Angeles County provisions incorporated into title XVII (Buildings and Construction) of the City of Bradbury Municipal Code, provided amended requirements are more stringent than the CALGreen requirements for adequate recycling space effective January 1, 2020.
- (3) Comply with CALGreen requirements and applicable law related to management of C&D, including diversion of organic waste in C&D from disposal. Comply with the City's C&D requirements as set forth in the Los Angeles County provisions incorporated into title XVII (Buildings and Construction) of the City of Bradbury Municipal Code, and all written and published City policies and/or administrative guidelines regarding the collection, recycling, diversion, tracking, and/or reporting of C&D.

Sec. 11.01.760 – Model Water Efficient Landscaping Ordinance Requirements

- (a) Persons
 - (a) Property owners or their building or landscape designers, including anyone requiring a building or planning permit, plan check, or landscape design review from the City, who are constructing a new (single-family, multi-family, public, institutional, or commercial) project with a landscape area greater than 500 square feet, or rehabilitating an existing landscape with a total landscape area greater than 2,500 square feet, shall comply with the BWELO, including sections related to use of compost and mulch as delineated in this Section.
 - (b) The following compost and mulch use requirements that are part of the BWELO are now also included as requirements of this ordinance. Other requirements of the BWELO are in effect and can be found therein.
 - (c) Property owners or their building or landscape designers that meet the threshold for BWELO compliance outlined in Section 11(a) above shall:
 - (1) Comply with provisions of the BWELO, which require the submittal of a landscape design plan with a soil preparation, mulch, and amendments section to include the following:
 - (A) For landscape installations, compost at a rate of a minimum of four cubic yards per 1,000 square feet of permeable area shall be incorporated to a depth

of six (6) inches into the soil. Soils with greater than six percent (6%) organic matter in the top six (6) inches of soil are exempt from adding compost and tilling.

- (B) For landscape installations, a minimum three- (3-) inch layer of mulch shall be applied on all exposed soil surfaces of planting areas except in turf areas, creeping or rooting groundcovers, or direct seeding applications where mulch is contraindicated. To provide habitat for beneficial insects and other wildlife up to five percent (5%) of the landscape area may be left without mulch. Designated insect habitat must be included in the landscape design plan as such.
- (C) Organic mulch and compost materials made from recycled or post-consumer materials that comply with 14 CCR, Division 7, Chapter 12, Article 12 shall be used. Other products such as inorganic materials or virgin forest products must be approved by the City prior to use. Organic mulches are not required where prohibited by local fuel modification plan guidelines or other applicable local ordinances.
- (2) The BWELO compliance items listed in this Section are not an inclusive list of BWELO requirements; therefore, property owners or their building or landscape designers that meet the threshold for BWELO compliance outlined in Section 11(a) shall consult the full BWELO for all requirements.
- (d) If, after the adoption of this ordinance, the California Department of Water Resources, or its successor agency, amends 23 CCR, Division 2, Chapter 2.7 of the MODEL WATER EFFICIENCY LANDSCAPE ORDINANCE'S (MWELo) September 15, 2015 requirements in a manner that requires cities to incorporate the requirements of an updated MWELo in a local ordinance, and the amended requirements include provisions more stringent than those required in this Section, the revised requirements of 23 CCR, Division 2, Chapter 2.7 shall be enforced.

Sec. 11.01.770 – Procurement Requirements for City Departments, Direct Service Providers, and Vendors

- (a) All vendors providing paper products and printing and writing paper shall:
 - (1) If fitness and quality are equal, provide recycled-content paper products and recycled-content printing and writing paper that consists of at least 30 percent, by fiber weight, postconsumer fiber instead of non-recycled products whenever recycled paper products and printing and writing paper are available at the same or lesser total cost than non-recycled items
 - (2) Provide paper products and printing and writing paper that meet Federal Trade Commission recyclability standard as defined in 16 Code of Federal Regulations (CFR) Section 260.12.

- (3) Certify in writing, under penalty of perjury, the minimum percentage of postconsumer material in the paper products and printing and writing paper offered or sold to the City. This certification requirement may be waived if the percentage of postconsumer material in the paper products, printing and writing paper, or both can be verified by a product label, catalog, invoice, or a manufacturer or vendor internet website.
- (4) Certify in writing, on invoices or receipts provided, that the paper products and printing and writing paper offered or sold to the City is eligible to be labeled with an unqualified recyclable label as defined in 16 Code of Federal Regulations (CFR) Section 260.12 (2013).
- (5) Provide records to the City representatives, and/or designee within thirty (30) days of the purchase (both recycled-content and non-recycled content, if any is purchased) made by any division or department or employee of the City. Records shall include a copy (electronic or paper) of the invoice or other documentation of purchase, written certifications as required in Sections 12(a)(3) and 12(a)(4) of this ordinance for recycled-content purchases, purchaser name, quantity purchased, date purchased, and recycled content (including products that contain none), and if non-recycled content paper products and printing and writing paper are provided, include a description of why recycled-content paper products and printing and writing paper were not provided.

Sec. 11.01.780 – Inspections and Investigations

- (a) City representatives, and/or designee, are authorized to conduct inspections and investigations, at random or otherwise, of any collection container, self-hauler vehicle loads, or community compost facility for materials collected from generators, or source separated materials to confirm compliance with this ordinance by organic waste generators, commercial businesses (including multi-family residential dwellings), property owners, commercial edible food generators, self-haulers, food recovery services, and food recovery organizations, subject to applicable laws. This Section does not allow City or City designees to enter the interior of a private residential property for inspection.
- (b) Regulated entity shall provide or arrange for access during all inspections (with the exception of residential property interiors) and shall cooperate with the City's employee or designee during such inspections and investigations. Such inspections and investigations may include confirmation of proper placement of materials in containers, edible food recovery activities, records, or any other requirement of this ordinance described herein. Failure to provide or arrange for access to an entity's premises or access to records for any inspection or investigation is a violation of this ordinance and may result in penalties described.
- (c) Any records obtained during inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.

- (d) City representatives, or City designee, are authorized to conduct any inspections or other investigations ~~as reasonably necessary to further the goals of this ordinance, subject to applicable laws.~~
- (e) The City shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints. Written complaints must include the following:
 - a. If the complaint is not anonymous, name and contact information of the complainant
 - b. Identity of the alleged violator if known
 - c. A description of the alleged violation
 - d. Relevant evidence to support the complaint
 - e. The identity of any witnesses

Sec. 11.01.790 – Enforcement

- (a) Violation of any provision of this ordinance shall constitute grounds for issuance of a Notice of Violation (NOV) and assessment of a fine by a City Enforcement Official or representative. Enforcement actions under this ordinance are issuance of an administrative citation and assessment of a fine. The City's procedures on imposition of administrative fines are hereby incorporated in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this ordinance and any rule or regulation adopted pursuant to this ordinance, except as otherwise indicated in this ordinance.
- (b) Other remedies allowed by law may be used, including civil action or prosecution as misdemeanor or infraction. City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. City may choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of City staff and resources.
- (c) Responsible Entity for Enforcement
 - (1) Enforcement pursuant to this ordinance may be undertaken by the City Enforcement Official or its designated entity.
 - (2) Enforcement may also be undertaken by a Regional or County Agency Enforcement Official, designated by the City.
 - (A) Enforcement official(s) will interpret ordinance; determine the applicability of waivers, if violation(s) have occurred; implement enforcement actions; and, determine if compliance standards are met.

(B) Enforcement official(s) may issue Notices of Violation(s).

(d) Process for Enforcement

- (1) Enforcement Official and/or Designee will monitor compliance with the ordinance randomly and through compliance reviews, route reviews, investigation of complaints, and an inspection.
- (2) The City may issue an official notification to notify regulated entities of its obligations under the ordinance.
- (3) For incidences of prohibited container contaminants found in containers, the City or designee will issue a Notice of Violation to any generator after determining that a violation has occurred. If prohibited container contaminants are observed in a generator's containers, the City may assess contamination processing fees or contamination penalties on the generator.
- (4) Notice of Violation(s) require compliance within 60 days of issuance of the notice.
- (5) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, City shall commence an action to impose penalties, via an administrative citation and fine, pursuant to applicable law

Notices shall be sent to the property owner or if no such address is available, to the owner at the address of the dwelling or commercial property or to the party responsible for paying for the collection services, or a combination thereof depending upon available information

(e) Penalty Amounts for Types of Violations

The penalty levels are as follows:

- (1) For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.
- (2) For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.
- (3) For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

(f) Factors Considered in Determining Penalty Amount

The following factors shall be used to determine the amount of the penalty for each violation within the appropriate penalty amount range:

- (1) The nature, circumstances, and severity of the violation(s).
- (2) The violator's ability to pay.

- (3) The willfulness of the violator's misconduct.
- (4) Whether the violator took measures to avoid or mitigate violations of this chapter.
- (5) Evidence of any economic benefit resulting from the violation(s).
- (6) The deterrent effect of the penalty on the violator.
- (7) Whether the violation(s) were due to conditions outside the control of the violator.

(g) Compliance Deadline Extension Considerations

The City may extend the compliance deadlines set forth in a Notice of Violation issued if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in organic waste recycling infrastructure or edible food recovery

(h) Appeals Process

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation. A hearing will be held only if it is requested within the time prescribed and consistent with City's procedures in the City's codes for appeals of administrative citations. Evidence may be presented at the hearing. The City will appoint a hearing officer who shall conduct the hearing and issue a final written order.

(i) Education Period for Non-Compliance

The City or City designee will conduct inspections, route reviews or waste evaluations, and compliance reviews of organic waste generators, self-haulers, tier one or tier two commercial edible food generators, food recovery organizations, food recovery services, or other entity to determine compliance.

(j) Civil Penalties for Non-Compliance

Beginning January 1, 2024, if the City determines that any person or entity subject to this ordinance is not in compliance with this ordinance, it shall document the noncompliance or violation, issue a Notice of Violation, and take enforcement action.

Sec. 11.01.7100 – Delay in Enforcement and/or Implementation Requirements

Nothing in this Chapter shall restrict or otherwise prohibit the City from delaying enforcement and/or implementation requirements of Article 3 in 14 CCR 18984 as approved by Calrecycle, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time, pursuant to 14 CCR 18984.12 (a).

SECTION 2. If any provision of this Ordinance is held to be unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

SECTION 3. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2022.

Mayor

ATTEST:

Claudia Saldana
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BRADBURY)

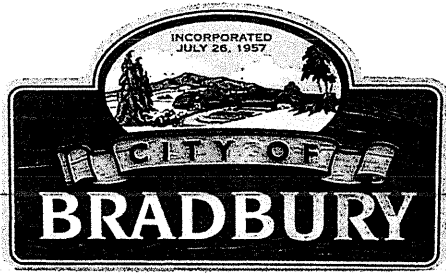
I, Claudia Saldana, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. _____, was duly passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the ____ day of _____, 2022, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYS:

ABSENT:

Claudia Saldana
City Clerk
City of Bradbury



Elizabeth Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro Tem (District 4)
Richard T. Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Richard Barakat, Council Member (District 3)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: February 15, 2022

SUBJECT: **PRESENTATION – AN UPDATE BY CALIFORINA AMERICAN WATER ON THE LEMON AVENUE RESERVOIR**

ATTACHMENTS: 1) Bradbury Municipal Code Dealing with Open Space
2) CalAm Draft Project Maps and Specs.

SUMMARY

California American Water ('CalAm') has been coordinating with City Staff on the demo, filling, and landscaping of the Lemon Avenue Reservoir. Current estimates suggest there will be 26,000 cubic yards of import soil transported by an approximate 3,250 haul trucks to fill the Reservoir. It is assumed soils import and grading would take place over 25 days, which translates into about 130 trucks per day ($3,250 \text{ trucks} / 25 \text{ days} = 130 \text{ trucks per day}$).

The current haul route from the project site is west on Lemon Avenue, then south on Mountain Avenue to the 210 freeway. The route passes by the Wild Rose Elementary School, in Monrovia, and an additional assessment would be conducted on the health risks.

It is unknown at this time what will happen to the Reservoir site in the long term. CalAm is currently conducting a study on system-wide water storage, and it is possible the results of the study would pinpoint the Reservoir as a site for additional water storage. However, Staff has been told that the study might not be completed for a few months.

The Lemon Avenue Reservoir is zoned OS – Open Space. Here is the Bradbury Municipal Code dealing with such zoning:

Sec. 9.76.010. - Purpose of chapter.

Certain areas of the City are so located, configured, or possessed of such geologic features that the residential or other structural use thereof may endanger the health, safety and welfare of the residents of the City, or such areas are necessary for the preservation of natural resources within the community, and for said reasons these areas are classified herein as open space use, known and designated as Zone OS.

Sec. 9.76.020. - Permitted uses.

The following uses shall be permitted uses within the OS zone:

- (1) Propagation nurseries and horticultural uses, provided that no dwellings, either temporary or permanent, be permitted in relation thereto, nor any on-premises sales or advertising.

Sec. 9.76.030. - Conditional uses.

The following public and private uses may be permitted within the OS zone only if the location and development are approved by the City as a conditional use pursuant to the provisions of [Chapter 49](#) of this title:

- (1) Flood control channels, spreading grounds, settling basins, freeways, and parkways.
- (2) Parks, playgrounds, wildlife preserves, recreation areas, and such non-occupied buildings and structures as are accessory thereto.
- (3) Water wells, reservoirs, tanks, dams, treatment plants, gauging stations, pumping stations, and any use normal and appurtenant to the obtainment, storage and distribution of water.
- (4) Electric transmission substations, electric distribution stations, communications equipment building, microwave radio and telephone transmission facilities uses in the operation of public utility functions.

Sec. 9.76.040. - Uses expressly prohibited. The following uses are expressly prohibited within the OS zone:

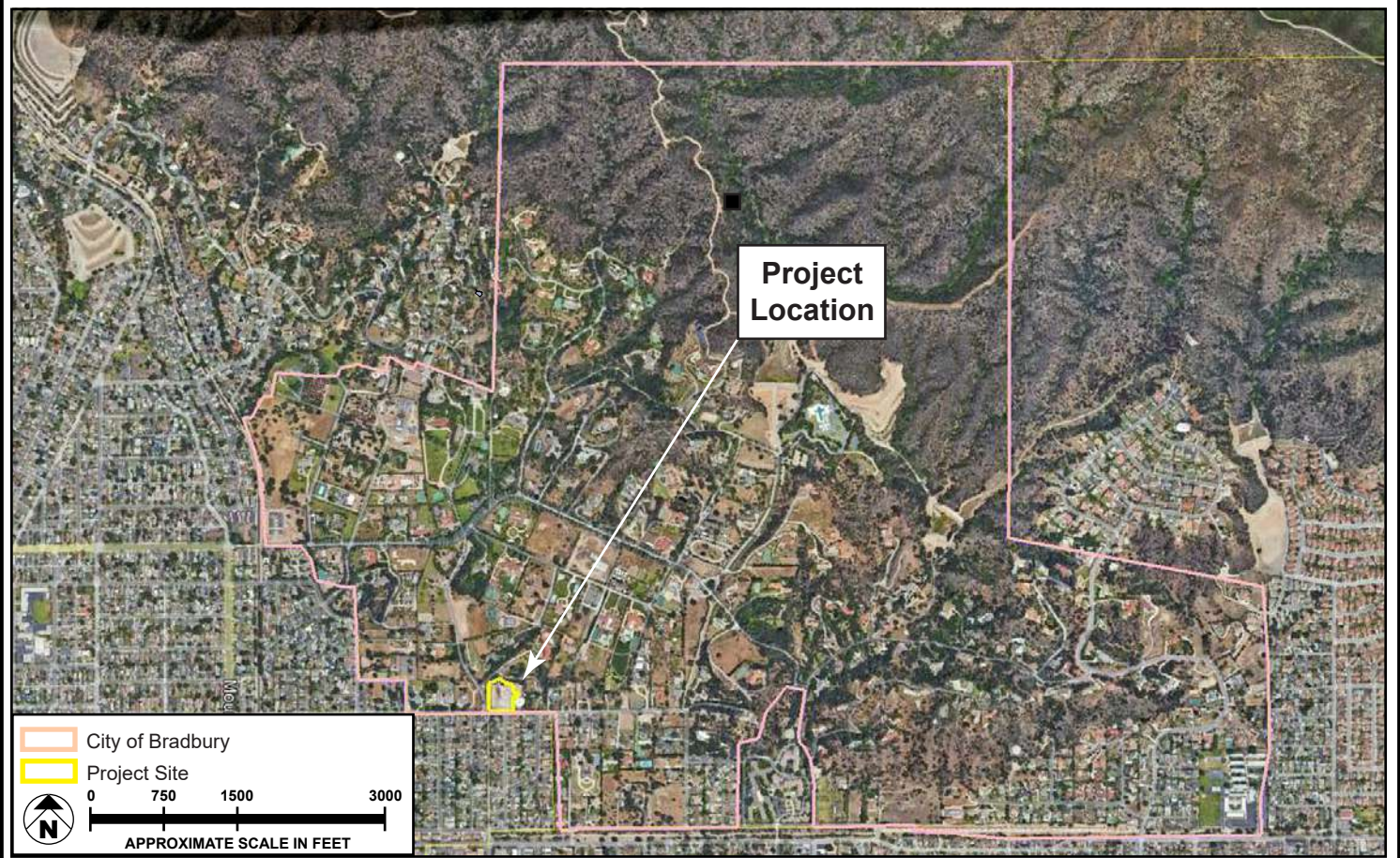
- (1) Residential uses.
- (2) Commercial uses other than those regulated and under the regulation of the parks and/or City, County or State recreational agency.
- (3) Industrial uses.
- (4) Other uses. Any use not expressly permitted in [Section 9.76.020](#) or [9.76.030](#).

Sec. 9.76.050. - Development standards.

All property in the OS zone shall be developed in accordance with the requirements specified in any conditional use permit granted therefor pursuant to Chapter 49 of this title and according to the following standards:

- (1) Lot area. No limitation.
- (2) Lot dimension. No requirements.
- (3) Yards. Yards may be established by the Planning Commission pursuant to the conditions of approval that may be imposed as part of the project architectural review.
- (4) Population density. No dwelling units are permitted in this zone.
- (5) Lot coverage. No structures permitted except for accessory buildings or structures related to public, park and recreational facilities. In no case shall building coverage exceed ten percent of the total lot area.
- (6) Building height. No building or structure erected in this zone shall have a height greater than 18 feet.

Attachment #1

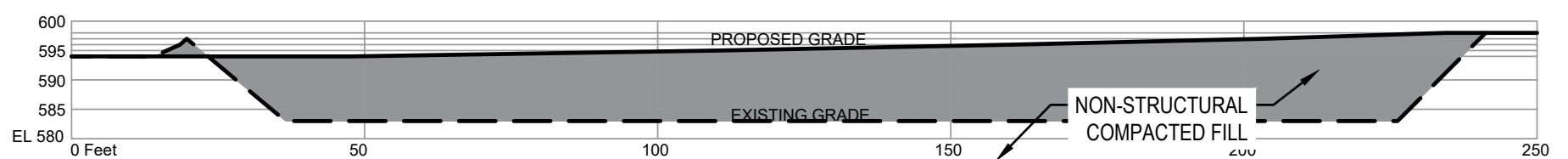
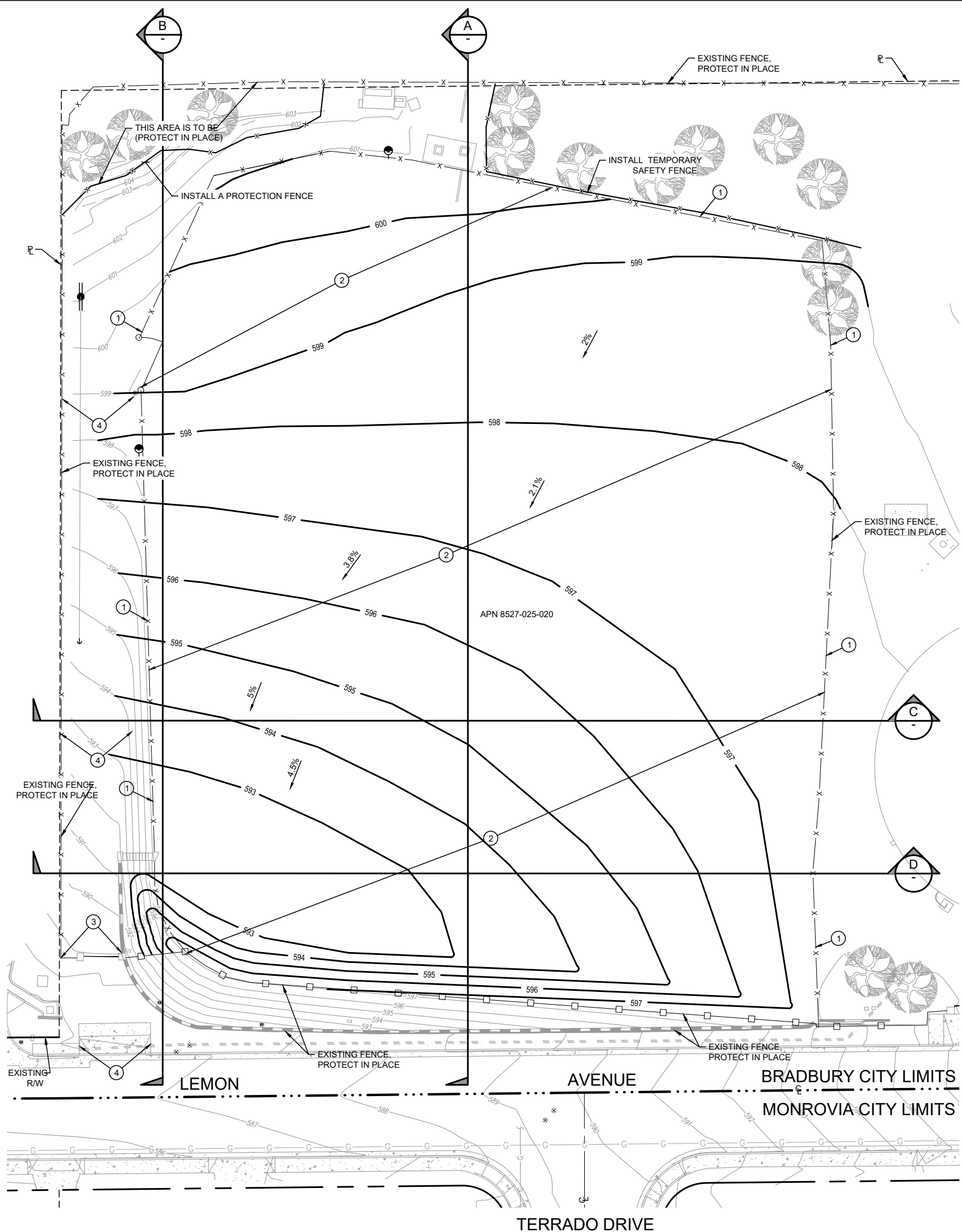


SOURCE: Google Earth - 2021; Meridian Consultants, LLC - 2021

FIGURE 2

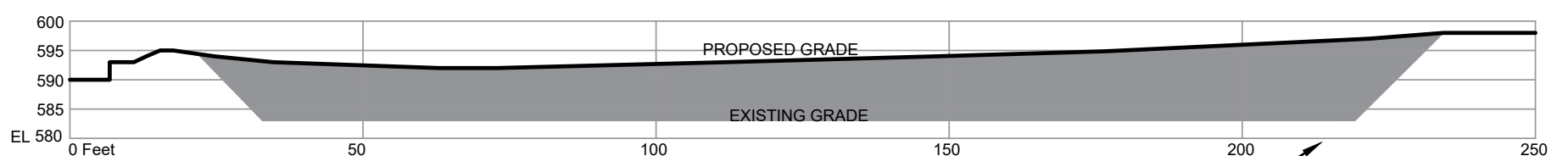
SOURCE: Civiltec Engineering, Inc. - 2020

FIGURE 7

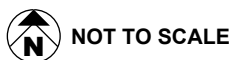


SECTION C

NOT TO SCALE



SECTION D
-



SOURCE: Civiltec Engineering Inc. - 2021

FIGURE 4

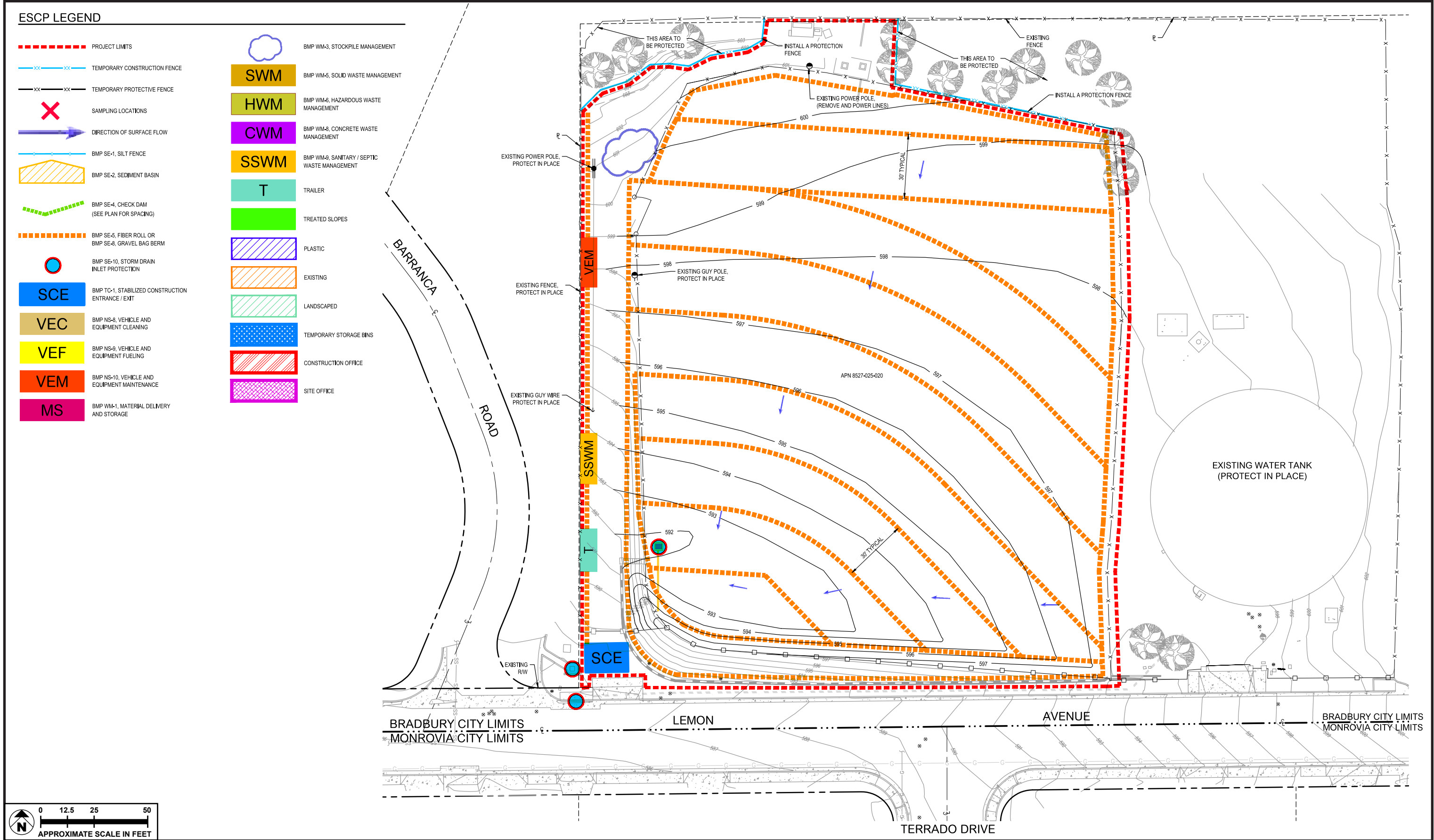
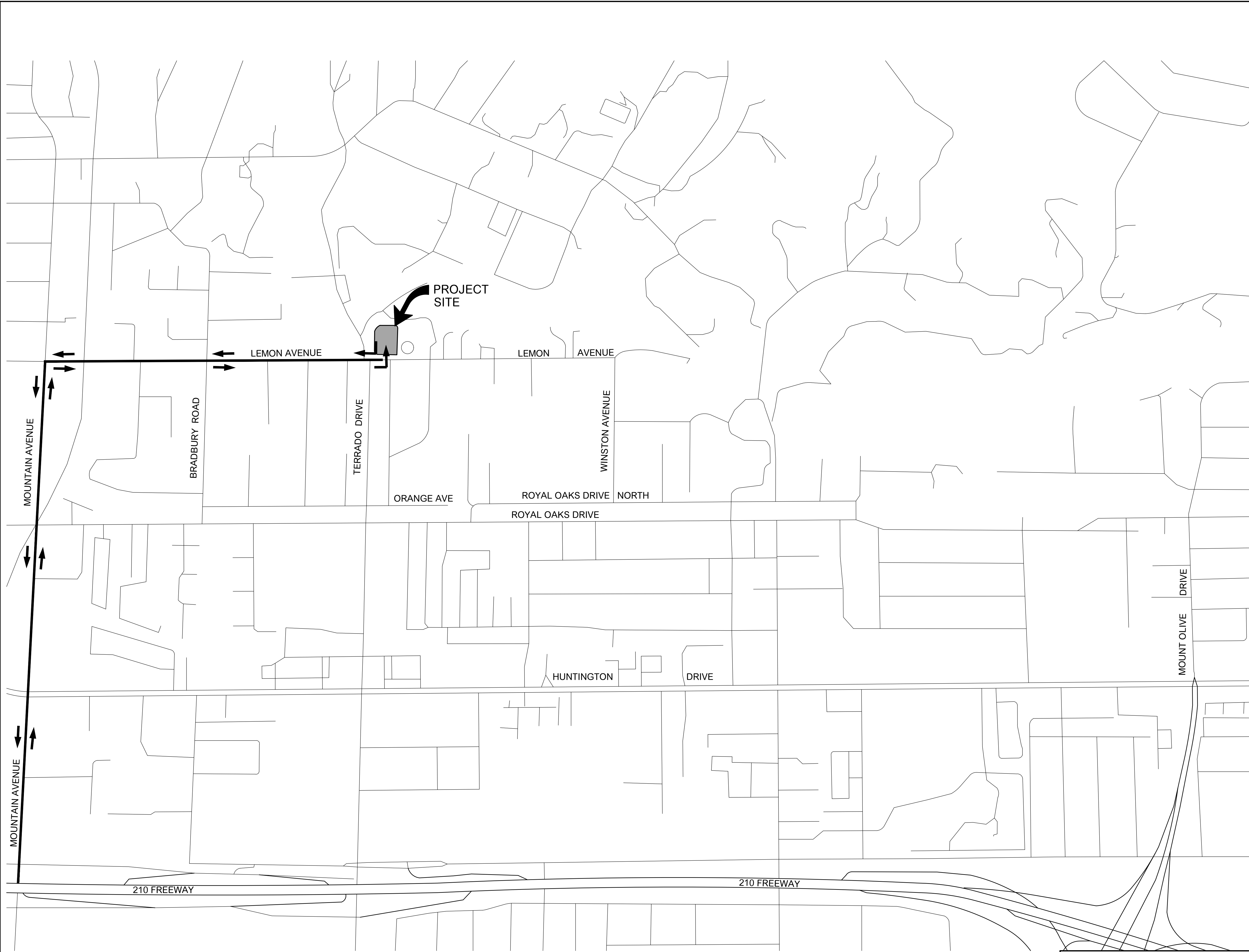




FIGURE 6



LEGEND:

-  SITE LOCATION
-  TRUCK HAUL ROUTE

GENERAL NOTES:

NOTIFICATION SHALL BE MADE 48 HOURS PRIOR TO TRUCK HAULING TO THE FOLLOWING:




- | | |
|---|---|
| CAL-AMERICA WATER
8657 GRAND AVENUE
ROSEMEAD, CA 91770 | LOUIE ROMERO
(626) 614-2534 |
| BRADBURY STATE H.O.A. | (PRESIDENT) DICK HALE
(626) 358-4523 |
| CITY OF BRADBURY
600 WILSON AVENUE
BRADBURY, CA 91008 | JIM KASAMA
(626) 358-3218 |
| CITY OF MONROVIA
600 S. MOUNTAIN AVE
MONROVIA, CA 91016 | RICHARD CORTEZ
(626) 932-5575 |

* MONROVIA WILL REQUIRE ACCESS FROM MOUNTAIN AVENUE TO LEMON.

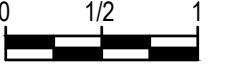
DRAFT: NOT FINAL




CALIFORNIA
AMERICAN WATER

			
			
			
No.	DATE	REVISION:	APP.

NOTICE TO CONTRACTORS:
THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN AND ANY OTHER LINES NOT OF RECORD OR NOT SHOWN ON THESE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING "BLUE STAKE" AT 1-800-STAKE-IT (1-800-782-5348) TWO WORKING DAYS PRIOR TO ANY EXCAVATION OR CONSTRUCTION.



IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING ITEMS ARE NOT TO SCALE



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Fax: 626.303.7957
Web: www.civiltec.com

APPROVED BY:

CITY ENGINEER RCE DATE

CALIFORNIA-AMERICAN WATER				
LEMON RESERVOIR RETIREMENT PROJECT				
TRUCK HAUL ROUTE				
DE: JAM	CH: CSH	DR: CEI	DWG: T-1	SHEET 11 OF 11